

**DIOCESE OF LEEDS**

**THE ECCLESIASTICAL PARISH OF KNARESBOROUGH, GOLDSBOROUGH, NIDD  
AND BREARTON**

**Knaresborough Team Ministry**

**Church of St. John the Baptist, Knaresborough**

**Holy Trinity Church, Knaresborough**

**Church of St. Mary the Virgin, Goldsborough**

**Church of St. Paul & St Margaret Nidd**

**Church of St. John the Baptist, Brearton**

**ANNUAL REPORT**

**&**

**FINANCIAL STATEMENTS**

**For the year ended 31st December 2021**

## THE ECCLESIASTICAL PARISH OF KNARESBOROUGH, GOLDSBOROUGH, NIDD AND BREARTON

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## **The Ecclesiastical Parish of Knaresborough, Goldsborough, Nidd and Brearton**

### **Charity Name, Registration and Principal Address**

The Parochial Church Council of the Ecclesiastical Parish of Knaresborough, Goldsborough, Nidd and Brearton

Charity Registration Number 1134252

The Parish of Knaresborough and the Parish of Nidd were united to create a new Parish with effect from 1 January 2019.

The PCC was registered on 11<sup>th</sup> February 2010, having been previously exempt from registration separate to the Church of England. The Parish's principal address is The Rectory, High Bond End, Knaresborough North Yorkshire, HG5 9BT.

### **Aims and Purposes**

Knaresborough Parochial Church Council (PCC)'s main objective is to co-operate with the Clergy in promoting, within the Ecclesiastical Parish of Knaresborough, Goldsborough, Nidd and Brearton, the whole mission of the Church – pastoral, evangelical, social and ecumenical. The PCC is also specifically responsible for the maintenance of five churches and their complexes within the Parish – St John the Baptist, Knaresborough, Holy Trinity, Knaresborough, St Mary the Virgin, Goldsborough, St. Paul & St. Margaret, Nidd and St. John the Baptist, Brearton.

Knaresborough Parish is in the Harrogate Deanery within the Diocese of Leeds.

### **Objectives and activities**

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of our parish community. Our activities are in line with this objective and include

- . Regular public worship open to all
- . The provision of sacred space for personal prayer and contemplation
- . Pastoral work, including visiting the sick and the bereaved
- . Provision of Marriage, Baptism and funeral services to all who live within the Ecclesiastical Parish. Marriage services are also conducted for others who qualify under the Church of England Marriage Measure 2008.
- . Teaching of Christianity through sermons, courses and small groups.
- . Taking of religious assemblies in schools
- . Promoting the whole mission of the Church including provision of activities for senior citizens and parents and toddlers
- . Supporting other charities in the UK and overseas.

These activities are provided for all, free of charge (excepting Marriages and Funerals) and with no discrimination (except in the case of Christian Baptism on the basis of creed). Our aim is to enable ordinary people to live out their faith as part of the parish community through worship and prayer, the provision of pastoral care in the community and mission and outreach.

To facilitate this work it is important that we maintain the fabric of our churches, halls and public space.

## Structure, Governance and Management

### How we are constituted

The Parish is part of the Church of England and within the Deanery of Harrogate as part of the Diocese of Leeds. As such it is subject to the laws of the Church of England (Canon law) and the clergy swear allegiance to Her Majesty Queen Elizabeth and an Oath of Canonical Obedience to the Bishop of Leeds (and their heirs and successors). Deanery and Diocesan policy is an influence but usually as recommendation rather than enforced requirement.

The constitution of the Trustees is the same as that set for a Parochial Church Council as given in the Church Representation Rules which constitute Schedule 3 of the Synodical Government Measure 1969, together with subsequent amending Measures. In particular this allows for the appointment of various officers, the election of Churchwardens and lay members of the Council and defines those who are members by virtue of their post or office within the ecclesiastical parish.

### Selection and election of Trustees

The method of appointing Trustees is set out in the Measures referred to above. Clergy are appointed by the Diocesan Bishop, Churchwardens elected by a meeting of all parishioners and other Trustees are elected at and by a meeting of those on the church Electoral Roll of the Parish.

### Trustees

The following persons have served as PCC Members and / or Trustees during the year ending 31<sup>st</sup> December 2021.

Elected Representatives of the Laity	Ex-Officio Members Churchwardens	Deanery Synod	Clergy
Jackie Shaw	Sharon Foster	Denise Cullingworth	Revd. Garry Hinchcliffe
Nicky Wynn	Pam Thomas		Revd. Stroma McDermott
Shirley Lovell	David Osborne		
Philip Skeels	Denise Cullingworth		
Oliver Cullingworth	Carol Ballard		
Anne Peppitt	Paul Kerwin		
Elaine Armes			
Lynn Curl			
Mervyn Darby			
Margaret Bridge (Secretary)			
Brian Jelbert (Treasurer)			
Jack Wilson (Electoral Roll Officer)			



## **Statement of Trustees Responsibilities for The Year Ended 31 December 2021**

The Trustees are responsible for preparing the Report of the Trustees and the Financial Statements in accordance with applicable Law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The Law applicable to Charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed requires the Trustees to prepare Financial Statements for each Financial Year which gives a true and fair view of the state of affairs of the Charity and the incoming resources and application of resources, including the Income and Expenditure, of the Charity for that period. In preparing those Financial Statements, the Trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the Financial Statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **How decisions are made**

Decisions of the Trustees are made by majority vote of those present at a properly called meeting of the Trustees. Decisions so made are applicable to all the churches of the parish.

### **Electoral Roll Report**

The Number of People on the Electoral Roll at each Church was as follows:

St. John's, Knaresborough – 152  
Holy Trinity, Knaresborough – 81  
St. Mary's, Goldsborough – 57  
St. Paul and St. Margaret, Nidd – 10  
St. John's, Brearton - 7

Total Number on Parish Electoral Roll - 307

Jack Wilson  
Electoral Roll Officer

## Team Rectors Report

Dearest friends,

What a couple of years we have had! I hope by the time that this brief report goes 'live' that a real semblance of normality will have returned to our lives. That being said I have just returned from a 'Leading Your Church into Growth' meeting where there was an acknowledgment and recognition that the church both nationally and locally has shrunk by approximately 33% over the Coronavirus pandemic (this is not however true of all our team churches). This general trend is especially worrying for us all in the Knaresborough Team Ministry as the Parish Share has increased exponentially over the last few years.

So, we have three main tasks this 2022, firstly, to invite those whom we have lost back into the fold, secondly, to strengthen the relationship we have begun with those who are new to us, and thirdly to increase our financial giving to the church.

Not all of these things will be achieved easily or quickly, but these are our main three thrusts this year – that's where you come in. Every year I take this opportunity to thank everyone for their hard work... it's easy to say 'thank you' but I don't always think people fully know how much they are appreciated. I will regularly walk into a church to find weeding being done outside, flowers being arranged inside, brasses rubbed, floors vacuumed, not to mention the fact that as the clergy fly from one church to another there is a huge amount of work being done to prepare for services, support services and then clean up afterwards. Churchwardens, sidespeople, servers, welcomers, Readers, treasurers, minute-takers, group leaders, committee chairs, PCC members, coffee brewers, bellringers, choristers, musicians, door-lockers, candle-lighters, soup makers... to name but a few of the myriads of volunteers that go to make up our church communities – from the bottom of my heart I thank you all.

My final thanks go to Faye in the office for her wonderful work in supporting our ministry and last but by no means least to Stroma who through her wonderful ministry and commitment to the Gospel is a blessing upon us all. I said this is where you come in... please keep doing what you do – be the very best advert for Christ in your dealings with each other and with all those who you meet – and keep praying and longing for our churches to grow and thrive. I simply want you all to know that it is the greatest honour of my life to serve you and minister amongst you.

My thanks, prayers and best wishes for this year ahead.

Garry

Revd Garry AF Hinchcliffe (BDHons)

## Proceedings of the PCC

The PCC met on 8 occasions in 2021, January and March *via* Zoom, April (APCM) in St John's Church, May and June *via* Zoom, July, September, and November in church.

The meeting in May was an extra meeting to discuss A 'New Dawn' and the feedback from all the churches regarding the direction of possible changes to the structure of church services and start times and how to encourage more interest in church life.

The main topics of conversations were reports from the Treasurer with up-to-date financial information, New PCC constitution, New Electoral Roll officer, Safe-guarding compliance, Disability compliance, House for Duty post, Upgrading the parish website and updating the parish Terrier and Logbooks. Christian Aid week 2021. Reopening churches after lockdown and cessation of on-line services. Various house groups and courses open to all including Alpha and Lent courses and 'Living in Live and Faith' course held during advent.



