

THE METHODIST CHURCH TRUSTEES ANNUAL REPORT AND STANDARD FORM OF ACCOUNTS

NEWARK AND SOUTHWELL	Circuit
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**FOR THE YEAR ENDED
31 AUGUST 2022**

NOTTINGHAM AND DERBY	District	Circuit no	22/26
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Registered Charity - Charity Registration number

1134276

If not a registered charity **Her Majesty's Revenue and Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Ministers:

Rev Nathan Falla
Rev Peter Bates
Rev Peter Hibberts

Circuit Stewards:

Mrs Ann Lyne (retires 31.8.22)
Mrs Jill Meakin
Mr Stephen Dando
Mr Geoffrey Ayers (treasurer until 30.4.22)

Treasurer:

Mr Andrew Trowbridge (from 01.5.22)

**NEWARK AND SOUTHWELL METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2022
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NEWARK AND SOUTHWELL METHODIST CIRCUIT YEAR ENDED 31 AUGUST 2022 TRUSTEES' ANNUAL REPORT

The trustees of the Newark and Southwell Methodist Circuit present their report for the year ended 31 August 2022.

Introduction

The Newark and Southwell Methodist Circuit covers Newark, Southwell, Collingham and surrounding villages. It is now made up of 10 Methodist churches following the merger effective from 1st November 2021 of two churches Barnbygate and Hawtonville to become Hope Community Methodist Church. The circuit provides staff support and leadership to the churches that make up the circuit.

Aims and organisation

As Methodists, we seek to enact the calling of the message church, as we through worship, seek to increase awareness of God's presence and to celebrate God's love. We share together to help people to grow and learn as Christians through mutual support and care as we strive to be good neighbours to people in need and to challenge injustice and we witness eagerly to make more followers of Jesus Christ.

Review of the year

The circuit income is primarily drawn from the assessments paid by the circuit churches. It is intended that the circuit ministerial team will decrease to two members from 1 September 2023 in which case it is likely that one of the three manses will be sold.

The total funds of the circuit fell by just over £35k in the year. The main reason for this has been the provision of support for the churches which would otherwise have faced substantial increases in assessments. The circuit has also made a contribution of £5k to the pension reserve fund (see below) and has provided financial support for two churches to enable them to employ lay family workers.

Pension Contribution

The Methodist Church at its conference in June 2021 agreed to request voluntary donations to cover the shortfall on pension funds which in turn cover a shortfall on the Ministers final salary pension scheme.

The circuit made a contribution of £5k to this fund in the year.

COVID impact

The churches of the circuit have been impacted by the inability to have corporate worship for long periods with some loss of collections, a reduction of congregation and loss of income from lettings. Although, overall giving by members was impacted, the widespread use of giving direct from bank accounts that has become part of church life ensured this was moderated.

Churches met their assessments for the year using their reserves where needed.

The Methodist Church policy is to use church reserves for this purpose before recourse to using circuit reserves.

God in love unites us

The Methodist Church at its conference in June 2021 agreed to allow Methodist churches to register for same sex marriages. This has been a matter for local church councils to decide.

Trustees annual report on finance and governance

Legal framework

Name of the charity: Newark and Southwell Methodist Circuit

Charity registration number: 1134276

Main communication address:

Circuit Administrator

c/o Hope Community Methodist Church, Barnby Gate, Newark, Nottinghamshire, NG24 1PX

The members of the Newark and Southwell Methodist Circuit Meeting are the charities trustees, membership being made up of circuit office holders ministers and representatives appointed by the local churches.

A full list of the membership is shown below:

List of Trustees

Ministers in the Active Work:

1. Revd Nathan Falla
(Superintendent and Chair of the meeting)
2. Revd Peter Bates
3. Revd Peter Hibberts

Circuit Stewards:

4. Geoff Ayers
5. Stephen Dando
6. Muriel Lyne (resigned 31.8.22)
7. Jill Meakin
8. Andrew Trowbridge (appointed 1.5.22)

Circuit Meeting Secretary

9. Nick Fairfax

Other trustees

- | | |
|-------------------------|------------------|
| 10. Jennifer Winnington | Safeguarding |
| 11. Revd Barrie Morley | |
| 12. Jan Swinney | Church & Society |
| 13. Jenny Hardy | MWIB Secretary |
| 14. Carolyn Suter | World Church |
| 15. Ruby Beech | Local preacher |
| 16. Rachel Dalby | Local preacher |
| 17. Melanie Ward | Local preacher |
| 18. Cathy Bates | |
| 19. Gill Peterson | |

