



ST PETER'S AND ST FRANCIS'

The Combined Annual Meeting of the
Parishioners

And

The Annual Parochial Church Meeting

14 April 2024

11.30am

St Peter's Church

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The Parish of Frimley
The Combined Meeting of the Parishioners
And
Annual Parochial Church Meeting
14 April 2024
11.30am
St Peter's Church
DRAFT AGENDA

- 1. Prayers**
- 2. Apologies**
- 3. The Annual Meeting of the Parishioners**
 - 3.1 Minutes of the Previous Meeting on 25 April 2023**
 - 3.2 Matters Arising**
 - 3.3 The Appointment of two Churchwardens**
- 4. The Annual Parochial Church Meeting**
 - 4.1 Minutes of the Previous Meeting on 25 April 2023**
 - 4.2 Matters Arising**
 - 4.3 Election of Representatives of the Laity to serve on the Parochial Church Council**
 - 4.4 Election of Representatives of the Laity to serve on the Deanery Synod**
 - 4.5 To receive the Report from the Electoral Roll Officer**
 - 4.6 To receive the Financial Statements**
 - 4.7 Appointment of the Independent Examiner**
 - 4.8 To receive the Annual Report of the Parochial Church Council**
 - 4.9 To receive the Report from the Churchwardens**
 - 4.10 To receive the Report from the Safeguarding Officer**

**The Parish of Frimley
The Combined Meeting of the Parishioners
and
Annual Parochial Church Meeting
St. Peter's Church
25 April 2023**

Draft Minutes

Present: Area Dean Revd. Jonathan Hillman, Hon. Assistant Priest Revd. Joy Lievesley, Jean Bateman, Josephine Baynes, Robin Benfield, June Benfield, Martin Butler, Sue Ferro, Terri Ferro, Margaret Filby, Alan Filby, Aimee Ford, Paul Fray, John Fullwood, Tessa Fullwood, David Harrison, Heather Haynes, Ken Haynes, Enid Holmes, Anne Huelin, Helen Hutchison, Pamela Hynds, Sally Kettle, Sue McMullen, Sue Montague, Mary Murrells, Margaret Nash, Caroline Osborne, Clare Peel, Thora Ray, John Ray, Jennie Schofield, Matthew Sleap, Becky Speyer, Angela Stacey, John Stacey, Janet Stacey, Stuart Stacey, Eleanor Stevens, Mick Stevens, Shirley Tidey, Nancy Webster, Betty Williams, John Williams, Deb Wright

1. Prayers

Terri Ferro opened the meeting at 7pm with a prayer. The Area Dean Revd. Jonathan Hillman welcomed everyone to the meeting and commented that he was pleased to attend the APCM. He advised that Frimley parish is included in the prayers across the diocese and that he hopes that we will be successful in securing our next incumbent after the current advertising and interviewing process.

2. Apologies

Apologies were received from David Beverley, Lesley England, Terry England, Alan Gaw, Sophie Gaw, Frank Green, Frances Hitchcock, Hazel Mitchell, Roger Mitchell, Liz Morley, Stuart Parr, Sharon Pilling, Emma Russell, Mark Russell, Ian Sams, Salma Sams, Julia Skone, Mike Skone, Lynn Thomas, Ann Turner, Myra Williams

3. The Annual Meeting of the Parishioners

3.1 Minutes of the Previous Meeting on 3 May 2022

Jean Bateman proposed, Jennie Schofield seconded and all approved the minutes of the previous meeting as a true record.

3.2 Matters Arising

The subject of the celebration of the bicentenary of St. Peter's Church was previously raised by Stuart Stacey. Matthew advised that this matter would be discussed later during the meeting.

3.3 The Appointment of two Churchwardens

Thora Ray was proposed by Marie-Therese (Terri) Ferro, seconded by Clare Peel and approved by all.

Matthew Sleap was proposed by Sue Ferro, seconded by Tessa Fullwood and approved by all. Revd. Jonathan Hillman signed the certificate stating that Thora and Matthew had been duly elected churchwardens.

He then thanked Terri for her service as churchwarden and for the time and energy she has dedicated to the parish. He commented that he also wanted to thank her on behalf of the deanery and diocese and advised that they are very grateful to her.

Matthew also thanked Terri for her dedication, especially during the pandemic when she worked hard on various initiatives and put additional facilities in place to ensure that services were able to go ahead. Throughout the time of her service as churchwarden she has listened to and understood the needs of the parish. She has always been approachable and is very well thought of. Terri will now start to work on some plans for St. Peter's Church bicentennial celebrations. Matthew then presented Terri with some gifts on behalf of St. Peter's Church and St. Francis' Church.

Terri thanked everybody and advised that it's been her honour to serve as churchwarden as she loves the church and parish.

Date.....

Signed.....

4. The Annual Parochial Church Meeting

The meeting was chaired by the Vice Chair of the PCC, Matthew Sleaf, due to the parish being in vacancy.

4.1 Minutes of the Previous Meeting on 3 May 2022

Jean Bateman proposed, Stuart Stacey seconded and all approved the minutes of the previous meeting as a true record.

4.2 Matters Arising

Matthew advised that plans are being made to celebrate St. Peter's Church bicentenary in the form of a festival week during September 2026. Ideas will be discussed at a forthcoming PCC meeting.

4.3 Election of Representatives of the Laity to serve on the Deanery Synod

Mark Russell was proposed by Susan Ferro and seconded by Jean Bateman. The election was approved by all.

4.4 Election of Representatives of the Laity to serve on the Parochial Church Council

Jean Bateman was proposed by Caroline Osborne and seconded by Eleanor Stevens.

Aimee Ford was proposed by Clare Peel and seconded by John Williams.

Paul Fray was proposed by Sophie Gaw and seconded by Matthew Sleaf.

Susan Montague was proposed by Nancy Webster and seconded by Jennie Schofield.

Elizabeth Morley was proposed by Michael Stevens and seconded by Caroline Osborne.

Nancy Webster was proposed by Jean Bateman and seconded by Susan Montague.

All approved the elections as above.

4.5 To receive the Report from the Electoral Roll Officer

Caroline Osborne provided an update from Electoral Roll Officer Jean Bateman:

Since the report was produced in February 2023, 1 person has passed away and 2 have moved to another church. Also, 2 new people have joined. The current roll stands at 159.

4.6 To receive the Financial Statements

David Harrison informed the attendees that the beginning of last year was very difficult as we spent more than we received in income and we were also still emerging from the effects of the pandemic. We are now making savings on our energy costs and have taken steps to stabilise our income streams so we're currently in a much better place financially. Matthew thanked David for all his hard work.

4.7 Appointment of the Independent Examiner

David Harrison advised that Karen Symons has been our Independent Examiner for the last 16 years but she has now sold her business to Fuller Spurling ahead of retirement. Karen Symons has completed our accounts and Sue Keane from Fuller Spurling will be our Independent Examiner in future. David met with Sue Keane and she understands our requirements. David Harrison proposed, John Ray seconded and all were in favour of using Sue Keane from Fuller Spurling Chartered Accountants as our Independent Examiner.

4.8 To receive the Annual Report of the Parochial Church Council

Terri commented that the last year has been a challenge for us all, particularly without an incumbent. However, we have been fortunate as a parish as we've been able to maintain our services throughout this time.

Terri thanked Thora Ray and Becky Speyer for their work with baptism families, Clare Peel for her work with wedding couples and Jennie Schofield for taking the lead during the time of vacancy with regards to working with families who have suffered a bereavement. We've sadly had to say farewell to some members of our parish and our annual memorial service will take place during November 2023.

Local schools (The Grove and Frimley CofE) have held services in the church and an assembly has taken place at Carwarden House School. The Open the Book volunteers were thanked together with those who help with the monthly charity coffee morning and the winter warmer hub which will now continue as a Monday lunch club. Open the Book continues to take place at Lakeside School at present but a decision hasn't been made yet regarding what will happen when the school moves to a different location. The team are also working to introduce Open the Book to other schools.