Also discussed were reports from the vestry committees, including finance and the Parish share, Parish Giving Scheme, and the introduction of a contactless card machine for giving in St John's church. Updates on the fabric of each church and informing if any works were required. Christmas Tree Festival, updates on The Hub and Holy Trinity Church Hall.

Other information shared was from the Diocesan Office, Deanery Synod meetings and CTIK.

Margaret Bridge  
PCC Secretary

## **PCC Subcommittee Reports**

### **Communication**

The Committee has met three times in the last year by zoom, although some work was done by a subgroup who met face to face.

A fourth edition of Bridges was produced in August 2021 (by Garry) which went to all churches and community groups in the town, highlighting new initiatives across the Parish, including the "New Dawn" initiatives, supported by The Archbishop of York. The Alpha course, Rhythm of Life Lent Course developments of two House groups, Echo Church, Doughnut Church, Encounter, Messy Vintage, The GIG @HT, Church Plant, Rainbow Club and Community Stars Café were all advertised in this edition. A new, updated website, since October 2021, masterminded by a small subgroup deserve our thanks for this initiative. The PCC approved funding and revised principles in July 2021, emphasising the one parish approach; working together to share the good news with newcomers, as well as to celebrate and enhance and grow the life of our existing Christian family. Facebook, Twitter, Instagram are all recognised as growth communication areas to complement the website.

The Committee stood in readiness to help spearhead the Parish wide consultation process on revision of worship which took place in the autumn of 2021.

Two members took over responsibility for "a new look" online services.

Pam Child.  
(Chair)

### **Fabric**

The Fabric sub committee consists of representatives from all churches in the Knaresborough Team Ministry with the exception of Brearton. It meets quarterly. However, in 2021, as a result of the disruption caused by Government imposed church closures and restrictions following the outbreak of the coronavirus, it was only able to have one formal meeting on 21 October 2021.

General maintenance work has been undertaken, but for much of the year the churches remained closed or with only restricted access. All churches have completed a formal accessibility review on the proforma supplied by the Diocese. Following the retirement of Sebastian Rowe, Architect, a replacement has been identified. A start has been made to the updating/ completion of the terriers (property registers) for each of the team churches. Key points:-

**St John the Baptist** - The boiler in the Hub had to be replaced. Severe damage to the flooring in the Main Hall caused by a leaking water pipe had to be repaired.

**Holy Trinity** - Quotes have been obtained for the resurfacing/ reordering of the car parking area around the church.

**Goldsborough** - The window at the east end of the south aisle has been subject to a major restoration.

**Nidd** - S Rowe completed the quinquennial survey at Nidd earlier in the year before his retirement.

David Osborne (Chair)

## Finance

The Finance Committee comprises members of the Clergy, Church Treasurers, PCC Treasurer and currently one co-opted member (Jack Wilson). Over the last 12 months the committee have met (primarily by ZOOM) on 7 occasions to consider church and PCC financial matters. These have included :-

- review and approval of the individual church and PCC budgets
- review, question, make suggestions and note the current financial position of churches/PCC
- consider and approve any major expenditure by churches over £5,000
- review, question, approve and note the 2021 financial performance of churches/PCC
- review and approve the final church and PCC budgets for 2022
- consider and determine to hold a Stewardship campaign in early 2022 followed by an introduction of the new Parish Giving Scheme in 3 of our 5 churches.

It has been another strange year with the COVID-19 restrictions in play. This has prohibited face-to-face meetings but ZOOM meetings seem to have worked. Three new church treasurers have settled in well and have tackled their first "financial year-end".

Brian Jelbert  
Chair

## Mission and Outreach

Despite Covid interrupting and delaying our strategic planning and activity we are pleased that new and varied initiatives took place either in person or online.

To develop more discipleship opportunities we worked with Hayley Matthews the Diocesan Lay Training Officer to promote a number of new opportunities including The Rhythm of Life initiative. We ran a very successful Lent Course and then developed our own Rhythm of Life retreat during the Summer with the help of Christine Howson who was one of our participants.

We ran another successful ecumenical zoom Alpha Course over Autumn 2021 with a number of new seekers and enquirers joining us for the course and we are pleased a number of attendees indicate they would like to be baptised/confirmed moving forward.

Following these courses we are delighted that new house groups have formed providing more opportunities for people to meet, pray and study the Bible to further their faith journeys.

Members of the KTM were involved in planning and running the online CTIK Easter Holiday Club to primary school children in Knaresborough and we have continued to grow our ministry in the schools in Knaresborough, Goldsborough and Sicklinghall providing collective worship and specific sanctuary weeks and designated workshops such as The Christmas and Easter experiences which took place in schools and online.



We started our new family services in the Autumn at Goldsborough and St Johns and are pleased to see the number of families and children attending have grown. We recognise that there is still a lot to do but our new family services teams are working together to plan services that are interactive and engaging as all age worship. A growing focus on the environment and sustaining our planet has seen joint projects between the churches and the schools in building bug hotels and having climate change and Creation workshops.

Members of Holy Trinity have developed a new Messy Vintage initiative once a month inviting members of church but also as an outreach to the wider community and this is already very successful. Lots of members of our churches and local community took part in our yarn bombing 'Thy Kingdom Come' mission to the market place, knitting and then handing out knitted/crocheted sheep with an attached blessing to Market traders and people in the market place. I still get comments that their 'prayer sheep' is on the windowsill or bedside table.

Holy Trinity still hosts the Foodbank which has become increasingly important and needed during Covid and as the cost of living increases. It is a real witness of the love of God to those in need.

As always the Christmas Tree Festival provides numerous outreach opportunities for people to enjoy the joy and wonder of Christmas whilst celebrating the great work going on within our town community.

We have restarted our Baptism Tea Parties as a way of connecting with younger family groups and we hope to have a creche in church and a refreshed Sunday school programme that connects our toddler groups and the baptism families to grow and nurture them into our church family.

Finally since being online has been an important part of keeping our churches relevant and available to the community we reviewed and developed a new KTM website and also Facebook page for St Mary's to improve our connectivity and visibility to the wider world.

At the heart of our mission and our outreach are our people and the Committee remain ever thankful for the wide and varied skills offered for ministry within our churches by so many people.

Stroma McDermott

Team Vicar: Chair of Mission and Outreach Subcommittee.

### **Pastoral Support**

Another year of Covid restrictions, lockdowns and Zoom meetings. We have been able to maintain a weekly telephone support service to all who have needed and requested it. Currently we have 13 dedicated Volunteers in addition to the team members who undertake this important ministry. Pewsheets have been delivered weekly to all who are not able to access these online or in person. We owe a great debt of gratitude to all who have ensured that this has been able to continue, the feedback we get is very positive and appreciated by all who are receiving the calls and Pewsheets. We have visited as appropriate and within the limitations of Covid.

The team had an Away Day in September and have a half day booked in March. We appreciated the input from Julia Robertson Diocesan Lay Training Officer, this gave us space to reflect on ministry and parish requirements. The team members have undertaken the diocesan Pastoral Conversations training.

We had a Service of Light and Remembrance in Holy Trinity on the 31<sup>st</sup> October. This was well attended by many who had been bereaved during the year and last year when it was not possible to visit care homes and hospitals. Funerals were restricted and gatherings not allowed denying the opportunity to say goodbye and share memories. This time of prayer and reflection was greatly valued by all.

The confidential prayer chain is well used and greatly appreciated.

Anthea Green  
Coordinator

### **Youth and Schools**

Again 2021 was a year limited through the pandemic but for all the limitations we have done well. Please find a small snap-shot of where we are and what we do.

#### **Play Groups:**

Trinity Teddies and Stay & Play – both these groups play an essential role in the life of our parish, not necessarily in the way that they bring families into church but more importantly, that those who attend these groups know that the church is offering a loving and caring venue and facility for them. Our thanks to all those who volunteer from our churches to support this mission, but a special vote of thanks to Dot and Sarah their leaders.

#### **Sunday School:**

All our Sunday Schools have struggled this year and we have even lost our leaders at St John's. However, we have a committed few who attend and we must pray and commit ourselves to support and grow this part of our mission this year. Our deepest thanks to all the leaders and all those who volunteer in this important aspect of our teams life.

#### **CORE (youth group):**

This is an initiative that we share with other parishes nearby and is led by Graham Taylor. It is growing slowly and we are indebted to Stroma in particular for her support of it. Graham does a fantastic job and we will be seeing how we can grow this initiative further this year.

