

Minutes of the Noah's Ark Preschool Committee Annual General Meeting

Wednesday 11th December 2024 9.25 am via Zoom

Present:

Wendy Land (manager)	Marilyn Bidmead (Chair)	Helen Webb Treasurer
Natalie Rodriguez	Carla Wetherell	Karis Newbon
Alex Partridge	Leonara Osborne Mills	Amy Cottrell
Tara Palfrey		

Minutes of the Last AGM - Everyone was asked to read the minutes of the last meeting. These were accepted – proposed by **Marilyn** seconded by **Natalie**

Treasurers Report – A breakdown of the accounts was circulated prior to the meeting. These have been checked by Helen (treasurer) before being submitted to Bray Accountants. It was agreed that Bray accountants are appointed to audit our accounts for the year ending 31 August 2025 Proposed by Marilyn Bidmead, seconded by Helen Webb.

Church report - Marilyn thanked the preschool for all the help and support given to the local families.

- Church finances continue to be challenging – continuing to make savings wherever possible.
- Very grateful for the contribution made to the church from Preschool. The deacons recognise the valuable contribution having the preschool within the walls of the church means to the community and families of Cullompton.
- The church family have recently had an influx of new people visiting and becoming members.

Manager's report - A brief summary of the year was given by Wendy. –

- We had a very busy year with a record 32 children leaving us for school.
- Staff members have moved on and new staff recruited. Existing staff have worked very hard to rebuild the team and take on new roles. Thanks to all the staff for their support during times of change.
- The last year was once again a challenging year. We have a very good reputation locally for supporting children with additional needs. We are very grateful for the continued support of the Church community for their use of the hall and allowing us additional rooms upstairs for a staff room so that we can have a dedicated sensory room for the children to use when they need it.
- In the process of setting up a new streamlined website, which will hopefully be up and running in the new year.
- Thanks to the committee members for their support during the year.

Appointment of Officers & Committee

The following asked to be appointed to the committee: Marilyn Bidmead (Chair), Helen Webb (Treasurer), Wendy Land (nominated person) Alex Partridge, Carla Wetherell

Proposed by Leonara Osborne Mills – Seconded Tara Palfrey

Review of Policies – All policies have been reviewed and some small amendments made websites and telephone numbers have been updated. The safeguarding policy has been updated in line with the Devon County Council website. We've added information to the policy about sick child on the premises. A timescale for return is discussed with the Parent/carer on collection from preschool. Policies will be available on the website in the near future. Proposed by Natalie Rodriguez, seconded by Marilyn Bidmead

Setting and Agreeing of fees from April 2025 – It was agreed that fees should rise in line with government funding for 3 and 4 year olds. Non funded 2 year old hourly rate will be £1 per hour above the 3 & 4 year old rate from April 2025. This will be discussed at a committee meeting once the hourly rate from Devon County Council is known, early in the new year. Proposed by Marilyn Bidmead, seconded by Carla Wetherell.

Constitution – The existing constitution was re-adopted without amendment, proposed by Natalie Rodriguez with Helen Webb seconding the proposal.

Signed as a true record of the meeting Date 28/1/2025

Name Wendy Land Position Nominated Person

https://d.docs.live.net/ca57a0b554ce93a1/AGM%20Committee%20Meetings/AGM%20Meetings/AGM2024/AGM%20Meeting%20Minutes%202024.doc Last printed 28/01/2025 2:21 PM

Trustee

Noah's Ark Preschool - Accounts for Year ending 31 August 2024

RECEIPTS

Opening Balance 01/09/23	£25,402.85
Additional Support Funding	£10,360.23
EYPP money received	£2,881.01
Fundraising Money in	£385.72
Grant Funding (EYEF)	£163,036.10
Interest	£459.92
Lunch/Extra Fees	£11,400.62
other income	£0.00

PAYMENTS

Accounts Audit	-£150.00
Fundraising Payments	-£227.63
General running costs	-£9,097.18
Heating and Lighting	-£7,738.11
Insurance/PSLA membership	-£115.91
Nest Payments	-£9,294.44
NI & Tax	-£13,444.32
OFSTED registration	-£50.00
Other outgoings	-£72.00
Photocopier	-£638.30
Telephone/Broadband	-£528.26
Training	-£464.00
Wages	-£135,855.25

Total Payments **-£177,675.40**

Total Receipts **£188,523.60**

Overall total for Noah's Ark **-£141,424.35**

Overall total For Noah's Ark **£213,926.45**

Closing Balance 31/08/2024 **£36,251.05**

£0.00

£36,251.05

Redundancy fund - held in CCLA account

Balance at 31/08/2023	£26,592.87
Interest	£1,391.40
Payment in	£0.00
Closing Figure 31/08/2024	£27,984.27

£10,848.20

Signed (Treasurer) *H. M. Webb*

Date *19/09/2024*

Signed (Independent Examiner) *R. G. M. Jones*

Date *1/11/2024*



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

NOAH'S ARK PRESCHOOL CULLUMPTON

On accounts for the year
ended

31/08/2024.

Charity no
(if any)

1134305.

Set out on pages

3 and 4.

(remember to include the page numbers of additional sheet(s))

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 31 08 2024.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention (~~other than that disclosed below~~ *) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

R. G. Muggard

Date:

7/11/2024.

Name:

ROBERT MUGGARD.

Relevant professional
qualification(s) or body
(if any):

FCCA.

Address:

MARY ACCOUNTANTS, 21 ANGEL HILL,
TIVERTON, DEVON, EX16 6PR.

NOAHS ARK PRESCHOOL CULLOMPTON
STATEMENT OF ASSETS AND LIABILITIES
31st AUGUST 2024

	2024	2023
	£	£
Current assets		
Main bank account	36251	25403
Emergency fund	27984	26593
	<u>64235</u>	<u>51996</u>
Current liabilities	<u>0</u>	<u>0</u>
Net current assets	<u>64235</u>	<u>51996</u>
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Date *19/09/2024*

Signed (Independent Examiner) *R. B. Maguire*

Date *7/11/2024*