

# United Stockport Circuit Trustees' Annual Report for year ending 31<sup>st</sup> August 2020

## Introduction

Welcome to our Trustees' Annual Report, where we will set out our achievements and plans for the future, as well as updating interested parties on a number of other important issues, such as finance, safeguarding and the public benefit we provide.

During 2019/20 the Pandemic put paid to many of the activities of the churches, however the staff team were able to offer online worship and other activities across the Circuit. In December 2019 the worshipping community at Tiviot Dale (Connect) made a decision to leave the Methodist Church. This coincided with the start of the pandemic and a request from the local authority to use the Tiviot Dale Building as a COVID-19 test Centre. With the departure of Connect, Tiviot Dale was taken into the trusteeship of the Circuit and it was agreed to allow the building to be used for this purpose. Plans to unite the Circuit with the Romiley Circuit continued to move ahead.

## Aims and organisation

The circuit's mission statement is:

*The United Stockport Circuit seeks to encourage and support local churches and communities so that people of all ages may become followers of Jesus Christ, grow in faith and deepen discipleship.*

*The United Stockport Circuit believes in celebrating the love of God and the forgiveness of sin through the sacrifice which Jesus made, by sharing the good news of the gospel with the strength and guidance of the Holy Spirit.*

*We seek renewal and growth recognising the importance of worship, prayer, bible study, fellowship and caring as vital ingredients for that growth.*

We are an active, creative and dynamic Circuit that reaches out to all, sharing the Love of God through **Our Calling**, the Methodist Church's statement of its purpose.

The calling of the Methodist Church is to respond to the gospel of God's love in Christ and to live out its discipleship in worship and mission.

The Church exists to:

- Increase the awareness of God's presence and celebrate God's love (Worship)
- Help people to grow and learn as Christians, through mutual support and care (Learning and Caring)
- Be a good neighbour to people in need and to challenge injustice (Service)
- Make more followers of Jesus Christ (Evangelism)

(Our Calling Conference Report 2000)

## **Brief financial review of the year**

### ***Income trends***

The income from the church assessments was as expected, even with the church at Tivot Dale ceasing to worship, this did not affect the income, as they had been exempt from assessment due to it being a church plant. There were no additional revenue streams for the circuit beyond the monies collected from the churches and rental of a manse.

### ***Expenditure trends***

Stipend expenditure has increased each financial year in line with conference approved increases. Due to the pandemic and the closure of the worship church at Tivot Dale there were some additional costs that hadn't been budgeted for. This resulted in a withdrawal from reserves to meet the shortfall.

### ***Fund balances***

As at 31 August 2020 the net current assets of the Circuit were £ 320,796.57, giving approximately 24 months cover for expenditure.

## **Plans for 2020/21**

A union with the Romiley Methodist Circuit will result in the Circuit increasing from 11 churches to 16. We will welcome a new member of Staff to minister in Woodley, Romiley and Windelhurst Churches. Formal plans will be brought to the Circuit Meeting to give delegated authority to the Circuit Leadership Team for most governance matters in between Circuit Meetings.

Circuit financial plans for the coming year have been prepared on the basis that there remains 5 full time ordained staff with anticipated cost of living stipend increases combined with an increase in the assessment paid to the district, no increase has been applied to the assessment, any shortfall will be met by circuit reserves. This was agreed to reflect the affect that the pandemic may have on church income.

## **Basis of preparation and legal framework**

The Charity's annual report and accounts for the year ended 31 August 2020 have been prepared in accordance with the Charities Act 2011 and the Charities: Statement of Recommended Practice 2015 as applicable to the Financial Reporting Standard(FRS) 102

Full Name of Charity: United Stockport Circuit

Registration Charity Number: 1134270

Date of registration: 11 February 2010

Main communication address Tiviot Dale Methodist Church, Tiviot Dale, Stockport SK1 1TA

The members of the United Stockport Methodist Circuit meeting are the Charity Trustees, membership being made up of circuit office holders, ministers and representatives appointed by the local churches.

Full membership is shown as Appendix A to this report.

