



ST PETER'S AND ST FRANCIS'

The Combined Annual Meeting of the
Parishioners

And

The Annual Parochial Church Meeting

25 April 2023

7 pm

St Peter's Church

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The Parish of Frimley
The Combined Meeting of the Parishioners
And
Annual Parochial Church Meeting
25 April 2023
7 pm
St Peter's Church
DRAFT AGENDA

- 1. Prayers**
- 2. Apologies**
- 3. The Annual Meeting of the Parishioners**
 - 3.1 Minutes of the Previous Meeting on 3 May 2022**
 - 3.2 Matters Arising**
 - 3.3 The Appointment of two Churchwardens**
- 4. The Annual Parochial Church Meeting**
 - 4.1 Minutes of the Previous Meeting on 3 May 2022**
 - 4.2 Matters Arising**
 - 4.3 Election of Representatives of the Laity to serve on the Parochial Church Council**
 - 4.4 Election of Representatives of the Laity to serve on the Deanery Synod**
 - 4.5 To receive the Report from the Electoral Roll Officer**
 - 4.6 To receive the Financial Statements**
 - 4.7 Appointment of the Independent Examiner**
 - 4.8 To receive the Annual Report of the Parochial Church Council**
 - 4.9 To receive the Report from the Churchwardens**

**The Parish of Frimley
The Combined Meeting of the Parishioners
and
Annual Parochial Church Meeting
St Peter's Church
3 May 2022
Draft Minutes**

Present

Area Dean Revd Jonathan Hillman, Hon Assistant Priest Revd Joy Lievesley, Jean Bateman, Josephine Baynes, Martin Butler, Claire Case, Carol Clarke, Lesley England, Terence England, Sue Ferro, Terri Ferro, Aimee Ford, Alan Gaw, Sophie Gaw, David Harrison, Enid Holmes, Anne Huelin, Helen Hutchison, Sally Kettle, Sue McMullen, Liz Morley, Clare Peel, John Ray, Thora Ray, Mark Russell, Jennie Schofield, Martin Shorten, Matthew Sleaf, Becky Speyer, Janet Stacey, Stuart Stacey.

1. Prayers. The Area Dean, Revd Jonathan Hillman, opened the meeting at 7.10 pm, with prayer, remembering electoral roll member Sheila Pocock who had very recently died. Jonathan said that he was obliged to chair the first part of the meeting only (the Annual Meeting of Parishioners).

2. Apologies. Apologies were received from Helen Fray, Paul Fray, Frank Green, Kevin Hanlon, Hazel Mitchell, Roger Mitchell, Sharon Mugford, Mary Murrells, Caroline Osborne, Stuart Parr, Sharon Pilling, Chris Pitt, Ian Sams, Salma Sams, Ceri Schinella, Hon Assistant Curate Ghislaine Shortland, Angela Stacey, John Stacey, Eleanor Stevens, Michael Stevens, Lynn Thomas, Ann Turner, Jolanka Weir, Betty Williams, John Williams, Myra Williams, Deb Wright.

3. The Annual Meeting of the Parishioners.

3.1 Minutes of the previous Meeting on 18 Apr 2021.

Jennie Schofield proposed, Thora Ray seconded, and all approved the minutes of the previous meeting as a true record.

3.2 Matters Arising. It was noted that Paul Fray stood down as churchwarden in Jan 2022. The Area Dean thanked Paul for the work and service he gave whilst churchwarden.

3.3 The appointment of two Churchwardens.

The Area Dean Jonathan Hillman said that a resolution had been passed at the previous year's Annual Meeting which allowed provision for Terri, having completed six years' service as churchwarden, to be re-elected for another year last year and for further years thereafter. Jonathan thanked Terri for offering to stand again as churchwarden; he advised us to consider her succession for a subsequent year. He thanked Matthew Sleaf for also offering to stand as churchwarden.

Marie-Therese (Terri) Ferro was proposed by Emma Russell, seconded by Sue McMullen, and approved by all.

Matthew Sleaf was proposed by John Ray, seconded by Paul Fray, and approved by all.

Matthew was welcomed to his new role as churchwarden and Terri was thanked for her continued service.

Jonathan signed the Certificate stating that Terri and Matthew had been duly elected churchwardens.

Date.....

Signed.....

4. The Annual Parochial Church Meeting.

The meeting was chaired by the Vice Chair of the PCC Matthew Sleaf, due to the parish being in vacancy.

4.1 Minutes of the previous Meeting on 18 Apr 2021.

Stuart Stacey proposed, Sally Kettle seconded, and all approved the minutes of the previous meeting as a true record.

4.2 Matters Arising. It was noted that in the AOB Stuart Stacey had asked about celebrations for the bicentenary of St Peter's and that he had requested that this would be mentioned in AOB at this year's APCM.

4.3 Election of Representatives of the Laity to serve on the Parochial Church Council.

Sophie Gaw was proposed by Terri Ferro and seconded by Matthew Sleep.

Caroline Osborne was proposed by Sophie Gaw and seconded by Jean Bateman.

Jennie Schofield was proposed by Sharon Pilling and seconded by David Beverley.

All approved the elections as above.

Sophie said that she was pleased that Caroline Osborne had agreed to take over from her as PCC Secretary. Sophie said that, as there was a vacancy for a lay member on the PCC with Matthew becoming churchwarden, she would be happy to be on the PCC for one more year supporting Caroline in her new role. Terri thanked Sophie for her years of service as PCC Secretary.

4.4 To receive the Report from the Electoral Roll Officer.

Electoral Roll Officer Jean Bateman said that the number on the roll stood at 158. Since the report for the year ended 2021, three people had joined the roll, one had moved away, and one had passed away.

4.5 To receive the Financial Statements.

Matthew thanked Treasurer, David Harrison, and asked if anyone had any questions for David and whether David wished to add anything. David said that it been a challenging year financially, particularly as parish activities were getting back to normal. The Finance and Management teams were thanked.

4.6 Appointment of the Independent Examiner.

Sophie said that Karen Symons' fees for the next year would be £1,550 + VAT. Terri Ferro proposed, Clare Peel seconded, and all were in favour of Karen Symons being reappointed as our Independent Examiner for a further year.

4.7 To receive the Annual Report of the Parochial Church Council.

Matthew asked whether there were any questions on this report which had been written by the previous incumbent Stuart Thomas. There were none. Matthew said that he would like to acknowledge and thank Stuart for all that he had done to maintain contact with the parish throughout the pandemic. Matthew said that Stuart hadn't mentioned in his report anything about the blogs: the very many personal and highly relatable 'Pause for Thought' pieces that Stuart had written, and which were posted on the parish website during the pandemic and right up to his retirement in March.

4.8 To receive the Report from the Churchwardens.

Terri Ferro said that now we were coming out of the pandemic there was a maintenance backlog to tackle. Hirers were returning. Finances were stabilising; this year there would be an emphasis on stewardship.

Terri paid thanks to Alan Gaw and Mick Stevens for their work on the fabric of the churches and buildings and she said she was pleased to announce that Alan and Mick had agreed to become Assistant Churchwardens.

Terri then thanked an extensive list of people, apologising if she had left anyone out. Amongst those she thanked were Matthew Sleep for taking on being churchwarden; Paul Fray for his time as churchwarden; the Ministry and Staff teams; the Finance team and all those teams supporting the work of PCC; all teams supporting worship and community support.