#### **Local Schools:**

Goldsborough and St John's Church of England primary schools continue to benefit from the ministry with which the clergy and others are engaged with – it is pleasing to see the relationships grow and deepen. We enjoy good relations with the county primaries and we are engaged with their collective worship.

I continue to have a link with King James and the community there call upon the church and me personally throughout the year for specific input when required.

Revd Garry AF Hinchcliffe (BDHons)  
Chair



## **Safeguarding Report**

I am pleased to report that all the trustees are now DBS compliant and therefore meet the legal requirement under the Charity Commission. All PCC members have also completed their annual self-assessment declaration forms for 2021/22. There are a few members of the PCC whose training lapse this year; reminders will be sent out when they are due.

To this date children's work has been suspended at the Sunday services due to the COVID situation. We are hoping to get the groups up and running again as soon as possible. For this to happen without delays, and for the children's workers to continue in their roles, DBS statuses are to be checked and online training brought up to date. To help speed up this process an updated list from each church of the Children's workers name and email details sent me would be greatly appreciated.

Thank you to all for your continued support with the Safeguarding within our Team Ministry. We are all responsible for safeguarding the integrity, but more importantly, the people in our church.

Faye Wright  
KTM Safeguarding Officer

## **Financial Review**

The Parish is funded by voluntary donations from its congregations and supporters, supplemented by fund raising activities, investment income (including revenue generated by our property assets – car parks, cottage, halls etc) and fees. Monies received are predominantly spent on providing services and keeping our churches and buildings maintained and welcoming.

Each church organizes its own finances, raises funds towards its objectives and targets and finances its own expenditure. The Church Vestry Committees are responsible to the PCC for both its income and expenditure and prepares a budget for approval by the PCC each autumn. Contracts over £5000 require PCC approval and are authorised by the PCC rather than the churches. The PCC has an independent budget and financial responsibilities. Year-end accounts are prepared and approved by the appropriate Church Committee and then consolidated to provide the overall accounts for the Parish.

The PCC appointed Mitchell, Wellock as independent examiners. The parish holds bank accounts at Nat West, HSBC, Barclays and Yorkshire Banks, and in the Leeds and Skipton Building Societies. There are also deposits with the Church Central Board of Finance. These institutions have no influence on the operations of the parish and the relationship is purely commercial. They are available for financial advice if required.

## **Review of 2021**

Financial reporting is difficult enough without the need for accounting by 'Funds', as required by Charity Law. While the essence is simple, keeping money separate for different purposes is not as easy as it sounds. Basically, money given or raised for a specific purpose has to be used for that project /item/repair etc and, if not used, returned to the donor. This is why there are so many different funds, even after some consolidations. It is also why money spent on a large project may come from several of the funds and how some 'Restricted' funds may come to be in debit.

## **Regular Activities**

These are what we do, every day of the year, to simply function. In terms of expenditure, it is all about paying the bills for heating, lighting, insurance, basic maintenance and small repairs, carrying out services of worship and financially supporting our clergy, through the Parish Share. As for income, it is all about collecting and managing people's voluntary contributions towards the work of the church in a tax efficient manner. Both income and expenditure need careful managing (and accounting).

## **Voluntary Income**

Voluntary Income overall does not our Parish Share, leaving other sources of income necessary to maintain our buildings and services. There remains an ongoing need to keep this under review, as costs continue to increase, and to continue to emphasise the need for regular planned income to meet regular planned outgoings.

## **Other Income**

Fundraising continues to be an essential part of our Income. A lot of hard work, not always recognised, goes into fundraising and we are indeed fortunate to have so many volunteers to lend a hand or, more importantly, have new ideas with regard to fund-raising.

## **Regular Expenditure (Church activities)**

Regular expenditure, as always, continues to increase. Careful management of controllable expenditure is a large part of what our individual churches do and savings continue to be made wherever possible. However, it needs to be borne in mind that money can only be spent when you have it and, especially on maintenance, there are a number of items that need attention that are awaiting funding.

## **Year End financial position**

According to the Balance sheet, we have assets of £541,499, an overall increase of £77,624 on the 2020 figure. With costs continually increasing, there is a constant need to find ways of generating additional income, with fewer reserves left to dip into.

## **2022 Budgets**

Budgets are in place for 2022, it promises to be a very difficult and challenging year, again falling well short of the ever-increasing requested Diocesan Share for the Knaresborough Team Ministry.

## **Risk Management**

The Trustees have a duty to identify and review the risks to which the Charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

## **Reserves Policy**

The Parish has been fortunate in the past and benefits from a number of Endowment funds, the income from which is used mainly, but not exclusively, for specific purposes. The various churches all have Restricted funds, where money has been given /raised for specific purposes. Once the required funds are raised, they are spent and the Funds closed once the objectives have been met. For some



projects, however, raising the required money may take several years. At present the PCC has no objectives to raise any reserve funds for general / investment purposes.

Finally, we need to recognise the extraordinary job done by the Church Treasurers, with the full support of their Vestry Committees. Their job continues to be so demanding yet they carry out their duties so cheerfully and diligently. Our thanks go to Andrew and Mike (St. John's - Knaresborough), Liz (Holy Trinity), Ian (St. Mary's - Goldsborough, David (St. Paul & St. Margaret - Nidd) and Stephen (St. John's - Brearton) for their support and co-operation. I would particularly like to thank them for the support they have given me in my capacity as PCC Treasurer during 2021 and to Jack Wilson who continues to be my sounding board and mentor.

Brian Jelbert.



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Independent Examiner's Report

Report to the trustees/  
members of

The Ecclesiastical Parish of Knaresborough, Goldsborough, Nidd and Brearton.

On accounts for the year  
ended

31<sup>st</sup> December 2021

Charity no  
(if any)

1134252

Set out on pages

15 - 22

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

*Diane Wellock*

Date:

10/03/2022

Name:

Diane Wellock

Relevant professional  
qualification(s) or body  
(if any):

FCA – Institute of Chartered Accountants in England and Wales.

Address:

Kirkby Beck Barn. Kirkby Malham

Skipton, North Yorkshire

BD23 4BL

# KNARESBOROUGH PAROCHIAL CHURCH COUNCIL

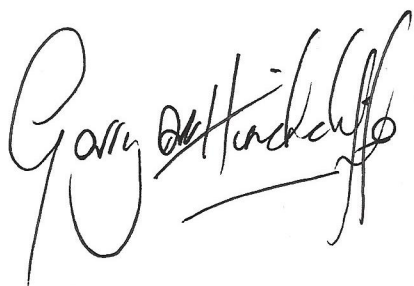
## Balance Sheet as at 31st December 2021

	Note		2021	2020
<b>FIXED ASSETS</b>				
Endowment funds	11	89,933	89,933	79,646
<b>CURRENT ASSETS</b>				
Deposits and Cash		448,493		
Debtors		<u>9,382</u>		
		457,875		
<b>CURRENT LIABILITIES</b>				
Creditors and accruals				
Adjustment		(6,309)		
<b>NET CURRENT ASSETS</b>			<u>451,566</u>	<u>384,229</u>
<b>NET ASSETS</b>			<u><b>541,499</b></u>	<u><b>463,875</b></u>
<b>Represented by</b>				
Endowment Funds	11		89,935	79,646
Restricted funds	12		63,106	101,760
Designated funds	12		29,909	61,317
Unrestricted Funds	12		<u>358,549</u>	<u>221,152</u>
			<u><b>541,499</b></u>	<u><b>463,875</b></u>

Approved by Members of the Parochial Church Council on 9 March 2022 and signed on its behalf by :

Revd G A Hinchcliffe

Mr B Jelbert (PCC Treasurer)






