

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FRIMLEY

England & Wales · Charity number 1134309

Details

Other names	PARISH OF FRIMLEY PCC
Status	Registered
Legal form	Previously excepted
Registered	2010-02-15
Register	View on the Charity Commission register

Contact

Address	Parish Office Saint Peter's Church Frimley Green Road Frimley GU16 7AQ
Phone	0127627855
Email	office@frimleyparish.org.uk
Website	www.frimleyparish.org.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: The Parish of Frimley has two churches St Peter's and St Francis'. The PCC is committed to enabling as many people as possible to worship in our churches and to become committed members of the worshipping community.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Hampshire
- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£255,044	£253,045	-	-
2023-12-31	£258,850	£242,597	-	-
2022-12-31	£283,912	£241,525	-	-
2021-12-31	£196,631	£220,333	-	-
2020-12-31	£194,199	£189,232	-	-

Trustees

Name	Role	Appointed
Anne Elizabeth Huelin		2021-04-18
Anthony Ronald Chaplin		2026-05-10
Caroline Louise Osborne		2022-05-03
Clare Elaine Peel		2021-04-18
Deirdre Rebecca Brown		2026-05-20
Dr David James Harrison		2021-04-18
Frances Hitchcock		2024-04-14
Jennifer Marguerite Schofield		2020-11-10
John Edwin Ray		2021-04-18
Joshua Fernandes		2025-05-22
Kevin Charles Hanlon		2023-07-19
Lesley England		2026-05-10
Marie-Therese Ferro		2024-04-14
Mark Russell		2023-04-25
Matthew Knox Sleaf		2023-04-25
Stella Bridget Chaplin		2024-05-22
Susan Peggy Montague		2023-04-25
THORA ELLEN RAY		2023-04-25

Accounts



ST PETER'S AND ST FRANCIS'

The Combined Annual Meeting of the
Parishioners

And

The Annual Parochial Church Meeting

11 May 2025

11.30am

St Peter's Church

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The Parish of Frimley
The Combined Meeting of the Parishioners
And
Annual Parochial Church Meeting
11 May 2025
11.30am
St Peter's Church
DRAFT AGENDA

- 1. Prayers**
- 2. Apologies**
- 3. The Annual Meeting of the Parishioners**
 - 3.1 Minutes of the Previous Meeting on 14 April 2024**
 - 3.2 Matters Arising**
 - 3.3 The Appointment of two Churchwardens**
- 4. The Annual Parochial Church Meeting**
 - 4.1 Minutes of the Previous Meeting on 14 April 2024**
 - 4.2 Matters Arising**
 - 4.3 Election of Representatives of the Laity to serve on the Parochial Church Council**
 - 4.4 Election of Representatives of the Laity to serve on the Deanery Synod**
 - 4.5 To receive the Report from the Electoral Roll Officer**
 - 4.6 To receive the Financial Statements**
 - 4.7 Appointment of the Independent Examiner**
 - 4.8 To receive the Annual Report of the Parochial Church Council**
 - 4.9 To receive the Report from the Churchwardens**
 - 4.10 To receive the Report from the Safeguarding Officer**

**The Parish of Frimley
The Combined Meeting of the Parishioners
and
Annual Parochial Church Meeting
St. Peter's Church
14 April 2024**

Draft Minutes

Present: Revd. Sean Beagley, Hon. Assistant Priest Revd. Joy Lievesley (until 12pm), Jean Bateman, Josephine Baynes, June Benfield, Roy Benfield, Don Blake, Carol Clarke, Lesley England, Christine Evans, Alex Fernandes, Sue Ferro, Terri Ferro, Aimee Ford, Alan Gaw, Sophie Gaw, Frank Green, Kevin Hanlon, Val Hardy, David Harrison, Enid Holmes, Anne Huelin, Claire Huelin, Helen Hutchison, Pam Hynds, Sally Kettle, Lynda Lovelock, Liz Morley, Mary Murrells, Margaret Nash, Caroline Osborne, Stuart Parr, Clare Peel, Sharon Pilling, John Ray, Thora Ray, Mark Russell, Ian Sams, Salma Sams, Jennie Schofield, Martin Shorten, Matthew Sleep, Becky Speyer, Angela Stacey, Janet Stacey, John Stacey, Stuart Stacey, Eleanor Stevens, Mick Stevens, John Stilwell, Shirley Tidey, Nancy Webster, Paul Webster, John Williams

1. Prayers

Sean opened the meeting at 11.35am with a prayer.

2. Apologies

Apologies were received from Jen Beagley, Terry England, John Fullwood, Tessa Fullwood, Frances Hitchcock, Hazel Mitchell, Roger Mitchell, Sue Montague, Joan Robson, Margaret Salt, Marjorie Saywood, Ceri Schinella, Julia Skone, Michael Skone, Pete Walther, Val Walther, Myra Williams, Deb Wright

3. The Annual Meeting of the Parishioners

3.1 Minutes of the Previous Meeting on 25 April 2023

Sean advised that he's unable to commend the minutes. Sue Ferro proposed, Jennie Schofield seconded and all approved the minutes of the previous meeting as a true record.

3.2 Matters Arising

Sean provided an update on the 200th anniversary of St. Peter's Church. Terri Ferro has been appointed to oversee the bicentennial celebrations planning committee. The team met earlier in the year and they have started to put plans in place. It's been decided that, instead of scheduling a week of events during 2026, the anniversary will now be celebrated by a full year of events. These will start from St. Peter's patronal festival in 2025 (29th June 2025) and will end on the patronal festival in 2026 (28th June 2026). A full range of different events, services and celebrations are to be scheduled. Also, Thora is arranging various historical displays with local historical organisations. The celebratory events will include a mass renewal of wedding vows for those who were married at the Church and a mass renewal of baptism vows for those who were baptised at the Church. Sean encouraged any further ideas from the wider congregation and advised that the planning team are scheduled to meet again in May.

The 60th anniversary of St. Francis' Church will be celebrated during 2024 and some initial details are to be shared during Any Other Business at the end of the meeting.

3.3 The Appointment of two Churchwardens

Thora Ray was proposed by Sue Montague, seconded by Betty Williams and approved by all.

Matthew Sleaf was proposed by Liz Morley, seconded by Jennie Schofield and approved by all.

Revd. Sean Beagley signed the certificate stating that Thora and Matthew had been duly elected churchwardens.

4. The Annual Parochial Church Meeting

4.1 Minutes of the Previous Meeting on 25 April 2023

Sean advised that he's unable to commend the minutes. He checked that attendees have read them and asked if there were any concerns. Mark Russell proposed, Stuart Stacey seconded and all approved the minutes of the previous meeting as a true record.

4.2 Matters Arising

Sean provided a Quinquennial update from the 2022 report. A detailed update can be found in the Churchwardens' report and we're continuing to work on the issues that have been mentioned. We will start to arrange fund-raising towards the roof repairs and upgrade during the 200-year anniversary events.

4.3 Election of Representatives of the Laity to serve on the Parochial Church Council

Terri Ferro was proposed by Clare Peel and seconded by Eleanor Stevens.
David Harrison was proposed by Jennie Schofield and seconded by John Ray.
Frances Hitchcock was proposed by Jean Bateman and seconded by Sally Kettle.
Anne Huelin was proposed by Liz Morley and seconded by John Ray.
Clare Peel was proposed by Caroline Osborne and seconded by Sue Montague.

All approved the elections as above.

Sean advised that Paul Fray has stepped down from the PCC. Paul was thanked for his continued support. Also, John Ray has completed 3 years of his second term of 3 years and would like to be co-opted onto the PCC at the May PCC meeting. John was thanked for his continued service and willingness to continue to serve.

4.4 Election of Representatives of the Laity to serve on the Deanery Synod

Sue Ferro stepped down from the Deanery Synod and Sean passed on his thanks to Sue for her many years of support.

Kevin Hanlon remains on the Diocesan Synod (therefore ex-officio Deanery Synod and ex-officio PCC member).

Mark Russell will remain on the Deanery Synod for a 2nd year.

Sean advised that there is still one vacancy on the Deanery Synod should anybody wish to volunteer.

4.5 To receive the Report from the Electoral Roll Officer

Caroline Osborne provided an update from Electoral Roll Officer Jean Bateman:

The number on the Electoral Roll is currently 160. Since the last APCM, four people have sadly passed away, one has left the area and one has left the Church. There are six new members.

4.6 To receive the Financial Statements

David thanked all members of the treasury team: Paul Fray (Gift Aid Secretary), Anne Huelin and Helen Fray. He also thanked all those who have donated throughout the year. At the end of the year we had a deficit of £3.5k.

4.7 Appointment of the Independent Examiner

To continue to use Sue Keane from Fuller Spurling: John Ray proposed, Sharon Pilling seconded and all were in favour of using Sue Keane from Fuller Spurling Chartered Accountants as our Independent Examiner.

4.8 To receive the Annual Report of the Parochial Church Council

Sean provided his address in his sermon. During the meeting, he offered his thanks to Jonathan Hillman and Ellen Turtle as Area Deans. Also, to the Deanery clergy for the cover they offered during the vacancy. He thanked all the Ministry Team, Joy, Becky and the staff team: Clare, Leola, Sue, Dominic, Nuwan, Jen and Archie. Thanks also to the Churchwardens, Thora and Matthew, and all the PCC, the Treasurer David, and all the Finance Team: Paul, Anne and Helen. He also offered his thanks to the safeguarding team, the funeral ministry team, our pastoral assistants and visitors, the occasional preachers and service leaders, sides persons, communion servers and greeters, readers and intercessors, the prayer team, refreshments team, flower team, maintenance team and gardening and churchyard team, the Eco-Church team, the tech team, music group and choir. Sean apologised to any team or group that had been omitted but he thanked all the faithful and valued employees, volunteers and congregation of which there were too many to name. It's recognised that many faithfully serve and wear varying and multiple hats at any given time. None of what we do at Frimley Parish would be possible without their faith, care, diligence and devotion.

Sean then thanked everyone for bearing with him as our Rector – we stand together only by the grace of God and to God be all the glory.

He offered a special debt of gratitude to his wife Jen and their children, Ariella, Emme and Hermione. He recognised that it is by the grace of the congregation, staff and volunteer teams giving him time, space and support to allow him to be half the husband and father that he is. He thanked Jen and his children for their love, support, faith and trust in the journey so far and they look forward to many more years to come, by the grace of God.

4.9 To receive the Report from the Churchwardens

Matthew Sleaf provided an energy action plan update. The date of installation is subject to the receipt of a certificate of lawful development. However, it's hoped that the installation will take place during the first week of August and the work should be completed within one week (by ThermaDetect, our preferred contractor). He thanked all those who have supported the project in terms of funding, encouragement and support as this will set us on our route to reducing our carbon footprint.

Sean thanked Thora Ray and Matthew Sleaf and explained that Thora is currently undertaking a review of our health and safety policy.

4.10 To receive the report from the Safeguarding Officer

Caroline Osborne provided an update from Safeguarding Officer Clare Peel: Since the report was produced in February 2024, the Diocese have set up a new survey which is to be completed by Safeguarding Officers. Also, all new members of the PCC will be subject to safeguarding training and a DBS check.

AOB

Sean asked whether there was any additional AOB.

Ian Sams commented that he had avoided coming to St. Peter’s Church during the winter as it was very cold. He asked whether it would be possible to set up a voluntary contribution to assist with extra heating when needed. Sean advised that he hoped that the installation of the solar panels will reduce our energy bills and this will allow us to be less frugal in the future.

There is also an issue with the heating sensors picking up the outside temperature as this affects the inside temperature. This is being investigated so that the operational system and heating work better.

Sally Kettle agreed that the situation is the same during other events such as Open Church, etc.

Sean provided an update on the 60th anniversary of St. Francis’ Church. The celebrations are intended to represent the current community situation at St. Francis and are scheduled to start at the beginning of Creationtide in September. It’s planned that a forest church community will be launched using the copse woodland behind St. Francis. This will be seen as its own worshipping community which will meet 4 times per year. A celebration weekend is being planned on 5th and 6th October 2024. On Saturday 5th October there will be a community celebration and fun day including games, animals and musical entertainment. The copse area where forest church will take place will also be opened. On Sunday 6th October there will be an 8am communion service at St. Peter’s Church and a 10am joint service at St. Francis’ Church. This will be followed by an afternoon tea.

Sean closed the meeting with a prayer.

Margaret Nash thanked Sean and commented that he has energised and excited the congregation.

The meeting attendees said the Grace together and the meeting ended at 12.25pm.

Caroline Osborne
14 April 2024

Date.....

Signed.....

Frimley Parish Electoral Roll Report 2024

The number on the Electoral Roll is 157. One person has joined since the last APCM and two have passed away. One left the church, and another returned to their original church.

Due to the rules of the Church of England, a completely new roll will be prepared for the APCM on 11th May 2025.

Jean Bateman
Electoral Roll Officer
February 2025

Deanery Synod Report 2024

The Deanery welcomed a new parish on 1st January 2025 with the creation of the new Parish of Deepcut. The new Vicar is Revd. Daniel Natnael.

In the same way that parishes have been setting out development plans, the deanery has been following a similar process which aims to ensure that deanery and parish objectives work together effectively.

Revd. Andrew Knowles has been appointed as Assistant Area Dean to succeed Tom Darwent, and Revd. Sean Beagley has been appointed as Borough Dean, filling the slot on the DLT ex-officio.

The Deanery Synods devote time to allow all parishes to set out what they are achieving, so that good ideas can be cross-pollinated. To this end, Matthew Sleap has shared with the deanery his experience of wrestling with the logistical issues of solar panels in our pursuit of Net Zero. Deanery meetings of treasurers, administrators and safeguarding officers are also convened.

The July Deanery Synod met at St Peter's Church where our Open the Book Team took the opportunity to demonstrate the way they work in primary schools.

Kevin Hanlon
Deanery Synod Representative
February 2025

Churchwardens' Report on the Fabric, Goods and Ornaments 2024

Premises

The Fabric Team, led by Alan Gaw, have completed much of the routine maintenance and redecoration work, which has reduced the need for us to employ contractors and we are very grateful to Alan and his team. We would also like to thank Mick Stevens who has used his expertise to maintain our electrical systems. Mick continues to modernise our diverse lighting systems with efficient LED solutions for the more energy-profligate lights.

At both churches, led by the Fabric Group, we have continued to address matters from recent Quinquennial Inspections. This included some redecoration at St. Francis' Church, some of which was completed over the Christmas period by the Community Payback Team.

The most significant matters that remain outstanding from the 2022 Quinquennial Inspection at St. Peter's Church are:

- Further assessment of woodworm in the bell tower and roof. Bell tower is free of woodworm, but there is some evidence of residual woodworm in the roof timbers at a small scale which should be treated.
- Replacement tiles over the north roof. Still to be completed.
- Observation of the gutters and soffits for evidence of gaps in gutter joins.

Scaffolding is needed to assess fully the work needed on the roof at St. Peter's and assessment of the remaining work will be made in 2025.

We are seeking advice on the maintenance and reinforcement of the stained-glass windows, in particular the window surrounds on the north and south sides which need attention.

The heating system in St. Peter's Hall has needed attention this year but has been made more effective and more efficient by the repair of the integrated space heater fans which make the large hall spaces more comfortable in cold weather.

Parish Energy Project 24

The plan which was developed by the Energy Team to install solar panels onto the bungalow roof with a battery to store the energy yield has now been given full planning permission with listed building consent. The infrastructure will be linked to the electricity grid and the energy supply balanced using software to minimise our electricity consumption and carbon footprint. Our motivation for the project is to take the first step towards NetZero, reduce our carbon footprint and cut our running costs.

Installation will take place as soon as possible following a re-quotation by our contractor and advice on timescale for installation.

The project has been funded by grants from YourFundSurrey and Frimley Fuel Allotments as well as generous donations from the congregation, for which we are very grateful.

We shall be sharing our experience with the Diocese to assist other churches undertaking similar projects.

Churchyard and Grounds

Following worrying episodes of anti-social behaviour, the boundary at the east end of the churchyard has been cleared and the fence temporarily repaired, although a more substantial solution is needed to ensure it is not breached again. The Churchyard Administrator, Mark Russell, engaged with the local council to landscape and plant low level shrubs such as Pyracantha that would discourage camps within the overgrowth.

The police now regularly patrol the east end of the churchyard and Neighbourhood Watch continues to establish a watch of local houses.

In the light of our eco strategy and the significantly reduced local authority grant for churchyard upkeep, we are restricting the areas mowed and the frequency of cuts. Again, working parties have undertaken key tasks and a small group of local people lead by Rob Agar are ensuring that the “new area” is regularly cut and maintained. We would like to thank them for their invaluable work.

The local authority has granted advice and funding for the establishment of a double-layer border of hawthorn bushes to create a boundary between the car park and the road. This will secure the green area by the entrance to the church halls and will allow us to change the utilisation of the area of grass.

Health and Safety

The Health and Safety Policy was updated and agreed by the PCC. It now includes the range of policies and risk assessments in line with our insurers and Church of England requirements. Job descriptions are in place for all paid and volunteer roles and training needs have been identified. Going forward, the policy will be reviewed each year and ratified by the PCC.

Community

We reported last year on the increasing use of St Peter’s Church by community groups, which continues. The church is used regularly by local schools for concerts and celebrations; the charity coffee mornings are well supported and raised in excess of £2,500 in 2024 for local and national charities. In addition to the Surrey Heath Singers who have made St. Peter’s their base, other groups have used the church for concerts. We would especially like to mention Frimley Recorders, led for many years by Enid Holmes, who held their final concert recently. Their music will be very much missed.

Similarly, the number and variety of regular bookings of our halls demonstrates their value to the life of our community.

The Easter and Christmas trails from our churches were enjoyed by families from the wider community and our thanks go to Clare Peel and Becky Speyer for all their efforts and meticulous organisation.

2025 - 2026 St. Peter’s Church Bi-Centennial Celebrations

A planning team is in place, chaired by Terri Ferro, and there will be a programme of events starting in late October 2025 culminating on 18th October 2026, which is the actual anniversary of the first service in the current building. We plan that these will be mission led, supporting our Parish Development Plan, and will include contributions from our local community.

Thanks

Our thanks go to Sean, Joy, Becky and the ministry team for leading and guiding our mission. We share Sean's commitment to the task of growing the faith of our church family and sharing it with our wider community.

Clare Peel and Leola Card continue to ensure that the parish runs smoothly, and we thank them for all that they do.

A final thank you to all the volunteers and members of our church family – without them the Parish of Frimley would not be described as the “friendly parish” where all are welcomed.

Thora Ray and Mathew Sleaf
Churchwardens
February 2025

Safeguarding Officer's Report 2024

I would like to thank Becky Speyer for her assistance and support in Safeguarding and DBS checking matters.

As a PCC we have continued to adopt the Safeguarding Practices and Guidance of the Church of England and House of Bishops. We have made good progress with the Parish Safeguarding Dashboard, having now completed Level Two, and we are working our way through the Level Three objectives, which concentrate on non-church activities.

Thank you to Thora Ray for completing the Health and Safety Policies which were approved by the PCC. Our risk assessment for ad hoc events has now been approved by the Rector and the Churchwardens; however, our annual risk assessments continue to be approved by the PCC in the meeting following the APCM.

Diocesan online Safeguarding training has been completed, or is in process, by all PCC members as well as members that need it for their work in the church. DBS checks for individuals have been completed as required by Becky.

We have no Safeguarding concerns arising from any parish activities this year.

Clare Peel

Safeguarding Officer

February 2025

The Parish of Frimley

Annual Report of the Parochial Church Council for the year ended 31 December 2024

Administrative Information

The Parish of Frimley has two churches:

St Peter's at Frimley Green Road, Frimley, Camberley, GU16 7AQ.

St Francis' at 121 Upper Chobham Road, Camberley, GU15 1EE.

The parish is part of the Diocese of Guildford within the Church of England.

The correspondence address is Frimley Parish Office, St Peter's Church, Frimley Green Road, Frimley, Camberley, GU16 7AQ.

The Parochial Church Council (PCC) was granted charity status in February 2010 by the Charity Commission.

The registration number is 1134309.

The ministry team which served from 1 January 2024 until the date this report was approved:

<i>Incumbent:</i>	Revd Sean Beagley
<i>Hon Assistant Priest:</i>	Revd Joy Lievesley
<i>Occasional Leaders:</i>	Mrs Susan Chard, Mrs Carol Clarke, Miss Sharon Pilling, Mrs Jennie Schofield
<i>Youth Coordinator:</i>	Miss Becky Speyer

Members of the PCC and Charity Trustees, who served from 1 January 2024 until the date this report was approved:

<i>Incumbent: Lay Vice</i>	Revd Sean Beagley (Chair) (from September 2023)
<i>Chair:</i>	Mr Matthew Sleaf
<i>Churchwardens:</i>	Mrs Thora Ray (elected APCM 2023) Mr Matthew Sleaf (elected APCM 2022)

Representative of the Diocesan Synod

Mr Kevin Hanlon (elected August 2023)

Representatives of the Deanery Synod

Mrs Stella Chaplin (elected 22nd May 2024)

Mrs Susan Ferro (until APCM 2024)

Mr Kevin Hanlon ex-officio (elected July 2023)

Mr Mark Russell (elected APCM 2023)

Lay Representatives

Mrs Jean Bateman (elected APCM 2023, 1st term until February 2025)

Ms Terri Ferro (elected APCM 2024, 1st term)

Miss Aimee Ford (elected APCM 2023, 1st term until resignation 12 Sept 2024)

Mr Paul Fray (elected APCM 2023, 1st term until resignation APCM 2024)

Mr David Harrison (re-elected APCM 2024, 2nd term)

Mrs Frances Hitchcock (elected APCM 2024, 1st term)

Mrs Anne Huelin (re-elected APCM 2024, 2nd term)

Mrs Sue Montague (elected APCM 2023, 1st term)

Mrs Liz Morley (re-elected APCM 2023, 2nd term)

Mrs Caroline Osborne (elected APCM 2022, 1st term)

Mrs Clare Peel (re-elected APCM 2024, 2nd term)

Mr John Ray (re-elected APCM 2021, 2nd term until resignation APCM 2024)

Mrs Jennie Schofield (elected APCM 2022, 1st term)

Mrs Nancy Webster (elected APCM 2023, 1st term)

Co-opted member:

Mr John Ray (elected May 2024)

Hon Secretary:

Mrs Caroline Osborne (from May 2022)

Hon Treasurer:

Mr David Harrison

Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers measure. The method of appointment of the PCC is set out in the Church Representation Rules. New PCC members are encouraged to read '*Trusteeship - An Introduction for PCC Members*' and '*A brief outline of what every PCC member needs to know about church finance*', both available from the Church of England parish resources website: www.parishresources.org.uk/pccs

Aims and Purposes

Frimley PCC is responsible in Canon Law for co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. It has the additional specific responsibility for the maintenance of St Peter's Church and Hall, St Francis' Church and Hall, and the parish properties at 4 Warren Rise and 9 Merlin Court.

PCC Meetings

The Standing Committee and PCC both met six times in 2024. In 2024 attendance at PCC meetings by PCC members was 81%.

Objectives and Activities

When planning our activities for the year, we have considered the Commission's guidance on public benefit and particularly the supplementary guidance on charities for the advancement of religion. The parish vision statement is: *Sharing our experience of God's love; showing God's relevance to daily life*. The PCC is committed to making all our worship as attractive and inclusive as possible to every member of our local community as well as to visitors, enabling them to grow in the faith and love of God and to become active members of our worshipping community. The PCC maintains an overview of all worship and pastoral activity, ensuring that all services are open to all members of the public and ensuring that outreach and service to the local community are conducted sensitively and diligently.

The PCC seeks to enable Christian people of whatever background to live out their faith day by day as part of the community, specifically through:

- Worship and prayer; learning together about, and growing in, Christ; living and sharing the Good News of God in Christ; being transformed each day more into his likeness.
- Pastoral care for all who live in or have a connection with the parish and the Christian community, regardless of background, ethnicity, or faith affiliation.
- Mission and outreach, including engagement with the local community through compassionate Christian service, as well as more actively sharing the Good News of Jesus with all who may seek our help for any reason.
- Maintenance of all our premises in a good condition, including the memorial garden and open churchyard, to facilitate and nurture our call to mission.

APCM Ministry Report 2024

Ordained and Lay Ministries, Worship and Prayer

2024 represented our first full year of ministry 'out of vacancy' following the appointment of Sean in late 2023 and, after a busy and enjoyable Christmas 2023, the parish hit the ground running for another eventful year.

Sean and Joy continued as the Ministry Leadership Team, ably assisted by the lay service leading and preaching team, Jennie Schofield, Susan Chard, Sharon Pilling and Carol Clarke. All have preached and led regularly throughout the year within our many differing services and worshipping contexts. Their assistance is both vital to the life of our church and greatly appreciated!

While our regular service pattern has remained mainly unchanged throughout 2024, there have been several changes to the format of our services.

The ceasing of choir processions at the end of 2023, subject to new health and safety considerations, has become the accepted long-term arrangement, although remains subject to reconsideration should it be deemed safe and right to do so.

Priority was given at the end of 2023 to the rebranding and renewing of the third Sunday St Peter's Church All Age Service for 2024 and All Age Café Church was launched in January, with a special emphasis on all age engagement in community, hospitality, fellowship and worship. The church is set in a café style, with breakfast served from 10am and worship beginning at 10.30am. Worship is then aimed to last approximately 45 minutes and follows a set structure, utilising 'The Jesus Storybook Bible' videos by Sally Lloyd-Jones, read by David Suchet, and includes table activities and interactive intercessions.

Special thanks are given to Susan Chard and Sharon Pilling for their vital involvement in the development, preparation and leading of All Age Café, Becky Speyer for preparing table activities, as well as Clare Peel and Vicky Mannion for preparing and overseeing the breakfast arrangements.

A special mention is also given to the Worship Group, the Refreshment Team, Mark and Emma Russell, Sue Ferro, Enid Holmes and Liz Morley for their continued support with All Age Café.

Sunday services at St Peter's have continued both in person and via livestream at 10am with the choir singing on the 2nd and 4th Sundays of the month under the leadership of our new Music Director, Alex Fernandes, who ably took on the role of leading the choir and preparing the music for our core services. A special thank you is offered to Matthew Sleaf and Salma Sams for their kind leadership in the interim. Regular accompaniment of the choir at St Peter's is given by Joanna Lavender and Cathy Till.

The Music Group continue to lead sung worship on the 1st, 3rd, and 5th Sundays, with a continued strong and varied membership.

The midweek Holy Communion service has continued on the 2nd and 4th Wednesdays of the month, led by Sean on the 2nd Wednesday and Joy on the 4th Wednesday.

Zoom Morning Prayer continues to be popular every Tuesday and Friday morning with a small but faithful regular congregation including members who live further afield.

A monthly Sunday service of Holy Communion has continued to be offered at St Francis' Church on the 3rd Sunday of the month, with numbers remaining consistent over the year.

With the retirement of John Williams from playing the organ and planning the music at St Francis' at the end of 2023, Alex Fernandes has ably stepped in with musical planning. We also welcomed the Casselton family (James, Adrian and Margaret Walker) as our resident accompanists.

The 8am said Holy Communion service continued on the 2nd Sunday of the month at St Peter's, as well as on feast days such as Christmas Day and Easter Day, with a small but faithful regular congregation as well as many visitors throughout the year.

We would like to thank Jennie Schofield who has continued her valuable ministry as a Lay Funeral Officer for the parish and, alongside Sean and our ecumenical partners, assisted with this vital ministry.

We would also like to thank Sharon Pilling for her continued oversight of the Prayer Ministry Team, as well as all our prayer volunteers, for the regular prayer ministry they provide at the end of our Sunday morning services, as well as other seasonal offerings.

A full range of different regular and seasonal services led by the Ministry Leadership Team, the Occasional Lay Service Leaders and Preachers, as well as visiting Diocesan and Deanery Priests, has been offered throughout the year.

Communion continues to be consumed in both kinds (bread and wine) with a gluten-free option available within our weekly services and, although personal intinction is still not allowed and some congregants still choose to receive in only one kind (bread only), work continues to be undertaken by the Ministry Leadership Team in conjunction with the PCC to open up the distribution and the receiving of Communion in both kinds to all.

The Sunday morning Splash children's group continues most Sunday mornings, with the dedicated team overseen by Becky Speyer.

We would also like to thank Tessa Fullwood for continuing her bell-ringing ministry, which brightens up the atmosphere all around with the joyful sound of hymn tunes.

This year we continued a full program of Lent and Holy Week services in church, beginning with our Ash Wednesday services, and a weekly all-church evening Lent Course utilising the Inclusive Church Networks small group course.

During Holy Week our Easter services and activities were kicked off with a Maundy Thursday 'simple supper' followed by a stripped-back 'Agape meal' with the washing of hands offered in place of the washing of feet. A special thank you is offered to Paul Fray for his catering on the evening, along with Clare Peel for overseeing the success of this new Easter activity.

Good Friday services and activities continued with the Stations of the Cross at St Peter's, which this year utilised new images and accompanying materials, our annual Easter Trail between St Peter's and St Francis' Churches and 'The Hour at the Cross' service which was co-led by Sean and Joy.

Easter Saturday concluded with our annual Easter vigil service where 20 or so worshippers gathered for a reflective service including the lighting of the new paschal candle, traditional scripture readings and liturgy.

Easter Sunday itself included a spoken 8am traditional language communion service and a 10am Easter celebration and communion service, led by Sean and Joy and supported by the Worship Group. The service included the processing in of the Easter light (the new St Peter's Church paschal candle) and concluded with the sending out of the Easter light (the new St Francis' Church paschal candle). This service was attended by over 130 attendees.

The Revd Canon Mavis Wilson returned to preach at our St Peter's Church patronal service in June 2024, which was followed by a Church BBQ. A special thank you to Frimley Scouts for lending us their BBQ and to Stephen Peel for his culinary skills behind the BBQ, as well as Clare, Lottie and Tom Peel for their assistance behind the scenes.

Creationtide activities included the launching of a new distinct worshipping community at St Francis' Church eco copse, The Frimley Forest Church Community – a fresh expression of church which seeks to be closer to God through care, fun and creativity in nature.

A special thank you to Matthew Sleaf for organising a sponsored Creationtide walk around Frimley Fuel Allotments in aid of our Creationtide charity, Farm Africa.

Our Harvest Festival once again supported Farm Africa and Besom charities. Creationtide season finished with the festival of St Francis' and the 60th anniversary celebrations of St Francis' Church, which included a community fun day, a celebratory service and an afternoon tea themed lunch, all well attended by church and community.

Once again Sean led our Annual Memorial service alongside Jennie Schofield and our annual Remembrance Sunday service supported by Alan Gaw, Matthew Sleaf and Mark Russell, who led the act of remembrance while members of the uniformed groups dropped poppy petals from the gallery.

Our Advent and Christmas activities included a well-attended four-part Advent reflection series held both in person in the daytime and online in the evening, using the BBC's Nativity Series and Bible Society study materials.

Many thanks to our willing group of volunteers who once again prepared two hundred Christingles for our Christingle service, which was led by Susan and Sean, ably assisted by the mascots, members of our uniformed groups and Sean dressed up as the Christingle orange. Significant funds were raised in aid of the Children's Society charity and the attendance levels remained high, even in the face of an extreme weather warning.

St Francis' played host to The SANDS memorial 'Snowflake' service, led by Sean and members of the Still Birth and Neonatal Death Charity, giving space for families to come and remember lost loved ones at Christmas.

The Follow the Star trail found a new home at St Francis' Church and once again saw many families and individuals join us both from church, as well as from the wider community.

Our annual service of Lessons and Carols by Candlelight remained well attended and a special thank you is offered to Alex, the choir and Joanna, as well as the nine readers of the lessons.

Once again Becky and Sean, with support from Clare, ran a Relaxed Crib Service at St Francis' Church, a service designed for families and children with additional needs. This service saw a much-increased attendance and was enjoyed by all who were involved.

Sean and a team of amdram enthusiasts led a 'Bethlehem Town' themed Crib Service, including a fully costumed drama, full-sized cardboard stable animals and participation from younger members of the congregation, with funds raised once again for the Christian Aid's Middle East Disaster Appeal and a bumper attendance.

The midnight communion service attracted lower numbers this year while the Christmas morning Holy Communion services attracted similar combined numbers, including several visiting families and individuals.

Our 2024 worship concluded with a Low Sunday communion service where Sean laid out some of the plans for 2025.

Our congregation has remained steady over the past year, consistently seeing around 80 attendees and 70 communicants on an average Sunday.

Although we have bid a farewell to a few congregants, we also continue to welcome new people on a regular basis, seeing a steady congregation number throughout the year with around 100 attendees at a Sunday service on multiple occasions.

Alongside his duties as Rector, in 2024 Sean took on the role of Trusteeship of Camberley Youth for Christ and the Deanery role of Borough Dean to Surrey Heath Borough Council, acting as a liaison between the Deanery and the Borough, while also being made a member of the Surrey Heath Deanery Leadership Team by proxy.

Youth, Children and Families Ministry

2024 was another busy year for our youth and children's activities.

Toddler Fun continued to grow, now averaging 60 children aged 0-4 years attending each week! This year we welcomed Harriet to the team. She joins Lisa, Danielle and Vicky, our loyal and committed volunteers, who show up to make the group run each week. I am hugely grateful for the support these ladies give – it wouldn't be physically possible to run Toddler Fun without them. At Toddler Fun we have continued to expand our range of toys and activities; the craft table is always a firm favourite, and the children enjoy singing time at the end of each session.

