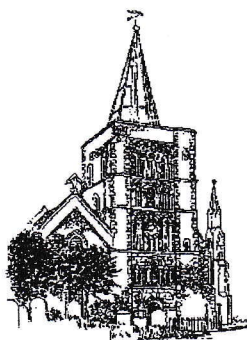


St Mary the Virgin, Dover
a parish within the Dover Town Benefice



Annual Report & Financial Statements
For the Parochial Church Council
For the year ended 31 December 2021

Incumbent: Reverend Catherine Tucker,
Interim Team Rector, Dover Town Team Ministry

C/o St Mary's Church Dover Cannon Street CT16 1BY

Bankers:

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
ME19 4JQ

Lloyds TSB
Market Square
Dover
CT16 1NB

Independent Examiners:
McCabe Ford Williams, Chartered Accountants,
Charlton House,
Dour Street, Dover.
CT16 1BL

Registered Charity No: 1134310

The Parochial Church Council of the Ecclesiastical Parish of St Mary-the-Virgin, Dover

Parochial Church Council Annual Report for 2021

1. Aim and Purpose

St Mary's Parochial Church Council (PCC) has the responsibility of co-operating within the Dover Town Team Ministry, a benefice of five parishes, in promoting in the ecclesiastical Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of Aycliffe Church Centre, Old Folkestone Road, Aycliffe, and St Mary's Parish Centre, Dieu Stone Lane, Dover.

2. Objectives and Activities

The PCC is committed to encouraging and nurturing the Christian faith, as expressed in the Dover Town Team Vision set out below. The PCC is committed to enabling as many people as possible to be a part of the parish community of St Mary's and to put faith into practice through prayer, worship, study and sacrament.

When planning activities, the PCC has considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. Specific objectives aimed to encourage people to live out their faith as part of the parish community are set out below.

To facilitate this work, it is important for the PCC to maintain the fabric of the Church of St Mary the Virgin, Aycliffe Church Centre and St Mary's Parish Centre.

2.1 Dover Town Team Vision Statement

First, we want to be spiritually fruitful; to follow Christ and be his disciples. Second, we want our churches to work together in their unique ways to show our love for our God, our neighbours and our community. That will involve inspiring worship; deepening faith; persistent prayer; mutual care, and reaching out with Jesus' love to those in need.

2.2 St Mary's Parish Objectives

Our Parish objectives are:

- To increase the regular worshipping congregation, by offering a vibrant, varied worship: both celebrating the traditions of the church, as well as opportunities for contemporary worship.
- To use all church resources to build church life and to engage with the town, port and community – especially amongst those in need.
- To be actively engaged in local and world justice.
- To be an inviting, welcoming and inclusive Church, offering all opportunities to grow in spirituality and understanding of the Christian faith.
- To achieve greater active involvement of all church members in ministry; and to encourage more people to respond to opportunities for accredited ministries, lay and ordained – especially promoting the Authorised Lay Ministries.
- To demonstrate compassion and care for one another and promote the healing ministry of the Church.
- To underpin all our work by a spirit of generosity, good organisation and sound financial management.

The Parochial Church Council of the Ecclesiastical Parish of St Mary-the-Virgin, Dover

Parochial Church Council Annual Report for 2021

3. Thomas Toke Charity

The Thomas Toke Charity is a registered charity (no. 252405) whose income is restricted for use on and in St Mary's church building. The PCC received £19,296.17 from the charity as reimbursement for qualifying expenditure during 2021.

4. Achievements and Performance

The Electoral Roll stood at 91 on 31 December 2021. Of these 32% lived within the parish and 68% outside. This is a decline in numbers. With the appointment of an Interim Team Rector in September and the end of lockdown, we are beginning to see a reverse in this trend.

4.1 Church and other Fabric

The fabric of St Mary's is in very good order, with annual mandatory maintenance and improvement to the fabric, which follows current legislation, under the supervision of Dave Smith, Clerk to the Fabric, and our Architect, John Minter of Lee Evans Partnership LLP, Architect and Town Planners. Our thanks go to Dave, John and all involved in the maintenance of our church buildings.

There are on-going stonework repairs from the last Quinquennial. The estimated cost of this work has been funded by the Toke Charity.

Dave Smith and the Architect have been working to establish a safe access to the North Valley gutter through a window opening from the tower. The access is required to allow frequent cleaning of the bird fouling that accounts for the valley drain blocking and ingress of water into the Church. They have also completed a new French Drain to carry water from the vestry roof downpipe into an adjacent foul drain at the west end of the vestry, with the aim of eliminating the damp issue in the toilet area as recommended in the last Quinquennial report.