# KNARESBOROUGH PAROCHIAL CHURCH COUNCIL

## Statement of Financial Activities for the year ended 31st December 2021

INCOMING RESOURCES	Note	Unrestricted Funds	Restricted funds	2,021	2,020
Voluntary Income	2	192,504	26,467	218,971	126,009
Activities for Generating Funds	3	42,148	4,798	46,946	16,513
Investment Income	4	39,580	670	40,250	43,880
Incoming resources from Charitable activities	5	18,755	-	18,755	8,076
Other Incoming Resources	6	18,577		18,577	16,227
<b>TOTAL INCOMING RESOURCES</b>		<b>311,565</b>	<b>31,934</b>	<b>343,499</b>	<b>210,705</b>
<b>RESOURCES EXPENDED</b>					
Church Activities	7	192,866	53,181	246,047	221,403
Investment Management and fund raising costs	8	3,302	-	3,302	2,317
Governance costs	9	9,124		9,124	10,236
Other resources expended	10	17,890		17,890	15,758
<b>TOTAL RESOURCES EXPENDED</b>		<b>223,181</b>	<b>53,181</b>	<b>276,363</b>	<b>249,714</b>
<b>MOVEMENT OF FUNDS</b>					
Surplus / Deficit		88,384	(21,246)	67,138	(39,009)
Incoming Resources				-	-
Transfers				-	(1)
Adjustments, prepayments etc		(297)	-	(297)	(91)
Gains of disposal of fixed assets				-	-
Unrealised gain/losses on investments	11	-	10,287	10,287	4,919
<b>NET MOVEMENT OF FUNDS</b>		<b>88,087</b>	<b>(10,959)</b>	<b>77,128</b>	<b>(34,182)</b>
Balances Brought forward 1/1/2021		310,694	153,672	464,370	498,552
<b>BALANCES CARRIED FORWARD</b>					
<b>31/12/2021</b>	12	<b>398,781</b>	<b>142,713</b>	<b>541,498</b>	<b>464,370</b>



## **KNARESBOROUGH PAROCHIAL CHURCH COUNCIL**

### **Notes to the Financial Statements**

#### **Note 1 – ACCOUNTING POLICIES**

Accounts will be prepared for each constituent Church detailing the financial affairs of each Church including monies paid in respect of the Diocesan share apportioned to that Church and any services paid for by the Parochial Church Council on their behalf. Consolidated accounts will be produced, in addition, to reflect the amalgamated activities of all the constituent churches and the PCC. The policies below refer to the accounting practices adopted in particular but not exclusively to the consolidated accounts.

The Financial statements have been prepared as closely as possible in accordance with the **Charities Act 2011**, **Church Accounting Regulations 2006** together with applicable accounting standards and the **Charities SORP 2005**. The financial statements have been prepared under the historic cost convention except for the valuation of investment assets, which are shown at market value.

#### **Funds**

General (unrestricted) funds represent the funds of the PCC and constituent churches that are not subject to any restrictions regarding their use and are available for application on the general purposes of the account holding body. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts or funds of church groups that owe their main affiliation to another body nor those that are an informal gathering of church members. Restricted funds represent income that may only be expended for the purpose for which they were given.

#### **Incoming Resources (Receipts)**

##### **Voluntary Income**

Collections are recognised when received by or on behalf of the constituent church. Planned giving receivable under covenant is recognised only when received. Income Tax recoverable under covenant or Gift Aid donations is recognised when the income is recognised. Grants / Legacies to the PCC are accounted for when received. Funds received for events are accounted for gross unless the sums realised / expended do not exceed £500 (in which event funds may be accounted for net.)

##### **Investment Income**

Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year. Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on annual revaluation of investments.

##### **Resources Used (Payments)**

Grants and donations are accounted for when paid over or when awarded, if that award creates a binding obligation. The Diocesan Share is accounted for when paid. Other resources expended are generally recognized when it is incurred.

#### **Assets**

Consecrated and benefice property is not included in the accounts in accordance with s96(2) of the Charities Act 1993. (This includes the Churches, the Rectory, 4 Greengate Drive, St. John's Church Cottage, and the Halls at St John's and Holy Trinity). No value is placed on movable church fittings held by Churchwardens on special trust for the PCC and which require a faculty for disposal. All expenditure incurred on consecrated or beneficed buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed. Fully movable equipment used within the church premises is depreciated on a straight line basis over 4 years unless of a purchase price under £2,500, when the value will be written off when the asset is acquired.

Investments are valued at market value as at 31st December.

The notes form part of these financial statements

# KNARESBOROUGH PAROCHIAL CHURCH COUNCIL

## Notes to the Financial Statements

### 2 Voluntary Income

#### Unrestricted

	St Johns	Holy Trinity	St Mary's	Brearton	Nidd	PCC
Standing Orders	30,653	7,663	6,180	835	2,920	-
Regular giving	10,742	6,995	2,095	600	-	928
Collections	4,890	2,126	3,338	6	2,838	-
Tax Recovered	12,047	-	1,850	-	2,292	-
Donations	6,732	3,104	7,462	-	70,030	-
Charitable Income	-	712	-	-	-	-
Legacies and Grants	-	5,467	-	-	-	-
	<b>65,064</b>	<b>26,067</b>	<b>20,925</b>	<b>1,441</b>	<b>78,080</b>	<b>928</b>

#### Restricted

Loans and Grants	-	-	23,506	-	-	-
Tax Recovered	1,100	-	-	-	-	-
Gifts and donations	1,361	-	500	-	-	-
	<b>2,461</b>	<b>-</b>	<b>24,006</b>	<b>-</b>	<b>-</b>	<b>-</b>

#### ALL VOLUNTARY INCOME

	<b>67,525</b>	<b>26,067</b>	<b>44,931</b>	<b>1,441</b>	<b>78,080</b>	<b>928</b>
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### 3 Activities for generating funds

#### Unrestricted

Fund Raising	13,893	5,809	5,884	-	-	-
Church Hall lettings	13,595	2,967	-	-	-	-
	<b>27,488</b>	<b>8,776</b>	<b>5,884</b>	<b>-</b>	<b>-</b>	<b>-</b>

#### Restricted

Fund Raising	69	139	4,590	-	-	-
	<b>69</b>	<b>139</b>	<b>4,590</b>	<b>-</b>	<b>-</b>	<b>-</b>

#### ALL GENERATED INCOME

	<b>27,557</b>	<b>8,915</b>	<b>10,474</b>	<b>-</b>	<b>-</b>	<b>-</b>
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### 4 Investment Income

#### Unrestricted

Rents	18,030	20,356	-	-	-	-
Interest / Dividends	1,068	17	-	6	103	-
	<b>19,098</b>	<b>20,373</b>	<b>-</b>	<b>6</b>	<b>103</b>	<b>-</b>

#### Restricted

Interest / Dividends	630	-	4	-	19	17
	<b>630</b>	<b>-</b>	<b>4</b>	<b>-</b>	<b>19</b>	<b>17</b>

#### ALL INVESTMENT INCOME

	<b>19,728</b>	<b>20,373</b>	<b>4</b>	<b>6</b>	<b>122</b>	<b>17</b>
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### 5 Income from Charitable / Ancillary trading

#### Unrestricted

Statutory Fees	5,769	1,694	5,895	307	2,327	-
Other Fees	-	-	-	-	-	960
Magazine	-	-	-	-	-	1,804
	<b>5,769</b>	<b>1,694</b>	<b>5,895</b>	<b>307</b>	<b>2,327</b>	<b>2,764</b>

#### Restricted

Other Fees	-	-	-	-	-	-
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

#### ALL INVESTMENT INCOME

	<b>5,769</b>	<b>1,694</b>	<b>5,895</b>	<b>307</b>	<b>2,327</b>	<b>2,764</b>
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### 6 Other Incoming Resources

Tours/ Events	1,236	-	-	-	-	-
Property Sales	-	-	-	-	-	-
Insurance claims	-	-	-	-	-	-
Reclaimed costs	-	-	-	-	-	15,535
Sundry	373	-	60	-	-	1,373
	<b>1,609</b>	<b>-</b>	<b>60</b>	<b>-</b>	<b>-</b>	<b>16,908</b>

#### ALL OTHER INCOME

	<b>1,609</b>	<b>-</b>	<b>60</b>	<b>-</b>	<b>-</b>	<b>16,908</b>
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### TOTAL INCOME

	<b>122,187</b>	<b>57,049</b>	<b>61,364</b>	<b>1,753</b>	<b>80,529</b>	<b>20,617</b>
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#### 2,021

48,251
21,360
13,198
16,189
87,328
712
5,467
<b>192,504</b>
<b>23,506</b>
<b>1,100</b>
<b>1,861</b>
<b>26,467</b>
<b>218,971</b>

#### 2,020

46,625
19,554
11,932
14,311
20,945
5,916
3,968
<b>123,251</b>
<b>2,110</b>
<b>-</b>
<b>648</b>
<b>2,758</b>
<b>126,009</b>

25,586
16,562
<b>42,148</b>

4,798
<b>4,798</b>

<b>46,946</b>
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38,386
1,194
<b>39,580</b>

670
<b>670</b>

<b>40,250</b>
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15,991
960
1,804
<b>18,755</b>

-
<b>-</b>

<b>18,755</b>
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1,236
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-
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-
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15,535
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1,806
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<b>18,577</b>
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<b>343,499</b>
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4,221
7,117
<b>11,338</b>

