

DIOCESE OF LEEDS

**THE ECCLESIASTICAL PARISH OF KNARESBOROUGH, GOLDSBOROUGH, NIDD
AND BREARTON**

Knaresborough Team Ministry

Church of St. John the Baptist, Knaresborough

Holy Trinity Church, Knaresborough

Church of St. Mary the Virgin, Goldsborough

Church of St. Paul & St Margaret Nidd

Church of St. John the Baptist, Brearton

ANNUAL REPORT

&

FINANCIAL STATEMENTS

For the year ended 31st December 2022

THE ECCLESIASTICAL PARISH OF KNARESBOROUGH, GOLDSBOROUGH, NIDD AND BREARTON

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The Ecclesiastical Parish of Knaresborough, Goldsborough, Nidd and Brearton

Charity Name, Registration and Principal Address

The Parochial Church Council of the Ecclesiastical Parish of Knaresborough, Goldsborough, Nidd and Brearton

Charity Registration Number 1134252

The Parish of Knaresborough and the Parish of Nidd were united to create a new Parish with effect from 1 January 2019.

The PCC was registered on 11th February 2010, having been previously exempt from registration separate to the Church of England. The Parish's principal address is The Rectory, High Bond End, Knaresborough North Yorkshire, HG5 9BT.

Aims and Purposes

Knaresborough Parochial Church Council (PCC)'s main objective is to co-operate with the Clergy in promoting, within the Ecclesiastical Parish of Knaresborough, Goldsborough, Nidd and Brearton, the whole mission of the Church – pastoral, evangelical, social and ecumenical. The PCC is also specifically responsible for the maintenance of five churches and their complexes within the Parish – St John the Baptist, Knaresborough, Holy Trinity, Knaresborough, St Mary the Virgin, Goldsborough, St. Paul & St. Margaret, Nidd and St. John the Baptist, Brearton.

Knaresborough Parish is in the Harrogate Deanery within the Diocese of Leeds.

Objectives and activities

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of our parish community. Our activities are in line with this objective and include

- . Regular public worship open to all
- . The provision of sacred space for personal prayer and contemplation
- . Pastoral work, including visiting the sick and the bereaved
- . Provision of Marriage, Baptism and funeral services to all who live within the Ecclesiastical Parish. Marriage services are also conducted for others who qualify under the Church of England Marriage Measure 2008.
- . Teaching of Christianity through sermons, courses and small groups.
- . Taking of religious assemblies in schools
- . Promoting the whole mission of the Church including provision of activities for senior citizens and parents and toddlers
- . Supporting other charities in the UK and overseas.

These activities are provided for all, free of charge (excepting Marriages and Funerals) and with no discrimination (except in the case of Christian Baptism on the basis of creed). Our aim is to enable ordinary people to live out their faith as part of the parish community through worship and prayer, the provision of pastoral care in the community and mission and outreach.

To facilitate this work it is important that we maintain the fabric of our churches, halls and public space.

Structure, Governance and Management

How we are constituted

The Parish is part of the Church of England and within the Deanery of Harrogate as part of the Diocese of Leeds. As such it is subject to the laws of the Church of England (Canon law) and the clergy swear allegiance to Her Majesty Queen Elizabeth and an Oath of Canonical Obedience to the Bishop of Leeds (and their heirs and successors). Deanery and Diocesan policy is an influence but usually as recommendation rather than enforced requirement.

The constitution of the Trustees is the same as that set for a Parochial Church Council as given in the Church Representation Rules which constitute Schedule 3 of the Synodical Government Measure 1969, together with subsequent amending Measures. In particular this allows for the appointment of various officers, the election of Churchwardens and lay members of the Council and defines those who are members by virtue of their post or office within the ecclesiastical parish.

Selection and election of Trustees

The method of appointing Trustees is set out in the Measures referred to above. Clergy are appointed by the Diocesan Bishop, Churchwardens elected by a meeting of all parishioners and other Trustees are elected at and by a meeting of those on the church Electoral Roll of the Parish.

Trustees

The following persons have served as PCC Members and / or Trustees during the year ending 31st December 2022.

Elected Representatives of the Laity	Ex-Officio Members Churchwardens	Deanery Synod	Clergy
Elaine Armes	Carol Ballard	Margaret Cowley	Revd. Garry Hinchcliffe
Sharon Foster	Denise Cullingworth	Denise Cullingworth	Revd. Stroma McDermott
Dot Jelbert	Lynn Curl		Revd. Lisa Holland
Shirley Lovell	Paul Kerwin		
Anne Peppitt	David Osborne		
Jackie Shaw	Pamela Thomas		
Nicky Wynn			
Margaret Bridge (Secretary)			
Brian Jelbert (Treasurer)			
Jack Wilson (Electoral Roll Officer)			

Statement of Trustees Responsibilities for The Year Ended 31 December 2022

The Trustees are responsible for preparing the Report of the Trustees and the Financial Statements in accordance with applicable Law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The Law applicable to Charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed requires the Trustees to prepare Financial Statements for each Financial Year which gives a true and fair view of the state of affairs of the Charity and the incoming resources and application of resources, including the Income and Expenditure, of the Charity for that period. In preparing those Financial Statements, the Trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the Financial Statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

How decisions are made

Decisions of the Trustees are made by majority vote of those present at a properly called meeting of the Trustees. Decisions so made are applicable to all the churches of the parish.