We said farewell to Revd. Ghislaine Shortland in November 2022 and wish her all the best for the future. We are very grateful to the deanery and visiting clergy and the Area Dean Revd. Jonathan Hillman was asked to pass on our thanks. We have a fantastic Associate Priest Revd. Joy Lievesley and Terri thanked her for all the work she does with St. Peter's Church and St. Francis' Church.

Terri also thanked the prayer and pastoral team, the music group and choir, our cleaners (Dominic Woolmer, Lottie Peel and Aimee Ford) who do a wonderful job, Becky Speyer who does a tremendous job encouraging the young people in the parish including her work with the youth café, Splash, Toddler Fun and Bumps & Babies and all the volunteer teams who help with these groups. Leola Card was thanked for all the work she does for the parish and Clare Peel was thanked for all her help and support in keeping the parish office and church running. The All-Age Worship team were also thanked together with all our lay preachers who do a wonderful job leading our services.

4.9 To receive the Report from the Churchwardens

Matthew checked that all attendees had read the report. He commented that one highlight of the year was the acquisition of chairs in St. Peter's Church which has transformed how the church can be used as the configuration is now flexible.

The Quinquennial Review took place during the year and Alan Gaw has carried out an assessment of the report and is managing the resolution of highlighted issues. Alan Gaw and Mick Stevens were thanked for all the work they have done. Also, a new oven has been installed in St. Peter's Hall kitchen and Paul Fray was thanked for his help in getting it installed.

Matthew thanked all those who have volunteered to join the PCC and commented that he looks forward to working with them.

AOB

It's noted that the reference to brass band in the Public and Outreach Events section of the annual report relates to the Farnborough Concert Band of the Royal British Legion.

Margaret Nash thanked Aimee Ford in particular for joining the PCC as it means that the young people of the church are represented.

Sally Kettle mentioned that there is no longer anybody available to chair the Over 60's Club and, since the pandemic, we no longer have a connection with Whitebourne Care Home. Both issues are to be considered by the PCC.

Matthew Sleaf closed the meeting with a prayer and the meeting ended at 8.10pm.

Caroline Osborne

25 April 2023

Date.....

Signed.....

Frimley Parish Electoral Roll Report 2023

The number on the Electoral Roll is 160. Four people have joined since the last APCM and one person has moved away. Sadly, two members have passed away.

Jean Bateman
Electoral Roll Officer
February 2024

Deanery Synod Report 2023

In the last year, Mark Russell and Kevin Hanlon have joined Sue Ferro on the Deanery Synod. Now led by Ellen Turtle as Area Dean, the Synod has continued to act as a forum for parishes to share their experience, while developing the Parish Needs Template to support the identification of each parish's distinct needs.

As a practical example of working together, Matthew Sleaf's offer to support any parish's work on energy planning was passed to the Synod, in the hope that they might avoid some of the blind alleys we went down. St Mary's Camberley have taken up his offer.

Kevin Hanlon
Deanery Synod Representative
February 2024

Churchwardens' Report on the Fabric, Goods and Ornaments 2023

Introduction

Until September, a key task for the Churchwardens was maintaining the life and worship of the parish and supporting the parish representatives on the interview panel that led to the appointment of The Reverend Sean Beagley. This was in addition to responsibilities for the fabric and plant of the parish, and we must express our thanks to the ministry team, parish, facilities managers and the PCC for their support.

The backdrop to the year was the austerity of the winter months when we had to exercise restraint on energy consumption, planning for a programme of repair and maintenance arising from the previous year's QI report and paying attention to the security of the churchyard.

Energy Action

The winter months in 2023 required strict discipline to save energy. Alan Gaw and Mick Stevens identified electrical fittings that were high energy consumers and colour-coded their use or replaced them with LED fixtures. The austerity measures together with a change in energy supplier led to a collective reduction in energy bills of over £7,000 over the year. We were awarded a council grant of £500 and £1,000 from the Diocese towards energy costs to cover heating requirements and to support the Winter Warmer weekly events.

Grant funding for the Energy Action Plan for the halls was awarded from the Frimley Fuel Allotments for £5,000 and YourFund Surrey for £15,000. The congregation has generously donated more than £4,000 to the project and ongoing sales of the "Who Gives A Dam" booklet about the Southern Indian energy project of Colonel John Pennycuik are dedicated to the Energy Action Plan.

The plan developed by the Energy Team is to put solar panels onto the hall's roofs with a battery to store the energy yield. The infrastructure will be linked to the electricity grid and the energy supply balanced to minimise our electricity consumption and carbon footprint. Bids for installation are being considered and installation work could begin as early as February 2024.

A strategy for reducing the long-term carbon footprint of all the parish buildings is being developed using the experience gained from the halls. The initial step of solar panels will provide valuable data for decarbonising the halls and other Church buildings.

Churchyard Security

Security measures at the east end of the churchyard, including replacement of fencing, have not resolved clandestine activities of the previous year (June 2022 police exclusion order). Accent Housing Association replaced fencing for a second time, which was breached within a few weeks of being repaired. A collaborative exercise between the police, volunteers and parish cleared the dense growth near the breach of the fence and opened up the area, making it transparent. The Churchyard Manager, Mark Russell, engaged with the local council to landscape and plant low level shrubs such as *Pyracantha* that would discourage camps or RV's within the overgrowth.

The breach in the fence at the east end of the churchyard was temporarily repaired with local materials but requires a more permanent fixture to deter access in future. The police now regularly patrol the east end of the churchyard and the Neighbourhood Watch representative, Jacqui Davies, is establishing a watch of local houses.

QI Report

The QI Report of 2022 for St. Peter's Church, which was delivered in December, was assessed by the Fabric Group in January and a number of measures were taken to prevent further deterioration. The most significant were:

- Further assessment of woodworm in the bell tower and roof of St Peter's Church. Bell Tower is free of woodworm, but there is some evidence of residual woodworm in the roof timbers on a small scale, which should be treated.
- Replacement tiles over the vestry. Completed.
- Replacement tiles over the north roof. Still to be completed.
- Observation of the gutters and soffits for evidence of gaps in gutter joins.
- Making good and painting the organ engine housing.
- Decorating the Church doors, both main entrance and vestry.
- Decorating the handrail leading into Church.

The Fabric Group also continued work on St Francis' Church based on the earlier QI Report:

- Decorating St Francis' walls where paintwork is deteriorating and showing signs of ageing.

The remaining issues from the QI Report require assessment of the Church roofs and therefore scaffolding. An estimate for an exploratory investigation and assessment of the remaining work on St Peter's Church will be made in the coming year.

We are seeking advice on the maintenance and reinforcement of the stained-glass windows where windows surround the north and south nave elevation. Also, any fine hairline cracks need to be filled with a fine lime mortar or putty. We received a visit from the British Society of Master Glass Painters who described our windows as the most complete set of windows in the South of England by artisans in the style of Edward Burne-Jones.

Change of Atmosphere

We reported on the trend of increased usage of St Peter's Church last year; this has continued this year with a wide range of activities. The Church is home to Surrey Heath Singers' rehearsals and concerts in the Spring, Summer and Autumn. Other concerts by St Cecilia Singers, Farnborough Brass Band and Frimley Recorders have become a feature of the calendar and our community. The Easter Trail which began at the Church attracted attention from well beyond the community.

There has been a tangible change of atmosphere with the arrival of our Rector, The Reverend Sean Beagley, as he and his family have settled into the Rectory. We share his enthusiasm for developing new ways of using our property and estate to enhance our ministry in Frimley.

The joy of having a young family in the Rectory has brought a lightness of atmosphere to all aspects of Church life. We are particularly grateful to Jen Beagley for her stewardship over the good order of St Peter's Church.

Thora Ray and Matthew Sleaf
Churchwardens
February 2024

Safeguarding Officer's Report 2023

I would like to thank Becky Speyer for her assistance and support in Safeguarding and DBS checking matters.

As a PCC we have adopted the Safeguarding Practices and Guidance of the Church of England and House of Bishops, and we are in the process of going through and updating the Parish Safeguarding Dashboard.