Our Bumps and Babies group goes from strength to strength with an average of 12 families attending each week. We have welcomed many new babies this year and the group continues to provide much appreciated support for families with babies aged 0-2 years. In response to hearing that parents struggle to find clinics to get their babies weighed, we purchased our very own set of baby weighing scales to allow parents to keep track of their baby's growth and keep their little red books accurately up to date, which has been much appreciated. The team continue to enjoy seeing the babies grow and celebrate milestones with parents as little ones learn to move, walk and talk. I would like to thank June and Jackie for their unwavering support and their commitment to supporting our Bumps & Babies families.

Youth Café continues to meet on Friday evenings during term time with 10 - 12 young people who attend each week. This group for 11–18-year-olds has seen our longest standing members start at 6th Form College with some of our young people sticking with the group and some moving on to part-time work on Friday evenings. Nonetheless this hasn't stopped the group having fun. Ably supported by a fabulous team of volunteers, Youth Café enjoyed several off-site trips including Jump In Trampoline Park, roller skating and bowling. At Easter we extended the invitation to Year 6 pupils and saw several new faces coming to try out the group.

Our older youth group kept up their monthly pizza nights until September when half of the group headed off to university and the others into full-time employment or continuation of their college education. We wished the girls well and hope to keep in touch with their adventures.

Towards the end of the year, I began supporting Camberley Youth for Christ with their weekly lunch club for Year 11 pupils at Kings International College alongside another local youth worker. This has allowed my youth work to extend beyond our church boundaries and has provided a way to start building connections with the school staff.

A few other notable highlights from our seasonal activities include our Easter Trail, involvement with the annual Count on Nature event, churchyard trails and summer holiday activities. Our telling of the Easter Story began at St Peter's Church and wound its way through local roads to St Francis' Church where nearly 180 individuals finished the trail and enjoyed a time of food and fellowship despite an unfortunate downpour of rain! The weather was far more favourable when it came to our Count on Nature event in June, when families came and participated in tracking the nature in our churchyard with treasure hunts, bug hunts, bird feeder making and quizzes. We had our best turnout yet with 20 adults and 14 children attending.

The summer holidays saw the return of Summer Fun, four fun-packed Tuesday mornings of craft and play with an average of 60 children attending each week. I cannot express how grateful I am to those who helped during those 4 incredible weeks. A project of that size is impossible without the help of my wonderful volunteers! Alongside Summer Fun we hosted a family movie afternoon, a Nerf wars day and a pizza and karaoke night for local young people. It was great to see new faces at these events alongside our regular attenders. The final highlight to draw attention to is the success of our churchyard trails. In June, by popular demand, our Gruffalo Trail made a return as part of Cherishing Churchyards week which later inspired 10-year-old Heidi to suggest we create a Peppa Pig character trail for our Creationtide celebrations in September. Needless to say, both trails were thoroughly enjoyed by children of our parish and local community giving them a reason to get outside and explore our churchyard. Our toddler fun children still talk about the Gruffalo and Peppa Pig trails so I have no doubt there will be more to come in future!

None of this wonderful work would be possible without the exceptional volunteer teams that work alongside me. I can't thank you all enough for the support that you give to me and to the children and young people of our parish.

Occasional Offices

In 2024 sadly St Peter's and St Francis' Churches hosted no weddings, but on a brighter note hosted twelve baptisms.

We also said a sad farewell to several faithful worshippers and friends including Liz Holt, Alec Hardy, Dorie Neanor, Ann Ferrier, Stella Bavin, Mark Ward and Michael Morgan. In total, St Peter's Church hosted nine church funerals, and our ministers took ten crematorium funerals and performed thirty-one burials of ashes.

St Peter's Church also hosted three Memorial Services throughout the year.

While St Peter's churchyard remains closed to new burials, full interments into existing graves, a handful of plots reserved by faculty and burials of ashes remain possible and popular.

Provision of Pastoral Care

During 2024 Thora Ray continued to head up our Pastoral Care Team, maintaining a pastoral visiting framework to ensure best practice, safeguarding and consistent reporting by all pastoral visitors and assistants.

Becky Speyer continued with oversight of baptism families with assistance from Clare, and pastoral visitors continued to work with the dying, the bereaved and to offer home communions to the house-bound alongside Joy and Sean.

Jean Bateman continued to send round a regular prayer request update sheet for emergencies and personal needs, a ministry which is still of great significance. Work has been done to offer greater data security to ensure that the personal details of those included on our prayer list and within our intersessions list are only shared with those on a need-to-know basis.

Salma Sams continued within her role as Frimley Fuel Allotments representative for the parish, and the parish continues to benefit from grant support each year which enables us to offer substantial help to those in greatest need within our parish.

Mission and Outreach Work

Although the PCC continued to aim to donate a tenth of its unrestricted income to missions and charities, this target remains unfulfilled at this time due to financial shortfalls and a continued if reduced deficit budget.

Fundraising initiatives have continued during 2024 especially with the monthly Charity Coffee Mornings, raising over £2000, as well as awareness of a range of charities and local causes.

Parish lunches were ceased in 2024. We would like to extend our thanks to Paul, Anthony the chef and all who worked hard to make these events the success that they were and continue to look at alternative arrangements to fill the void.

Open Church coffee mornings continued every Tuesday and Saturday up until September, when the Tuesday occurrence was moved to Friday. It remains a great help and blessing to those struggling with loneliness and mental health issues.

A special thank you to Jean Bateman for organising Open Church and Sophie Gaw and Mary Murrells for looking after our catering requirements and resources, as well as serving them frequently!

Our Spring and Winter sales remained incredibly popular and well attended, hosting many local craft and trades from the area, and we offer a special thanks to Clare and Leola for their organisation and execution of these events which raised approximately £3000 across both sales.

Ministry to our local schools has gone from strength to strength. The Open the Book team continued to visit Sandringham Infant School weekly, and the team started to visit Cross Farm Infant School in January 2025.

We welcomed both The Grove and Frimley CofE Schools for Harvest Festival and Christmas activities and concerts. These were ably led by Sean and Becky Speyer, who welcomed the schools and led prayers and other activities.

Sean continued to lead monthly assemblies at Frimley CofE School and remains on their SIAMS steer group. The school's pupil community outreach team also assisted with stalls and games at our St Francis' Celebration Fun Day and Winter Sales. Ravenscote School Choir also joined us to perform for visitors at our St Francis' Celebration Fun Day.

Sean has also continued to host local uniformed groups at St Peter's church, working towards their faith badges and assisting with litter picking around the churchyard.

Preparations for our bicentennial celebration year began in 2024, with Terri Ferro kindly taking up the position of overseeing all the different events and preparations. We look forward to revealing more about the programme of events as the year continues.

Staff Team and Volunteers

Clare Peel has been with our parish for 17 years and continues to co-ordinate the day-to-day running of the Parish Office including organising a variety of rotas and volunteer groups. Clare oversees the planning and organising of our church and community events with the Staff Team and remains the first point of contact for members of the wider community. Her support, leadership and expertise remain invaluable for the smooth running of the parish, and we remain grateful to her for all her incredible hard work.

Our Facilities Manager, Leola Card, continues to do a tremendous job with the administration and maintenance of our facilities, working closely with our volunteer maintenance team and our hirers. Hall hire remains at pre-covid levels for regular users, and we continue to see fluctuation between old and new hirers. Leola continues to ensure that our premises remain in excellent condition and maintains regular contact with all our hirers.

As well as being our Facilities Manager, Leola also convenes the Eco Church Team which continues to meet regularly and works in conjunction with our Net Zero aims for 2030. The team continues to encourage our whole congregation to assist with working towards the A Rocha gold award at St Peter's, as well as the silver award at St Francis'.

The contribution made by Clare and Leola remains invaluable for the smooth running of our parish and both the Wardens and Sean would like to express their deep gratitude for all they do!

The Fabric Team under the leadership of Alan Gaw continues to make sure our facilities and buildings remain in tip-top condition.

Mick Stevens continues to maintain and carry out repairs to our electrical installations and AV systems regularly and, alongside Alan, continues to cover so many small (and large) jobs that would otherwise add up to a significant maintenance expense for the parish. This has included the continued periodic upgrade of our lighting to LED bulbs, the painting of the outside wooden cladding facias of St Francis' Church, the preparation and painting of the hall doors at St Peter's in conjunction with Tony Chaplin, as well as countless other significant pieces of maintenance work that have taken place. We also thank both Alan and Mick for their continued support as Assistant Churchwardens.

We would also like to thank Sue Ferro for her continued invaluable voluntary help as our Parish Registrar. Sue supports Clare and Sean in the office, preparing service booklets and overseeing administration and record keeping for baptism, weddings and funerals. Alongside Clare she deals with requests for burials and memorials, together with the extensive task of ensuring that our churchyard complies with the Churchyard Regulations Measures. Sue has also acted as verger, alongside Becky and Clare and has voluntarily covered innumerable office and other practical functions to back up the team in ensuring the parish runs smoothly.

We would also like to thank Kevin Hanlon for his continued administration of our website and his vigilance in keeping the information contained within it up to date and accessible to all who visit it.

We thank Kevin, Mick and Terri for their continued work behind the AV desk at St Peter's, and especially Terri for her diligent compiling of the service PowerPoint presentations.

Mark Russell continues as our Churchyard Administrator, looking after the care and maintenance of Surrey's largest churchyard, and overseeing our small but diligent team of churchyard volunteers who carry out the vital work of mowing and maintaining different sections of the churchyard throughout the year.

Although now closed to new interments bar existing faculties and burials of ashes, the parish has retained the overall responsibility of the churchyard maintenance, rather than cede it to the local authority, and the funds offered by the local authority to carry out this maintenance continue to be woefully inadequate for the job at hand.

The Community Payback team (Probation Service) overseen by Clare and Leola continues to supplement work within the churchyard and outside spaces, alongside occasional monthly gardening mornings and combined gardening and maintenance team mornings.

Special thanks go to Jen Beagley and Nuwan Dissanayake who both stood down from their cleaning positions in 2024. We welcomed at both St Peter's and St Francis' Tracey King-Carley as our new cleaner, with Dominic Woolmer continuing as our much-appreciated long-term cleaner at St Peter's Hall. Archie Chard remains in charge of clearing churchyard bins and occasional hall work for the flower club, as well as regular chair set-up and tidy down duty at St Peter's Church.

We are thankful for all the blessings that God has brought to our parish over this last year, and for all we have learnt through the many challenges. We look to 2025 with excitement for all that God will do and bring in this the beginning of our bicentennial celebration year!

To God be the glory!

A handwritten signature in black ink, appearing to read 'Sean Beagley', with a horizontal line underneath.

Sean Beagley
Rector
February 2025

Treasurer's Report 2024

Overview

The Parish budget for 2024, set in November 2023, forecast a deficit of approximately £13,500 for the year, and the forecast outcome tracked the budget estimate for much of the year. However, a hugely successful Gift Day in October, along with delays to expenditure on the solar panel installation, substantially changed this picture, and at year-end income for the year exceeded expenditure by £1,999. The headline figure for 2024 - an increase in total funds of £36,999, includes this surplus, plus unrealised gains from the revaluation of property of £35,000.

Income

Overall income in 2024 was £255,044 (2023: £258,850). Regular planned giving continued to fall slightly year-on year (£57,905 vs £59,086), but Gift Day and other one-off giving were substantially higher (£30,257 vs £18,477). Income from church activities and investments was also slightly higher than in 2023, but grant income was considerably lower as the 2023 figure included £20,000 in grants for the solar panels.

Expenditure

Expenditure in 2024 was £253,054 (2023: £242,597). Our Parish Share increased (£92,672 vs £78,014) as the 2023 figure included the benefits of the Extended Vacancy Allowance prior to the appointment of our new Incumbent. Staff costs for 2024 also increased in line with general inflation, but most other expenditure was kept at similar or lower levels compared with 2023 thanks to the care taken by our staff.

Church Hall Solar Panels

We received sufficient grant funding and donations in 2023 to proceed with a major project to install solar panels to provide electricity to the church hall, which will reduce our energy bills in the longer term and also help reduce our carbon footprint. The project has unfortunately been held up by delays in the planning process, with multiple submissions to the local planning authority having been made. We hope the installation will now take place in the first half of 2025.

Charitable Giving

The Parish re-affirmed its aspiration to allocate 10% of Regular Giving to charitable mission purposes. Proceeds of collections on behalf of other charities were less than in previous years, and although we made small donations from our own church collections to supplement these, overall outward giving was lower this year (£2,816 vs £3,599 in 2023).

Estate of the late Audrey Gullett

The Parish is a beneficiary of the estate of the late Audrey Gullett. While the estate accounts have been finalised and approved by the PCC, the distribution from the estate had not been received by year-end. The proceeds from this will therefore be recognised in the 2025 accounts.

Reserves Policy

Our adopted reserves policy is to maintain a balance of unrestricted funds to cover two months' standard outgoings plus one month's Parish share. This equated to approximately £48,000 based on 2023 expenditure. In September 2023 the PCC approved a temporary amendment to our reserves policy, requiring an unrestricted reserve fund of £40,000, and this amended reserve was extended by the PCC in September 2024 for another year. At the start of 2024 our unrestricted cash balance stood at £55,000, and although it reduced to £44,000 by June 2024, at year-end this had been restored to £58,000.

Volunteers

The financial management of the parish is dependent both on the diligent work of our salaried staff, and the dedicated efforts of many volunteers who generously donate their time and effort to ensure the safe and compliant running, and future development, of our church community. I would like to add my personal thanks to all the parishioners who have generously donated to the church funds and supported our fund-raising activities this year, and to the entire Treasury team who looked after our finances and have kept the books in good order throughout the year.

David Harrison
Hon. Treasurer
February 2025

Approved by the PCC on _____
and signed on their behalf by Rev Sean Beagley

PAROCHIAL CHURCH COUNCIL OF FRIMLEY

Diocese of Guildford

**Parish of St Peter's and St Francis'
Frimley, Surrey**

FINANCIAL STATEMENTS

of the

PAROCHIAL CHURCH COUNCIL

**for the financial year ending
31 December 2024**

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Financial Statements for the Year Ended 31 December 2024**Independent Examiner's Report
to the members/trustees of the PCC of Frimley, Surrey**

I report on the Financial Statements of the charity for the year ended 31 December 2024 which are set out on pages A3 to A13.

Respective responsibilities of the Trustees and the Independent Examiner

The charity's trustees are responsible for the preparation of the Financial Statements.

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (The Act) and that an independent examination is needed.

It is my responsibility to:

- 1 examine the Financial Statements under section 145 of The Act
- 2 follow the procedures laid down in the general Directions given by the Charity Commissioners under section 145(5)(b) of The Act
- 3 state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the PCC and a comparison of the Financial Statements with those records. It also includes considering any unusual items or disclosures in the Financial Statements and seeking explanations from you, as trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the Financial Statements present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 the examiner must be a member of a body listed in section 145 of The Act. I confirm that I am qualified to undertake the examination because I am a member of the ICAEW, which is one of the listed bodies.

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare Financial Statements which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or.
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Financial Statements to be reached.

Mrs S Keane FCA
Fuller-Spurling Chartered Accountants
90 High Street
Sandhurst
Berkshire
GU47 8EE

STATEMENT OF FINANCIAL ACTIVITIES (SOFA)
For the year ended 31 December 2024

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
INCOME					
Voluntary Income	2(a)	109,872	6,975	116,848	106,127
Activities for Generating Funds	2(b)	5,954	0	5,954	3,735
Income from Church Activities	2(c)	88,376	3,629	92,005	87,500
Other Incoming Resources	2(d)	4,737	2,001	6,737	29,927
Income from Investments	2(e)	33,501	0	33,501	31,560
TOTAL INCOME		242,440	12,605	255,044	258,850
EXPENDITURE					
Church Activities	3(a)	147,236	9,211	156,448	144,162
Raising Funds	3(b)	1,214	0	1,214	270
Church Management and Administration	3(c)	87,110	0	87,110	87,584
Outward Giving	3(d)	230	2,586	2,816	3,599
Bank Charges	3(e)	313	30	343	380
Cost of Investments	3(f)	5,115	0	5,115	6,603
TOTAL EXPENDITURE		241,218	11,828	253,045	242,597
NET INCOME/(EXPENDITURE)		1,222	777	1,999	16,252
Transfer to Fixed Assets		0	0	0	0
Transfer between Funds		0	0	0	0
GAINS AND LOSSES ON INVESTMENTS					
- realised		0	0	0	0
- unrealised	5(c)	35,000	0	35,000	(45,000)
NET MOVEMENT IN FUNDS		36,222	777	36,999	(28,748)
TOTAL FUNDS BROUGHT FORWARD 01 January 2024 (2023)		1,713,784	25,298	1,739,082	1,767,829
TOTAL FUNDS CARRIED FORWARD		1,750,006	26,075	1,776,081	1,739,082

BALANCE SHEET AS AT 31 DECEMBER 2024

	Note	2024	2023
FIXED ASSETS			
Tangible Fixed Assets	5(b)	974,456	979,236
Investment Assets	5(c)	715,000	680,000
		<u>1,689,456</u>	<u>1,659,236</u>
CURRENT ASSETS			
Debtors and Accounts Receivable	6	12,084	9,963
Cash at Bank	7	83,820	82,646
		<u>95,904</u>	<u>92,610</u>
LIABILITIES: amounts falling due Within one year	8	<u>9,279</u>	<u>12,764</u>
NET CURRENT ASSETS		<u>86,625</u>	<u>79,845</u>
Total assets less current liabilities		1,776,081	1,739,082
TOTAL NET ASSETS	9	<u><u>1,776,081</u></u>	<u><u>1,739,082</u></u>
FUNDS			
Restricted	10	26,075	25,298
Designated	10	47,184	50,289
Unrestricted/General	10	1,702,822	1,663,495
		<u><u>1,776,081</u></u>	<u><u>1,739,082</u></u>

Approved by the Parochial Church Council
and signed on its behalf by
Rev Sean Beagley (PCC Chair)

Date:-

Pages A5 to A13 form part of these accounts.

ACCOUNTING POLICIES

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102) effective 1 January 2019).

The financial statements have been prepared under the historical cost convention except for valuation of investment assets, which are shown at market value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £1.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds are those which must only be spent on specific purposes and details of the funds held and restrictions are provided in note 10.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body and those that are informal gatherings of Church members.

Income

Recognition of Income

Income is included in the Statement of Financial Activities (SOFA) when:

1. The PCC becomes legally entitled to the use of the resources;
2. and inflow of economic benefit is probable; and
3. the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are included in the SOFA when the funds are received and the PCC had agreed that any restrictions on their use can be met. Collections and planned giving are included when the funds are received.

Gift Aid Tax claims

Gift Aid and other tax claims are included in the SOFA at the same time as the cash donations to which they relate.

Fundraising

Funds raised from events and activities are reported gross in the SOFA.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Rental income

Rental income from letting of church premises is recognised when the rental is due.

Investment income

This is included in the accounts when receivable.

Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

ACCOUNTING POLICIES (Continued)

Expenditure and Liabilities

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

Pension costs

The PCC makes contributions, on behalf of its eligible employees, into the Church of England Pension Board fund known as Church Workers Pension Builder 2014. See note 15 for full details. The scheme is compliant with auto-enrolment requirements. Contributions are charged to the SOFA as the obligation to pay them becomes due.

Fixed Assets

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by s.10(2)(c) of the Charities Act 2011. Moveable church furnishings held by the Rector and churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected at any reasonable time. For inalienable property acquired prior to 2002 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2002 will be capitalised and depreciated in the accounts over their anticipated useful economic life on a straight line basis.

All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings acquired before January 2002, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Capital Equipment

Items purchased over the value of £1,000 are capitalised and written off on a straight line basis over their useful economic life:

Computer equipment:	3 years
Other electronic equipment:	5 years
Office/kitchen equipment:	7 years
Moveable furnishings:	10 years

Gifts in kind

Gifts in kind are valued at a reasonable estimate of their open market value on receipt and capitalised if over £500. If the useful economic life is expected to exceed 50 years the asset is not depreciated but reviewed annually for impairment.

Freehold Property

The PCC have not depreciated Freehold Property since, in their opinion, the properties are maintained to a high standard which will extend their useful economic life beyond 50 years. Any depreciation charge would be immaterial. An impairment review is carried out each year and any resultant loss identified is included in expenditure for the year.

The Bungalow is not included as investment property as it is retained for church purposes when required. Merlin Court and Church House are categorised as an investment property as they are currently being held to generate funds.

Investments

Investment properties are included at trustees' best estimate of market value, based on advice from the letting agents.

2 INCOME

	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
	£	£	£	£
2(a) Voluntary Income				
Planned Giving	57,905	0	57,905	59,086
Plate Collections	3,836	0	3,836	3,840
Annual Gift Day Donations	13,525	0	13,525	6,565
Gift Aid Donations	3,735	0	3,735	4,572
Sundry Donations	10,686	6,046	16,732	11,912
Bequests and Gifts in kind	3	0	3	-327
Income Tax Recoverable	20,183	930	21,112	20,479
Total	109,872	6,975	116,848	106,127
2(b) Activities for Generating Funds				
Fetes & other fundraising events	5,954	0	5,954	3,735
Total	5,954	0	5,954	3,735
2(c) Income from Church Activities				
Parish Events/Activities	1,773	0	1,773	2,318
Parish Hall Lettings	38,742	0	38,742	35,554
St Francis' Hall Lettings	21,954	0	21,954	19,592
Fees PCC	854	0	854	4,362
Churchyard Fees	8,659	0	8,659	6,143
Rents: Bungalow	9,855	0	9,855	9,540
Charitable Donations	0	3,599	3,599	3,057
Flowers	420	30	450	513
Wedding/funeral flowers	205	0	205	270
Children's & Youth Groups / Activities	3,249	0	3,249	2,852
Refreshments	2,664	0	2,664	3,299
Total	88,376	3,629	92,005	87,500
2(d) Other Income				
Miscellaneous Income	4,437	1	4,437	4,527
Insurance claims	0	0	0	0
Memorial garden	300	0	300	300
Grants	0	2,000	2,000	25,100
Total	4,737	2,001	6,737	29,927
2(e) Income from investments				
Rents: Merlin Court	12,632	0	12,632	12,132
Rents: Church House	19,593	0	19,593	18,750
Dividends & Interest	1,276	0	1,276	678
Total	33,501	0	33,501	31,560
TOTAL INCOME	242,440	12,605	255,044	258,850

Disclosure note: The Parish is one of seven beneficiaries of the estate of the late Audrey Gullett. The estate administrators advised in October that the distribution to the Parish should amount to £32,553, subject to final interest income and management charges. Since the finalised amount is not known precisely and the distribution had not been made by year-end, this income has not been included or accrued in the 2024 accounts.

3 EXPENDITURE	Unrestricted funds	Restricted funds	Total 2024	Total 2023
	£	£	£	£
3(a) Activities directly related to the work of the Church				
Ministry:				
- Parish Share	92,672	0	92,672	78,014
- Clergy Expenses	88	0	88	600
- Visiting Clergy Costs	0	0	0	0
- Training for Licensed Ministry	0	0	0	0
Outreach and rector's discretionary fund	0	418	418	727
St Peter's Church - Running Expenses	10,591	0	10,591	10,865
St Peter's Church - Repairs	399	4,068	4,467	1,738
St Peter's Hall - Running expenses	19,488	300	19,788	20,405
St Peter's Hall - Repairs	1,823	1,246	3,069	2,798
St Francis' - Running Expenses	11,620	0	11,620	10,861
St Francis' - Repairs	199	0	199	462
Children's & Youth Groups / Activities	3,053	157	3,210	4,314
Parish Events/Activities	1,012	142	1,154	1,669
Church Flowers	345	0	345	825
Wedding/funeral flowers	109	0	109	208
Refreshments	1,297	0	1,297	1,984
Upkeep of Churchyard & Memorial Garden	445	1,860	2,305	5,006
Organists and Choir Expenses	2,235	0	2,235	1,957
Church Services	1,861	0	1,861	1,728
Professional Fees (Architect/Surveyor)	0	1,020	1,020	0
St Peter's Building Fund	0	0	0	0
Total	147,236	9,211	156,448	144,162
3(b) Cost of Fundraising				
Fund Raising	1,214	0	1,214	270
Total	1,214	0	1,214	270
3(c) Church management and administration				
Parish Office	4,487	0	4,487	5,172
Depreciation on Equipment	4,781	0	4,781	4,779
Repairs, renewals and maintenance of equipment	0	0	0	0
Insurance Premiums	7,836	0	7,836	7,641
Fees, Subscriptions, Courses, Recruitment	2,632	0	2,632	3,499
Independent Examination	1,920	0	1,920	1,920
Staff Salaries and Expenses	64,697	0	64,697	60,613
Costs of training (not clergy)	0	0	0	0
Bungalow and Rectory expenditure	757	0	757	3,961
Total	87,110	0	87,110	87,584
3(d) Outward giving				
Home missions & other Church Societies				
Other Home Missions/Charities	230	2,586	2,816	3,599
Total	230	2,586	2,816	3,599
3(e) Cost of banking and finance				
Bank charges	313	30	343	380
3(f) Cost of Investments				
Merlin Court	3,053	0	3,053	3,101
Church House	2,063	0	2,063	3,502
Total	5,115	0	5,115	6,603
TOTAL EXPENDITURE	241,218	11,828	253,045	242,597

4	(a)	2024	2023
	STAFF COSTS	£	£
	Wages and salaries	78,788	70,142
	Auto-enrolment pension contributions	2,774	2,572
	TOTAL (included in "Expenditure")	81,562	72,714

During the year the average number of employees was 6 (2023 - 6).

(b)
Payments to PCC Members

One member of the PCC is also salaried staff.

(c)
Government Grants

During the year one grant was received from a government entity: £2000 from Surrey Heath Borough Council towards upkeep of the churchyard.

ASSETS FOR USE BY THE PCC

5 **Property & Equipment**

5(a)	Freehold Land and Buildings at cost	2024	2023
		£	£
	Parish Hall at cost	764,423	764,423
	St Francis' Church & Hall at cost	189,146	189,146
		<u>953,569</u>	<u>953,569</u>

5(b) **Tangible assets for use by the PCC**

	Office, other equipment and fixtures £	Freehold land and buildings £	Total £
Cost			
- at 1 January 2024	41,173	953,569	994,742
- additions during the year	0	0	0
- transfer to investments	0		
- disposals	0	0	0
- at 31 December 2024	<u>41,173</u>	<u>953,569</u>	<u>994,742</u>
Depreciation			
- at 1 January 2024	15,506	0	15,506
- charge for the year	4,781	0	4,781
- (disposals) during the year	0	0	0
- at 31 December 2024	<u>20,286</u>	<u>0</u>	<u>20,286</u>
Net Book Value			
- at 31 December 2024	<u>20,887</u>	<u>953,569</u>	<u>974,456</u>
- at 31 December 2023	<u>25,667</u>	<u>953,569</u>	<u>979,236</u>

Properties held for the use of the PCC are recorded at cost, and no consideration has been taken of their current market values.

Church House and Merlin Court are considered investments as they are rented out to raise funds. The Bungalow, which is included in the cost of the St Peter's Parish Hall, as shown in Note 5a, is retained for church purposes when required.

5 ASSETS FOR USE BY THE PCC (cont from prev page)

			2024 £	2023 £
5(c) Investments				
Investment Property - Merlin Court			240,000	230,000
- Church House			475,000	450,000
Total Investments			715,000	680,000
Investments - Movements				
	Church House	Merlin Court	2024 £	2023 £
Market Value at 1 January	450,000	230,000	680,000	725,000
Additions / Disposals/Transfers	0	0	0	0
Gain / Loss on Revaluation	25,000	10,000	35,000	-45,000
Market Value at 31 December	475,000	240,000	715,000	680,000

Church House and Merlin Court are treated as investments as they are currently let on annual rolling leases to raise funds. Their fair market value has been updated based on advice from a local lettings agent.

6 DEBTORS

	Unrestricted Funds £	Restricted Funds £	2024 £	2023 £
Income Tax Recoverable	2,455	530	2,985	2,336
Other Debtors	9,099	0	9,099	7,628
Total Debtors	11,555	530	12,084	9,963

7 CASH and BANK

	Unrestricted Funds £	Restricted Funds £	2024 £	2023 £
CBF Church of England Deposit	3,798		3,798	3,607
HSBC Current Account	16,254		16,254	21,357
HSBC Savings Account	37,579	26,075	63,653	57,568
Petty Cash: Facilities Manager	114		114	114
Total Cash and Deposits	57,745	26,075	83,820	82,646

8 LIABILITIES: Amounts falling due within one year

	Unrestricted Funds £	Restricted Funds £	2024 £	2023 £
Other creditors & agency balances	9,254	25	9,279	12,764
Total	9,254	25	9,279	12,764

9 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	2024 Total Funds £	2023 Total Funds £
Fixed Assets: Property & Equipment 5(a)	974,456		974,456	979,236
Fixed Assets: Investments	715,000		715,000	680,000
Current Assets 6 + 7	69,804	26,099	95,904	92,610
Liabilities within one year (incl.agency balances)	(9,254)	(25)	(9,279)	(12,764)
Total Assets	1,750,006	26,075	1,776,081	1,739,081

10 FUNDS

The Parish building fund is for non-recurring items of repair.

The Rector's fund supports discretionary distributions to those in need in the Parish.

The Churchyard, Winter Warmer Energy, and Befriending funds are used to ensure the grants received from SHBC & Surrey CC are used for their intended purpose.

The St Francis', Youth Work, Church Clock and Flower funds are used to ensure donations for these specific purposes are used appropriately.

The Energy Action Plan fund is used to ensure grants and donations for the church hall solar panels and other related projects are used appropriately.

Other Charities relates to funds raised from charity coffee mornings and special collections paid over to a number of charities as shown in note 13, plus associated card payment processing fees.

Bequests have been designated to ensure they are not spent on general running costs. These funds will primarily be used for capital projects when the need arises.

10(a)

Restricted Fund Movements	Balance B/f	Income	Expenditure	Transfers	Balance C/f
	£	£	£	£	£
Parish Building Fund (restricted)	434				434
Rector's Fund for those in need	401	1,100	418		1,083
Churchyard	0	2,000	1,860		140
Befriending	376		142		235
Youth Work	44	157			201
Winter Warmer Energy	300		300		0
EnergyAction Plan	23,692	1,899	2,283		23,307
Flowers	50	95			145
St Peter's Church Clock	0	4,598	4,068		530
St Francis	0				0
Charities	0	2,599	2,599		0
TOTALS	25,298	12,448	11,671	0	26,075

Notes:

10(b)

Designated Fund Balances

	2024	2023
	£	£
Parish Building Fund (designated)	375	375
Bequest	40,844	40,842
Ministry and Mission	5,767	9,226
Flower Fund	0	(350)
Energy Action Plan	197	197
TOTALS	47,184	50,289

10(c)

	2024	2023
	£	£
Unrestricted / General fund balance	1,702,822	1,663,495
TOTAL ALL PCC FUNDS	1,776,081	1,739,082

11 RELATED PARTIES

The Bungalow is rented out to relative of PCC member Ms M T Ferro.
£9,855 was paid in the year, constituting full market rent.

The aggregate donations (excluding Gift Aid recovered) from related parties (PCC members and their close families) amounted to: £25,892

£1,428 was paid to Fuller Spurling Chartered Accountants for payroll-related services. Fuller Spurling also provide Independent Examination of the accounts.

12 OPERATING LEASES

There are no operating leases to report.

13 CHARITABLE GRANTS	PCC funds	Collections	2024 Total	2023 Total
	£	£	£	£
Asian Students Christian Trust		16	16	0
The Zone		0	0	107
KatKan Do		0	0	104
Surrey Heath Age Concern		0	0	136
Besom		0	0	187
Young Minds		252	252	0
Big Brew / Fair Trade		215	215	82
Church Mission / Mission Partners		0	0	29
Macmillan Cancer Support		0	0	96
Marie Curie		0	0	81
Farm Africa	180	309	489	211
Royal British Legion		204	204	0
Christian Aid (incl. Appeals)		256	256	1097
Bishop of Guildford		228	228	655
Alzheimers Society		0	0	505
Children's Society		562	562	309
Combat Stress		229	229	0
Emerge Advocacy		161	161	0
2nd Frimley Scouts	50		50	0
Phyllis Tuckwell		155	155	0
	<u>230</u>	<u>2586</u>	<u>2816</u>	<u>3599</u>

14 CONTINGENT ASSET

In 1964 a piece of land behind St Francis was gifted to the PCC. Due to the restrictive covenant in place at the time, it was not included on the Balance Sheet. Recent research has indicated these covenants may have been lifted. Once the current position is known the PCC will consider what can be done with the land, at which point a valuation should be possible.

15 CHURCH WORKERS PENSION FUND (CWPF)

The Parish of Frimley PCC participates in the Pension Builder Scheme section of CWPF for lay staff. CWPF is administered by the Church of England Pensions Board, which holds the CWPF assets separately from those of the Employer and other participating employers.

CWPF has two sections:

1. the Defined Benefits Scheme
2. the Pension Builder Scheme, which has two subsections;
 - a. a deferred annuity section known as Pension Builder Classic, and,
 - b. a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

Both sections of the Pension Builder Scheme are classed as defined benefit schemes.

Pension Builder Classic provides a pension, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Discretionary increases may also be added, depending on investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum which members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. Discretionary bonuses may be added before retirement, depending on investment returns and other factors. The account, plus any bonuses declared is payable, unreduced, from age 65.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are contributions payable (2024: £2,774; 2023: £2,572)

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent valuation was carried out as at 31 December 2022.