5,175
<b>5,175</b>

<b>16,513</b>
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40,016
3,508
<b>43,524</b>

356
<b>356</b>

<b>43,880</b>
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5,075
1,854
1,147
<b>8,076</b>

-
<b>-</b>

<b>8,076</b>
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974
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-
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-
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15,205
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48
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<b>16,227</b>
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<b>210,705</b>
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# KNARESBOROUGH PAROCHIAL CHURCH COUNCIL

## Notes to the Financial Statements

	St Johns	Holy Trinity	St Mary's	Brearton	Nidd	PCC	2,021	2,020
<b>7 Church Activities</b>								
<b>Unrestricted</b>								
Diocesan Share	50,500	22,500	18,000	500	3,823		95,323	107,296
Clergy Expenses / housing	-	-	-	-	561	5,058	5,619	5,951
Organist and Choir	9,690	1,827	-	-	300		11,817	11,322
Parish Administrators	-	-	-	-	-	7,846	7,846	6,974
Training and Recruitment	-	-	-	-	-	2,948	2,948	1,262
Utilities	3,496	7,518	1,355	424	811	1,079	14,683	19,544
Insurance	8,730	4,874	2,553	833	2,190		19,179	18,781
Repairs and Maintenance	6,746	110	1,108	500	1,722		10,186	24,324
Upkeep of Services	663	436	413			-	1,512	723
Music	310		-	-	-		310	167
Hall Running costs	2,122	1,271	-	-	-		3,393	4,003
Movable furniture / Equipment	8,670		-	-	-	-	8,670	-
Major Repairs	6,775	-	-	-	290		7,065	2,248
Mission and Charitable giving	1,084	730	-	-	1,500	1,000	4,314	4,491
	<b>98,786</b>	<b>39,266</b>	<b>23,429</b>	<b>2,257</b>	<b>11,197</b>	<b>17,931</b>	<b>192,866</b>	<b>207,086</b>
<b>Restricted</b>								
Repair (Installation)	-	-					-	673
Sundries expenses	-		1,259				1,259	982
Repair and Maintenance	-	-	51,922	-			51,922	12,662
	-	-	<b>53,181</b>	-	-	-	<b>53,181</b>	<b>14,317</b>
<b>ALL CHURCH ACTIVITY</b>	<b>98,786</b>	<b>39,266</b>	<b>76,610</b>	<b>2,257</b>	<b>11,197</b>	<b>17,931</b>	<b>246,047</b>	<b>221,403</b>
<b>8 Investment management and Fund Raising</b>								
<b>Unrestricted</b>								
Other Property Upkeep	306						306	
Insurance	-					-	-	-
Maintenance and Repair	-				532	-	532	1,060
Cost of Generating funds	-		1,189	-		-	1,189	248
Magazine						1,275	1,275	1,009
	<b>306</b>	<b>-</b>	<b>1,189</b>	<b>-</b>	<b>532</b>	<b>1,275</b>	<b>3,302</b>	<b>2,317</b>
<b>Restricted</b>								
Cost of Generating funds	-	-					-	-
The Hub fees	-						-	-
	-	-	-	-	-	-	-	-
<b>ALL INVESTMENT AND FUND RAISING COSTS</b>	<b>306</b>	<b>-</b>	<b>1,189</b>	<b>-</b>	<b>532</b>	<b>1,275</b>	<b>3,302</b>	<b>2,317</b>
<b>9 Governance costs</b>								
Audit	-					1,878	1,878	2,160
Parish Office / administration	801	-	2,787		60	3,598	7,246	8,076
	<b>801</b>	<b>-</b>	<b>2,787</b>	<b>-</b>	<b>60</b>	<b>5,476</b>	<b>9,124</b>	<b>10,236</b>
<b>10 Other resources expended</b>								
Sundry costs	2,982	446	273	5	586	93	4,385	2,809
Parish costs	8,125	1,425	-	215	802		10,567	11,512
Choir Tours/ Events	-		-				-	1,436
Professional Fees	2,938		-				2,938	-
	<b>14,045</b>	<b>1,871</b>	<b>273</b>	<b>220</b>	<b>1,388</b>	<b>93</b>	<b>17,890</b>	<b>15,758</b>
<b>TOTAL EXPENDED</b>	<b>113,938</b>	<b>41,137</b>	<b>80,859</b>	<b>2,477</b>	<b>13,177</b>	<b>24,775</b>	<b>276,362</b>	<b>249,713</b>

# KNARESBOROUGH PAROCHIAL CHURCH COUNCIL

## Notes to the Financial Statements

### Note 11 - Endowment Funds

#### Investments held/ gains realised

##### St John the Baptist

##### **Talbott Bequest 114050**

667 CBF Investment Units	£23.418	£13,665	£15,620	£1,955
1358 CBF Fixed Interest Units	£1.584	£2,303	£2,150	-£153

##### **Music Fund 114055**

CBF Deposit Account		£1,000	£1,000	£0
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##### **General Fund 630028001S**

1203 CBF Investment Units	£23.418	£24,646	£28,172	£3,526
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##### **Butler Lighting Fund 630028002S**

136 CBF Investment Units	£23.418	£2,786	£3,185	£399
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##### **Fabric fund 630028003S**

558 CBF Investment Units	£23.418	£11,432	£13,067	£1,635
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##### **PCC Sunday School Fund 630028004S**

366 CBF Investment Units	£23.418	£7,498	£8,571	£1,073
		<b>£63,330</b>	<b>£71,765</b>	<b>£8,435</b>

Capital may not be spent but income applied for the denoted purposes. Income is applied to the General fund in most cases where expenditure exceeds the Fund income

##### Holy Trinity

##### **Talbott Bequest 114050**

667 CBF Investment Units	£23.418	£13,665	£15,620	£1,955
1358 CBF Fixed Interest Units	£1.583	£2,303	£2,150	-£153

##### **Repair fund 115010**

17 CBF Investment Units	£23.418	£348	£398	£50
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#### **PARISH TOTALS**

<b>£16,316</b>	<b>£18,168</b>	<b>£1,852</b>
<b>£79,646</b>	<b>£89,933</b>	<b>£10,287</b>



# KNARESBOROUGH PAROCHIAL CHURCH COUNCIL

## Notes to the Financial Statements

### Note 12 - Movement of Funds in 2021

		Opening	Income	Transfers	Incoming Resources	Adjustment s/Losses	Expenditure	Close
<b>Holy Trinity</b>								
Church Hall Fund	R	300	-					300
General	G	40,176	56,910			-	(41,137)	55,949
Fabric ®	R	8,914	-	-			-	8,914
Heating®	R	-	-	-			-	-
Organ®	R	209	-				-	209
East Timor	R	-	139	-	-	-	-	139
Spire ®	R	2,019					-	2,019
		51,618	57,049	-	-	-	(41,137)	67,530
<b>Brearton</b>								
General	G	6,583	1,753			-	(2,477)	5,859
Fabric®	R	1,149	-			-	-	1,149
		7,732	1,753	-	-	-	(2,477)	7,008
<b>St Johns</b>								
General	G	64,163	70,503	57,416		99	(71,415)	120,765
HUB designated	D	8,509	15,629	(8,509)			(11,291)	4,337
Castle Yard/Heating Fd	D	35,043	-	(35,043)			(2,973)	(2,973)
Trips and Tours	D		1,739	(967)			(147)	625
Charities	D		130				(1,084)	(954)
Church Lane	D			206			(5,076)	(4,870)
Cottage	D		9,600				(2,885)	6,715
Music	D						(9,945)	(9,945)
Christmas Tree Festival	D		11,798				(930)	10,868
Car Park	D		8,430				(107)	8,323
Choir general	G	10,700	1,200	(1,486)		-	(1,162)	9,252
ALL Unrestricted Funds		118,415	119,028	11,617	-	99	(107,016)	142,144
Fabric ®	R		332				(1,655)	(1,323)
HUB ®	R	3,931	1,169	(3,892)			(4,940)	(3,732)
Lighting Fund ®	R	(3,228)	81	3,228			-	81
Organ ®	R	1,827	-	673			-	2,500
Organ ® (Choir)	R	-	-				-	-
Choir Restricted funds	R	6,711	1,200	(6,711)			-	1,200
Sunday School	R	107	218	1,724			-	2,049
Kitchen ®	R	5,703		(5,703)			-	-
Flowers ®	R		111	243			(307)	46
Voix Celeste ®	R		50	260			(21)	290
Kneelers®	R	433						433
Powell window ®	R	235		(235)				-
Other	R	1204	-	(1,204)				-
		135,338	122,187	-	-	99	(113,938)	143,686
<b>St Mary's</b>								
General	G	22,925	32,764	-			(27,678)	28,011
Fabric fund®	R	39,565	28,600	-		-	(53,181)	14,984
CBF Fund ®	R	-	-	-		-	-	-
Trust fund ®	R	-	-	-		-	-	-
		62,490	61,364	-	-	-	(80,859)	42,995
<b>Nidd</b>								
General	G	40,992	80,510	-	-	-	(13,177)	108,325
Fabric fund®	R	33,830	19	-	-	-	-	33,849
CBF Fund ®	R	-	-	-		-	-	-
Trust fund ®	R	-	-	-		-	-	-
		74,822	80,529	-	-	-	(13,177)	142,174
<b>PCC</b>								
General	G	34,563	20,600	-		-	(24,775)	30,388
Designated Fund	D	18,162	17	-		(396)	-	17,783
		52,725	20,617	-	-	(396)	(24,775)	48,171
<b>Endowments</b>								
Sundry Endowments	E	79,646				10,289		89,935
		79,646	-	-	-	10,289	-	89,935
General Funds	G	220,102	264,239	55,930	-	99	(181,821)	358,549
Designated Funds	D	61,714	47,343	(44,313)	-	(396)	(34,438)	29,909
Restricted funds	R	102,909	31,917	(11,617)	-	-	(60,103)	63,106
Endowment funds	E	79,646	-	-	-	10,289	-	89,935
<b>ALL FUNDS</b>		<b>464,371</b>	<b>343,499</b>	<b>-</b>	<b>-</b>	<b>9,992</b>	<b>(276,363)</b>	<b>541,499</b>

