



ST PETER'S AND ST FRANCIS'

The Combined Annual Meeting of the
Parishioners

And

The Annual Parochial Church Meeting

3 May 2022

7 pm

St Peter's Church

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The Parish of Frimley
The Combined Meeting of the Parishioners
And
Annual Parochial Church Meeting
3 May 2022
7 pm
St Peter's Church
DRAFT AGENDA

- 1. Prayers**
- 2. Apologies**
- 3. The Annual Meeting of the Parishioners**
 - 3.1 Minutes of the Previous Meeting on 18 Apr 2021**
 - 3.2 Matters Arising**
 - 3.3 The Appointment of two Churchwardens**
- 4. The Annual Parochial Church Meeting**
 - 4.1 Minutes of the Previous Meeting on 18 Apr 2021**
 - 4.2 Matters Arising**
 - 4.3 Election of Representatives of the Laity to serve on the Parochial Church Council**
 - 4.4 To receive the Report from the Electoral Roll Officer**
 - 4.5 To receive the Financial Statements**
 - 4.6 Appointment of the Independent Examiner**
 - 4.7 To receive the Annual Report of the Parochial Church Council**
 - 4.8 To receive the Report from the Churchwarden**
- 5. AOB**

**The Parish of Frimley
The Combined Meeting of the Parishioners
and
Annual Parochial Church Meeting
St Peter's Church
18 April 2021
Draft Minutes**

Present

in person:

The Rector Canon Stuart Thomas, Hon Assistant Priest Revd Joy Lievesley, Hon Assistant Curate Revd Ghislaine Shortland, Jean Bateman, Josephine Baynes, Martin Butler, Lesley England, Terry England, Sue Ferro, Terri Ferro, Helen Fray, Paul Fray, Sophie Gaw, Val Hardy, Sally Kettle, Liz Morley, Sharon Pilling, David Salt, Margaret Salt, Ian Sams, Salma Sams, Ceri Schinella, Matthew Sleaf, Becky Speyer, Janet Stacey, Stuart Stacey, John Stilwell, Eleanor Stevens, Michael Stevens, Heather Thomas, Lynn Thomas, Rita Whiting, Deb Wright.

via Zoom:

David Beverley, Margaret Beverley, Claire Case, Barbara Christmas, Peter Christmas, Tessa Fullwood, Kevin Hanlon, Lizzy Hanlon, Mark Harris, David Harrison, Anne Huelin, Sue McMullen, Stuart Parr, Chris Pitt, John Ray, Thora Ray, Mark Russell, Angela Stacey, John Stacey, John Williams, Myra Williams.

1. Prayers. Stuart Thomas opened the meeting at 11.35 am, with prayer and with a reading from Jeremiah. He welcomed all those attending in person and via Zoom.

2. Apologies. Apologies were received from June Benfield, Roy Benfield, Deirdre Brown, Steve Brown, Alan Gaw, Frank Green, Enid Holmes, Hazel Mitchell, Roger Mitchell, Marjorie Saywood, Jennie Schofield, Jean Thomas, Shirley Tidey, Ann Turner, Jolanka Weir.

3. The Annual Meeting of the Parishioners.

3.1 Minutes of the previous Meeting on 4 Oct 2020.

All approved the minutes of the previous meeting as a true record.

3.2 Matters Arising. None.

3.3 The appointment of two Churchwardens.

Stuart said that Terri had offered to stay on as churchwarden for another year. Stuart explained that, as Terri had already served a total of 6 years as churchwarden, agreement was now required so that she could continue "beyond 6 years". All agreed. Stuart said that Terri would now be eligible to serve for any number of subsequent years.

Terri Ferro was proposed by Michael Stevens and seconded by Clare Peel. All approved.

Paul Fray was proposed by Jean Bateman and seconded by Thora Ray. All approved.

4. The Annual Parochial Church Meeting.

4.1 Minutes of the previous Meeting on 4 Oct 2020.

All approved the minutes of the previous meeting as a true record.

4.2 Matters Arising. None.

4.3 Election of Representatives of the Laity to serve on the Parochial Church Council.

Claire Case was proposed by Rita Whiting and seconded by Salma Sams.

David Harrison was proposed by Paul Fray and seconded by Jean Thomas.

Anne Huelin was proposed by Lynn Thomas and seconded by Alan Gaw.

Clare Peel was proposed by Sophie Gaw and seconded by Mark Russell.

John Ray was proposed by Terri Ferro and seconded by Becky Speyer.

Salma Sams was proposed by Matthew Sleaf and seconded by Liz Morley.

All approved the elections, as above.

Stuart thanked Mark Harris and Deirdre Brown for their time served as lay members.

They were both now stepping down.

4.4 To receive the Report from the Parish Safeguarding Officer.

Safeguarding Officer Sue Ferro said that there was nothing of note to report, including no incidents of concern.

4.5 To receive the Report from the Electoral Roll Officer.

Electoral Roll Officer Jean Bateman said that there were no further additions to, or removals from, the electoral roll since the report (when the number on the electoral roll stood at 159).

4.6 To receive the Financial Statements.

All approved. Stuart said that the Financial Statements had been inspected and approved by our Independent Examiner, Karen Symons.

4.7 Appointment of the Independent Examiner.

All approved Karen Symons being appointed our Independent Examiner for the next financial year.

4.8 To receive the Annual Report of the Parochial Church Council.

All approved.

4.9 To receive the Report from the Churchwardens.

All approved.

4.10 To receive the Report from the Rector.

All approved.

5. AOB

A query had been received in advance of the meeting from Stuart Stacey about the 200th anniversary of the founding of St Peter's Church, due @ 2025/6. He asked whether people could submit ideas about how as a parish we could mark this event. Stuart Thomas said that nearer the time ideas would be most welcome. Stuart Stacey also asked about whether feedback style meetings for parishioners could resume in the future. Stuart Thomas said that when the pandemic restrictions are further eased such meetings could take place. Paul said parishioners would be receiving a letter soon, giving information about plans in the parish going forward

Terri thanked all volunteers including Mark Russell (Churchyard Administrator) and Sue Ferro (Registrar). Terri thanked Clare Peel (Parish Administrator); Leola Card (Facilities Manager); Krystle Hewitson (Music Director) and our cleaners. She thanked Becky Speyer (Youth Coordinator) and Youth/Splash and Toddler Fun teams; Comms team; Tech and Livestream teams; Facebook team; Mission team; Flower team; Eco Church team and the PCC. Terri gave a personal thank you to her partner Ian and daughter Aimee, and to Paul and Stuart during what she said had been such a difficult year (with the challenges of the pandemic).

Stuart thanked Mark Harris, who was standing down as Hon Treasurer, for his work whilst Treasurer.

Paul welcomed David Harrison as our new Treasurer and thanked all members of the Finance team.

Stuart conveyed thanks to Paul and Terri as churchwardens, to Joy, and to Ghislaine whose ordination in St Peter's, he remarked, was a special moment, and he thanked Heather for her support.

The meeting ended at 12.05 pm with prayer and the Grace.

Sophie Gaw

Hon Secretary

20 April 2021

Frimley Parish Electoral Roll Report 2021

The number on the Electoral Roll is 157. No one has joined since the last APCM and two people have sadly passed away.

Jean Bateman

Electoral Roll Officer

20 Jan 2021

Deanery Synod Report 2021

Covid-19 restrictions continued to have a severe impact on the Deanery Synod, with face-to-face meetings impossible for most of the year.