Electoral Roll Report

The Number of People on the Electoral Roll at each Church as at 31 December 2022 was as follows:

St. John's, Knaresborough – 147
Holy Trinity, Knaresborough – 78
St. Mary's, Goldsborough – 63
St. Paul and St. Margaret, Nidd – 10
St. John's, Brearton - 7

Total Number on Parish Electoral Roll - 305

Jack Wilson
Electoral Roll Officer

Team Rectors Report

Dearest friends,

It must be a sign of my increasing age that these annual reports seem to come around all too quickly!

My job as Team Rector at the APCM is fundamentally to thank everybody for the year past and to give a little insight as to where we might want to be going in the year still to come.

Giving thanks for what has passed is immensely important because it recognises the commitment and the sacrifices of everybody in our congregations: we flourish as churches within our team because we all work together to help further God's kingdom... we are all cogs in the machine and we all play our important parts – from sidespersons to Readers; committee members to cleaners; flower arrangers to gardeners; coffee makers to welcomers; bellringers to choristers; fundraisers to playgroup helpers; treasurers to organists; etc.etc... all play their essential part. It would however be remiss of me not to thank the Churchwardens in particular for their immense contribution to our team, or similarly not to thank all our musicians who enhance our worship, likewise to Faye in the office for the wonderful administrative support and safeguarding she offers, and last but by no means least to Stroma and to Lisa for their dedicated, committed and rich ministry amongst us.

2022 was a busy year with Lisa joining us and our Stewardship Campaign as well as much much more – 2023 with our Alpha Course, Confirmation group etc. etc. will offer more, but most importantly of all, I wish to thank you all for your faith and devotion to our team ministry and to our God who enriches and sustains us all.

It continues to be a privilege to serve you and I thank God every day for you.

Blessings and best wishes,
Garry.

Proceedings of the PCC

The PCC met on 7 occasions in 2022, January and March *via* Zoom, April (APCM) in St John's Church, May at St Mary's Goldsbrough, July at Holy Trinity Church, October at St John's Hub, and December *via* Zoom.

Topics discussed at the meetings: New Dawn setting out the new service rota for 2023, Vision and Mission, Queen's Platinum Jubilee celebrations, New Website, Safeguarding, Disability, Eco-Church, and Stewardship, and Covid-19.

Also discussed were reports and updates from the Treasurer including Finance, the Parish Share, and Parish Giving Scheme. Updates on the Fabric of each church and information of any works/ repairs required.

Minutes from the PCC meetings are published in Accord.

Margaret Bridge
PCC Secretary

PCC Subcommittee Reports

Communication

The Committee's ongoing remit is to ensure efficient communication between clergy, churchwardens, congregations and the wider public. This is achieved via the parish directory, the team website, e-mail, 'phone, individual contact, pew sheets, parish notice sheets, notice boards, Bridges, Accord, Facebook, posters, A Church Near You, and personal contact; some groups use WhatsApp. A new parish directory was prepared in 2022 and following updates will be printed and shared after the APCM.

The excellent new website continues to develop - this is an ongoing process, with the aim being to keep it clear, simple and uncluttered while at the same time being welcoming and informative.

Parish notice sheets, pew sheets and Accord can be accessed via the website and Mailchimp – our congregation are actively and increasingly encouraged to access this to cut down on paper waste.

'A Church Near You' is regularly revised to ensure information is current.

A new missional 'Bridges' had been discussed and will be prepared (if needed).

Inclusion of service dates/times in the local newspapers has been investigated but is apparently not possible on a regular weekly basis.

The committee recognises that social media is increasingly important, and the Knaresborough team Facebook page effectively highlights and advertises current events, as does St. Mary's Facebook page. However, younger people are more likely to use Twitter, Snapchat and Instagram than Facebook; it was decided that Twitter was not appropriate for our content, but creation of an Instagram and possibly Snapchat accounts with links to the Facebook pages are to be pursued. Advertising numbers/costings in Accord are to be reviewed.

Carol Ballard.
Chair

Fabric

Given the disruption caused by the coronavirus outbreak and no major activity relating to fabric, it was decided that the established Fabric Subcommittee would only meet on an ad hoc basis when there was a perceived need.

St John the Baptist, Knaresborough

Apart from general maintenance to the Church and Hub, the main event this past year has been the Quinquennial survey conducted by Overton Architects of Ilkley on 30th September 2022. They have a backlog of work and it may well be a while yet before we receive the full report. However, it was gratifying that their initial observation was that 'Happily the church looks to be in good condition'. There were a few issues which required immediate attention. Principally these were a split in the lead on the roof of the tower and a blocked and overflowing gulley by the South Porch, which have been remedied.

In the Hub, which is outwith the quinquennial review, general maintenance activity has taken place and sound deadening panels have been affixed to the walls in the Main Hall to improve the acoustics.

David Osborne

Holy Trinity

This year has not seen much activity other than routine servicing of boilers, fire extinguishers, organ tuning etc, along with some repairs to the lighting in the church and some work to the trees in the churchyard that were causing problems for neighbouring properties. Due to the current financial situation our plans to revamp the carparking areas around the church have been put on hold although we are very much aware that this remains a priority. The quinquennial inspection finally took place in March, and we received the draft report in September. This highlighted many worrying problems, predominantly with the roof, but also some areas of woodworm in the choir stalls and the bell tower. We are still awaiting a company from Bradford to look at the roof (weather conditions prevented a previous appointment) and the woodworm will be treated in January. 2023 will, I fear, be another challenging year financially but we will strive to address the problems as and when able to do so.

Denise Cullingworth

St. Mary The Virgin, Goldsborough.

1. Projects under consideration

Heating: The Architect's suggestions for options regarding renewal of the heating system are being considered; revision of seating and flooring may be required.