The notes form part of these financial statements

## **KNARESBOROUGH PAROCHIAL CHURCH COUNCIL**

### **Notes to the Financial Statements**

#### **Note 13 – St. John the Baptist Knaresborough – Small Restricted Funds**

These comprise:

Choir restricted – for future tours

Kitchen – funds to be spent on the kitchen at St. Johns

#### **Note 14 – Designated Funds**

Designated Funds exist where the PCC /Church Vestry Committee has indicated their intention to spend funds for a specific project / purpose. Such funds may, however, be re-designated if necessary, having been acquired for general purposes (i.e. from sources that have not placed a restriction on their use).

#### **Note 15 – Trustees' Remuneration, benefits and Expenses**

There were no Trustees' remuneration or other benefits during the year ended 31 December 2021.

Expenses totalling £2,808.39 were paid during the year ended 31 December 2021 to two clergy trustees in respect of travel and out of pocket expenses incurred in the performance of their ministry.

#### **Note 16– Staff Costs**

	<b>2021</b>	<b>2020</b>
<b>Salary/Employer Pension Contributions</b>	<b>£7,847</b>	<b>£6,939</b>
<b>Average number of Employees</b>	<b>1</b>	<b>1</b>

During the Year, the PCC employed a Parish Administrator, no payments were large enough to attract Employers National Insurance Contributions. A Pension Scheme is in place, the Administrator was below the Threshold for Auto- Enrolment but opted to join the Scheme with effect from 1 July 2019.

#### **Note 17 – Accountancy Fees**

<b>2021</b>	<b>2020</b>
<b>£1,878</b>	<b>£2,180</b>

The PCC must include a Note showing the Fees incurred to have the Accounts Examined.  
The amount shown in 2021 is in respect of the Examination of the 2020 Accounts.  
The amount shown in 2020 is in respect of the Examination of the 2019 Accounts.





# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Independent Examiner's Report

Report to the trustees/  
members of

The Ecclesiastical Parish of Knaresborough, Goldsborough, Nidd and Brearton.

On accounts for the year  
ended

31<sup>st</sup> December 2021

Charity no  
(if any)

1134252

Set out on pages

15 - 22

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

*Diane Wellock*

Date:

10/03/2022

Name:

Diane Wellock

Relevant professional  
qualification(s) or body  
(if any):

FCA – Institute of Chartered Accountants in England and Wales.

Address:

Kirkby Beck Barn. Kirkby Malham

Skipton, North Yorkshire

BD23 4BL



# KNARESBOROUGH PAROCHIAL CHURCH COUNCIL

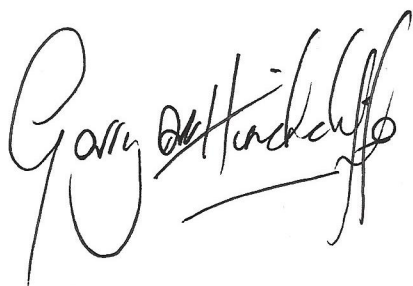
## Balance Sheet as at 31st December 2021

	Note		2021	2020
<b>FIXED ASSETS</b>				
Endowment funds	11	89,933	89,933	79,646
<b>CURRENT ASSETS</b>				
Deposits and Cash		448,493		
Debtors		<u>9,382</u>		
		457,875		
<b>CURRENT LIABILITIES</b>				
Creditors and accruals				
Adjustment		(6,309)		
<b>NET CURRENT ASSETS</b>			<u>451,566</u>	<u>384,229</u>
<b>NET ASSETS</b>			<u><b>541,499</b></u>	<u><b>463,875</b></u>
<b>Represented by</b>				
Endowment Funds	11		89,935	79,646
Restricted funds	12		63,106	101,760
Designated funds	12		29,909	61,317
Unrestricted Funds	12		<u>358,549</u>	<u>221,152</u>
			<u><b>541,499</b></u>	<u><b>463,875</b></u>

Approved by Members of the Parochial Church Council on 9 March 2022 and signed on its behalf by :

Revd G A Hinchcliffe

Mr B Jelbert (PCC Treasurer)




# KNARESBOROUGH PAROCHIAL CHURCH COUNCIL

## Statement of Financial Activities for the year ended 31st December 2021

INCOMING RESOURCES	Note	Unrestricted Funds	Restricted funds	2,021	2,020
Voluntary Income	2	192,504	26,467	218,971	126,009
Activities for Generating Funds	3	42,148	4,798	46,946	16,513
Investment Income	4	39,580	670	40,250	43,880
Incoming resources from Charitable activities	5	18,755	-	18,755	8,076
Other Incoming Resources	6	18,577		18,577	16,227
<b>TOTAL INCOMING RESOURCES</b>		<b>311,565</b>	<b>31,934</b>	<b>343,499</b>	<b>210,705</b>
<b>RESOURCES EXPENDED</b>					
Church Activities	7	192,866	53,181	246,047	221,403
Investment Management and fund raising costs	8	3,302	-	3,302	2,317
Governance costs	9	9,124		9,124	10,236
Other resources expended	10	17,890		17,890	15,758
<b>TOTAL RESOURCES EXPENDED</b>		<b>223,181</b>	<b>53,181</b>	<b>276,363</b>	<b>249,714</b>
<b>MOVEMENT OF FUNDS</b>					
Surplus / Deficit		88,384	(21,246)	67,138	(39,009)
Incoming Resources				-	-
Transfers				-	(1)
Adjustments, prepayments etc		(297)	-	(297)	(91)
Gains of disposal of fixed assets				-	-
Unrealised gain/losses on investments	11	-	10,287	10,287	4,919
<b>NET MOVEMENT OF FUNDS</b>		<b>88,087</b>	<b>(10,959)</b>	<b>77,128</b>	<b>(34,182)</b>
Balances Brought forward 1/1/2021		310,694	153,672	464,370	498,552
<b>BALANCES CARRIED FORWARD</b>					
<b>31/12/2021</b>	12	<b>398,781</b>	<b>142,713</b>	<b>541,498</b>	<b>464,370</b>

The notes form part of these financial statements



## **KNARESBOROUGH PAROCHIAL CHURCH COUNCIL**

### **Notes to the Financial Statements**

#### **Note 1 – ACCOUNTING POLICIES**

Accounts will be prepared for each constituent Church detailing the financial affairs of each Church including monies paid in respect of the Diocesan share apportioned to that Church and any services paid for by the Parochial Church Council on their behalf. Consolidated accounts will be produced, in addition, to reflect the amalgamated activities of all the constituent churches and the PCC. The policies below refer to the accounting practices adopted in particular but not exclusively to the consolidated accounts.

The Financial statements have been prepared as closely as possible in accordance with the **Charities Act 2011**, **Church Accounting Regulations 2006** together with applicable accounting standards and the **Charities SORP 2005**. The financial statements have been prepared under the historic cost convention except for the valuation of investment assets, which are shown at market value.

