

# Minutes of the Noah's Ark Preschool Committee Annual General Meeting Wednesday 3<sup>rd</sup> December 2025 9.30 am via Zoom

## Present:

Wendy Land (Nominated Person)	Marilyn Bidmead (Chair)	Helen Webb (Treasurer)
Natalie Rodriguez	Carla Wetherell	Amy Cottrell
Michael Amos	Hayley Amos	Sophie Seatherton
Becky Braddon	Tara Palfrey	Joy Habib Beshay
<b>Apologies:</b> Sonia Davey	Amy Roberts	

**Minutes of the Last AGM** - Everyone was asked to read the minutes of the last meeting. These were accepted – proposed by **Marilyn** seconded by **Natalie**

**Treasurers Report** – A breakdown of the accounts was circulated prior to the meeting. These have been checked by Helen (treasurer) before being submitted the independent examiner. Bray Accountants were not able to complete the check of our accounts within our time frame It was agreed that Stuart Clode Accountancy, who acted as our independent examiner this year are appointed to audit our accounts for the year ending 31 August 2025 Proposed by Marilyn Bidmead, seconded by Helen Webb.

## Church report -

- Marilyn confirmed that she is no longer a Deacon of the church but remains a member and will be our liaison between us and the church.
- The members are continuing to raise funds and awareness of the church through festivals and community events.
- Marilyn is now a Town Councillor.

**Manager's report** - A brief summary of the year was given by Wendy. –

- Had a challenging year supporting children of Cullompton.
- Thanks to the staff for all their support through was a very busy and difficult year
- So pleased with the renovations the church have made to the school room and delighted that we have been able to contribute our bit by replacing the flooring in the school room. Thank you to Robert Norrish carpets for doing such a splendid job on the floor.
- Thanks to the committee members for their support during the year.

## Appointment of Officers & Committee

The following asked to be appointed to the committee: Marilyn Bidmead (Chair), Helen Webb (Treasurer), Wendy Land (nominated person) Alex Partridge, Carla Wetherell.

Proposed by Hayley Amos – Seconded Tara Palfrey

**Review of Policies** – All policies have been reviewed and amended in line with the revisions to the EYFS. The Devon Early years safeguarding policy has been adopted with modifications to suit our setting. New policy and procedure for non attendance had been added. Food and nutrition policy as been updated as well as the emergency lockdown policy and procedure, and whistleblowing policy. All telephone numbers have been checked to ensure they are current and relevant,

Policies will be available to all parents via google drive in the near future. Proposed by Natalie Rodriguez, seconded by Marilyn Bidmead

**Setting and Agreeing of fees from April 2026** – It was agreed that fees should rise in line with government funding for 3 and 4 year olds. Non funded 2 year old hourly rate will be £1 per hour above the 3 & 4 year old rate from April 2026 This will be discussed at a committee meeting once the hourly rate from Devon County Council is known, early in the new year. Proposed by Marilyn Bidmead, seconded by Carla Wetherell.

**Constitution** – The existing constitution was re-adopted without amendment, proposed by Natalie Rodriguez with Helen Webb seconding the proposal.

Signed as a true record of the meeting ..... *WPAUD* ..... Date *8/12/25*

Name *WENDY LAND* ..... Position *NOMINATED PERSON*



Section A

Independent Examiner's Report

Report to the trustees

Noah's Ark Preschool

On accounts for the year  
ended

31<sup>st</sup> August 2025

Charity no  
(if any)

1134305

Set out on pages

one to seven.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2025**.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

28/10/2025

Name:

STUART CLODE

Relevant professional  
qualification(s) or body  
(if any):

Anti-money laundering supervision number  
reg no. X MML 00000208335

Address: STUART CLODE ACCOUNTANCY,  
50 HIGH STREET  
CULLOMPTON, EX15 1AE

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

**Charity number**

**1134305**

**Financial Statements**

**For the year ended 31 August 2025**

**For**

**Noah's Ark Preschool**



# Noah's Ark Preschool - Accounts for Year ending 31 August 2025

## RECEIPTS

Opening Balance 01/09/24	£36,251.05
Additional Support Funding	£14,625.41
EYPP money received	£8,361.62
Fundraising Money in	£398.30
Grant Funding (EYEF)	£147,680.46
Interest	£538.62
Lunch/Extra Fees	£5,690.70
other income	£2,325.81