Thora Ray and I have started the process of updating our Health and Safety Policies, which includes looking at all our risk assessments for all activities and services. This work will hopefully be completed by the summer and will lay the foundation for risk assessments to be updated on a rolling timetable.

Diocesan online Safeguarding training has been completed, or is in process, by all PCC members as well as members that need it for their work in the church. DBS checks for individuals have been completed as required by Becky.

We have raised one Safeguarding concern with the Safeguarding Team at the Diocese, and there have been no reports of Safeguarding issues arising from any parish activities this year.

Clare Peel
Safeguarding Officer
February 2024

The Parish of Frimley
Annual Report of the Parochial Church Council for the Year ended
31 December 2023

Administrative Information

The Parish of Frimley has two churches:

St Peter's at Frimley Green Road, Frimley, Camberley, GU16 7AQ.

St Francis' at 121 Upper Chobham Road, Camberley, GU15 1EE.

The parish is part of the Diocese of Guildford within the Church of England.

The correspondence address is Frimley Parish Office, St Peter's Church, Frimley Green Road, Frimley, Camberley, GU16 7AQ.

The Parochial Church Council (PCC) was granted charity status in February 2010 by the Charity Commission.

The registration number is 1134309.

The ministry team which served from 1 January 2023 until the date this report was approved:

Incumbent: Revd Sean Beagley (from September 2023)

Hon Assistant Priest: Revd Joy Lievesley

Youth Coordinator: Miss Becky Speyer

Members of the PCC, and Charity Trustees, who served from 1 January 2023 until the date this report was approved:

Incumbent: Revd Sean Beagley (Chair) (from September 2023)

Lay Vice Chair: Mr Matthew Sleaf

Churchwardens: Ms Terri Ferro (until resignation at APCM 2023)

Mrs Thora Ray (elected APCM 2023)

Mr Matthew Sleaf (elected APCM 2022)

Representatives of the Diocesan Synod:

Mrs Susan Ferro (until resignation August 2023)

Mr Kevin Hanlon (elected August 2023)

Representatives of the Deanery Synod:

Mrs Jean Bateman (until APCM 2023)

Mrs Susan Ferro ex-officio

Mr Kevin Hanlon ex-officio (elected July 2023)

Mrs Thora Ray (until APCM 2023)

Mr Mark Russell (elected APCM 2023)

Lay representatives:

Mrs Jean Bateman (elected APCM 2023, 1st term)

Mrs Claire Case (elected APCM 2021, 1st term until resignation 22 Jan 2023)

Miss Aimee Ford (elected APCM 2023, 1st term)

Mr Paul Fray (elected APCM 2023, 1st term)

Mrs Sophie Gaw (re-elected APCM 2022, 2nd term until resignation APCM 2023)

Mr David Harrison (elected APCM 2021, 1st term)

Mrs Anne Huelin (elected APCM 2021, 1st term)

Mrs Sue Montague (elected APCM 2023, 1st term)

Mrs Liz Morley (re-elected APCM 2023, 2nd term)

Mrs Caroline Osborne (elected APCM 2022, 1st term)

Mrs Clare Peel (elected APCM 2021, 1st term)

Mr John Ray (re-elected APCM 2021, 2nd term)

Mr Mark Russell (re-elected APCM 2020, 2nd term until APCM 2023)

Mrs Salma Sams (elected APCM 2021, 1st term until resignation APCM 2023)

Mrs Jennie Schofield (elected APCM 2022, 1st term)

Miss Becky Speyer (elected APCM 2020, 1st term until APCM 2023)

Mrs Nancy Webster (elected APCM 2023, 1st term)

Co-opted member: Mr Paul Fray (from May 2022 until APCM 2023)

Hon Secretary: Mrs Caroline Osborne (from May 2022)

Hon Treasurer: Mr David Harrison

Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers measure. The method of appointment of the PCC is set out in the Church Representation Rules. New PCC members are encouraged to read '*Trusteeship - An Introduction for PCC Members*' and '*A brief outline of what every PCC member needs to know about church finance*', both available from the Church of England parish resources website: www.parishresources.org.uk/pccs

Aims and Purposes

Frimley PCC is responsible in Canon Law for co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. It has the additional specific responsibility for the maintenance of St Peter's Church and Hall, St Francis' Church and Hall, and the parish properties at 4 Warren Rise and 9 Merlin Court.

PCC Meetings

The Standing Committee and PCC both met six times in 2023. In 2023 attendance at PCC meetings by PCC members was 86%.

Objectives and Activities

When planning our activities for the year, we have considered the Commission's guidance on public benefit and particularly the supplementary guidance on charities for the advancement of religion. The parish vision statement is: *Sharing our experience of God's love; showing God's relevance to daily life*. The PCC is committed to making all our worship as attractive and inclusive as possible to every member of our local community as well as to visitors, enabling them to grow in the faith and love of God and to become active members of our worshipping community. The PCC maintains an overview of all worship and pastoral activity, ensuring that all services are open to all members of the public and ensuring that outreach and service to the local community are conducted sensitively and diligently.

The PCC seeks to enable Christian people of whatever background to live out their faith day by day as part of the community, specifically through:

- Worship and prayer; learning together about, and growing in, Christ; living and sharing the Good News of God in Christ; being transformed each day more into his likeness.
- Pastoral care for all who live in or have a connection with the parish and the Christian community, regardless of background, ethnicity, or faith affiliation.
- Mission and outreach, including engagement with the local community through compassionate Christian service, as well as more actively sharing the Good News of Jesus with all who may seek our help for any reason.
- Maintenance of all our premises in a good condition, including the memorial garden and open churchyard, to facilitate and nurture our call to mission.

APCM Ministry Report 2023

Ordained and Lay Ministries

The last year has seen continued change for the parish. For the first three quarters of the year, while remaining in interregnum, our ministry has continued to be blessed with the help of our Hon. Associate Priest Revd Joy Lievesley, alongside the continued assistance of visiting Priests from the Deanery which has enabled the continued offering of the current worshipping pattern as well as giving the congregation a varied and diverse spiritual offering.

During the interregnum, the Leadership Team continued to meet regularly with the Area Dean – Revd Jonathan Hillman, then later Revd Ellen Turtle, Terri Ferro (Outgoing Churchwarden), Thora Ray (Churchwarden), Matthew Sleep (Deputy Chair and Churchwarden), David Harrison (Treasurer), John Ray (Churchwarden Emeritus), and Clare Peel (Parish Administrator).

Even as the shadow of the Covid lockdowns has grown ever shorter, live-streamed services have continued to be an invaluable link to the church for many people who find themselves unable to attend for varied reasons.

Sunday services at St Peter's have continued both in person and live-streamed at 10:00 am, with the Choir now singing on the 2nd and 4th Sundays of the month under the leadership of Matthew Steep and Salma Sams, with the continued accompaniment of Joanna Lavender and Cathy Till. The Worship Group provided worship on the 1st, 3rd, and 5th Sundays, and the band have seen continued growth with several members returning to play for the first time since Covid.

The midweek service continued on the 2nd and 4th Wednesdays of the month, alternating a Holy Communion and Morning Prayer led by members of the Morning Prayer team for the duration of the interregnum, but returning to Communion twice a month upon the appointment of the new Rector.

Zoom! Morning prayer continues to be popular every Tuesday and Friday morning with a small but faithful regular congregation including members living further afield.

A monthly Sunday service of Holy Communion continued to be offered at St Francis' on the 3rd Sunday of the month, with numbers remaining consistent over the year. Musical worship was supported and accompanied by John Williams on the organ, up until the later part of the year when John stepped back from playing due to ill health. He continued to support visiting organists before retiring completely at the end of 2023. The parish would like to extend a huge debt of gratitude to John's unwavering and faithful service at St Francis' over the years!

The 8.00 am Said Holy Communion service returned to the 2nd Sunday of the month at St Peter's in addition to feast days such as Christmas Day (and Easter Day) upon the appointment of the new Rector, seeing a small but growing congregation return, as well as several visiting worshippers.