For the Pension Builder Classic section, the valuation revealed a surplus of £34.8m on the ongoing assumptions used. At the most recent annual review effective 1 January 2025, the Board chose to grant a discretionary bonus of 6.7% to both pensions not yet in payment and pensions in payment in respect of service prior to April 1997; and a bonus on pensions in payment in respect of post April 2006 service so that the pension increase was 2.7% (where usually it would be calculated based on inflation up to 2.5%). This followed improvements in the funding position over 2024. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the valuation revealed a surplus of £8.5m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The next valuation will be carried out as at 31 December 2025.

The legal structure of the scheme is such that if another employer fails, the Parish of Frimley PCC could become responsible for paying a share of that employer's pension liabilities.

Accounts



ST PETER'S AND ST FRANCIS'

The Combined Annual Meeting of the
Parishioners

And

The Annual Parochial Church Meeting

14 April 2024

11.30am

St Peter's Church

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The Parish of Frimley
The Combined Meeting of the Parishioners
And
Annual Parochial Church Meeting
14 April 2024
11.30am
St Peter's Church
DRAFT AGENDA

- 1. Prayers**
- 2. Apologies**
- 3. The Annual Meeting of the Parishioners**
 - 3.1 Minutes of the Previous Meeting on 25 April 2023**
 - 3.2 Matters Arising**
 - 3.3 The Appointment of two Churchwardens**
- 4. The Annual Parochial Church Meeting**
 - 4.1 Minutes of the Previous Meeting on 25 April 2023**
 - 4.2 Matters Arising**
 - 4.3 Election of Representatives of the Laity to serve on the Parochial Church Council**
 - 4.4 Election of Representatives of the Laity to serve on the Deanery Synod**
 - 4.5 To receive the Report from the Electoral Roll Officer**
 - 4.6 To receive the Financial Statements**
 - 4.7 Appointment of the Independent Examiner**
 - 4.8 To receive the Annual Report of the Parochial Church Council**
 - 4.9 To receive the Report from the Churchwardens**
 - 4.10 To receive the Report from the Safeguarding Officer**

**The Parish of Frimley
The Combined Meeting of the Parishioners
and
Annual Parochial Church Meeting
St. Peter's Church
25 April 2023**

Draft Minutes

Present: Area Dean Revd. Jonathan Hillman, Hon. Assistant Priest Revd. Joy Lievesley, Jean Bateman, Josephine Baynes, Robin Benfield, June Benfield, Martin Butler, Sue Ferro, Terri Ferro, Margaret Filby, Alan Filby, Aimee Ford, Paul Fray, John Fullwood, Tessa Fullwood, David Harrison, Heather Haynes, Ken Haynes, Enid Holmes, Anne Huelin, Helen Hutchison, Pamela Hynds, Sally Kettle, Sue McMullen, Sue Montague, Mary Murrells, Margaret Nash, Caroline Osborne, Clare Peel, Thora Ray, John Ray, Jennie Schofield, Matthew Sleap, Becky Speyer, Angela Stacey, John Stacey, Janet Stacey, Stuart Stacey, Eleanor Stevens, Mick Stevens, Shirley Tidey, Nancy Webster, Betty Williams, John Williams, Deb Wright

1. Prayers

Terri Ferro opened the meeting at 7pm with a prayer. The Area Dean Revd. Jonathan Hillman welcomed everyone to the meeting and commented that he was pleased to attend the APCM. He advised that Frimley parish is included in the prayers across the diocese and that he hopes that we will be successful in securing our next incumbent after the current advertising and interviewing process.

2. Apologies

Apologies were received from David Beverley, Lesley England, Terry England, Alan Gaw, Sophie Gaw, Frank Green, Frances Hitchcock, Hazel Mitchell, Roger Mitchell, Liz Morley, Stuart Parr, Sharon Pilling, Emma Russell, Mark Russell, Ian Sams, Salma Sams, Julia Skone, Mike Skone, Lynn Thomas, Ann Turner, Myra Williams

3. The Annual Meeting of the Parishioners

3.1 Minutes of the Previous Meeting on 3 May 2022

Jean Bateman proposed, Jennie Schofield seconded and all approved the minutes of the previous meeting as a true record.

3.2 Matters Arising

The subject of the celebration of the bicentenary of St. Peter's Church was previously raised by Stuart Stacey. Matthew advised that this matter would be discussed later during the meeting.

3.3 The Appointment of two Churchwardens

Thora Ray was proposed by Marie-Therese (Terri) Ferro, seconded by Clare Peel and approved by all.

Matthew Sleap was proposed by Sue Ferro, seconded by Tessa Fullwood and approved by all. Revd. Jonathan Hillman signed the certificate stating that Thora and Matthew had been duly elected churchwardens.

He then thanked Terri for her service as churchwarden and for the time and energy she has dedicated to the parish. He commented that he also wanted to thank her on behalf of the deanery and diocese and advised that they are very grateful to her.

Matthew also thanked Terri for her dedication, especially during the pandemic when she worked hard on various initiatives and put additional facilities in place to ensure that services were able to go ahead. Throughout the time of her service as churchwarden she has listened to and understood the needs of the parish. She has always been approachable and is very well thought of. Terri will now start to work on some plans for St. Peter's Church bicentennial celebrations. Matthew then presented Terri with some gifts on behalf of St. Peter's Church and St. Francis' Church.

Terri thanked everybody and advised that it's been her honour to serve as churchwarden as she loves the church and parish.

Date.....

Signed.....

4. The Annual Parochial Church Meeting

The meeting was chaired by the Vice Chair of the PCC, Matthew Sleaf, due to the parish being in vacancy.

4.1 Minutes of the Previous Meeting on 3 May 2022

Jean Bateman proposed, Stuart Stacey seconded and all approved the minutes of the previous meeting as a true record.

4.2 Matters Arising

Matthew advised that plans are being made to celebrate St. Peter's Church bicentenary in the form of a festival week during September 2026. Ideas will be discussed at a forthcoming PCC meeting.

4.3 Election of Representatives of the Laity to serve on the Deanery Synod

Mark Russell was proposed by Susan Ferro and seconded by Jean Bateman. The election was approved by all.

4.4 Election of Representatives of the Laity to serve on the Parochial Church Council

Jean Bateman was proposed by Caroline Osborne and seconded by Eleanor Stevens.

Aimee Ford was proposed by Clare Peel and seconded by John Williams.

Paul Fray was proposed by Sophie Gaw and seconded by Matthew Sleaf.

Susan Montague was proposed by Nancy Webster and seconded by Jennie Schofield.

Elizabeth Morley was proposed by Michael Stevens and seconded by Caroline Osborne.

Nancy Webster was proposed by Jean Bateman and seconded by Susan Montague.

All approved the elections as above.

4.5 To receive the Report from the Electoral Roll Officer

Caroline Osborne provided an update from Electoral Roll Officer Jean Bateman:

Since the report was produced in February 2023, 1 person has passed away and 2 have moved to another church. Also, 2 new people have joined. The current roll stands at 159.

4.6 To receive the Financial Statements

David Harrison informed the attendees that the beginning of last year was very difficult as we spent more than we received in income and we were also still emerging from the effects of the pandemic. We are now making savings on our energy costs and have taken steps to stabilise our income streams so we're currently in a much better place financially. Matthew thanked David for all his hard work.

4.7 Appointment of the Independent Examiner

David Harrison advised that Karen Symons has been our Independent Examiner for the last 16 years but she has now sold her business to Fuller Spurling ahead of retirement. Karen Symons has completed our accounts and Sue Keane from Fuller Spurling will be our Independent Examiner in future. David met with Sue Keane and she understands our requirements. David Harrison proposed, John Ray seconded and all were in favour of using Sue Keane from Fuller Spurling Chartered Accountants as our Independent Examiner.

4.8 To receive the Annual Report of the Parochial Church Council

Terri commented that the last year has been a challenge for us all, particularly without an incumbent. However, we have been fortunate as a parish as we've been able to maintain our services throughout this time.

Terri thanked Thora Ray and Becky Speyer for their work with baptism families, Clare Peel for her work with wedding couples and Jennie Schofield for taking the lead during the time of vacancy with regards to working with families who have suffered a bereavement. We've sadly had to say farewell to some members of our parish and our annual memorial service will take place during November 2023.

Local schools (The Grove and Frimley CofE) have held services in the church and an assembly has taken place at Carwarden House School. The Open the Book volunteers were thanked together with those who help with the monthly charity coffee morning and the winter warmer hub which will now continue as a Monday lunch club. Open the Book continues to take place at Lakeside School at present but a decision hasn't been made yet regarding what will happen when the school moves to a different location. The team are also working to introduce Open the Book to other schools.

We said farewell to Revd. Ghislaine Shortland in November 2022 and wish her all the best for the future. We are very grateful to the deanery and visiting clergy and the Area Dean Revd. Jonathan Hillman was asked to pass on our thanks. We have a fantastic Associate Priest Revd. Joy Lievesley and Terri thanked her for all the work she does with St. Peter's Church and St. Francis' Church.

Terri also thanked the prayer and pastoral team, the music group and choir, our cleaners (Dominic Woolmer, Lottie Peel and Aimee Ford) who do a wonderful job, Becky Speyer who does a tremendous job encouraging the young people in the parish including her work with the youth café, Splash, Toddler Fun and Bumps & Babies and all the volunteer teams who help with these groups. Leola Card was thanked for all the work she does for the parish and Clare Peel was thanked for all her help and support in keeping the parish office and church running. The All-Age Worship team were also thanked together with all our lay preachers who do a wonderful job leading our services.

4.9 To receive the Report from the Churchwardens

Matthew checked that all attendees had read the report. He commented that one highlight of the year was the acquisition of chairs in St. Peter's Church which has transformed how the church can be used as the configuration is now flexible.

The Quinquennial Review took place during the year and Alan Gaw has carried out an assessment of the report and is managing the resolution of highlighted issues. Alan Gaw and Mick Stevens were thanked for all the work they have done. Also, a new oven has been installed in St. Peter's Hall kitchen and Paul Fray was thanked for his help in getting it installed.

Matthew thanked all those who have volunteered to join the PCC and commented that he looks forward to working with them.

AOB

It's noted that the reference to brass band in the Public and Outreach Events section of the annual report relates to the Farnborough Concert Band of the Royal British Legion.

Margaret Nash thanked Aimee Ford in particular for joining the PCC as it means that the young people of the church are represented.

Sally Kettle mentioned that there is no longer anybody available to chair the Over 60's Club and, since the pandemic, we no longer have a connection with Whitebourne Care Home. Both issues are to be considered by the PCC.

Matthew Sleaf closed the meeting with a prayer and the meeting ended at 8.10pm.

Caroline Osborne

25 April 2023

Date.....

Signed.....

Frimley Parish Electoral Roll Report 2023

The number on the Electoral Roll is 160. Four people have joined since the last APCM and one person has moved away. Sadly, two members have passed away.

Jean Bateman
Electoral Roll Officer
February 2024

Deanery Synod Report 2023

In the last year, Mark Russell and Kevin Hanlon have joined Sue Ferro on the Deanery Synod. Now led by Ellen Turtle as Area Dean, the Synod has continued to act as a forum for parishes to share their experience, while developing the Parish Needs Template to support the identification of each parish's distinct needs.

As a practical example of working together, Matthew Sleaf's offer to support any parish's work on energy planning was passed to the Synod, in the hope that they might avoid some of the blind alleys we went down. St Mary's Camberley have taken up his offer.

Kevin Hanlon
Deanery Synod Representative
February 2024

Churchwardens' Report on the Fabric, Goods and Ornaments 2023

Introduction

Until September, a key task for the Churchwardens was maintaining the life and worship of the parish and supporting the parish representatives on the interview panel that led to the appointment of The Reverend Sean Beagley. This was in addition to responsibilities for the fabric and plant of the parish, and we must express our thanks to the ministry team, parish, facilities managers and the PCC for their support.

The backdrop to the year was the austerity of the winter months when we had to exercise restraint on energy consumption, planning for a programme of repair and maintenance arising from the previous year's QI report and paying attention to the security of the churchyard.

Energy Action

The winter months in 2023 required strict discipline to save energy. Alan Gaw and Mick Stevens identified electrical fittings that were high energy consumers and colour-coded their use or replaced them with LED fixtures. The austerity measures together with a change in energy supplier led to a collective reduction in energy bills of over £7,000 over the year. We were awarded a council grant of £500 and £1,000 from the Diocese towards energy costs to cover heating requirements and to support the Winter Warmer weekly events.

Grant funding for the Energy Action Plan for the halls was awarded from the Frimley Fuel Allotments for £5,000 and YourFund Surrey for £15,000. The congregation has generously donated more than £4,000 to the project and ongoing sales of the "Who Gives A Dam" booklet about the Southern Indian energy project of Colonel John Pennycuik are dedicated to the Energy Action Plan.

The plan developed by the Energy Team is to put solar panels onto the hall's roofs with a battery to store the energy yield. The infrastructure will be linked to the electricity grid and the energy supply balanced to minimise our electricity consumption and carbon footprint. Bids for installation are being considered and installation work could begin as early as February 2024.

A strategy for reducing the long-term carbon footprint of all the parish buildings is being developed using the experience gained from the halls. The initial step of solar panels will provide valuable data for decarbonising the halls and other Church buildings.

Churchyard Security

Security measures at the east end of the churchyard, including replacement of fencing, have not resolved clandestine activities of the previous year (June 2022 police exclusion order). Accent Housing Association replaced fencing for a second time, which was breached within a few weeks of being repaired. A collaborative exercise between the police, volunteers and parish cleared the dense growth near the breach of the fence and opened up the area, making it transparent. The Churchyard Manager, Mark Russell, engaged with the local council to landscape and plant low level shrubs such as *Pyracantha* that would discourage camps or RV's within the overgrowth.

The breach in the fence at the east end of the churchyard was temporarily repaired with local materials but requires a more permanent fixture to deter access in future. The police now regularly patrol the east end of the churchyard and the Neighbourhood Watch representative, Jacqui Davies, is establishing a watch of local houses.

QI Report

The QI Report of 2022 for St. Peter's Church, which was delivered in December, was assessed by the Fabric Group in January and a number of measures were taken to prevent further deterioration. The most significant were:

- Further assessment of woodworm in the bell tower and roof of St Peter's Church. Bell Tower is free of woodworm, but there is some evidence of residual woodworm in the roof timbers on a small scale, which should be treated.
- Replacement tiles over the vestry. Completed.
- Replacement tiles over the north roof. Still to be completed.
- Observation of the gutters and soffits for evidence of gaps in gutter joins.
- Making good and painting the organ engine housing.
- Decorating the Church doors, both main entrance and vestry.
- Decorating the handrail leading into Church.

The Fabric Group also continued work on St Francis' Church based on the earlier QI Report:

- Decorating St Francis' walls where paintwork is deteriorating and showing signs of ageing.

The remaining issues from the QI Report require assessment of the Church roofs and therefore scaffolding. An estimate for an exploratory investigation and assessment of the remaining work on St Peter's Church will be made in the coming year.

We are seeking advice on the maintenance and reinforcement of the stained-glass windows where windows surround the north and south nave elevation. Also, any fine hairline cracks need to be filled with a fine lime mortar or putty. We received a visit from the British Society of Master Glass Painters who described our windows as the most complete set of windows in the South of England by artisans in the style of Edward Burne-Jones.

Change of Atmosphere

We reported on the trend of increased usage of St Peter's Church last year; this has continued this year with a wide range of activities. The Church is home to Surrey Heath Singers' rehearsals and concerts in the Spring, Summer and Autumn. Other concerts by St Cecilia Singers, Farnborough Brass Band and Frimley Recorders have become a feature of the calendar and our community. The Easter Trail which began at the Church attracted attention from well beyond the community.

There has been a tangible change of atmosphere with the arrival of our Rector, The Reverend Sean Beagley, as he and his family have settled into the Rectory. We share his enthusiasm for developing new ways of using our property and estate to enhance our ministry in Frimley.

The joy of having a young family in the Rectory has brought a lightness of atmosphere to all aspects of Church life. We are particularly grateful to Jen Beagley for her stewardship over the good order of St Peter's Church.

Thora Ray and Matthew Sleaf
Churchwardens
February 2024

Safeguarding Officer's Report 2023

I would like to thank Becky Speyer for her assistance and support in Safeguarding and DBS checking matters.

As a PCC we have adopted the Safeguarding Practices and Guidance of the Church of England and House of Bishops, and we are in the process of going through and updating the Parish Safeguarding Dashboard.

Thora Ray and I have started the process of updating our Health and Safety Policies, which includes looking at all our risk assessments for all activities and services. This work will hopefully be completed by the summer and will lay the foundation for risk assessments to be updated on a rolling timetable.

Diocesan online Safeguarding training has been completed, or is in process, by all PCC members as well as members that need it for their work in the church. DBS checks for individuals have been completed as required by Becky.

We have raised one Safeguarding concern with the Safeguarding Team at the Diocese, and there have been no reports of Safeguarding issues arising from any parish activities this year.

Clare Peel
Safeguarding Officer
February 2024

The Parish of Frimley
Annual Report of the Parochial Church Council for the Year ended
31 December 2023

Administrative Information

The Parish of Frimley has two churches:

St Peter's at Frimley Green Road, Frimley, Camberley, GU16 7AQ.

St Francis' at 121 Upper Chobham Road, Camberley, GU15 1EE.

The parish is part of the Diocese of Guildford within the Church of England.

The correspondence address is Frimley Parish Office, St Peter's Church, Frimley Green Road, Frimley, Camberley, GU16 7AQ.

The Parochial Church Council (PCC) was granted charity status in February 2010 by the Charity Commission.

The registration number is 1134309.

The ministry team which served from 1 January 2023 until the date this report was approved:

<i>Incumbent:</i>	Revd Sean Beagley (from September 2023)
<i>Hon Assistant Priest:</i>	Revd Joy Lievesley
<i>Youth Coordinator:</i>	Miss Becky Speyer

Members of the PCC, and Charity Trustees, who served from 1 January 2023 until the date this report was approved:

<i>Incumbent:</i>	Revd Sean Beagley (Chair) (from September 2023)
<i>Lay Vice Chair:</i>	Mr Matthew Sleaf
<i>Churchwardens:</i>	Ms Terri Ferro (until resignation at APCM 2023)
	Mrs Thora Ray (elected APCM 2023)
	Mr Matthew Sleaf (elected APCM 2022)

Representatives of the Diocesan Synod:

Mrs Susan Ferro (until resignation August 2023)

Mr Kevin Hanlon (elected August 2023)

Representatives of the Deanery Synod:

Mrs Jean Bateman (until APCM 2023)

Mrs Susan Ferro ex-officio

Mr Kevin Hanlon ex-officio (elected July 2023)

Mrs Thora Ray (until APCM 2023)

Mr Mark Russell (elected APCM 2023)

Lay representatives:

Mrs Jean Bateman (elected APCM 2023, 1st term)

Mrs Claire Case (elected APCM 2021, 1st term until resignation 22 Jan 2023)

Miss Aimee Ford (elected APCM 2023, 1st term)

Mr Paul Fray (elected APCM 2023, 1st term)

Mrs Sophie Gaw (re-elected APCM 2022, 2nd term until resignation APCM 2023)

Mr David Harrison (elected APCM 2021, 1st term)

Mrs Anne Huelin (elected APCM 2021, 1st term)

Mrs Sue Montague (elected APCM 2023, 1st term)

Mrs Liz Morley (re-elected APCM 2023, 2nd term)

Mrs Caroline Osborne (elected APCM 2022, 1st term)

Mrs Clare Peel (elected APCM 2021, 1st term)

Mr John Ray (re-elected APCM 2021, 2nd term)

Mr Mark Russell (re-elected APCM 2020, 2nd term until APCM 2023)

Mrs Salma Sams (elected APCM 2021, 1st term until resignation APCM 2023)

Mrs Jennie Schofield (elected APCM 2022, 1st term)

Miss Becky Speyer (elected APCM 2020, 1st term until APCM 2023)

Mrs Nancy Webster (elected APCM 2023, 1st term)

Co-opted member: Mr Paul Fray (from May 2022 until APCM 2023)

Hon Secretary: Mrs Caroline Osborne (from May 2022)

Hon Treasurer: Mr David Harrison

Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers measure. The method of appointment of the PCC is set out in the Church Representation Rules. New PCC members are encouraged to read '*Trusteeship - An Introduction for PCC Members*' and '*A brief outline of what every PCC member needs to know about church finance*', both available from the Church of England parish resources website: www.parishresources.org.uk/pccs

Aims and Purposes

Frimley PCC is responsible in Canon Law for co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. It has the additional specific responsibility for the maintenance of St Peter's Church and Hall, St Francis' Church and Hall, and the parish properties at 4 Warren Rise and 9 Merlin Court.

PCC Meetings

The Standing Committee and PCC both met six times in 2023. In 2023 attendance at PCC meetings by PCC members was 86%.

Objectives and Activities

When planning our activities for the year, we have considered the Commission's guidance on public benefit and particularly the supplementary guidance on charities for the advancement of religion. The parish vision statement is: *Sharing our experience of God's love; showing God's relevance to daily life*. The PCC is committed to making all our worship as attractive and inclusive as possible to every member of our local community as well as to visitors, enabling them to grow in the faith and love of God and to become active members of our worshipping community. The PCC maintains an overview of all worship and pastoral activity, ensuring that all services are open to all members of the public and ensuring that outreach and service to the local community are conducted sensitively and diligently.

The PCC seeks to enable Christian people of whatever background to live out their faith day by day as part of the community, specifically through:

- Worship and prayer; learning together about, and growing in, Christ; living and sharing the Good News of God in Christ; being transformed each day more into his likeness.
- Pastoral care for all who live in or have a connection with the parish and the Christian community, regardless of background, ethnicity, or faith affiliation.
- Mission and outreach, including engagement with the local community through compassionate Christian service, as well as more actively sharing the Good News of Jesus with all who may seek our help for any reason.
- Maintenance of all our premises in a good condition, including the memorial garden and open churchyard, to facilitate and nurture our call to mission.

APCM Ministry Report 2023

Ordained and Lay Ministries

The last year has seen continued change for the parish. For the first three quarters of the year, while remaining in interregnum, our ministry has continued to be blessed with the help of our Hon. Associate Priest Revd Joy Lievesley, alongside the continued assistance of visiting Priests from the Deanery which has enabled the continued offering of the current worshipping pattern as well as giving the congregation a varied and diverse spiritual offering.

During the interregnum, the Leadership Team continued to meet regularly with the Area Dean – Revd Jonathan Hillman, then later Revd Ellen Turtle, Terri Ferro (Outgoing Churchwarden), Thora Ray (Churchwarden), Matthew Sleep (Deputy Chair and Churchwarden), David Harrison (Treasurer), John Ray (Churchwarden Emeritus), and Clare Peel (Parish Administrator).

Even as the shadow of the Covid lockdowns has grown ever shorter, live-streamed services have continued to be an invaluable link to the church for many people who find themselves unable to attend for varied reasons.

Sunday services at St Peter's have continued both in person and live-streamed at 10:00 am, with the Choir now singing on the 2nd and 4th Sundays of the month under the leadership of Matthew Steep and Salma Sams, with the continued accompaniment of Joanna Lavender and Cathy Till. The Worship Group provided worship on the 1st, 3rd, and 5th Sundays, and the band have seen continued growth with several members returning to play for the first time since Covid.

The midweek service continued on the 2nd and 4th Wednesdays of the month, alternating a Holy Communion and Morning Prayer led by members of the Morning Prayer team for the duration of the interregnum, but returning to Communion twice a month upon the appointment of the new Rector.

Zoom! Morning prayer continues to be popular every Tuesday and Friday morning with a small but faithful regular congregation including members living further afield.

A monthly Sunday service of Holy Communion continued to be offered at St Francis' on the 3rd Sunday of the month, with numbers remaining consistent over the year. Musical worship was supported and accompanied by John Williams on the organ, up until the later part of the year when John stepped back from playing due to ill health. He continued to support visiting organists before retiring completely at the end of 2023. The parish would like to extend a huge debt of gratitude to John's unwavering and faithful service at St Francis' over the years!

The 8.00 am Said Holy Communion service returned to the 2nd Sunday of the month at St Peter's in addition to feast days such as Christmas Day (and Easter Day) upon the appointment of the new Rector, seeing a small but growing congregation return, as well as several visiting worshippers.

Our new Rector, Revd Sean Beagley, was appointed in June 2023, with the announcement at St Peter's Patronal festival led by Bishop Paul Davies (then Archdeacon of Surrey) receiving a rambunctious round of applause and celebration.

Sean's Institution, Induction and Installation by The Venerable Archdeacon Martin Breadmore and The Right Revd Bishop Andrew Watson was a joyful event for all in attendance and for all who joined by live-stream, as well as an opportunity to welcome both Sean and his family, wife Jen, and children Ariella, Emme and Hermione to the parish.

They would like to take this opportunity to thank all the congregation, wider community, supporters and visitors for their kind welcome and goodwill.

Our Lay Worship Leaders and Preachers, Jennie Schofield, Susan Chard, Sharon Pilling and Carol Clarke, continued to assist with our worship throughout 2023.

Sharon and Susan have continued preparing, leading and preaching at our All-Age Worship services at St Peter's on the 3rd Sunday for the majority of the year and all have preached regularly throughout the year within our many differing services and worship contexts.

We would like to take this opportunity to thank them for their continued support and their inspirational-led worship. In particular, we extend our gratitude to Jennie Schofield who has continued her valuable ministry as a Lay Funeral Officiant for the parish and has taken the majority of our funerals over the year.

We would also like to thank Sharon for her continued oversight of the Prayer Ministry team meetings during the interregnum and thank all of our volunteers for the regular Prayer Ministry they provide at the end of our regular Sunday morning services, as well as seasonal offerings.

Worship and Prayer

During the interregnum we have continued to offer a full range of different regular and seasonal services led by Revd Joy and many other visiting priests (including our new Rector), and alongside our Lay Service Leaders and Preachers.

Communion consumed in both kinds (bread and wine) was reintroduced to the congregation within our weekly services, although personal intinction is still not allowed, and some congregants still choose only to receive communion in one kind (bread only).

The Sunday Morning Splash group continues, with the same dedicated team overseen by Becky Speyer.

The Choir and Music Group continue to alternate services accompanied by Cathy Till and Joanna Lavender. We are hugely grateful to them both for their tremendous contribution to our worshipping community.

We are also so grateful to our committed instrumentalists, singers and choir for all they bring to our communal worship.

We would also like to thank Tessa Fullwood for continuing her bell-ringing ministry brightening the atmosphere all around with the joyful sound of hymn tunes.

This year we continued a full programme of Lent and Holy Week services in church, as well as continuing with the distribution of small Lent bags containing a small Lent book, a holding cross, some ash and a palm cross.

At our two Ash Wednesday services congregants were offered 'ashing' by the clergy for the first time since Covid.

Revd Sean's first Sunday service in the parish was our annual Harvest Festival which supported Farm Africa and Besom charities. He went on to lead our Annual Memorial Service alongside Jennie Schofield and our annual Remembrance Sunday service supported by Alan Gaw, Matthew Sleaf and Mark Russell, who led the Act of Remembrance while members of the uniformed groups dropped poppy petals from the gallery.

Many thanks to Clare and a willing group of volunteers who prepared two hundred Christingles for our Christingle service, which was led by Susan Chard and Revd Sean, ably assisted by the mascots and members of our uniformed groups. Over £300 was collected in aid of the Children's Society charity and the service was very well attended.

Our annual service of Lessons and Carols by Candlelight, for which the choir prepared another full programme of carols, was also well attended and received.

Revd Sean and the Open the Book team led a 'Jesus Christmas Party' themed Crib service, including a fully costumed drama and participation from younger members of the congregation. Over £150 was collected in aid of the Christian Aid's Middle East Disaster Appeal and this service was also well attended.

The Midnight and Christmas morning Holy Communion services attracted greater numbers respectively this year.

Unfortunately, 'Carols in the Car Park', was not able to be held this year due to unavailability of the band.

Our congregation has increased this past year, consistently to around 80 attendees and around 70 communicants on an average Sunday. We continue to welcome new people on a regular basis, seeing a steady congregation increase throughout the year with up to 100 attendees at a Sunday service on occasion.

Live-streamed worship remains steady, with the number who interact with our service online each week close in size to that taking part within in-person worship over the subsequent week.

Youth, Children and Families Ministry

Becky Speyer, our Youth, Children and Families Coordinator, has continued to see popularity within her missional and ministry activities, providing excellent pastoral support to families and young people within and on the fringe of our organisation, often some of the most needy and vulnerable.

2023 was another positive and successful year for our youth and children's groups. Toddler Fun went from strength to strength, led by our fabulous team of 8 volunteers, with an average attendance of 45 children aged 0-4 years. The group has continued to expand its range of toys and activities, the craft table is always a firm favourite and towards the end of the year the children enjoyed an improved role play area with dressing up and toy kitchen space.

Similarly, our Bumps and Babies group grew in 2023 with an average of 12 families attending each week. This group continues to provide much appreciated support for families with babies aged 0-2 years. The team has loved seeing the babies grow and enjoyed celebrating milestones with parents as little ones learn to move, walk and talk. We celebrated the arrival of 3 new babies who are younger siblings to our original 'babies' from when the group first opened in 2021. Seeing families grow and return to our group is an absolute joy.

Youth Café is now a smaller group of 8-10 young people who attend each week. This group for 11–16-year-olds has seen numbers decrease as young people get older and find the freedom that comes with age. None-the-less this hasn't stopped the group having fun. Aply supported by a fabulous team of volunteers, Youth Café enjoyed several off-site trips including Jump In Trampoline Park, multiple roller-skating trips and a visit to Ninja Warrior UK Guildford. Our Youth Café 'graduates' now meet monthly to catch up over pizza.

We have eight 16–18-year-olds who, despite their studies, jobs and ever more grown-up lives, love to continue to meet with the youth team to catch up and share the highs and lows of life.

This year I also had the opportunity to work with Camberley Youth for Christ, delivering a week of prayer spaces at Gordon's School alongside other local youth workers which was both fun-filled and faith-filled.

A few other notable highlights include Frimley Parish's continued representation on the Guildford Young Leaders Forum which meets 3 times a year to contribute ideas and thoughts on issues such as environmental issues, growing the church younger and vision for the future. These ideas are communicated to Bishop's Staff and Diocesan Synod and have been instrumental in the direction our Diocese is moving. A huge thank you to Aimee Ford for her commitment to this group and representing our parish in such a positive way.

Another highlight of 2023 came in the form of our annual Easter trail. Our telling of the Easter Story began at St Peter's Church and wound its way through local roads to St Francis' Church where over 200 individuals finished the trail and enjoyed a time of food and fellowship in the glorious spring sunshine.

The summer holidays saw the return of Summer Fun, four fun-packed Tuesday mornings of craft and play with an average of 100 children attending each week. I cannot express how grateful I am to those who helped out during those four incredible weeks. A project of that size is impossible without the help of my wonderful volunteers!

The final highlight was our Gruffalo Trail! As part of our Creationtide celebrations we created a trail of well-known characters around the churchyard which was thoroughly enjoyed by children of our parish and local community in aid of our Harvest Festival charity, Farm Africa. Our toddler fun children still talk about seeing the Gruffalo or 'Fluffalo' as it was otherwise known, and they hope the trail will make a return in future.

Follow the Star was once again a great success seeing many families join with us for the trail, followed by festive pizza making. This was followed later in the week by an equally successful Christmas activity morning.

None of this would be possible without the wonderful volunteer teams and support of the wider staff team that work alongside me. I can't thank you all enough for the support that you give to me and to the children and young people of our parish.

Occasional Offices

In 2023 St Peter's hosted two weddings and fourteen baptisms.

We also said a sad farewell to several faithful worshippers and friends during 2023 including Mike Sadler, Peter Mansbridge, Colin Pawley and George Pellatt.

In total, St Peter's hosted four church funerals and our ministers took three crematorium funerals and performed twenty-two burials of ashes.

St Francis' also hosted a Memorial Service.

In 2023 St Peter's churchyard was closed to new burials, although interments into existing graves, a handful of plots reserved by faculty and burials of ashes remain possible and popular.

Provision of Pastoral Care

During 2023 work led by Thora Ray continued to put in place a new pastoral visiting framework to ensure best practice, safeguarding and consistent reporting by all pastoral visitors and assistants.

Becky Speyer took over the oversight of baptism families from Thora Ray, and pastoral visitors continued to work with the bereaved and to offer home communions to the house-bound alongside Revd Joy and Sean.

Jean Bateman continued to send around a regular prayer request update sheet for emergencies and personal needs, a ministry which is still of great significance. Work has been done to offer greater data security to ensure that the personal details of those included on our prayer list and within our intercessions list are only shared on a need-to-know basis.

Salma Sams continues within her role as Frimley Fuel Allotments representative for the parish, and the parish continues to benefit from grant support each year which enables us to offer substantial help to those in greatest need within our parish.

Mission and Outreach Work

Although the PCC continues to aim to donate a tenth of its unrestricted income to missions and charities, this target remains unfulfilled at this time due to financial shortfalls and a continued reduced deficit budget.

Fundraising initiatives have continued during 2023, especially with the monthly Charity Coffee Mornings, enabling us to support financially, as well as raise awareness of, a range of Christian charities and local causes.

Parish lunches have continued twice a year headed up by Paul Fray and have become a popular addition to the parish calendar, seeing between 80 – 100 in attendance. This is an important social event for parishioners, friends and neighbours while also raising money for the work of the Parish. We would like to extend our thanks to Paul, Anthony the chef and all who work hard to make these events the success that they are.

Open Church continues every Tuesday and Saturday morning and remains a great help and blessing to those struggling with loneliness and mental health issues.

Warm hub (Winter Warmer) began once again in November, offering a hot meal and refreshments during the severe cold weather with the addition of an extended social time. We would like to thank all our volunteers who regularly help to keep this a warm initiative both in welcome and physicality.