The Parish Centre is generally in good order. The PCC are considering the installation of a commercial grade kitchen to increase the hiring opportunities and the main hall floor will soon require attention.

The Parish Flat has been refurbished and subsequently let for rental through Tersons.

It was discovered during the summer 2019 that the Aycliffe Church Centre roof urgently required attention. A decision was taken in January 2020 that the roof was not economically repairable. This building does not benefit from any current church endowments, so any repairs have to be funded via the St Mary's general funds. However, with the restrictions imposed by COVID regulations, the condition of the building worsened significantly and the PCC reluctantly took the decision to dispose of the building. A buyer has been found, and the sale of the property is expected to complete in early 2022.

A small working group has been looking at significant potential changes to the layout within the church to maximise future use for flexibility in worship, children's work, bookshop, café and increased community engagement. Architects Lee Evans have prepared a series of options for consideration and the working group will be seeking to engage with the congregation on any changes during the coming year.

The Parochial Church Council of the Ecclesiastical Parish of St Mary-the-Virgin, Dover

Parochial Church Council Annual Report for 2021

4.2 Worship and Growth

The national lockdown of churches in 2021 and the concern over the COVID pandemic meant that St Mary's church was closed for part of the year. During this time, on-line services were shared across the Dover Town Benefice using social media, Zoom and YouTube facilities. With COVID precautions in place, the church eventually reopened offering a programme of Matins and twice monthly Eucharist service on Sundays. The Wednesday Eucharist service was also re-instated. Latterly there have also been Saturday morning prayers and Open Church for visitors every Saturday morning and the introduction of a Family Friendly Eucharist Service every month headed up by the Team Vicar.

4.4 Community Engagement and Outreach

St Mary's engages in outreach and social action within the local community in many different ways.

Whilst the Parish Centre is used for Parish, Group and Deanery activities and meetings, the premises are also made available for hire to community organisations as well as to other charities at discount rates. It is pleasing to report that the bookings have increased during the year as more groups and hirers began to restart their groups.

The Community Café, run from the Parish Centre by volunteers, has been very successful in attracting many folk, some going through difficult times in their lives, who are not regular church-goers, and we trust that this will continue in 2022. A new sub-committee has been set up by our Reader to increase the relationship between church and Parish Centre community users.

St Mary's continues as a collection point for donated goods. We support Fair Trade.

The Jack Hewitt Fund, established in 2005, supports youth work within the Dover Deanery. In addition to covering the cost of the on-going organ scholarship (vacant since September 2019) and St Mary's youth work. Applications for grants are welcomed from youth organisations and individuals based within the Dover area.

Our Pastoral Care Team supports those in our parish who are sick and housebound, under the supervision and organisation of our Pastoral Care Co-ordinator. This support has been via telephone contact and face to face, as COVID restrictions have allowed.

4.5 St Mary's School

The links with the Church School are very important to St Mary's and members of the congregation have taken on important roles, including governorship. The School periodically visits the Church for worship at festivals and for their Leavers' Service. Clergy visit the school weekly to lead Collective Worship and help deliver the RE curriculum. The new Team Rector is now building increased links between St Mary's school and the church as well as with Aycliffe School.

4.6 Pastoral Offices

During 2021 funeral services rose whilst our Baptisms and Weddings were low and there were no Confirmations all due to Covid. This will naturally shift in 2022.

4.7 Music

The music tradition of St Mary's is a very important part of the life of the Church. Under the leadership of our Director of Music, St Mary's choir helps lead the worship Sunday by Sunday and participates in a number of additional services throughout the year. We thank Malcolm Munro and all the choir members for their contribution to our worship.

The Parochial Church Council of the Ecclesiastical Parish of St Mary-the-Virgin, Dover

Parochial Church Council Annual Report for 2021

5. Plans for the future

Our plans for the future are prayerfully based upon the vision set out in paragraph 2 above. In particular, the PCC will be investigating the possibilities of:

- Improving the links between the church community and our parish neighbourhoods, the Town of Dover and the seafaring community.
- Designating ourselves The Sailors Church as we develop our ministry to the seafaring community.
- Re-ordering our interior to assist with community engagement and flexibility of worship.
- Setting up a Friends of St Mary's Association to raise funds and build links with our wider community of supporters.
- Planning a stewardship campaign to improve resources of both finance and skills.
- Developing our ministry to children, families and young people in partnership with the other Benefice parishes.
- Considering outreach programmes to all sections of our society, especially to those who have suffered under the COVID restrictions.
- Tending the spiritual life of both churchgoers and non-churchgoers through various kinds of worship, prayer and study.

