



# The Methodist Church

## Annual Report of the West Somerset Circuit (24/25)

*1<sup>st</sup> September 2022 – 31<sup>st</sup> August 2023*

### Reference and administrative details

- The West Somerset Circuit of the Methodist Church is a Registered Charity, No 1134273.
- **Correspondence Addresses:**  
Circuit Office  
Minehead Methodist Church  
7 The Avenue  
Minehead  
Somerset  
TA24 5AY  
[wsmc2425@gmail.com](mailto:wsmc2425@gmail.com)

### Managing Trustees

Jean Armin  
Patrick Armin  
Philip Bartlett  
Andrew Branfield  
Jane Brookes  
Mollie Brooks  
Eileen Burley  
Rebecca Edwards  
Margaret Ellis  
Rodney Ettery  
Paul Gliddon  
Peter Hamshere  
Tim Hedgecock  
Margaret Hill  
Rev Malcolm Hope

Rev Nick Lakin (*to 31 August 2023*)  
Liz Lewis  
Margaret Lintern  
Ruth Mounfield  
Margaret Nevell  
Jeanette Perkins  
Sue Rose  
Joy Rownes  
Jane Sefton  
Rev Jane Sperring  
Gill Tapp  
Valerie Ward  
Clive Wooldridge  
Lynne Wooldridge

*Acronyms used in this report are as follows:*

**WSC** – West Somerset Circuit  
**CLT** – Circuit Leadership Team  
**CLPD** – Continuing Local Preacher Development  
**LA** – Local Arrangement  
**LP** – Local Preacher  
**WL** – Worship Leader

**Churches and membership of the West Somerset Circuit**

- Alcombe – 37
- Minehead – 28
- Porlock – 24
- Watchet – 27 (including Brendon Hill – 6)

## Structure, governance and management

### **Circuit Staff**

#### *Presbyters*

Rev Nick Lakin (to 31 August 2023)

Rev Chloe Jones (Authorised to serve)

Rev Andy Day (from 1 September 2023)

#### *Administrator*

Kerry Rackham

#### *Lay pastoral and community worker*

Penny Williams

#### *Circuit Management Officer*

Rebecca Edwards

### **Circuit Stewards**

Clive Wooldridge (Personnel)

Clive Longhurst (Property)

Tim Hedgecock (Finance)

Rev Jane Sperring

Daphne West (Contact steward)

## Leadership structure

### **Circuit Meeting (Three meetings per year)**

All presbyters

All Supernumeraries

All Circuit Lay Employees

All Circuit Stewards

All fully accredited Local Preachers

All Circuit Officers

For each church, as appointed by their Church Council:

1 Church Steward and the Church Treasurer, plus additional representatives:

Alcombe 7 (including Bossington 2 and Timberscombe 2)

Minehead 6

Watchet 8 (including Brendon Hill 1, Roadwater 1 and Williton 2)

Porlock 3

### **CLT (Nine meetings per year)**

All presbyters appointed to the circuit

All Circuit Stewards

All Circuit Lay Employees

### **Staff Meeting (Weekly)**

All presbyters appointed to the circuit

All Circuit Lay Pastoral Employees

## Activities

### • The WSC Mission Statement

*'We are committed to working together as a Circuit to enable personal growth and every church to be a place of welcome, love and acceptance in the name of Jesus Christ.'*

WSC is run according to the Constitutional Practice and Discipline of the Methodist Church in Great Britain. (Registered Charity No. 1132208.)

## WORSHIP

1. WSC produces in each quarter a plan for the worship of the whole circuit. The plan is produced by the circuit superintendent, assisted by the circuit administrator. The circuit administrator is responsible for gathering plan dates from preachers and churches and for circulating the plan after it has been finalised. The circuit superintendent is responsible for planning all communion services and other 'specials.'

2. All preachers (and visiting preachers, if applicable) are asked how many services they wish to take on each plan.

3. The LPs meet four times a year....

- a) In September - the Annual Rededication of LPs takes place at this meeting
- b) In November
- c) In March
- d) In June

4. All LP Meetings are chaired by the circuit superintendent. Other circuit officers include...

- a) Jean Armin as LP Secretary
- b) Mentors are appointed for all LPs on note and on trial by the LP Meeting.