A particular thank you to Jean Bateman for organising Open Church and Sophie Gaw and Mary Murrells for looking after our catering requirements and resources, as well as serving them frequently!

Our Spring and Winter sales were incredibly popular and well attended, hosting many local craft and trades from the area. We offer a special thanks to Clare and Leola for their organisation and execution of these events, which raised £2350 in total across both sales.

We also hosted events for the Coronation of King Charles III in May 2023.

Ministry to our local schools has gone from strength to strength.

The Open the Book team continued to visit Lakeside School up until their campus move in the summer of 2023. In September 2023 the team began a new and very successful Open the Book ministry at Sandringham Infants School, which continues to go from strength to strength.

We welcomed both The Grove and Frimley CofE schools for Easter, Harvest Festival and Christmas activities and concerts. These were ably led by Jennie Schofield, Revd Sean, Becky Speyer and Terri Ferro, who welcomed the schools and led prayers and other activities.

Terri and Sue Ferro and Revd Sean have also led seasonal assemblies at Carwarden School and Revd Sean has begun leading monthly assemblies at Frimley CofE and joined their SIAMS steer group.

Revd Sean has also hosted several of our local uniformed groups at St Peter's Church, working towards their faith badges.

Staff Team and Volunteers

Clare Peel has been with our parish for 16 years in 2023 and has remained working the extended hours agreed during vacancy to support the new Rector and the ministry of the church. Clare continues to co-ordinate the day-to-day running of the Parish Office, including organising a variety of rotas and volunteer groups.

She helps to plan and organise our church and community events with the Staff Team and remains the first point of contact for members of the wider community.

Her continued support and leadership during the interregnum and since the arrival of our new Rector have been invaluable and we remain grateful to her for her incredible hard work.

Our Facilities Manager, Leola Card, continues to do a tremendous job with the administration and maintenance of our facilities, working closely with our volunteer maintenance team and our hirers.

Hall hire remains at pre-Covid levels for regular users, and we continue to see fluctuation between old and new hirers.

Leola continues to ensure that our premises remain in excellent condition and maintains regular contact with all our hirers.

As well as being our Facilities Manager, Leola also convenes the Eco Church team which has begun meeting regularly once again. The team continues to encourage our whole congregation to assist with working towards the A Rocha gold award at St Peter's, as well as silver award at St Francis'.

The contribution made by Clare and Leola remains invaluable both to the Wardens during vacancy and to our Rector Sean, and all are grateful to them for their continued effort and support.

The Fabric team, under the leadership of Alan Gaw, continues to make sure our facilities and buildings remain in tip-top condition. Mick Stevens continues to put in time as required on our electrical installations and AV systems and, alongside Alan, continues to cover so many small (and large) jobs that would otherwise add up to a significant maintenance expense for the parish. This has included this year the periodic upgrade of our lighting to LED bulbs and the painting of the outside wooden cladding facias of St Francis' church, to list just a few of the significant pieces of maintenance work that have taken place. We also thank both Alan and Mick for their continued support as Assistant Churchwardens.

We also would like to recognise gratefully the invaluable voluntary help of Sue Ferro as our Voluntary Registrar. Sue supports Clare and Revd Sean in the office, preparing the service booklets and overseeing administration and record keeping for baptism, weddings and funerals. Sue, alongside Clare, deals with requests for burials and memorials, together with the extensive task of ensuring that our churchyard complies with the Churchyard Regulations Measures. She has also acted as vergers and has voluntarily covered innumerable office and other practical functions to back up the team in ensuring the parish runs smoothly.

We would like to thank Kevin Hanlon for his continued administration of our website and his vigilance in keeping the information contained within it up to date and accessible to all who visit it.

We thank Kevin, Mick and Terri for their continued work behind the AV desk at St Peter's and look forward to expanding the team in 2024 with the addition of some younger members of our congregation.

The parish magazine 'Frimley Buzz' took a hiatus in 2023, but we look to work with the Editor, Anna Mansbridge, to see how the magazine might make a reappearance in the future, and in what format this might become.

Mark Russell continues to put in many hours as our Churchyard Administrator, looking after the care and maintenance of Surrey's largest churchyard. Although now closed to new interments bar existing faculties and burials of ashes, the parish has retained the overall responsibility of the churchyard maintenance, rather than cede it to the local authority. The Community Payback team (Probation Service) overseen by Clare and Leola continues to supplement work within the churchyard and outside spaces, alongside occasional monthly gardening mornings and combined gardening and maintenance team mornings.

Special thanks go to Lottie Peel and Aimee Ford who both stood down from their cleaning positions in 2023 and we welcome Jen Beagley and Nuwan Dissanayake at St Peter's and St Francis' respectively as our new cleaners, with Dominic Woolmer continuing as our long-term cleaner at St Peter's Hall.

We also welcomed Archie Chard who is in charge of clearing churchyard bins and occasional hall work for flower club and other similar duties.

We are thankful for all the blessings that God has brought to our parish over the last year, and for all that we have learnt through the challenges. We look to 2024 with renewed excitement and hope!

To God be the glory!

Sean Beagley
Rector
February 2024

Treasurer's Report 2023

Overview

Following several difficult years as a result of the pandemic and subsequent cost inflation, 2023 was a more stable year from a financial perspective. That is not to say that our financial position improved, just that it became more predictable as we continued to realise the benefits of the cost interventions made in 2022.

The headline figure for 2023 - a decrease in total funds of £28,748 - disguises our true position. Within this figure is an unrealised loss on the value of property assets of £45,000 and grant income of £20,000 for the church hall solar panels project. Adjusting for these, the underlying outcome for the year was a deficit of £3,750, slightly less than in 2022 (deficit of £5,000).

Income

Overall income in 2023 was £258,850 (2022: £283,912); adjusting for the bequests and the donations for the new chairs received in 2022 and solar panel grants in 2023, income was £238,850 (2022: £234,128). Regular planned giving continued to fall slightly year-on year (£59,086 vs £59,526). Income from youth activities, refreshments and use of our church halls grew year on year, but most of our other income streams, including fee income, was lower in 2023 than in 2022. Fortunately, we benefited from additional grant income: from SHBC - £500 towards the new church hall oven, £100 for new cups and £2,000 towards churchyard maintenance; from Surrey CC - £1,000 towards the repair of the church hall heating and £500 towards winter energy costs; and from the Diocese - £1,000 towards energy costs.

Expenditure

Expenditure in 2023 was £242,597 (2022: £241,525). The running costs of the church and halls decreased slightly (£41,382 vs £43,952 in 2022) largely due to reduced utility bills (£17,378 vs £25,989 in 2022) as a result of our change of energy supplier and focus on efficient energy use. Our Parish Share was also reduced (£78,014 vs £88,002 in 2022) as we benefited from the Extended Vacancy Allowance. These savings were offset by increased staff costs and general cost inflation in most other areas of expenditure.

Church Hall Solar Panels

We have been pursuing a major project to secure funding for the installation of solar panels on the church hall, both to reduce our energy bills in the longer term and to help reduce our carbon footprint. We were successful in obtaining £20,000 in grant funding towards the project (£15,000 from Surrey CC and £5,000 from Frimley Fuel Allotments) and have raised a further £4,000 from other donations. We now have sufficient funds to proceed with the project and hope to complete the installation in the first half of 2024.

Charitable Giving

The Parish re-affirmed its aspiration to allocate 10% of Regular Giving to charitable mission purposes. Proceeds of collections on behalf of other charities were slightly less than in previous years and, although we made small donations from our own church collections to supplement these, overall outward giving was lower this year (£3,599 vs £4,295 in 2022). The clear intent is to meet our giving aspiration when Parish finances allow.

Reserves Policy

Our adopted reserves policy is to maintain a balance of unrestricted funds to cover two months' standard outgoings plus one month's Parish share. This equates to approximately £49,000 based on 2022 expenditure. In September 2021 the PCC approved a temporary amendment to our reserves policy, requiring an unrestricted reserve fund of £30,000. This was further reduced in March 2022 to £25,000 in response to the financial situation at the time, then restored to £30,000 in mid-2022 and to £40,000 in September 2023 as our overall financial position improved somewhat. At the start of 2023 our unrestricted cash balance stood at £60,000 and at year-end this stood at c. £57,000.

Volunteers

The financial management of the Parish is dependent both on the diligent work of our salaried staff and the dedicated efforts of many volunteers who generously donate their time and effort to ensure the safe and compliant running and future development of our church community. I would like to add my personal thanks to all the parishioners who have generously donated to the church funds this year and to the entire Treasury team who looked after our finances and have kept the books in good order throughout the year.

David Harrison

Hon. Treasurer

February 2024

Approved by the PCC on _____
and signed on their behalf by Revd Sean Beagley

PAROCHIAL CHURCH COUNCIL OF FRIMLEY

Diocese of Guildford

**Parish of St Peter's and St Francis'
Frimley, Surrey**

FINANCIAL STATEMENTS

of the

PAROCHIAL CHURCH COUNCIL

**for the financial year ending
31 December 2023**

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Financial Statements for the Year Ended 31 December 2023**Independent Examiner's Report
to the members/trustees of the PCC of Frimley, Surrey**

I report on the Financial Statements of the charity for the year ended 31 December 2023 which are set out on pages A3 to A13.

Respective responsibilities of the Trustees and the Independent Examiner

The Charity's Trustees are responsible for the preparation of the Financial Statements.

The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (The Act) and that an independent examination is needed.

It is my responsibility to:

- 1 examine the Financial Statements under section 145 of The Act
- 2 follow the procedures laid down in the general Directions given by the Charity Commissioners under section 145(5)(b) of The Act
- 3 state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the PCC and a comparison of the Financial Statements with those records. It also includes considering any unusual items or disclosures in the Financial Statements and seeking explanations from you, as trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the Financial Statements present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 the examiner must be a member of a body listed in section 145 of The Act. I confirm that I am qualified to undertake the examination because I am a member of the ICAEW, which is one of the listed bodies.

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare Financial Statements which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or.
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Financial Statements to be reached.

Mrs S Keane FCA
Fuller-Spurling Chartered Accountants
90 High Street
Sandhurst
Berkshire
GU47 8EE

STATEMENT OF FINANCIAL ACTIVITIES (SOFA)
For the year ended 31 December 2023

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
INCOME					
Voluntary Income	2(a)	103,931	2,196	106,127	152,564
Activities for Generating Funds	2(b)	3,735	0	3,735	4,065
Income from Church Activities	2(c)	84,444	3,057	87,500	85,710
Other Incoming Resources	2(d)	4,327	25,600	29,927	11,906
Income from Investments	2(e)	31,560	0	31,560	29,667
TOTAL INCOME		227,997	30,853	258,850	283,912
EXPENDITURE					
Church activities	3(a)	132,284	6,130	138,414	144,836
Raising funds	3(b)	270	0	270	546
Church Management and Administration	3(c)	93,332	0	93,332	86,616
Outward Giving	3(d)	419	3,180	3,599	4,295
Bank charges	3(e)	366	13	380	439
Cost of Investments	3(f)	6,603	0	6,603	4,793
TOTAL EXPENDITURE		233,274	9,323	242,597	241,525
NET INCOME/(EXPENDITURE)		(5,278)	21,530	16,252	42,387
Transfer to Fixed Assets		0	0	0	0
Transfer between Funds		600	(600)	0	0
GAINS AND LOSSES ON INVESTMENTS					
- realised		0	0	0	0
- unrealised	5(c)	(45,000)	0	(45,000)	45,000
NET MOVEMENT IN FUNDS		(49,678)	20,930	(28,748)	87,387
TOTAL FUNDS BROUGHT FORWARD 01 January 2023 (2022)		1,763,462	4,368	1,767,829	1,680,443
TOTAL FUNDS CARRIED FORWARD		1,713,784	25,298	1,739,082	1,767,829

BALANCE SHEET AS AT 31 DECEMBER 2023

	Note	2023	2022
FIXED ASSETS			
Tangible fixed assets	5(b)	979,236	981,711
Investment assets	5(c)	680,000	725,000
		<u>1,659,236</u>	<u>1,706,711</u>
CURRENT ASSETS			
Debtors and accounts receivable	6	9,963	6,742
Cash at bank and in hand	7	82,646	65,015
		<u>92,610</u>	<u>71,757</u>
LIABILITIES: amounts falling due Within one year	8	<u>12,764</u>	<u>10,638</u>
NET CURRENT ASSETS		<u>79,845</u>	<u>61,118</u>
Total assets less current liabilities		1,739,082	1,767,829
TOTAL NET ASSETS	9	<u><u>1,739,082</u></u>	<u><u>1,767,829</u></u>
FUNDS			
Restricted	10	25,298	4,368
Designated	10	50,289	56,497
Unrestricted/General	10	1,663,495	1,706,964
		<u><u>1,739,082</u></u>	<u><u>1,767,829</u></u>

Approved by the Parochial Church Council
and signed on its behalf by
Rev Sean Beagley (PCC Chair)

Date:-

Pages A5 to A13 form part of these accounts.

ACCOUNTING POLICIES

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102) effective 1 January 2019).

The financial statements have been prepared under the historical cost convention except for valuation of investment assets, which are shown at market value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £1.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds are those which must only be spent on specific purposes and details of the funds held and restrictions are provided in note 10.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body and those that are informal gatherings of Church members.

Income

Recognition of Income

Income is included in the Statement of Financial Activities (SOFA) when:

1. The PCC becomes legally entitled to the use of the resources;
2. and inflow of economic benefit is probable; and
3. the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are included in the SOFA when the funds are received and the PCC had agreed that any restrictions on their use can be met. Collections and planned giving are included when the funds are received.

Gift Aid Tax claims

Gift Aid and other tax claims are included in the SOFA at the same time as the cash donations to which they relate.

Fundraising costs

Funds raised from events and activities are reported gross in the SOFA.

Vouunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Rental income

Rental income from letting of church premises is recognised when the rental is due.

Investment income

This is included in the accounts when receivable.

Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

ACCOUNTING POLICIES (Continued)

Expenditure and Liabilities

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

Pension costs

The PCC makes contributions, on behalf of its eligible employees, into the Church of England Pension Board fund known as Church Workers Pension Builder 2014. See note 15 for full details. The scheme is compliant with auto-enrolment requirements. Contributions are charged to the SOFA as the obligation to pay them becomes due.

Fixed Assets

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by s.10(2)(c) of the Charities Act 2011. Moveable church furnishings held by the Rector and churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected at any reasonable time. For inalienable property acquired prior to 2002 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2002 will be capitalised and depreciated in the accounts over their anticipated useful economic life on a straight line basis.

All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings acquired before January 2002, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Capital Equipment

Items purchased over the value of £1,000 are capitalised and written off on a straight line basis over their useful economic life:

Computer equipment:	3 years
Other electronic equipment:	5 years
Office/kitchen equipment:	7 years
Moveable furnishings:	10 years

Gifts in kind

Gifts in kind are valued at a reasonable estimate of their open market value on receipt and capitalised if over £500. If the useful economic life is expected to exceed 50 years the asset is not depreciated but reviewed annually for impairment.

Freehold Property

The PCC have not depreciated Freehold Property since, in their opinion, the properties are maintained to a high standard which will extend their useful economic life beyond 50 years. Any depreciation charge would be immaterial. An impairment review is carried out each year and any resultant loss identified is included in expenditure for the year.

The Bungalow is not included as investment property as it is retained for church purposes when required. Merlin Court and Church House are categorised as an investment property as they are currently being held to generate funds.

Investments

Investment properties are included at trustees' best estimate of market value, based on advice from the letting agents.

2 INCOME

	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
	£	£	£	£
2(a) Voluntary Income				
Planned Giving	59,086	0	59,086	59,526
Plate Collections	3,840	0	3,840	3,186
Annual Gift Day Donations	6,565	0	6,565	6,535
Gift Aid Donations	4,572	0	4,572	5,475
Sundry Donations	9,982	1,930	11,912	25,761
Bequests and Gifts in kind	(327)	0	(327)	30,909
Income Tax Recoverable	20,213	266	20,479	21,170
Total	103,931	2,196	106,127	152,564
2(b) Activities for Generating Funds				
Fetes & other fundraising events	3,735	0	3,735	4,065
Total	3,735	0	3,735	4,065
2(c) Income from Church Activities				
Parish Events/Activities	2,318	0	2,318	6
Parish Hall Lettings	35,554	0	35,554	34,729
St Francis' Hall Lettings	19,592	0	19,592	16,368
Fees PCC	4,362	0	4,362	8,477
Churchyard Fees	6,143	0	6,143	8,119
Rents: Bungalow	9,540	0	9,540	9,170
Charitable Donations	0	3,057	3,057	4,303
Flowers	513	0	513	585
Wedding flowers	270	0	270	0
Children's & Youth Groups / Activities	2,852	0	2,852	1,574
Refreshments	3,299	0	3,299	2,379
Total	84,444	3,057	87,500	85,710
2(d) Other Income				
Miscellaneous Income	4,027	500	4,527	7,256
Insurance claims	0	0	0	0
Memorial garden	300	0	300	0
Grants	0	25,100	25,100	4,650
Total	4,327	25,600	29,927	11,906
2(e) Income from investments				
Rents: Merlin Court	12,132	0	12,132	11,587
Rents: Church House	18,750	0	18,750	18,000
Dividends & Interest	678	0	678	80
Total	31,560	0	31,560	29,667
TOTAL INCOME	227,997	30,853	258,850	283,912

3 EXPENDITURE	Unrestricted funds	Restricted funds	Total 2023	Total 2022
	£	£	£	£
3(a) Activities directly related to the work of the Church				
Ministry:				
- Parish Share	78,014	0	78,014	88,002
- Clergy Expenses	600	0	600	266
- Visiting Clergy Costs	0	0	0	359
- Training for Licensed Ministry	0	0	0	300
Outreach and rector's discretionary fund	0	727	727	924
St Peter's Church - Running Expenses (excl. salaries)	9,160	50	9,210	12,607
St Peter's Church - Repairs	1,738	0	1,738	1,590
St Peter's Hall - Running expenses	19,635	770	20,405	21,019
St Peter's Hall - Repairs	2,186	612	2,798	764
St Francis' - Running Expenses (excluding salaries)	6,768	0	6,768	7,882
St Francis' - Repairs	462	0	462	90
Children's & Youth Groups / Activities	4,062	252	4,314	1,481
Parish Events/Activities	1,413	256	1,669	0
Church Flowers	825	0	825	775
Wedding flowers	208	0	208	0
Refreshments	1,871	113	1,984	1,120
Upkeep of Churchyard & Memorial Garden	1,656	3,350	5,006	2,179
Organists and Choir Expenses	1,957	0	1,957	1,508
Church Services	1,728	0	1,728	800
Professional Fees (Architect/Surveyor)	0	0	0	2,720
St Peter's Building Fund	0	0	0	450
Total	132,284	6,130	138,414	144,836
3(b) Cost of Fundraising				
Fund Raising	270	0	270	546
Total	270	0	270	546
3(c) Church management and administration				
Parish Office	5,172	0	5,172	5,453
Depreciation on Equipment	4,779	0	4,779	4,449
Repairs, renewals and maintenance of equipment	0	0	0	0
Insurance Premiums	7,641	0	7,641	7,498
Fees, Subscriptions, Courses, Recruitment	3,499	0	3,499	4,791
Independent Examination	1,920	0	1,920	1,860
Staff Salaries and Expenses	66,361	0	66,361	60,947
Costs of training (not clergy)	0	0	0	0
Bungalow and Rectory expenditure	3,961	0	3,961	1,618
Total	93,332	0	93,332	86,616
3(d) Outward giving				
Home missions & other Church Societies				
Other Home Missions/Charities	419	3,180	3,599	4,295
Total	419	3,180	3,599	4,295
3(e) Cost of banking and finance				
Bank charges	366	13	380	439
3(f) Cost of Investments				
Merlin Court	3,101	0	3,101	2,526
Church House	3,502	0	3,502	2,267
Total	6,603	0	6,603	4,793
TOTAL EXPENDITURE	233,274	9,323	242,597	241,525

4	(a)	2023	2022
	STAFF COSTS	£	£
	Wages and salaries	70,142	64,543
	Auto-enrolment pension contributions	2,572	2,401
	TOTAL (included in "Expenditure")	72,714	65,935

During the year the average number of employees was 6 (2022 - 6).

(b)
Payments to PCC Members

One member of the PCC is also salaried staff. Payments were also made to another PCC member and the child of a PCC member for work carried out, totalling £5,387.

(c)
Government Grants

During the year 6 grants were received from government entities: 3 from Surrey Heath Borough Council totalling £2,600 (comprising £2,000 towards upkeep of the churchyard, £500 towards the replacement oven for St Peter's Hall, and £100 for new cups for our Children's groups); and 3 grants from Surrey CC totalling £16,500 (comprising £500 towards church hall energy cost, £1,000 towards the repairs to the church hall heating, and £15,000 towards the installation of solar panels on the church hall).

ASSETS FOR USE BY THE PCC

5 Property & Equipment

5(a)	Freehold Land and Buildings at cost	2023	2022
		£	£
	Parish Hall at cost	764,423	764,423
	St Francis' Church & Hall at cost	189,146	189,146
		<u>953,569</u>	<u>953,569</u>

5(b) Tangible assets for use by the PCC

	Office, other equipment and fixtures	Freehold land and buildings	Total
	£	£	£
Cost			
- at 1 January 2023	38,869	953,569	992,438
- additions during the year	2,304	0	2,304
- transfer to investments	0		
- disposals	0	0	0
- at 31 December 2023	<u>41,173</u>	<u>953,569</u>	<u>994,742</u>
Depreciation			
- at 1 January 2023	10,727	0	10,727
- charge for the year	4,779	0	4,779
- (disposals) during the year	0	0	0
- at 31 December 2023	<u>15,506</u>	<u>0</u>	<u>15,506</u>
Net Book Value			
- at 31 December 2023	<u>25,667</u>	<u>953,569</u>	<u>979,236</u>
- at 31 December 2022	<u>28,142</u>	<u>953,569</u>	<u>981,711</u>

Properties held for the use of the PCC are recorded at cost, and no consideration has been taken of their current market values.

Church House and Merlin Court are considered investments as they are rented out to raise funds. The Bungalow, which is included in the cost of the St Peter's Parish Hall, as shown in Note 5a, is retained for church purposes when required.

5 ASSETS FOR USE BY THE PCC (cont from prev page)

			2023 £	2022 £
5(c) Investments				
Investment Property - Merlin Court			230,000	250,000
- Church House			450,000	475,000
Total Investments			680,000	725,000
Investments - Movements				
	Church House	Merlin Court	2023 £	2022 £
Market Value at 1 January 2023	475,000	250,000	725,000	680,000
Additions / Disposals/Transfers	0	0	0	0
Gain / Loss on Revaluation	(25,000)	(20,000)	(45,000)	45,000
Market Value at 31 December 2023	450,000	230,000	680,000	725,000

Church House and Merlin Court are treated as investments as they are currently let on annual rolling leases to raise funds. Their fair market value has been updated based on advice from a local lettings agent.

6 DEBTORS

	Unrestricted Funds £	Restricted Funds £	2023 £	2022 £
Income Tax Recoverable	2,336	0	2,336	2,010
Other Debtors	7,628	0	7,628	4,732
Total Debtors	9,963	0	9,963	6,742

7 CASH and BANK

	2023 £	2022 £
CBF Church of England Deposit	3,607	3,495
HSBC/Barclays No 1 Current Account	21,357	29,270
Barclays Building Fund Account	0	5
HSBC/Barclays savings account	57,568	32,002
Petty Cash: Facilities Manager	114	114
Petty Cash: St Peter's Church	0	129
Total Cash and Deposits	82,646	65,015

8 LIABILITIES: Amounts falling due within one year

	Unrestricted Funds £	Restricted Funds £	2023 £	2022 £
Other creditors & agency balances	12,395	369	12,764	10,638
Total	12,395	369	12,764	10,638

Note: A known liability for parts used to repair the Parish Hall heating system in December is not included as it cannot be reasonably quantified. The PCC approved a spend of £1,000 - £2,500 on the repair; £612 for labour was paid in December and has been included in the annual expenditure.

9 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	2023 Total Funds £	2022 Total Funds £
Fixed Assets: Property & Equipment 5(a)	979,236		979,236	981,712
Fixed Assets: Investments	680,000		680,000	725,000
Current Assets 6 + 7	66,943	25,667	92,610	71,757
Liabilities within one year (incl.agency balances)	(12,395)	(369)	(12,764)	(10,638)
Total Assets	1,713,783	25,298	1,739,081	1,767,829

10 FUNDS

The Parish building fund is for non-recurring items of repair.

The Rector's fund supports discretionary distributions to those in need in the Parish.

The Churchyard, Winter Warmer Energy, Children's Garden and Befriending funds are used to ensure the grants received from SHBC & Surrey CC are used for their intended purpose.

The St Francis', Youth Work, Flowers, Fabric Team and Refreshment funds are used to ensure donations for these specific purposes are used appropriately.

The Energy Action Plan fund is used to ensure grants and donations for the church hall solar panels and other related projects are used appropriately.

Other Charities relates to funds raised from charity coffee mornings and special collections paid over to a number of charities as shown in note 13, plus associated card payment processing fees.

Bequests have been designated to ensure they are not spent on general running costs. These funds will primarily be used for capital projects when the need arises.

10(a)

Restricted Fund Movements	Balance B/f £	Income £	Expenditure £	Transfers £	Balance C/f £
Parish Building Fund (restricted)	409	25	0		434
Rector's Fund for those in need	1,129	0	727		401
Churchyard	850	2,500	3,350		0
Befriending	695	0	319		376
Going for Gold Children's Garden	146	0	146		0
Youth Work	50	100	106		44
Winter Warmer Energy	570	500	770		300
EnergyAction Plan	250	24,055	613		23,692
Flowers	50	0	0		50
Fabric Team	50	0	50		0
Refreshments	50	0	50		0
Other charities	119	3,073	3,192		0
TOTALS	4,368	30,253	9,323	0	25,298

Notes:

10(b)

Designated Fund Balances	2023 £	2022 £
Parish Building Fund (designated)	375	375
Bequest	40,842	43,123
Ministry and Mission	9,226	13,020
Flower Fund	(350)	(190)
Energy Action Plan	197	170
TOTALS	50,289	56,497

10(c)

	2023 £	2022 £
Unrestricted / General fund balance	1,663,495	1,706,964
TOTAL ALL PCC FUNDS	1,739,082	1,767,829

11 RELATED PARTIES

The Bungalow is rented out to a PCC member, Mrs S Ferro.
£9,540 was paid in the year, constituting full market rent.

The aggregate donations (excluding Gift Aid recovered) from related parties (PCC members and their close families) amounted to: £27,263

£930 was paid to Fuller Spurling Chartered Accountants for payroll services.
Fuller Spurling also provide Independent Examination of the accounts.

12 OPERATING LEASES

There are no operating leases to report.

13 CHARITABLE GRANTS	PCC funds	Collections	2023	2022
			Total	Total
	£	£	£	£
The Kite Academy Trust (The Grove)		0	0	130
The Hope Hub Camberley		0	0	72
The Zone		107	107	0
Church Mission / Mission Partners		29	29	335
Macmillan Cancer Support		96	96	105
Marie Curie		81	81	598
Farm Africa		211	211	0
Mustard Seed Autism Trust		0	0	98
Christian Aid (incl. Appeals)	239	857	1097	1698
Bishop of Guildford		655	655	0
Alzheimers Society		505	505	0
Children's Society	180	129	309	374
Step by Step		0	0	200
Family Contact Centre		0	0	233
KatKanDo		104	104	161
World Day of Prayer		0	0	291
Fairtrade		82	82	0
Surrey Heath Age Concern		136	136	0
Besom		187	187	0
	<u>419</u>	<u>3180</u>	<u>3599</u>	<u>4295</u>

14 CONTINGENT ASSET

In 1964 a piece of land behind St Francis was gifted to the PCC. Due to the restrictive covenant in place at the time, it was not included on the Balance Sheet. Recent research has indicated these covenants may have been lifted. Once the current position is known the PCC will consider what can be done with the land, at which point a valuation should be possible.

15 CHURCH WORKERS PENSION FUND (CWPF)

The Parish of Frimley PCC participates in the Pension Builder Scheme section of CWPF for lay staff. CWPF is administered by the Church of England Pensions Board, which holds the CWPF assets separately from those of the Employer and other participating employers.

CWPF has two sections:

1. the Defined Benefits Scheme
2. the Pension Builder Scheme, which has two subsections;
 - a. a deferred annuity section known as Pension Builder Classic, and,
 - b. a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

Both sections of the Pension Builder Scheme are classed as defined benefit schemes.

Pension Builder Classic provides a pension, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Discretionary increases may also be added, depending on investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum which members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. Discretionary bonuses may be added before retirement, depending on investment returns and other factors. The account, plus any bonuses declared is payable, unreduced, from age 65.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are contributions payable (2023: £2,572, 2022: £2,401)

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent valuation was carried out as at 31 December 2019.

For the Pension Builder Classic section, the 2019 valuation revealed a deficit of £4.8m on the ongoing assumptions used. At the most recent annual review effective 1 January 2024, the Board chose to grant a discretionary bonus of 6.7% to both pensions not yet in payment and pensions in payment in respect of service prior to April 1997; and a bonus on pensions in payment in respect of post April 2006 service so that the pension increase was 5% (where usually it would be calculated based on inflation up to 2.5%). This followed improvements in the funding position over 2023. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the 2019 valuation revealed a surplus of £5.5m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The next valuation was carried out as at 31 December 2022. Calculations for this are currently under way (expected March 2024).

The legal structure of the scheme is such that if another employer fails, the Parish of Frimley PCC could become responsible for paying a share of that employer's pension liabilities.

Accounts



ST PETER'S AND ST FRANCIS'

The Combined Annual Meeting of the
Parishioners

And

The Annual Parochial Church Meeting

25 April 2023

7 pm

St Peter's Church

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The Parish of Frimley
The Combined Meeting of the Parishioners
And
Annual Parochial Church Meeting
25 April 2023
7 pm
St Peter's Church
DRAFT AGENDA

- 1. Prayers**
- 2. Apologies**
- 3. The Annual Meeting of the Parishioners**
 - 3.1 Minutes of the Previous Meeting on 3 May 2022**
 - 3.2 Matters Arising**
 - 3.3 The Appointment of two Churchwardens**
- 4. The Annual Parochial Church Meeting**
 - 4.1 Minutes of the Previous Meeting on 3 May 2022**
 - 4.2 Matters Arising**
 - 4.3 Election of Representatives of the Laity to serve on the Parochial Church Council**
 - 4.4 Election of Representatives of the Laity to serve on the Deanery Synod**
 - 4.5 To receive the Report from the Electoral Roll Officer**
 - 4.6 To receive the Financial Statements**
 - 4.7 Appointment of the Independent Examiner**
 - 4.8 To receive the Annual Report of the Parochial Church Council**
 - 4.9 To receive the Report from the Churchwardens**

**The Parish of Frimley
The Combined Meeting of the Parishioners
and
Annual Parochial Church Meeting
St Peter's Church
3 May 2022
Draft Minutes**

Present

Area Dean Revd Jonathan Hillman, Hon Assistant Priest Revd Joy Lievesley, Jean Bateman, Josephine Baynes, Martin Butler, Claire Case, Carol Clarke, Lesley England, Terence England, Sue Ferro, Terri Ferro, Aimee Ford, Alan Gaw, Sophie Gaw, David Harrison, Enid Holmes, Anne Huelin, Helen Hutchison, Sally Kettle, Sue McMullen, Liz Morley, Clare Peel, John Ray, Thora Ray, Mark Russell, Jennie Schofield, Martin Shorten, Matthew Sleaf, Becky Speyer, Janet Stacey, Stuart Stacey.

1. Prayers. The Area Dean, Revd Jonathan Hillman, opened the meeting at 7.10 pm, with prayer, remembering electoral roll member Sheila Pocock who had very recently died. Jonathan said that he was obliged to chair the first part of the meeting only (the Annual Meeting of Parishioners).

2. Apologies. Apologies were received from Helen Fray, Paul Fray, Frank Green, Kevin Hanlon, Hazel Mitchell, Roger Mitchell, Sharon Mugford, Mary Murrells, Caroline Osborne, Stuart Parr, Sharon Pilling, Chris Pitt, Ian Sams, Salma Sams, Ceri Schinella, Hon Assistant Curate Ghislaine Shortland, Angela Stacey, John Stacey, Eleanor Stevens, Michael Stevens, Lynn Thomas, Ann Turner, Jolanka Weir, Betty Williams, John Williams, Myra Williams, Deb Wright.

3. The Annual Meeting of the Parishioners.

3.1 Minutes of the previous Meeting on 18 Apr 2021.

Jennie Schofield proposed, Thora Ray seconded, and all approved the minutes of the previous meeting as a true record.

3.2 Matters Arising. It was noted that Paul Fray stood down as churchwarden in Jan 2022. The Area Dean thanked Paul for the work and service he gave whilst churchwarden.

3.3 The appointment of two Churchwardens.

The Area Dean Jonathan Hillman said that a resolution had been passed at the previous year's Annual Meeting which allowed provision for Terri, having completed six years' service as churchwarden, to be re-elected for another year last year and for further years thereafter. Jonathan thanked Terri for offering to stand again as churchwarden; he advised us to consider her succession for a subsequent year. He thanked Matthew Sleaf for also offering to stand as churchwarden.

Marie-Therese (Terri) Ferro was proposed by Emma Russell, seconded by Sue McMullen, and approved by all.

Matthew Sleaf was proposed by John Ray, seconded by Paul Fray, and approved by all.