6. Financial Review

The PCC is responsible for all parish finance, its management and control. Its legal responsibilities include keeping proper and sufficient accounting records, ensuring that its finances are retained under control even when certain duties are delegated, preparing the Annual Accounts and Report, which have to be presented to the Annual Parochial Church Meeting, and arranging for the independent examination of the financial statements.

As part of its discharge of those duties, the PCC monitors its income and expenditure throughout the year, the Treasurer reporting to the Standing Committee and to full meetings of the PCC.

Voluntary giving continued to fall in 2021, and the Interim Rector and the PCC will be working on plans to address the shortfall in giving in 2022.

Expenditure in 2021 was lower than the previous year and included further stonework on St Mary's Church and the completion of the refurbishment of the parish flat between tenants. Following the completion of this work the parish flat was re-let from July 2021.

St Mary's once again wishes to express its sincere thanks to Mr Roger Phillips, former Independent Examiner for the PCC, for his time and advice in assisting with the preparation of the attached accounts.

The Parochial Church Council of the Ecclesiastical Parish of St Mary-the-Virgin, Dover

Parochial Church Council Annual Report for 2021

7. Reserves Policy

The PCC reviewed its investment policy in September 2018 and will do so again during 2022. Its investment objectives seek to provide through investment yields sufficient to allow the PCC, together with other available sources of income, to meet its present and foreseeable funding needs. Whilst not restricting investments to funds specifically described as 'Ethical', regard is to be paid to ensure that the PCC's funds are not invested in activities inconsistent with the Church's Christian beliefs.

The PCC has adopted a cautious policy in relation to the investment of reserves using the CBF's Church of England Funds - in view particularly of the CBF's good reputation for reliable and ethically responsible investment - and Fidelity worldwide investment. The PCC's investments gained £86,566 during the course of 2021, but shares to the value of £68,000 were sold during the year, giving a net gain of £18,566.

8. Volunteers

The PCC would like to thank all those who work so hard in volunteering to take part in the life of St Mary's, be it cleaning or gardening or in helping with our work in the community.

9. Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. At St Mary's, Dover, the membership of the PCC consists of the clergy, churchwardens and members elected by those members of the congregation, who are on the electoral roll of the church. All those who attend services are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including the deciding on how funds of the PCC are to be spent.

The full PCC met 6 times during the year with an average level of attendance of 60%. Due to the COVID regulations a some of these meetings were held via zoom, and some decisions taken via email.

9.1 Standing Committee

This is the only committee required by law. It has the power to transact business of the PCC between its meetings, subject to any directions given by the Council. During 2021, its meetings were held on-line and face-to-face, with some decisions taken by email discussion.

The full PCC meets every two months and the agendas have been streamlined to allow time for in-depth discussion on policy and significant items, while devolving more detailed matters to the Standing Committee, with the aim of reducing delays in decision making to a minimum. The Standing Committee minutes are reviewed at each PCC meeting.

9.2 Safeguarding

Our Parish Safeguarding Co-ordinator and Parish Disclosure Officer ensures that our parish procedures, organisation and pastoral practices comply with Diocesan Safeguarding guidelines and that all those who work with vulnerable adults and children are properly trained and have their DBS certificates issued or renewed.

The Parochial Church Council of the Ecclesiastical Parish of St Mary-the-Virgin, Dover

Parochial Church Council Annual Report for 2021

10. Administrative information

St Mary's Church is situated in Cannon Street, Dover. Its correspondence address:

St Mary's Parish Office
The Parish Centre
Dieu Stone Lane
Dover
CT16 1BY

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and is registered with the Charity Commission under the full title of "The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Dover" with the Registered Number 1134310.

The Parochial Church Council of the Ecclesiastical Parish of St Mary-the-Virgin, Dover

Parochial Church Council Annual Report for 2021

10.1 Membership

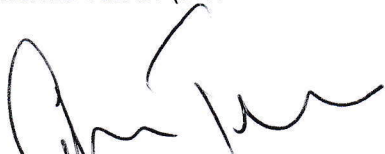
The members of the PCC for St Mary the Virgin are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. The number of places on the PCC has been reduced in line with Church Regulations regarding the Electoral Roll numbers.