## PAYMENTS

Accounts Audit	-£150.00
Fundraising Payments	-£46.92
General running costs	-£10,319.35
Heating and Lighting	-£7,204.71
Insurance/PSLA membership	-£124.00
Nest Payments	-£9,536.43
NI & Tax	-£11,387.45
OFSTED registration	-£50.00
Other outgoings	-£7,571.00
Photocopier	-£597.72
Telephone/Broadband	-£555.15
Training	-£182.41
Wages	-£122,264.85

Total Receipts £179,620.92

Overall total For Noah's Ark £215,871.97

### Redundancy fund - held in CCLA account

Balance at 31/08/2024	£27,984.27
Interest	£1,283.30
Payment in	£0.00
Closing Figure 31/08/2025	£29,267.57

Total Payments -£169,989.99

Overall total for Noah's Ark -£124,108.01

Closing Balance 31/08/2025 £45,881.98


Balance on accounts record £45,881.98

Difference? £0.00

Opening bal v closing bal £9,630.93

Signed (Treasurer) 

Date 28/09/2025

Signed (Independent Examiner) 

Date 28/10/25

**Noah's Ark Preschool**  
**Income and Expenditure account**  
**for the year ended 31 August 2025**

	2025	2024
<b>Income</b>		
Additional support funding	14,625	10,360
Bank interest received	539	460
EYPP money received	8,362	2,881
Funding money in	398	386
Grant funding (EYEF)	147,680	163,036
Lunch and extra fees	5,691	11,401
Other income	2,326	-
	<hr/>	<hr/>
<b>Total income</b>	179,621	188,524
 <b>Expenditure</b>		
Accounts audit	150	150
Fundraising payments	47	228
General running costs	10,319	9,097
Heating and lighting	7,205	7,738
Insurance and PSLA membership	124	116
Pension contributions	9,536	9,294
National Insurance and Tax	11,387	13,444
OFSTED registration	50	50
Other outgoings	7,571	72
Photocopier	598	638
Telephone and broadband	555	528
Training	182	464
Wages	122,265	135,855
	<hr/>	<hr/>
<b>Total expenditure</b>	169,989	177,674
	 <hr/>	 <hr/>
<b>Net income for the year</b>	<u>9,632</u>	<u>10,850</u>

**Noah's Ark Preschool**  
**Notes to the financial statements**  
**for the year ended 31 August 2025**

	2025	2024
<b>1 Bank accounts</b>		
Community DirectPlus	7,066	4,974
Business Instant Access	<u>38,816</u>	<u>31,277</u>
	<u><u>45,882</u></u>	<u><u>36,251</u></u>
<b>2 Reserves</b>		
Opening balance as at 1 September 2024	64,235	
Redundancy fund interest	1,283	
Net surplus for the year	9,632	
Closing balance as at 31 August 2025	<u><u>75,150</u></u>	

Prepared by Stuart Clode Accountancy, 50 High Street, Cullompton, EX15 1AE

**Noah' Arc Preschool**

**Independent examiner's checklist**

Check opening balances	<input checked="" type="checkbox"/>	
Check 10 large receipts	<input checked="" type="checkbox"/>	Grant funding (EYEF) and additional support
Check 10 large payments	<input checked="" type="checkbox"/>	Robert Norrish and Redwing Solutions (see below) Wages and pension payments
Check closing balances	<input checked="" type="checkbox"/>	
Check unusual income	<input checked="" type="checkbox"/>	Other income Additional income from DCC 07/11/2024 910.00 28/03/2025 680.41 18/08/2025 735.40 <hr/> 2,325.81
Check unusual payments	<input checked="" type="checkbox"/>	Other outgoings Redwing Solutions 1,806.00 HR Robert Norrish 5,765.00 Flooring <hr/> 7,571.00
Check accounts have been Signed	<input checked="" type="checkbox"/>	





Section A

Independent Examiner's Report

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