Our new Rector, Revd Sean Beagley, was appointed in June 2023, with the announcement at St Peter's Patronal festival led by Bishop Paul Davies (then Archdeacon of Surrey) receiving a rambunctious round of applause and celebration.

Sean's Institution, Induction and Installation by The Venerable Archdeacon Martin Breadmore and The Right Revd Bishop Andrew Watson was a joyful event for all in attendance and for all who joined by live-stream, as well as an opportunity to welcome both Sean and his family, wife Jen, and children Ariella, Emme and Hermione to the parish.

They would like to take this opportunity to thank all the congregation, wider community, supporters and visitors for their kind welcome and goodwill.

Our Lay Worship Leaders and Preachers, Jennie Schofield, Susan Chard, Sharon Pilling and Carol Clarke, continued to assist with our worship throughout 2023.

Sharon and Susan have continued preparing, leading and preaching at our All-Age Worship services at St Peter's on the 3rd Sunday for the majority of the year and all have preached regularly throughout the year within our many differing services and worship contexts.

We would like to take this opportunity to thank them for their continued support and their inspirational-led worship. In particular, we extend our gratitude to Jennie Schofield who has continued her valuable ministry as a Lay Funeral Officiant for the parish and has taken the majority of our funerals over the year.

We would also like to thank Sharon for her continued oversight of the Prayer Ministry team meetings during the interregnum and thank all of our volunteers for the regular Prayer Ministry they provide at the end of our regular Sunday morning services, as well as seasonal offerings.

Worship and Prayer

During the interregnum we have continued to offer a full range of different regular and seasonal services led by Revd Joy and many other visiting priests (including our new Rector), and alongside our Lay Service Leaders and Preachers.

Communion consumed in both kinds (bread and wine) was reintroduced to the congregation within our weekly services, although personal intinction is still not allowed, and some congregants still choose only to receive communion in one kind (bread only).

The Sunday Morning Splash group continues, with the same dedicated team overseen by Becky Speyer.

The Choir and Music Group continue to alternate services accompanied by Cathy Till and Joanna Lavender. We are hugely grateful to them both for their tremendous contribution to our worshipping community.

We are also so grateful to our committed instrumentalists, singers and choir for all they bring to our communal worship.

We would also like to thank Tessa Fullwood for continuing her bell-ringing ministry brightening the atmosphere all around with the joyful sound of hymn tunes.

This year we continued a full programme of Lent and Holy Week services in church, as well as continuing with the distribution of small Lent bags containing a small Lent book, a holding cross, some ash and a palm cross.

At our two Ash Wednesday services congregants were offered 'ashing' by the clergy for the first time since Covid.

Revd Sean's first Sunday service in the parish was our annual Harvest Festival which supported Farm Africa and Besom charities. He went on to lead our Annual Memorial Service alongside Jennie Schofield and our annual Remembrance Sunday service supported by Alan Gaw, Matthew Sleaf and Mark Russell, who led the Act of Remembrance while members of the uniformed groups dropped poppy petals from the gallery.

Many thanks to Clare and a willing group of volunteers who prepared two hundred Christingles for our Christingle service, which was led by Susan Chard and Revd Sean, ably assisted by the mascots and members of our uniformed groups. Over £300 was collected in aid of the Children's Society charity and the service was very well attended.

Our annual service of Lessons and Carols by Candlelight, for which the choir prepared another full programme of carols, was also well attended and received.

Revd Sean and the Open the Book team led a 'Jesus Christmas Party' themed Crib service, including a fully costumed drama and participation from younger members of the congregation. Over £150 was collected in aid of the Christian Aid's Middle East Disaster Appeal and this service was also well attended.

The Midnight and Christmas morning Holy Communion services attracted greater numbers respectively this year.

Unfortunately, 'Carols in the Car Park', was not able to be held this year due to unavailability of the band.

Our congregation has increased this past year, consistently to around 80 attendees and around 70 communicants on an average Sunday. We continue to welcome new people on a regular basis, seeing a steady congregation increase throughout the year with up to 100 attendees at a Sunday service on occasion.

Live-streamed worship remains steady, with the number who interact with our service online each week close in size to that taking part within in-person worship over the subsequent week.

Youth, Children and Families Ministry

Becky Speyer, our Youth, Children and Families Coordinator, has continued to see popularity within her missional and ministry activities, providing excellent pastoral support to families and young people within and on the fringe of our organisation, often some of the most needy and vulnerable.

2023 was another positive and successful year for our youth and children's groups. Toddler Fun went from strength to strength, led by our fabulous team of 8 volunteers, with an average attendance of 45 children aged 0-4 years. The group has continued to expand its range of toys and activities, the craft table is always a firm favourite and towards the end of the year the children enjoyed an improved role play area with dressing up and toy kitchen space.

Similarly, our Bumps and Babies group grew in 2023 with an average of 12 families attending each week. This group continues to provide much appreciated support for families with babies aged 0-2 years. The team has loved seeing the babies grow and enjoyed celebrating milestones with parents as little ones learn to move, walk and talk. We celebrated the arrival of 3 new babies who are younger siblings to our original 'babies' from when the group first opened in 2021. Seeing families grow and return to our group is an absolute joy.

Youth Café is now a smaller group of 8-10 young people who attend each week. This group for 11–16-year-olds has seen numbers decrease as young people get older and find the freedom that comes with age. None-the-less this hasn't stopped the group having fun. Aply supported by a fabulous team of volunteers, Youth Café enjoyed several off-site trips including Jump In Trampoline Park, multiple roller-skating trips and a visit to Ninja Warrior UK Guildford. Our Youth Café 'graduates' now meet monthly to catch up over pizza.

We have eight 16–18-year-olds who, despite their studies, jobs and ever more grown-up lives, love to continue to meet with the youth team to catch up and share the highs and lows of life.

This year I also had the opportunity to work with Camberley Youth for Christ, delivering a week of prayer spaces at Gordon's School alongside other local youth workers which was both fun-filled and faith-filled.

A few other notable highlights include Frimley Parish's continued representation on the Guildford Young Leaders Forum which meets 3 times a year to contribute ideas and thoughts on issues such as environmental issues, growing the church younger and vision for the future. These ideas are communicated to Bishop's Staff and Diocesan Synod and have been instrumental in the direction our Diocese is moving. A huge thank you to Aimee Ford for her commitment to this group and representing our parish in such a positive way.

Another highlight of 2023 came in the form of our annual Easter trail. Our telling of the Easter Story began at St Peter's Church and wound its way through local roads to St Francis' Church where over 200 individuals finished the trail and enjoyed a time of food and fellowship in the glorious spring sunshine.

The summer holidays saw the return of Summer Fun, four fun-packed Tuesday mornings of craft and play with an average of 100 children attending each week. I cannot express how grateful I am to those who helped out during those four incredible weeks. A project of that size is impossible without the help of my wonderful volunteers!

The final highlight was our Gruffalo Trail! As part of our Creationtide celebrations we created a trail of well-known characters around the churchyard which was thoroughly enjoyed by children of our parish and local community in aid of our Harvest Festival charity, Farm Africa. Our toddler fun children still talk about seeing the Gruffalo or 'Fluffalo' as it was otherwise known, and they hope the trail will make a return in future.

Follow the Star was once again a great success seeing many families join with us for the trail, followed by festive pizza making. This was followed later in the week by an equally successful Christmas activity morning.

None of this would be possible without the wonderful volunteer teams and support of the wider staff team that work alongside me. I can't thank you all enough for the support that you give to me and to the children and young people of our parish.

Occasional Offices

In 2023 St Peter's hosted two weddings and fourteen baptisms.

We also said a sad farewell to several faithful worshippers and friends during 2023 including Mike Sadler, Peter Mansbridge, Colin Pawley and George Pellatt.

In total, St Peter's hosted four church funerals and our ministers took three crematorium funerals and performed twenty-two burials of ashes.

St Francis' also hosted a Memorial Service.

In 2023 St Peter's churchyard was closed to new burials, although interments into existing graves, a handful of plots reserved by faculty and burials of ashes remain possible and popular.