20. Sue Watson
21. Dave Watson
22. Ian Mathews
23. Jonathan Pepper
24. Mel Watson
25. Lyn Blundy
26. Carol Strowger
27. Jackie Yeomans
28. Owen Yeomans
29. Lucy Silver
30. Marcus Silver
31. Ray Atkinson
32. Colin Jackson
33. Ted Gascoyne
34. Kathryn Wood
35. Rosalyn Beasley
36. Janice Walters
37. John Walters
38. David Swift
39. Eddie Adams
40. Jean Dando
41. Ian Walker
42. Janet Walker
43. Liz Boneham
44. Jenny Everett
45. Kate Pike

Geoff Ayers acted as Circuit treasurer until 30 April 2022 and was succeeded by Andrew Trowbridge from 1 May 2022.

Independent Examiner

Independent examiner for year ended 31st August 2022 is Mr Robert Evans

Banking arrangements

The Circuit bankers are HSBC. Central Finance Board of the Methodist Church and Trustees for Methodist Church Purposes.

Aims and organisation

The charities objectives to act as a resource provider within the area around Newark and Southwell and Eastern Nottinghamshire generally for the Methodist church.

The purposes of the Methodist church are and have deemed to have been since the date of union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and discipline of the Methodist Church
- b) Any charitable purpose for the time being of the connexion, district, circuit, local church or
- c) other organization of the Methodist Church
- d) Any charitable purpose for the time being of any society or institution subsidiary or
- e) ancillary to the Methodist Church
- f) Any purpose for the time being of the charity being a charity subsidiary or ancillary to
- g) the Methodist church

This is achieved through the following:

- i. The resourcing of regular public acts of worship open to members of the church and non-members alike
- ii. The teaching of Christianity through sermons, courses, small groups and other events
- iii. The resourcing of pastoral work including visiting the sick and bereaved
- iv. Taking acts of collective worship in local schools
- v. Promotion of Christianity through staging of events and services

Public benefit

We confirm the trustees have regard to the charity commissioners guidance on public benefit.

Structure governance and management

The governing documents for the circuit are the Deed of Union (1932) and the Methodist Church Act. (1976).

Detailed governance arrangements are outlined within the Constitutional Practice and Discipline of the Methodist church by order of the annual conference (CPD).

Day to day management of the circuit is undertaken by the Circuit Leadership Team, the Circuit Meeting and the Local Preachers Meeting.

Trustee training

A range of guidance is produced by the Methodist connexion to support the effective running of the circuit specifically the leaflet the role of the trustee in the Methodist Church which is available to all new circuit meeting members as part of their induction as trustees.

Related parties

The circuit is part of the Nottingham and Derby District and is also accountable to the Methodist Conference

The circuit consists of the following churches:

Balderton, Charles Street, Collingham, Elston, Hope Community, Long Bennington, North End, North Muskham, Southwell and Sutton-on-Trent

Risk management

Major risks are identified by the circuit leadership team who take professional advice where necessary.

Income and expenditure are reviewed regularly at circuit leadership meetings and circuit meetings where annual budgets are agreed and a review of activities undertaken.

Reserves policy

In unrestricted funds and the Model Trust Fund the circuit holds approximately one year of average expenditure. The Circuit trustees intend to continue to provide financial support to churches for mission projects and also, where necessary, to provide support for churches which have difficulty in meeting their assessments. The Circuit trustees believe there are sufficient funds, likely to be increased in 2022/23 due to the sale of Elston chapel, to secure the mid to long term ability to meet the liabilities of the Circuit. The Circuit trustees further believe that, given the current general economic outlook and the additional challenges that may give to churches to meet their assessments, the funds that the Circuit holds in reserves is not excessive.

Safeguarding

Every person has a value and dignity which comes directly from the creation of male and female in God's own image and likeness. Christians see this potential as fulfilled by God's re-creation of us in Christ. Among other things this implies a duty to value all people as bearing the image of God and therefore to protect them from harm.