Seating: The opinion of the congregation regarding replacing fixed pews with comfortable chairs will be sought; responses already received favour this. Heating equipment could then be installed under the pew decks, and flexibility of building use increased.

Flooring: Floor heave is affecting the floor tiles at the back of church. The floor area is currently safe; permanent repair can be undertaken when heating system renewal is agreed. We will continue to source a company to investigate the heave.

2. Work carried out

Electrical: The porch light sensor has been replaced.

Fire System: Chubb inspected and re-certified fire extinguishers and issued Conformance Certificate.

Churchyard: Tidying/planting continued, with the help of Goldsborough Hall; re-wilding initiative undertaken. Commonwealth War Graves Commission to supply a plaque recognising presence of a soldier's grave 1914-1918 War, and mount it on the gatepost. Harrogate Borough Council removed branch of the Sequoia that was contacting the roof of Goldsborough Court.

3. Work required.

Electrical: Fixed wiring system testing and PAT-testing carried out. Permanent switch to control porch light to be installed.

Porch: Painting of porch and metal gates planned.

4. General

Health and Safety/Disability: No issues to report. Benefice gave a surplus wheelchair to St Mary's.

Quinquennial Report: The Architect's Quinquennial report is due this year, date to be confirmed.

Repurposing the Church – medium to long term: Heating, seating and flooring initiatives necessary to make the church fit for purpose; project will involve significant cost and planning and appointment of a project manager would be beneficial.

Paul Kerwin

Nidd Church

The church fabric generally is in good shape. The recent new heating system and boiler are working well and the organ is surprisingly stable, unlike the organist! A replacement noticeboard was made for the porch by the same craftsman who made that at St John's. Work this year follows on from our Quinquennial two years ago with gutters, downpipes and soak-away drains being cleared of leaves and

debris. An alarm to protect the lead on the north aisle flat roof has been fitted and the separate internal intruder alarm and tower siren have been serviced. In the clock tower swarms of tiny cluster flies have interfered with the delicate time-keeping electronics of the clock and until a new device can be fitted, the clock and chimes are stopped. The automatic bell ringer is also affected. Successive additions of apparatus in the tower may have overloaded the single electricity cable. This will all be sorted in 2023. Nothing, however, has interfered with the essential work of the church, thanks to the inspiration of priests, readers and congregations.

David Andrews

Finance

The Finance Committee comprises members of the Clergy, Church Treasurers, PCC Treasurer and currently one co-opted member (Jack Wilson). Over the last 12 months the committee have met (primarily by ZOOM) on 7 occasions to consider church and PCC financial matters. These have included :-

- review and approval of the individual church and PCC budgets
- review, question, make suggestions and note the current financial position of churches/PCC
- consider and approve any major expenditure by churches over £5,000
- review, question, approve and note the 2022 financial performance of churches/PCC
- review and approve the final church and PCC budgets for 2023
- plan and hold a Stewardship campaign in Autumn 2022 for 3 out of 5 churches followed by an introduction of the new Parish Giving Scheme in these 3 churches.

It has been good to get back to face-to-face meetings following COVID but some earlier meetings were still held by ZOOM. Three new church treasurers of 2021 have settled in and will have tackled another "financial year-end" by the time the Annual Report is finished and published.

Brian Jelbert

Chair/PCC Treasurer

Mission and Outreach

Yet another very busy year for new and continuing mission and outreach initiatives within the team and we are grateful for the many people involved without whom we could not do this work.

We continue to work with our local schools providing collective worship assemblies, school events for Easter, Harvest and Christmas as well as workshops on the environment, justice and equality and love. In particular we have run various 'Church Experiences' both in schools and at the church to invite children to experience what the great festivals are all about. As a result we were delighted to see so many families and young people attending the Christingle and Christmas Crackers outreach this year.

Our work with ecumenical partners is also growing. We partnered in providing children's holiday clubs, the Knaresborough Nativity, the Aspen Community Summer Fun Day, our mission to business outreach taking cards and encouragement to local businesses and the market traders and most recently in the Warm Spaces initiative.

We joined the new Diocesan initiative on reaching out to new housing developments working with Andrew Norman, the Director of Mission and Outreach in looking at ways to connect with the big new housing developments in our town. We also liaised with the new Greenhouse Project co-ordinators who are supporting our new project linking churches, schools and families and we hope to tell you more about the new 'DONUT CHURCH' very soon.

We worked with local civic partners, charitable organisations such as Knaresborough Lions and Knaresborough Connectors for the Platinum Jubilee events including the fun day centered around Knaresborough House and St John's as well as our joint ecumenical service and we hope to do something similar for the King's coronation. We also worked closely with them to help provide support for local Ukrainian refugees and we continue to host the much needed Foodbank at Holy Trinity.

In particular this year members of our churches have planned and introduced new initiatives thinking especially of Messy Vintage at Holy Trinity and the Friday Fellowship Group at St Mary's. These are helping many people to find warm, welcoming, friendly places in which to meet others and develop their faith.

Post Covid we were able to hold our first Confirmation Service since 2017 and were delighted to welcome 5 adults and 5 young people into the communion of faith. We also continue to build the youth group and are excited that we have two young leaders from our parish who help with the group.

We are also very proud of our work on the environment and our eco-officers who helped develop our eco strategy and helped secure us our silver eco award.

Mission is God's work and it very much takes the whole team to do. It, so our grateful thanks to all of you for your prayers, support and generous time.

Revd Stroma McDermott
Chair

Pastoral Support

The Team continues to meet regularly and reviews the pastoral needs of all parishioners. We are now at the start of the 4th year of providing weekly telephone calls to all those who have requested this. A dedicated group of volunteers undertake this much needed and greatly valued support. Pewsheets are delivered weekly to all who are not able to access these on line or in person. The confidential prayer chain continues to be greatly appreciated. A small lending library has been established to support all pastoral teams.