5. The Circuit seeks to encourage and foster links with ecumenical partners, wherever possible.

6. Local church dedications (e.g. workers with children and young people, pastoral visitors etc) take place in each church at an appropriate time, decided by the respective Church Council.

## PASTORAL CARE

The circuit superintendent minister has pastoral charge of all churches in the West Somerset Circuit. Pastoral care is carried out by the circuit Lay Pastoral and Community Worker assisted by the church pastoral group leaders. Circuit staff are kept informed of pastoral needs by pastoral group leaders. Much of the pastoral support is undertaken by the pastoral group leaders in each local church. Meetings for the church pastoral group leaders take place as and when required. The church pastoral committee meetings offer an opportunity for that church to identify its pastoral needs, offer training, share experiences and, thereby, promote good practice.

## DISCIPLESHIP, NURTURE and LEARNING

Discipleship, Nurture and Learning in WSC covers a wide range of activities, which include...

- a) A regular pattern of worship, prayer and bible study across the circuit, including rites of passage: baptisms, weddings and funerals
- b) Annual Circuit Weekend – either At Home or Away
- c) Circuit services
- d) Circuit and church events for fellowship, fun and fundraising
- e) Training for workers with children and young people
- f) Messy Church, Summer 'Holiday Club,' toddler groups and work with local schools
- g) Safeguarding training, in person and on-line
- h) Special worship occasions
- i) Courses which help people understand the Bible
- j) Courses which help people relate their faith to current events and issues in our society.
- k) 'Friendship Centre' at Alcombe

## **EVANGELISM AND OUTREACH**

WSC is committed to support, encourage and challenge the local churches in their life and mission. Evangelism and outreach are about having a presence in each neighbourhood as ambassadors for Christ; being salt and light in our communities. This involves making connections with the various groups who use our premises and moving outside the church buildings to make connections with the local community. The circuit also draws attention to and supports other charitable agencies, such as Action for Children, MHA, All We Can etc.

## **PERSONNEL**

This area of life within WSC is best considered using three distinct headings...

### **1. Safeguarding**

Rev Chloe Jones is the Circuit Safeguarding Officer who liaises between District, Circuit and individual churches on matters relating to safeguarding, and keeps the Circuit Meeting and the individual church councils (via the church reps) up to date with any changes in legislation and procedures. Each church holds a copy of the current Methodist Safeguarding Policy document and is required to adopt a suitable policy regarding safeguarding which is reviewed annually. Each church appoints a person responsible for the implementation of the safeguarding regulations, and the individual church's policy on safeguarding. WSC runs the Creating Safer Space Foundation Module as and when required so that all those who need to attend this training are able to do so. DBS checks and Advanced Safeguarding Training are carried out for all those for whom these are required.

### **2. Lay Employment**

Clive Wooldridge and Daphne West, Circuit Stewards, oversee Lay Employment in WSC. They are responsible for ensuring that all matters relating to the employment of lay circuit staff and lay people employed by individual churches comply with current legislation and are 'safely recruited.' The District Lay Employment Secretary is informed of all proposed new employment and employee changes in WSC.

### **3. Invitations/stationing**

Rev Jane Sperring, Circuit Steward, is responsible for organising and overseeing the invitation process, as and when required. The invitation committee is appointed by the Circuit Meeting annually in the spring and will usually include at least two Circuit Stewards. The invitation committee adheres to the current Connexional guidelines.

## **COMMUNICATIONS**

The Circuit staff and LPs have a key role in communication as they travel around WSC. There is a Circuit magazine, 'The Messenger', published ten times per year. This magazine is a showcase for Circuit events. WSC produces a directory and a preacher's handbook to disseminate information and to aid communication. WSC has developed its own website, [www.westsomerset.2day.uk](http://www.westsomerset.2day.uk) Chaz Hardiman is the webmaster.