#### **Funds**

General (unrestricted) funds represent the funds of the PCC and constituent churches that are not subject to any restrictions regarding their use and are available for application on the general purposes of the account holding body. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts or funds of church groups that owe their main affiliation to another body nor those that are an informal gathering of church members. Restricted funds represent income that may only be expended for the purpose for which they were given.

#### **Incoming Resources (Receipts)**

##### **Voluntary Income**

Collections are recognised when received by or on behalf of the constituent church. Planned giving receivable under covenant is recognised only when received. Income Tax recoverable under covenant or Gift Aid donations is recognised when the income is recognised. Grants / Legacies to the PCC are accounted for when received. Funds received for events are accounted for gross unless the sums realised / expended do not exceed £500 (in which event funds may be accounted for net.)

##### **Investment Income**

Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year. Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on annual revaluation of investments.

##### **Resources Used (Payments)**

Grants and donations are accounted for when paid over or when awarded, if that award creates a binding obligation. The Diocesan Share is accounted for when paid. Other resources expended are generally recognized when it is incurred.

#### **Assets**

Consecrated and benefice property is not included in the accounts in accordance with s96(2) of the Charities Act 1993. (This includes the Churches, the Rectory, 4 Greengate Drive, St. John's Church Cottage, and the Halls at St John's and Holy Trinity). No value is placed on movable church fittings held by Churchwardens on special trust for the PCC and which require a faculty for disposal. All expenditure incurred on consecrated or beneficed buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed. Fully movable equipment used within the church premises is depreciated on a straight line basis over 4 years unless of a purchase price under £2,500, when the value will be written off when the asset is acquired.

Investments are valued at market value as at 31st December.

The notes form part of these financial statements

## Notes to the Financial Statements

Unrestricted	St James's	Holy Trinity	St Mary's	Brearton	Nidd	PCC
Standing Orders	30,653	7,663	6,180	835	2,920	-
Regular giving	10,742	6,995	2,095	600	-	928
Collections	4,890	2,126	3,338	6	2,838	-
Tax Recovered	12,047	-	1,850	-	2,292	-
Donations	6,732	3,104	7,462	-	70,030	-
Charitable Income	-	712	-	-	-	-
Legacies and Grants	-	5,467	-	-	-	-
	<b>65,064</b>	<b>26,067</b>	<b>20,925</b>	<b>1,441</b>	<b>78,080</b>	<b>928</b>

Loans and Grants	-	23,506	-	-
Tax Recovered	1,100	-	-	-
Gifts and donations	1,361	500	-	-
	<u>2,461</u>	<u>24,006</u>	<u>-</u>	<u>-</u>

Unrestricted					
Fund Raising	13,893	5,809	5,884	-	
Church Hall lettings	13,595	2,967	-		
	<u>27,488</u>	<u>8,776</u>	<u>5,884</u>	-	-

Fund Raising	69	139	4,590			
	<b>69</b>	<b>139</b>	<b>4,590</b>	-	-	-

<b>Unrestricted</b>					
Rents	18,030	20,356			-
Interest / Dividends	1,068	17	6	103	-
	<b>19,098</b>	<b>20,373</b>	<b>-</b>	<b>6</b>	<b>103</b>

Interest / Dividends	630	-	4	19	17
	<b>630</b>	<b>-</b>	<b>4</b>	<b>-</b>	<b>19</b>

Unrestricted						
Statutory Fees	5,769	1,694	5,895	307	2,327	-
Other Fees	-		-			960
Magazine		-				1,804
	<u>5,769</u>	<u>1,694</u>	<u>5,895</u>	<u>307</u>	<u>2,327</u>	<u>2,764</u>

Other Fees	-	-	-	-	-	-	-
	-	-	-	-	-	-	-

Tours/ Events	1,236				
Property Sales	-	-			-
Insurance claims	-	-	-		
Reclaimed costs					
Sundry	373	-	60		15,535
<b>ALL OTHER INCOME</b>	<b>1,609</b>	<b>-</b>	<b>60</b>	<b>-</b>	<b>16,908</b>

<b>TOTAL INCOME</b>	<b>122,187</b>	<b>57,049</b>	<b>61,364</b>	<b>1,753</b>	<b>80,529</b>	<b>20,617</b>
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2,021	2,020
48,251	46,625
21,360	19,554
13,198	11,932
16,189	14,311
87,328	20,945
712	5,916
5,467	3,968
<b>192,504</b>	<b>123,251</b>
23,506	2,110
1,100	-
1,861	648
<b>26,467</b>	<b>2,758</b>
<b>218,971</b>	<b>126,009</b>
25,586	4,221
16,562	7,117
<b>42,148</b>	<b>11,338</b>
4,798	5,175
<b>4,798</b>	<b>5,175</b>
<b>46,946</b>	<b>16,513</b>
38,386	40,016
1,194	3,508
<b>39,580</b>	<b>43,524</b>
670	356
<b>670</b>	<b>356</b>
<b>40,250</b>	<b>43,880</b>
15,991	5,075
960	1,854
1,804	1,147
<b>18,755</b>	<b>8,076</b>
-	-
-	-
<b>18,755</b>	<b>8,076</b>
1,236	974
-	-
-	-
15,535	15,205
1,806	48
<b>18,577</b>	<b>16,227</b>
<b>343,499</b>	<b>210,705</b>



# KNARESBOROUGH PAROCHIAL CHURCH COUNCIL

## Notes to the Financial Statements

	St Johns	Holy Trinity	St Mary's	Brearton	Nidd	PCC	2,021	2,020
<b>7 Church Activities</b>								
<b>Unrestricted</b>								
Diocesan Share	50,500	22,500	18,000	500	3,823		95,323	107,296
Clergy Expenses / housing	-	-	-	-	561	5,058	5,619	5,951
Organist and Choir	9,690	1,827	-	-	300		11,817	11,322
Parish Administrators	-	-	-	-	-	7,846	7,846	6,974
Training and Recruitment	-	-	-	-	-	2,948	2,948	1,262
Utilities	3,496	7,518	1,355	424	811	1,079	14,683	19,544
Insurance	8,730	4,874	2,553	833	2,190		19,179	18,781
Repairs and Maintenance	6,746	110	1,108	500	1,722		10,186	24,324
Upkeep of Services	663	436	413			-	1,512	723
Music	310		-	-	-		310	167
Hall Running costs	2,122	1,271	-	-	-		3,393	4,003
Movable furniture / Equipment	8,670		-	-	-	-	8,670	-
Major Repairs	6,775	-	-	-	290		7,065	2,248
Mission and Charitable giving	1,084	730	-	-	1,500	1,000	4,314	4,491
	<b>98,786</b>	<b>39,266</b>	<b>23,429</b>	<b>2,257</b>	<b>11,197</b>	<b>17,931</b>	<b>192,866</b>	<b>207,086</b>
<b>Restricted</b>								
Repair (Installation)	-	-					-	673
Sundries expenses	-		1,259				1,259	982
Repair and Maintenance	-	-	51,922	-			51,922	12,662
	-	-	<b>53,181</b>	-	-	-	<b>53,181</b>	<b>14,317</b>
<b>ALL CHURCH ACTIVITY</b>	<b>98,786</b>	<b>39,266</b>	<b>76,610</b>	<b>2,257</b>	<b>11,197</b>	<b>17,931</b>	<b>246,047</b>	<b>221,403</b>
<b>8 Investment management and Fund Raising</b>								
<b>Unrestricted</b>								
<b>Other Property Upkeep</b>	306						306	
Insurance	-					-	-	-
Maintenance and Repair	-				532	-	532	1,060
<b>Cost of Generating funds</b>	-		1,189	-		-	1,189	248
<b>Magazine</b>						1,275	1,275	1,009
	<b>306</b>	<b>-</b>	<b>1,189</b>	<b>-</b>	<b>532</b>	<b>1,275</b>	<b>3,302</b>	<b>2,317</b>
<b>Restricted</b>								
Cost of Generating funds	-	-					-	-
The Hub fees	-						-	-
	-	-	-	-	-	-	-	-
<b>ALL INVESTMENT AND FUND RAISING COSTS</b>	<b>306</b>	<b>-</b>	<b>1,189</b>	<b>-</b>	<b>532</b>	<b>1,275</b>	<b>3,302</b>	<b>2,317</b>
<b>9 Governance costs</b>								
Audit	-					1,878	1,878	2,160
Parish Office / administration	801	-	2,787		60	3,598	7,246	8,076
	<b>801</b>	<b>-</b>	<b>2,787</b>	<b>-</b>	<b>60</b>	<b>5,476</b>	<b>9,124</b>	<b>10,236</b>
<b>10 Other resources expended</b>								
Sundry costs	2,982	446	273	5	586	93	4,385	2,809
Parish costs	8,125	1,425	-	215	802		10,567	11,512
Choir Tours/ Events	-		-				-	1,436
Professional Fees	2,938		-				2,938	-
	<b>14,045</b>	<b>1,871</b>	<b>273</b>	<b>220</b>	<b>1,388</b>	<b>93</b>	<b>17,890</b>	<b>15,758</b>
<b>TOTAL EXPENDED</b>	<b>113,938</b>	<b>41,137</b>	<b>80,859</b>	<b>2,477</b>	<b>13,177</b>	<b>24,775</b>	<b>276,362</b>	<b>249,713</b>