We have developed a way forward to extend further a ministry of pastoral visiting. The team of 3 have all been recruited via the Diocesan Safer Recruitment Process and have undertaken safeguarding training. The Leadership Team have undertaken further training in Spiritual Conversations and Pam Thomas has completed the Pastoral Assistant Training. We are currently looking into ways that our churches can be more Dementia Friendly. The Service of Light in October was much appreciated as was the Blue Christmas service in December.

I would like to thank all those who are providing telephone support, delivering Pewsheets, undertaking pastoral visiting and the leadership team a total of 25 loyal and supportive folk.

Anthea Green
Coordinator

Youth and Schools

Ministry in Schools continues apace. Revd Stroma's ministry with Goldsborough CofE primary school continues to pay dividends with children and families increasingly feeling comfortable using the church building especially at special events such as 'The Christmas Experience'. Similarly Revd Garry now goes to St. John's CofE primary school twice a week to lead the assembly first thing on a Monday and then also the new Christian Spirituality reflection assembly first thing on a Wednesday. All the schools in the town benefited from their visits and collective worship services at St. John's and at Holy Trinity... the King James year 7's Christmas service continuing to be an annual highlight.

CORE our youth group – where we work in partnership with neighbouring parishes – continues to grow and we thank Graham our leader and Stroma for their leadership and support of this. Stay and Play under the leadership of Sarah continues to grow and thrive as does Trinity Teddies under Dot's leadership, which again grows and thrives, my own granddaughter enjoying her time there!

A message from Dot:

"We had a gradual start to 2022 after the closure for COVID but all the loyal helpers returned full of enthusiasm. The youngsters continued to enjoy the varied and interesting activities.

The mums, carers and grandparents value the caring and safe environment we provide, knowing there is always someone for them to chat to. Most of our workers have now had First Aid training.

We hope to continue providing the service to the local community, supporting the young children and their families.

We have had an excellent start to 2023 with several new toddlers joining us and with several very positive comments from mums and grandparents. A big thank you to all the loyal band of helpers.

Dot.

In conclusion, can I add my thanks to all those who act as Foundation Governors and readers in the schools, as well as volunteer helpers at CORE and at the toddler groups - you all perform an essential part of our mission and outreach and without you it wouldn't be possible.

Bless you.

Revd. Garry
Chair

Safeguarding Report

Safeguarding is, and always will be an ongoing learning curve and awareness, there will always be training to do, and we need to stay vigilant to all the new information and training requests that are demanded of us. This is to keep our church an open and safe place for everyone including ourselves.

All our policies were renewed and passed at the September PCC meeting and are now on show prominently in our churches.

All PCC members and the Pastoral visiting team were required to complete the Raising Awareness of Domestic Abuse training this year. I'm pleased to report that a majority have completed it although to be legally compliant I do need 100% completion.

We are in the process of re-starting St Mary's Sunday School after successfully safer recruiting a leader. We are also in the process of recruiting a young leader for CORE. If you would like to help with the Children's worship and Sunday school, then please contact any of the Clergy or myself.

The Diocese also requires for us to produce safer activity risk assessments for all church activities; the PCC have identified the activities that require this assessment, and I am in the process of contacting leaders so this can be completed.

Thank you to all for your continued support with the Safeguarding within our Team Ministry. We are all responsible for safeguarding the integrity, but more importantly, the people in our church.

Faye Wright – KTM Safeguarding Officer

Financial Review

The Parish is funded by voluntary donations from its congregations and supporters, supplemented by fund raising activities, investment income (including revenue generated by our property assets – car parks, cottage, halls etc) and fees. Monies received are predominantly spent on providing services and keeping our churches and buildings maintained and welcoming.

Each church organizes its own finances, raises funds towards its objectives and targets and finances its own expenditure. The Church Vestry Committees are responsible to the PCC for both its income and expenditure and prepares a budget for approval by the PCC each autumn. Contracts over £5000 require PCC approval and are authorised by the PCC rather than the churches. The PCC has an independent budget and financial responsibilities. Year-end accounts are prepared and approved by the appropriate Church Committee and then consolidated to provide the overall accounts for the Parish.

The PCC appointed Mitchell, Wellock as independent examiners. The parish holds bank accounts at Nat West, HSBC, Barclays and Yorkshire Banks, and in the Leeds and Skipton Building Societies. There are also deposits with the Church Central Board of Finance. These institutions have no influence on the operations of the parish and the relationship is purely commercial. They are available for financial advice if required.

Review of 2022

Financial reporting is difficult enough without the need for accounting by 'Funds', as required by Charity Law. While the essence is simple, keeping money separate for different purposes is not as easy as it sounds. Basically, money given or raised for a specific purpose has to be used for that project /item/repair etc and, if not used, returned to the donor. This is why there are so many different funds, even after some consolidations. It is also why money spent on a large project may come from several of the funds and how some 'Restricted' funds may come to be in debit.

Regular Activities

These are what we do, every day of the year, to simply function. In terms of expenditure, it is all about paying the bills for heating, lighting, insurance, basic maintenance and small repairs, carrying out services of worship and financially supporting our clergy, through the Parish Share. As for income, it is all about collecting and managing people's voluntary contributions towards the work of the church in a tax efficient manner. Both income and expenditure need careful managing (and accounting).

Voluntary Income

Voluntary Income overall does not our Parish Share, leaving other sources of income necessary to maintain our buildings and services. There remains an ongoing need to keep this under review, as costs

continue to increase, and to continue to emphasise the need for regular planned income to meet regular planned outgoings.