The Circuit Administrator has a key role in communicating with all the churches. Every circuit group and every church has a responsibility to aid communication and dissemination of information around the circuit.

## **PROPERTY**

Clive Longhurst is the Circuit Steward responsible for church properties and circuit manses, supported by Kerry Rackham, Circuit Administrator. Clive keeps an overview of all property matters within the life of WSC, whilst Kerry keeps an overview of the property consents website. Church Property Stewards review and respond to any maintenance issues that arise in their local church, supported by Clive and Kerry.

## **Achievements and performance**

- **Main achievements of the year**

The CLT produces a comprehensive Circuit Directory and Circuit Preacher's Handbook, which are updated regularly. The Circuit Plan continues to be published quarterly.

The CLT continues to oversee lay employment in the circuit. Kerry Rackham continued in her role of Circuit Administrator. Penny Williams, Lay Pastoral & Community Worker, supports the life of the circuit, especially at Westerley Care Home and with the 'Friendship Centre.' Rev Chloe Jones has taken on the responsibilities of Circuit Safeguarding Officer, line managing the circuit lay employees and supporting the life of the circuit churches.

The circuit continues to support the district initiative 'Christian Communities in Conversation,' led by Lynne Wooldridge.

## **Aims and Objectives for SMC during the period 01 09 22 – 31 08 23**

1. To review the mission and purpose of the circuit, launching our new Vision: 'Growing Together.'

2. To review the structure of WSC and work towards becoming a 'One-Church' circuit in September 2022. Church Council Meetings and Circuit Meetings considered these proposals as the year progressed. There was overwhelming support for this proposal across the circuit.
3. To review the circuit staff roles working as part of the WSC staff team. A member of the Regional Learning Network assisted us in this process. Much of this work was done in the summer 2022, with a view to adapted roles for some of the circuit lay workers from September 2022.
4. To continue to hold a regular study group for LPs and WLs throughout the year
5. To hold safeguarding training, including both foundation and advanced sessions, on-line and live.

## **Financial Review**

*Separate attachment*

## **Public benefit statement**

The trustees of WSC have complied with their duty to have due regard to the guidance on public benefit published by the charity commission in exercising their responsibilities.

This annual report has been approved by the West Somerset Circuit Meeting held on 16 03 23.

Signed .....A DAY..... (Chair of the Circuit Meeting)

THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS

West Somerset	Circuit
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FOR THE YEAR ENDED  
31 August 2023

Plymouth & Exeter	District	Circuit no	24/25
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Registered Charity - Charity Registration number

1134273

If not a registered charity Her Majesty's Revenue and Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242 )

Ministers:

Rev. Nick Lakin

Circuit Stewards:

Daphne West

Clive Longhurst

Rev. Jane Sperring

Clive Wooldridge

Treasurer:

Tim Hedgecock



**ACCOUNTS FOR THE YEAR ENDED 31 August 2023**
**West Somerset**
**Circuit**

<b>SECTION A</b>			Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
	<b>RECEIPTS</b>	<b>Note</b>	£	£	£	£	£
a1	<b>RECEIPTS</b>						
a2	Assessment/Share		117,750			117,750	102,250
a3	Capital receipts						
a4	Bank and CFB interest and Investment income		3,282	7,038	31	10,351	1,353
a5	Grants		21,061			21,061	3,000
a6	Other receipts		13,038			13,038	12,078
a7	<b>TOTAL RECEIPTS</b>		<b>155,131</b>	<b>7,038</b>	<b>31</b>	<b>162,200 (a8)</b>	<b>118,681</b>

<b>SECTION B</b>							
	<b>PAYMENTS</b>						
b1	<b>PAYMENTS</b>						
b2	Stipends, salaries, NIC, Pension and travel costs		75,090			75,090	50,436
b3	Manse Costs		19,479			19,479	8,433
b4	Administration etc		13,182	651	3	13,836	13,855
b5	District Assessment		20,890	8,924		29,814	24,391
b6	Grants & donations		4,800	8,500		13,300	15,400
b7							
b8	Other payments		6,390			6,390	(245)
b9	<b>TOTAL PAYMENTS</b>		<b>139,831</b>	<b>18,075</b>	<b>3</b>	<b>157,909 (b9)</b>	<b>112,270</b>