Matthew was welcomed to his new role as churchwarden and Terri was thanked for her continued service.

Jonathan signed the Certificate stating that Terri and Matthew had been duly elected churchwardens.

Date.....

Signed.....

4. The Annual Parochial Church Meeting.

The meeting was chaired by the Vice Chair of the PCC Matthew Sleaf, due to the parish being in vacancy.

4.1 Minutes of the previous Meeting on 18 Apr 2021.

Stuart Stacey proposed, Sally Kettle seconded, and all approved the minutes of the previous meeting as a true record.

4.2 Matters Arising. It was noted that in the AOB Stuart Stacey had asked about celebrations for the bicentenary of St Peter's and that he had requested that this would be mentioned in AOB at this year's APCM.

4.3 Election of Representatives of the Laity to serve on the Parochial Church Council.

Sophie Gaw was proposed by Terri Ferro and seconded by Matthew Sleep.

Caroline Osborne was proposed by Sophie Gaw and seconded by Jean Bateman.

Jennie Schofield was proposed by Sharon Pilling and seconded by David Beverley.

All approved the elections as above.

Sophie said that she was pleased that Caroline Osborne had agreed to take over from her as PCC Secretary. Sophie said that, as there was a vacancy for a lay member on the PCC with Matthew becoming churchwarden, she would be happy to be on the PCC for one more year supporting Caroline in her new role. Terri thanked Sophie for her years of service as PCC Secretary.

4.4 To receive the Report from the Electoral Roll Officer.

Electoral Roll Officer Jean Bateman said that the number on the roll stood at 158. Since the report for the year ended 2021, three people had joined the roll, one had moved away, and one had passed away.

4.5 To receive the Financial Statements.

Matthew thanked Treasurer, David Harrison, and asked if anyone had any questions for David and whether David wished to add anything. David said that it been a challenging year financially, particularly as parish activities were getting back to normal. The Finance and Management teams were thanked.

4.6 Appointment of the Independent Examiner.

Sophie said that Karen Symons' fees for the next year would be £1,550 + VAT. Terri Ferro proposed, Clare Peel seconded, and all were in favour of Karen Symons being reappointed as our Independent Examiner for a further year.

4.7 To receive the Annual Report of the Parochial Church Council.

Matthew asked whether there were any questions on this report which had been written by the previous incumbent Stuart Thomas. There were none. Matthew said that he would like to acknowledge and thank Stuart for all that he had done to maintain contact with the parish throughout the pandemic. Matthew said that Stuart hadn't mentioned in his report anything about the blogs: the very many personal and highly relatable 'Pause for Thought' pieces that Stuart had written, and which were posted on the parish website during the pandemic and right up to his retirement in March.

4.8 To receive the Report from the Churchwardens.

Terri Ferro said that now we were coming out of the pandemic there was a maintenance backlog to tackle. Hirers were returning. Finances were stabilising; this year there would be an emphasis on stewardship.

Terri paid thanks to Alan Gaw and Mick Stevens for their work on the fabric of the churches and buildings and she said she was pleased to announce that Alan and Mick had agreed to become Assistant Churchwardens.

Terri then thanked an extensive list of people, apologising if she had left anyone out. Amongst those she thanked were Matthew Sleep for taking on being churchwarden; Paul Fray for his time as churchwarden; the Ministry and Staff teams; the Finance team and all those teams supporting the work of PCC; all teams supporting worship and community support.

Matthew then paid thanks to Terri.

5. AOB

Stuart Stacey asked about the date of the consecration of St Peter's. He suggested thinking ahead and asking all groups connected with our church to come up with ideas for bicentenary celebrations. It was acknowledged that the exact year in question was not known. Matthew said that the correct date would be researched, and Stuart's suggestion would be an agenda point for the next PCC meeting.

Matthew thanked the Area Dean, Revd Jonathan Hillman, for chairing the Meeting of the Parishioners and for attending the APCM.

Jonathan said that during the vacancy the churchwardens and Area Dean were responsible for the parish. He thanked everyone for their support.

Matthew read the Vacancy prayer. Jonathan gave a blessing, and the Grace was said by all. The meeting then closed @ 8pm.

SophieGaw
8 May 2022

Date.....

Signed.....

Frimley Parish Electoral Roll Report 2022

The number on the Electoral Roll is 160. Six people have joined since the last APCM and four have sadly passed away.

Jean Bateman
Electoral Roll Officer
February 2023

Deanery Synod Report 2022

In the last year the Deanery Synod has resumed face-to-face meetings and members consider matters that are discussed at the Diocesan Synod. They may be asked to take issues raised at the Deanery Synod back to their PCC to obtain each parish's view and to identify ways that the parishes can work together to enhance the Christian mission in the deanery.

The Synod has also mapped the areas of Parish life and mission where individual parishes believe they have strengths and those areas where parishes would appreciate support and guidance.

Thora Ray
Deanery Synod Representative
February 2023

Churchwardens' Report on the Fabric, Goods and Ornaments 2022

Overview

Frimley Parish has been in vacancy since February 2022. During this period, Churchwarden Terri Ferro was joined by Matthew Sleep in June. The PCC procurement of 80 chairs for the Nave, facilitated by a bequest and the generosity of the congregation, has transformed the appearance of the Church and provided more opportunities for utilisation of St Peter's Church. The viability of the return to regular Church services and outreach activities was put into question by the external shock of increases in the cost of energy and inflation. St Peter's Church underwent a detailed survey during the summer for a Quinquennial Review. During the period, the graveyard was closed for further burials. There was a serious civil order incident at the eastern end of the churchyard during June. The long, dry summer has helped to maintain the churchyard to a high standard and make inroads on previously unkempt areas with churchyard maintenance days.

Churchwardens' Focus

The Vacancy

There have been two unsuccessful recruitment exercises for a new incumbent. Despite advertising through the normal mechanism and the Church Times and interviewing three promising candidates, no suitable incumbent has been identified. A timetable for identifying new candidates has been set for this summer.

Church Ordering

The procurement of 80 new chairs and re-covering of the choir chairs has given a different feel to the body of the Church and enabled wider utilisation. Schools, Brownies and youth groups have made use of the Church and Surrey Heath Singers have made the Church their permanent base for rehearsals and concerts.

This has resulted in a marked increase in our engagement with the community, in particularly with schools during the Christmas period which we are encouraging. All our communities' groups report that St Peter's is a pleasing, flexible and useful environment.

Public and Outreach Events

The death and funeral of the late Queen Elizabeth II was marked with open church and a book of remembrance at the entrance. Key times of accession of King Charles III were marked with raising the flag.

Remembrance Day was marked by a service led by Padre Iorwerth Price, Chaplain to the Army Training Centre, Pirbright. To mark the event, the Church displayed giant poppies at the entrance to the Church and woven into a wreath over the chancel giving an atmosphere of solemnity and reflection. Our thanks to Mark Russell for his imaginative design and deployment to achieve the effects to give context to the service of remembrance.

Surrey Heath Singers held a very successful concert during October with the participation of our helpers and welcomers.

The Brass Band held a concert in December, also supported by helpers and welcomers. Our thanks to the welcome team and Sophie Gaw for supporting both events, enabling an efficient box office, refreshments and general stewardship with an atmosphere of warmth and welcome.

The St Cecilia Singers are returning to St Peter's for a second concert following the success of their previous concert in February 2022.

All the public services and outreach are supported by projection and streaming facilities. Our thanks to Mick Stevens and Kevin Hanlon for their support in this area.

Energy Action Plan

The steep rise in energy costs and inflation hit our finances particularly hard. We put a robust plan in place that stabilised energy costs, introduced austerity measures and replaced devices that were profligate with energy. This particularly applied to replacement of light fittings with LED and the replacement of heaters. We are grateful to Mick Stevens for his relentless research into new devices and LED lights. This enabled us to continue with our way of worship and keep increases to the cost of hiring as low as possible.

We realised that we would need a long-term strategy to relinquish our use of fossil fuels and reduce our carbon footprint and the PCC authorised a strategy in September for the procurement of solar panels which are pivotal to converting all the facilities in the Church Halls from gas to electricity. An infrastructure that includes batteries connected to the electricity grid will enable us to store energy either from the solar panels or the grid at low tariff to make our use of energy for the halls as efficient as possible. The majority of the cost of this strategy will have to be met from grants but an Energy Action Plan fund has been set up and a fundraising project is currently running.

The first step in our conversion to all-electricity facilities has been the replacement of the gas cooker and hob with a commercial electric cooker which was fitted on 14 February 2023. The failure of the old gas cooker and the award of a grant from SHBC gave us the opportunity to bring forward a key part of the conversion. Our thanks to Paul Fray for masterminding the disposal of the old cooker and for identifying and procuring a replacement that was affordable but had the capacity for our needs.

In order to show our commitment to the strategy and bid for grant funding, we began a stewardship campaign in August that aims to get as many of the congregation onto the Parish Giving Scheme (PGS) as possible. Guidance on joining the scheme has been issued in Church and a link on the website is also available on the back of chairs.

The Quinquennial Review

The Quinquennial Review took place in August but was not submitted as a document until December. The conclusion of the report is that St Peter's Church is generally in good condition for its age, particularly its stonework. Immediate repairs, mostly concerning the roof, are being put in hand and a more long-term programme is being developed according to the schedule recommended. Where early intervention will reduce the risk of deterioration (for example identifying and treating woodworm), this work will be carried out as soon as possible. The Quinquennial Review Report has been very helpful for scheduling and coordinating such work as is needed. Our thanks to Alan Gaw for assessing the report and making sure we all understand the true impact of the recommendations.

Churchyard

The churchyard has now been closed to further burials. The relevant actions have been taken with the Diocese to complete the process and notices published at the entrance to the Church. There is still capacity for interment of ashes.

There have been two working days for maintenance of the churchyard during the summer, both enthusiastically supported and well attended, with small groups clearing and tidying the churchyard, memorial garden and paths. This has made inroads into previously unkempt parts of the churchyard assisted by the drought conditions which limited wild growth. Thanks to Mark Russell for organising the gardening mornings and for his care and interest in the churchyard.

Following a serious civil order incident at the eastern end of the churchyard during June, a dispersal order was issued by the police to include the churchyard and regular police patrolling is continuing. As a result of the incident, the PCC took action to join the Neighbourhood Watch scheme as a hub with the aim of including all the neighbours of the Church and churchyard, to provide an information service and encourage neighbours to report nuisance or illegal activities. Neighbourhood Watch notices have been placed at all the public entrances to the churchyard. An incident log for recording any reports of public interest, law and order is maintained by the Church Office under the direction of the Churchwardens.

The PCC has agreed to share the cost of pollarding two trees on the boundary of the churchyard with the occupants of the adjacent house, Mr and Mrs Quinn, in a spirit of good neighbourliness. This will establish a relationship with our neighbours for the future.

Church Halls and St Francis' Church

Church Halls host outreach and community support activities including Mother and Baby, Toddler Groups and a Youth Café. The halls are also used by other affiliated organisations such as Brownies and Guides, non-profit organisations such as a community theatre company and local NHS support organisations, and by commercial users such as U3A and local music and exercise groups. A Nepalese Group uses the halls for regular worship. Hirings have returned to almost pre-covid levels and private hirings have increased.

Weekly Winter Warmer sessions operate during the day for people from the local area. People gather in the meeting room of the Church Hall for hot soup and a chat with no obligation, to share news and discuss issues. This is a regular fixture so that people know they can rely on the availability of a warm sociable place with access to help. The intent is to continue this activity into the summer months.

St Francis' Church Halls are being hired regularly by a number of groups but still have capacity during the week. The Seventh Day Adventist group who use St Francis' for services on a Saturday and other hirers are keen to have access to broadband. The opportunity to take advantage of the installation of high-speed services along the road is being investigated.

Leola Card, the facilities manager, who has managed the return to full use of both locations, is to be congratulated for restoring the popularity of both locations as desirable venues for community, worship and private hire.

Overview and Acknowledgements

The Churchwardens have taken significant initiatives over the year to maintain our infrastructure to support ways of worship and community outreach. The initiatives are partly out of necessity, but more importantly to establish an enduring response to the energy and cost of living crisis. This would not have been possible without the support and encouragement of the PCC and the congregation. We would like to thank all those who have given their time, energy, enthusiasm and prayers to the betterment of Frimley Parish in 2022/3.

Underpinning everything we do is the work of Clare Peel who has held the Parish together through the vacancy. With more enterprise than administration, she has introduced initiatives that have maintained the pattern of worship, kept the Parish in the public eye at key times in the year such as Christmas and Easter, and observed the protocols of public life meticulously over the death and funeral of the late Queen Elizabeth II. We are all grateful for her boundless energy, care and zest for everything to do with Frimley Parish.

Terri Ferro and Matthew Sleaf
Churchwardens
February 2023

The Parish of Frimley
Annual Report of the Parochial Church Council for the Year ended
31 December 2022

Administrative Information

The Parish of Frimley has two churches:

St Peter's at Frimley Green Road, Frimley, Camberley, GU16 7AQ.

St Francis' at 121 Upper Chobham Road, Camberley, GU15 1EE.

The parish is part of the Diocese of Guildford within the Church of England.

The correspondence address is Frimley Parish Office, St Peter's Church, Frimley Green Road, Frimley, Camberley, GU16 7AQ.

The Parochial Church Council (PCC) was granted charity status in February 2010 by the Charity Commission.

The registration number is 1134309.

The ministry team which served from 1 January 2022 until the date this report was approved:

Incumbent: Revd Canon Stuart Thomas (until March 2022)

Hon Assistant Priest: Revd Joy Lievesley

Hon Assistant Curate (OLM): Revd Ghislaine Shortland (until Nov 2022)

Youth Coordinator: Miss Becky Speyer

Members of the PCC, and Charity Trustees, who served from 1 January 2022 until the date this report was approved:

Incumbent: Revd Canon Stuart Thomas (Chair) (until March 2022)

Lay Vice Chair: Mr Paul Fray until resignation as churchwarden 5 Jan 2022

Lay Vice Chair: Mr Matthew Sleaf

Churchwardens: Mr Paul Fray until resignation 5 Jan 2022

Ms Terri Ferro (re-elected APCM 2022)

Mr Matthew Sleaf (elected APCM 2022)

Representatives of the Diocesan Synod:

Mrs Susan Ferro

Representatives of the Deanery Synod:

Mrs Jean Bateman (elected APCM 2020)

Mrs Susan Ferro ex-officio

Mrs Thora Ray (re-elected APCM 2020)

Lay representatives:

Mrs Claire Case (elected APCM 2021, 1st term, until resignation 22 Jan 2023)

Mrs Sophie Gaw (elected APCM 2022, 2nd term)

Mr David Harrison (elected APCM 2021, 1st term)

Mrs Anne Huelin (elected APCM 2021, 1st term)

Mrs Liz Morley (elected APCM 2020, 1st term)

Mrs Caroline Osborne (elected APCM 2022, 1st term)

Mrs Clare Peel (elected APCM 2021, 1st term)

Mr John Ray (re-elected APCM 2021, 2nd term)

Mr Mark Russell (re-elected APCM 2020, 2nd term)

Mrs Salma Sams (elected APCM 2021, 1st term)

Mrs Jennie Schofield (elected APCM 2022, 1st term)

Mr Matthew Sleaf (elected APCM 2020, 1st term, until APCM 2022)

Miss Becky Speyer (elected APCM 2020, 1st term)

Ms Rita Whiting (elected APCM 2019, 2nd term, until APCM 2022)

Co-opted member:

Mr Paul Fray (from May 2022)

Hon Secretary:

Mrs Sophie Gaw (until May 2022)

Mrs Caroline Osborne (from May 2022)

Hon Treasurer:

Mr David Harrison

Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers measure. The method of appointment of the PCC is set out in the Church Representation Rules. New PCC members are encouraged to read '*Trusteeship - An Introduction for PCC Members*' and '*A brief outline of what every PCC member needs to know about church finance*', both available from the Church of England parish resources website: www.parishresources.org.uk/pccs

Aims and Purposes

Frimley PCC is responsible in Canon Law for co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. It has the additional specific responsibility for the maintenance of St Peter's Church and Hall, St Francis' Church and Hall, and the parish properties at 4 Warren Rise and 9 Merlin Court.

PCC Meetings

The Standing Committee met six times and the PCC met seven times in 2022. In 2022 attendance at PCC meetings by PCC members was 81%.

Objectives and Activities

When planning our activities for the year, we have considered the Commission's guidance on public benefit and particularly the supplementary guidance on charities for the advancement of religion. The parish vision statement is: *Sharing our experience of God's love; showing God's relevance to daily life*. The PCC is committed to making all our worship as attractive and inclusive as possible to every member of our local community as well as to visitors, enabling them to grow in the faith and love of God and to become active members of our worshipping community. The PCC maintains an overview of all worship and pastoral activity, ensuring that all services are open to all members of the public and ensuring that outreach and service to the local community are conducted sensitively and diligently.

The PCC seeks to enable Christian people of whatever background to live out their faith day by day as part of the community, specifically through:

- Worship and prayer; learning together about, and growing in, Christ; living and sharing the Good News of God in Christ; being transformed each day more into his likeness.
- Pastoral care for all who live in or have a connection with the parish and the Christian community, regardless of background, ethnicity, or faith affiliation.
- Mission and outreach, including engagement with the local community through compassionate Christian service, as well as more actively sharing the Good News of Jesus with all who may seek our help for any reason.
- Maintenance of all our premises in a good condition, including the memorial garden and open churchyard, to facilitate and nurture our call to mission.

Achievements and Performance

Ordained Ministry

The last year has seen enormous change for the parish, starting with the retirement of Rev Stuart Thomas back in March. We have been truly blessed with the help of our Hon. Associate Priest Revd Joy Lievesley and Assistant Curate Revd Ghislaine Shortland who, between them and with visiting priests, have been able to continue with our current worship pattern.

During this vacancy, a Leadership Team was pulled together, comprising Jonathan Hillman (Area Dean), Terri Ferro (Churchwarden), Matthew Sleaf (Deputy Chair and Churchwarden), David Harrison (Treasurer), John Ray (Churchwarden Emeritus) and Clare Peel (Parish Administrator).

The final coronavirus restrictions were lifted in March, but for many the impacts would be long-term, and therefore the investment in permanent infrastructure and software to enable online and live-streamed services has been invaluable and continues to be a link to the Church for many people.

We resumed all Lent and Holy Week services in Church but continued with the distribution of small Lent bags containing a Lent book, a holding cross, some ash and a palm cross. We held two Ash Wednesday services and also live-streamed them. Participants were able to make the sign of the cross in ash on their foreheads together. While Palm Sunday was live and in person, the palm cross and holding cross were particularly valued by those unable to come to Church for whatever reason. Sunday services at St Peter's have continued in person at 10.00 am with the choir now singing at two services a month. Due to lack of available ministers to support a Holy Communion service, the Wednesday morning service is now every other week alternating a Holy Communion service and morning worship led by members of the morning prayer team. A monthly Sunday service continues at St Francis' with numbers increasing over the year. The 8.00 am Holy Communion service returned; however, due to diminishing numbers, in part owing to the average age and vulnerability of that congregation and severe cold weather, this service has been put on hold until the spring.

Revd Ghislaine Shortland sadly left us in November when she moved to Devon. She did a tremendous amount of work for the parish and will be missed. Revd Joy Lievesley has equally stepped up to the challenges and, as always, her reflective and deeply thoughtful approach has struck spiritual chords with everyone. The ministry team have continued to meet in person every month with the administration team and Churchwardens ('the greater staff') to exchange information, update on progress and ensure the parish runs smoothly.

Lay Ministry

Our three certificated diocesan Leaders of Worship, Susan Chard, Sharon Pilling and Carol Clarke, played a continuing part in our worship with Sharon and Susan leading and preaching all our All-Age Worship services. All are also certificated Occasional Preachers, as is Jennie Schofield, and have preached regularly throughout the year. We would like to thank them for their continued support and inspirational-led worship, with special thanks to Jennie Schofield who has continued her valuable ministry as a Lay Funeral Officiant for the parish and has taken the majority of our funerals over the year. During the year we have had 14 funerals, 3 services at the crematorium and 15 interment of ashes.

Sharon convened the prayer ministry team meetings in person and regular prayer ministry continues on Sunday mornings.

Worship and Prayer

During this period of vacancy, we have continued where possible with the services as was. The many different visiting priests have been inspirational and have all brought a new perspective with their preaching and these have been welcomed by the congregation.

The Sunday morning Splash group continues, and new Splash leaders have been welcomed.

The choir and music group continue to alternate services accompanied by Cathy Hill and Joanna Lavender; we are hugely grateful to them both. We're also so grateful to our committed musicians, singers and choir who continue singing and playing and enabling the congregation to enjoy sung worship. We also thank Tessa Fullwood for continuing her bell-ringing ministry and starting to train up others, as well as brightening the atmosphere all around with the joyful sound of hymn tunes.

We welcomed Padre Lori who led our annual Remembrance Sunday service supported by both Churchwardens along with Alan Gaw and Mark Russell who led the act of remembrance.

Thanks again to Becky and Clare who prepared Christingle kits that were given out as people arrived for the Christingle service and which were 'constructed' during the service. We held our annual Lessons and Carols by Candlelight, for which the choir had prepared three anthems. Emma Russell wrote and led an excellent Crib service, including a fully costumed drama. The midnight and Christmas morning Holy Communion services didn't attract the numbers experienced in the past but were well received. On the other hand, the Christingle and Crib services were very well attended. Our 'Carols in the Car Park', held on a very chilly evening just before Christmas, was also a huge success, with over 70 people joining after the 'Follow the Star' Christmas trail and enjoying refreshments of a warm glass of mulled wine, hot chocolate and a mince pie.

Our congregation has increased this past year, consisting of around 70 communicants on a 'normal' Sunday. We have welcomed lots of new people over the last year and our congregation is growing. On 23 January 2022 we were joined by Bishop Andrew who confirmed 9 of our congregation. Sadly, Covid struck two of our candidates who were later confirmed by Bishop Jo at St Paul's, with Terri Ferro presenting them.

Live-streamed worship continues to grow, with an online attendance equal to those taking part in live worship. Our much-enhanced technical equipment with its improved quality appears to be attracting an ever-wider range of viewers.

Baptisms have continued with an annual total of 4 and we had 2 weddings and a renewal of vows.

Youth Initiatives

Becky our Youth Worker has continued to build in-person activities. She also provides excellent pastoral support to our families and young people. Toddler Fun continues every Tuesday while Bumps and Babies also has a strong regular Thursday attendance. There are inevitably many fluctuations in attendance but both groups are thriving. Friday evening Youth Café continues and has moved into the hall. The young people attend regularly who would otherwise have no contact with any Church.

Once again Becky organised a Good Friday Easter trail which was a resounding success, partly helped by the beautiful warm weather, with approximately 100 people and families taking part.

Occasional Offices

St Peter's had 2 weddings and a renewal of vows.

We said sad farewells to several faithful worshippers and friends during 2022, including Audrey Gullett.

Provision of Pastoral Care

During this interregnum the Pastoral Assistants had not met. We reconvened our Pastoral Assistants with the support of Revd Andreas Sistig to pick up the threads of their ministry, resuming work with baptism families, the bereaved and home communions. Jean Bateman continues to send round a regular prayer request update sheet for emergencies and personal needs, a ministry which is still of great significance.

Salma Sams is working hard as our Frimley Fuel Allotments representative, which means we are still given a grant each year to enable us to offer substantial help to those in greatest need, frequently young families and children.

Mission and Outreach Work

The PCC aims to donate a tenth of its unrestricted income to missions and charities, in accordance with biblical principle and the Church of England's expectation. Fundraising initiatives have continued during 2022 especially with the monthly charity coffee mornings, enabling us to support a range of Christian charities and local causes financially. Through these we have supported and awareness has been raised for Step by Step, Mustard Seed, Hope Hub, Macmillan, the Children's Society, the Zone and many more.

Open Church continues every Tuesday and Saturday morning and is a great help and blessing to those struggling with loneliness and mental health issues. We opened a warm hub (Winter Warmer) in November, offering a hot meal and refreshments during the severe cold weather. A thank you to all the volunteers who regularly help to keep this going. Thank you to Jennie Schofield, Frank Green, Shirley Tidey and Ken Haynes. Also to Jean Bateman for organising Open Church and to Sophie Gaw for looking after our catering requirements and resources, as well as serving them frequently!

While access to schools is still patchy and limited, Open the Book has returned to Lakeside School in person. We welcomed both the Grove and Frimley CofE schools for their Harvest Festival. Jennie Schofield and Terri Ferro welcomed the schools and led prayers. The accessibility of the Church for the schools was greatly appreciated and Frimley CofE have asked to come back for their Christmas Nativity and will also be holding their Easter assembly in the Church that can now accommodate the whole school.

Administration and Communication

Clare Peel has been our Parish Administrator for 15 years. Her hours have increased this year to support the Churchwardens through the vacancy. The workload required to run such a large parish has not diminished. Clare has created and distributed publicity materials for events and online projects and runs the parish Facebook page with Becky and a small team. Clare is the usual first point of contact for members of the wider community; she deals with endless enquiries about the churchyard and other administration concerns. Her support and leadership over the last year have been invaluable and we are grateful to her. We also acknowledge gratefully the invaluable voluntary help, not least from Sue Ferro, who supports Clare in the office by preparing the service booklets.

Our Facilities Manager, Leola Card, has done a tremendous job of reopening fully all our facilities and working closely with our hirers. Hall hire is back to pre-covid levels for regular users; although we have lost some we have gained new hirers. Leola ensured the premises remained in excellent condition during lockdown and maintains regular contact with all our hirers. As well as covering a wide range of tasks, Leola also convenes the Eco Church team which has met regularly online. The team is encouraging the whole congregation to assist with working towards the A Rocha Gold award, so far only achieved by one parish in the Diocese!

The contribution made by Clare and Leola especially has been invaluable, the more so in such testing circumstances: the way they think on their feet and have facilitated the return to normal parish ministry is beyond belief. We're extremely grateful to them both.

The fabric team under the leadership of Alan Gaw has resumed. Mick Stevens has put in time as needed on our electrical installations and Alan Gaw has continued to cover so many small jobs that we'd otherwise have to pay someone to do. We thank both Alan and Mick for their continued support as Assistant Churchwardens.

Sue Ferro continues as our voluntary registrar, overseeing administration and record keeping for funerals and the churchyard. Sue deals with requests for burials and memorials, together with the thankless task of ensuring that our churchyard complies with the Churchyard Regulations Measures. Sue has also acted as vergers and has voluntarily covered innumerable office and other practical functions to back up the administration team in ensuring the parish runs smoothly.

The parish magazine has changed its name to the Frimley Buzz and is currently still available only on the parish website, though printed copies are made for distribution to those with no IT access. We are grateful to our editor, Anna Mansbridge.

Maintenance of Memorial Garden and Open Churchyard

Mark Russell has put in many hours as our Churchyard Administrator, looking after the care and maintenance of Surrey's largest churchyard.

The Community Payback team (Probation Service) has at long last returned to its regular work in the churchyard. The occasional monthly gardening mornings have restarted and there has been a combined gardening and maintenance team morning.

Thanks go to Lottie Peel and Aimee Ford for ensuring that our bins are brought out and for putting in a regular cleaning stint each week to keep our churches clean and respectable.

Terri Ferro and Matthew Sleaf
Churchwardens
February 2023

Treasurer's Report 2022

Overview

The first half of 2022 was one of the most challenging in recent history from a financial perspective, as Parish activities returned towards normality following the pandemic and we had to contend with spiralling energy prices and cost inflation across the board. This meant that we were spending over £4,000 per month more than we were receiving in income, using up our cash reserves at a significant rate. Just to continue to fund the day-to-day running of the church we needed to dip into our cash reserves and use designated bequest funds to support day-to-day activities. Thanks to prompt action by the PCC we were able to secure more competitive prices for energy, control other costs and increase our income from activities and investments. We are particularly grateful, too, to those parishioners who increased their level of giving at this difficult time. By year-end our monthly income was exceeding expenditure which allowed us to re-pay into the bequest funds and to start replenishing our reserves.

The headline figure for 2022 - an increase in total funds of £87,387 - rather overstates our true position. Within this figure is an unrealised gain on the value of property assets of £45,000, a one-off bequest distribution of £30,909 and donations to purchase the new chairs for St Peter's Church. After adjusting the underlying outcome for the year was a deficit of £5,000.

Income

Overall income in 2022 was £283,912 (2021: £196,631); adjusting for the bequests received and the donations for the new chairs, income was £234,128 (£2021: £186,131). While voluntary income was significantly higher than 2021 (£152,614 vs £104,879), regular planned giving fell slightly (£59,526 vs £61,305). Fortunately, with the return to more normal church activities following the pandemic, other income streams grew significantly year-on-year. Fundraising events resumed, generating £4,065 in income (2021: £1,280) and our church halls were extensively used by other organisations throughout the year, generating income of £51,096 (2021: £25,625). We also benefited from increased fee income (as the element of this normally paid to the Diocese is retained by the Parish during vacancy) and additional grant income to support energy costs (£1,000 from Guildford Diocese and £950 from SHBC).

Expenditure

Expenditure in 2022 was £241,525 (2021: £220,333). The running costs of the church and halls increased (£43,952 vs £35,006) with the substantial increases in our gas and electricity costs (£25,989 in 2022 vs £14,897 in 2021) offset by careful usage and the deferral of non-urgent repairs. The total cost of staff salaries was flat year-on-year as salary increases were offset by a reduction in the number of staff we employ from 8 to 6: we have not sought to fill the positions of Music Director and church cleaner after those staff resigned in mid-2021 and early 2022 respectively. Otherwise, we generally saw the impacts of cost inflation across the board.

New chairs for St Peter's Church

We purchased 80 new chairs for St Peter's Church at a cost of £17,997. These were entirely funded by specific donations (chair pledges) from parishioners (£15,698) and the Gift Aid we recovered on these donations (£2,518). The small surplus (£219) was used to fund the re-covering of the existing choir chairs with matching material. In the accounts the chairs are treated as a capital asset; thus while the donations are recorded as income, only the first year of depreciation (£1,800) is recorded as expenditure.

Charitable Giving

The Parish re-affirmed its aspiration to allocate 10% of Regular Giving to charitable mission purposes. Although the proceeds of collections on behalf of other charities were greater than the previous year, there was no contribution to charitable mission from Regular Giving. The clear intent is to meet this aspiration when Parish finances allow.

Reserves Policy

Our adopted reserves policy is to maintain a balance of unrestricted funds to cover two months' standard outgoings plus one month's Parish share. This equates to approximately £47,000 based on 2021 expenditure. In September 2021 the PCC approved a temporary amendment to our reserves policy, requiring an unrestricted reserve fund of £30,000. At the start of 2022 our unrestricted cash balance stood at £42,676. This had fallen to £25,800 by March 2022 prompting intervention by the PCC. As a result of the measures taken and the bequest income we received in April, we have been able to replenish our cash reserves and at year-end these stood at c. £60,000.

Volunteers

The financial management of the parish is dependent both on the diligent work of our salaried staff and the dedicated efforts of many volunteers who generously donate their time and effort to ensure the safe and compliant running and future development of our church community. Furthermore, I would like to add my personal thanks to all the parishioners who have generously donated to the church funds this year and to the assistant treasurers who have kept the books in good order throughout the year.

David Harrison
Hon. Treasurer
February 2023

Approved by the PCC on _____

and signed on their behalf by the vice-chair Matthew Sleaf

PAROCHIAL CHURCH COUNCIL OF FRIMLEY

Diocese of Guildford

**Parish of St Peter's and St Francis'
Frimley, Surrey**

FINANCIAL STATEMENTS

of the

PAROCHIAL CHURCH COUNCIL

**for the financial year ending
31 December 2022**

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Financial Statements for the Year Ended 31 December 2022

**Independent Examiner's Report
to the members/trustees of the P.C.C. of Frimley, Surrey**

I report on the Financial Statements of the charity for the year ended 31 December 2022 which are set out on pages A3 to A13.

Respective responsibilities of the Trustees and the Independent Examiner

The Charity's Trustees are responsible for the preparation of the Financial Statements.

The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (The Act) and that an independent examination is needed.

It is my responsibility to:

- 1 examine the Financial Statements under section 145 of The Act
- 2 follow the procedures laid down in the general Directions given by the Charity Commissioners under section 145(5)(b) of The Act
- 3 state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the P.C.C. and a comparison of the Financial Statements with those records. It also includes considering any unusual items or disclosures in the Financial Statements and seeking explanations from you, as trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the Financial Statements present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 the examiner must be a member of a body listed in section 145 of The Act. I confirm that I am qualified to undertake the examination because I am a member of the ICAEW, which is one of the listed bodies.

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare Financial Statements which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or.
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Financial Statements to be reached.