Active Circuit Ministers	Rev Catherine Bird
	Rev Raj Patta
	Rev Lindsay Kemp
	Rev Luiz Cardoso (until December 31 <sup>st</sup> 2019)

Circuit Lay Workers	Miss Christine Hufton
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Circuit Stewards	Mr David Bryant
	Mr Frank Dean
	Mrs Sharon Heginbotham
	Mrs Liz Morrell
	Mrs Jayne Quinn
	Mr Barry Shillito (Treasurer)

Administrator:	Miss Christine Hufton
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Name of treasurer acting as the principal officer overseeing the day to day financial management and accounting for the circuit during the year. Mr. Barry Shillito

Independent examiner: Alan Brekin, ACA. 10 Prospect Place, Bury BL9 8EX.

Investment Bankers:	Central Finance Board of the Methodist Church
	9 Bonhill Street, London EC2A 4PE
	Trustees for Methodist Church purposes
	Central Buildings, Oldham St, Manchester M1 1JQ

### **Aims and organisation**

The Charity objective is to act as a Resource provider within the area around the Greater Manchester Borough of Stockport for the Methodist Church.

1)The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church;
  - b) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church;
  - c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church;
  - d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church;
- 2) The organisation and resourcing of regular public acts of worship open to members of the church and non members alike.
  - 3) The teaching of Christianity through sermons, courses and small groups.
  - 4) The resourcing of pastoral work including visiting the sick and bereaved.
  - 5) Taking religious assemblies in local schools.
  - 6) Promotion of Christianity through the staging of events and services.
  - 7) Provision of chaplaincy services where required.

### **Public Benefit**

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

### **Structure, Governance and Management**

"The governing document for the circuit is the Deed of Union (1932) and Methodist Church Act (1976)

Detailed governance arrangements are outlined within the Constitutional Practice and Discipline of the Methodist Church by order of the annual conference (CPD).

Day to day management of the circuit is undertaken by the Circuit Leadership Team along with the Local Preachers meeting, both reporting to the Circuit Meeting.

### **Trustee Training**

A range of guidance produced by Methodist Connexion to support the effective running of the circuit , specifically the leaflet 'The Role of a Trustee in The Methodist Church' is given to all new Circuit meeting members as induction to their role as trustees.

### **Related Parties**

The Circuit is part of the Manchester and Stockport District of the Methodist Church and is also accountable to the Methodist Conference.

The following Methodist Churches are linked to the circuit:

Windlehurst Methodist Church, Windlehurst Road, High Lane, Stockport, SK6 8AF

Hazel Grove Methodist Church, Wesley Street, Hazel Grove, Stockport, SK7 4JQ

Dialstone Lane Methodist Church, 161 Dialstone Lane, Offerton, Stockport, SK2 7LQ

Davenport Methodist Church, Garners Lane, Davenport, Stockport, SK3 8QS

Trinity Methodist Church, Trinity Gardens, Stockport, SK3 8TL

St. John's Methodist Church, Stockport Rd, Stockport, SK3 0HZ

Christ Church, Reddish Methodist Church, 7 Lillian Grove, Reddish, Stockport, SK5 6EQ

Tiviot Dale Methodist Church, Tiviot Dale, Stockport, SK1 1TA

Heaton Moor Methodist Church, Stanley Road, Heaton Moor, Stockport, SK4 4HL

Heaton Mersey Methodist Church, 49 Cavendish Road, Heaton Mersey, Stockport, SK4 3DP

Edgeley Methodist Church, Edgeley Road, Stockport, SK3 9NB

**Any other specific organisations with specific linkage.**

None

### **Risk Management**

The major risks have been identified and recorded by the Circuit leadership Team with professional advice taken as required.

There is a regular annual review process undertaken and recorded.

Income and Expenditure is being monitored in total and is compared with the approved annual budget on a half yearly basis to detect trends as part of the risk management process to avoid unforeseen calls on reserves.

### **Safeguarding**

Every person has a value and dignity which comes directly from the creation of male and female in God's own image and likeness. Christians see this potential as fulfilled by God's re-creation of us in Christ. Among other things this implies a duty to value all people as bearing the image of God and therefore to protect them from harm.