Matthew then paid thanks to Terri.

5. AOB

Stuart Stacey asked about the date of the consecration of St Peter's. He suggested thinking ahead and asking all groups connected with our church to come up with ideas for bicentenary celebrations. It was acknowledged that the exact year in question was not known. Matthew said that the correct date would be researched, and Stuart's suggestion would be an agenda point for the next PCC meeting.

Matthew thanked the Area Dean, Revd Jonathan Hillman, for chairing the Meeting of the Parishioners and for attending the APCM.

Jonathan said that during the vacancy the churchwardens and Area Dean were responsible for the parish. He thanked everyone for their support.

Matthew read the Vacancy prayer. Jonathan gave a blessing, and the Grace was said by all. The meeting then closed @ 8pm.

SophieGaw
8 May 2022

Date.....

Signed.....

Frimley Parish Electoral Roll Report 2022

The number on the Electoral Roll is 160. Six people have joined since the last APCM and four have sadly passed away.

Jean Bateman
Electoral Roll Officer
February 2023

Deanery Synod Report 2022

In the last year the Deanery Synod has resumed face-to-face meetings and members consider matters that are discussed at the Diocesan Synod. They may be asked to take issues raised at the Deanery Synod back to their PCC to obtain each parish's view and to identify ways that the parishes can work together to enhance the Christian mission in the deanery.

The Synod has also mapped the areas of Parish life and mission where individual parishes believe they have strengths and those areas where parishes would appreciate support and guidance.

Thora Ray
Deanery Synod Representative
February 2023

Churchwardens' Report on the Fabric, Goods and Ornaments 2022

Overview

Frimley Parish has been in vacancy since February 2022. During this period, Churchwarden Terri Ferro was joined by Matthew Sleep in June. The PCC procurement of 80 chairs for the Nave, facilitated by a bequest and the generosity of the congregation, has transformed the appearance of the Church and provided more opportunities for utilisation of St Peter's Church. The viability of the return to regular Church services and outreach activities was put into question by the external shock of increases in the cost of energy and inflation. St Peter's Church underwent a detailed survey during the summer for a Quinquennial Review. During the period, the graveyard was closed for further burials. There was a serious civil order incident at the eastern end of the churchyard during June. The long, dry summer has helped to maintain the churchyard to a high standard and make inroads on previously unkempt areas with churchyard maintenance days.

Churchwardens' Focus

The Vacancy

There have been two unsuccessful recruitment exercises for a new incumbent. Despite advertising through the normal mechanism and the Church Times and interviewing three promising candidates, no suitable incumbent has been identified. A timetable for identifying new candidates has been set for this summer.

Church Ordering

The procurement of 80 new chairs and re-covering of the choir chairs has given a different feel to the body of the Church and enabled wider utilisation. Schools, Brownies and youth groups have made use of the Church and Surrey Heath Singers have made the Church their permanent base for rehearsals and concerts.

This has resulted in a marked increase in our engagement with the community, in particularly with schools during the Christmas period which we are encouraging. All our communities' groups report that St Peter's is a pleasing, flexible and useful environment.

Public and Outreach Events

The death and funeral of the late Queen Elizabeth II was marked with open church and a book of remembrance at the entrance. Key times of accession of King Charles III were marked with raising the flag.

Remembrance Day was marked by a service led by Padre Iorwerth Price, Chaplain to the Army Training Centre, Pirbright. To mark the event, the Church displayed giant poppies at the entrance to the Church and woven into a wreath over the chancel giving an atmosphere of solemnity and reflection. Our thanks to Mark Russell for his imaginative design and deployment to achieve the effects to give context to the service of remembrance.

Surrey Heath Singers held a very successful concert during October with the participation of our helpers and welcomers.

The Brass Band held a concert in December, also supported by helpers and welcomers. Our thanks to the welcome team and Sophie Gaw for supporting both events, enabling an efficient box office, refreshments and general stewardship with an atmosphere of warmth and welcome.

The St Cecilia Singers are returning to St Peter's for a second concert following the success of their previous concert in February 2022.

All the public services and outreach are supported by projection and streaming facilities. Our thanks to Mick Stevens and Kevin Hanlon for their support in this area.

Energy Action Plan

The steep rise in energy costs and inflation hit our finances particularly hard. We put a robust plan in place that stabilised energy costs, introduced austerity measures and replaced devices that were profligate with energy. This particularly applied to replacement of light fittings with LED and the replacement of heaters. We are grateful to Mick Stevens for his relentless research into new devices and LED lights. This enabled us to continue with our way of worship and keep increases to the cost of hiring as low as possible.

We realised that we would need a long-term strategy to relinquish our use of fossil fuels and reduce our carbon footprint and the PCC authorised a strategy in September for the procurement of solar panels which are pivotal to converting all the facilities in the Church Halls from gas to electricity. An infrastructure that includes batteries connected to the electricity grid will enable us to store energy either from the solar panels or the grid at low tariff to make our use of energy for the halls as efficient as possible. The majority of the cost of this strategy will have to be met from grants but an Energy Action Plan fund has been set up and a fundraising project is currently running.

The first step in our conversion to all-electricity facilities has been the replacement of the gas cooker and hob with a commercial electric cooker which was fitted on 14 February 2023. The failure of the old gas cooker and the award of a grant from SHBC gave us the opportunity to bring forward a key part of the conversion. Our thanks to Paul Fray for masterminding the disposal of the old cooker and for identifying and procuring a replacement that was affordable but had the capacity for our needs.

In order to show our commitment to the strategy and bid for grant funding, we began a stewardship campaign in August that aims to get as many of the congregation onto the Parish Giving Scheme (PGS) as possible. Guidance on joining the scheme has been issued in Church and a link on the website is also available on the back of chairs.

The Quinquennial Review

The Quinquennial Review took place in August but was not submitted as a document until December. The conclusion of the report is that St Peter's Church is generally in good condition for its age, particularly its stonework. Immediate repairs, mostly concerning the roof, are being put in hand and a more long-term programme is being developed according to the schedule recommended. Where early intervention will reduce the risk of deterioration (for example identifying and treating woodworm), this work will be carried out as soon as possible. The Quinquennial Review Report has been very helpful for scheduling and coordinating such work as is needed. Our thanks to Alan Gaw for assessing the report and making sure we all understand the true impact of the recommendations.

Churchyard

The churchyard has now been closed to further burials. The relevant actions have been taken with the Diocese to complete the process and notices published at the entrance to the Church. There is still capacity for interment of ashes.

There have been two working days for maintenance of the churchyard during the summer, both enthusiastically supported and well attended, with small groups clearing and tidying the churchyard, memorial garden and paths. This has made inroads into previously unkempt parts of the churchyard assisted by the drought conditions which limited wild growth. Thanks to Mark Russell for organising the gardening mornings and for his care and interest in the churchyard.

Following a serious civil order incident at the eastern end of the churchyard during June, a dispersal order was issued by the police to include the churchyard and regular police patrolling is continuing. As a result of the incident, the PCC took action to join the Neighbourhood Watch scheme as a hub with the aim of including all the neighbours of the Church and churchyard, to provide an information service and encourage neighbours to report nuisance or illegal activities. Neighbourhood Watch notices have been placed at all the public entrances to the churchyard. An incident log for recording any reports of public interest, law and order is maintained by the Church Office under the direction of the Churchwardens.