Provision of Pastoral Care

During 2023 work led by Thora Ray continued to put in place a new pastoral visiting framework to ensure best practice, safeguarding and consistent reporting by all pastoral visitors and assistants.

Becky Speyer took over the oversight of baptism families from Thora Ray, and pastoral visitors continued to work with the bereaved and to offer home communions to the house-bound alongside Revd Joy and Sean.

Jean Bateman continued to send around a regular prayer request update sheet for emergencies and personal needs, a ministry which is still of great significance. Work has been done to offer greater data security to ensure that the personal details of those included on our prayer list and within our intercessions list are only shared on a need-to-know basis.

Salma Sams continues within her role as Frimley Fuel Allotments representative for the parish, and the parish continues to benefit from grant support each year which enables us to offer substantial help to those in greatest need within our parish.

Mission and Outreach Work

Although the PCC continues to aim to donate a tenth of its unrestricted income to missions and charities, this target remains unfulfilled at this time due to financial shortfalls and a continued reduced deficit budget.

Fundraising initiatives have continued during 2023, especially with the monthly Charity Coffee Mornings, enabling us to support financially, as well as raise awareness of, a range of Christian charities and local causes.

Parish lunches have continued twice a year headed up by Paul Fray and have become a popular addition to the parish calendar, seeing between 80 – 100 in attendance. This is an important social event for parishioners, friends and neighbours while also raising money for the work of the Parish. We would like to extend our thanks to Paul, Anthony the chef and all who work hard to make these events the success that they are.

Open Church continues every Tuesday and Saturday morning and remains a great help and blessing to those struggling with loneliness and mental health issues.

Warm hub (Winter Warmer) began once again in November, offering a hot meal and refreshments during the severe cold weather with the addition of an extended social time. We would like to thank all our volunteers who regularly help to keep this a warm initiative both in welcome and physicality.

A particular thank you to Jean Bateman for organising Open Church and Sophie Gaw and Mary Murrells for looking after our catering requirements and resources, as well as serving them frequently!

Our Spring and Winter sales were incredibly popular and well attended, hosting many local craft and trades from the area. We offer a special thanks to Clare and Leola for their organisation and execution of these events, which raised £2350 in total across both sales.

We also hosted events for the Coronation of King Charles III in May 2023.

Ministry to our local schools has gone from strength to strength.

The Open the Book team continued to visit Lakeside School up until their campus move in the summer of 2023. In September 2023 the team began a new and very successful Open the Book ministry at Sandringham Infants School, which continues to go from strength to strength.

We welcomed both The Grove and Frimley CofE schools for Easter, Harvest Festival and Christmas activities and concerts. These were ably led by Jennie Schofield, Revd Sean, Becky Speyer and Terri Ferro, who welcomed the schools and led prayers and other activities.

Terri and Sue Ferro and Revd Sean have also led seasonal assemblies at Carwarden School and Revd Sean has begun leading monthly assemblies at Frimley CofE and joined their SIAMS steer group.

Revd Sean has also hosted several of our local uniformed groups at St Peter's Church, working towards their faith badges.

Staff Team and Volunteers

Clare Peel has been with our parish for 16 years in 2023 and has remained working the extended hours agreed during vacancy to support the new Rector and the ministry of the church. Clare continues to co-ordinate the day-to-day running of the Parish Office, including organising a variety of rotas and volunteer groups.

She helps to plan and organise our church and community events with the Staff Team and remains the first point of contact for members of the wider community.

Her continued support and leadership during the interregnum and since the arrival of our new Rector have been invaluable and we remain grateful to her for her incredible hard work.

Our Facilities Manager, Leola Card, continues to do a tremendous job with the administration and maintenance of our facilities, working closely with our volunteer maintenance team and our hirers.

Hall hire remains at pre-Covid levels for regular users, and we continue to see fluctuation between old and new hirers.

Leola continues to ensure that our premises remain in excellent condition and maintains regular contact with all our hirers.

As well as being our Facilities Manager, Leola also convenes the Eco Church team which has begun meeting regularly once again. The team continues to encourage our whole congregation to assist with working towards the A Rocha gold award at St Peter's, as well as silver award at St Francis'.

The contribution made by Clare and Leola remains invaluable both to the Wardens during vacancy and to our Rector Sean, and all are grateful to them for their continued effort and support.

The Fabric team, under the leadership of Alan Gaw, continues to make sure our facilities and buildings remain in tip-top condition. Mick Stevens continues to put in time as required on our electrical installations and AV systems and, alongside Alan, continues to cover so many small (and large) jobs that would otherwise add up to a significant maintenance expense for the parish. This has included this year the periodic upgrade of our lighting to LED bulbs and the painting of the outside wooden cladding facias of St Francis' church, to list just a few of the significant pieces of maintenance work that have taken place. We also thank both Alan and Mick for their continued support as Assistant Churchwardens.

We also would like to recognise gratefully the invaluable voluntary help of Sue Ferro as our Voluntary Registrar. Sue supports Clare and Revd Sean in the office, preparing the service booklets and overseeing administration and record keeping for baptism, weddings and funerals. Sue, alongside Clare, deals with requests for burials and memorials, together with the extensive task of ensuring that our churchyard complies with the Churchyard Regulations Measures. She has also acted as vergers and has voluntarily covered innumerable office and other practical functions to back up the team in ensuring the parish runs smoothly.

We would like to thank Kevin Hanlon for his continued administration of our website and his vigilance in keeping the information contained within it up to date and accessible to all who visit it.

We thank Kevin, Mick and Terri for their continued work behind the AV desk at St Peter's and look forward to expanding the team in 2024 with the addition of some younger members of our congregation.

The parish magazine 'Frimley Buzz' took a hiatus in 2023, but we look to work with the Editor, Anna Mansbridge, to see how the magazine might make a reappearance in the future, and in what format this might become.

Mark Russell continues to put in many hours as our Churchyard Administrator, looking after the care and maintenance of Surrey's largest churchyard. Although now closed to new interments bar existing faculties and burials of ashes, the parish has retained the overall responsibility of the churchyard maintenance, rather than cede it to the local authority. The Community Payback team (Probation Service) overseen by Clare and Leola continues to supplement work within the churchyard and outside spaces, alongside occasional monthly gardening mornings and combined gardening and maintenance team mornings.

Special thanks go to Lottie Peel and Aimee Ford who both stood down from their cleaning positions in 2023 and we welcome Jen Beagley and Nuwan Dissanayake at St Peter's and St Francis' respectively as our new cleaners, with Dominic Woolmer continuing as our long-term cleaner at St Peter's Hall.

We also welcomed Archie Chard who is in charge of clearing churchyard bins and occasional hall work for flower club and other similar duties.

We are thankful for all the blessings that God has brought to our parish over the last year, and for all that we have learnt through the challenges. We look to 2024 with renewed excitement and hope!

To God be the glory!

Sean Beagley
Rector
February 2024

Treasurer's Report 2023

Overview

Following several difficult years as a result of the pandemic and subsequent cost inflation, 2023 was a more stable year from a financial perspective. That is not to say that our financial position improved, just that it became more predictable as we continued to realise the benefits of the cost interventions made in 2022.

The headline figure for 2023 - a decrease in total funds of £28,748 - disguises our true position. Within this figure is an unrealised loss on the value of property assets of £45,000 and grant income of £20,000 for the church hall solar panels project. Adjusting for these, the underlying outcome for the year was a deficit of £3,750, slightly less than in 2022 (deficit of £5,000).

Income

Overall income in 2023 was £258,850 (2022: £283,912); adjusting for the bequests and the donations for the new chairs received in 2022 and solar panel grants in 2023, income was £238,850 (2022: £234,128). Regular planned giving continued to fall slightly year-on year (£59,086 vs £59,526). Income from youth activities, refreshments and use of our church halls grew year on year, but most of our other income streams, including fee income, was lower in 2023 than in 2022. Fortunately, we benefited from additional grant income: from SHBC - £500 towards the new church hall oven, £100 for new cups and £2,000 towards churchyard maintenance; from Surrey CC - £1,000 towards the repair of the church hall heating and £500 towards winter energy costs; and from the Diocese - £1,000 towards energy costs.