Other Income

Fundraising continues to be an essential part of our Income. A lot of hard work, not always recognised, goes into fundraising and we are indeed fortunate to have so many volunteers to lend a hand or, more importantly, have new ideas with regard to fund-raising.

Regular Expenditure (Church activities)

Regular expenditure, as always, continues to increase. Careful management of controllable expenditure is a large part of what our individual churches do and savings continue to be made wherever possible. However, it needs to be borne in mind that money can only be spent when you have it and, especially on maintenance, there are a number of items that need attention that are awaiting funding.

Year End financial position

According to the Balance sheet, we have assets of £559,421 an overall increase of £17,922 on the 2021 figure. With costs continually increasing, there is a constant need to find ways of generating additional income, with fewer reserves left to dip into.

2023 Budgets

Budgets are in place for 2023, it promises to be a very difficult and challenging year, again falling well short of the ever-increasing requested Diocesan Share for the Knaresborough Team Ministry.

Risk Management

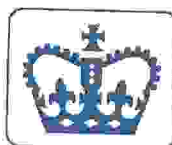
The Trustees have a duty to identify and review the risks to which the Charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Reserves Policy

The Parish has been fortunate in the past and benefits from a number of Endowment funds, the income from which is used mainly, but not exclusively, for specific purposes. The various churches all have Restricted funds, where money has been given /raised for specific purposes. Once the required funds are raised, they are spent and the Funds closed once the objectives have been met. For some projects, however, raising the required money may take several years. At present the PCC has no objectives to raise any reserve funds for general / investment purposes.

Finally, we need to recognise the extraordinary job done by the Church Treasurers, with the full support of their Vestry Committees. Their job continues to be so demanding yet they carry out their duties so cheerfully and diligently. Our thanks go to Andrew and Mike (St. John's - Knaresborough), Liz (Holy Trinity), Ian (St. Mary's - Goldsborough), David (St. Paul & St. Margaret - Nidd) and Stephen (St. John's - Brearton) for their support and co-operation. I would particularly like to thank them for the support they have given me in my capacity as PCC Treasurer during 2022 and to Jack Wilson who continues to be my sounding board and mentor.

Brian Jelbert.



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Independent Examiner's Report

Report to the trustees/
members of

The Ecclesiastical Parish of Knaresborough, Goldsborough, Nidd and Brearton.

On accounts for the year
ended

31st December 2022

Charity no
(if any)

1134252

Set out on pages

15 - 22

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Diane Wellock

Date:

03/04/2023

Name:

Diane Wellock

Relevant professional
qualification(s) or body
(if any):

FCA – Institute of Chartered Accountants in England and Wales.

Address:

Kirkby Beck Barn. Kirkby Malham

Skipton, North Yorkshire

BD23 4BL

KNARESBOROUGH PAROCHIAL CHURCH COUNCIL

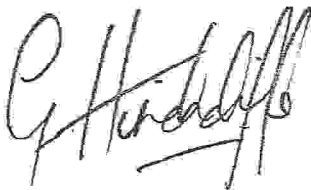
Balance Sheet as at 31st December 2022

	Note		2022	2021
FIXED ASSETS				
Endowment funds	11	79,394	79,394	89,933
CURRENT ASSETS				
Deposits and Cash		473,316		
Debtors		<u>10,440</u>	483,756	
CURRENT LIABILITIES				
Creditors and accruals			-3,729	
Adjustment				
NET CURRENT ASSETS			<u>480,027</u>	<u>451,566</u>
NET ASSETS			<u>559,421</u>	<u>541,499</u>
Represented by				
Endowment Funds	11		79,394	89,935
Restricted funds	12		65,216	63,106
Designated funds	12		40,625	29,909
Unrestricted Funds	12		<u>374,186</u>	<u>358,549</u>
			<u>559,421</u>	<u>541,499</u>

Approved by Members of the Parochial Church Council on 2 April 2023 and signed on its behalf by :

Revd G A Hinchcliffe

Mr B Jelbert (PCC Treasurer)




KNARESBOROUGH PAROCHIAL CHURCH COUNCIL

Statement of Financial Activities for the year ended 31st December 2022

INCOMING RESOURCES	Note	Unrestricted Funds	Restricted funds	2022	2021
Voluntary Income	2	166,990	3,685	170,675	218,971
Activities for Generating Funds	3	47,907	4,617	52,524	46,946
Investment Income	4	45,817	996	46,813	40,250
Incoming resources from Charitable activities	5	24,954	-	24,954	18,755
Other Incoming Resources	6	22,078		22,078	18,577
TOTAL INCOMING RESOURCES		307,746	9,298	317,044	343,499
RESOURCES EXPENDED					
Church Activities	7	233,959	7,816	241,775	246,047
Investment Management and fund raising costs	8	2,440	-	2,440	3,302
Governance costs	9	12,223		12,223	9,124
Other resources expended	10	32,042		32,042	17,890
TOTAL RESOURCES EXPENDED		280,664	7,816	288,480	276,363
MOVEMENT OF FUNDS					
Surplus / Deficit		27,082	1,482	28,564	67,138
Incoming Resources				-	-
Transfers		(10,955)	10,955	-	-
Adjustments, prepayments etc - St. Johns		(98)	-	(98)	(297)
Gains of disposal of fixed assets		-		-	-
Unrealised gain/losses on investments	11	-	(10,539)	(10,539)	10,287
NET MOVEMENT OF FUNDS		16,029	1,898	17,927	77,128
Balances Brought forward 1/1/2022		398,781	142,713	541,494	464,370
BALANCES CARRIED FORWARD					
31/12/2022	12	414,810	144,611	559,421	541,498

The notes form part of these financial statements

KNARESBOROUGH PAROCHIAL CHURCH COUNCIL

Notes to the Financial Statements

Note 1 – ACCOUNTING POLICIES

Accounts will be prepared for each constituent Church detailing the financial affairs of each Church including monies paid in respect of the Diocesan share apportioned to that Church and any services paid for by the Parochial Church Council on their behalf. Consolidated accounts will be produced, in addition, to reflect the amalgamated activities of all the constituent churches and the PCC. The policies below refer to the accounting practices adopted in particular but not exclusively to the consolidated accounts.