The PCC has agreed to share the cost of pollarding two trees on the boundary of the churchyard with the occupants of the adjacent house, Mr and Mrs Quinn, in a spirit of good neighbourliness. This will establish a relationship with our neighbours for the future.

Church Halls and St Francis' Church

Church Halls host outreach and community support activities including Mother and Baby, Toddler Groups and a Youth Café. The halls are also used by other affiliated organisations such as Brownies and Guides, non-profit organisations such as a community theatre company and local NHS support organisations, and by commercial users such as U3A and local music and exercise groups. A Nepalese Group uses the halls for regular worship. Hirings have returned to almost pre-covid levels and private hirings have increased.

Weekly Winter Warmer sessions operate during the day for people from the local area. People gather in the meeting room of the Church Hall for hot soup and a chat with no obligation, to share news and discuss issues. This is a regular fixture so that people know they can rely on the availability of a warm sociable place with access to help. The intent is to continue this activity into the summer months.

St Francis' Church Halls are being hired regularly by a number of groups but still have capacity during the week. The Seventh Day Adventist group who use St Francis' for services on a Saturday and other hirers are keen to have access to broadband. The opportunity to take advantage of the installation of high-speed services along the road is being investigated.

Leola Card, the facilities manager, who has managed the return to full use of both locations, is to be congratulated for restoring the popularity of both locations as desirable venues for community, worship and private hire.

Overview and Acknowledgements

The Churchwardens have taken significant initiatives over the year to maintain our infrastructure to support ways of worship and community outreach. The initiatives are partly out of necessity, but more importantly to establish an enduring response to the energy and cost of living crisis. This would not have been possible without the support and encouragement of the PCC and the congregation. We would like to thank all those who have given their time, energy, enthusiasm and prayers to the betterment of Frimley Parish in 2022/3.

Underpinning everything we do is the work of Clare Peel who has held the Parish together through the vacancy. With more enterprise than administration, she has introduced initiatives that have maintained the pattern of worship, kept the Parish in the public eye at key times in the year such as Christmas and Easter, and observed the protocols of public life meticulously over the death and funeral of the late Queen Elizabeth II. We are all grateful for her boundless energy, care and zest for everything to do with Frimley Parish.

Terri Ferro and Matthew Sleaf
Churchwardens
February 2023

The Parish of Frimley
Annual Report of the Parochial Church Council for the Year ended
31 December 2022

Administrative Information

The Parish of Frimley has two churches:

St Peter's at Frimley Green Road, Frimley, Camberley, GU16 7AQ.

St Francis' at 121 Upper Chobham Road, Camberley, GU15 1EE.

The parish is part of the Diocese of Guildford within the Church of England.

The correspondence address is Frimley Parish Office, St Peter's Church, Frimley Green Road, Frimley, Camberley, GU16 7AQ.

The Parochial Church Council (PCC) was granted charity status in February 2010 by the Charity Commission.

The registration number is 1134309.

The ministry team which served from 1 January 2022 until the date this report was approved:

Incumbent: Revd Canon Stuart Thomas (until March 2022)

Hon Assistant Priest: Revd Joy Lievesley

Hon Assistant Curate (OLM): Revd Ghislaine Shortland (until Nov 2022)

Youth Coordinator: Miss Becky Speyer

Members of the PCC, and Charity Trustees, who served from 1 January 2022 until the date this report was approved:

Incumbent: Revd Canon Stuart Thomas (Chair) (until March 2022)

Lay Vice Chair: Mr Paul Fray until resignation as churchwarden 5 Jan 2022

Lay Vice Chair: Mr Matthew Sleaf

Churchwardens: Mr Paul Fray until resignation 5 Jan 2022

Ms Terri Ferro (re-elected APCM 2022)

Mr Matthew Sleaf (elected APCM 2022)

Representatives of the Diocesan Synod:

Mrs Susan Ferro

Representatives of the Deanery Synod:

Mrs Jean Bateman (elected APCM 2020)

Mrs Susan Ferro ex-officio

Mrs Thora Ray (re-elected APCM 2020)

Lay representatives:

Mrs Claire Case (elected APCM 2021, 1st term, until resignation 22 Jan 2023)

Mrs Sophie Gaw (elected APCM 2022, 2nd term)

Mr David Harrison (elected APCM 2021, 1st term)

Mrs Anne Huelin (elected APCM 2021, 1st term)

Mrs Liz Morley (elected APCM 2020, 1st term)

Mrs Caroline Osborne (elected APCM 2022, 1st term)

Mrs Clare Peel (elected APCM 2021, 1st term)

Mr John Ray (re-elected APCM 2021, 2nd term)

Mr Mark Russell (re-elected APCM 2020, 2nd term)

Mrs Salma Sams (elected APCM 2021, 1st term)

Mrs Jennie Schofield (elected APCM 2022, 1st term)

Mr Matthew Sleaf (elected APCM 2020, 1st term, until APCM 2022)

Miss Becky Speyer (elected APCM 2020, 1st term)

Ms Rita Whiting (elected APCM 2019, 2nd term, until APCM 2022)

Co-opted member:

Mr Paul Fray (from May 2022)

Hon Secretary:

Mrs Sophie Gaw (until May 2022)

Mrs Caroline Osborne (from May 2022)

Hon Treasurer:

Mr David Harrison

Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers measure. The method of appointment of the PCC is set out in the Church Representation Rules. New PCC members are encouraged to read '*Trusteeship - An Introduction for PCC Members*' and '*A brief outline of what every PCC member needs to know about church finance*', both available from the Church of England parish resources website: www.parishresources.org.uk/pccs

Aims and Purposes

Frimley PCC is responsible in Canon Law for co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. It has the additional specific responsibility for the maintenance of St Peter's Church and Hall, St Francis' Church and Hall, and the parish properties at 4 Warren Rise and 9 Merlin Court.

PCC Meetings

The Standing Committee met six times and the PCC met seven times in 2022. In 2022 attendance at PCC meetings by PCC members was 81%.

Objectives and Activities

When planning our activities for the year, we have considered the Commission's guidance on public benefit and particularly the supplementary guidance on charities for the advancement of religion. The parish vision statement is: *Sharing our experience of God's love; showing God's relevance to daily life*. The PCC is committed to making all our worship as attractive and inclusive as possible to every member of our local community as well as to visitors, enabling them to grow in the faith and love of God and to become active members of our worshipping community. The PCC maintains an overview of all worship and pastoral activity, ensuring that all services are open to all members of the public and ensuring that outreach and service to the local community are conducted sensitively and diligently.

The PCC seeks to enable Christian people of whatever background to live out their faith day by day as part of the community, specifically through:

- Worship and prayer; learning together about, and growing in, Christ; living and sharing the Good News of God in Christ; being transformed each day more into his likeness.
- Pastoral care for all who live in or have a connection with the parish and the Christian community, regardless of background, ethnicity, or faith affiliation.
- Mission and outreach, including engagement with the local community through compassionate Christian service, as well as more actively sharing the Good News of Jesus with all who may seek our help for any reason.
- Maintenance of all our premises in a good condition, including the memorial garden and open churchyard, to facilitate and nurture our call to mission.