Expenditure

Expenditure in 2023 was £242,597 (2022: £241,525). The running costs of the church and halls decreased slightly (£41,382 vs £43,952 in 2022) largely due to reduced utility bills (£17,378 vs £25,989 in 2022) as a result of our change of energy supplier and focus on efficient energy use. Our Parish Share was also reduced (£78,014 vs £88,002 in 2022) as we benefited from the Extended Vacancy Allowance. These savings were offset by increased staff costs and general cost inflation in most other areas of expenditure.

Church Hall Solar Panels

We have been pursuing a major project to secure funding for the installation of solar panels on the church hall, both to reduce our energy bills in the longer term and to help reduce our carbon footprint. We were successful in obtaining £20,000 in grant funding towards the project (£15,000 from Surrey CC and £5,000 from Frimley Fuel Allotments) and have raised a further £4,000 from other donations. We now have sufficient funds to proceed with the project and hope to complete the installation in the first half of 2024.

Charitable Giving

The Parish re-affirmed its aspiration to allocate 10% of Regular Giving to charitable mission purposes. Proceeds of collections on behalf of other charities were slightly less than in previous years and, although we made small donations from our own church collections to supplement these, overall outward giving was lower this year (£3,599 vs £4,295 in 2022). The clear intent is to meet our giving aspiration when Parish finances allow.

Reserves Policy

Our adopted reserves policy is to maintain a balance of unrestricted funds to cover two months' standard outgoings plus one month's Parish share. This equates to approximately £49,000 based on 2022 expenditure. In September 2021 the PCC approved a temporary amendment to our reserves policy, requiring an unrestricted reserve fund of £30,000. This was further reduced in March 2022 to £25,000 in response to the financial situation at the time, then restored to £30,000 in mid-2022 and to £40,000 in September 2023 as our overall financial position improved somewhat. At the start of 2023 our unrestricted cash balance stood at £60,000 and at year-end this stood at c. £57,000.

Volunteers

The financial management of the Parish is dependent both on the diligent work of our salaried staff and the dedicated efforts of many volunteers who generously donate their time and effort to ensure the safe and compliant running and future development of our church community. I would like to add my personal thanks to all the parishioners who have generously donated to the church funds this year and to the entire Treasury team who looked after our finances and have kept the books in good order throughout the year.

David Harrison

Hon. Treasurer

February 2024

Approved by the PCC on _____
and signed on their behalf by Revd Sean Beagley

PAROCHIAL CHURCH COUNCIL OF FRIMLEY

Diocese of Guildford

**Parish of St Peter's and St Francis'
Frimley, Surrey**

FINANCIAL STATEMENTS

of the

PAROCHIAL CHURCH COUNCIL

**for the financial year ending
31 December 2023**

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Financial Statements for the Year Ended 31 December 2023**Independent Examiner's Report
to the members/trustees of the PCC of Frimley, Surrey**

I report on the Financial Statements of the charity for the year ended 31 December 2023 which are set out on pages A3 to A13.

Respective responsibilities of the Trustees and the Independent Examiner

The Charity's Trustees are responsible for the preparation of the Financial Statements.

The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (The Act) and that an independent examination is needed.

It is my responsibility to:

- 1 examine the Financial Statements under section 145 of The Act
- 2 follow the procedures laid down in the general Directions given by the Charity Commissioners under section 145(5)(b) of The Act
- 3 state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the PCC and a comparison of the Financial Statements with those records. It also includes considering any unusual items or disclosures in the Financial Statements and seeking explanations from you, as trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the Financial Statements present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 the examiner must be a member of a body listed in section 145 of The Act. I confirm that I am qualified to undertake the examination because I am a member of the ICAEW, which is one of the listed bodies.

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare Financial Statements which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or.
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Financial Statements to be reached.

Mrs S Keane FCA
Fuller-Spurling Chartered Accountants
90 High Street
Sandhurst
Berkshire
GU47 8EE

STATEMENT OF FINANCIAL ACTIVITIES (SOFA)
For the year ended 31 December 2023

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
INCOME					
Voluntary Income	2(a)	103,931	2,196	106,127	152,564
Activities for Generating Funds	2(b)	3,735	0	3,735	4,065
Income from Church Activities	2(c)	84,444	3,057	87,500	85,710
Other Incoming Resources	2(d)	4,327	25,600	29,927	11,906
Income from Investments	2(e)	31,560	0	31,560	29,667
TOTAL INCOME		227,997	30,853	258,850	283,912
EXPENDITURE					
Church activities	3(a)	132,284	6,130	138,414	144,836
Raising funds	3(b)	270	0	270	546
Church Management and Administration	3(c)	93,332	0	93,332	86,616
Outward Giving	3(d)	419	3,180	3,599	4,295
Bank charges	3(e)	366	13	380	439
Cost of Investments	3(f)	6,603	0	6,603	4,793
TOTAL EXPENDITURE		233,274	9,323	242,597	241,525
NET INCOME/(EXPENDITURE)		(5,278)	21,530	16,252	42,387
Transfer to Fixed Assets		0	0	0	0
Transfer between Funds		600	(600)	0	0
GAINS AND LOSSES ON INVESTMENTS					
- realised		0	0	0	0
- unrealised	5(c)	(45,000)	0	(45,000)	45,000
NET MOVEMENT IN FUNDS		(49,678)	20,930	(28,748)	87,387
TOTAL FUNDS BROUGHT FORWARD 01 January 2023 (2022)		1,763,462	4,368	1,767,829	1,680,443
TOTAL FUNDS CARRIED FORWARD		1,713,784	25,298	1,739,082	1,767,829

BALANCE SHEET AS AT 31 DECEMBER 2023

	Note	2023	2022
FIXED ASSETS			
Tangible fixed assets	5(b)	979,236	981,711
Investment assets	5(c)	680,000	725,000
		<u>1,659,236</u>	<u>1,706,711</u>
CURRENT ASSETS			
Debtors and accounts receivable	6	9,963	6,742
Cash at bank and in hand	7	82,646	65,015
		<u>92,610</u>	<u>71,757</u>
LIABILITIES: amounts falling due Within one year	8	<u>12,764</u>	<u>10,638</u>
NET CURRENT ASSETS		<u>79,845</u>	<u>61,118</u>
Total assets less current liabilities		1,739,082	1,767,829
TOTAL NET ASSETS	9	<u><u>1,739,082</u></u>	<u><u>1,767,829</u></u>
FUNDS			
Restricted	10	25,298	4,368
Designated	10	50,289	56,497
Unrestricted/General	10	1,663,495	1,706,964
		<u><u>1,739,082</u></u>	<u><u>1,767,829</u></u>

Approved by the Parochial Church Council
and signed on its behalf by
Rev Sean Beagley (PCC Chair)

Date:-

Pages A5 to A13 form part of these accounts.

ACCOUNTING POLICIES

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102) effective 1 January 2019).

The financial statements have been prepared under the historical cost convention except for valuation of investment assets, which are shown at market value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £1.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds are those which must only be spent on specific purposes and details of the funds held and restrictions are provided in note 10.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body and those that are informal gatherings of Church members.

Income

Recognition of Income

Income is included in the Statement of Financial Activities (SOFA) when:

1. The PCC becomes legally entitled to the use of the resources;
2. and inflow of economic benefit is probable; and
3. the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are included in the SOFA when the funds are received and the PCC had agreed that any restrictions on their use can be met. Collections and planned giving are included when the funds are received.

Gift Aid Tax claims

Gift Aid and other tax claims are included in the SOFA at the same time as the cash donations to which they relate.

Fundraising costs

Funds raised from events and activities are reported gross in the SOFA.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Rental income

Rental income from letting of church premises is recognised when the rental is due.

Investment income

This is included in the accounts when receivable.

Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

ACCOUNTING POLICIES (Continued)

Expenditure and Liabilities

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

Pension costs

The PCC makes contributions, on behalf of its eligible employees, into the Church of England Pension Board fund known as Church Workers Pension Builder 2014. See note 15 for full details. The scheme is compliant with auto-enrolment requirements. Contributions are charged to the SOFA as the obligation to pay them becomes due.