<b>SECTION C</b>							
	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>						
c1		(a7-b9)	15,300	(11,037)	28	4,291	6,411
c2	Total funds brought forward from last year		100,298	227,410	6,085	333,793 (c6)	327,382
c3	<b>Sub total</b>	(c1+c2)	<b>115,598</b>	<b>216,373</b>	<b>6,113</b>	<b>338,084</b>	<b>333,793</b>
c4	Transfers and adjustments					(c7)	
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	(c3+c4)	<b>115,598</b>	<b>216,373</b>	<b>6,113</b>	<b>338,084 (c8)</b>	<b>333,793 (c6)</b>

<b>SECTION D</b>						
	<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>					
d	(these amounts should not be included in total receipts/payments above)					
d1	Balance brought forward from last year				1,392	
d2	Offerings/Gifts - received for external organisations				444	1,926
d3	Offerings/Gifts - passed to external organisations				1,426	534
d4	<b>BALANCE STILL TO BE PAID (d1 + d2 - d3)</b>				<b>410</b>	<b>1,392</b>



**SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING****SECTION E**

Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2023 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS	Receipts		Payments		Net Receipts/ Payments	Adjustments	Opening balances		Closing balances	
e1										
e2										
e3										
e4										
e5										
e6										
e7										
e8	Sub total of Internal Organisations funds							(e11)		(e12)
e9	Circuit accounts (totals brought forward from page 2 - totals column)									
	162,200	(a8)	157,909	(b9)	4,291	(c7)	333,793	(c6)	338,084	(c8)
e10	<b>TOTAL CASH FUNDS HELD BY CIRCUIT</b>				4,291		333,793	(x)	338,084	(y)
	<b>TOTAL RECEIPTS</b>		<b>TOTAL PAYMENTS</b>							

Continue on a separate sheet if necessary and bring the totals forward

**SECTION F****STATEMENT OF ASSETS AND LIABILITIES****CIRCUIT - CASH FUNDS HELD at 31 August 2023**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand	7	7
f2 Bank Current Account	4,719	8,235
f3 Bank Deposit Account		
f4 Central Finance Board	101,657	113,469
f5 Trustees for Methodist Church Purposes	227,410	216,373
f6 Other funds		
f7 SUB TOTAL	333,793 (c6)	338,084 (c8)
f8 Total funds held by Internal Organisations (the closing balance totals above) (e12)	(e11)	(e12)
f9 TOTAL CASH FUNDS HELD BY CIRCUIT	333,793 (x)	338,084 (y)

**SECTION G****OTHER ASSETS and LIABILITIES**

	At 1 September 2022	At 31 August 2023
g1 Investments (include Endowments)	2050	1972
g2 Land and Buildings (see notes re Insurance value)	1,067,268	1,256,663
g3 Other Assets	8,250	1,000
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities	1,954	329

f4 Include only Funds held at the Central Finance Board

f5 Include only CFB Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)



Name of Circuit ... WEST SOMERSET ... No. 24/25

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2023 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer ... J. J. Hedgecock ... Date ... 19/6/24  
Name and address of treasurer T.J. HEDGECOCK, 3 MOUNT ROYAL, WEIRFIELD ROAD  
MINEHEAD, SOMERSET ... Post Code TA24 5QF

### Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2023 were ~~will be~~\* presented to the Circuit meeting held on 19th June 2024

Signature of the Chair of the meeting ... Andrew Day ...  
Name of the Chair of the meeting ... ANDREW DAY ... Date ... 19/6/24 ...

### Independent Examiner's Report to the Trustees of the

WEST SOMERSET ... Circuit

Charity Number 1134273

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the WEST SOMERSET ... Circuit for the year ended 31 August 2023 set out on pages 1 to 3. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Name of Circuit ..... WEST SOMERSET ..... No 24/25.