Mrs K Symons FCA
Symons Chartered Accountants
Willow Corner
7 Ackrells Mead
Little Sandhurst
Berkshire
GU47 8JJ

STATEMENT OF FINANCIAL ACTIVITIES (SOFA)

For the year ended 31 December 2022

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
INCOME					
Voluntary Income	2(a)	133,738	18,826	152,564	104,879
Activities for Generating Funds	2(b)	4,065	0	4,065	1,280
Income from Church Activities	2(c)	81,296	4,414	85,710	56,225
Other Incoming Resources	2(d)	8,061	3,845	11,906	4,844
Income from Investments	2(e)	29,667	0	29,667	29,402
TOTAL INCOME		256,827	27,085	283,912	196,631
EXPENDITURE					
Church activities	3(a)	142,009	2,827	144,836	131,817
Raising funds	3(b)	546	0	546	475
Church Management and Administration	3(c)	86,616	0	86,616	79,170
Outward Giving	3(d)	0	4,295	4,295	3,755
Bank charges	3(e)	439		439	133
Cost of Investments	3(f)	4,793	0	4,793	4,982
TOTAL EXPENDITURE		234,403	7,122	241,525	220,333
NET INCOME/(EXPENDITURE)		22,424	19,962	42,387	(23,702)
Transfer to Fixed Assets			0	0	0
Transfer between Funds		17,997	(17,997)	0	0
GAINS AND LOSSES ON INVESTMENTS					
- realised		0	0	0	0
- unrealised	5(c)	45,000	0	45,000	80,000
NET MOVEMENT IN FUNDS		85,421	1,966	87,387	56,298
TOTAL FUNDS BROUGHT FORWARD 01 January 2022 (2021)		1,678,041	2,402	1,680,443	1,624,145
TOTAL FUNDS CARRIED FORWARD		1,763,462	4,368	1,767,829	1,680,443

BALANCE SHEET AS AT 31 DECEMBER 2022

	Note	2022	2021
FIXED ASSETS			
Tangible fixed assets	5(b)	981,711	968,164
Investment assets	5(c)	<u>725,000</u>	<u>680,000</u>
		<u>1,706,711</u>	<u>1,648,164</u>
CURRENT ASSETS			
Debtors and accounts receivable	6	6,742	3,240
Cash at bank and in hand	7	<u>65,015</u>	<u>45,078</u>
		<u>71,757</u>	<u>48,318</u>
LIABILITIES: amounts falling due			
Within one year	8	<u>10,638</u>	<u>16,039</u>
NET CURRENT ASSETS		<u>61,118</u>	<u>32,279</u>
Total assets less current liabilities		1,767,829	1,680,443
TOTAL NET ASSETS	9	<u><u>1,767,829</u></u>	<u><u>1,680,443</u></u>
FUNDS			
Restricted	10	4,368	2,402
Designated	10	56,497	25,948
Unrestricted/General	10	1,706,964	1,652,093
		<u><u>1,767,829</u></u>	<u><u>1,680,443</u></u>

Approved by the Parochial Church Council
and signed on its behalf by
Mr. Matthew Sleaf (Vice-chair)

Date:-

Pages A5 to A13 form part of these accounts.

ACCOUNTING POLICIES

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)effective 1 January 2019).

The financial statements have been prepared under the historical cost convention except for valuation of investment assets, which are shown at market value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £1.

Funds

General funds represent the funds of the P.C.C. that are not subject to any restrictions regarding their use and are available for application on the general purposes of the P.C.C.. Funds designated for a particular purpose by the P.C.C. are also unrestricted.

Restricted funds are those which must only be spent on restricted purposes and details of the funds held and restrictions are provided in note 9.

The accounts include all transactions, assets and liabilities for which the P.C.C. is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body and those that are informal gatherings of Church members.

Income

Recognition of Income

These are included in the Statement of Financial Activities (SOFA) when:

1. The PCC becomes legally entitled to the use of the resources;
2. and inflow of economic benefit is probable; and
3. the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are included in the SOFA when any preconditions preventing their use by the PCC have been met. For collections and planned giving this is when the funds are received.

Gift Aid Tax claims

Gift Aid and other tax claims are included in the SOFA at the same time as the cash donations to which they relate.

Fundraising costs

Funds raised from events and activities are reported gross in the SOFA.

Vouunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Rental income

Rental income from letting of church premises is recognised when the rental is due.

Investment income

This is included in the accounts when receivable

Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

ACCOUNTING POLICIES (Continued)

Expenditure and Liabilities

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

Pension costs

The PCC makes contributions, on behalf of its eligible employees, into the Church of England Pension Board fund known as Church Workers Pension Builder 2014. See note 12 for full details. The scheme is compliant with auto-enrolment requirements. Contributions are charged to the SOFA as the obligation to pay them becomes due.

Fixed Assets

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by s.10(2)(c) of the Charities Act 2011. Moveable church furnishings held by the Rector and churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected at any reasonable time. For inalienable property acquired prior to 2002 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2002 will be capitalised and depreciated in the accounts over their anticipated useful economic life on a straight line basis.

All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings acquired before January 2002, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Capital Equipment

Items purchased over the value of £1,000 are capitalised and written off on a straight line basis over their useful economic life:

St Peter's Church - Chairs	10 Years
Office, other equip and fixtures	7 Years

Gifts in kind

Gifts in kind are valued at a reasonable estimate of their open market value on receipt and capitalised if over £500. If the useful economic life is expected to exceed 50 years the asset is not depreciated but reviewed annually for impairment.

Freehold Property

The PCC have not depreciated Freehold Property since, in their opinion, the properties are maintained to a high standard which will extend their useful economic life beyond 50 years. Any depreciation charge would be immaterial. An impairment review is carried out each year and any resultant loss identified included in expenditure for the year.

The Bungalow is not included as investment property as it is retained for church purposes when required. Merlin Court and Church House are categorised as an investment property as they are currently being held to generate funds.

Investments

Investment properties are included at trustees' best estimate of market value, based on advice from the letting agents.

2 INCOME

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
2(a) Voluntary Income				
Planned Giving	59,526	0	59,526	61,305
Plate Collections	3,186	0	3,186	3,047
Annual Gift Day Donations	6,535	0	6,535	6,607
Gift Aid Donations	5,475	0	5,475	4,565
Sundry Donations	9,453	16,308	25,761	6,049
Bequests and Gifts in kind	30,909	0	30,909	10,500
Income Tax Recoverable	18,653	2,518	21,170	12,807
Total	133,738	18,826	152,564	104,879
2(b) Activities for Generating Funds				
Fetes & other fundraising events	4,065	0	4,065	1,280
Total	4,065	0	4,065	1,280
2(c) Income from Church Activities				
Parish Magazine	6	0	6	16
Parish Hall Lettings	34,729	0	34,729	19,048
St Francis' Hall Lettings	16,368	0	16,368	6,575
Fees PCC	8,477	0	8,477	8,211
Churchyard Fees	8,119	0	8,119	6,497
Rents: Bungalow	9,170	0	9,170	9,096
Charitable Donations	(111)	4,414	4,303	4,327
Choir	0	0	0	0
Flowers	585	0	585	460
Wedding flowers	0	0	0	0
St Peters: Youth / Chatterbox	1,574	0	1,574	1,270
Refreshments	2,379	0	2,379	725
Total	81,296	4,414	85,710	56,225
2(d) Other Income				
Miscellaneous Income	7,061	195	7,256	1,190
Insurance claims	0	0	0	0
Memorial garden	0	0	0	0
Grants	1,000	3,650	4,650	3,655
Total	8,061	3,845	11,906	4,844
2(e) Income from investments				
Rents: Merlin Court	11,587	0	11,587	11,398
Rents: Church House	18,000	0	18,000	18,000
Dividends & Interest	80	0	80	4
Total	29,667	0	29,667	29,402
TOTAL INCOME	256,827	27,085	283,912	196,631

3 EXPENDITURE	Unrestricted funds	Restricted funds	Total 2022	Total 2021
	£	£	£	£
3(a) Activities directly related to the work of the Church				
Ministry:				
- Parish Share	88,002	0	88,002	86,277
- Clergy Expenses	266	0	266	299
- Visiting Clergy Costs	359	0	359	0
Outreach and rector's discretionary fund	0	924	924	1,420
St Peter's Church - Running Expenses (excl. salaries)	12,607	0	12,607	7,801
St Peter's Church - Repairs	1,590	0	1,590	4,774
St Peter's Hall - Running expenses	20,639	380	21,019	7,392
St Peter's Hall - Repairs	764	0	764	6,722
St Francis' - Running Expenses (excluding salaries)	7,832	50	7,882	5,637
St Francis' - Repairs	90	0	90	2,680
Sunday School/Youth/chatterbox	1,427	54	1,481	2,322
Church Magazine	0	0	0	51
Church Flowers	775	0	775	841
Wedding flowers	0	0	0	0
Refreshments	1,120	0	1,120	284
Discussion Group (Frimley Forum)	0	0	0	0
Upkeep of Churchyard & Memorial Garden	979	1,200	2,179	2,553
Organists and Choir Expenses	1,508	0	1,508	1,038
Church Services	800	0	800	1,177
Professional Fees (Architect/Surveyor)	2,720	0	2,720	548
St Peter's Building Fund	231	219	450	0
Total	142,009	2,827	144,836	131,817
3(b) Cost of Fundraising				
Fund Raising St Peter's R & R, and other	546	0	546	475
Christian Aid	0	0	0	0
Total	546	0	546	475
3(c) Church management and administration				
Parish Office	5,453	0	5,453	6,054
Depreciation on Equipment	4,449	0	4,449	2,649
Repairs, renewals and maintenance of equipment	0	0	0	0
Insurance Premiums	7,498	0	7,498	7,373
Fees, Subscriptions, Courses, Recruitment	4,791	0	4,791	1,181
Independent Examination	1,860	0	1,860	1,800
Staff Salaries and Expenses	60,947	0	60,947	59,626
Costs of training (not clergy)	0	0	0	50
St Peter's Bungalow expenditure	1,618	0	1,618	436
Total	86,616	0	86,616	79,170
3(d) Outward giving				
Home missions & other Church Societies				
Other Home Missions/Charities	0	4,295	4,295	3,755
Total	0	4,295	4,295	3,755
3(e) Cost of banking and finance				
Bank charges	439	0	439	133
3(f) Cost of Investments				
Merlin Court	2,526	0	2,526	2,860
Church House	2,267	0	2,267	2,122
Total	4,793	0	4,793	4,982
TOTAL EXPENDITURE	234,403	7,122	241,525	220,333

4	(a)	2022	2021
	STAFF COSTS	£	£
	Wages and salaries	64,543	63,743
	Auto-enrolment pension contributions	2,401	2,192
	Social Security	0	0
	TOTAL (included in "Expenditure")	66,944	65,935

During the year the average number of employees was 6 (2021 - 8).

(b)
Payments to PCC Members

Two members of the PCC are also salaried staff. Payments were also made to the children of PCC members for work carried out, totalling £4,859

(c)
Government Grants

During the year 4 grants were received from Surrey Heath Borough Council totalling £3,650. This comprised £2,000 towards upkeep of the churchyard, £950 towards church hall energy cost (for Winter Warmer), £500 for Befriending and £200 for the "Going for Gold" Children's Garden.

ASSETS FOR USE BY THE PCC

5 **Property & Equipment**

5(a)	Freehold Land and Buildings at cost	2022	2021
		£	£
	Parish Hall at cost	764,423	764,423
	St Francis' Church & Hall	189,146	189,146
		<u>953,569</u>	<u>953,569</u>

5(b) **Tangible assets for use by the PCC**

	Office, other equipment and fixtures	Freehold land and buildings	Total
	£	£	£
Cost			
- at 1 January 2022	20,872	953,569	974,441
- additions during the year	17,997	0	17,997
- transfer to investments	0		
- disposals	0	0	0
- at 31 December 2022	<u>38,869</u>	<u>953,569</u>	<u>992,438</u>
Depreciation			
- at 1 January 2022	6,276	0	6,276
- charge for the year	4,449	0	4,449
- (disposals) during the year	0	0	0
- at 31 December 2022	<u>10,725</u>	<u>0</u>	<u>10,725</u>
Net Book Value			
- at 31 December 2022	<u>28,143</u>	<u>953,569</u>	<u>981,712</u>
- at 31 December 2021	<u>14,596</u>	<u>953,569</u>	<u>968,165</u>

Properties held for the use of the PCC are recorded at cost, and no consideration has been taken of their current market values.

Church House and Merlin Court are considered investments as they are rented out to raise funds. The Bungalow, which is included in the cost of the St Peter's Parish Hall, as shown in Note 5a, is retained for church purposes when required.

5 ASSETS FOR USE BY THE PCC (cont from prev page)

			2022	2021
			£	£
5(c) Investments				
Investment Property - Merlin Court			250,000	230,000
- Church House			<u>475,000</u>	<u>450,000</u>
Total Investments			<u>725,000</u>	<u>680,000</u>
Investments - Movements				
	Church House	Merlin Court	2022	2021
			£	£
Market Value at 1 January 2022	450,000	230,000	680,000	600,000
Additions / Disposals/Transfers			0	0
Gain / Loss on Revaluation	<u>25,000</u>	<u>20,000</u>	<u>45,000</u>	<u>80,000</u>
Market Value at 31 December 2022	<u>475,000</u>	<u>250,000</u>	<u>725,000</u>	<u>680,000</u>

Church House and Merlin Court are treated as investments as they are currently let on annual rolling leases to raise funds. Their fair market value has been updated based on advice from a local lettings agent.

6 DEBTORS

	Unrestricted Funds £	Restricted Funds £	2022 £	2021 £
Income Tax Recoverable	2,010	0	2,010	1,201
Other Debtors	<u>4,732</u>	<u>0</u>	<u>4,732</u>	<u>2,039</u>
Total Debtors	<u>6,742</u>	<u>0</u>	<u>6,742</u>	<u>3,240</u>

7 CASH and BANK

	2022	2021
	£	£
CBF Church of England Deposit	3,495	3,449
HSBC/Barclays No 1 Current Account	29,270	18,220
HSBC/Barclays No 2 Current Account	0	10
Barclays Building Fund Account	5	189
HSBC/Barclays savings account	32,002	22,968
Petty Cash: Facilities Manager	114	114
Petty Cash: St Peter's Church	<u>129</u>	<u>129</u>
Total Cash and Deposits	<u>65,015</u>	<u>45,078</u>

8 LIABILITIES: Amounts falling due within one year

	Unrestricted Funds £	Restricted Funds £	2022 £	2021 £
Other creditors+agencies	<u>10,044</u>	<u>594</u>	<u>10,638</u>	<u>16,039</u>
Total	<u>10,044</u>	<u>594</u>	<u>10,638</u>	<u>16,039</u>

9 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds	Restricted Funds	2022 Total Funds	2021 Total Funds
	£	£	£	£
Fixed Assets: Property & Equipment 5(a)	981,712		981,712	968,165
Fixed Assets: Investments	725,000		725,000	680,000
Current Assets 6 + 7	66,794	4,962	71,757	48,318
Liabilities within one year (gains, losses, agcy collectns)	<u>(10,044)</u>	<u>(594)</u>	<u>(10,638)</u>	<u>(16,039)</u>
Total Assets	<u>1,763,462</u>	<u>4,368</u>	<u>1,767,829</u>	<u>1,680,443</u>

10 FUNDS

The Parish building fund is for non-recurring items of repair.

The Furniture Fund was used for donations specifically for the new chairs in St Peter's Church, and the associated Gift Aid recovered. Once the chairs had been purchased the assets are released and reallocated (transferred) to the unrestricted fund.

The Rector's fund supports those in need in the Parish.

The Churchyard, Winter Warmer Energy and Befriending funds are used to ensure the grants received from SHBC are used for their intended purpose.

The St Francis', Youth Work, Energy Action Plan, Flowers, Fabric Team and Refreshment funds are used to ensure donations for these specific purposes are used appropriately.

Other Charities relates to funds raised from charity coffee mornings and special collections paid over to a number of charities as shown in note 13.

The Ministry and Mission designated fund was set up to put aside funds for the appointment of a youth worker and to contribute towards the charities which the Parish supports, though this year it has been used to support a temporary cash shortfall in general funds. 10% of the rental income from Merlin court is allocated to this fund.

Bequests have been designated to ensure they are not spent on general running costs. These funds will primarily be used for capital projects when the need arises.

10(a)

Restricted Fund Movements	Balance B/f £	Income £	Expenditure £	Transfers £	Balance C/f £
Parish Building Fund (restricted)	349	60			409
Furniture Fund	0	18,216	219	(17,997)	0
Rector's Fund for those in need	2,053	0	924		1,129
Churchyard	0	2,050	1,200		850
St Francis'	0	50	50		0
Befriending	0	695	0		695
Going for Gold Children's Garden	0	200	54		146
Youth Work	0	50	0		50
Winter Warmer Energy	0	950	380		570
EnergyAction Plan	0	250	0		250
Flowers	0	50	0		50
Fabric Team	0	50	0		50
Refreshments	0	50	0		50
Other charities	0	4,414	4,295		119
TOTALS	2,402	27,085	7,122	(17,997)	4,368

Notes:

10(b)

Designated Fund Balances

	2022 £	2021 £
Parish Building Fund (designated)	375	375
Bequest	43,123	13,195
Ministry and Mission	13,020	12,378
Flower Fund	(190)	0
Energy Action Plan	170	0
TOTALS	56,497	25,948

10(c)

	2022 £	2021 £
Unrestricted / General fund balance	1,706,964	1,652,093
TOTAL ALL PCC FUNDS	1,767,829	1,680,443

11 RELATED PARTIES

The Bungalow is rented out to a PCC member, Mrs S Ferro.
£9,170 was paid in the year, constituting full market rent.

The aggregate donations (excluding Gift Aid recovered) from related parties (PCC members and their close families) amounted to: £32,391

£752 was paid to Symons Chartered Accountants, for payroll services. Mrs K. Symons is the Independent Examiner.

12 OPERATING LEASES

Total future minimum lease payments under non-cancellable operating leases are as follows: -

	2022	2021
	£	£
Later than one year and not later than five years	<u>0</u>	<u>0</u>

The lease on the photocopier/printer expired during 2022.

13 CHARITABLE GRANTS	PCC funds	Collections	2022	2021
	£	£	Total	£
			£	
Big Brew		0	0	140
Camberley Youth for Christ		0	0	39
The Kite Academy Trust (The Grove)		130	130	0
The Hope Hub Camberley		72	72	0
Mission Partners		0	0	106
Church Mission		335	335	77
Macmillan Cancer Support		105	105	339
Marie Curie		598	598	
Farm Africa		0	0	466
Mustard Seed Autism Trust		98	98	247
Christian Aid (incl Ukraine Appeal)		1698	1698	299
Bishop of Guildford		0	0	266
Frimley Health		0	0	849
Children's Society		374	374	660
Step by Step		200	200	0
Family Contact Centre		233	233	0
KatKanDo		161	161	0
World Day of Prayer		291	291	0
Undistributed proceeds			<u>0</u>	<u>267</u>
	<u>0</u>	<u>4295</u>	<u>4295</u>	<u>3755</u>

14 CONTINGENT ASSET

In 1964 a piece of land behind St Francis was gifted to the PCC. Due to the restrictive covenant in place at the time, it was not included on the Balance Sheet. Recent research has indicated these covenants may have been lifted. Once the current position is known the PCC will consider what can be done with the land, at which point a valuation should be possible.

14 Church Workers Pension Fund (CWPF)

The Parish of Frimley PCC participates in the Pension Builder Scheme section of CWPF for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

CWPF has two sections:

1. the Defined Benefits Scheme
2. the Pension Builder Scheme, which has two subsections;
 - a. a deferred annuity section known as Pension Builder Classic, and,
 - b. a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

Both sections of the Pension Builder Scheme are classed as defined benefit schemes.

Pension Builder Classic provides a pension, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Discretionary increases may also be added, depending on investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum which members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. Discretionary bonuses may be added before retirement, depending on investment returns and other factors. The account, plus any bonuses declared is payable, unreduced, from age 65.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are contributions payable (2022: £2,401, 2021: £2,192)

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent valuation was carried out as at 31 December 2019. The next valuation was due as at 31 December 2022, though the outcome of this valuation was not available when these accounts were prepared.

For the Pension Builder Classic section, the 2019 valuation revealed a deficit of £4.8m on the ongoing assumptions used. In the 2021 annual review, the Board chose to grant a discretionary bonus of 3% following improvements in the funding position over 2021. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the 2019 valuation revealed a surplus of £5.5m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, The Parish of Frimley PCC could become responsible for paying a share of that employer's pension liabilities.

Accounts



ST PETER'S AND ST FRANCIS'

The Combined Annual Meeting of the
Parishioners

And

The Annual Parochial Church Meeting

3 May 2022

7 pm

St Peter's Church

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The Parish of Frimley
The Combined Meeting of the Parishioners
And
Annual Parochial Church Meeting
3 May 2022
7 pm
St Peter's Church
DRAFT AGENDA

- 1. Prayers**
- 2. Apologies**
- 3. The Annual Meeting of the Parishioners**
 - 3.1 Minutes of the Previous Meeting on 18 Apr 2021**
 - 3.2 Matters Arising**
 - 3.3 The Appointment of two Churchwardens**
- 4. The Annual Parochial Church Meeting**
 - 4.1 Minutes of the Previous Meeting on 18 Apr 2021**
 - 4.2 Matters Arising**
 - 4.3 Election of Representatives of the Laity to serve on the Parochial Church Council**
 - 4.4 To receive the Report from the Electoral Roll Officer**
 - 4.5 To receive the Financial Statements**
 - 4.6 Appointment of the Independent Examiner**
 - 4.7 To receive the Annual Report of the Parochial Church Council**
 - 4.8 To receive the Report from the Churchwarden**
- 5. AOB**

**The Parish of Frimley
The Combined Meeting of the Parishioners
and
Annual Parochial Church Meeting
St Peter's Church
18 April 2021
Draft Minutes**

Present

in person:

The Rector Canon Stuart Thomas, Hon Assistant Priest Revd Joy Lievesley, Hon Assistant Curate Revd Ghislaine Shortland, Jean Bateman, Josephine Baynes, Martin Butler, Lesley England, Terry England, Sue Ferro, Terri Ferro, Helen Fray, Paul Fray, Sophie Gaw, Val Hardy, Sally Kettle, Liz Morley, Sharon Pilling, David Salt, Margaret Salt, Ian Sams, Salma Sams, Ceri Schinella, Matthew Sleaf, Becky Speyer, Janet Stacey, Stuart Stacey, John Stilwell, Eleanor Stevens, Michael Stevens, Heather Thomas, Lynn Thomas, Rita Whiting, Deb Wright.

via Zoom:

David Beverley, Margaret Beverley, Claire Case, Barbara Christmas, Peter Christmas, Tessa Fullwood, Kevin Hanlon, Lizzy Hanlon, Mark Harris, David Harrison, Anne Huelin, Sue McMullen, Stuart Parr, Chris Pitt, John Ray, Thora Ray, Mark Russell, Angela Stacey, John Stacey, John Williams, Myra Williams.

1. Prayers. Stuart Thomas opened the meeting at 11.35 am, with prayer and with a reading from Jeremiah. He welcomed all those attending in person and via Zoom.

2. Apologies. Apologies were received from June Benfield, Roy Benfield, Deirdre Brown, Steve Brown, Alan Gaw, Frank Green, Enid Holmes, Hazel Mitchell, Roger Mitchell, Marjorie Saywood, Jennie Schofield, Jean Thomas, Shirley Tidey, Ann Turner, Jolanka Weir.

3. The Annual Meeting of the Parishioners.

3.1 Minutes of the previous Meeting on 4 Oct 2020.

All approved the minutes of the previous meeting as a true record.

3.2 Matters Arising. None.

3.3 The appointment of two Churchwardens.

Stuart said that Terri had offered to stay on as churchwarden for another year. Stuart explained that, as Terri had already served a total of 6 years as churchwarden, agreement was now required so that she could continue "beyond 6 years". All agreed. Stuart said that Terri would now be eligible to serve for any number of subsequent years.

Terri Ferro was proposed by Michael Stevens and seconded by Clare Peel. All approved.

Paul Fray was proposed by Jean Bateman and seconded by Thora Ray. All approved.

4. The Annual Parochial Church Meeting.

4.1 Minutes of the previous Meeting on 4 Oct 2020.

All approved the minutes of the previous meeting as a true record.

4.2 Matters Arising. None.

4.3 Election of Representatives of the Laity to serve on the Parochial Church Council.

Claire Case was proposed by Rita Whiting and seconded by Salma Sams.

David Harrison was proposed by Paul Fray and seconded by Jean Thomas.

Anne Huelin was proposed by Lynn Thomas and seconded by Alan Gaw.

Clare Peel was proposed by Sophie Gaw and seconded by Mark Russell.

John Ray was proposed by Terri Ferro and seconded by Becky Speyer.
Salma Sams was proposed by Matthew Sleaf and seconded by Liz Morley.

All approved the elections, as above.

Stuart thanked Mark Harris and Deirdre Brown for their time served as lay members.

They were both now stepping down.

4.4 To receive the Report from the Parish Safeguarding Officer.

Safeguarding Officer Sue Ferro said that there was nothing of note to report, including no incidents of concern.

4.5 To receive the Report from the Electoral Roll Officer.

Electoral Roll Officer Jean Bateman said that there were no further additions to, or removals from, the electoral roll since the report (when the number on the electoral roll stood at 159).

4.6 To receive the Financial Statements.

All approved. Stuart said that the Financial Statements had been inspected and approved by our Independent Examiner, Karen Symons.

4.7 Appointment of the Independent Examiner.

All approved Karen Symons being appointed our Independent Examiner for the next financial year.

4.8 To receive the Annual Report of the Parochial Church Council.

All approved.

4.9 To receive the Report from the Churchwardens.

All approved.

4.10 To receive the Report from the Rector.

All approved.

5. AOB

A query had been received in advance of the meeting from Stuart Stacey about the 200th anniversary of the founding of St Peter's Church, due @ 2025/6. He asked whether people could submit ideas about how as a parish we could mark this event. Stuart Thomas said that nearer the time ideas would be most welcome. Stuart Stacey also asked about whether feedback style meetings for parishioners could resume in the future. Stuart Thomas said that when the pandemic restrictions are further eased such meetings could take place. Paul said parishioners would be receiving a letter soon, giving information about plans in the parish going forward

Terri thanked all volunteers including Mark Russell (Churchyard Administrator) and Sue Ferro (Registrar). Terri thanked Clare Peel (Parish Administrator); Leola Card (Facilities Manager); Krystle Hewitson (Music Director) and our cleaners. She thanked Becky Speyer (Youth Coordinator) and Youth/Splash and Toddler Fun teams; Comms team; Tech and Livestream teams; Facebook team; Mission team; Flower team; Eco Church team and the PCC. Terri gave a personal thank you to her partner Ian and daughter Aimee, and to Paul and Stuart during what she said had been such a difficult year (with the challenges of the pandemic).

Stuart thanked Mark Harris, who was standing down as Hon Treasurer, for his work whilst Treasurer. Paul welcomed David Harrison as our new Treasurer and thanked all members of the Finance team. Stuart conveyed thanks to Paul and Terri as churchwardens, to Joy, and to Ghislaine whose ordination in St Peter's, he remarked, was a special moment, and he thanked Heather for her support.

The meeting ended at 12.05 pm with prayer and the Grace.

Sophie Gaw

Hon Secretary

20 April 2021

Frimley Parish Electoral Roll Report 2021

The number on the Electoral Roll is 157. No one has joined since the last APCM and two people have sadly passed away.

Jean Bateman

Electoral Roll Officer

20 Jan 2021

Deanery Synod Report 2021

Covid-19 restrictions continued to have a severe impact on the Deanery Synod, with face-to-face meetings impossible for most of the year.

Elections were held, for the first time under the new procedures, for the Leadership team. In addition to electing a lay chair and secretary, the clergy and laity each elected representatives who will work with the Area Deans and Deputy Area Deans to drive the development of mission and growth in the Deanery.

Each parish has provided a Parish Needs Statement which outlines what the parish offers, where they have experience which they could offer other parishes and where they would welcome support from other parishes. For example, our success with Eco Church is a resource we can share with other parishes.

In January 2022, strictly outside the time scale for the report but relevant as we review 2021, the Synod looked at the impact of lockdown on our parishes. The Synod concluded that changes which would probably have evolved had taken place abruptly – notably where activities were probably reaching a natural point for change - and the lack of “endings” or the introduction of “new things” had caused upset to people. At the same time, new forms of church were exciting, particularly the growth of virtual church.

Thora Ray

Deanery Synod Rep

22 Feb 2022

Churchwardens' Report on the Fabric, Goods and Ornaments 2021

Overview

The year continued to be dominated by the Covid pandemic. We started 2021 in lockdown which eased as the year progressed. We continued to apply prudent pandemic measures to ensure the safety of the congregation. We were able to reopen our halls and churches in the late spring, through extensive liaison with the PCC and our hirers. We remained in a constrained financial situation continuing cost-saving measures where possible. The postponement of non-essential maintenance from the previous year resulted in catch-up this year. Our cash reserves became depleted, however towards the end of 2021 we saw our revenues start to recover. We continue in a cost-saving mindset for the foreseeable future.

Our Parish Vision and Development Plan work that we started in November 2019 remained suspended, to allow the teams to prioritise managing our churches and hall availability. By the end of the year, we successfully returned to full use of St Peter's Church and partial use of St Francis' Church and our halls were fully operational and available for hire.

St Peter's Church and Churchyard

We sought to keep St Peter's Church operational throughout this difficult year. In the first half of the year Covid protocols restricted its use, but through the second half we returned to full use of the facilities. Whilst we had to maintain certain Covid protocols such as face mask use, ventilation, hand sanitising and expanded cleaning regimes, we were able to return to improved congregational capacity as the year progressed. This included the return of our choir in the second half of the year. The choir is once again a regular part of our worship at St Peter's.

In Quarter 1, we faced a decision: either to retrieve our pews from storage or to replace them with chairs to improve flexible use of the church space. An email consultation was conducted, providing extensive congregational feedback. Feedback was also received from our architect, Nye Saunders, which was consolidated into a review document for the PCC. The PCC decided by a majority vote to apply for a permanent faculty to install chairs. This application was under consideration by the Chancellor at the close of the year.

Improved flexibility of the use of space in St Peter's Church has helped the Parish widen the use of St Peter's. In addition to the return to a more normal service pattern, we were able to extend the use of the church to include social activities such as fund-raising coffee mornings and youth activities. In addition, we have been able to support local community activities in urgent need of facilities to maintain their essential services. This greater use of St Peter's has resulted in increased costs of operation and maintenance, but we deemed its use essential to fulfil our church and community outreach mission.

One impact of the pandemic has been to change the participation practice of some of our congregation. Our livestreaming capability had become a lifeline for those unable to attend services; our viewing numbers for those live streaming climbed steadily. We took the decision in Quarter 3 to invest in a fit-for-purpose livestreaming capability (to be financed by a Gift Day in Quarter 4) as the reliability and quality of the equipment was not up to standard. It required a reliable internet capability to function, so we also took the opportunity to upgrade both the internet hub and network. A side benefit of this upgrade was to provide an extended internet network in St Peter's Church and for St Peter's Hall hirers, a service that has been well received by all parties.

The appointment of our Churchyard Administrator, Mark Russell, in the previous year continues to reap benefits through better coordination between our volunteer teams, the Probation Service and our local community. We have been able to return to more regular activities in the churchyard. Mark has been leading on environmental considerations within the churchyard. A PCC decision in November approved his request that all future benches within the churchyard, donated or replaced, be of a sustainable nature, made from eco-friendly recycled plastic. In the last quarter of the year, the Commonwealth War Graves Commission (CWGC) completed the installation of a plaque informing visitors that there are CWGC graves located in our churchyard.

We are reaching capacity in the churchyard, leading to us applying to the Ministry of Justice to close the churchyard to further burials. The application was refused as there were twelve plots remaining, however we expect it may become necessary to close the churchyard within the next year. The PCC will consult with the local council and Ministry of Justice in this regard.

St Francis' Church and Hall

These facilities continued to be the most impacted by the Covid pandemic. For the first half of the year, they remained closed. During the second half of the year, we managed to return to occasional services in St Francis' Church, although we did return to full availability of our hall. Most hirers have returned, although their frequency of the use of the hall has changed. We have maintained appropriate Covid protocols to ensure the protection and safety of all participants. There has been a catch-up on essential maintenance in both the church and hall, although these costs have been kept to a minimum.

Limited tree removal activities were required during the year to ensure the grounds remained safe. The Probation Service continue to support St Francis' as part of their portfolio for ongoing work.

Our Quinquennial Inspection of St Francis' Church and Hall was conducted in Quarter 4, and, whilst we await the detailed report, we understand it will confirm that St Francis' Church and Hall are in good condition and well maintained.

St Francis' facilities remain available for the congregation of Heatherside to use, as they determine their long-term strategy for their parish.

St Peter's Hall

We were able to use St Peter's Hall for existing hirers throughout most of the year, whilst ensuring hirers took responsibility for their own risk assessments and Covid protocols. Most of our regular hirers returned, with the remainder stating positive intent to return in the new year. The cleaning schedules to maintain the enhanced Covid cleaning requirements for both St Peter's and St Francis' halls were the most challenging aspect of operating the halls within a safe environment.

We caught up with all essential maintenance work, although some non-essential work remains outstanding. Once our financial position improves, we will ensure this work is completed, hopefully in Quarter 1/ Quarter 2 of 2022. All fire and safety considerations e.g., extinguisher servicing, fire alarm servicing, boiler servicing in St Peter's Church and Hall, are up-to-date and compliant. We conducted the necessary electrical inspections required to maintain our certificates.

Other properties

Our property revenues remain unaffected by the pandemic. All properties remained fully tenanted and in good condition. Michael Usher property management services proved to be an asset, ensuring our properties were regularly inspected and tenants regularly contacted. As tenancies come up for renewal, we plan to increase rentals in all properties in line with Consumer Price Index guidance.

St Peter's Bungalow remains in good condition, requiring no material maintenance. We will face a decision in early 2022 regarding Church House, Warren Rise, as to whether to de-commission a troublesome shower facility; otherwise, the property remains in good order. Our Merlin Court property has required no material maintenance this year. All tenants remain positive across our property portfolio, and we expect them to renew their tenancies as they become due.

Overview and Acknowledgements

It was another challenging year for everyone involved in ensuring our facilities and grounds remained in good order, the pandemic impacting most aspects of our management.