Its membership is as follows:

Incumbent:	The Rev'd Catherine Tucker	From September 2021
Team Vicar	The Rev'd Melissa Carter	
Asst Curate:	The Rev'd Angela Stupple	Ordained 3 July 2021
Permission to Officiate	The Rev'd Trish Godfrey	
Churchwardens:	Anthony Shilson Nigel Simmons	
Representatives on the Deanery Synod:	Trish Simmons Vacant Position	until 31/05/2023
Elected members of the PCC from APCM 2020	Nikki Goodfellow Una Mills Lindsay Powell-Williams Trish Simmons Barbara Stapleton (Secretary)	Craig Hemingway Phillip Janaway Anthony Shilson Nigel Simmons Paul Tingey Joe Yarrow Stephen Yarrow (Treasurer)
Elected members of the PCC from APCM 2021	Nikki Goodfellow Una Mills Lindsay Powell-Williams Trish Simmons Barbara Stapleton (PCC Secretary)	Craig Hemingway Phillip Janaway Anthony Shilson Nigel Simmons Paul Tingey Joe Yarrow Stephen Yarrow (Treasurer)
Ex-officio members of the PCC	Dave Smith was co-opted as Clerk to the Fabric	Chris Scoble (Lay Reader)

This report was approved by the PCC and signed on their behalf by

Rev'd Catherine Tucker (Interim Rector & PCC Chairman)



Stephen Yarrow (Hon Treasurer)



The Parochial Church Council of the Ecclesiastical Parish of St Mary-the-Virgin, Dover

Statement of Financial Activities for the year ended 31 December 2021

	Unrestricted Funds		Restricted Funds	Endowment Funds	Total Funds	
	General	Designated			2021	2020
INCOMING RESOURCES	£	£	£	£	£	£
<i>Incoming Resources from donors</i>						
Planned giving	19,457	—	—	—	19,457	23,824
Collections	1,667	—	—	—	1,667	1,067
Gift Aid tax recovered	5,553	—	—	—	5,553	4,316
	<u>26,677</u>	—	—	—	<u>26,677</u>	<u>29,207</u>
<i>Other voluntary incoming resources</i>						
Donations – Toke	19,296	—	—	—	19,296	17,824
Donations – payroll grant	—	—	—	—	—	16,854
Donations – other	93	—	—	—	93	979
Legacies	10,000	—	—	—	10,000	—
	<u>29,389</u>	—	—	—	<u>29,389</u>	<u>35,657</u>
<i>Income from investments</i>						
Bank interest and dividends	11,609	—	4,136	—	15,745	17,454
<i>Income from charitable and ancillary trading</i>						
Parish Centre, flat and belltower	8,965	—	—	—	8,965	5,935
Aycliffe Church Centre	50	—	—	—	50	—
Focus, bookstall and printing	—	—	—	—	—	212
Refreshments	148	—	—	—	148	237
Fees	1,744	—	—	—	1,744	2,532
Other income (inc fundraising)	1,632	—	—	—	1,632	100
Special Collections	—	—	—	—	—	(54)
VAT Recovered (LPoWGS)	2,192	—	—	—	2,192	1,025
	<u>14,731</u>	—	—	—	<u>14,731</u>	<u>9,987</u>
TOTAL INCOMING RESOURCES	82,406	—	4,136	—	86,542	92,305
RESOURCES EXPENDED						
<i>Grants</i>						
Charities and appeals	2,072	—	—	—	2,072	546
<i>Activities directly relating to the work of the church</i>						
Diocesan Parish Share	64,242	—	—	—	64,242	72,178
Church running expenses	26,865	—	—	—	26,865	40,535
Ministry expenses	265	—	—	—	265	1,869
Upkeep of services	774	—	—	—	774	621
Buildings maintenance	23,073	—	4,001	—	27,074	13,919
Parish Centre and flat	19,574	—	—	—	19,574	19,712
Aycliffe Church Centre	944	—	—	—	944	4,676
Examination & Professional Fees	1,992	—	—	—	1,992	768
	<u>137,729</u>	—	<u>4,001</u>	—	<u>141,730</u>	<u>154,278</u>
TOTAL RESOURCES EXPENDED	139,801	—	4,001	—	143,802	154,824
NET INCOMING/(OUTGOING) RESOURCES	(57,395)	—	135	—	(57,260)	(62,519)
GAINS ON INVESTMENTS	25,392	—	10,375	50,799	86,566	35,411
NET MOVEMENT IN FUNDS	(32,003)	—	10,510	50,799	29,306	(27,108)
BALANCES B/F AT 1 JAN 2021	274,955	—	227,239	353,288	855,482	882,590
BALANCES C/F AT 31 DEC 2021	242,952	—	237,749	404,087	884,788	855,482