Achievements and Performance

Ordained Ministry

The last year has seen enormous change for the parish, starting with the retirement of Rev Stuart Thomas back in March. We have been truly blessed with the help of our Hon. Associate Priest Revd Joy Lievesley and Assistant Curate Revd Ghislaine Shortland who, between them and with visiting priests, have been able to continue with our current worship pattern.

During this vacancy, a Leadership Team was pulled together, comprising Jonathan Hillman (Area Dean), Terri Ferro (Churchwarden), Matthew Sleaf (Deputy Chair and Churchwarden), David Harrison (Treasurer), John Ray (Churchwarden Emeritus) and Clare Peel (Parish Administrator).

The final coronavirus restrictions were lifted in March, but for many the impacts would be long-term, and therefore the investment in permanent infrastructure and software to enable online and live-streamed services has been invaluable and continues to be a link to the Church for many people.

We resumed all Lent and Holy Week services in Church but continued with the distribution of small Lent bags containing a Lent book, a holding cross, some ash and a palm cross. We held two Ash Wednesday services and also live-streamed them. Participants were able to make the sign of the cross in ash on their foreheads together. While Palm Sunday was live and in person, the palm cross and holding cross were particularly valued by those unable to come to Church for whatever reason. Sunday services at St Peter's have continued in person at 10.00 am with the choir now singing at two services a month. Due to lack of available ministers to support a Holy Communion service, the Wednesday morning service is now every other week alternating a Holy Communion service and morning worship led by members of the morning prayer team. A monthly Sunday service continues at St Francis' with numbers increasing over the year. The 8.00 am Holy Communion service returned; however, due to diminishing numbers, in part owing to the average age and vulnerability of that congregation and severe cold weather, this service has been put on hold until the spring.

Revd Ghislaine Shortland sadly left us in November when she moved to Devon. She did a tremendous amount of work for the parish and will be missed. Revd Joy Lievesley has equally stepped up to the challenges and, as always, her reflective and deeply thoughtful approach has struck spiritual chords with everyone. The ministry team have continued to meet in person every month with the administration team and Churchwardens ('the greater staff') to exchange information, update on progress and ensure the parish runs smoothly.

Lay Ministry

Our three certificated diocesan Leaders of Worship, Susan Chard, Sharon Pilling and Carol Clarke, played a continuing part in our worship with Sharon and Susan leading and preaching all our All-Age Worship services. All are also certificated Occasional Preachers, as is Jennie Schofield, and have preached regularly throughout the year. We would like to thank them for their continued support and inspirational-led worship, with special thanks to Jennie Schofield who has continued her valuable ministry as a Lay Funeral Officiant for the parish and has taken the majority of our funerals over the year. During the year we have had 14 funerals, 3 services at the crematorium and 15 interment of ashes.

Sharon convened the prayer ministry team meetings in person and regular prayer ministry continues on Sunday mornings.

Worship and Prayer

During this period of vacancy, we have continued where possible with the services as was. The many different visiting priests have been inspirational and have all brought a new perspective with their preaching and these have been welcomed by the congregation.

The Sunday morning Splash group continues, and new Splash leaders have been welcomed.

The choir and music group continue to alternate services accompanied by Cathy Hill and Joanna Lavender; we are hugely grateful to them both. We're also so grateful to our committed musicians, singers and choir who continue singing and playing and enabling the congregation to enjoy sung worship. We also thank Tessa Fullwood for continuing her bell-ringing ministry and starting to train up others, as well as brightening the atmosphere all around with the joyful sound of hymn tunes.

We welcomed Padre Lori who led our annual Remembrance Sunday service supported by both Churchwardens along with Alan Gaw and Mark Russell who led the act of remembrance.

Thanks again to Becky and Clare who prepared Christingle kits that were given out as people arrived for the Christingle service and which were 'constructed' during the service. We held our annual Lessons and Carols by Candlelight, for which the choir had prepared three anthems. Emma Russell wrote and led an excellent Crib service, including a fully costumed drama. The midnight and Christmas morning Holy Communion services didn't attract the numbers experienced in the past but were well received. On the other hand, the Christingle and Crib services were very well attended. Our 'Carols in the Car Park', held on a very chilly evening just before Christmas, was also a huge success, with over 70 people joining after the 'Follow the Star' Christmas trail and enjoying refreshments of a warm glass of mulled wine, hot chocolate and a mince pie.

Our congregation has increased this past year, consisting of around 70 communicants on a 'normal' Sunday. We have welcomed lots of new people over the last year and our congregation is growing. On 23 January 2022 we were joined by Bishop Andrew who confirmed 9 of our congregation. Sadly, Covid struck two of our candidates who were later confirmed by Bishop Jo at St Paul's, with Terri Ferro presenting them.

Live-streamed worship continues to grow, with an online attendance equal to those taking part in live worship. Our much-enhanced technical equipment with its improved quality appears to be attracting an ever-wider range of viewers.

Baptisms have continued with an annual total of 4 and we had 2 weddings and a renewal of vows.

Youth Initiatives

Becky our Youth Worker has continued to build in-person activities. She also provides excellent pastoral support to our families and young people. Toddler Fun continues every Tuesday while Bumps and Babies also has a strong regular Thursday attendance. There are inevitably many fluctuations in attendance but both groups are thriving. Friday evening Youth Café continues and has moved into the hall. The young people attend regularly who would otherwise have no contact with any Church.

Once again Becky organised a Good Friday Easter trail which was a resounding success, partly helped by the beautiful warm weather, with approximately 100 people and families taking part.

Occasional Offices

St Peter's had 2 weddings and a renewal of vows.

We said sad farewells to several faithful worshippers and friends during 2022, including Audrey Gullett.

Provision of Pastoral Care

During this interregnum the Pastoral Assistants had not met. We reconvened our Pastoral Assistants with the support of Revd Andreas Sistig to pick up the threads of their ministry, resuming work with baptism families, the bereaved and home communions. Jean Bateman continues to send round a regular prayer request update sheet for emergencies and personal needs, a ministry which is still of great significance.

Salma Sams is working hard as our Frimley Fuel Allotments representative, which means we are still given a grant each year to enable us to offer substantial help to those in greatest need, frequently young families and children.

Mission and Outreach Work

The PCC aims to donate a tenth of its unrestricted income to missions and charities, in accordance with biblical principle and the Church of England's expectation. Fundraising initiatives have continued during 2022 especially with the monthly charity coffee mornings, enabling us to support a range of Christian charities and local causes financially. Through these we have supported and awareness has been raised for Step by Step, Mustard Seed, Hope Hub, Macmillan, the Children's Society, the Zone and many more.

Open Church continues every Tuesday and Saturday morning and is a great help and blessing to those struggling with loneliness and mental health issues. We opened a warm hub (Winter Warmer) in November, offering a hot meal and refreshments during the severe cold weather. A thank you to all the volunteers who regularly help to keep this going. Thank you to Jennie Schofield, Frank Green, Shirley Tidey and Ken Haynes. Also to Jean Bateman for organising Open Church and to Sophie Gaw for looking after our catering requirements and resources, as well as serving them frequently!

While access to schools is still patchy and limited, Open the Book has returned to Lakeside School in person. We welcomed both the Grove and Frimley CofE schools for their Harvest Festival. Jennie Schofield and Terri Ferro welcomed the schools and led prayers. The accessibility of the Church for the schools was greatly appreciated and Frimley CofE have asked to come back for their Christmas Nativity and will also be holding their Easter assembly in the Church that can now accommodate the whole school.