Elections were held, for the first time under the new procedures, for the Leadership team. In addition to electing a lay chair and secretary, the clergy and laity each elected representatives who will work with the Area Deans and Deputy Area Deans to drive the development of mission and growth in the Deanery.

Each parish has provided a Parish Needs Statement which outlines what the parish offers, where they have experience which they could offer other parishes and where they would welcome support from other parishes. For example, our success with Eco Church is a resource we can share with other parishes.

In January 2022, strictly outside the time scale for the report but relevant as we review 2021, the Synod looked at the impact of lockdown on our parishes. The Synod concluded that changes which would probably have evolved had taken place abruptly – notably where activities were probably reaching a natural point for change - and the lack of “endings” or the introduction of “new things” had caused upset to people. At the same time, new forms of church were exciting, particularly the growth of virtual church.

Thora Ray

Deanery Synod Rep

22 Feb 2022

Churchwardens' Report on the Fabric, Goods and Ornaments 2021

Overview

The year continued to be dominated by the Covid pandemic. We started 2021 in lockdown which eased as the year progressed. We continued to apply prudent pandemic measures to ensure the safety of the congregation. We were able to reopen our halls and churches in the late spring, through extensive liaison with the PCC and our hirers. We remained in a constrained financial situation continuing cost-saving measures where possible. The postponement of non-essential maintenance from the previous year resulted in catch-up this year. Our cash reserves became depleted, however towards the end of 2021 we saw our revenues start to recover. We continue in a cost-saving mindset for the foreseeable future.

Our Parish Vision and Development Plan work that we started in November 2019 remained suspended, to allow the teams to prioritise managing our churches and hall availability. By the end of the year, we successfully returned to full use of St Peter's Church and partial use of St Francis' Church and our halls were fully operational and available for hire.

St Peter's Church and Churchyard

We sought to keep St Peter's Church operational throughout this difficult year. In the first half of the year Covid protocols restricted its use, but through the second half we returned to full use of the facilities. Whilst we had to maintain certain Covid protocols such as face mask use, ventilation, hand sanitising and expanded cleaning regimes, we were able to return to improved congregational capacity as the year progressed. This included the return of our choir in the second half of the year. The choir is once again a regular part of our worship at St Peter's.

In Quarter 1, we faced a decision: either to retrieve our pews from storage or to replace them with chairs to improve flexible use of the church space. An email consultation was conducted, providing extensive congregational feedback. Feedback was also received from our architect, Nye Saunders, which was consolidated into a review document for the PCC. The PCC decided by a majority vote to apply for a permanent faculty to install chairs. This application was under consideration by the Chancellor at the close of the year.

Improved flexibility of the use of space in St Peter's Church has helped the Parish widen the use of St Peter's. In addition to the return to a more normal service pattern, we were able to extend the use of the church to include social activities such as fund-raising coffee mornings and youth activities. In addition, we have been able to support local community activities in urgent need of facilities to maintain their essential services. This greater use of St Peter's has resulted in increased costs of operation and maintenance, but we deemed its use essential to fulfil our church and community outreach mission.

One impact of the pandemic has been to change the participation practice of some of our congregation. Our livestreaming capability had become a lifeline for those unable to attend services; our viewing numbers for those live streaming climbed steadily. We took the decision in Quarter 3 to invest in a fit-for-purpose livestreaming capability (to be financed by a Gift Day in Quarter 4) as the reliability and quality of the equipment was not up to standard. It required a reliable internet capability to function, so we also took the opportunity to upgrade both the internet hub and network. A side benefit of this upgrade was to provide an extended internet network in St Peter's Church and for St Peter's Hall hirers, a service that has been well received by all parties.

The appointment of our Churchyard Administrator, Mark Russell, in the previous year continues to reap benefits through better coordination between our volunteer teams, the Probation Service and our local community. We have been able to return to more regular activities in the churchyard. Mark has been leading on environmental considerations within the churchyard. A PCC decision in November approved his request that all future benches within the churchyard, donated or replaced, be of a sustainable nature, made from eco-friendly recycled plastic. In the last quarter of the year, the Commonwealth War Graves Commission (CWGC) completed the installation of a plaque informing visitors that there are CWGC graves located in our churchyard.

We are reaching capacity in the churchyard, leading to us applying to the Ministry of Justice to close the churchyard to further burials. The application was refused as there were twelve plots remaining, however we expect it may become necessary to close the churchyard within the next year. The PCC will consult with the local council and Ministry of Justice in this regard.

St Francis' Church and Hall

These facilities continued to be the most impacted by the Covid pandemic. For the first half of the year, they remained closed. During the second half of the year, we managed to return to occasional services in St Francis' Church, although we did return to full availability of our hall. Most hirers have returned, although their frequency of the use of the hall has changed. We have maintained appropriate Covid protocols to ensure the protection and safety of all participants. There has been a catch-up on essential maintenance in both the church and hall, although these costs have been kept to a minimum.

Limited tree removal activities were required during the year to ensure the grounds remained safe. The Probation Service continue to support St Francis' as part of their portfolio for ongoing work.

Our Quinquennial Inspection of St Francis' Church and Hall was conducted in Quarter 4, and, whilst we await the detailed report, we understand it will confirm that St Francis' Church and Hall are in good condition and well maintained.

St Francis' facilities remain available for the congregation of Heatherside to use, as they determine their long-term strategy for their parish.

St Peter's Hall

We were able to use St Peter's Hall for existing hirers throughout most of the year, whilst ensuring hirers took responsibility for their own risk assessments and Covid protocols. Most of our regular hirers returned, with the remainder stating positive intent to return in the new year. The cleaning schedules to maintain the enhanced Covid cleaning requirements for both St Peter's and St Francis' halls were the most challenging aspect of operating the halls within a safe environment.

We caught up with all essential maintenance work, although some non-essential work remains outstanding. Once our financial position improves, we will ensure this work is completed, hopefully in Quarter 1/ Quarter 2 of 2022. All fire and safety considerations e.g., extinguisher servicing, fire alarm servicing, boiler servicing in St Peter's Church and Hall, are up-to-date and compliant. We conducted the necessary electrical inspections required to maintain our certificates.

Other properties

Our property revenues remain unaffected by the pandemic. All properties remained fully tenanted and in good condition. Michael Usher property management services proved to be an asset, ensuring our properties were regularly inspected and tenants regularly contacted. As tenancies come up for renewal, we plan to increase rentals in all properties in line with Consumer Price Index guidance.

St Peter's Bungalow remains in good condition, requiring no material maintenance. We will face a decision in early 2022 regarding Church House, Warren Rise, as to whether to de-commission a troublesome shower facility; otherwise, the property remains in good order. Our Merlin Court property has required no material maintenance this year. All tenants remain positive across our property portfolio, and we expect them to renew their tenancies as they become due.

Overview and Acknowledgements

It was another challenging year for everyone involved in ensuring our facilities and grounds remained in good order, the pandemic impacting most aspects of our management.

We thank our two staff members Leola Card and Clare Peel for their unstinting support and continued commitment in very trying times. They have been instrumental in ensuring all hirers returned to our facilities in good spirits. The challenges of ever-changing Covid protocols, workplace guidance and cleaning regimes have been managed efficiently and in good spirits, ensuring our facilities remained a safe environment for all.