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ..... [Signature] .....

Name of independent examiner ..... ANTHONY SMITH .....

Relevant professional qualification of independent examiner ..... FCMA .....

Name of firm (where appropriate) ..... ANTHONY SMITH AND CO LTD .....

Address ..... 4 MIDDLE STREET .....

..... TAUNTON ..... Post Code TA1 1SH .....

Date ..... 18 JUNE 2024 .....

\* delete or circle as appropriate



# Charity Commission Annual Return 2022

**WEST SOMERSET METHODIST CIRCUIT**

Charity registration number: 1134273

**Most of the information you give in this form will become publicly available on the Register of Charities. Any field that the Charity Commission will not display will be clearly marked.**

**This document is a record of the information provided in the Annual Return 2022.**

## Financial period

**Financial period start date**

01/09/2021

**Financial period end date**

31/08/2022

## Income and spending

**Income £**

£128,857

**Spending £**

£113,738

## Serious Incidents

**For the period of this return, were there any serious incidents in your charity that have not been reported to the Charity Commission?**

No

## **Fundraising - professional fundraiser**

**Did your charity raise funds from the public?**

Yes

**Did the charity work with any professional fundraisers?**

No

## **Fundraising - commercial participator**

**Did your charity work with any commercial participators?**

No

## **Grantmaking**

**Was grant making the main way your charity carried out its purposes?**

No

## **Government contracts**

**During the financial period for this annual return, did the charity receive income from contracts (other than grant agreements) with central government or local authorities?**

No

## **Government grants**

**During the financial period for this annual return, did the charity receive income from grants from central government or local authorities?**



No

## Income from outside the UK

**Did your charity receive income from outside the UK ?**

No

## Spending outside England & Wales

**Did your charity operate outside England and Wales?**

No

## Trading subsidiaries

**Did the charity have any subsidiaries?**

No

## Trustee payments

**Did any of the trustees receive any remuneration, payments or benefits from the charity other than refunds of legitimate trustee expenses?**

No

**Did any of the trustees resign and then take up employment with the charity?**

No

## Employees' salaries

**Did any of your charity's staff receive total employee benefits of £60,000 or more?  
Select No if your charity does not have any staff , or does not pay any staff.**

No

**For your highest paid member of staff only, what was the total value of their employee benefits?**

**(For example if your highest paid member of staff received £35,000 enter 35000). If you do not have any staff or did not pay any staff, enter 0 (zero)**

£27,158

## Volunteers

**How many UK volunteers, excluding trustees, did the charity have during the financial period?**

90

## Financial controls

**Did your charity review its internal financial controls?**

Yes

## Safeguarding

**Has the charity obtained a standard, enhanced or enhanced with barred lists DBS check on all trustees, employees and volunteers who are in roles that are eligible for these checks?**

**Select Yes if there are no trustees, employees or volunteers in roles that are eligible for these types of DBS checks.**

Yes

## Privacy statement

**Any information you give us will be held securely and processed only in accordance with the rule on data protection. We will not disclose your personal details to anyone unconnected to the Charity Commission unless:**

- you have consented to their release; or**
- we are legally obliged to disclose them; or**
- we regard disclosure as either (a) necessary so that we can properly carry out our**

statutory functions or (b) necessary in the public interest.

We may share and disclose information about you with relevant public authorities, regulatory bodies and agencies, outside the Charity Commission but only if:

- we can lawfully do so; and
- we decide that disclosure is necessary for national security, crime detection, prevention, and law enforcement, or other issues in the public interest

Information we collect about you

We will use this information:

To enable us to carry out our statutory functions and duties;

This will include the following actions:

- (a) update, consolidate, and improve the accuracy of our records;
- (b) undertake crime detection and prevention and law enforcement and assist the third parties specified above to investigate or prevent crime and carry out law enforcement;
- (c) data analysis, testing, research, statistical and survey purposes

Information we receive from other sources.

Information we receive from other sources

We may combine this information with information you give to us and information we collect about you.

We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).