The Financial statements have been prepared as closely as possible in accordance with the **Charities Act 2011**, **Church Accounting Regulations 2006** together with applicable accounting standards and the **Charities SORP 2005**. The financial statements have been prepared under the historic cost convention except for the valuation of investment assets, which are shown at market value.

Funds

General (unrestricted) funds represent the funds of the PCC and constituent churches that are not subject to any restrictions regarding their use and are available for application on the general purposes of the account holding body. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts or funds of church groups that owe their main affiliation to another body nor those that are an informal gathering of church members. Restricted funds represent income that may only be expended for the purpose for which they were given.

Incoming Resources (Receipts)

Voluntary Income

Collections are recognised when received by or on behalf of the constituent church. Planned giving receivable under covenant is recognised only when received. Income Tax recoverable under covenant or Gift Aid donations is recognised when the income is recognised. Grants / Legacies to the PCC are accounted for when received. Funds received for events are accounted for gross unless the sums realised / expended do not exceed £500 (in which event funds may be accounted for net.)

Investment Income

Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year. Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on annual revaluation of investments.

Resources Used (Payments)

Grants and donations are accounted for when paid over or when awarded, if that award creates a binding obligation. The Diocesan Share is accounted for when paid. Other resources expended are generally recognized when it is incurred.

Assets

Consecrated and benefice property is not included in the accounts in accordance with s96(2) of the Charities Act 1993. (This includes the Churches, the Rectory, 4 Greengate Drive, 39 Birkdale Avenue, St. John's Church Cottage, and the Halls at St John's and Holy Trinity). No value is placed on movable church fittings held by Churchwardens on special trust for the PCC and which require a faculty for disposal. All expenditure incurred on consecrated or beneficed buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed. Fully movable equipment used within the church premises is depreciated on a straight line basis over 4 years unless of a purchase price under £2,500, when the value will be written off when the asset is acquired.

Investments are valued at market value as at 31st December.

The notes form part of these financial statements

KNARESBOROUGH PAROCHIAL CHURCH COUNCIL

Notes to the Financial Statements

2 Voluntary Income

Unrestricted

	St Johns	Holy Trinity	St Mary's	Brearton	Nidd	PCC
Standing Orders	31,455	8,958	6,345	480	3,220	-
Regular giving	16,739	5,985	2,899	-	-	1,113
Collections	10,256	4,408	3,897	822	3,877	-
Tax Recovered	15,456	3,090	4,140	-	5,589	-
Donations	20,200	3,447	7,992	-	605	243
Charitable Income	-	-	-	-	-	-
Legacies and Grants	450	474	-	1,000	-	3,850
Total	94,556	26,362	25,273	2,302	13,291	5,206

Restricted

Loans and Grants	-	-	-	-	-	-
Tax Recovered	-	-	-	-	-	-
Gifts and donations	725	-	2,960	-	-	-
Total	725	-	2,960	-	-	-

ALL VOLUNTARY INCOME	95,281	26,362	28,233	2,302	13,291	5,206
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3 Activities for generating funds

Unrestricted

Fund Raising	20,087	9,335	3,133	-	-	-
Church Hall lettings	10,898	4,454	-	-	-	-
Total	30,985	13,789	3,133	-	-	-

Restricted

Fund Raising	50	267	4,300	-	-	-
Total	50	267	4,300	-	-	-

ALL GENERATED INCOME	31,035	14,056	7,433	-	-	-
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4 Investment Income

Unrestricted

Rents	19,920	22,290	-	-	-	-
Interest / Dividends	2,199	187	-	3	1,201	17
Total	22,119	22,477	-	3	1,201	17

Restricted

Interest / Dividends	490	-	85	-	421	-
Total	490	-	85	-	421	-

ALL INVESTMENT INCOME	22,609	22,477	85	3	1,622	17
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5 Income from Charitable / Ancillary trading

Unrestricted

Statutory Fees	5,729	1,376	4,791	1,055	2,373	-
Other Fees	-	-	-	-	-	8,360
Magazine	-	-	-	-	-	1,270
Total	5,729	1,376	4,791	1,055	2,373	9,630

Restricted

Other Fees	-	-	-	-	-	-
Total	-	-	-	-	-	-

ALL INVESTMENT INCOME	5,729	1,376	4,791	1,055	2,373	9,630
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6 Other Incoming Resources

Tours/ Events	5,001	-	-	-	-	-
Property Sales	-	-	-	-	-	-
Insurance claims	-	-	-	-	-	-
Reclaimed costs	-	-	-	-	-	15,521
Sundry	643	-	3	-	364	546
ALL OTHER INCOME	5,644	-	3	-	364	16,067

