

# Minutes of the Noah's Ark Preschool Committee Annual General Meeting Tuesday 7<sup>th</sup> December 2023 9.30 am via Zoom

## Present:

Wendy Land (manager)	Marilyn Bidmead (Chair)	Helen Webb Treasurer
Natalie Rodriguez	Kate Lovejoy	Heidi Gilbert
Alex Partridge	Leonara Osborne Mills	Holly Botfield
Jess McDonald		

**Minutes of the Last AGM** - Everyone was asked to read the minutes of the last meeting. These were accepted – proposed by Marilyn seconded by Natalie

**Treasurers Report** – A breakdown of the accounts was circulated prior to the meeting. These are currently being audited by Bray Accountants. The accounts will be accepted at a later committee meeting. It was agreed that Bray accountants are appointed to audit our accounts for the year ending 31 August 2024 Proposed by Marilyn Bidmead, seconded by Helen Webb.

**Church report** - Marilyn thanked the preschool for all the help and support given to the local families.

Pleased to advise that the art installation had been installed and is receiving positive feedback from the community.

Thanks to the preschool for their contribution to the church finances over the last year. Its wonderful to see preschool is thriving.

**Manager's report** - A brief summary of the year was given by Wendy. –

- We had a very busy year with 23 children leaving us for school.
- Staff members have moved on and new staff recruited. Existing staff have worked very hard to rebuild the team and take on new roles. Thanks to all the staff for their support during times of change.
- The last year was once again very tough financially, mainly due to the low funding level and the high needs of the children as well as additional administration costs. With rising costs, it is challenging to keep the books balanced. I will continue to look for additional funding streams and make cost savings wherever possible.
- Thanks to the committee members for their support during the year.

## Appointment of Officers & Committee

The following asked to be appointed to the committee: Marilyn Bidmead (Chair), Helen Webb (Treasurer), Wendy Land (nominated person) Alex Partridge.

Proposed by ...Kate Lovejoy seconded by Heidi Gilbert

**Review of Policies** – All policies have been reviewed and some small amendments made to names and a reference to COVID 19 removed - this is now dealt with within our infectious diseases policy available on the website in the near future. Proposed by Natalie Rodriguez, seconded by Marilyn Bidmead

**Setting and Agreeing of fees from April 2024** – It was agreed that fees should rise in line with government funding for 3 and 4 year olds. Non funded 2 year old hourly rate will be £1 per hour above the 3/4 year old rate from April 2024. This will be discussed at a committee meeting once the hourly rate is known. Proposed by Marilyn Bidmead, seconded by Natalie Rodriguez

**Constitution** – The existing constitution was re-adopted without amendment, proposed by Natalie Rodriguez with Helen Webb seconding the proposal.

Signed as a true record of the meeting ..... *W Land* ..... Date *12/12/23*

Name *Wendy Land* ..... Position *Nominated Person* .....



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name

NOAH'S ARK PRESCHOOL CULLOMPTON

**On accounts for the year  
ended**

31/08/2023.

**Charity no  
(if any)**

1134305.

**Set out on pages**

3 and 4.

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31.08.2023.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:**

R. B. Muggford

**Date:**

12/12/2023.

**Name:**

ROBERT MUGGFORD

**Relevant professional  
qualification(s) or body  
(if any):**

FCCA.

**Address:**

BRAY ACCOUNTANTS, 21 ANGEL HILL,  
TIVERTON, DEVON, EX16 6PE.

**NOAHS ARK PRESCHOOL CULLOMPTON**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**31st AUGUST 2023**

	<b>2023</b>	<b>2022</b>
	£	£
<b>Current assets</b>		
Main bank account	25403	18498
Emergency fund	26593	25749
	<u>51996</u>	<u>44247</u>
<b>Current liabilities</b>	<u>0</u>	<u>0</u>
<b>Net current assets</b>	<u>51996</u>	<u>44247</u>
<b>Net assets</b>	<u>51996</u>	<u>44247</u>

# Noah's Ark Preschool - Accounts for Year ending 31 August 2023

## RECEIPTS

Opening Balance 01/09/22 £18,497.64

Additional Support Funding	£17,124.54
EYPP money received	£5,715.56
Fundraising Money in	£727.32
Grant Funding (EYEF)	£139,718.95
Interest	£85.06
Lunch/Extra Fees	£7,585.13
other income	£441.89

## PAYMENTS

Accounts Audit	-£150.00
Fundraising Payments	-£291.23
General running costs	-£7,644.11
Heating and Lighting	-£6,833.89
Insurance/PSLA membership	-£1,336.51
Nest Payments	-£8,770.80
NI & Tax	-£14,056.09
OFSTED registration	-£50.00
Other outgoings	£0.00
Photocopier	-£534.78
Staff uniforms	£0.00
Telephone/Broadband	-£351.70
Training	-£189.69
Wages	-£124,284.44

Total Receipts £171,398.45

Overall total For Noah's Ark £189,896.09

Total Payments -£164,493.24

Overall total for Noah's Ark -£139,090.39

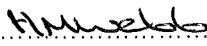
Closing Balance 31/08/2023 £25,402.85

£0.00

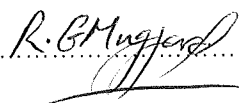
£25,402.85

## Redundancy fund - held in CCLA account

Balance at 01/09/2022	£25,749.18
Interest	£843.69
Payment in	£0.00
Closing Figure 31/08/2023	£26,592.87

Signed (Treasurer) 

Date 02/10/2023

Signed (Independent Examiner) 

Date 12/12/2023



**Section A**

**Independent Examiner's Report**

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R. B. Muggford

**Date:**

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**Name:**

ROBERT MUGGFORD

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(if any):**

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Signed (Treasurer) *AMWelds*

Date 02/10/2023

Signed (Independent Examiner) *R. G. Muggard*

Date 12/12/2023