Our Youth Coordinator, Becky Speyer, continued her work with the young people in our parish and played a key role in delivering our enhanced live streaming service, ensuring that our worship reached an ever-wider community.

We continue to be very grateful for the dedication and support of the band of volunteers who tirelessly help maintain our churches. Thanks go to Mark Russell, our Churchyard Administrator; to Alan Gaw and the members of the Fabric team; and to the Probation Service teams for their work at both St Peter's and St Francis'. Mike Stevens continues to ensure that our lighting, electrical and audio-visual systems in our churches are operational. Mike put in a tremendous amount of work this last year on the transition to our enhanced livestreaming capability, for which we are all very appreciative. Kevin Hanlon has also been key in ensuring that the website and audio systems are operational.

We also recognise the large band of willing helpers at St Peter's and St Francis', who have helped cover all manner of changing tasks and duties through this non-predictable year. Their flexibility and support have been key factors, contributing to our return to some semblance of continuity and normality within our parish life. During these unpredictable times, our continued support for the local community would not have been possible without the unceasing efforts of the whole team, often working in challenging environments, for which the clergy and churchwardens have been very grateful.

Whilst it continues to be a challenging time to run the parish, we have been able to maintain our outreach presence in the community. This has been down to the efforts from our clergy, church personnel and congregation volunteers in continuing to focus on our church and online worship, our regular activities, and maintaining the engagement of the local community. Our growing youth strategy successes continued through both virtual and participative form. Our support for schools and local organisations continues to flourish through the hard efforts of our clergy and volunteer teams.

We are immensely grateful for all the support we have received from everyone through the year, especially our October Gift Day contributions which have allowed us to upgrade our live streaming capacity and to continue our parish vision and mission work in these difficult times.

We thank everyone who has supported us and the parish in any way over this second troubled year in a row, and trust that we can continue to motivate you all to continue your much-needed efforts and support in the future.

Terri Ferro, Churchwarden, and Paul Fray

31 Jan 2022

The Parish of Frimley
Annual Report of the Parochial Church Council for the Year ended
31 December 2021

Administrative Information

The Parish of Frimley has two churches:

St Peter's at Frimley Green Road, Frimley, Camberley, GU16 7AQ.

St Francis' at 121 Upper Chobham Road, Camberley, GU15 1EE.

The parish is part of the Diocese of Guildford within the Church of England.

The correspondence address is Frimley Parish Office, St Peter's Church, Frimley Green Road, Frimley, Camberley, GU16 7AQ.

The Parochial Church Council (PCC) was granted charity status in February 2010 by the Charity Commission.

The registration number is 1134309.

The ministry team which served from 1 January 2021 until the date this report was approved:

<i>Incumbent:</i>	Revd Canon Stuart Thomas
<i>Hon Assistant Priest:</i>	Revd Joy Lievesley
<i>Hon Assistant Curate (OLM):</i>	Revd Ghislaine Shortland
<i>Licensed Lay Minister:</i>	Mrs Myra Williams (until 30 April 2021)
<i>Youth Coordinator:</i>	Miss Becky Speyer

Members of the PCC, and Charity Trustees, who served from 1 January 2021 until the date this report was approved:

<i>Incumbent:</i>	Revd Canon Stuart Thomas (Chair)
<i>Lay Vice Chair:</i>	Mr Paul Fray (re-elected May 2021) until resignation as churchwarden
<i>Churchwardens:</i>	Mr Paul Fray (re-elected APCM 2021) until resignation 5 Jan 2022 Ms Terri Ferro (re-elected APCM 2021)

Representatives of the Diocesan Synod:

Mr Chris Pitt (until Sept 2021)

Mrs Susan Ferro

Representatives of the Deanery Synod:

Mrs Jean Bateman (elected APCM 2020)

Mrs Susan Ferro ex-officio

Mr Chris Pitt ex-officio (until Sept 2021)

Mrs Thora Ray (re-elected APCM 2020)

Lay representatives:

Mrs Deirdre Brown (until APCM 2021)

Mrs Claire Case (from APCM 2021)

Mrs Sophie Gaw (elected APCM 2019, 1st term)

Mr Mark Harris (until resignation May 2021)

Mr David Harrison (from APCM 2021)

Mrs Anne Huelin (from APCM 2021)

Mrs Liz Morley (elected APCM 2020, 1st term)

Mrs Clare Peel (from APCM 2021)

Mr John Ray (re-elected APCM 2021, 2nd term)

Mr Mark Russell (re-elected APCM 2020, 2nd term)

Mrs Salma Sams (from APCM 2021)

Mr Matthew Sleaf (elected APCM 2020, 1st term)

Miss Becky Speyer (elected APCM 2020, 1st term)

Ms Rita Whiting (elected APCM 2019, 2nd term)

Co-opted members:

Mr Nelson Johnson (until May 2021)

Mrs Jennie Schofield (co-opted again May 2021)

Hon Secretary:

Mrs Sophie Gaw (re-appointed May 2021)

Hon Treasurer: Mr Mark Harris (until May 2021)

Mr David Harrison (appointed May 2021)

Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers measure. The method of appointment of the PCC is set out in the Church Representation Rules. New PCC members are encouraged to read '*Trusteeship - An Introduction for PCC Members*' and '*A brief outline of what every PCC member needs to know about church finance*', both available from the Church of England parish resources website: www.parishresources.org.uk/pccs

Aims and Purposes

Frimley PCC is responsible in Canon Law for co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. It has the additional specific responsibility for the maintenance of St Peter's Church and Hall, St Francis' Church and Hall, and the parish properties at 4 Warren Rise and 9 Merlin Court.

PCC Meetings

The Standing Committee met twice in person during 2021. The PCC met three times in person during 2021 and three times virtually via Zoom. In 2021 attendance at PCC meetings by PCC members was 74%.

Objectives and Activities

When planning our activities for the year, we have considered the Commission's guidance on public benefit and particularly the supplementary guidance on charities for the advancement of religion.

The parish vision statement is: *Sharing our experience of God's love; showing God's relevance to daily life*. The PCC is committed to making all our worship as attractive and inclusive as possible to every member of our local community as well as to visitors, enabling them to grow in the faith and love of God and to become active members of our worshipping community. The PCC maintains an overview of all worship and pastoral activity, ensuring that all services are open to all members of the public and ensuring that outreach and service to the local community are conducted sensitively and diligently.

The PCC seeks to enable Christian people of whatever background to live out their faith day by day as part of the community, specifically through:

- Worship and prayer; learning together about, and growing in, Christ; living and sharing the Good News of God in Christ; being transformed each day more into his likeness.
- Pastoral care for all who live in or have a connection with the parish and the Christian community, regardless of background, ethnicity, or faith affiliation.
- Mission and outreach, including engagement with the local community through compassionate Christian service, as well as more actively sharing the Good News of Jesus with all who may seek our help for any reason.
- Maintenance of all our premises in a good condition, including the Memorial Garden and open churchyard, to facilitate and nurture our call to mission.

Achievements and Performance

Ordained Ministry

If everyone was hoping that 2021 would see at least a downscaling of coronavirus restrictions, those hopes were dashed even before the New Year began. Thankfully, unlike 2020, we were able to use the church to record services and sermons for online transmission, and so until the end of March the Ministry team, supported by readers and intercessors, recorded a service and a sermon each week.