Methodist Connexional practice outlines commitment to the following principles:

- a) The care and nurture and respectful ministry with all children and young people and adults.
- b) The safeguarding and protection of all children and young people and adults when they are vulnerable.
- c) Establishing of safe caring communities which provide a loving environment where there is informed vigilance as to the dangers of abuse.

- d) We will carefully select and train all those with any responsibility within the church in love with safer recruitment principles including the use of criminal records disclosures and registration with the relevant vetting and barring schemes.
- e) We will respond without delay to every complaint made which suggests that an adult, child or young person may have been harmed by co-operating with the police and local authority in any investigation.
- f) We will seek to work with anyone who has suffered abuse developing with them an appropriate ministry of informed pastoral care.
- g) We will seek to challenge any abuse of power especially by anyone in a position of trust.
- h) We will seek to offer pastoral care and support including supervision and refer to the proper authorities any member of our church community known to have offended against a child or young person or vulnerable adult.

In all these principles will follow legislation guidance and recognised good practice.

The Newark and Southwell Circuit commits itself to ensuring the implementation of Connexional Safeguarding Policy; government legislation, guidance and safe practice in the circuit and in the churches.

The Newark and Southwell Circuit commits itself to a vision of support advice and training for lay and ordained people that ensures people are clear and confident about their roles and responsibilities in safeguarding and promoting the welfare of children and adults who may be vulnerable.

Future developments

In May 2022 Elston Methodist Church Council agreed to apply to the circuit to be closed. Elston has been vulnerable for many years with a declining membership currently of 7 and the decision of Methodist Conference to increase the minimum number of members for a church to twelve, meant that continuation was no longer viable. This was accepted at the Circuit Meeting on 13th June 2022.

As a Circuit we are very aware that the status quo is no longer an option and at the June Circuit Meeting it was agreed to form a Circuit Strategy Team whose remit is to develop the proposals brought forward by the Circuit Vision Team to present a viable plan for the future shape and direction of the Circuit.

This report was approved by the Circuit Meeting of Newark and Southwell Methodist Circuit on 24 November 2022 and is signed on behalf of the trustees by:



Rev Nathan Falla
Chair of the meeting

SECTION A			Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
	Note		£	£	£	£	£
a1	RECEIPTS						
a2	Assessment/Share	2	172,322			172,322	161,507
a3	Capital receipts	3					132,941
a4	Bank and CFB interest and Investment income		777	204		981	826
a5	Grants						
a6	Other receipts						764
a7	TOTAL RECEIPTS		173,099	204		173,303 (a8)	296,038

SECTION B							
b1	PAYMENTS						
b2	Stipends, salaries, NIC, Pension and travel costs	4	113,504			113,504	111,925
b3	Manse Costs	5	18,725			18,725	15,895
b4	Administration etc	6	7,830			7,830	10,706
b5	District Assessment		47,504			47,504	39,377
b6	Grants & donations	7	8,150	5,000		13,150	13,986
b7	Other worship costs	8	3,307			3,307	1,036
b8	Other payments	9	2,600	2,013		4,613	41,403
b9	TOTAL PAYMENTS		201,620	7,013		208,633 (b9)	234,328

SECTION C							
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a7-b9)	(28,521)	(6,809)		(35,330)	61,710
c2	Total funds brought forward from last year		179,553	72,279	798	252,630 (c6)	192,343
c3	Sub total	(c1+c2)	151,032	65,470	798	217,300	254,053
c4	Transfers and adjustments		45,000	(45,000)			(1,423)
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	196,032	20,470	798	217,300 (c8)	252,630 (c6)

SECTION D							
d	FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS (these amounts should not be included in total receipts/payments above)						
d1						1,990	1,990
d2	Offerings/Gifts - received for external organisations					3,306	3,495
d3	Offerings/Gifts - passed to external organisations					5,296	3,495
d4	BALANCE STILL TO BE PAID (d1 + d2 - d3)						1,990

SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING**SECTION E** Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2022 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS		Receipts		Payments		Net Receipts/ Payments		Adjustments		Opening balances		Closing balances			
e1															
e2															
e3															
e4															
e5															
e6															
e7															
e8	Sub total of Internal Organisations funds										(e11)		(e12)		
e9	Circuit accounts (totals brought forward from page 2 - totals column)	173,303	(a8)	208,633	(b9)	(35,330)		(c7)		252,630	(c6)		217,300	(c8)	
e10	TOTAL CASH FUNDS HELD BY CIRCUIT	173,303		208,633		(35,330)				252,630	(x)		217,300	(y)	
		TOTAL RECEIPTS		TOTAL PAYMENTS											

Continue on a separate
sheet if necessary and
bring the totals forward

SECTION F**STATEMENT OF ASSETS AND LIABILITIES****CIRCUIT - CASH FUNDS HELD at 31 August 2022**

	OPENING BALANCES	CLOSING BALANCES
f1		
f2	8,222	32,552
f3		
f4	4,299	4,317
f5	240,109	180,431
f6		
f7	252,630 (c6)	217,300 (c8)
f8	(e11)	(e12)
f9	252,630 (x)	217,300 (y)

SECTION G**OTHER ASSETS and LIABILITIES**

	At 1 September 2021	At 31 August 2022
g1		
g2	750,000	843,875
g3		
g4	10,000	10,000
g5		

f4 Include only Funds held at the Central Finance Board

f5 Include only CFB Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)

NEWARK AND SOUTHWELL METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2022
NOTES TO THE ACCOUNTS

1 Basis of accounting

The method of accounting used is receipts and payments. Receipts and payments are statements that summarise the movement of cash into and out of the charity during the financial year, the one exception being that assessment payments by churches in August 2022 totalling £28,907, which relate to the 2022/23 year, have been carried forward to that year. Cash includes cash equivalents, for example bank current accounts, deposits with CFB and deposits with TMCP.

	2022 £	2021 £
2 Assessments		
Balderton	22,613	25,904
Charles Street	35,092	32,332
Collingham	20,616	20,760
Elston	3,096	3,564
Hope Community	28,395	26,227
Long Bennington	5,681	4,912
North End	8,225	6,642
North Muskham	8,640	4,622
Southwell	33,796	32,136
Sutton-on-Trent	6,168	4,408
	<u>172,322</u>	<u>161,507</u>
3 Capital receipts		
Sale of Brough chapel building	<u>0</u>	<u>132,941</u>
	<u>0</u>	<u>132,941</u>
4 Stipends, NIC, Pension and other expenses		
Presbyters stipends	80,567	79,915
Employer's NIC	7,642	7,391
Employer's pension contributions	20,840	20,598
Presbyters travel costs	2,506	2,094
Telephone and broadband	1,521	1,484
Apprentice levy	428	443
	<u>113,504</u>	<u>111,925</u>

NEWARK AND SOUTHWELL METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2022
NOTES TO THE ACCOUNTS (continued)

	2022 £	2021 £
5 Manse Costs		
Council tax	7,237	6,945
Water	1,362	1,770
Insurance	1,692	1,387
Security	180	240
Repairs and maintenance	8,254	5,553
	<u>18,725</u>	<u>15,895</u>
6 Administration		
Salary	2,650	2,062
Rent of circuit office	880	1,056
Office telephone and broadband	515	699
Printing, postage and stationery	2,719	5,083
Website maintenance	586	636
Payroll bureau charges	480	480
Computer	0	690
	<u>7,830</u>	<u>10,706</u>
7 Grants and donations		
Model Trust Fund		
Pension Reserve Fund	5,000	0
Other general Funds		
Balderton - sound & display system	1,000	0
Balderton - play equipment	550	0
Balderton - family worker	3,300	0
Southwell - family worker	3,300	2,200
Sutton on Trent	0	1,000
Loan to Barnbygate	0	10,000
Other donations	0	786
	<u>13,150</u>	<u>13,986</u>
8 Other worship costs		
Supernumeraries preaching fees and travel costs	3,032	773
Sundry worship and resources costs	275	265
	<u>3,307</u>	<u>1,038</u>

NEWARK AND SOUTHWELL METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2022
NOTES TO THE ACCOUNTS (continued)