Administration and Communication

Clare Peel has been our Parish Administrator for 15 years. Her hours have increased this year to support the Churchwardens through the vacancy. The workload required to run such a large parish has not diminished. Clare has created and distributed publicity materials for events and online projects and runs the parish Facebook page with Becky and a small team. Clare is the usual first point of contact for members of the wider community; she deals with endless enquiries about the churchyard and other administration concerns. Her support and leadership over the last year have been invaluable and we are grateful to her. We also acknowledge gratefully the invaluable voluntary help, not least from Sue Ferro, who supports Clare in the office by preparing the service booklets.

Our Facilities Manager, Leola Card, has done a tremendous job of reopening fully all our facilities and working closely with our hirers. Hall hire is back to pre-covid levels for regular users; although we have lost some we have gained new hirers. Leola ensured the premises remained in excellent condition during lockdown and maintains regular contact with all our hirers. As well as covering a wide range of tasks, Leola also convenes the Eco Church team which has met regularly online. The team is encouraging the whole congregation to assist with working towards the A Rocha Gold award, so far only achieved by one parish in the Diocese!

The contribution made by Clare and Leola especially has been invaluable, the more so in such testing circumstances: the way they think on their feet and have facilitated the return to normal parish ministry is beyond belief. We're extremely grateful to them both.

The fabric team under the leadership of Alan Gaw has resumed. Mick Stevens has put in time as needed on our electrical installations and Alan Gaw has continued to cover so many small jobs that we'd otherwise have to pay someone to do. We thank both Alan and Mick for their continued support as Assistant Churchwardens.

Sue Ferro continues as our voluntary registrar, overseeing administration and record keeping for funerals and the churchyard. Sue deals with requests for burials and memorials, together with the thankless task of ensuring that our churchyard complies with the Churchyard Regulations Measures. Sue has also acted as vergers and has voluntarily covered innumerable office and other practical functions to back up the administration team in ensuring the parish runs smoothly.

The parish magazine has changed its name to the Frimley Buzz and is currently still available only on the parish website, though printed copies are made for distribution to those with no IT access. We are grateful to our editor, Anna Mansbridge.

Maintenance of Memorial Garden and Open Churchyard

Mark Russell has put in many hours as our Churchyard Administrator, looking after the care and maintenance of Surrey's largest churchyard.

The Community Payback team (Probation Service) has at long last returned to its regular work in the churchyard. The occasional monthly gardening mornings have restarted and there has been a combined gardening and maintenance team morning.

Thanks go to Lottie Peel and Aimee Ford for ensuring that our bins are brought out and for putting in a regular cleaning stint each week to keep our churches clean and respectable.

Terri Ferro and Matthew Sleaf
Churchwardens
February 2023

Treasurer's Report 2022

Overview

The first half of 2022 was one of the most challenging in recent history from a financial perspective, as Parish activities returned towards normality following the pandemic and we had to contend with spiralling energy prices and cost inflation across the board. This meant that we were spending over £4,000 per month more than we were receiving in income, using up our cash reserves at a significant rate. Just to continue to fund the day-to-day running of the church we needed to dip into our cash reserves and use designated bequest funds to support day-to-day activities. Thanks to prompt action by the PCC we were able to secure more competitive prices for energy, control other costs and increase our income from activities and investments. We are particularly grateful, too, to those parishioners who increased their level of giving at this difficult time. By year-end our monthly income was exceeding expenditure which allowed us to re-pay into the bequest funds and to start replenishing our reserves.

The headline figure for 2022 - an increase in total funds of £87,387 - rather overstates our true position. Within this figure is an unrealised gain on the value of property assets of £45,000, a one-off bequest distribution of £30,909 and donations to purchase the new chairs for St Peter's Church. After adjusting the underlying outcome for the year was a deficit of £5,000.

Income

Overall income in 2022 was £283,912 (2021: £196,631); adjusting for the bequests received and the donations for the new chairs, income was £234,128 (£2021: £186,131). While voluntary income was significantly higher than 2021 (£152,614 vs £104,879), regular planned giving fell slightly (£59,526 vs £61,305). Fortunately, with the return to more normal church activities following the pandemic, other income streams grew significantly year-on-year. Fundraising events resumed, generating £4,065 in income (2021: £1,280) and our church halls were extensively used by other organisations throughout the year, generating income of £51,096 (2021: £25,625). We also benefited from increased fee income (as the element of this normally paid to the Diocese is retained by the Parish during vacancy) and additional grant income to support energy costs (£1,000 from Guildford Diocese and £950 from SHBC).

Expenditure

Expenditure in 2022 was £241,525 (2021: £220,333). The running costs of the church and halls increased (£43,952 vs £35,006) with the substantial increases in our gas and electricity costs (£25,989 in 2022 vs £14,897 in 2021) offset by careful usage and the deferral of non-urgent repairs. The total cost of staff salaries was flat year-on-year as salary increases were offset by a reduction in the number of staff we employ from 8 to 6: we have not sought to fill the positions of Music Director and church cleaner after those staff resigned in mid-2021 and early 2022 respectively. Otherwise, we generally saw the impacts of cost inflation across the board.

New chairs for St Peter's Church

We purchased 80 new chairs for St Peter's Church at a cost of £17,997. These were entirely funded by specific donations (chair pledges) from parishioners (£15,698) and the Gift Aid we recovered on these donations (£2,518). The small surplus (£219) was used to fund the re-covering of the existing choir chairs with matching material. In the accounts the chairs are treated as a capital asset; thus while the donations are recorded as income, only the first year of depreciation (£1,800) is recorded as expenditure.

Charitable Giving

The Parish re-affirmed its aspiration to allocate 10% of Regular Giving to charitable mission purposes. Although the proceeds of collections on behalf of other charities were greater than the previous year, there was no contribution to charitable mission from Regular Giving. The clear intent is to meet this aspiration when Parish finances allow.

Reserves Policy

Our adopted reserves policy is to maintain a balance of unrestricted funds to cover two months' standard outgoings plus one month's Parish share. This equates to approximately £47,000 based on 2021 expenditure. In September 2021 the PCC approved a temporary amendment to our reserves policy, requiring an unrestricted reserve fund of £30,000. At the start of 2022 our unrestricted cash balance stood at £42,676. This had fallen to £25,800 by March 2022 prompting intervention by the PCC. As a result of the measures taken and the bequest income we received in April, we have been able to replenish our cash reserves and at year-end these stood at c. £60,000.

Volunteers

The financial management of the parish is dependent both on the diligent work of our salaried staff and the dedicated efforts of many volunteers who generously donate their time and effort to ensure the safe and compliant running and future development of our church community. Furthermore, I would like to add my personal thanks to all the parishioners who have generously donated to the church funds this year and to the assistant treasurers who have kept the books in good order throughout the year.

David Harrison
Hon. Treasurer
February 2023

Approved by the PCC on _____

and signed on their behalf by the vice-chair Matthew Sleaf

PAROCHIAL CHURCH COUNCIL OF FRIMLEY

Diocese of Guildford

**Parish of St Peter's and St Francis'
Frimley, Surrey**

FINANCIAL STATEMENTS

of the

PAROCHIAL CHURCH COUNCIL

**for the financial year ending
31 December 2022**

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Financial Statements for the Year Ended 31 December 2022

**Independent Examiner's Report
to the members/trustees of the P.C.C. of Frimley, Surrey**

I report on the Financial Statements of the charity for the year ended 31 December 2022 which are set out on pages A3 to A13.