# KNARESBOROUGH PAROCHIAL CHURCH COUNCIL

## Notes to the Financial Statements

### Note 11 - Endowment Funds

#### Investments held/ gains realised

##### St John the Baptist

##### **Talbott Bequest 114050**

667 CBF Investment Units	£23.418	£13,665	£15,620	£1,955
1358 CBF Fixed Interest Units	£1.584	£2,303	£2,150	-£153

##### **Music Fund 114055**

CBF Deposit Account		£1,000	£1,000	£0
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##### **General Fund 630028001S**

1203 CBF Investment Units	£23.418	£24,646	£28,172	£3,526
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##### **Butler Lighting Fund 630028002S**

136 CBF Investment Units	£23.418	£2,786	£3,185	£399
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##### **Fabric fund 630028003S**

558 CBF Investment Units	£23.418	£11,432	£13,067	£1,635
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##### **PCC Sunday School Fund 630028004S**

366 CBF Investment Units	£23.418	£7,498	£8,571	£1,073
		<b>£63,330</b>	<b>£71,765</b>	<b>£8,435</b>

Capital may not be spent but income applied for the denoted purposes. Income is applied to the General fund in most cases where expenditure exceeds the Fund income

##### Holy Trinity

##### **Talbott Bequest 114050**

667 CBF Investment Units	£23.418	£13,665	£15,620	£1,955
1358 CBF Fixed Interest Units	£1.583	£2,303	£2,150	-£153

##### **Repair fund 115010**

17 CBF Investment Units	£23.418	£348	£398	£50
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#### **PARISH TOTALS**

<b>£16,316</b>	<b>£18,168</b>	<b>£1,852</b>
<b>£79,646</b>	<b>£89,933</b>	<b>£10,287</b>



# KNARESBOROUGH PAROCHIAL CHURCH COUNCIL

## Notes to the Financial Statements

### Note 12 - Movement of Funds in 2021

		Opening	Income	Transfers	Incoming Resources	Adjustment s/Losses	Expenditure	Close
<b>Holy Trinity</b>								
Church Hall Fund	R	300	-					300
General	G	40,176	56,910			-	(41,137)	55,949
Fabric ®	R	8,914	-	-			-	8,914
Heating®	R	-	-	-			-	-
Organ®	R	209	-				-	209
East Timor	R	-	139	-	-	-	-	139
Spire ®	R	2,019					-	2,019
		51,618	57,049	-	-	-	(41,137)	67,530
<b>Brearton</b>								
General	G	6,583	1,753			-	(2,477)	5,859
Fabric®	R	1,149	-			-	-	1,149
		7,732	1,753	-	-	-	(2,477)	7,008
<b>St Johns</b>								
General	G	64,163	70,503	57,416		99	(71,415)	120,765
HUB designated	D	8,509	15,629	(8,509)			(11,291)	4,337
Castle Yard/Heating Fd	D	35,043	-	(35,043)			(2,973)	(2,973)
Trips and Tours	D		1,739	(967)			(147)	625
Charities	D		130				(1,084)	(954)
Church Lane	D			206			(5,076)	(4,870)
Cottage	D		9,600				(2,885)	6,715
Music	D						(9,945)	(9,945)
Christmas Tree Festival	D		11,798				(930)	10,868
Car Park	D		8,430				(107)	8,323
Choir general	G	10,700	1,200	(1,486)		-	(1,162)	9,252
ALL Unrestricted Funds		118,415	119,028	11,617	-	99	(107,016)	142,144
Fabric ®	R		332				(1,655)	(1,323)
HUB ®	R	3,931	1,169	(3,892)			(4,940)	(3,732)
Lighting Fund ®	R	(3,228)	81	3,228			-	81
Organ ®	R	1,827	-	673			-	2,500
Organ ® (Choir)	R	-	-				-	-
Choir Restricted funds	R	6,711	1,200	(6,711)			-	1,200
Sunday School	R	107	218	1,724			-	2,049
Kitchen ®	R	5,703		(5,703)			-	-
Flowers ®	R		111	243			(307)	46
Voix Celeste ®	R		50	260			(21)	290
Kneelers®	R	433						433
Powell window ®	R	235		(235)				-
Other	R	1204	-	(1,204)				-
		135,338	122,187	-	-	99	(113,938)	143,686
<b>St Mary's</b>								
General	G	22,925	32,764	-			(27,678)	28,011
Fabric fund®	R	39,565	28,600	-		-	(53,181)	14,984
CBF Fund ®	R	-	-	-		-	-	-
Trust fund ®	R	-	-	-		-	-	-
		62,490	61,364	-	-	-	(80,859)	42,995
<b>Nidd</b>								
General	G	40,992	80,510	-	-	-	(13,177)	108,325
Fabric fund®	R	33,830	19	-	-	-	-	33,849
CBF Fund ®	R	-	-	-		-	-	-
Trust fund ®	R	-	-	-		-	-	-
		74,822	80,529	-	-	-	(13,177)	142,174
<b>PCC</b>								
General	G	34,563	20,600	-		-	(24,775)	30,388
Designated Fund	D	18,162	17	-		(396)	-	17,783
		52,725	20,617	-	-	(396)	(24,775)	48,171
<b>Endowments</b>								
Sundry Endowments	E	79,646				10,289		89,935
		79,646	-	-	-	10,289	-	89,935
General Funds	G	220,102	264,239	55,930	-	99	(181,821)	358,549
Designated Funds	D	61,714	47,343	(44,313)	-	(396)	(34,438)	29,909
Restricted funds	R	102,909	31,917	(11,617)	-	-	(60,103)	63,106
Endowment funds	E	79,646	-	-	-	10,289	-	89,935
<b>ALL FUNDS</b>		<b>464,371</b>	<b>343,499</b>	<b>-</b>	<b>-</b>	<b>9,992</b>	<b>(276,363)</b>	<b>541,499</b>

The notes form part of these financial statements

## **KNARESBOROUGH PAROCHIAL CHURCH COUNCIL**

### **Notes to the Financial Statements**

#### **Note 13 – St. John the Baptist Knaresborough – Small Restricted Funds**

These comprise:

Choir restricted – for future tours

Kitchen – funds to be spent on the kitchen at St. Johns

#### **Note 14 – Designated Funds**

Designated Funds exist where the PCC /Church Vestry Committee has indicated their intention to spend funds for a specific project / purpose. Such funds may, however, be re-designated if necessary, having been acquired for general purposes (i.e. from sources that have not placed a restriction on their use).

#### **Note 15 – Trustees' Remuneration, benefits and Expenses**

There were no Trustees' remuneration or other benefits during the year ended 31 December 2021.

Expenses totalling £2,808.39 were paid during the year ended 31 December 2021 to two clergy trustees in respect of travel and out of pocket expenses incurred in the performance of their ministry.

#### **Note 16– Staff Costs**

	<b>2021</b>	<b>2020</b>
<b>Salary/Employer Pension Contributions</b>	<b>£7,847</b>	<b>£6,939</b>
<b>Average number of Employees</b>	<b>1</b>	<b>1</b>

During the Year, the PCC employed a Parish Administrator, no payments were large enough to attract Employers National Insurance Contributions. A Pension Scheme is in place, the Administrator was below the Threshold for Auto- Enrolment but opted to join the Scheme with effect from 1 July 2019.

#### **Note 17 – Accountancy Fees**

<b>2021</b>	<b>2020</b>
<b>£1,878</b>	<b>£2,180</b>

The PCC must include a Note showing the Fees incurred to have the Accounts Examined.  
The amount shown in 2021 is in respect of the Examination of the 2020 Accounts.  
The amount shown in 2020 is in respect of the Examination of the 2019 Accounts.