	2022 £	2021 £
9 Other payments		
Quinquennial inspection fees	1,500	7,080
Bank charges	95	
TMCP levy	1,807	0
TMCP administration charge	684	346
Miscellaneous	526	1,065
Connexional levy - Brough	0	32,912
	<u>4,612</u>	<u>41,403</u>
10 Money received for external organisations		
Circuit charity - Afghan Welcome	677	0
Meth. Church World Mission Fund	1,499	1,365
Methodist Women in Britain	190	340
Support of Presbyters and Deacons	225	0
Methodist Training Fund	50	0
Methodist Ministers Housing Society	235	0
Methodist Property Fund	430	1,790
	<u>3,306</u>	<u>3,495</u>

11 Restatement of opening balances

Fund balances at 1 September 2021 have been re-stated to exclude money which does not belong to the circuit and also, following advice from TMCP, to amend the designation of circuit funds.

	Unrestri- cted Funds	Model Trust Fund	Restricted Funds	Total
	£	£	£	£
Op'ing balances as previously stated	14,510	72,279	167,831	254,620
Deduct sum due to circuit charity	1,990	0	0	1,990
	12,520	72,279	167,831	252,630
Re-designation	167,033	0	-167,033	0
Opening balances as re-stated	<u>179,553</u>	<u>72,279</u>	<u>798</u>	<u>252,630</u>

NEWARK AND SOUTHWELL METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2022
NOTES TO THE ACCOUNTS (continued)

12 FUND MOVEMENTS

	Opening balance	Transfers	Excess of payments over receipts	Closing balance
	£	£	£	£
Unrestricted funds				
General Fund	75,370	45,000	-20,489	99,881
Designated Funds				
Circuit mission	24,442	0	-1,550	22,892
Youth and family work	79,741	0	-6,482	73,259
	179,553	45,000	-28,521	196,032
Unrestricted Model Trust Fund	72,279	-45,000	-6,809	20,470
Restricted Fund - LWPT	798	0	0	798
Total Funds	252,630	0	-35,330	217,300

13 ANALYSIS OF FUNDS BETWEEN BANK ACCOUNTS

	Unrestricted Funds			Restricted Funds	Total
	General £	Designated £	Model Trust £	£	£
HSBC	31,754	0	0	798	32,552
Central Finance Board	4,317	0	0	0	4,317
TMCP - Model Trust	0	0	18,920	0	18,920
TMCP - Farndon	0	73,259	0	0	73,259
TMCP - Holland (bequests)	63,810	22,892	1,550	0	88,252
	99,881	96,151	20,470	798	217,300

NEWARK AND SOUTHWELL METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2022
NOTES TO THE ACCOUNTS (continued)

	2022	2021
	£	£
14 Commitments		
The following grants, support payments and loans had been approved at Circuit Meeting but had not been expended at the balance sheet date.		
Balderton redevelopment project	40,000	40,000
Balderton family worker (2 years)	6,600	9,900
Southwell family worker (2 years)	10,000	9,900
Assessment support 2022/23	35,608	0
Assessment support 2021/22	0	20,000
Barnbygate loan to be repaid from property sale	-10,000	-10,000
	<u>82,208</u>	<u>69,800</u>

Name of Circuit NEWARK & SOUTHWELL No. 22/26

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2022 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer  Date 24.11.22

Name and address of treasurer Andrew Trowbridge

58 Bullpit Road, Balderton, Newark, Nottinghamshire, NG24 3LY

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2022 were/will be* presented to the Circuit meeting held on 24 NOVEMBER 2022

Signature of the Chair of the meeting 

Name of the Chair of the meeting Rev Nathan Falla

Independent Examiner's Report to the Trustees of the

NEWARK AND SOUTHWELL METHODIST CIRCUIT

Charity Number .. 1134276

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the NEWARK & SOUTHWELL Circuit for the year ended 31 August 2022 set out on pages 3 to 11. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination ~~(other than that disclosed below*)~~ which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

~~I have~~ I have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner



Name of independent examiner

ROBERT JAMES EVANS BA, ACA

Relevant professional qualification of independent examiner

CHARTERED ACCOUNTANT

Name of firm (where appropriate)

N/A

Address

4 HOME FARM, CORKHILL LANE, NORMANTON

SOUTHWELL

Post Code

NG25 0PL

Date

16 December 2022

* delete or circle as appropriate

Sep-22