Respective responsibilities of the Trustees and the Independent Examiner

The Charity's Trustees are responsible for the preparation of the Financial Statements.

The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (The Act) and that an independent examination is needed.

It is my responsibility to:

- 1 examine the Financial Statements under section 145 of The Act
- 2 follow the procedures laid down in the general Directions given by the Charity Commissioners under section 145(5)(b) of The Act
- 3 state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the P.C.C. and a comparison of the Financial Statements with those records. It also includes considering any unusual items or disclosures in the Financial Statements and seeking explanations from you, as trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the Financial Statements present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 the examiner must be a member of a body listed in section 145 of The Act. I confirm that I am qualified to undertake the examination because I am a member of the ICAEW, which is one of the listed bodies.

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare Financial Statements which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or.
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Financial Statements to be reached.

Mrs K Symons FCA
Symons Chartered Accountants
Willow Corner
7 Ackrells Mead
Little Sandhurst
Berkshire
GU47 8JJ

STATEMENT OF FINANCIAL ACTIVITIES (SOFA)

For the year ended 31 December 2022

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
INCOME					
Voluntary Income	2(a)	133,738	18,826	152,564	104,879
Activities for Generating Funds	2(b)	4,065	0	4,065	1,280
Income from Church Activities	2(c)	81,296	4,414	85,710	56,225
Other Incoming Resources	2(d)	8,061	3,845	11,906	4,844
Income from Investments	2(e)	29,667	0	29,667	29,402
TOTAL INCOME		256,827	27,085	283,912	196,631
EXPENDITURE					
Church activities	3(a)	142,009	2,827	144,836	131,817
Raising funds	3(b)	546	0	546	475
Church Management and Administration	3(c)	86,616	0	86,616	79,170
Outward Giving	3(d)	0	4,295	4,295	3,755
Bank charges	3(e)	439		439	133
Cost of Investments	3(f)	4,793	0	4,793	4,982
TOTAL EXPENDITURE		234,403	7,122	241,525	220,333
NET INCOME/(EXPENDITURE)		22,424	19,962	42,387	(23,702)
Transfer to Fixed Assets			0	0	0
Transfer between Funds		17,997	(17,997)	0	0
GAINS AND LOSSES ON INVESTMENTS					
- realised		0	0	0	0
- unrealised	5(c)	45,000	0	45,000	80,000
NET MOVEMENT IN FUNDS		85,421	1,966	87,387	56,298
TOTAL FUNDS BROUGHT FORWARD 01 January 2022 (2021)		1,678,041	2,402	1,680,443	1,624,145
TOTAL FUNDS CARRIED FORWARD		1,763,462	4,368	1,767,829	1,680,443

BALANCE SHEET AS AT 31 DECEMBER 2022

	Note	2022	2021
FIXED ASSETS			
Tangible fixed assets	5(b)	981,711	968,164
Investment assets	5(c)	<u>725,000</u>	<u>680,000</u>
		<u>1,706,711</u>	<u>1,648,164</u>
CURRENT ASSETS			
Debtors and accounts receivable	6	6,742	3,240
Cash at bank and in hand	7	<u>65,015</u>	<u>45,078</u>
		<u>71,757</u>	<u>48,318</u>
LIABILITIES: amounts falling due			
Within one year	8	<u>10,638</u>	<u>16,039</u>
NET CURRENT ASSETS		<u>61,118</u>	<u>32,279</u>
Total assets less current liabilities		1,767,829	1,680,443
TOTAL NET ASSETS	9	<u>1,767,829</u>	<u>1,680,443</u>
FUNDS			
Restricted	10	4,368	2,402
Designated	10	56,497	25,948
Unrestricted/General	10	1,706,964	1,652,093
		<u>1,767,829</u>	<u>1,680,443</u>

Approved by the Parochial Church Council
and signed on its behalf by
Mr. Matthew Sleaf (Vice-chair)

Date:-

Pages A5 to A13 form part of these accounts.

ACCOUNTING POLICIES

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)effective 1 January 2019).

The financial statements have been prepared under the historical cost convention except for valuation of investment assets, which are shown at market value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £1.

Funds

General funds represent the funds of the P.C.C. that are not subject to any restrictions regarding their use and are available for application on the general purposes of the P.C.C.. Funds designated for a particular purpose by the P.C.C. are also unrestricted.

Restricted funds are those which must only be spent on restricted purposes and details of the funds held and restrictions are provided in note 9.

The accounts include all transactions, assets and liabilities for which the P.C.C. is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body and those that are informal gatherings of Church members.

Income

Recognition of Income

These are included in the Statement of Financial Activities (SOFA) when:

1. The PCC becomes legally entitled to the use of the resources;
2. and inflow of economic benefit is probable; and
3. the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are included in the SOFA when any preconditions preventing their use by the PCC have been met. For collections and planned giving this is when the funds are received.

Gift Aid Tax claims

Gift Aid and other tax claims are included in the SOFA at the same time as the cash donations to which they relate.

Fundraising costs

Funds raised from events and activities are reported gross in the SOFA.

Vouunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Rental income

Rental income from letting of church premises is recognised when the rental is due.

Investment income

This is included in the accounts when receivable

Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

ACCOUNTING POLICIES (Continued)

Expenditure and Liabilities

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

Pension costs

The PCC makes contributions, on behalf of its eligible employees, into the Church of England Pension Board fund known as Church Workers Pension Builder 2014. See note 12 for full details. The scheme is compliant with auto-enrolment requirements. Contributions are charged to the SOFA as the obligation to pay them becomes due.

Fixed Assets

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by s.10(2)(c) of the Charities Act 2011. Moveable church furnishings held by the Rector and churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected at any reasonable time. For inalienable property acquired prior to 2002 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2002 will be capitalised and depreciated in the accounts over their anticipated useful economic life on a straight line basis.

All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings acquired before January 2002, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Capital Equipment

Items purchased over the value of £1,000 are capitalised and written off on a straight line basis over their useful economic life:

St Peter's Church - Chairs	10 Years
Office, other equip and fixtures	7 Years

Gifts in kind

Gifts in kind are valued at a reasonable estimate of their open market value on receipt and capitalised if over £500. If the useful economic life is expected to exceed 50 years the asset is not depreciated but reviewed annually for impairment.

Freehold Property

The PCC have not depreciated Freehold Property since, in their opinion, the properties are maintained to a high standard which will extend their useful economic life beyond 50 years. Any depreciation charge would be immaterial. An impairment review is carried out each year and any resultant loss identified included in expenditure for the year.

The Bungalow is not included as investment property as it is retained for church purposes when required. Merlin Court and Church House are categorised as an investment property as they are currently being held to generate funds.

Investments

Investment properties are included at trustees' best estimate of market value, based on advice from the letting agents.