It became clear well in advance that Lent and Holy Week services would largely be recorded, with an occasional live event on Zoom. We therefore distributed to as many of our regular worshippers as we were able a bag containing a small Lent book, a holding cross, some ash and a palm cross. The Ash Wednesday service was live on Zoom, and participants were able to make the sign of the cross in ash on their foreheads together, while Palm Sunday, although live and in person, was restricted in numbers. The palm cross and holding cross were particularly valued by those unable to come to church for whatever reason. As the year progressed, Sunday services at St Peter's were able to continue in person at 10.00 am. Later in the summer the Wednesday service resumed fortnightly, alongside a monthly Sunday service at St Francis'. In September the 8.00 am Holy Communion service returned, also monthly, although so far numbers have been significantly reduced from pre-Covid levels, in part owing to the average age and vulnerability of that congregation.

The Ministry team experienced a rapid learning curve over that time, becoming ever more used to both restrictions and technical requirements. Revd Ghislaine Shortland has taken on board a huge amount of learning as a result, adapting very well in a way curates have never previously been asked to, and expanding the range of her experience all the time. She has become a very well-liked and respected member of the team. Revd Joy Lievesley has equally stepped up to the challenges and, as always, her reflective, deeply thoughtful approach has struck spiritual chords with everyone. The Ministry team have continued to meet virtually, every month, with the admin team and churchwardens ('the greater staff'), to exchange information, update on progress and ensure the parish runs smoothly.

Lay Ministry

Our three certificated diocesan Leaders of Worship, Susan Chard, Sharon Pilling and Carol Clarke, played a continuing part in online worship at the beginning of the year, which was accessed and valued by many, both within the church community and much further afield. All are also certificated Occasional Preachers, as is Jennie Schofield, and have preached regularly throughout the year. Sharon convened the Prayer ministry team virtually for many months; it was a blessing to see prayer ministry resume after the enforced break. Myra Williams decided that her health and mobility left her no option but to retire as our Licensed Lay Minister, with effect from April. After 25 years of faithful ministry Bishop Jo was delighted to offer Myra the well-deserved status of LLM Emeritus. Jennie has continued her valuable ministry as a Lay Funeral Officiant for the parish.

Our Pastoral Assistants have also begun to pick up the threads of their ministry, resuming work with Baptism families, the bereaved and Home Communion, although Frimley Park Hospital and many of our care homes are still restrictive over access. Jean Bateman continues to send round a regular prayer request update sheet for emergencies and personal needs, a ministry which is still of great significance in the post-Covid era.

Worship and Prayer

Unlike 2020, lockdown hit the entire country during the first three months of 2021. It was a relief, however, that unlike the first lockdown we were able to access the church building in small numbers for work purposes. In St Peter's this was primarily for recording Holy Communion services, most sermons, and in some instances readings for intercessions. From our final service of 2020 on Christmas Day, until we gathered at 10.00 am on the second Sunday before Easter, we relied entirely on our recordings being uploaded to our YouTube channel, for which Becky bravely took on a large tranche of editing work each week.

Armed with their Lent bags, the congregation were able to share in the imposition of ashes on Ash Wednesday, albeit self-imposed with everyone else on screen. Only later did it become obvious how invaluable these services had become to so many people when they were otherwise unable to meet with friends or in some cases even leave their home. Unlike 2020 however, we were able to enjoy Palm Sunday, Maundy Thursday, and Easter Day in person as churches had started reopening. Social distancing continued to be the norm for some months thereafter, eased by our decision to facilitate this with chairs. Since then, all services have been live streamed, initially using a mobile phone mounted on a tripod. This worked well in the short term, but there were an increasing number of wi-fi dropouts and other technical problems for those operating it, as well as picture quality concerns and the undesirable use of personal phones. The decision to install dedicated equipment for live-streaming, including three fixed cameras, was implemented in October, and made an immediate difference in terms of quality and ease of operation. We're now seeing a noticeable increase in the number of devices being used each week to access worship at St Peter's.

St Francis' services restarted during the summer and have continued each third Sunday since then with good congregation numbers. This has enabled All-age Worship to be brought back on the same day at St Peter's. The Sunday Morning Splash group also resumed in the summer after a long period online. Messy Church, previously organised in conjunction with Heatherside Parish, has yet to start up again.

Mindful again of the necessary restrictions, the choir resumed rehearsals in August. Although still without a Music Director, we've been hugely grateful to Joanna Lavender, a local musician, who has been willing to lead all rehearsals and who plays the organ on each 4th Sunday with the choir singing. We're also so grateful to our committed musicians who have covered the remaining Sundays, singing, and playing and enabling the congregation to enjoy singing too - even through masks! We also thank Tessa Fullwood for continuing her bell-ringing ministry and starting to train up others, as well as brightening the atmosphere all around with the joyful sound of hymn tunes.

After such a restricted celebration of Christmas in 2020, it was a joy to schedule many of our usual services again. Mindful of Covid protocols, Becky and Clare prepared Christingle kits that were given out as people arrived for the Christingle service and which were 'constructed' during the service. Remaining bags were distributed to families and to those children unable to attend. A very successful Lessons and Carols by Candlelight took place, for which the choir had prepared three anthems. Ghislaine wrote and led another excellent Crib service, including a fully costumed drama. The Midnight and Christmas morning Holy Communion services didn't attract the numbers experienced in the past but were well received. On the other hand, the Christingle and Crib services were very well attended. Our first ever 'Carols in the Car Park', held on a very chilly evening just before Christmas, was also a huge success with well over 100 joining in, some simply because they were walking past. There were families picnicking on the ground by their car, and many more who went to the refreshment table to enjoy a warm glass of mulled wine and a mince pie.

Our congregation has remained very stable this past year, consistently of around 60 communicants on a 'normal' Sunday. Two slightly older young people had been prepared to receive Communion for the first time in March 2020, following another short course prepared and run so effectively by Enid Holmes. Both candidates were baptised in 2021 and one admitted to Communion; the second awaits a suitable opportunity.

Live streamed worship continues to grow, with an online attendance the equal of those taking part in live worship. Our much-enhanced technical equipment with its improved quality appears to be attracting an ever-wider range of viewers.

Youth Initiatives

Baptisms finally returned to the agenda at the end of May, which led to a very busy autumn of catch-up, with baptisms nearly every Sunday for a couple of months, an annual total of 16.

Toddler Fun resumed mid-year, each Tuesday and Friday, thriving as they were previously, while Bumps and Babies also had a strong regular Thursday attendance. There are inevitably many fluctuations in attendance but despite the long lockdowns both groups are thriving under Becky's skilful leadership, as is the Friday evening Youth Café with its two separate age-groups. The young people genuinely enjoyed their online activities but came back enthusiastically in person including a number who would otherwise have no contact with any church.

Occasional Offices

St Peter's saw just one wedding in 2021, thankfully with an unrestricted attendance.

We said sad farewells to several faithful worshippers and friends during 2021 including John McMullen, Janet Jupp and David Wall. These past two traumatic years have affected many in the congregation and wider community who have lost loved ones, and we extend our love and prayers to them in their bereavement. 38 funerals and interments were held in the church and churchyard, observing the necessary restrictions, and a further 8 were conducted solely at the graveside. The Ministry team officiated at 21 crematorium funerals. Additionally, there has been a very small number of funerals conducted by a minister from a different Christian tradition.