Methodist Connexional practice outlines commitment to the following principles:

- the care and nurture of, and respectful pastoral ministry with, all children, young people and adults
- the safeguarding and protection of all children, young people and adults when they are vulnerable

- the establishing of safe, caring communities which provide a loving environment where there is informed vigilance as to the dangers of abuse.
- We will carefully select and train all those with any responsibility within the Church, in line with Safer Recruitment principles, including the use of criminal records disclosures and registration with the relevant vetting and barring schemes.
- We will respond without delay to every complaint made which suggests that an adult, child or young person may have been harmed, cooperating with the police and local authority in any investigation.
- We will seek to work with anyone who has suffered abuse, developing with them an appropriate ministry of informed pastoral care.
- We will seek to challenge any abuse of power, especially by anyone in a position of trust.
- We will seek to offer pastoral care and support, including supervision and referral to the proper authorities, to any member of our church community known to have offended against a child, young person or vulnerable adult.
- In all these principles we will follow legislation, guidance and recognised good practice

The United Stockport Circuit commits itself to ensuring the implementation of Connexional Safeguarding Policy; government legislation, guidance and safe practice in the circuit and in the churches.

The United Stockport Circuit commits itself to the provision of support, advice and training for lay and ordained people that will ensure people are clear and confident about their roles and responsibilities in safeguarding and promoting the welfare of children and adults who may be vulnerable.

### **Reserves Policy**

The Reserves Policy for the Circuit is to hold a minimum sum equivalent to 6 months' average expenditure. This should be sufficient to meet any unforeseen item of major expenditure on manse and / or to be able to continue, in the short term, funding planned activities in the event of any inability to raise the full Circuit Assessment from churches.



## Church Representatives on Circuit Meeting (Trustees)

	Church Leadership	Treasurer	One Other
Christ Church	TBC	Lesley Dean	Neville Rands
Davenport	Judith Mottram	Eddie Partington	Mildred Spooner
Dialstone Lane	Susan Conlon	Jane Hollins	Andrew Mason
Edgeley	Barbara Aspinall	Penny Ollerenshaw	Margaret Foley
Hazel Grove	TBC	Ian Chesters	TBC
Heaton Mersey	Julia Dickson	Sue Ainsworth	Anne Cowlshaw
Heaton Moor	Barbara Lowe	Jim Lowe	Sue Jones
St. John's	Janice Hemsall	Barry Shillito	Sue Shillito
Trinity	Margaret Cavanagh	Stewart Coates	Jean Tudge
Windlehurst	Muriel Shepley	Graham Clarke	Bernie Rowlands

## Trustees

Ministers	Cathy Bird Lindsay Kemp Raj Patta
Circuit Leadership Team (+ Ministers)	David Bryant Frank Dean Sharon Heginbotham Liz Morrell Jayne Quinn Barry Shillito (Treasurer)
Supernumerary Ministers	Rev'd Andrew Palmer
Circuit Meeting Secretary	Judith Adshead
Complaints Officer	Cathy Bird
Property	Alan Stephens
Local Preachers Secretary	Frank Dean
Local Preachers Representative	Ann Dawber
Connexional Funds	Eddie Partington
MWiB – Secretary	Marguerite Hall
Public Issues	Liz Turner
Mission in Britain	Janet Partington
World Church	Eddie Partington
Safeguarding Officer	Hugh McLaughlin

## Balance Sheet as at 31 August 2020

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Notes to the Accounts	General Fund (Unrestricted) £	Circuit Model Trusts (Unrestricted) £	Designated Funds (Unrestricted) £	Restricted Funds £	Endowment Funds £	Totals 2019/20 £	Totals 2018/19 £
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## Fixed Assets

Circuit Manses & Equipment		1,449,246				1,449,246	742,082
Investment properties						0	
Investments						0	
<b>Total fixed assets</b>		<b>1,449,246</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,449,246</b>	<b>742,082</b>

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## Current Assets

Debtors						0	
Loans by the Circuit						0	
Investments with TMCP		15,578	232,110		10,500	258,188	186,442
Central Finance Board Deposits						0	
Cash at Bank and in hand		84,523				84,523	49,694
<b>Total current assets</b>		<b>100,101</b>	<b>232,110</b>	<b>0</b>	<b>10,500</b>	<b>342,711</b>	<b>236,136</b>