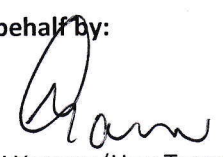
The Parochial Church Council of the Ecclesiastical Parish of St Mary-the-Virgin, Dover

Balance Sheet at 31 December 2021

	2021	2020
	£	£
Fixed Assets		
Tangible fixed assets	60,810	67,245
Investment assets	779,320	760,754
	840,130	827,999
Current Assets		
Debtors	16,337	1,926
Short term deposits	41,983	40,829
Cash at bank and in hand	17,548	34,486
	75,868	77,241
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR	(31,210)	(49,758)
NET CURRENT ASSETS	44,658	27,483
NET ASSETS	884,788	855,482
FUNDS		
Unrestricted		
• General Fund	242,952	274,955
• Designated Fund	-	-
	242,952	274,955
Restricted	237,749	227,239
Endowment	404,087	353,288
	884,788	855,482

Approved by the Parochial Church Council on 24/4/22 and signed on its behalf by:


Rev'd Catherine Tucker (Interim Rector & PCC Chairman)


Stephen J Yarrow (Hon Treasurer)

The Parochial Church Council of the Ecclesiastical Parish of St Mary-the-Virgin, Dover

Notes to the Financial Statements for the year ended 31 December 2021

1. ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value, and in accordance with the Statement of Recommended Practice (SORP) (FRS 102), subject to the "true and fair override" provision, and the Church Accounting Regulations 2006.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

Incoming resources

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid is recognised when received.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Funds raised by sales and similar events are accounted for gross.

Sales of books and magazines from the church bookstall are accounted for gross.

Services provided by volunteers are not valued or recognised as income.

Other income

Rental from the letting of church premises is recognised when the rental is due.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they are received. Tax recoverable on such income is recognised in the same accounting year.

Gains and losses on investments

Realised gains or losses on investments are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments on 31 December.

The Parochial Church Council of the Ecclesiastical Parish of St Mary-the-Virgin, Dover

Notes to the Financial Statements for the year ended 31 December 2021 (continued)

Resources expended

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Government Grants relating to revenue are recognised in income on a systematic basis over the periods in which the PCC recognises the related costs for which the grant is intended to compensate.

Activities relating to the work of the Church

The diocesan parish share is accounted for when paid. Any parish share unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

Fixed assets

Consecrated property and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2)(a) and (c) the Charities Act 2011.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected at any reasonable time. For inalienable property acquired prior to 2004 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2002 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life (initially over four years) on a straight line basis.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1000 or on the repair of movable church furnishings acquired before 1 January 2002, is written off.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight line basis over four years. Individual items of equipment with a purchase price of £1000 or less are written off when the asset is acquired.

Investments

Investments are valued at market value at 31 December.

Current assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

The Parochial Church Council of the Ecclesiastical Parish of St Mary-the-Virgin, Dover

Notes to the Financial Statements for the year ended 31 December 2021 (continued)

2. FIXED ASSETS FOR USE BY THE PCC

2(a) Tangible fixed assets		Freehold land and buildings	Fittings and equipment	Total
		£	£	£
ACTUAL/DEEMED COST	At 1 January 2021	85,000	128,052	213,052
	Additions	—	—	—
	At 31 December 2021	85,000	128,052	213,052
DEPRECIATION	At 1 January 2021	27,200	118,607	145,807
	Charge for the year	1,700	4,735	6,435
	At 31 December 2021	28,900	123,342	152,242
NET BOOK VALUE	At 31 December 2021	56,100	4,710	60,810
	At 31 December 2020	57,800	9,445	67,245

The freehold land and buildings comprise the Parish Centre. For accounting purposes, the historical cost of this property is deemed to be the cost as stated by the Architects in the letter of December 1974 and has not been updated. The fittings and equipment are used in St Mary's Church, the Aycliffe Church Centre and the Parish Centre.