The All Souls' memorial service is always a special, if poignant, occasion for remembering loved ones who have died both recently and longer ago, with names read out at the request of families. Our Remembrance Sunday service was celebrated in person again, and as has become the tradition, the display of poppies at the entrance to St Peter's attracted attention from far beyond the parish boundaries. Many simply called into the church that week to visit and sit quietly. Thanks are due to Mark Russell and his team for all their work on this, also to Thora Ray and the Flower team for enhancing the space for those who came to pray and reflect.

Provision of Pastoral Care

Only in the second half of 2021 were our team of Pastoral Assistants and visitors able to resume active pastoral care. Thora Ray has maintained excellent contact with Baptism families, alongside Becky, while Jennie Schofield has continued to conduct funerals and interments.

Frimley Park Hospital's team of Chaplaincy visitors have been able to resume their activities. We were as grateful in 2021 as we were in 2020 for all NHS and frontline care workers, and their loved ones who support them, who worked in circumstances just as demanding and stressful as in 2020.

Salma Sams is working hard as our Frimley Fuel Allotments representative, which means we are still given a grant each year to enable us to offer substantial help to those in greatest need, frequently young families, and children.

Mission and Outreach Work

The PCC aims to donate a tenth of its unrestricted income to missions and charities, in accordance with biblical principle and the Church of England's expectation. Fundraising initiatives have continued during 2021, enabling us to support financially a range of Christian charities and causes, both local and international. Matthew Sleaf has chaired the Mission Group, which organises this, with great commitment and expertise. Through our online 'giving cycle' support and awareness have been raised for Step by Step, the Children's Society and our Church Mission Society mission partners in the Philippines, Eric and Sandra Read, as well as other locally based charities.

Open Church resumed in September and is now back to two mornings a week: a great help and blessing to those struggling with loneliness and mental health issues. We have also added a monthly Charity Coffee morning. The Telephone Tree is no longer needed, but many parishioners are grateful for ongoing care and support from church members in times of difficulty and stress. Thank you to Jean Bateman for organising Open Church and to Sophie Gaw for looking after our catering requirements and resources, as well as serving them frequently!

While access to schools is still patchy and limited, Open the Book has returned to Lakeside School in person, and I've conducted a few assemblies. I still record an assembly every fortnight for two schools and maintain a familiar online presence!

Administration and Communication

Clare Peel has been our Parish Administrator for 14 years, returning increasingly to working on site by the end of 2021. The workload required to run such a large parish has not diminished. Clare has created and distributed publicity materials for events and online projects and runs the parish Facebook page with Becky and a small team. Clare is the usual first point of contact for members of the wider community; she deals with endless enquiries about the churchyard and other admin concerns. Our webmaster, Kevin Hanlon, has seen his workload greatly increased as everything has been transferred online; he and Clare are part of the parish Comms team chaired by Mark Russell. We also acknowledge gratefully the invaluable voluntary help, not least from Sue Ferro, which backs Clare up.

Our Facilities Manager, Leola Card, was around on site much more towards the end of 2021. Hall hire has not quite reached its pre-Covid levels yet, but the car park is looking as busy as ever most days. Leola ensured the premises remained in excellent condition during lockdown and maintains regular contact with all our hirers. As well as covering a wide range of tasks, Leola also convenes the Eco Church team which has met regularly online, working alongside Sue Ferro. The team is encouraging the whole congregation to assist with working towards the A Rocha Gold award, so far only achieved by one parish in the Diocese!

The contribution made by Clare and Leola especially, though Kevin no less, has been invaluable, the more so in such testing circumstances: thinking on their feet and facilitating the return to normal parish ministry is beyond belief. We're grateful to all of them.

Natasha Fenwick has now resigned, but she and Dominic Woolmer were wonderfully flexible and accommodating in helping us adhere to the requirements for cleaning. Although the Fabric team has

been unable to meet, Mick Stevens has put in time as needed on our electrical installations, and Alan Gaw has continued to cover so many small jobs that we'd otherwise have to pay someone to do.

Sue Ferro continues as our voluntary Registrar, overseeing administration and record keeping for funerals and the churchyard, ensuring all paperwork is completed and processed correctly. Sue deals with requests for burials and memorials, together with the thankless task of ensuring that our churchyard complies with the Churchyard Regulations Measures. Admin for weddings has been limited, although Sue and others have had to take on board the completely new registration process introduced earlier in the year. This last year Sue has dealt with a surge in post-lockdown baptisms.

Sue has also acted as vergger and has voluntarily covered innumerable office and other practical functions to back up the admin team in ensuring the parish runs smoothly.

Sue handed over her role as Parish Safeguarding Officer in May to Clare Peel who is assisted by Becky Speyer.

The parish magazine has changed its name to the Frimley Buzz and is currently still available only on the parish website, though printed copies are made for distribution to those with no IT access. At the very end of the year, we were delighted to announce that our new editor would be Anna Mansbridge.

Ecumenical relationships

Relationships with other members of Churches@GU16 have continued positively, although largely between local ministers online.

Maintenance of Memorial Garden and Open Churchyard

Mark Russell has put in many hours as our Churchyard Administrator, looking after the care and maintenance of Surrey's largest churchyard.

The Community Payback team (Probation Service) has at long last returned to its regular work in the churchyard. The occasional monthly gardening mornings are in abeyance, though once since lockdown, in September, there has been a combined gardening and maintenance team morning.

Thanks go to Lottie Peel and Aimee Ford for ensuring that our bins are brought out and for putting in a regular cleaning stint each week to keep our churches clean and respectable.

Revd Canon Stuart Thomas

Rector

12 Feb 2022

Treasurer's Report 2021

Overview

For the second successive year the Parish finances were significantly impacted by the COVID-19 pandemic, and the in-year deficit was £23,702 (2020: surplus of £4,967). This was significantly greater than the £9,466 deficit budgeted, resulting in a substantial depletion of cash reserves.

Overall income in 2021 was similar to 2020, and substantially lower than 2019; while in 2020 much expenditure could be deferred with the closure of church buildings, many of these costs were incurred in 2021 with the re-opening of our facilities, resulting in a year-on-year increase in outgoings. Monthly expenditure exceeded income for most of the year, though the final four months showed income and expenditure more or less in balance (excluding year-end accrual impacts), largely due to the return of income from hall lettings. A successful Gift Day in October raised much-needed funds which were largely used to fund an upgrade to the church wi-fi and the installation of bespoke livestreaming equipment, enabling members of our community who could not participate in church services in person to join remotely.

Income

Income for the year was £196,631, a slight increase on 2020 (£194,199). Voluntary income was £104,879, a reduction on the previous year (£113,295). The positive impact of the two bequests received in 2021 was more than offset by lower Gift Day income (2020 Gift Day income was exceptional) and an overstatement in Tax Recovery in 2020 which was corrected in the 2021 accounts. Income from Church Activities was £56,225, a slight increase on the previous year (£44,696), a consequence of the resumption of hall lettings in the second half of 2021. Investment income was £29,402, similar to the previous year. All investment properties benefitted from full occupation and rent recovery throughout the year.

In comparison with the pre-pandemic situation, annual income was approximately £50,000 lower. While Planned Giving and investment property income in 2021 were similar to 2019, all other income streams including church collections, fundraising, and income from the church halls remained significantly below pre-pandemic levels.

Expenditure

Expenditure for the year was £220,333, a significant increase on 2020 (£189,232). Nevertheless, expenditure was still substantially lower than pre-pandemic levels (£262,076 in 2019).