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## Current liabilities

Creditors (due in under 1 year)						0	
Grants payable within 2018-19						0	
<b>Total current liabilities</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net current assets/liabilities</b>		<b>100,101</b>	<b>232,110</b>	<b>0</b>	<b>10,500</b>	<b>342,711</b>	<b>236,136</b>

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<b>Total assets less current liabilities</b>		<b>1,549,347</b>	<b>232,110</b>	<b>0</b>	<b>10,500</b>	<b>0</b>	<b>1,791,957</b>	<b>978,218</b>
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<b>Long term liabilities (due after more than one year)</b>								
Grants payable after 2018-19						0		
Loans to the Circuit						0		
						0		
<b>Net assets</b>		<b>1,549,347</b>	<b>232,110</b>	<b>0</b>	<b>10,500</b>	<b>0</b>	<b>1,791,957</b>	<b>978,218</b>

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## Funds of the Circuit

Funds of the District								
General Fund (Unrestricted)		1,549,347				1,549,347	807,391	
Circuit Model Trust Fund (Unrestricted)			232,110			232,110	166,103	
Designated Funds (Unrestricted)				0		0		
<b>Total Unrestricted Funds</b>						<b>1,781,457</b>	<b>973,494</b>	
Restricted Funds					10,500	10,500	4,724	
Endowment Funds						0		
<b>Total Funds</b>		<b>1,549,347</b>	<b>232,110</b>	<b>0</b>	<b>10,500</b>	<b>0</b>	<b>1,791,957</b>	<b>978,218</b>

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Signed



Circuit Treasurer

Mr Barry Shillito



Name of Circuit

UNITED STOCKPORT CIRCUIT

Circuit No

**Statement of Financial Activities (SOFA) for the year ended 31 August 2020**

	Notes to the accounts	General Fund (Unrestricted) £	Circuit Model Trust (Unrestricted) £	Designated Funds (unrestricted) £	Restricted Funds £	Endowment Funds £
<b>Income</b>						
1 Donations and legacies		110				
2 Income from monetary investments		141	1,260			
3 Income from investment properties		8,805				
4 Assessments on Churches		222,300				
5 Lay Workers		68,497				
6 Gas & Electric		24,774				
7 Other charitable income Hazel Grove		69,900	74,191		5,740	
<b>8 Total income</b>		<b>394,527</b>	<b>75,451</b>	<b>-</b>	<b>5,740</b>	<b>-</b>
<b>Expenditure</b>						
9 Grants and donations		1,110				
10 Salaries and associated costs		130,228				
11 Property maintenance		8,664				
12 Lay Workers		91,014				
13 District Assessment & Levy		47,996	9,444			
14 Gas & Electric		28,605				
15 Office expenses		3,682				
16 Other outgoings		48,399				
<b>17 Total charitable expenditure</b>		<b>359,698</b>	<b>9,444</b>	<b>0</b>	<b>0</b>	<b>0</b>
18 Gains/(losses) on monetary investments	-	37			36	
19 Gains/(losses) on investment properties						
<b>20 Net income/(expenditure)</b>		<b>34,792</b>	<b>66,007</b>	<b>0</b>	<b>5,776</b>	<b>0</b>
21 Transfers between funds						
22 Other gains/(losses) 2 Manses		707,164				
<b>23 Net movement in funds</b>		<b>741,956</b>	<b>66,007</b>	<b>0</b>	<b>5,776</b>	<b>0</b>
24 Total funds brought forward		807,391	166,103		4,724	
<b>25 Total funds carried forward</b>		<b>1,549,347</b>	<b>232,110</b>	<b>-</b>	<b>10,500</b>	<b>-</b>