Fixed Assets

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by s.10(2)(c) of the Charities Act 2011. Moveable church furnishings held by the Rector and churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected at any reasonable time. For inalienable property acquired prior to 2002 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2002 will be capitalised and depreciated in the accounts over their anticipated useful economic life on a straight line basis.

All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings acquired before January 2002, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Capital Equipment

Items purchased over the value of £1,000 are capitalised and written off on a straight line basis over their useful economic life:

Computer equipment:	3 years
Other electronic equipment:	5 years
Office/kitchen equipment:	7 years
Moveable furnishings:	10 years

Gifts in kind

Gifts in kind are valued at a reasonable estimate of their open market value on receipt and capitalised if over £500. If the useful economic life is expected to exceed 50 years the asset is not depreciated but reviewed annually for impairment.

Freehold Property

The PCC have not depreciated Freehold Property since, in their opinion, the properties are maintained to a high standard which will extend their useful economic life beyond 50 years. Any depreciation charge would be immaterial. An impairment review is carried out each year and any resultant loss identified is included in expenditure for the year.

The Bungalow is not included as investment property as it is retained for church purposes when required. Merlin Court and Church House are categorised as an investment property as they are currently being held to generate funds.

Investments

Investment properties are included at trustees' best estimate of market value, based on advice from the letting agents.

2 INCOME

	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
	£	£	£	£
2(a) Voluntary Income				
Planned Giving	59,086	0	59,086	59,526
Plate Collections	3,840	0	3,840	3,186
Annual Gift Day Donations	6,565	0	6,565	6,535
Gift Aid Donations	4,572	0	4,572	5,475
Sundry Donations	9,982	1,930	11,912	25,761
Bequests and Gifts in kind	(327)	0	(327)	30,909
Income Tax Recoverable	20,213	266	20,479	21,170
Total	103,931	2,196	106,127	152,564
2(b) Activities for Generating Funds				
Fetes & other fundraising events	3,735	0	3,735	4,065
Total	3,735	0	3,735	4,065
2(c) Income from Church Activities				
Parish Events/Activities	2,318	0	2,318	6
Parish Hall Lettings	35,554	0	35,554	34,729
St Francis' Hall Lettings	19,592	0	19,592	16,368
Fees PCC	4,362	0	4,362	8,477
Churchyard Fees	6,143	0	6,143	8,119
Rents: Bungalow	9,540	0	9,540	9,170
Charitable Donations	0	3,057	3,057	4,303
Flowers	513	0	513	585
Wedding flowers	270	0	270	0
Children's & Youth Groups / Activities	2,852	0	2,852	1,574
Refreshments	3,299	0	3,299	2,379
Total	84,444	3,057	87,500	85,710
2(d) Other Income				
Miscellaneous Income	4,027	500	4,527	7,256
Insurance claims	0	0	0	0
Memorial garden	300	0	300	0
Grants	0	25,100	25,100	4,650
Total	4,327	25,600	29,927	11,906
2(e) Income from investments				
Rents: Merlin Court	12,132	0	12,132	11,587
Rents: Church House	18,750	0	18,750	18,000
Dividends & Interest	678	0	678	80
Total	31,560	0	31,560	29,667
TOTAL INCOME	227,997	30,853	258,850	283,912

3 EXPENDITURE	Unrestricted funds	Restricted funds	Total 2023	Total 2022
	£	£	£	£
3(a) Activities directly related to the work of the Church				
Ministry:				
- Parish Share	78,014	0	78,014	88,002
- Clergy Expenses	600	0	600	266
- Visiting Clergy Costs	0	0	0	359
- Training for Licensed Ministry	0	0	0	300
Outreach and rector's discretionary fund	0	727	727	924
St Peter's Church - Running Expenses (excl. salaries)	9,160	50	9,210	12,607
St Peter's Church - Repairs	1,738	0	1,738	1,590
St Peter's Hall - Running expenses	19,635	770	20,405	21,019
St Peter's Hall - Repairs	2,186	612	2,798	764
St Francis' - Running Expenses (excluding salaries)	6,768	0	6,768	7,882
St Francis' - Repairs	462	0	462	90
Children's & Youth Groups / Activities	4,062	252	4,314	1,481
Parish Events/Activities	1,413	256	1,669	0
Church Flowers	825	0	825	775
Wedding flowers	208	0	208	0
Refreshments	1,871	113	1,984	1,120
Upkeep of Churchyard & Memorial Garden	1,656	3,350	5,006	2,179
Organists and Choir Expenses	1,957	0	1,957	1,508
Church Services	1,728	0	1,728	800
Professional Fees (Architect/Surveyor)	0	0	0	2,720
St Peter's Building Fund	0	0	0	450
Total	132,284	6,130	138,414	144,836
3(b) Cost of Fundraising				
Fund Raising	270	0	270	546
Total	270	0	270	546
3(c) Church management and administration				
Parish Office	5,172	0	5,172	5,453
Depreciation on Equipment	4,779	0	4,779	4,449
Repairs, renewals and maintenance of equipment	0	0	0	0
Insurance Premiums	7,641	0	7,641	7,498
Fees, Subscriptions, Courses, Recruitment	3,499	0	3,499	4,791
Independent Examination	1,920	0	1,920	1,860
Staff Salaries and Expenses	66,361	0	66,361	60,947
Costs of training (not clergy)	0	0	0	0
Bungalow and Rectory expenditure	3,961	0	3,961	1,618
Total	93,332	0	93,332	86,616
3(d) Outward giving				
Home missions & other Church Societies				
Other Home Missions/Charities	419	3,180	3,599	4,295
Total	419	3,180	3,599	4,295
3(e) Cost of banking and finance				
Bank charges	366	13	380	439
3(f) Cost of Investments				
Merlin Court	3,101	0	3,101	2,526
Church House	3,502	0	3,502	2,267
Total	6,603	0	6,603	4,793
TOTAL EXPENDITURE	233,274	9,323	242,597	241,525

4	(a)	2023	2022
	STAFF COSTS	£	£
	Wages and salaries	70,142	64,543
	Auto-enrolment pension contributions	2,572	2,401
	TOTAL (included in "Expenditure")	72,714	65,935

During the year the average number of employees was 6 (2022 - 6).

(b)
Payments to PCC Members

One member of the PCC is also salaried staff. Payments were also made to another PCC member and the child of a PCC member for work carried out, totalling £5,387.

(c)
Government Grants

During the year 6 grants were received from government entities: 3 from Surrey Heath Borough Council totalling £2,600 (comprising £2,000 towards upkeep of the churchyard, £500 towards the replacement oven for St Peter's Hall, and £100 for new cups for our Children's groups); and 3 grants from Surrey CC totalling £16,500 (comprising £500 towards church hall energy cost, £1,000 towards the repairs to the church hall heating, and £15,000 towards the installation of solar panels on the church hall).

ASSETS FOR USE BY THE PCC

5 **Property & Equipment**

5(a)	Freehold Land and Buildings at cost	2023	2022
		£	£
	Parish Hall at cost	764,423	764,423
	St Francis' Church & Hall at cost	189,146	189,146
		<u>953,569</u>	<u>953,569</u>

5(b) **Tangible assets for use by the PCC**

	Office, other equipment and fixtures £	Freehold land and buildings £	Total £
Cost			
- at 1 January 2023	38,869	953,569	992,438
- additions during the year	2,304	0	2,304
- transfer to investments	0		
- disposals	0	0	0
- at 31 December 2023	<u>41,173</u>	<u>953,569</u>	<u>994,742</u>
Depreciation			
- at 1 January 2023	10,727	0	10,727
- charge for the year	4,779	0	4,779
- (disposals) during the year	0	0	0
- at 31 December 2023	<u>15,506</u>	<u>0</u>	<u>15,506</u>
Net Book Value			
- at 31 December 2023	<u>25,667</u>	<u>953,569</u>	<u>979,236</u>
- at 31 December 2022	<u>28,142</u>	<u>953,569</u>	<u>981,711</u>

Properties held for the use of the PCC are recorded at cost, and no consideration has been taken of their current market values.