We thank our two staff members Leola Card and Clare Peel for their unstinting support and continued commitment in very trying times. They have been instrumental in ensuring all hirers returned to our facilities in good spirits. The challenges of ever-changing Covid protocols, workplace guidance and cleaning regimes have been managed efficiently and in good spirits, ensuring our facilities remained a safe environment for all.

Our Youth Coordinator, Becky Speyer, continued her work with the young people in our parish and played a key role in delivering our enhanced live streaming service, ensuring that our worship reached an ever-wider community.

We continue to be very grateful for the dedication and support of the band of volunteers who tirelessly help maintain our churches. Thanks go to Mark Russell, our Churchyard Administrator; to Alan Gaw and the members of the Fabric team; and to the Probation Service teams for their work at both St Peter's and St Francis'. Mike Stevens continues to ensure that our lighting, electrical and audio-visual systems in our churches are operational. Mike put in a tremendous amount of work this last year on the transition to our enhanced livestreaming capability, for which we are all very appreciative. Kevin Hanlon has also been key in ensuring that the website and audio systems are operational.

We also recognise the large band of willing helpers at St Peter's and St Francis', who have helped cover all manner of changing tasks and duties through this non-predictable year. Their flexibility and support have been key factors, contributing to our return to some semblance of continuity and normality within our parish life. During these unpredictable times, our continued support for the local community would not have been possible without the unceasing efforts of the whole team, often working in challenging environments, for which the clergy and churchwardens have been very grateful.

Whilst it continues to be a challenging time to run the parish, we have been able to maintain our outreach presence in the community. This has been down to the efforts from our clergy, church personnel and congregation volunteers in continuing to focus on our church and online worship, our regular activities, and maintaining the engagement of the local community. Our growing youth strategy successes continued through both virtual and participative form. Our support for schools and local organisations continues to flourish through the hard efforts of our clergy and volunteer teams.

We are immensely grateful for all the support we have received from everyone through the year, especially our October Gift Day contributions which have allowed us to upgrade our live streaming capacity and to continue our parish vision and mission work in these difficult times.

We thank everyone who has supported us and the parish in any way over this second troubled year in a row, and trust that we can continue to motivate you all to continue your much-needed efforts and support in the future.

Terri Ferro, Churchwarden, and Paul Fray

31 Jan 2022

The Parish of Frimley
Annual Report of the Parochial Church Council for the Year ended
31 December 2021

Administrative Information

The Parish of Frimley has two churches:

St Peter's at Frimley Green Road, Frimley, Camberley, GU16 7AQ.

St Francis' at 121 Upper Chobham Road, Camberley, GU15 1EE.

The parish is part of the Diocese of Guildford within the Church of England.

The correspondence address is Frimley Parish Office, St Peter's Church, Frimley Green Road, Frimley, Camberley, GU16 7AQ.

The Parochial Church Council (PCC) was granted charity status in February 2010 by the Charity Commission.

The registration number is 1134309.

The ministry team which served from 1 January 2021 until the date this report was approved:

<i>Incumbent:</i>	Revd Canon Stuart Thomas
<i>Hon Assistant Priest:</i>	Revd Joy Lievesley
<i>Hon Assistant Curate (OLM):</i>	Revd Ghislaine Shortland
<i>Licensed Lay Minister:</i>	Mrs Myra Williams (until 30 April 2021)
<i>Youth Coordinator:</i>	Miss Becky Speyer

Members of the PCC, and Charity Trustees, who served from 1 January 2021 until the date this report was approved:

<i>Incumbent:</i>	Revd Canon Stuart Thomas (Chair)
<i>Lay Vice Chair:</i>	Mr Paul Fray (re-elected May 2021) until resignation as churchwarden
<i>Churchwardens:</i>	Mr Paul Fray (re-elected APCM 2021) until resignation 5 Jan 2022
	Ms Terri Ferro (re-elected APCM 2021)

Representatives of the Diocesan Synod:

Mr Chris Pitt (until Sept 2021)

Mrs Susan Ferro

Representatives of the Deanery Synod:

Mrs Jean Bateman (elected APCM 2020)

Mrs Susan Ferro ex-officio

Mr Chris Pitt ex-officio (until Sept 2021)

Mrs Thora Ray (re-elected APCM 2020)

Lay representatives:

Mrs Deirdre Brown (until APCM 2021)

Mrs Claire Case (from APCM 2021)

Mrs Sophie Gaw (elected APCM 2019, 1st term)

Mr Mark Harris (until resignation May 2021)

Mr David Harrison (from APCM 2021)

Mrs Anne Huelin (from APCM 2021)

Mrs Liz Morley (elected APCM 2020, 1st term)

Mrs Clare Peel (from APCM 2021)

Mr John Ray (re-elected APCM 2021, 2nd term)

Mr Mark Russell (re-elected APCM 2020, 2nd term)

Mrs Salma Sams (from APCM 2021)

Mr Matthew Sleaf (elected APCM 2020, 1st term)

Miss Becky Speyer (elected APCM 2020, 1st term)

Ms Rita Whiting (elected APCM 2019, 2nd term)

Co-opted members:

Mr Nelson Johnson (until May 2021)

Mrs Jennie Schofield (co-opted again May 2021)

Hon Secretary:

Mrs Sophie Gaw (re-appointed May 2021)

Hon Treasurer: Mr Mark Harris (until May 2021)

Mr David Harrison (appointed May 2021)

Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers measure. The method of appointment of the PCC is set out in the Church Representation Rules. New PCC members are encouraged to read '*Trusteeship - An Introduction for PCC Members*' and '*A brief outline of what every PCC member needs to know about church finance*', both available from the Church of England parish resources website: www.parishresources.org.uk/pccs

Aims and Purposes

Frimley PCC is responsible in Canon Law for co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. It has the additional specific responsibility for the maintenance of St Peter's Church and Hall, St Francis' Church and Hall, and the parish properties at 4 Warren Rise and 9 Merlin Court.

PCC Meetings

The Standing Committee met twice in person during 2021. The PCC met three times in person during 2021 and three times virtually via Zoom. In 2021 attendance at PCC meetings by PCC members was 74%.

Objectives and Activities

When planning our activities for the year, we have considered the Commission's guidance on public benefit and particularly the supplementary guidance on charities for the advancement of religion.

The parish vision statement is: *Sharing our experience of God's love; showing God's relevance to daily life*. The PCC is committed to making all our worship as attractive and inclusive as possible to every member of our local community as well as to visitors, enabling them to grow in the faith and love of God and to become active members of our worshipping community. The PCC maintains an overview of all worship and pastoral activity, ensuring that all services are open to all members of the public and ensuring that outreach and service to the local community are conducted sensitively and diligently.

The PCC seeks to enable Christian people of whatever background to live out their faith day by day as part of the community, specifically through:

- Worship and prayer; learning together about, and growing in, Christ; living and sharing the Good News of God in Christ; being transformed each day more into his likeness.
- Pastoral care for all who live in or have a connection with the parish and the Christian community, regardless of background, ethnicity, or faith affiliation.
- Mission and outreach, including engagement with the local community through compassionate Christian service, as well as more actively sharing the Good News of Jesus with all who may seek our help for any reason.
- Maintenance of all our premises in a good condition, including the Memorial Garden and open churchyard, to facilitate and nurture our call to mission.

Achievements and Performance

Ordained Ministry

If everyone was hoping that 2021 would see at least a downscaling of coronavirus restrictions, those hopes were dashed even before the New Year began. Thankfully, unlike 2020, we were able to use the church to record services and sermons for online transmission, and so until the end of March the Ministry team, supported by readers and intercessors, recorded a service and a sermon each week.

It became clear well in advance that Lent and Holy Week services would largely be recorded, with an occasional live event on Zoom. We therefore distributed to as many of our regular worshippers as we were able a bag containing a small Lent book, a holding cross, some ash and a palm cross. The Ash Wednesday service was live on Zoom, and participants were able to make the sign of the cross in ash on their foreheads together, while Palm Sunday, although live and in person, was restricted in numbers. The palm cross and holding cross were particularly valued by those unable to come to church for whatever reason. As the year progressed, Sunday services at St Peter's were able to continue in person at 10.00 am. Later in the summer the Wednesday service resumed fortnightly, alongside a monthly Sunday service at St Francis'. In September the 8.00 am Holy Communion service returned, also monthly, although so far numbers have been significantly reduced from pre-Covid levels, in part owing to the average age and vulnerability of that congregation.

The Ministry team experienced a rapid learning curve over that time, becoming ever more used to both restrictions and technical requirements. Revd Ghislaine Shortland has taken on board a huge amount of learning as a result, adapting very well in a way curates have never previously been asked to, and expanding the range of her experience all the time. She has become a very well-liked and respected member of the team. Revd Joy Lievesley has equally stepped up to the challenges and, as always, her reflective, deeply thoughtful approach has struck spiritual chords with everyone. The Ministry team have continued to meet virtually, every month, with the admin team and churchwardens ('the greater staff'), to exchange information, update on progress and ensure the parish runs smoothly.

Lay Ministry

Our three certificated diocesan Leaders of Worship, Susan Chard, Sharon Pilling and Carol Clarke, played a continuing part in online worship at the beginning of the year, which was accessed and valued by many, both within the church community and much further afield. All are also certificated Occasional Preachers, as is Jennie Schofield, and have preached regularly throughout the year. Sharon convened the Prayer ministry team virtually for many months; it was a blessing to see prayer ministry resume after the enforced break. Myra Williams decided that her health and mobility left her no option but to retire as our Licensed Lay Minister, with effect from April. After 25 years of faithful ministry Bishop Jo was delighted to offer Myra the well-deserved status of LLM Emeritus. Jennie has continued her valuable ministry as a Lay Funeral Officiant for the parish.

Our Pastoral Assistants have also begun to pick up the threads of their ministry, resuming work with Baptism families, the bereaved and Home Communion, although Frimley Park Hospital and many of our care homes are still restrictive over access. Jean Bateman continues to send round a regular prayer request update sheet for emergencies and personal needs, a ministry which is still of great significance in the post-Covid era.

Worship and Prayer

Unlike 2020, lockdown hit the entire country during the first three months of 2021. It was a relief, however, that unlike the first lockdown we were able to access the church building in small numbers for work purposes. In St Peter's this was primarily for recording Holy Communion services, most sermons, and in some instances readings for intercessions. From our final service of 2020 on Christmas Day, until we gathered at 10.00 am on the second Sunday before Easter, we relied entirely on our recordings being uploaded to our YouTube channel, for which Becky bravely took on a large tranche of editing work each week.

Armed with their Lent bags, the congregation were able to share in the imposition of ashes on Ash Wednesday, albeit self-imposed with everyone else on screen. Only later did it become obvious how invaluable these services had become to so many people when they were otherwise unable to meet with friends or in some cases even leave their home. Unlike 2020 however, we were able to enjoy Palm Sunday, Maundy Thursday, and Easter Day in person as churches had started reopening. Social distancing continued to be the norm for some months thereafter, eased by our decision to facilitate this with chairs. Since then, all services have been live streamed, initially using a mobile phone mounted on a tripod. This worked well in the short term, but there were an increasing number of wi-fi dropouts and other technical problems for those operating it, as well as picture quality concerns and the undesirable use of personal phones. The decision to install dedicated equipment for live-streaming, including three fixed cameras, was implemented in October, and made an immediate difference in terms of quality and ease of operation. We're now seeing a noticeable increase in the number of devices being used each week to access worship at St Peter's.

St Francis' services restarted during the summer and have continued each third Sunday since then with good congregation numbers. This has enabled All-age Worship to be brought back on the same day at St Peter's. The Sunday Morning Splash group also resumed in the summer after a long period online. Messy Church, previously organised in conjunction with Heatherside Parish, has yet to start up again.

Mindful again of the necessary restrictions, the choir resumed rehearsals in August. Although still without a Music Director, we've been hugely grateful to Joanna Lavender, a local musician, who has been willing to lead all rehearsals and who plays the organ on each 4th Sunday with the choir singing. We're also so grateful to our committed musicians who have covered the remaining Sundays, singing, and playing and enabling the congregation to enjoy singing too - even through masks! We also thank Tessa Fullwood for continuing her bell-ringing ministry and starting to train up others, as well as brightening the atmosphere all around with the joyful sound of hymn tunes.

After such a restricted celebration of Christmas in 2020, it was a joy to schedule many of our usual services again. Mindful of Covid protocols, Becky and Clare prepared Christingle kits that were given out as people arrived for the Christingle service and which were 'constructed' during the service. Remaining bags were distributed to families and to those children unable to attend. A very successful Lessons and Carols by Candlelight took place, for which the choir had prepared three anthems. Ghislaine wrote and led another excellent Crib service, including a fully costumed drama. The Midnight and Christmas morning Holy Communion services didn't attract the numbers experienced in the past but were well received. On the other hand, the Christingle and Crib services were very well attended. Our first ever 'Carols in the Car Park', held on a very chilly evening just before Christmas, was also a huge success with well over 100 joining in, some simply because they were walking past. There were families picnicking on the ground by their car, and many more who went to the refreshment table to enjoy a warm glass of mulled wine and a mince pie.

Our congregation has remained very stable this past year, consistently of around 60 communicants on a 'normal' Sunday. Two slightly older young people had been prepared to receive Communion for the first time in March 2020, following another short course prepared and run so effectively by Enid Holmes. Both candidates were baptised in 2021 and one admitted to Communion; the second awaits a suitable opportunity.

Live streamed worship continues to grow, with an online attendance the equal of those taking part in live worship. Our much-enhanced technical equipment with its improved quality appears to be attracting an ever-wider range of viewers.

Youth Initiatives

Baptisms finally returned to the agenda at the end of May, which led to a very busy autumn of catch-up, with baptisms nearly every Sunday for a couple of months, an annual total of 16.

Toddler Fun resumed mid-year, each Tuesday and Friday, thriving as they were previously, while Bumps and Babies also had a strong regular Thursday attendance. There are inevitably many fluctuations in attendance but despite the long lockdowns both groups are thriving under Becky's skilful leadership, as is the Friday evening Youth Café with its two separate age-groups. The young people genuinely enjoyed their online activities but came back enthusiastically in person including a number who would otherwise have no contact with any church.

Occasional Offices

St Peter's saw just one wedding in 2021, thankfully with an unrestricted attendance.

We said sad farewells to several faithful worshippers and friends during 2021 including John McMullen, Janet Jupp and David Wall. These past two traumatic years have affected many in the congregation and wider community who have lost loved ones, and we extend our love and prayers to them in their bereavement. 38 funerals and interments were held in the church and churchyard, observing the necessary restrictions, and a further 8 were conducted solely at the graveside. The Ministry team officiated at 21 crematorium funerals. Additionally, there has been a very small number of funerals conducted by a minister from a different Christian tradition.

The All Souls' memorial service is always a special, if poignant, occasion for remembering loved ones who have died both recently and longer ago, with names read out at the request of families. Our Remembrance Sunday service was celebrated in person again, and as has become the tradition, the display of poppies at the entrance to St Peter's attracted attention from far beyond the parish boundaries. Many simply called into the church that week to visit and sit quietly. Thanks are due to Mark Russell and his team for all their work on this, also to Thora Ray and the Flower team for enhancing the space for those who came to pray and reflect.

Provision of Pastoral Care

Only in the second half of 2021 were our team of Pastoral Assistants and visitors able to resume active pastoral care. Thora Ray has maintained excellent contact with Baptism families, alongside Becky, while Jennie Schofield has continued to conduct funerals and interments.

Frimley Park Hospital's team of Chaplaincy visitors have been able to resume their activities. We were as grateful in 2021 as we were in 2020 for all NHS and frontline care workers, and their loved ones who support them, who worked in circumstances just as demanding and stressful as in 2020.

Salma Sams is working hard as our Frimley Fuel Allotments representative, which means we are still given a grant each year to enable us to offer substantial help to those in greatest need, frequently young families, and children.

Mission and Outreach Work

The PCC aims to donate a tenth of its unrestricted income to missions and charities, in accordance with biblical principle and the Church of England's expectation. Fundraising initiatives have continued during 2021, enabling us to support financially a range of Christian charities and causes, both local and international. Matthew Sleaf has chaired the Mission Group, which organises this, with great commitment and expertise. Through our online 'giving cycle' support and awareness have been raised for Step by Step, the Children's Society and our Church Mission Society mission partners in the Philippines, Eric and Sandra Read, as well as other locally based charities.

Open Church resumed in September and is now back to two mornings a week: a great help and blessing to those struggling with loneliness and mental health issues. We have also added a monthly Charity Coffee morning. The Telephone Tree is no longer needed, but many parishioners are grateful for ongoing care and support from church members in times of difficulty and stress. Thank you to Jean Bateman for organising Open Church and to Sophie Gaw for looking after our catering requirements and resources, as well as serving them frequently!

While access to schools is still patchy and limited, Open the Book has returned to Lakeside School in person, and I've conducted a few assemblies. I still record an assembly every fortnight for two schools and maintain a familiar online presence!

Administration and Communication

Clare Peel has been our Parish Administrator for 14 years, returning increasingly to working on site by the end of 2021. The workload required to run such a large parish has not diminished. Clare has created and distributed publicity materials for events and online projects and runs the parish Facebook page with Becky and a small team. Clare is the usual first point of contact for members of the wider community; she deals with endless enquiries about the churchyard and other admin concerns. Our webmaster, Kevin Hanlon, has seen his workload greatly increased as everything has been transferred online; he and Clare are part of the parish Comms team chaired by Mark Russell. We also acknowledge gratefully the invaluable voluntary help, not least from Sue Ferro, which backs Clare up.

Our Facilities Manager, Leola Card, was around on site much more towards the end of 2021. Hall hire has not quite reached its pre-Covid levels yet, but the car park is looking as busy as ever most days. Leola ensured the premises remained in excellent condition during lockdown and maintains regular contact with all our hirers. As well as covering a wide range of tasks, Leola also convenes the Eco Church team which has met regularly online, working alongside Sue Ferro. The team is encouraging the whole congregation to assist with working towards the A Rocha Gold award, so far only achieved by one parish in the Diocese!

The contribution made by Clare and Leola especially, though Kevin no less, has been invaluable, the more so in such testing circumstances: thinking on their feet and facilitating the return to normal parish ministry is beyond belief. We're grateful to all of them.

Natasha Fenwick has now resigned, but she and Dominic Woolmer were wonderfully flexible and accommodating in helping us adhere to the requirements for cleaning. Although the Fabric team has

been unable to meet, Mick Stevens has put in time as needed on our electrical installations, and Alan Gaw has continued to cover so many small jobs that we'd otherwise have to pay someone to do.

Sue Ferro continues as our voluntary Registrar, overseeing administration and record keeping for funerals and the churchyard, ensuring all paperwork is completed and processed correctly. Sue deals with requests for burials and memorials, together with the thankless task of ensuring that our churchyard complies with the Churchyard Regulations Measures. Admin for weddings has been limited, although Sue and others have had to take on board the completely new registration process introduced earlier in the year. This last year Sue has dealt with a surge in post-lockdown baptisms.

Sue has also acted as vergger and has voluntarily covered innumerable office and other practical functions to back up the admin team in ensuring the parish runs smoothly.

Sue handed over her role as Parish Safeguarding Officer in May to Clare Peel who is assisted by Becky Speyer.

The parish magazine has changed its name to the Frimley Buzz and is currently still available only on the parish website, though printed copies are made for distribution to those with no IT access. At the very end of the year, we were delighted to announce that our new editor would be Anna Mansbridge.

Ecumenical relationships

Relationships with other members of Churches@GU16 have continued positively, although largely between local ministers online.

Maintenance of Memorial Garden and Open Churchyard

Mark Russell has put in many hours as our Churchyard Administrator, looking after the care and maintenance of Surrey's largest churchyard.

The Community Payback team (Probation Service) has at long last returned to its regular work in the churchyard. The occasional monthly gardening mornings are in abeyance, though once since lockdown, in September, there has been a combined gardening and maintenance team morning.

Thanks go to Lottie Peel and Aimee Ford for ensuring that our bins are brought out and for putting in a regular cleaning stint each week to keep our churches clean and respectable.

Revd Canon Stuart Thomas

Rector

12 Feb 2022

Treasurer's Report 2021

Overview

For the second successive year the Parish finances were significantly impacted by the COVID-19 pandemic, and the in-year deficit was £23,702 (2020: surplus of £4,967). This was significantly greater than the £9,466 deficit budgeted, resulting in a substantial depletion of cash reserves.

Overall income in 2021 was similar to 2020, and substantially lower than 2019; while in 2020 much expenditure could be deferred with the closure of church buildings, many of these costs were incurred in 2021 with the re-opening of our facilities, resulting in a year-on-year increase in outgoings. Monthly expenditure exceeded income for most of the year, though the final four months showed income and expenditure more or less in balance (excluding year-end accrual impacts), largely due to the return of income from hall lettings. A successful Gift Day in October raised much-needed funds which were largely used to fund an upgrade to the church wi-fi and the installation of bespoke livestreaming equipment, enabling members of our community who could not participate in church services in person to join remotely.

Income

Income for the year was £196,631, a slight increase on 2020 (£194,199). Voluntary income was £104,879, a reduction on the previous year (£113,295). The positive impact of the two bequests received in 2021 was more than offset by lower Gift Day income (2020 Gift Day income was exceptional) and an overstatement in Tax Recovery in 2020 which was corrected in the 2021 accounts. Income from Church Activities was £56,225, a slight increase on the previous year (£44,696), a consequence of the resumption of hall lettings in the second half of 2021. Investment income was £29,402, similar to the previous year. All investment properties benefitted from full occupation and rent recovery throughout the year.

In comparison with the pre-pandemic situation, annual income was approximately £50,000 lower. While Planned Giving and investment property income in 2021 were similar to 2019, all other income streams including church collections, fundraising, and income from the church halls remained significantly below pre-pandemic levels.

Expenditure

Expenditure for the year was £220,333, a significant increase on 2020 (£189,232). Nevertheless, expenditure was still substantially lower than pre-pandemic levels (£262,076 in 2019).

Parish Share, our largest cost item which benefitted from a 10% reduction from the Diocese in 2020, returned to its full amount. With the easing of lockdown restrictions and the reopening of our churches and church halls, expenditure on maintenance and repairs which had been deferred from 2020 became necessary to ensure a safe environment for worship and community activities. In addition, the PCC chose to upgrade the wi-fi in the church and purchase equipment to allow live streaming of church services to members of the community who were unable to or did not feel safe in attending services in person.

Our staff salaries, which were frozen in 2020, were increased in 2021 in recognition of the valuable work carried out by these individuals. The overall salary cost was similar to 2020 following the resignation of the Music Director during 2021. This position had not been filled by year-end.

Charitable Giving

The Parish re-affirmed its aspiration to allocate 10% of Regular Giving to charitable mission purposes. Although the proceeds of collections on behalf of other charities were substantially greater than the previous year, the realities of the pandemic's effect on the Parish finances meant that there was very little contribution to charitable mission from Regular Giving. The clear intent is to meet this aspiration when Parish finances allow.

Reserves Policy

Our adopted reserves policy is to maintain a balance of unrestricted funds to cover two months' standard outgoings plus one month's Parish Share. This equates to approximately £41,000 based on 2021 expenditure. Our unrestricted cash balance reached this level in August 2021, though has since recovered slightly. In September 2021 the PCC approved a temporary amendment to our reserves policy, requiring an unrestricted reserve fund of £30,000. At year-end our unrestricted cash balance stood at £42,676. While ultimately in 2021 we were able to maintain unrestricted funds above the minimum required by the standard policy, it is likely that the additional flexibility allowed by the amended policy will be required in 2022.

Volunteers

The financial management of the parish is dependent both on the diligent work of our salaried staff, and the dedicated efforts of many volunteers who generously donate their time and effort to ensure the safe and compliant running, and future development, of our church community. Furthermore, I would like to add my personal thanks to all the parishioners who have generously donated to the church funds this year, and to the assistant treasurers who have kept the books in good order throughout the year.

David Harrison

Hon Treasurer

8 Mar 2022

Approved by the PCC on _____

and signed on their behalf by the Vice Chair, Mr Matthew Sleep

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PAROCHIAL CHURCH COUNCIL OF FRIMLEY

Diocese of Guildford

Parish of St Peter's and St Francis'
Frimley, Surrey

FINANCIAL STATEMENTS

of the

PAROCHIAL CHURCH COUNCIL

for the financial year ending
31 December 2021

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Financial Statements for the Year Ended 31 December 2021

**Independent Examiner's Report
to the members/trustees of the P.C.C. of Frimley, Surrey**

I report on the Financial Statements of the charity for the year ended 31 December 2021 which are set out on pages A3 to A13.

Respective responsibilities of the Trustees and the Independent Examiner

The Charity's Trustees are responsible for the preparation of the Financial Statements.

The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (The Act) and that an independent examination is needed.

It is my responsibility to:

- 1 examine the Financial Statements under section 145 of The Act
- 2 follow the procedures laid down in the general Directions given by the Charity Commissioners under section 145(5)(b) of The Act
- 3 state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the P.C.C. and a comparison of the Financial Statements with those records. It also includes considering any unusual items or disclosures in the Financial Statements and seeking explanations from you, as trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the Financial Statements present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare Financial Statements which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or.
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Financial Statements to be reached.

Mrs K Symons FCA
Symons Chartered Accountants
Willow Corner
7 Ackrells Mead
Little Sandhurst
Berkshire
GU47 8JJ


23.3.2022

STATEMENT OF FINANCIAL ACTIVITIES (SOFA)
For the year ended 31 December 2021

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
INCOME					
Voluntary Income	2(a)	104,819	60	104,879	113,295
Activities for Generating Funds	2(b)	1,280	0	1,280	1,786
Income from Church Activities	2(c)	51,897	4,327	56,225	44,696
Other Incoming Resources	2(d)	3,444	1,400	4,844	4,906
Income from Investments	2(e)	29,402	0	29,402	29,515
TOTAL INCOME		190,844	5,787	196,631	194,199
EXPENDITURE					
Church activities	3(a)	130,594	1,223	131,817	107,692
Raising funds	3(b)	475	0	475	62
Church Management and Administration	3(c)	77,770	1,400	79,170	76,288
Outward Giving	3(d)	152	3,603	3,755	803
Bank charges	3(e)	133		133	53
Cost of Investments	3(f)	4,982	0	4,982	4,334
TOTAL EXPENDITURE		214,107	6,226	220,333	189,232
NET INCOME/(EXPENDITURE)		(23,263)	(439)	(23,702)	4,967
Transfer to Fixed Assets		0	0	0	0
Transfer between Funds		(153)	153	0	0
GAINS AND LOSSES ON INVESTMENTS					
- realised		0	0	0	0
- unrealised	5(c)	80,000	0	80,000	0
NET MOVEMENT IN FUNDS		56,584	(286)	56,298	4,967
TOTAL FUNDS BROUGHT FORWARD 01 January 2021 (2020)		1,621,458	2,688	1,624,145	1,619,178
TOTAL FUNDS CARRIED FORWARD 31 DECEMBER 2021 (2020)		1,678,041	2,402	1,680,443	1,624,145

PAROCHIAL CHURCH COUNCIL OF FRIMLEY
BALANCE SHEET AS AT 31 DECEMBER 2021

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	Note	2021	2020
FIXED ASSETS			
Tangible fixed assets	5(b)	968,164	964,972
Investment assets	5(c)	<u>680,000</u>	<u>600,000</u>
		<u>1,648,164</u>	<u>1,564,972</u>
CURRENT ASSETS			
Debtors and accounts receivable	6	3,240	7,461
Cash at bank and in hand	7	<u>45,078</u>	<u>58,984</u>
		<u>48,318</u>	<u>66,445</u>
LIABILITIES: amounts falling due			
Within one year	8	<u>16,039</u>	<u>7,272</u>
NET CURRENT ASSETS		<u>32,279</u>	<u>59,173</u>
Total assets less current liabilities		1,680,443	1,624,145
TOTAL NET ASSETS	9	<u><u>1,680,443</u></u>	<u><u>1,624,145</u></u>
FUNDS			
Restricted	10	2,402	2,688
Designated	10	25,948	14,721
Unrestricted/General	10	1,652,093	1,606,736
		<u><u>1,680,443</u></u>	<u><u>1,624,145</u></u>

Approved by the Parochial Church Council
and signed on its behalf by
Mr. Matthew Sleaf (Vice-chair)

Mr Sleaf

Date:- 15th March 2022

ACCOUNTING POLICIES

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)effective 1 January 2019).

The financial statements have been prepared under the historical cost convention except for valuation of investment assets, which are shown at market value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £1.

Funds

General funds represent the funds of the P.C.C. that are not subject to any restrictions regarding their use and are available for application on the general purposes of the P.C.C.. Funds designated for a particular purpose by the P.C.C. are also unrestricted.

Restricted funds are those which must only be spent on restricted purposes and details of the funds held and restrictions are provided in note 9.

The accounts include all transactions, assets and liabilities for which the P.C.C. is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body and those that are informal gatherings of Church members.

Income

Recognition of Income

These are included in the Statement of Financial Activities (SOFA) when:

1. The PCC becomes legally entitled to the use of the resources;
2. and inflow of economic benefit is probable; and
3. the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are included in the SOFA when any preconditions preventing their use by the PCC have been met. For collections and planned giving this is when the funds are received.

Gift Aid Tax claims

Gift Aid and other tax claims are included in the SOFA at the same time as the cash donations to which they relate.

Fundraising costs

Funds raised from events and activities are reported gross in the SOFA.

Vounteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Rental income

Rental income from letting of church premises is recognised when the rental is due.

Investment income

This is included in the accounts when receivable

Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

ACCOUNTING POLICIES (Continued)

Expenditure and Liabilities

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

Pension costs

The PCC makes contributions, on behalf of its eligible employees, into the Church of England Pension Board fund known as Church Workers Pension Builder 2014. See note 12 for full details. The scheme is compliant with auto-enrolment requirements. Contributions are charged to the SOFA as the obligation to pay them becomes due.

Fixed Assets

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by s.10(2)(c) of the Charities Act 2011. Moveable church furnishings held by the Rector and churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected at any reasonable time. For inalienable property acquired prior to 2002 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2002 will be capitalised and depreciated in the accounts over their anticipated useful economic life on a straight line basis.

All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings acquired before January 2002, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Capital Equipment

Items purchased over the value of £1,000 are capitalised and written off on a straight line basis over their useful economic life:

Office, other equipment and fixtures 7 Years

Gifts in kind

Gifts in kind are valued at a reasonable estimate of their open market value on receipt and capitalised if over £500. If the useful economic life is expected to exceed 50 years the asset is not depreciated but reviewed annually for impairment.

Freehold Property

The PCC have not depreciated Freehold Property since, in their opinion, the properties are maintained to a high standard which will extend their useful economic life beyond 50 years. Any depreciation charge would be immaterial. An impairment review is carried out each year and any resultant loss identified included in expenditure for the year.

The Bungalow is not included as investment property as it is retained for church purposes when required. Merlin Court and Church House are categorised as an investment property as they are currently being held to generate funds.

Investments

Investment properties are included at trustees' best estimate of market value, based on advice from the letting agents.

2 INCOME

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
	£	£	£	£
2(a) Voluntary Income				
Planned Giving	61,305	0	61,305	61,578
Plate Collections	3,047	0	3,047	2,314
Annual Gift Day Donations	6,607	0	6,607	14,433
Gift Aid Donations	4,565	0	4,565	6,061
Sundry Donations	5,989	60	6,049	3,262
Bequests and Gifts in kind	10,500	0	10,500	1,000
Income Tax Recoverable	12,807	0	12,807	24,646
Total	104,819	60	104,879	113,295
2(b) Activities for Generating Funds				
Fetes & other fundraising events	1,280	0	1,280	1,786
Total	1,280	0	1,280	1,786
2(c) Income from Church Activities				
Parish Magazine	16	0	16	711
Parish Hall Lettings	19,048	0	19,048	13,577
St Francis' Hall Lettings	6,575	0	6,575	5,593
Fees PCC	8,211	0	8,211	6,879
Churchyard Fees and SHBC Grant	6,497	0	6,497	5,764
Rents: Bungalow	9,096	0	9,096	9,096
Charitable Donations	0	4,327	4,327	1,406
Choir	0	0	0	-1
Flowers	460	0	460	406
Wedding flowers	0	0	0	85
St Peters: Youth / Chatterbox	1,270	0	1,270	664
Refreshments	725	0	725	517
Total	51,897	4,327	56,225	44,696
2(d) Other Income				
Miscellaneous Income	1,190	0	1,190	306
Insurance claims	0	0	0	0
Memorial garden	0	0	0	0
Grants - CJRS / DBF	2,255	1,400	3,655	4,600
Total	3,444	1,400	4,844	4,906
2(e) Income from investments				
Rents: Merlin Court	11,398	0	11,398	11,398
Rents: Church House	18,000	0	18,000	18,065
Dividends & Interest	4	0	4	52
Total	29,402	0	29,402	29,515
TOTAL INCOME	190,844	5,787	196,631	194,199

3 EXPENDITURE	Unrestricted funds	Restricted funds	Total 2021	Total 2020
	£	£	£	£
3(a) Activities directly related to the work of the Church				
Ministry:				
- Parish Share	86,277	0	86,277	76,017
- Clergy Expenses	299	0	299	575
- Visiting Clergy Costs	0	0	0	32
Outreach and rector's discretionary fund	197	1,223	1,420	1,191
St Peter's Church - Running Expenses (excl. salaries)	7,801	0	7,801	7,285
St Peter's Church Maintenance	4,774	0	4,774	1,080
St Peter's Hall Running expenses	7,392	0	7,392	5,990
St Peter's Hall - caretaker/Cleaner	6,722	0	6,722	5,433
St Francis' Running Expenses (excluding salaries)	5,637	0	5,637	1,826
St Francis' Maintenance	2,680	0	2,680	1,943
Sunday School/Youth/chatterbox	2,322	0	2,322	1,268
Church Magazine	51	0	51	331
Church Flowers	841	0	841	417
Wedding flowers	0	0	0	85
Refreshments	284	0	284	294
Discussion Group (Frimley Forum)	0	0	0	0
Upkeep of Churchyard & Memorial Garden	2,553	0	2,553	2,138
Organists and Choir Expenses	1,038	0	1,038	966
Church Services	1,177	0	1,177	821
Professional Fees (Architect/Surveyor)	548	0	548	0
St Peter's Building Fund	0	0	0	0
Total	130,594	1,223	131,817	107,692
3(b) Cost of Fundraising				
Fund Raising St Peter's R & R, and other	475	0	475	62
Christian Aid	0	0	0	0
Total	475	0	475	62
3(c) Church management and administration				
Parish Office	6,054	0	6,054	4,527
Depreciation on Equipment	2,649	0	2,649	1,814
Repairs, renewals and maintenance of equipment	0	0	0	0
Insurance Premiums	7,373	0	7,373	7,272
Fees, Subscriptions, Courses, Recruitment	1,181	0	1,181	1,649
Independent Examination	1,800	0	1,800	1,680
Staff Salaries and Expenses	58,226	1,400	59,626	59,039
Costs of training (not clergy)	50	0	50	200
St Peter's Bungalow expenditure	436	0	436	108
Total	77,770	1,400	79,170	76,288
3(d) Outward giving				
Home missions & other Church Societies				
Other Home Missions/Charities	152	3,603	3,755	803
Total	152	3,603	3,755	803
3(e) Cost of banking and finance				
Bank charges	133	0	133	53
3(f) Cost of Investments				
Merlin Court	2,860	0	2,860	2,389
Church House	2,122	0	2,122	1,945
Total	4,982	0	4,982	4,334
TOTAL EXPENDITURE	214,107	6,226	220,333	189,232

4	(a)	2021	2020
	STAFF COSTS	£	£
	Wages and salaries	63,743	62,534
	Auto-enrolment pension contributions	2,192	2,156
	Social Security	0	0
	TOTAL (included in "Expenditure")	65,935	64,699

During the year the average number of employees was 8 (2020 - 8).