2(b) Investment fixed assets

Movements in the year:

	£
Market value – 1 January 2021	760,754
Net gain on annual revaluation	86,566
Less proceeds from sale of shares	(68,000)
Market Value – 31 December 2021	779,320

Holdings of shares held were:	1 Jan 2021	31 Dec 2021
CBF Church of England Investment Fund Income Shares */**	27,956	24,791
Fidelity Extra Income Fund Y – Acc	27,330	27,330
M&G Corporate Bond I Inc ***	101,843	104,447
M&G Strategic Corporate Bond Fund I Inc ***	3,825	3,881
Threadneedle UK Equity Income RDR Z Inc ***	24,461	25,226
Threadneedle UK Monthly Income RDR Z Inc ***	24,582	25,479

* 1,381 shares sold in February 2021

** 1,784 shares sold in August 2021

*** Dividends reinvested

The Parochial Church Council of the Ecclesiastical Parish of St Mary-the-Virgin, Dover

Notes to the Financial Statements for the year ended 31 December 2021 (continued)

3. ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds	Restricted Funds	Endowment Fund	Total
	£	£	£	£
Fixed Assets for Church use	60,810	–	–	60,810
Investment Fixed Assets	175,699	199,534	404,087	779,320
Current Assets	37,653	38,215	–	75,868
Current Liabilities	(31,210)	–	–	(31,210)
Fund balance	<u>242,952</u>	<u>237,749</u>	<u>404,087</u>	<u>884,788</u>

4. DEBTORS

	2021	2020
	£	£
Prepayments	1,472	691
Tax Refunds	2,939	1,235
Grants	11,926	–
	<u>16,337</u>	<u>1,926</u>

5. LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Accruals of Parish Share	30,242	48,118
Accruals of utilities and other costs	968	1,640
Payments received in advance	–	–
	<u>31,210</u>	<u>49,758</u>

6. FUND DETAILS

Restricted funds	Balance b/f	Incoming Resources	Outgoing Resources	Transfers	Gains/ (Losses)	Balance c/f
	£	£	£	£	£	£
Fabric Fund	14,122	4,124	(100)	–	–	18,146
Nora Eades Bequest	12,916	7	–	–	–	12,923
Blair Bequest	2,717	1	(2,718)	–	–	–
Dickinson Bequest	3,038	1	–	–	–	3,039
Saddleton Bequest	189,159	–	–	–	10,375	199,534
Turnpenny Bequest	5,287	3	(1,183)	–	–	4,107
	<u>227,239</u>	<u>4,136</u>	<u>(4,001)</u>	<u>–</u>	<u>10,375</u>	<u>237,749</u>

The Parochial Church Council of the Ecclesiastical Parish of St Mary-the-Virgin, Dover

Notes to the Financial Statements for the year ended 31 December 2021 (continued)

Restricted funds (continued)

The Restricted funds comprise the following:

- a) Fabric Fund: for the upkeep and development of the fabric of the church.
- b) Nora Eades bequest: for the upkeep and replacement of altar hangings and associated items.
- c) Blair bequest: for the purposes of the choir.
- d) Dickinson bequest: for the upkeep of the church memorial garden.
- e) Saddleton bequest: for the maintenance and repair of the fabric of the church.
- f) Turnpenny bequest: for the choir.

Endowment funds

	2021	2020
	£	£
Dover St Mary General Investment Fund	107,041	93,584
St James's Parish Hall funds	135,105	118,121
M P Laurie Endowment	<u>161,941</u>	<u>141,583</u>
	<u>404,087</u>	<u>353,288</u>

The **Endowment funds** comprise the Dover St Mary General Investment Fund and two St James's Parish Hall funds, the income from all of which can be used for general purposes. The income from the M P Laurie Endowment is restricted to the Fabric Fund.

7. SALARY COSTS

The PCC employed three people (0.8 equivalent). Their gross wages and salaries amounted to £16,503

Mrs Trish Simmons, a member of the PCC, continued to be employed as Parish Centre Manager on a 24-month fixed term contract at a salary of £8,486.40 per annum. No other member of the PCC received remuneration or expenses for their duties, save the refund of any costs incurred on behalf of the church.

The Parochial Church Council of the Ecclesiastical Parish of St Mary-the-Virgin, Dover

Independent Examiner's Report

to the Members of The Parochial Church Council of St Mary The Virgin, Dover

I report on the accounts for the year ended 31 December 2021 which are set out on pages 9 to 15.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the "Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- 2) the accounts do not accord with those records; or
- 3) the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Ian Derek Pascall FCA
McCabe Ford Williams
Chartered Accountants
Charlton House
Dour Street
DOVER
Kent
CT16 1BL



Date: 9 May 2022