We will ensure that any such disclosure and use is proportionate; considers your right to respect for your private life; and is done fairly and lawfully in accordance with the data protection principles of the Data Protection Act.

The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information, however stored, about identifiable living individuals.

As a 'data controller' under the Act, the Charity Commission must comply with it. Any changes we may make to our privacy statement in the future will be set out in the replacement version of this form.

Please check back frequently to see any updates or changes to our privacy policy.

## Declaration

Your role at the charity (select one):

☒ Employee

<b>Given names</b>	Kerry
<b>Family name</b>	Rackham
<b>Telephone number</b>	07711293406
<b>Email</b>	wsmc2425@gmail.com
<b>Date submitted</b>	28/04/2023

**It is a criminal offence under section 60 of the Charities Act 2011 for anyone to knowingly or recklessly provide false or misleading information to the commission; this includes suppressing, concealing or destroying documents.**

# Charity Commission Annual Return 2022

**WEST SOMERSET METHODIST CIRCUIT**

Charity registration number: 1134273

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**Did the charity have any subsidiaries?**

No

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**Did any of the trustees receive any remuneration, payments or benefits from the charity other than refunds of legitimate trustee expenses?**

No

**Did any of the trustees resign and then take up employment with the charity?**

No

## Employees' salaries

**Did any of your charity's staff receive total employee benefits of £60,000 or more?  
Select No if your charity does not have any staff , or does not pay any staff.**

No

**For your highest paid member of staff only, what was the total value of their employee benefits?**

**(For example if your highest paid member of staff received £35,000 enter 35000). If you do not have any staff or did not pay any staff, enter 0 (zero)**

£27,158

## Volunteers

**How many UK volunteers, excluding trustees, did the charity have during the financial period?**

90

## Financial controls

**Did your charity review its internal financial controls?**

Yes

## Safeguarding

**Has the charity obtained a standard, enhanced or enhanced with barred lists DBS check on all trustees, employees and volunteers who are in roles that are eligible for these checks?**

**Select Yes if there are no trustees, employees or volunteers in roles that are eligible for these types of DBS checks.**

Yes

## Privacy statement

**Any information you give us will be held securely and processed only in accordance with the rule on data protection. We will not disclose your personal details to anyone unconnected to the Charity Commission unless:**

- you have consented to their release; or**
- we are legally obliged to disclose them; or**
- we regard disclosure as either (a) necessary so that we can properly carry out our**

statutory functions or (b) necessary in the public interest.

We may share and disclose information about you with relevant public authorities, regulatory bodies and agencies, outside the Charity Commission but only if:

- we can lawfully do so; and
- we decide that disclosure is necessary for national security, crime detection, prevention, and law enforcement, or other issues in the public interest

Information we collect about you

We will use this information:

To enable us to carry out our statutory functions and duties;

This will include the following actions:

- (a) update, consolidate, and improve the accuracy of our records;
- (b) undertake crime detection and prevention and law enforcement and assist the third parties specified above to investigate or prevent crime and carry out law enforcement;
- (c) data analysis, testing, research, statistical and survey purposes

Information we receive from other sources.

Information we receive from other sources

We may combine this information with information you give to us and information we collect about you.

We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).

We will ensure that any such disclosure and use is proportionate; considers your right to respect for your private life; and is done fairly and lawfully in accordance with the data protection principles of the Data Protection Act.

The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information, however stored, about identifiable living individuals.

As a 'data controller' under the Act, the Charity Commission must comply with it. Any changes we may make to our privacy statement in the future will be set out in the replacement version of this form.

Please check back frequently to see any updates or changes to our privacy policy.

## Declaration

Your role at the charity (select one):

☒ Employee

<b>Given names</b>	Kerry
<b>Family name</b>	Rackham
<b>Telephone number</b>	07711293406
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<b>Date submitted</b>	28/04/2023

**It is a criminal offence under section 60 of the Charities Act 2011 for anyone to knowingly or recklessly provide false or misleading information to the commission; this includes suppressing, concealing or destroying documents.**