Church House and Merlin Court are considered investments as they are rented out to raise funds. The Bungalow, which is included in the cost of the St Peter's Parish Hall, as shown in Note 5a, is retained for church purposes when required.

5 ASSETS FOR USE BY THE PCC (cont from prev page)

			2023	2022
			£	£
5(c) Investments				
Investment Property - Merlin Court			230,000	250,000
- Church House			450,000	475,000
Total Investments			680,000	725,000
Investments - Movements				
	Church House	Merlin Court	2023	2022
			£	£
Market Value at 1 January 2023	475,000	250,000	725,000	680,000
Additions / Disposals/Transfers	0	0	0	0
Gain / Loss on Revaluation	(25,000)	(20,000)	(45,000)	45,000
Market Value at 31 December 2023	450,000	230,000	680,000	725,000

Church House and Merlin Court are treated as investments as they are currently let on annual rolling leases to raise funds. Their fair market value has been updated based on advice from a local lettings agent.

6 DEBTORS

	Unrestricted	Restricted	2023	2022
	Funds £	Funds £	£	£
Income Tax Recoverable	2,336	0	2,336	2,010
Other Debtors	7,628	0	7,628	4,732
Total Debtors	9,963	0	9,963	6,742

7 CASH and BANK

	2023	2022
	£	£
CBF Church of England Deposit	3,607	3,495
HSBC/Barclays No 1 Current Account	21,357	29,270
Barclays Building Fund Account	0	5
HSBC/Barclays savings account	57,568	32,002
Petty Cash: Facilities Manager	114	114
Petty Cash: St Peter's Church	0	129
Total Cash and Deposits	82,646	65,015

8 LIABILITIES: Amounts falling due within one year

	Unrestricted	Restricted	2023	2022
	Funds £	Funds £	£	£
Other creditors & agency balances	12,395	369	12,764	10,638
Total	12,395	369	12,764	10,638

Note: A known liability for parts used to repair the Parish Hall heating system in December is not included as it cannot be reasonably quantified. The PCC approved a spend of £1,000 - £2,500 on the repair; £612 for labour was paid in December and has been included in the annual expenditure.

9 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted	Restricted	2023	2022
	Funds	Funds	Total	Total
	£	£	£	£
Fixed Assets: Property & Equipment 5(a)	979,236		979,236	981,712
Fixed Assets: Investments	680,000		680,000	725,000
Current Assets 6 + 7	66,943	25,667	92,610	71,757
Liabilities within one year (incl.agency balances)	(12,395)	(369)	(12,764)	(10,638)
Total Assets	1,713,783	25,298	1,739,081	1,767,829

10 FUNDS

The Parish building fund is for non-recurring items of repair.

The Rector's fund supports discretionary distributions to those in need in the Parish.

The Churchyard, Winter Warmer Energy, Children's Garden and Befriending funds are used to ensure the grants received from SHBC & Surrey CC are used for their intended purpose.

The St Francis', Youth Work, Flowers, Fabric Team and Refreshment funds are used to ensure donations for these specific purposes are used appropriately.

The Energy Action Plan fund is used to ensure grants and donations for the church hall solar panels and other related projects are used appropriately.

Other Charities relates to funds raised from charity coffee mornings and special collections paid over to a number of charities as shown in note 13, plus associated card payment processing fees.

Bequests have been designated to ensure they are not spent on general running costs. These funds will primarily be used for capital projects when the need arises.

10(a)

Restricted Fund Movements	Balance B/f £	Income £	Expenditure £	Transfers £	Balance C/f £
Parish Building Fund (restricted)	409	25	0		434
Rector's Fund for those in need	1,129	0	727		401
Churchyard	850	2,500	3,350		0
Befriending	695	0	319		376
Going for Gold Children's Garden	146	0	146		0
Youth Work	50	100	106		44
Winter Warmer Energy	570	500	770		300
EnergyAction Plan	250	24,055	613		23,692
Flowers	50	0	0		50
Fabric Team	50	0	50		0
Refreshments	50	0	50		0
Other charities	119	3,073	3,192		0
TOTALS	4,368	30,253	9,323	0	25,298

Notes:

10(b)

Designated Fund Balances

	2023 £	2022 £
Parish Building Fund (designated)	375	375
Bequest	40,842	43,123
Ministry and Mission	9,226	13,020
Flower Fund	(350)	(190)
Energy Action Plan	197	170
TOTALS	50,289	56,497

10(c)

	2023 £	2022 £
Unrestricted / General fund balance	1,663,495	1,706,964
TOTAL ALL PCC FUNDS	1,739,082	1,767,829

11 RELATED PARTIES

The Bungalow is rented out to a PCC member, Mrs S Ferro.
£9,540 was paid in the year, constituting full market rent.

The aggregate donations (excluding Gift Aid recovered) from related parties (PCC members and their close families) amounted to: £27,263

£930 was paid to Fuller Spurling Chartered Accountants for payroll services.
Fuller Spurling also provide Independent Examination of the accounts.

12 OPERATING LEASES

There are no operating leases to report.

13 CHARITABLE GRANTS	PCC funds	Collections	2023	2022
			Total	Total
	£	£	£	£
The Kite Academy Trust (The Grove)		0	0	130
The Hope Hub Camberley		0	0	72
The Zone		107	107	0
Church Mission / Mission Partners		29	29	335
Macmillan Cancer Support		96	96	105
Marie Curie		81	81	598
Farm Africa		211	211	0
Mustard Seed Autism Trust		0	0	98
Christian Aid (incl. Appeals)	239	857	1097	1698
Bishop of Guildford		655	655	0
Alzheimers Society		505	505	0
Children's Society	180	129	309	374
Step by Step		0	0	200
Family Contact Centre		0	0	233
KatKanDo		104	104	161
World Day of Prayer		0	0	291
Fairtrade		82	82	0
Surrey Heath Age Concern		136	136	0
Besom		187	187	0
	<u>419</u>	<u>3180</u>	<u>3599</u>	<u>4295</u>

14 CONTINGENT ASSET

In 1964 a piece of land behind St Francis was gifted to the PCC. Due to the restrictive covenant in place at the time, it was not included on the Balance Sheet. Recent research has indicated these covenants may have been lifted. Once the current position is known the PCC will consider what can be done with the land, at which point a valuation should be possible.

15 CHURCH WORKERS PENSION FUND (CWPF)

The Parish of Frimley PCC participates in the Pension Builder Scheme section of CWPF for lay staff. CWPF is administered by the Church of England Pensions Board, which holds the CWPF assets separately from those of the Employer and other participating employers.

CWPF has two sections:

1. the Defined Benefits Scheme
2. the Pension Builder Scheme, which has two subsections;
 - a. a deferred annuity section known as Pension Builder Classic, and,
 - b. a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

Both sections of the Pension Builder Scheme are classed as defined benefit schemes.

Pension Builder Classic provides a pension, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Discretionary increases may also be added, depending on investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum which members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. Discretionary bonuses may be added before retirement, depending on investment returns and other factors. The account, plus any bonuses declared is payable, unreduced, from age 65.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are contributions payable (2023: £2,572, 2022: £2,401)

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent valuation was carried out as at 31 December 2019.

For the Pension Builder Classic section, the 2019 valuation revealed a deficit of £4.8m on the ongoing assumptions used. At the most recent annual review effective 1 January 2024, the Board chose to grant a discretionary bonus of 6.7% to both pensions not yet in payment and pensions in payment in respect of service prior to April 1997; and a bonus on pensions in payment in respect of post April 2006 service so that the pension increase was 5% (where usually it would be calculated based on inflation up to 2.5%). This followed improvements in the funding position over 2023. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the 2019 valuation revealed a surplus of £5.5m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The next valuation was carried out as at 31 December 2022. Calculations for this are currently under way (expected March 2024).

The legal structure of the scheme is such that if another employer fails, the Parish of Frimley PCC could become responsible for paying a share of that employer's pension liabilities.