2 INCOME

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
2(a) Voluntary Income				
Planned Giving	59,526	0	59,526	61,305
Plate Collections	3,186	0	3,186	3,047
Annual Gift Day Donations	6,535	0	6,535	6,607
Gift Aid Donations	5,475	0	5,475	4,565
Sundry Donations	9,453	16,308	25,761	6,049
Bequests and Gifts in kind	30,909	0	30,909	10,500
Income Tax Recoverable	18,653	2,518	21,170	12,807
Total	133,738	18,826	152,564	104,879
2(b) Activities for Generating Funds				
Fetes & other fundraising events	4,065	0	4,065	1,280
Total	4,065	0	4,065	1,280
2(c) Income from Church Activities				
Parish Magazine	6	0	6	16
Parish Hall Lettings	34,729	0	34,729	19,048
St Francis' Hall Lettings	16,368	0	16,368	6,575
Fees PCC	8,477	0	8,477	8,211
Churchyard Fees	8,119	0	8,119	6,497
Rents: Bungalow	9,170	0	9,170	9,096
Charitable Donations	(111)	4,414	4,303	4,327
Choir	0	0	0	0
Flowers	585	0	585	460
Wedding flowers	0	0	0	0
St Peters: Youth / Chatterbox	1,574	0	1,574	1,270
Refreshments	2,379	0	2,379	725
Total	81,296	4,414	85,710	56,225
2(d) Other Income				
Miscellaneous Income	7,061	195	7,256	1,190
Insurance claims	0	0	0	0
Memorial garden	0	0	0	0
Grants	1,000	3,650	4,650	3,655
Total	8,061	3,845	11,906	4,844
2(e) Income from investments				
Rents: Merlin Court	11,587	0	11,587	11,398
Rents: Church House	18,000	0	18,000	18,000
Dividends & Interest	80	0	80	4
Total	29,667	0	29,667	29,402
TOTAL INCOME	256,827	27,085	283,912	196,631

3 EXPENDITURE	Unrestricted funds	Restricted funds	Total 2022	Total 2021
	£	£	£	£
3(a) Activities directly related to the work of the Church				
Ministry:				
- Parish Share	88,002	0	88,002	86,277
- Clergy Expenses	266	0	266	299
- Visiting Clergy Costs	359	0	359	0
Outreach and rector's discretionary fund	0	924	924	1,420
St Peter's Church - Running Expenses (excl. salaries)	12,607	0	12,607	7,801
St Peter's Church - Repairs	1,590	0	1,590	4,774
St Peter's Hall - Running expenses	20,639	380	21,019	7,392
St Peter's Hall - Repairs	764	0	764	6,722
St Francis' - Running Expenses (excluding salaries)	7,832	50	7,882	5,637
St Francis' - Repairs	90	0	90	2,680
Sunday School/Youth/chatterbox	1,427	54	1,481	2,322
Church Magazine	0	0	0	51
Church Flowers	775	0	775	841
Wedding flowers	0	0	0	0
Refreshments	1,120	0	1,120	284
Discussion Group (Frimley Forum)	0	0	0	0
Upkeep of Churchyard & Memorial Garden	979	1,200	2,179	2,553
Organists and Choir Expenses	1,508	0	1,508	1,038
Church Services	800	0	800	1,177
Professional Fees (Architect/Surveyor)	2,720	0	2,720	548
St Peter's Building Fund	231	219	450	0
Total	142,009	2,827	144,836	131,817
3(b) Cost of Fundraising				
Fund Raising St Peter's R & R, and other	546	0	546	475
Christian Aid	0	0	0	0
Total	546	0	546	475
3(c) Church management and administration				
Parish Office	5,453	0	5,453	6,054
Depreciation on Equipment	4,449	0	4,449	2,649
Repairs, renewals and maintenance of equipment	0	0	0	0
Insurance Premiums	7,498	0	7,498	7,373
Fees, Subscriptions, Courses, Recruitment	4,791	0	4,791	1,181
Independent Examination	1,860	0	1,860	1,800
Staff Salaries and Expenses	60,947	0	60,947	59,626
Costs of training (not clergy)	0	0	0	50
St Peter's Bungalow expenditure	1,618	0	1,618	436
Total	86,616	0	86,616	79,170
3(d) Outward giving				
Home missions & other Church Societies				
Other Home Missions/Charities	0	4,295	4,295	3,755
Total	0	4,295	4,295	3,755
3(e) Cost of banking and finance				
Bank charges	439	0	439	133
3(f) Cost of Investments				
Merlin Court	2,526	0	2,526	2,860
Church House	2,267	0	2,267	2,122
Total	4,793	0	4,793	4,982
TOTAL EXPENDITURE	234,403	7,122	241,525	220,333

4	(a)	2022	2021
	STAFF COSTS	£	£
	Wages and salaries	64,543	63,743
	Auto-enrolment pension contributions	2,401	2,192
	Social Security	0	0
	TOTAL (included in "Expenditure")	66,944	65,935

During the year the average number of employees was 6 (2021 - 8).

(b)
Payments to PCC Members

Two members of the PCC are also salaried staff. Payments were also made to the children of PCC members for work carried out, totalling £4,859

(c)
Government Grants

During the year 4 grants were received from Surrey Heath Borough Council totalling £3,650. This comprised £2,000 towards upkeep of the churchyard, £950 towards church hall energy cost (for Winter Warmer), £500 for Befriending and £200 for the "Going for Gold" Children's Garden.

ASSETS FOR USE BY THE PCC

5 **Property & Equipment**

5(a)	Freehold Land and Buildings at cost	2022	2021
		£	£
	Parish Hall at cost	764,423	764,423
	St Francis' Church & Hall	189,146	189,146
		<u>953,569</u>	<u>953,569</u>

5(b) **Tangible assets for use by the PCC**

	Office, other equipment and fixtures	Freehold land and buildings	Total
	£	£	£
Cost			
- at 1 January 2022	20,872	953,569	974,441
- additions during the year	17,997	0	17,997
- transfer to investments	0		
- disposals	0	0	0
- at 31 December 2022	<u>38,869</u>	<u>953,569</u>	<u>992,438</u>
Depreciation			
- at 1 January 2022	6,276	0	6,276
- charge for the year	4,449	0	4,449
- (disposals) during the year	0	0	0
- at 31 December 2022	<u>10,725</u>	<u>0</u>	<u>10,725</u>
Net Book Value			
- at 31 December 2022	<u>28,143</u>	<u>953,569</u>	<u>981,712</u>
- at 31 December 2021	<u>14,596</u>	<u>953,569</u>	<u>968,165</u>

Properties held for the use of the PCC are recorded at cost, and no consideration has been taken of their current market values.

Church House and Merlin Court are considered investments as they are rented out to raise funds. The Bungalow, which is included in the cost of the St Peter's Parish Hall, as shown in Note 5a, is retained for church purposes when required.

5 ASSETS FOR USE BY THE PCC (cont from prev page)

			2022	2021
			£	£
5(c) Investments				
Investment Property - Merlin Court			250,000	230,000
- Church House			<u>475,000</u>	<u>450,000</u>
Total Investments			<u>725,000</u>	<u>680,000</u>
Investments - Movements				
	Church House	Merlin Court	2022	2021
			£	£
Market Value at 1 January 2022	450,000	230,000	680,000	600,000
Additions / Disposals/Transfers			0	0
Gain / Loss on Revaluation	<u>25,000</u>	<u>20,000</u>	<u>45,000</u>	<u>80,000</u>
Market Value at 31 December 2022	<u>475,000</u>	<u>250,000</u>	<u>725,000</u>	<u>680,000</u>

Church House and Merlin Court are treated as investments as they are currently let on annual rolling leases to raise funds. Their fair market value has been updated based on advice from a local lettings agent.