Parish Share, our largest cost item which benefitted from a 10% reduction from the Diocese in 2020, returned to its full amount. With the easing of lockdown restrictions and the reopening of our churches and church halls, expenditure on maintenance and repairs which had been deferred from 2020 became necessary to ensure a safe environment for worship and community activities. In addition, the PCC chose to upgrade the wi-fi in the church and purchase equipment to allow live streaming of church services to members of the community who were unable to or did not feel safe in attending services in person.

Our staff salaries, which were frozen in 2020, were increased in 2021 in recognition of the valuable work carried out by these individuals. The overall salary cost was similar to 2020 following the resignation of the Music Director during 2021. This position had not been filled by year-end.

Charitable Giving

The Parish re-affirmed its aspiration to allocate 10% of Regular Giving to charitable mission purposes. Although the proceeds of collections on behalf of other charities were substantially greater than the previous year, the realities of the pandemic's effect on the Parish finances meant that there was very little contribution to charitable mission from Regular Giving. The clear intent is to meet this aspiration when Parish finances allow.

Reserves Policy

Our adopted reserves policy is to maintain a balance of unrestricted funds to cover two months' standard outgoings plus one month's Parish Share. This equates to approximately £41,000 based on 2021 expenditure. Our unrestricted cash balance reached this level in August 2021, though has since recovered slightly. In September 2021 the PCC approved a temporary amendment to our reserves policy, requiring an unrestricted reserve fund of £30,000. At year-end our unrestricted cash balance stood at £42,676. While ultimately in 2021 we were able to maintain unrestricted funds above the minimum required by the standard policy, it is likely that the additional flexibility allowed by the amended policy will be required in 2022.

Volunteers

The financial management of the parish is dependent both on the diligent work of our salaried staff, and the dedicated efforts of many volunteers who generously donate their time and effort to ensure the safe and compliant running, and future development, of our church community. Furthermore, I would like to add my personal thanks to all the parishioners who have generously donated to the church funds this year, and to the assistant treasurers who have kept the books in good order throughout the year.

David Harrison

Hon Treasurer

8 Mar 2022

Approved by the PCC on _____

and signed on their behalf by the Vice Chair, Mr Matthew Sleep

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PAROCHIAL CHURCH COUNCIL OF FRIMLEY

Diocese of Guildford

Parish of St Peter's and St Francis'
Frimley, Surrey

FINANCIAL STATEMENTS

of the

PAROCHIAL CHURCH COUNCIL

for the financial year ending
31 December 2021

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Financial Statements for the Year Ended 31 December 2021

**Independent Examiner's Report
to the members/trustees of the P.C.C. of Frimley, Surrey**

I report on the Financial Statements of the charity for the year ended 31 December 2021 which are set out on pages A3 to A13.

Respective responsibilities of the Trustees and the Independent Examiner

The Charity's Trustees are responsible for the preparation of the Financial Statements.

The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (The Act) and that an independent examination is needed.

It is my responsibility to:

- 1 examine the Financial Statements under section 145 of The Act
- 2 follow the procedures laid down in the general Directions given by the Charity Commissioners under section 145(5)(b) of The Act
- 3 state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the P.C.C. and a comparison of the Financial Statements with those records. It also includes considering any unusual items or disclosures in the Financial Statements and seeking explanations from you, as trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the Financial Statements present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare Financial Statements which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or.
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Financial Statements to be reached.

Mrs K Symons FCA
Symons Chartered Accountants
Willow Corner
7 Ackrells Mead
Little Sandhurst
Berkshire
GU47 8JJ


23.3.2022

STATEMENT OF FINANCIAL ACTIVITIES (SOFA)
For the year ended 31 December 2021

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
INCOME					
Voluntary Income	2(a)	104,819	60	104,879	113,295
Activities for Generating Funds	2(b)	1,280	0	1,280	1,786
Income from Church Activities	2(c)	51,897	4,327	56,225	44,696
Other Incoming Resources	2(d)	3,444	1,400	4,844	4,906
Income from Investments	2(e)	29,402	0	29,402	29,515
TOTAL INCOME		190,844	5,787	196,631	194,199
EXPENDITURE					
Church activities	3(a)	130,594	1,223	131,817	107,692
Raising funds	3(b)	475	0	475	62
Church Management and Administration	3(c)	77,770	1,400	79,170	76,288
Outward Giving	3(d)	152	3,603	3,755	803
Bank charges	3(e)	133		133	53
Cost of Investments	3(f)	4,982	0	4,982	4,334
TOTAL EXPENDITURE		214,107	6,226	220,333	189,232
NET INCOME/(EXPENDITURE)		(23,263)	(439)	(23,702)	4,967
Transfer to Fixed Assets		0	0	0	0
Transfer between Funds		(153)	153	0	0
GAINS AND LOSSES ON INVESTMENTS					
- realised		0	0	0	0
- unrealised	5(c)	80,000	0	80,000	0
NET MOVEMENT IN FUNDS		56,584	(286)	56,298	4,967
TOTAL FUNDS BROUGHT FORWARD 01 January 2021 (2020)		1,621,458	2,688	1,624,145	1,619,178
TOTAL FUNDS CARRIED FORWARD 31 DECEMBER 2021 (2020)		1,678,041	2,402	1,680,443	1,624,145

PAROCHIAL CHURCH COUNCIL OF FRIMLEY
BALANCE SHEET AS AT 31 DECEMBER 2021

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	Note	2021	2020
FIXED ASSETS			
Tangible fixed assets	5(b)	968,164	964,972
Investment assets	5(c)	<u>680,000</u>	<u>600,000</u>
		<u>1,648,164</u>	<u>1,564,972</u>
CURRENT ASSETS			
Debtors and accounts receivable	6	3,240	7,461
Cash at bank and in hand	7	<u>45,078</u>	<u>58,984</u>
		<u>48,318</u>	<u>66,445</u>
LIABILITIES: amounts falling due			
Within one year	8	<u>16,039</u>	<u>7,272</u>
NET CURRENT ASSETS		<u>32,279</u>	<u>59,173</u>
Total assets less current liabilities		1,680,443	1,624,145
TOTAL NET ASSETS	9	<u><u>1,680,443</u></u>	<u><u>1,624,145</u></u>
FUNDS			
Restricted	10	2,402	2,688
Designated	10	25,948	14,721
Unrestricted/General	10	1,652,093	1,606,736
		<u><u>1,680,443</u></u>	<u><u>1,624,145</u></u>

Approved by the Parochial Church Council
and signed on its behalf by
Mr. Matthew Sleaf (Vice-chair)

Mr Sleaf

Date:- 15th March 2022

ACCOUNTING POLICIES

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)effective 1 January 2019).

The financial statements have been prepared under the historical cost convention except for valuation of investment assets, which are shown at market value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £1.

Funds

General funds represent the funds of the P.C.C. that are not subject to any restrictions regarding their use and are available for application on the general purposes of the P.C.C.. Funds designated for a particular purpose by the P.C.C. are also unrestricted.

Restricted funds are those which must only be spent on restricted purposes and details of the funds held and restrictions are provided in note 9.

The accounts include all transactions, assets and liabilities for which the P.C.C. is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body and those that are informal gatherings of Church members.

Income

Recognition of Income

These are included in the Statement of Financial Activities (SOFA) when:

1. The PCC becomes legally entitled to the use of the resources;
2. and inflow of economic benefit is probable; and
3. the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are included in the SOFA when any preconditions preventing their use by the PCC have been met. For collections and planned giving this is when the funds are received.