TOTAL INCOME

Total	160,298	64,271	40,545	3,360	17,650	30,920
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2022	2021
50,458	48,251
26,736	21,360
23,260	13,198
28,275	16,189
32,487	87,328
-	712
5,774	5,467
166,990	192,505
-	23,506
-	1,100
3,685	1,861
3,685	26,467
170,675	218,972
32,555	25,586
15,352	16,562
47,907	42,148
4,617	4,798
4,617	4,798
52,524	46,946
42,210	38,386
3,607	1,194
45,817	39,580
996	670
996	670
46,813	40,250
15,324	15,991
8,360	960
1,270	1,804
24,954	18,755
-	-
24,954	18,755
5,001	1,236
-	-
-	-
15,521	15,535
1,556	1,806
22,078	18,577
317,044	343,500

The notes form part of these financial statements

KNARESBOROUGH PAROCHIAL CHURCH COUNCIL

Notes to the Financial Statements

7 Church Activities

Unrestricted

	St Johns	Holy Trinity	St Mary's	Brearton	Nidd	PCC
Diocesan Share	58,500	27,000	19,000	500	4,200	
Clergy Expenses / housing	-	-	-	-	698	5,597
Organist and Choir	8,200	2,232	-	150	280	
Parish Administrators	-	-	-	-	-	9,350
Training and Recruitment	-	-	-	-	-	448
Utilities	6,327	15,787	1,765	259	1,869	873
Insurance	9,027	5,042	2,626	911	2,396	
Repairs and Maintenance	10,851	3,933	1,801	78	8,242	
Upkeep of Services	1,186	527	111	-	-	-
Music	556	-	-	-	-	-
Hall Running costs	5,273	3,426	-	-	-	-
Movable furniture / Equipment	8,046	-	-	-	-	-
Major Repairs	-	-	-	-	193	-
Mission and Charitable giving	4,417	1,129	-	-	153	1,000
	112,383	59,076	25,303	1,898	18,031	17,268

Restricted

Repair (Installation)	-	-	-	-	-	-
Sundries expenses	988	-	-	-	-	-
Repair and Maintenance	3,936	-	-	-	-	-
Music	1,200	-	-	-	-	-
Movable furniture / Equipment	1,470	-	-	-	-	-
Mission and Charitable giving	-	222	-	-	-	-
	7,594	222	-	-	-	-

ALL CHURCH ACTIVITY

	119,977	59,298	25,303	1,898	18,031	17,268
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8 Investment management and Fund Raising

Unrestricted

Other Property Upkeep	-	-	-	-	-	-
Insurance	-	-	-	-	-	-
Maintenance and Repair	-	-	-	-	522	-
Cost of Generating funds	-	-	563	-	55	-
Magazine	-	-	-	-	-	1,300
	-	-	563	-	577	1,300

Restricted

Cost of Generating funds	-	-	-	-	-	-
The Hub fees	-	-	-	-	-	-
	-	-	-	-	-	-

ALL INVESTMENT AND FUND RAISING COSTS

	-	-	563	-	577	1,300
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9 Governance costs

Audit	-	-	-	-	-	2,040
Parish Office / administration	1,328	334	2,828	-	119	5,574
	1,328	334	2,828	-	119	7,614

10 Other resources expended

Sundry costs	4,387	974	869	-	68	-
Parish costs	9,256	3,477	-	208	1,439	-
Choir Tours/ Events	10,317	-	-	-	-	-
Professional Fees	1,047	-	-	-	-	-
	25,007	4,451	869	208	1,507	-

TOTAL EXPENDED

	146,312	64,083	29,563	2,106	20,234	26,182
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2022	2021
109,200	95,323
6,295	5,619
10,862	11,817
9,350	7,846
448	2,948
26,880	14,683
20,002	19,179
24,905	10,186
1,824	1,512
556	310
8,699	3,393
8,046	8,670
193	7,065
6,699	4,314
233,959	192,865
-	-
988	1,259
3,936	51,922
1,200	-
1,470	-
222	-
7,816	53,181
241,775	246,046
-	-
-	306
-	-
522	532
618	1,189
1,300	1,275
2,440	3,302
-	-
-	-
-	-
2,440	3,302
2,040	1,878
10,183	7,246
12,223	9,124
6,298	4,385
14,380	10,567
10,317	-
1,047	2,938
32,042	17,890
288,480	276,362

The notes form part of these financial statements

Notes to the Financial Statements

Note 11 - Endowment Funds

Investments held/ gains realised	Current Unit price	Market Value 1/1/2022	Market Value 31/12/2022	Loss/ Gain
St John the Baptist				
Talbott Bequest 114050				
667 CBF Investment Units	£20.661	£15,620	£13,781	-£1,839
1358 CBF Fixed Interest Units	£1.371	£2,150	£1,862	-£288
Music Fund 114055				
CBF Deposit Account		£1,000	£1,000	£0
General Fund 630028001S				
1203 CBF Investment Units	£20.661	£28,172	£24,856	-£3,316
Butler Lighting Fund 630028002S				
136 CBF Investment Units	£20.661	£3,185	£2,810	-£375
Fabric fund 630028003S				
558 CBF Investment Units	£20.661	£13,067	£11,529	-£1,538
PCC Sunday School Fund 630028004S				
366 CBF Investment Units	£20.661	£8,571	£7,562	-£1,009
		£71,765	£63,400	-£8,365
Capital may not be spent but income applied for the denoted purposes. Income is applied to the General fund in most cases where expenditure exceeds the Fund income				
Holy Trinity				
Talbott Bequest 114050				
667 CBF Investment Units	£20.661	£15,620	£13,781	-£1,839
1358 CBF Fixed Interest Units	£1.371	£2,150	£1,862	-£288
Repair fund 115010				
17 CBF Investment Units	£20.661	£398	£351	-£47
		£18,168	£15,994	-£2,174
PARISH TOTALS				
		£89,933	£79,394	-£10,539

The notes form part of these financial statements.