(b)
Payments to PCC Members

Two members of the PCC are also salaried staff. Payments were also made to the children of PCC members for work carried out, totalling £1,196.

ASSETS FOR USE BY THE PCC

5 **Property & Equipment**

5(a)	Freehold Land and Buildings at cost	2021	2020
		£	£
	Parish Hall at cost	764,423	764,423
	St Francis' Church & Hall	189,146	189,146
		953,569	953,569

5(b) **Tangible assets for use by the PCC**

	Office, other equipment and fixtures £	Freehold land and buildings £	Total £
Cost			
- at 1 January 2021	15,031	953,569	968,600
- additions during the year	5,841	0	0
- transfer to investments	0		
- disposals	0	0	0
- at 31 December 2021	<u>20,872</u>	<u>953,569</u>	<u>974,441</u>
Depreciation			
- at 1 January 2021	3,628	0	3,628
- charge for the year	2,648	0	2,648
- (disposals) during the year	0	0	0
- at 31 December 2021	<u>6,276</u>	<u>0</u>	<u>6,276</u>
Net Book Value			
- at 31 December 2021	<u>14,596</u>	<u>953,569</u>	<u>968,165</u>
- at 31 December 2020	<u>11,403</u>	<u>953,569</u>	<u>964,972</u>

Properties held for the use of the PCC are recorded at cost, and no consideration has been taken of their current market values.

Church House has now been moved to Investments as it is rented out to raise funds. The Bungalow is retained for church purposes when required.

5 ASSETS FOR USE BY THE PCC (cont from prev page)

			2021 £	2020 £
5(c) Investments				
Investment Property - Merlin Court			230,000	200,000
- Church House			450,000	400,000
Total Investments			680,000	600,000
Investments - Movements				
	Church House	Merlin Court	2021 £	2020 £
Market Value at 1 January 2021	400,000	200,000	600,000	600,000
Additions / Disposals/Transfers			0	0
Gain / Loss on Revaluation	50,000	30,000	80,000	0
Market Value at 31 December 2021	450,000	230,000	680,000	600,000

Church House and Merlin Court are treated as investments as they are currently let on annual rolling leases to raise funds. Their fair market value has been updated based on advice from a local lettings agent.

6 DEBTORS

	Unrestricted Funds £	Restricted Funds £	2021 £	2020 £
Income Tax Recoverable	1,201	0	1,201	4,128
Other Debtors	2,039	0	2,039	3,333
Total Debtors	3,240	0	3,240	7,461

7 CASH and BANK

	2021 £	2020 £
CBF Church of England Deposit	3,449	3,447
HSBC/Barclays No 1 Current Account	18,220	31,238
HSBC/Barclays No 2 Current Account	10	961
Barclays Building Fund Account	189	129
HSBC/Barclays savings account	22,968	22,966
Petty Cash: Facilities Manager	114	114
Petty Cash: St Peter's Church	129	129
Total Cash and Deposits	45,078	58,984

8 LIABILITIES: Amounts falling due within one year

	Unrestricted Funds £	Restricted Funds £	2021 £	2020 £
Other creditors+agencies	15,125	914	16,039	7,272
Total	15,125	914	16,039	7,272

9 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 Total Funds £
Fixed Assets: Property & Equipment 5(a)	968,165		968,165	964,972
Fixed Assets: Investments	680,000		680,000	600,000
Current Assets 6 + 7	45,003	3,315	48,318	66,445
Liabilities within one year (gains, losses, agcy collectns)	-15,125	-914	-16,039	-7,272
Total Assets	1,678,041	2,402	1,680,443	1,624,145

10 FUNDS

The Parish building fund is for non-recurring items of repair. The Rector's fund supports those in need in the Parish.

The Youth Worker fund comprises the funds received from the Diocese to contribute towards funding the Youth Worker. No further funds are anticipated in this regard.

Other Charities relates to funds raised by the sale of facemasks made by volunteers and to be donated to charities connected to Covid-19, and to special collections paid over to a number of charities as shown in note 13.

The Ministry and Mission designated fund has been set up to put aside funds for the appointment of a youth worker and to contribute towards the charities which the Parish supports. 10% of the rental income from Merlin court is allocated to this fund.

Bequests have been designated to ensure they are not spent on general running costs.

10(a)

Restricted Fund Movements	Balance B/f £	Income £	Expenditure £	Transfers £	Balance C/f £
Parish Building Fund (restricted)	289	60			349
Rector's Fund for those in need	1,673	1,450	1,223	153	2,053
Youth worker fund (Grants)	0	1,400	1,400		0
Other charities	726	2,877	3,603		0
TOTALS	2,688	5,787	6,226	153	2,402

Notes: The transfer was to move monies received in 2020 from the general fund to the restricted fund.

10(b)

Designated Fund Balances	2021 £	2020 £
Parish Building Fund (designated)	375	375
Bequest	13,195	2,695
Ministry and Mission	12,378	11,407
Flower Fund	0	47
Rector's Discretionary Fund	0	197
TOTALS	25,948	14,721

10(c)

	2021 £	2020 £
Unrestricted / General fund balance	1,652,093	1,606,736
TOTAL ALL PCC FUNDS	1,680,443	1,624,145

11 RELATED PARTIES

The Bungalow is rented out to a PCC member, Mrs S Ferro.

£9,096 was paid in the year, constituting full market rent.

The aggregate donations, without conditions, from related parties (PCC members and their close families) amounted to: £34,122

£883 was paid to Symons Chartered Accountants, for payroll services. Mrs K. Symons is the Independent Examiner.

12 OPERATING LEASES

Total future minimum lease payments under non-cancellable operating leases are as follows: -

	2021 £	2020 £
Later than one year and not later than five years	0	1345

The lease on the photocopier/printer expires in 2022.

13 CHARITABLE GRANTS	PCC funds £	Collections £	2021 Total £	2020 £
Big Brew		140	140	200
Camberley Youth for Christ	39		39	
Mission Partners	106		106	
Church Mission		77	77	0
Macmillan Cancer Support		339	339	0
Fairtrade			0	183
Farm Africa		466	466	
Mustard Seed Autism Trust		247	247	0
Christian Aid		299	299	0
Bishop of Guildford		266	266	0
Frimley Health		849	849	0
Children's Society		660	660	150
Step by Step			0	270
Undistributed proceeds	7	260	267	
	152	3603	3755	803

14 CONTINGENT ASSET

In 1964 a piece of land behind St Francis was gifted to the PCC.

Due to the restrictive covenant in place at the time, it was not included on the Balance Sheet. Recent research has indicated these covenants may have been lifted.

Once the current position is known the PCC will consider what can be done with the land, at which point a valuation should be possible.

14 Church Workers Pension Fund (CWPF)

The Parish of Frimley PCC participates in the Pension Builder Scheme section of CWPF for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

CWPF has two sections:

1. the Defined Benefits Scheme
2. the Pension Builder Scheme, which has two subsections;
 - a. a deferred annuity section known as Pension Builder Classic, and,
 - b. a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

Both sections of the Pension Builder Scheme are classed as defined benefit schemes.

Pension Builder Classic provides a pension, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Discretionary increases may also be added, depending on investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum which members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. Discretionary bonuses may be added before retirement, depending on investment returns and other factors. The account, plus any bonuses declared is payable, unreduced, from age 65.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are contributions payable (2021: £2,192; 2020: £2,156)

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent valuation was carried out as at 31 December 2019. The next valuation is due as at 31 December 2022.

For the Pension Builder Classic section, the valuation revealed a deficit of £4.8m on the ongoing assumptions used. At the most recent annual review, the Board chose to grant a discretionary bonus of 3% following improvements in the funding position over 2021. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the valuation revealed a surplus of £5.5m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, The Parish of Frimley PCC could become responsible for paying a share of that employer's pension liabilities.

Accounts

Treasurer's Report

Review of the Year 2020

The COVID-19 pandemic impacted the annual financial management of Frimley Parish throughout most of 2020. We ended the year in a good position, despite severe revenue pressure during the year, due partly to significant cost management and partly to generous giving by parishioners. Our revenues that depend upon church attendance and Hall incomes have been heavily impacted from ongoing lockdowns, resulting in a monthly deficit through most of the year. Careful cost management, Parish Share grant, and successful fundraising on our Gift Day in December have helped limit the impact on our cash reserves. Having ended 2020 with a healthy cash balance, despite the negative market and environmental influences, demonstrates good financial management within the Parish.

Reference is made primarily to figures in the A3 SOFA sheet of the annual accounts.

Income

During 2020, overall income was £194,199 (a 22.5% reduction compared with 2019), demonstrating the impact of the COVID-19 pandemic in 2020. Voluntary income was £113,295, reduced slightly from the previous year (£117,285). Our property income was £29,515 (£26,171 in previous year), with the Parish enjoying full tenant occupation and rent settlement throughout the year. However, those incomes reliant upon church attendance, namely collections, were £8,376 (45% of the previous year's). Income derived from Halls use was £19,170 (37% of the £52,446 in 2019), due to the impact of lockdowns.

Successful fundraising through our Gift Day in December raised a record £16,073 subject to Gift Aid tax rebate, providing much-needed income to support our cash reserves (see Reserves Policy, below.)

Expenditure

Overall expenditure was £189,232 (72% vs 2019) reflecting the cost management efforts implemented during the year. Parish Share, our largest cost item, was £76,017 (90% compared with 2019), reflecting grants and financial support received from the Diocese in the latter part of the year. Our staff salaries and expenses of £59,039 (£54,265 in 2019) reflect our deliberate choice to retain most of our staff. The cost of our Youth programme increased due to a reduction in grant support from the Diocese. However, we remain delighted with the benefits accruing from this investment. We benefited from modest government support of £4,600 associated with furloughing our cleaners during lockdowns. (NB The Parish chose to supplement 20% of our cleaners' incomes to minimise financial hardship through the year.)

All operational cost centres have reduced their costs, compared to 2019, demonstrating concerted efforts to contain the Parish's operating costs through a difficult period. We have resisted any equipment spending through the pandemic, unless strictly necessary.

St Peter's bore the brunt of the costs through this year, with St Francis' being closed for much of the year. The pandemic has increased our use of cleaners and cleaning materials, offset by savings made at St Francis'. Our new Churchyard management team have significantly reduced Churchyard costs.

through use of external partners (Probation Service, volunteers) and restricted operations. Churchyard expenses totalled £2,138, a 48% reduction from 2019.

Property management costs have stabilised after moving our property management to Michael Usher Sales & Lettings who ensure regular inspections and reviews. (NB there was no default on rents during 2020, despite the adverse market environment.)

Charitable Giving

The Diocesan policy for Charitable Giving recommends allocating 10% of Regular Giving for charitable mission purposes. Post pandemic, it is our intent to return to donating in line with the Diocesan policy. During 2020, the financial focus was to reduce expenditure to minimum and maintain a positive cash balance. Therefore, outward giving was reduced substantially during 2020.

Reserves Policy

Our adopted policy is to maintain a balance of unrestricted funds to cover two months' standard outgoings (excluding costs associated with the hired Halls) plus one month's Parish Share (totalling approximately £35,800, based on 2020 expenditures and 2019 Parish Share). Our unrestricted cash balance reduced significantly by mid-year but has since been replenished through the Gift Aid fundraising efforts in December. At the end of 2020, the Parish had current unrestricted assets of £56,485 (comprising £59,173, less £2,688 restricted funds).

Volunteers

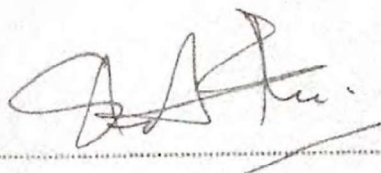
We would like to thank all our volunteers who work so hard to make our church the lively, productive, and vibrant community that it is. Through this very difficult year, you have been unstinting in your time and efforts to ensure the viability of our parish going forward. Also, I would like to thank all Parishioners who donated to the church funds, for their generosity.

Mark Harris

Hon Treasurer

Approved by the PCC on 12.3.2021

and signed on their behalf by the Revd Canon Stuart Thomas



CHARITY REGISTRATION No. 1134309

PAROCHIAL CHURCH COUNCIL OF FRIMLEY

Diocese of Guildford

Parish of St Peter's and St Francis'
Frimley, Surrey

FINANCIAL STATEMENTS

of the

PAROCHIAL CHURCH COUNCIL

for the financial year ending
31 December 2020

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PAROCHIAL CHURCH COUNCIL OF FRIMLEY

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Financial Statements for the Year Ended 31 December 2020

**Independent Examiner's Report
to the members/trustees of the P.C.C. of Frimley, Surrey**

I report on the Financial Statements of the charity for the year ended 31 December 2020 which are set out on pages A3 to A32

Respective responsibilities of the Trustees and the Independent Examiner

The Charity's Trustees are responsible for the preparation of the Financial Statements.

The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (The Act) and that an independent examination is needed.

It is my responsibility to:

- 1 examine the Financial Statements under section 145 of The Act
- 2 follow the procedures laid down in the general Directions given by the Charity Commissioners under section 145(5)(b) of The Act
- 3 state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the P.C.C. and a comparison of the Financial Statements with those records. It also includes considering any unusual items or disclosures in the Financial Statements and seeking explanations from you, as trustees, concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the Financial Statements present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare Financial Statements which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or,
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Financial Statements to be reached.

Mrs K Symons FCA
Symons Chartered Accountants
Willow Corner
7 Ackrells Mead
Little Sandhurst
Berkshire
GU47 8JJ

K. Symons
12.3.2021

PAROCHIAL CHURCH COUNCIL OF FRIMLEY

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STATEMENT OF FINANCIAL ACTIVITIES (SOFA)
For the year ended 31 December 2020

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
INCOME					
Voluntary Income	2(a)	113,235	60	113,295	117,285
Activities for Generating Funds	2(b)	1,060	726	1,786	3,292
Income from Church Activities	2(c)	44,246	450	44,696	94,723
Other Incoming Resources	2(d)	4,906	0	4,906	9,176
Income from Investments	2(e)	29,515	0	29,515	26,171
TOTAL INCOME		192,962	1,236	194,199	250,647
EXPENDITURE					
Church activities	3(a)	106,902	791	107,692	157,192
Raising funds	3(b)	62	0	62	816
Church Management and Administration	3(c)	72,694	3,594	76,288	90,581
Outward Giving	3(d)	803	0	803	3,803
Bank charges	3(e)	53	0	53	167
Cost of Investments	3(f)	4,334	0	4,334	9,517
TOTAL EXPENDITURE		184,847	4,385	189,232	262,076
NET INCOME/(EXPENDITURE)		8,116	(3,149)	4,967	(11,430)
Transfer to Fixed Assets		0	0	0	15,031
Transfer between Funds		0	0	0	0
GAINS AND LOSSES ON INVESTMENTS					
realised		0	0	0	0
unrealised	5(c)	0	0	0	46,017
NET MOVEMENT IN FUNDS		8,116	(3,149)	4,967	49,618
TOTAL FUNDS BROUGHT FORWARD AT 01 January 2020 (2019)		1,613,342	5,836	1,619,178	1,569,559
TOTAL FUNDS CARRIED FORWARD AT 31 DECEMBER 2020 (2019)		1,621,458	2,688	1,624,145	1,619,178

PAROCHIAL CHURCH COUNCIL OF FRIMLEY
BALANCE SHEET AS AT 31 DECEMBER 2020

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	Note	2020	2019
FIXED ASSETS			
Tangible fixed assets	5(b)	964,972	966,766
Investment assets	5(c)	600,000	600,000
		1,564,972	1,566,766
CURRENT ASSETS			
Debtors and accounts receivable	6	7,461	9,488
Cash at bank and in hand	7	58,984	47,978
		66,445	57,466
LIABILITIES: amounts falling due Within one year	8	7,272	5,074
NET CURRENT ASSETS		59,173	52,392
Total assets less current liabilities		1,624,145	1,619,178
TOTAL NET ASSETS	9	1,624,145	1,619,178
FUNDS			
Restricted	10	2,688	5,835
Designated	10	14,721	14,054
Unrestricted/General	10	1,606,736	1,599,289
		1,624,145	1,619,178

Approved by the Parochial Church Council
and signed on its behalf by
Canon Stuart Thomas (PCC Chairman)



Date:- 12 March 2021

ACCOUNTING POLICIES

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)effective 1 January 2019).

The financial statements have been prepared under the historical cost convention except for valuation of investment assets, which are shown at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £1.

Funds

General funds represent the funds of the P.C.C. that are not subject to any restrictions regarding their use and are available for application on the general purposes of the P.C.C.. Funds designated for a particular purpose by the P.C.C. are also unrestricted.

Restricted funds are those which must only be spent on restricted purposes and details of the funds held and restrictions are provided in note 9.

The accounts include all transactions, assets and liabilities for which the P.C.C. is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body and those that are informal gatherings of Church members.

Income

Recognition of Income

These are included in the Statement of Financial Activities (SOFA) when:

1. The PCC becomes legally entitled to the use of the resources;
2. and inflow of economic benefit is probable; and
3. the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are included in the SOFA when any pre-conditions preventing their use by the PCC have been met. For collections and planned giving this is when the funds are received.

Gift Aid Tax claims

Gift Aid and other tax claims are included in the SOFA at the same time as the cash donations to which they relate.

Fundraising costs

Funds raised from events and activities are reported gross in the SOFA.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report

Rental income

Rental income from letting of church premises is recognised when the rental is due.

Investment income

This is included in the accounts when receivable

Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

ACCOUNTING POLICIES (Continued)

Expenditure and Liabilities

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

Pension costs

The PCC makes contributions, on behalf of its eligible employees, into the Church of England Pension Board fund known as Church Workers Pension Builder 2014. See note 12 for full details. The scheme is compliant with auto-enrolment requirements. Contributions are charged to the SOFA as the obligation to pay them becomes due.

Fixed Assets

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by s.10(2)(c) of the Charities Act 2011. Moveable church furnishings held by the Rector and churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected at any reasonable time. For inalienable property acquired prior to 2002 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2002 will be capitalised and depreciated in the accounts over their anticipated useful economic life on a straight line basis.

All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings acquired before January 2002, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Capital Equipment

Items purchased over the value of £1,000 are capitalised and written off on a straight line basis over their useful economic life:

Projector and AV Equipment -	7 Years
------------------------------	---------

Gifts in kind

Gifts in kind are valued at a reasonable estimate of their open market value on receipt and capitalised if over £500. If the useful economic life is expected to exceed 50 years the asset is not depreciated but reviewed annually for impairment.

Freehold Property

The PCC have not depreciated Freehold Property since, in their opinion, the properties are maintained to a high standard which will extend their useful economic life beyond 50 years. Any depreciation charge would be immaterial. An impairment review is carried out each year and any resultant loss identified included in expenditure for the year.

The Bungalow is not included as investment property as it is retained for church purposes when required. Merlin Court and Church House are categorised as an investment property as they are currently being held to generate funds.

Investments

Investment properties are included at trustees' best estimate of market value, based on advice from the letting agents.

PAROCHIAL CHURCH COUNCIL OF FRIMLEY
NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2020

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2 INCOME

	Unrestricted Funds	Restricted Funds	Total 2020	Total 2019
	£	£	£	£
2(a) Voluntary Income				
Planned Giving	61,578	0	61,578	62,431
Plate Collections	2,314	0	2,314	8,591
Annual Gift Day Donations	14,433	0	14,433	5,447
Gift Aid Donations	6,061	0	6,061	9,924
Sundry Donations	3,202	60	3,262	4,886
Bequests and Gifts in kind	1,000	0	1,000	2,330
Income Tax Recoverable	24,646	0	24,646	23,676
Total	113,235	60	113,295	117,285
2(b) Activities for Generating Funds				
Fetes & other fundraising events	1,060	726	1,786	3,292
Total	1,060	726	1,786	3,292
2(c) Income from Church Activities				
Parish Magazine	711	0	711	2,553
Parish Hall Lettings	13,577	0	13,577	35,780
St Francis' Hall Lettings	5,593	0	5,593	16,666
Fees PCC	6,879	0	6,879	11,810
Churchyard Fees and SHBC Grant	5,764	0	5,764	9,911
Rents: Bungalow	9,096	0	9,096	9,096
Charitable Donations	956	450	1,406	4,028
Choir	(1)	0	(1)	32
Flowers	406	0	406	527
Wedding flowers	85	0	85	910
St Peters: Youth / Chatterbox	664	0	664	787
Refreshments	517	0	517	2,623
Total	44,246	450	44,696	94,723
2(d) Other Income				
Miscellaneous Income	306	0	306	5,196
Grants - Covid Job Retention scheme	4,600	0	4,600	3,980
Total	4,906	0	4,906	9,176
2(e) Income from Investments				
Rents: Merlin Court	11,398	0	11,398	11,357
Rents: Church House	18,065	0	18,065	14,717
Dividends & Interest	52	0	52	96
Total	29,515	0	29,515	26,171
TOTAL INCOME	192,962	1,236	194,199	250,647

PAROCHIAL CHURCH COUNCIL OF FRIMLEY
NOTES TO THE FINANCIAL STATEMENTS (Continued)
for the year ended 31 December 2020

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	Unrestricted funds	Restricted funds	Total 2020	Total 2019
	£	£	£	£
3 EXPENDITURE				
3(a) Activities directly related to the work of the Church				
Ministry:				
- Parish Share	76,017	0	76,017	84,173
- Clergy Expenses	575	0	575	2,928
- Visiting Clergy Costs	32	0	32	271
Outreach and rector's discretionary fund	400	791	1,191	639
St Peter's Church - Running Expenses (excl. salaries)	7,285	0	7,285	7,010
St Peter's Church Maintenance	1,080	0	1,080	24,814
St Peter's Hall Running expenses	5,990	0	5,990	9,096
St Peter's Hall - caretaker/Cleaner	5,433	0	5,433	5,292
St Francis' Running Expenses (excluding salaries)	1,826	0	1,826	5,424
St Francis' Maintenance	1,943	0	1,943	3,727
Sunday School/Youth/chatterbox	1,268	0	1,268	1,737
Church Magazine	331	0	331	1,559
Church Flowers	417	0	417	1,480
Wedding flowers	85	0	85	647
Refreshments	294	0	294	1,631
Upkeep of Churchyard & Memorial Garden	2,138	0	2,138	4,141
Organists and Choir Expenses	966	0	966	1,166
Church Services	821	0	821	1,293
Professional Fees (Architect/Surveyor)	0	0	0	166
Total	106,902	791	107,692	157,192
3(b) Cost of Fundraising				
Fund Raising St Peter's R & R, and other	62	0	62	816
Total	62	0	62	816
3(c) Church management and administration				
Parish Office	4,527	0	4,527	6,188
Depreciation on Equipment	1,814	0	1,814	1,814
Repairs, renewals and maintenance of equipment	0	0	0	15,457
Insurance Premiums	7,272	0	7,272	7,059
Fees, Subscriptions, Courses, Recruitment	1,649	0	1,649	3,025
Independent Examination	1,680	0	1,680	1,680
Staff Salaries and Expenses	55,445	3,594	59,039	54,265
Costs of training (not clergy)	200	0	200	378
St Peter's Bungalow expenditure	108	0	108	714
Total	72,694	3,594	76,288	90,581
3(d) Outward giving				
Home missions & other Church Societies	803	0	803	3,803
Other Home Missions/Charities	0	0	0	0
Total	803	0	803	3,803
3(e) Cost of banking and finance				
Bank charges	53	0	53	167
3(f) Cost of Investments				
Merlin Court	2,389	0	2,389	4,460
Church House	1,945	0	1,945	5,057
Total	4,334	0	4,334	9,517
TOTAL EXPENDITURE	184,847	4,385	189,232	262,076

PAROCHIAL CHURCH COUNCIL OF FRIMLEY
NOTES TO THE FINANCIAL STATEMENTS (Continued)
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4	(a)	2020	2019
	STAFF COSTS	£	£
	Wages and salaries	62,543	57,245
	Auto-enrolment pension contributions	2,156	1,968
	Social Security	0	0
	TOTAL (Included in "Expenditure")	64,699	59,213

During the year the average number of employees was 8 (2019 - 8).

(b)

Payments to PCC Members

No payments were paid to any other PCC member, persons closely connected to them or related parties.

ASSETS FOR USE BY THE PCC

5 Property & Equipment

5(a)	Freehold Land and Buildings at cost	2020	2019
		£	£
	Parish Hall at cost	764,423	764,423
	St Francis' Church & Hall	189,146	189,146
	Church House, 4 Warren Rise, Frimley	0	0
		953,569	953,569

5(b) Tangible assets for use by the PCC

	Office, other equipment and fixtures £	Freehold land and buildings £	Total £
Cost			
- at 1 January 2020	15,031	953,569	968,600
- additions during the year	0	0	0
- transfer to investments	0	0	0
- disposals	0	0	0
- at 31 December 2020	15,031	953,569	968,600
Depreciation			
- at 1 January 2020	1,814	0	1,814
- charge for the year	1,814	0	1,814
- (disposals) during the year	0	0	0
- at 31 December 2020	3,628	0	3,628
Net Book Value			
- at 31 December 2020	11,403	953,569	964,972
- at 31 December 2019	13,217	953,569	966,786

Properties held for the use of the PCC are recorded at cost, and no consideration has been taken of their current market values.

Church House has now been moved to Investments as it is rented out to raise funds. The Bungalow is retained for church purposes when required.

PAROCHIAL CHURCH COUNCIL OF FRIMLEY
NOTES TO THE FINANCIAL STATEMENTS (Continued)
for the year ended 31 December 2020

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5 ASSETS FOR USE BY THE PCC (cont from prev page)

			2020 £	2019 £
5(c) Investments				
Investment Property - Merlin court			200,000	200,000
- Church House			400,000	400,000
Total Investments			600,000	600,000
Investments - Movements				
	Church House	Merlin Court	2020 £	2020 £
Market Value at 1 January 2020	400,000	200,000	600,000	208,000
Additions / Disposals/Transfers			0	345,983
Gain / Loss on Revaluation			0	46,017
Market Value at 31 December 2020	400,000	200,000	600,000	600,000

Church House and Merlin court are treated as investment as they are currently let on annual rolling leases to raise funds. The market valuation in 2020 was based on advice from a local letting agent.

6 DEBTORS

	Unrestricted Funds £	Restricted Funds £	2020 £	2019 £
Income Tax Recoverable	4,128	0	4,128	4,014
Other Debtors	3,333	0	3,333	5,474
Total Debtors	7,461	0	7,461	9,488

7 CASH and BANK

	2020 £	2019 £
CBF Church of England Deposit	3,447	3,420
HSBC/Barclays No 1 Current Account	31,238	20,490
HSBC/Barclays No 2 Current Account	961	882
Barclays Building Fund Account	129	69
HSBC/Barclays savings account	22,966	22,941
Petty Cash: Facilities Manager	114	114
Petty Cash: St Peter's Church	129	62
Total Cash and Deposits	58,984	47,976

8 LIABILITIES: Amounts falling due within one year

	Unrestricted Funds £	Restricted Funds £	2020 £	2019 £
Other creditors+agencies	7,272		7,272	5,074
Total	7,272	0	7,272	5,074

9 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	2020 Total Funds £	2019 Total Funds £
Fixed Assets: Property & Equipment 5(a)	964,972		964,972	966,786
Fixed Assets: Investments	600,000		600,000	600,000
Current Assets 6 + 7	63,757	2,688	66,445	57,466
Liabilities within one year (gains, losses, agcs)	-7,272	0	-7,272	-5,074
Total Assets	1,621,457	2,688	1,624,145	1,619,178

10 FUNDS

The Parish building fund is for non-recurring items of repair. The Rector's fund supports those in need in the Parish. The Youth Worker fund comprises the funds received from the Diocese to contribute towards funding the Youth Worker. Other Charities relates to funds raised by the sale of facemasks made by volunteers and to be donated to charities connected to Covid-19.

The Ministry and Mission designated fund has been set up to put aside funds for the appointment of a youth worker and to contribute towards the charities which the Parish supports. 10% of the rental income from Merlin court is allocated to this fund.

The bequest has been designated to ensure that it is not spent on general running costs.

10(a)

Restricted Fund Movements	Balance B/f £	Income £	Expenditure £	Transfers £	Balance C/f £
Parish Building Fund (restricted)	228	60			288
Rector's Fund for those in need	2,014	450	791		1,674
Youth worker fund (Grants)	3,594		3,594		0
Other charities		726			726
TOTALS	5,835	1,236	4,385	0	2,688

The transfer related to funds from the General Fund to cover the shortfall on the upgrade of the AV system.

10(b)

Designated Fund Balances	2020 £	2019 £
Parish Building Fund (designated)	375	375
Bequest	2,695	2,695
Ministry and Mission	11,407	10,387
Flower Fund	47	0
Rector's Discretionary Fund	197	597
TOTALS	14,721	14,054

10(c)

	2020 £	2019 £
Unrestricted / General fund balance	1,606,736	1,599,289
TOTAL ALL PCC FUNDS	1,624,145	1,619,178

PAROCHIAL CHURCH COUNCIL OF FRIMLEY
NOTES TO THE FINANCIAL STATEMENTS (Continued)
for the year ended 31 December 2020

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11 RELATED PARTIES

The Bungalow is rented out to a PCC member, Mrs S Ferro.
£9,096 was paid in the year, constituting full market rent.

The aggregate donations, without conditions, from related parties (PCC members and their close families) amounted to: £27,093

£994 was paid to Symons, Chartered Accountants, for payroll services. Mrs K. Symons is the Independent Examiner.

12 OPERATING LEASES

Total future minimum lease payments under non-cancellable operating leases are as follows: -

	2020 £	2019 £
Later than one year and not later than five years	<u>1345</u>	<u>3228</u>

This relates to the photocopier/printer.

13 CHARITABLE GRANTS

	PCC funds £	Collections £	2020 Total £	2019 Total £
Big Brew		200	200	0
Church Mission			0	290
Sebastian's Action Trust			0	290
Fairtrade		183	183	72
Mission Aviation			0	809
Christian Aid			0	821
Bishop of Guildford			0	561
Children of the Dump			0	590
Children's Society		150	150	370
Step by Step		270	270	0
	<u>0</u>	<u>803</u>	<u>803</u>	<u>3803</u>

14 CONTINGENT ASSET

In 1964 a piece of land behind St Francis was gifted to the PCC. Due to the restrictive covenant in place at the time, it was not included on the Balance Sheet. Recent research has indicated these covenants may have been lifted. Once the current position is known the PCC will consider what can be done with the land, at which point a valuation should be possible.

14 Church Workers Pension Fund (CWPF)

The Parish of Frimley PCC participates in the Pension Builder Scheme section of CWPF for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

The Church Workers Pension Fund has a section known as the Defined Benefits Scheme, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

The Pension Builder Scheme of the Church Workers Pension Fund is made up of two sections, Pension Builder Classic and Pension Builder 2014, both of which are classed as defined benefit schemes.

Pension Builder Classic provides a pension for members for payment from retirement, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Bonuses may also be declared, depending on investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are contributions payable (2020: £2,156, 2019: £1,968)

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent was carried out as at 31 December 2016. A valuation as at 31 December 2019 was under way as at 31 December 2020.

For the Pension Builder Classic section, the valuation revealed a deficit of £14.2m on the ongoing assumptions used. At the most recent annual review, the Board chose not to grant a discretionary bonus, which will have acted to improve the funding position. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the valuation revealed a surplus of £1.8m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, The Parish of Frimley PCC could become responsible for paying a share of that employer's pension liabilities.