Gift Aid Tax claims

Gift Aid and other tax claims are included in the SOFA at the same time as the cash donations to which they relate.

Fundraising costs

Funds raised from events and activities are reported gross in the SOFA.

Vouunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Rental income

Rental income from letting of church premises is recognised when the rental is due.

Investment income

This is included in the accounts when receivable

Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

ACCOUNTING POLICIES (Continued)

Expenditure and Liabilities

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

Pension costs

The PCC makes contributions, on behalf of its eligible employees, into the Church of England Pension Board fund known as Church Workers Pension Builder 2014. See note 12 for full details. The scheme is compliant with auto-enrolment requirements. Contributions are charged to the SOFA as the obligation to pay them becomes due.

Fixed Assets

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by s.10(2)(c) of the Charities Act 2011. Moveable church furnishings held by the Rector and churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected at any reasonable time. For inalienable property acquired prior to 2002 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2002 will be capitalised and depreciated in the accounts over their anticipated useful economic life on a straight line basis.

All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings acquired before January 2002, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Capital Equipment

Items purchased over the value of £1,000 are capitalised and written off on a straight line basis over their useful economic life:

Office, other equipment and fixtures 7 Years

Gifts in kind

Gifts in kind are valued at a reasonable estimate of their open market value on receipt and capitalised if over £500. If the useful economic life is expected to exceed 50 years the asset is not depreciated but reviewed annually for impairment.

Freehold Property

The PCC have not depreciated Freehold Property since, in their opinion, the properties are maintained to a high standard which will extend their useful economic life beyond 50 years. Any depreciation charge would be immaterial. An impairment review is carried out each year and any resultant loss identified included in expenditure for the year.

The Bungalow is not included as investment property as it is retained for church purposes when required. Merlin Court and Church House are categorised as an investment property as they are currently being held to generate funds.

Investments

Investment properties are included at trustees' best estimate of market value, based on advice from the letting agents.

2 INCOME

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
	£	£	£	£
2(a) Voluntary Income				
Planned Giving	61,305	0	61,305	61,578
Plate Collections	3,047	0	3,047	2,314
Annual Gift Day Donations	6,607	0	6,607	14,433
Gift Aid Donations	4,565	0	4,565	6,061
Sundry Donations	5,989	60	6,049	3,262
Bequests and Gifts in kind	10,500	0	10,500	1,000
Income Tax Recoverable	12,807	0	12,807	24,646
Total	104,819	60	104,879	113,295
2(b) Activities for Generating Funds				
Fetes & other fundraising events	1,280	0	1,280	1,786
Total	1,280	0	1,280	1,786
2(c) Income from Church Activities				
Parish Magazine	16	0	16	711
Parish Hall Lettings	19,048	0	19,048	13,577
St Francis' Hall Lettings	6,575	0	6,575	5,593
Fees PCC	8,211	0	8,211	6,879
Churchyard Fees and SHBC Grant	6,497	0	6,497	5,764
Rents: Bungalow	9,096	0	9,096	9,096
Charitable Donations	0	4,327	4,327	1,406
Choir	0	0	0	-1
Flowers	460	0	460	406
Wedding flowers	0	0	0	85
St Peters: Youth / Chatterbox	1,270	0	1,270	664
Refreshments	725	0	725	517
Total	51,897	4,327	56,225	44,696
2(d) Other Income				
Miscellaneous Income	1,190	0	1,190	306
Insurance claims	0	0	0	0
Memorial garden	0	0	0	0
Grants - CJRS / DBF	2,255	1,400	3,655	4,600
Total	3,444	1,400	4,844	4,906
2(e) Income from investments				
Rents: Merlin Court	11,398	0	11,398	11,398
Rents: Church House	18,000	0	18,000	18,065
Dividends & Interest	4	0	4	52
Total	29,402	0	29,402	29,515
TOTAL INCOME	190,844	5,787	196,631	194,199

3 EXPENDITURE	Unrestricted funds	Restricted funds	Total 2021	Total 2020
	£	£	£	£
3(a) Activities directly related to the work of the Church				
Ministry:				
- Parish Share	86,277	0	86,277	76,017
- Clergy Expenses	299	0	299	575
- Visiting Clergy Costs	0	0	0	32
Outreach and rector's discretionary fund	197	1,223	1,420	1,191
St Peter's Church - Running Expenses (excl. salaries)	7,801	0	7,801	7,285
St Peter's Church Maintenance	4,774	0	4,774	1,080
St Peter's Hall Running expenses	7,392	0	7,392	5,990
St Peter's Hall - caretaker/Cleaner	6,722	0	6,722	5,433
St Francis' Running Expenses (excluding salaries)	5,637	0	5,637	1,826
St Francis' Maintenance	2,680	0	2,680	1,943
Sunday School/Youth/chatterbox	2,322	0	2,322	1,268
Church Magazine	51	0	51	331
Church Flowers	841	0	841	417
Wedding flowers	0	0	0	85
Refreshments	284	0	284	294
Discussion Group (Frimley Forum)	0	0	0	0
Upkeep of Churchyard & Memorial Garden	2,553	0	2,553	2,138
Organists and Choir Expenses	1,038	0	1,038	966
Church Services	1,177	0	1,177	821
Professional Fees (Architect/Surveyor)	548	0	548	0
St Peter's Building Fund	0	0	0	0
Total	130,594	1,223	131,817	107,692
3(b) Cost of Fundraising				
Fund Raising St Peter's R & R, and other	475	0	475	62
Christian Aid	0	0	0	0
Total	475	0	475	62
3(c) Church management and administration				
Parish Office	6,054	0	6,054	4,527
Depreciation on Equipment	2,649	0	2,649	1,814
Repairs, renewals and maintenance of equipment	0	0	0	0
Insurance Premiums	7,373	0	7,373	7,272
Fees, Subscriptions, Courses, Recruitment	1,181	0	1,181	1,649
Independent Examination	1,800	0	1,800	1,680
Staff Salaries and Expenses	58,226	1,400	59,626	59,039
Costs of training (not clergy)	50	0	50	200
St Peter's Bungalow expenditure	436	0	436	108
Total	77,770	1,400	79,170	76,288
3(d) Outward giving				
Home missions & other Church Societies				
Other Home Missions/Charities	152	3,603	3,755	803
Total	152	3,603	3,755	803
3(e) Cost of banking and finance				
Bank charges	133	0	133	53
3(f) Cost of Investments				
Merlin Court	2,860	0	2,860	2,389
Church House	2,122	0	2,122	1,945
Total	4,982	0	4,982	4,334
TOTAL EXPENDITURE	214,107	6,226	220,333	189,232

4	(a)	2021	2020
	STAFF COSTS	£	£
	Wages and salaries	63,743	62,534
	Auto-enrolment pension contributions	2,192	2,156
	Social Security	0	0
	TOTAL (included in "Expenditure")	65,935	64,699

During the year the average number of employees was 8 (2020 - 8).

(b)
Payments to PCC Members

Two members of the PCC are also salaried staff. Payments were also made to the children of PCC members for work carried out, totalling £1,196.