Total 2019-  
20  
£

110  
1,401  
8,805  
222,300  
68,497  
24,774  
149,831  
475,718

1,110  
130,228  
8,664  
91,014  
57,440  
28,605  
3,682  
48,399  
369,142

-1

106,575  
0  
707,164  
813,739  
978,218  
1,791,957

Name of Circuit

Circuit No

**Statement of Financial Activities (SOFA) for the year ended 31 August 2019**

	Notes to the accounts	General Fund (Unrestricted) £	Circuit Model Trust (Unrestricted) £	Designated Funds (unrestricted) £	Restricted Funds £	Endowment Funds £	Total 2018- 19 £
<b>Income</b>							
1 Donations and legacies							0
2 Income from monetary investments		161					161
3 Income from investment properties		2,282					2,282
4 Assessments on Churches		158,000					158,000
5 Lay Workers		53,770					53,770
6 Gas & Electric		22,529					22,529
7 Other charitable income		17,668					17,668
8 <b>Total income</b>		<b>254,410</b>	-	-	-	-	<b>254,410</b>
<b>Expenditure</b>							
9 Grants and donations							0
10 Salaries and associated costs		105,125					105,125
11 Property maintenance		6,903					6,903
12 Lay Workers		66,492					66,492
13 District Assessment & Levy		32,714	7,106				39,820
14 Gas & Electric		25,456					25,456
15 Office expenses		2,418					2,418
16 Other outgoings		29,602					29,602
17 <b>Total charitable expenditure</b>		<b>268,710</b>	<b>7,106</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>275,816</b>
18 Gains/(losses) on monetary investments		26	1,096		15		1,137
19 Gains/(losses) on investment properties							
20 <b>Net income/(expenditure)</b>		<b>-14,274</b>	<b>-6,010</b>	<b>0</b>	<b>15</b>	<b>0</b>	<b>-20,269</b>
21 Transfers between funds		20,000	-	20,000			0
22 Other gains/(losses)		25,093					25,093
23 <b>Net movement in funds</b>		<b>30,819</b>	<b>-26,010</b>	<b>0</b>	<b>15</b>	<b>0</b>	<b>4,824</b>
24 Total funds brought forward		776,572	192,113		4,709		973,394
25 <b>Total funds carried forward</b>		<b>807,391</b>	<b>166,103</b>	<b>-</b>	<b>4,724</b>	<b>-</b>	<b>978,218</b>

To be completed by Circuits with total income and endowments of more than £500,000

Name of Circuit

Circuit No

Cash flow statement for the year ended 31 August 2020

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**Statement of cash flows**

**Note**

**Cash from operating activities**

Net cash used in operating activities

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**Cash flows from investing activities**

Dividends, interest and rents from investments

Proceeds from the sale of property, plant and equipment

Purchase of property, plant and equipment

Purchase of intangible assets

Proceeds from the sale of investments

Purchase of investments

Other

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**Net cash provided by investing activities**

**Cash flows from financing activities**

New borrowing

Repayments of borrowing

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**Net cash used in financing activities**

**Change in cash and cash equivalents in the reporting period**

Cash and cash equivalents at the beginning of the reporting period

**Cash and cash equivalents at the end of the reporting period**

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**Reconciliation of net income to net cash flow from operating activities**

Net income for the reporting period ( as per statement of financial activities)

**Adjustments for:**

Depreciation and amortisation charges

Profit on the sale of fixed assets

Loss on the sale of fixed assets

Gains on investments

Dividends, interest and rents from investments

Decrease/(increase) in stocks

(increase)/decrease in debtors

increase/(decrease) in creditors

**Net cash used in operating activities**

**Analysis of cash and cash equivalent**

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Cash in hand

Short term deposit (less than 3 months)

**Total cash and cash equivalents**

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2020	2019
£	£
<hr/>	
0	0
<hr/>	

<hr/>	
0	0

<hr/>	
0	0
0	
0	
0	0

2020	2019
£	£
<hr/>	

0 0

2020	2019
£	£

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0 0

## **GUIDANCE NOTES**

There is an exemplar within the guidance notes produced by The South Bedfordshire Me  
All the items included in the notes to the accounts for this Circuit may not be applicable  
your notes to the accounts.

### **Important note:**

Comparatives for the summary of assets and liabilities of each category of fund of the cl  
Therefore notes BS10 and BS 11 need to be reproduced to cover the previous year.



**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ..... 

Name of independent examiner ..... **MR ALAN BRECHIN**

Relevant professional qualification of independent examiner ..... **ACA**

Name of firm (where appropriate) .....

Address **10 PROSPECT PLACE**

**BURY**

..... **LANCASHIRE**

Post Code **BL9 8EX**

Date ..... **20.2.22**

\* delete or circle as appropriate

Sep-20