

Minutes of the Noah's Ark Preschool Committee Annual General Meeting Tuesday 7th December 9.30 am via Zoom

Present:

Wendy Land (manager)	Marilyn Bidmead (Chair)	Helen Webb Treasurer
Jessica Glover	Natalie Rodriguez	Alex Hawkins
Amber Atkins	Tatajana Konovana	Dave Russell
Jessica McDonald	Louisa Butler	Holly Botfield
Apologies:	Nicky Johns	Becky Winter
Michelle-Louise Phillips	Terry Ann Webber	Staci Smith
Ellen Edwards	Abbie Summers	

Minutes of the Last AGM - Everyone was asked to read the minutes of the last meeting. These were accepted – proposed by Helen Webb, seconded by Natalie Rodriguez

Treasurers Report – A breakdown of the accounts was given to each person. These have been audited by Bray Accountants. The accounts were accepted – proposed by Marilyn Bidmead, seconded by Natalie Rodriguez. It was agreed that Bray accountants are appointed to audit our accounts for the year ending 31 August 2022 Proposed by Helen Webb seconded by Jessica Glover

Church report – Marilyn gave thanks to everyone, on behalf of the church to everyone involved with the preschool for their support this year. The funding has enabled the Church to continue through a very difficult time for them financially. Wendy thanked everyone at the church for their continued support.

Manager's report - A brief summary of the year was given by Wendy. –

- We had a very busy year with 22 children leaving us for school.
- The Coronavirus pandemic had continued to be tough on us all. The staff have gone above and beyond as they always do. Parents and carers have been very onboard with the changes that will more than likely become the norm now.
- I wish to extend my personal thanks to Terry-Ann Webber who has been on our committee for 10 years now – long after her own children have moved on to primary school, secondary school and are now in further education. Due to our constitution, Terry-Ann now has to retire from the committee. Thank you for all you have done to support us.
- I continue to apply for funding where this is available. Any funding we receive, gets spent on new resources for the preschool. We were able to purchase some large outside equipment from last year's grants (unfortunately, we are still awaiting delivery of half of it!)
- Thanks to the committee members for their support during the year.

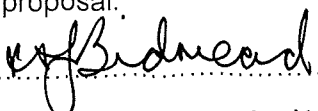
Appointment of Officers & Committee

The following asked to be appointed to the committee: Marilyn Bidmead (Chair), Helen Webb (Treasurer), Nicola Johns (Secretary), Wendy Land (nominated person), committee members Alex Hawkins Natalie Rodriguez, Michelle Philips, Rebecca Winter, Jessica Glover and Louise Spinks. Proposed by Amber Atkins seconded by Tatajana Konovana

Review of Policies – All policies have been reviewed and some small amendments made to names and changes to opening times.. There has been a big amendment to the achieving positive behaviour policy. Policies will be available on the website in the near future. Proposed by Marilyn Bidmead, seconded Jessica Glover

Setting and Agreeing of fees 2020/2021 – It was agreed that fees should rise in line with our grant funding that will take effect from April 2022. This has not yet been confirmed by Devon County Council but will be publicised to parents and carers when it is. . Proposed by Helen Webb, seconded by Louise Spinks

Constitution – The existing constitution was re-adopted without amendment, proposed by Marilyn Bidmead with Helen Webb seconding the proposal.

Signed as a true record of the meeting  Date 30/12/21.

Name **MARILYN J BIDMEAD** Position **COMMITTEE CHAIR**

Minutes typed by Wendy Land (Manager) in Nicky's absence

Noah's Ark Preschool - Accounts for Year ending 31 August 2021

RECEIPTS

Opening Balance 01/09/20	£29,220.90
Additional Support Funding	£2,955.27
EYPP money received	£0.00
Fundraising Receipts	£882.43
Grant Funding (EYEF)	£90,885.10
Interest	£19.91
Lunch/Extra Fees	£23,078.15
other income	£24,558.20
Uniform sales	£0.00
float in	

PAYMENTS

Accounts Audit	-£144.00
Fundraising Payments	-£437.32
General running costs	-£6,625.17
Heating and Lighting	-£5,273.36
Insurance/PSLA membership	-£1,178.13
Nest Payments	-£6,697.05
NI & Tax	-£7,608.88
OFSTED registration	-£50.00
Other outgoings	-£35.00
PAYE end of year	£0.00
Photocopier	-£893.95
Staff uniforms	-£36.70
Telephone/Broadband	-£432.18
Training	-£495.00
Uniform costs	£0.00
Wages	-£110,540.10
float out	£0.00

Total Receipts £142,379.06

Total Payments -£140,446.84

Overall total For Noah's Ark £171,599.96

Overall total for Noah's Ark -£109,293.72

Closing Balance 31/08/2021 £31,153.12

£31,153.12


Emergency Fund

Balance at 01/09/2020	£25,658.75
Interest	£3.87
Payment in	£0.00
Closing Figure 31/08/2021	£25,662.62

£0.00

Signed (Treasurer) 

Date 29/9/2021

Signed (Independent Examiner) 

Date 29/9/2021

NOAHS ARK PRESCHOOL CULLOMPTON
STATEMENT OF ASSETS AND LIABILITIES
31st AUGUST 2021

	2021	2020
	£	£
Current assets		
Main bank account	31153	29221
Emergency fund	25663	25659
	<u>56816</u>	<u>54880</u>
Current liabilities	<u>0</u>	<u>0</u>
Net current assets	<u>56816</u>	<u>54880</u>
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Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

NOAH'S ARK PRESCHOOL CULLUMPTON

On accounts for the year
ended

31/08/2021

Charity no
(if any)

1134305

Set out on pages

3 and 4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 08 2021.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

R. G. Muggford

Date:

29/9/2021.

Name:

ROBERT MUGFORD

Relevant professional
qualification(s) or body
(if any):

FCCA

Address:

BRAY ACCOUNTANTS, 21 ANGEL HILL,
TIVERTON, DEVON, EX16 6PF.

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