ASSETS FOR USE BY THE PCC

5 **Property & Equipment**

5(a)	Freehold Land and Buildings at cost	2021	2020
		£	£
	Parish Hall at cost	764,423	764,423
	St Francis' Church & Hall	189,146	189,146
		953,569	953,569

5(b) **Tangible assets for use by the PCC**

	Office, other equipment and fixtures £	Freehold land and buildings £	Total £
Cost			
- at 1 January 2021	15,031	953,569	968,600
- additions during the year	5,841	0	0
- transfer to investments	0		
- disposals	0	0	0
- at 31 December 2021	<u>20,872</u>	<u>953,569</u>	<u>974,441</u>
Depreciation			
- at 1 January 2021	3,628	0	3,628
- charge for the year	2,648	0	2,648
- (disposals) during the year	0	0	0
- at 31 December 2021	<u>6,276</u>	<u>0</u>	<u>6,276</u>
Net Book Value			
- at 31 December 2021	<u>14,596</u>	<u>953,569</u>	<u>968,165</u>
- at 31 December 2020	<u>11,403</u>	<u>953,569</u>	<u>964,972</u>

Properties held for the use of the PCC are recorded at cost, and no consideration has been taken of their current market values.

Church House has now been moved to Investments as it is rented out to raise funds. The Bungalow is retained for church purposes when required.

5 ASSETS FOR USE BY THE PCC (cont from prev page)

			2021 £	2020 £
5(c) Investments				
Investment Property - Merlin Court			230,000	200,000
- Church House			450,000	400,000
Total Investments			680,000	600,000
Investments - Movements				
	Church House	Merlin Court	2021 £	2020 £
Market Value at 1 January 2021	400,000	200,000	600,000	600,000
Additions / Disposals/Transfers			0	0
Gain / Loss on Revaluation	50,000	30,000	80,000	0
Market Value at 31 December 2021	450,000	230,000	680,000	600,000

Church House and Merlin Court are treated as investments as they are currently let on annual rolling leases to raise funds. Their fair market value has been updated based on advice from a local lettings agent.

6 DEBTORS

	Unrestricted Funds £	Restricted Funds £	2021 £	2020 £
Income Tax Recoverable	1,201	0	1,201	4,128
Other Debtors	2,039	0	2,039	3,333
Total Debtors	3,240	0	3,240	7,461

7 CASH and BANK

	2021 £	2020 £
CBF Church of England Deposit	3,449	3,447
HSBC/Barclays No 1 Current Account	18,220	31,238
HSBC/Barclays No 2 Current Account	10	961
Barclays Building Fund Account	189	129
HSBC/Barclays savings account	22,968	22,966
Petty Cash: Facilities Manager	114	114
Petty Cash: St Peter's Church	129	129
Total Cash and Deposits	45,078	58,984

8 LIABILITIES: Amounts falling due within one year

	Unrestricted Funds £	Restricted Funds £	2021 £	2020 £
Other creditors+agencies	15,125	914	16,039	7,272
Total	15,125	914	16,039	7,272

9 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 Total Funds £
Fixed Assets: Property & Equipment 5(a)	968,165		968,165	964,972
Fixed Assets: Investments	680,000		680,000	600,000
Current Assets 6 + 7	45,003	3,315	48,318	66,445
Liabilities within one year (gains, losses, agcy collectns)	-15,125	-914	-16,039	-7,272
Total Assets	1,678,041	2,402	1,680,443	1,624,145

10 FUNDS

The Parish building fund is for non-recurring items of repair. The Rector's fund supports those in need in the Parish.

The Youth Worker fund comprises the funds received from the Diocese to contribute towards funding the Youth Worker. No further funds are anticipated in this regard.

Other Charities relates to funds raised by the sale of facemasks made by volunteers and to be donated to charities connected to Covid-19, and to special collections paid over to a number of charities as shown in note 13.

The Ministry and Mission designated fund has been set up to put aside funds for the appointment of a youth worker and to contribute towards the charities which the Parish supports. 10% of the rental income from Merlin court is allocated to this fund.

Bequests have been designated to ensure they are not spent on general running costs.

10(a)

Restricted Fund Movements	Balance B/f £	Income £	Expenditure £	Transfers £	Balance C/f £
Parish Building Fund (restricted)	289	60			349
Rector's Fund for those in need	1,673	1,450	1,223	153	2,053
Youth worker fund (Grants)	0	1,400	1,400		0
Other charities	726	2,877	3,603		0
TOTALS	2,688	5,787	6,226	153	2,402

Notes: The transfer was to move monies received in 2020 from the general fund to the restricted fund.

10(b)

Designated Fund Balances	2021 £	2020 £
Parish Building Fund (designated)	375	375
Bequest	13,195	2,695
Ministry and Mission	12,378	11,407
Flower Fund	0	47
Rector's Discretionary Fund	0	197
TOTALS	25,948	14,721

10(c)

	2021 £	2020 £
Unrestricted / General fund balance	1,652,093	1,606,736
TOTAL ALL PCC FUNDS	1,680,443	1,624,145

11 RELATED PARTIES

The Bungalow is rented out to a PCC member, Mrs S Ferro.

£9,096 was paid in the year, constituting full market rent.

The aggregate donations, without conditions, from related parties (PCC members and their close families) amounted to: £34,122

£883 was paid to Symons Chartered Accountants, for payroll services. Mrs K. Symons is the Independent Examiner.

12 OPERATING LEASES

Total future minimum lease payments under non-cancellable operating leases are as follows: -

	2021 £	2020 £
Later than one year and not later than five years	0	1345

The lease on the photocopier/printer expires in 2022.

13 CHARITABLE GRANTS	PCC funds £	Collections £	2021 Total £	2020 £
Big Brew		140	140	200
Camberley Youth for Christ	39		39	
Mission Partners	106		106	
Church Mission		77	77	0
Macmillan Cancer Support		339	339	0
Fairtrade			0	183
Farm Africa		466	466	
Mustard Seed Autism Trust		247	247	0
Christian Aid		299	299	0
Bishop of Guildford		266	266	0
Frimley Health		849	849	0
Children's Society		660	660	150
Step by Step			0	270
Undistributed proceeds	7	260	267	
	152	3603	3755	803

14 CONTINGENT ASSET

In 1964 a piece of land behind St Francis was gifted to the PCC.

Due to the restrictive covenant in place at the time, it was not included on the Balance Sheet. Recent research has indicated these covenants may have been lifted.

Once the current position is known the PCC will consider what can be done with the land, at which point a valuation should be possible.

14 Church Workers Pension Fund (CWPF)

The Parish of Frimley PCC participates in the Pension Builder Scheme section of CWPF for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

CWPF has two sections:

1. the Defined Benefits Scheme
2. the Pension Builder Scheme, which has two subsections;
 - a. a deferred annuity section known as Pension Builder Classic, and,
 - b. a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

Both sections of the Pension Builder Scheme are classed as defined benefit schemes.

Pension Builder Classic provides a pension, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Discretionary increases may also be added, depending on investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum which members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. Discretionary bonuses may be added before retirement, depending on investment returns and other factors. The account, plus any bonuses declared is payable, unreduced, from age 65.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are contributions payable (2021: £2,192; 2020: £2,156)

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent valuation was carried out as at 31 December 2019. The next valuation is due as at 31 December 2022.

For the Pension Builder Classic section, the valuation revealed a deficit of £4.8m on the ongoing assumptions used. At the most recent annual review, the Board chose to grant a discretionary bonus of 3% following improvements in the funding position over 2021. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the valuation revealed a surplus of £5.5m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, The Parish of Frimley PCC could become responsible for paying a share of that employer's pension liabilities.