Notes to the Financial Statements

Note 12 - Movement of Funds in 2022

		Opening	Income	Transfers	Incoming Resources	Adjustment s/Losses	Expenditure	Close
Holy Trinity								
Church Hall Fund	R	300	-				-	300
General	G	55,949	64,004			- -	63,861	56,092
Fabric @	R	8,914	-	-			-	8,914
Heating@	R	-	-	-			-	-
Organ@	R	209	-				-	209
East Timor	R	139	267	-	-	- -	222	184
Spire @	R	2,019	-				-	2,019
		67,530	64,271	-	-	- -	64,083	67,718
Brearton								
General	G	5,859	3,360			- -	2,106	7,113
Fabric@	R	1,149	-				-	1,149
		7,008	3,360	-	-	- -	2,106	8,262
St Johns								
General	G	120,766	83,546	1,295	-	102 -	85,712	119,793
HUB designated	D	4,337	31,200	67		-	22,518	13,086
Castle Yard/Heating Fd	D -	2,973	-	4,039		-	1,065	-
Fabric (designated)	D	-	-	-			-	-
Trips and Tours	D	625	5,901	4,679		-	10,317	888
Charities	D -	954	1,510	861		-	2,417	1,000
Church Lane	D -	4,870	-	-		-	-	4,870
Cottage	D	6,715	9,900	14,209		-	2,406	-
Music	D -	9,945	100	19,247		-	9,402	1
Christmas Tree Festival	D	10,868	15,176	130		-	3,652	22,522
Car Park	D	8,323	10,020	18,133		-	210	0
Other	R	-	-	-			-	-
Choir general	G	9,252	1,679	4,763		-	1,017	5,151
ALL Unrestricted Funds		142,143	159,032	6,788	- -	102 -	138,717	155,568
Fabric	R -	1,323	758	5,972		-	5,406	0
HUB @	R -	3,732	-	-			-	3,732
Lighting Fund @	R	81	63	-			-	144
Organ @	R	2,500	-	-			-	2,500
Organ @ (Choir)	R	-	-	-			-	-
Choir Restricted funds	R	1,200	-	-		-	1,200	-
Sunday School	R	2,049	169	-			-	2,218
Kitchen @	R	-	-	-			-	-
Flowers	R	46	225	816		-	988	99
Voix Celeste	R	290	50	-			-	340
Kneelers@	R	433	-	-			-	433
Powell window @	R	-	-	-			-	-
Other	R	-	-	-			-	-
		143,687	160,297	-	- -	102 -	146,312	157,570
St Mary's								
General	G	28,011	33,200	10,000		-	29,563	21,648
Fabric Fund	D			10,000				10,000
Fabric fund@	R	14,984	7,345	-		-	-	22,329
CBF Fund @	R	-	-	-		-	-	-
Trust fund @	R	-	-	-		-	-	-
		42,995	40,545	-	-	- -	29,563	53,977
Nidd								
General	G	108,325	17,229	6,160	-	- -	20,234	111,480
Fabric fund@	R	33,849	421	6,160	-	-	-	28,110
CBF Fund @	R	-	-	-		-	-	-
Trust fund @	R	-	-	-		-	-	-
		142,174	17,650	-	-	- -	20,234	139,590
PCC								
General	G	30,388	30,903	17,800		- -	26,182	52,909
Designated Fund	D	17,783	17	17,800		-	-	-
		48,171	30,920	-	-	- -	26,182	52,909
Endowments								
Sundry Endowments 11	E	89,933				-10539		79,394
		89,933	-	-	- -	10,539	-	79,394
General Funds								
Designated Funds	D	29,908	73,824	11,120	-	- -	51,988	40,625
Restricted funds	R	63,107	9,298	628	-	- -	7,817	65,216
Endowment funds	E	89,933	-	-	- -	10,539	-	79,394
ALL FUNDS		541,498	317,043	0	- -	10,641 -	288,480	559,421

The notes form part of these financial statements

KNARESBOROUGH PAROCHIAL CHURCH COUNCIL

Notes to the Financial Statements

Note 13 – St. John the Baptist Knaresborough – Small Restricted Funds

These comprise:

Choir restricted – for future tours

Kitchen – funds to be spent on the kitchen at St. Johns

Note 14 – Designated Funds

Designated Funds exist where the PCC /Church Vestry Committee has indicated their intention to spend funds for a specific project / purpose. Such funds may, however, be re-designated if necessary, having been acquired for general purposes (i.e. from sources that have not placed a restriction on their use).

Note 15 – Trustees' Remuneration, benefits and Expenses

There were no Trustees' remuneration or other benefits during the year ended 31 December 2022.

Expenses totalling £3,801.92 were paid during the year ended 31 December 2022 to 3 Clergy Trustees in respect of travel and out of pocket expenses incurred in the performance of their ministry.

Note 16– Staff Costs

	2022	2021
Salary/Employer Pension Contributions	£9,315	£7,847
Average number of Employees	1	1

During the Year, the PCC employed a Parish Administrator, no payments were large enough to attract Employers National Insurance Contributions. A Pension Scheme is in place, the Administrator was below the Threshold for Auto- Enrolment but opted to join the Scheme with effect from 1 July 2019.

Note 17 – Accountancy Fees	2022	2021
	£2,080	£1,878

The PCC must include a Note showing the Fees incurred to have the Accounts Examined.

The amount shown in 2022 is in respect of the Examination of the 2021 Accounts.

The amount shown in 2021 is in respect of the Examination of the 2020 Accounts.

The notes form part of these financial statements