6 DEBTORS

	Unrestricted	Restricted	2022	2021
	Funds £	Funds £	£	£
Income Tax Recoverable	2,010	0	2,010	1,201
Other Debtors	<u>4,732</u>	<u>0</u>	<u>4,732</u>	<u>2,039</u>
Total Debtors	<u>6,742</u>	<u>0</u>	<u>6,742</u>	<u>3,240</u>

7 CASH and BANK

	2022	2021
	£	£
CBF Church of England Deposit	3,495	3,449
HSBC/Barclays No 1 Current Account	29,270	18,220
HSBC/Barclays No 2 Current Account	0	10
Barclays Building Fund Account	5	189
HSBC/Barclays savings account	32,002	22,968
Petty Cash: Facilities Manager	114	114
Petty Cash: St Peter's Church	<u>129</u>	<u>129</u>
Total Cash and Deposits	<u>65,015</u>	<u>45,078</u>

8 LIABILITIES: Amounts falling due within one year

	Unrestricted	Restricted	2022	2021
	Funds £	Funds £	£	£
Other creditors+agencies	<u>10,044</u>	<u>594</u>	<u>10,638</u>	<u>16,039</u>
Total	<u>10,044</u>	<u>594</u>	<u>10,638</u>	<u>16,039</u>

9 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted	Restricted	2022	2021
	Funds	Funds	Total	Total
	£	£	£	£
Fixed Assets: Property & Equipment 5(a)	981,712		981,712	968,165
Fixed Assets: Investments	725,000		725,000	680,000
Current Assets 6 + 7	66,794	4,962	71,757	48,318
Liabilities within one year (gains, losses, agcy collectns)	<u>(10,044)</u>	<u>(594)</u>	<u>(10,638)</u>	<u>(16,039)</u>
Total Assets	<u>1,763,462</u>	<u>4,368</u>	<u>1,767,829</u>	<u>1,680,443</u>

10 FUNDS

The Parish building fund is for non-recurring items of repair.

The Furniture Fund was used for donations specifically for the new chairs in St Peter's Church, and the associated Gift Aid recovered. Once the chairs had been purchased the assets are released and reallocated (transferred) to the unrestricted fund.

The Rector's fund supports those in need in the Parish.

The Churchyard, Winter Warmer Energy and Befriending funds are used to ensure the grants received from SHBC are used for their intended purpose.

The St Francis', Youth Work, Energy Action Plan, Flowers, Fabric Team and Refreshment funds are used to ensure donations for these specific purposes are used appropriately.

Other Charities relates to funds raised from charity coffee mornings and special collections paid over to a number of charities as shown in note 13.

The Ministry and Mission designated fund was set up to put aside funds for the appointment of a youth worker and to contribute towards the charities which the Parish supports, though this year it has been used to support a temporary cash shortfall in general funds. 10% of the rental income from Merlin court is allocated to this fund.

Bequests have been designated to ensure they are not spent on general running costs. These funds will primarily be used for capital projects when the need arises.

10(a)

Restricted Fund Movements	Balance B/f £	Income £	Expenditure £	Transfers £	Balance C/f £
Parish Building Fund (restricted)	349	60			409
Furniture Fund	0	18,216	219	(17,997)	0
Rector's Fund for those in need	2,053	0	924		1,129
Churchyard	0	2,050	1,200		850
St Francis'	0	50	50		0
Befriending	0	695	0		695
Going for Gold Children's Garden	0	200	54		146
Youth Work	0	50	0		50
Winter Warmer Energy	0	950	380		570
EnergyAction Plan	0	250	0		250
Flowers	0	50	0		50
Fabric Team	0	50	0		50
Refreshments	0	50	0		50
Other charities	0	4,414	4,295		119
TOTALS	2,402	27,085	7,122	(17,997)	4,368

Notes:

10(b)

Designated Fund Balances

	2022 £	2021 £
Parish Building Fund (designated)	375	375
Bequest	43,123	13,195
Ministry and Mission	13,020	12,378
Flower Fund	(190)	0
Energy Action Plan	170	0
TOTALS	56,497	25,948

10(c)

	2022 £	2021 £
Unrestricted / General fund balance	1,706,964	1,652,093
TOTAL ALL PCC FUNDS	1,767,829	1,680,443

11 RELATED PARTIES

The Bungalow is rented out to a PCC member, Mrs S Ferro.
£9,170 was paid in the year, constituting full market rent.

The aggregate donations (excluding Gift Aid recovered) from related parties (PCC members and their close families) amounted to: £32,391

£752 was paid to Symons Chartered Accountants, for payroll services. Mrs K. Symons is the Independent Examiner.

12 OPERATING LEASES

Total future minimum lease payments under non-cancellable operating leases are as follows: -

	2022	2021
	£	£
Later than one year and not later than five years	<u>0</u>	<u>0</u>

The lease on the photocopier/printer expired during 2022.

13 CHARITABLE GRANTS	PCC funds	Collections	2022	2021
	£	£	Total	£
			£	
Big Brew		0	0	140
Camberley Youth for Christ		0	0	39
The Kite Academy Trust (The Grove)		130	130	0
The Hope Hub Camberley		72	72	0
Mission Partners		0	0	106
Church Mission		335	335	77
Macmillan Cancer Support		105	105	339
Marie Curie		598	598	
Farm Africa		0	0	466
Mustard Seed Autism Trust		98	98	247
Christian Aid (incl Ukraine Appeal)		1698	1698	299
Bishop of Guildford		0	0	266
Frimley Health		0	0	849
Children's Society		374	374	660
Step by Step		200	200	0
Family Contact Centre		233	233	0
KatKanDo		161	161	0
World Day of Prayer		291	291	0
Undistributed proceeds			<u>0</u>	<u>267</u>
	<u>0</u>	<u>4295</u>	<u>4295</u>	<u>3755</u>

14 CONTINGENT ASSET

In 1964 a piece of land behind St Francis was gifted to the PCC. Due to the restrictive covenant in place at the time, it was not included on the Balance Sheet. Recent research has indicated these covenants may have been lifted. Once the current position is known the PCC will consider what can be done with the land, at which point a valuation should be possible.

14 Church Workers Pension Fund (CWPF)

The Parish of Frimley PCC participates in the Pension Builder Scheme section of CWPF for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

CWPF has two sections:

1. the Defined Benefits Scheme
2. the Pension Builder Scheme, which has two subsections;
 - a. a deferred annuity section known as Pension Builder Classic, and,
 - b. a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

Both sections of the Pension Builder Scheme are classed as defined benefit schemes.

Pension Builder Classic provides a pension, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Discretionary increases may also be added, depending on investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum which members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. Discretionary bonuses may be added before retirement, depending on investment returns and other factors. The account, plus any bonuses declared is payable, unreduced, from age 65.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are contributions payable (2022: £2,401, 2021: £2,192)

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent valuation was carried out as at 31 December 2019. The next valuation was due as at 31 December 2022, though the outcome of this valuation was not available when these accounts were prepared.

For the Pension Builder Classic section, the 2019 valuation revealed a deficit of £4.8m on the ongoing assumptions used. In the 2021 annual review, the Board chose to grant a discretionary bonus of 3% following improvements in the funding position over 2021. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the 2019 valuation revealed a surplus of £5.5m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, The Parish of Frimley PCC could become responsible for paying a share of that employer's pension liabilities.