

Nottingham North East
Methodist Circuit

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charity number 1134223

Trustee's Annual Report
September 1st 2022 – 31st August 2023

Introduction

We present our financial statements and annual report for the Connexional Year 1st September 2022 – 31st August 2023

Our Objectives and Activities

The activities covered in these financial statements fall within the work of The Methodist Church in Great Britain ('The Methodist Church' or 'The Church').

The aim of The Methodist Church in Great Britain is to fulfil its calling, which is to respond to the gospel of God's love in Christ and to live out its discipleship in worship and mission.

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church;
- b) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church;
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church;
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.
 - The organisation and resourcing of regular public acts of worship open to members of the church and non-members alike
 - The teaching of Christianity through sermons, courses and small groups.
 - The resourcing of pastoral work including visiting the sick and bereaved.
 - Taking religious assemblies in local schools.
 - Promotion of Christianity through the staging of events and services.
 - Provision of chaplaincy services to the local university and other institution

Our Circuit

We have ...

11 churches (14 worshipping congregations)

- Arnold
- Bestwood Park (LEP)
- Calverton
- Gedling Road
- Hucknall Central with Hucknall Eastside,
- Nuthall with Aspley and Awsworth
- Phoenix Farm
- Ravensworth Road
- Rise Park (LEP)
- Sherwood
- St Johns
-

9 Paid Staff:

- 4 Presbyters – Rev R Byass, Rev A Charlesworth, Rev Y Case, Rev J Wiseman
- 3 Deacons – Deacon J Jones, Deacon J Morton, Deacon H Snowball
- 1 Youth Worker – Mr M Williamson
- 1 Administrator / Finance Officer – Mrs C Smith

4 Volunteer Circuit Stewards:

Mr D Blount, Ms J Compton, Mrs L Johnson, Mr I Pickering

3 Volunteer Safeguarding Officers:

Mrs M Carter, Mrs L Johnson, Miss G Surgay

Our Circuit Vision Statement

Following the formation of the Nottingham North East Circuit in September 2020, we have now developed our vision statement:

(Equipping) TRANSFORMATION (through God's Love)

We do this through ...

- Prayer and Worship
- Discernment and Calling
- Discipleship and Evangelism
- Service and Caring
- Communication and Resources

Our Achievements this year

1. Development of circuit vision

As we considered our vision as a circuit there were a number of things we had to consider, including:

- The Methodist Church, and how we are responsible for our churches as well as being accountable to the District and, in turn, the Connexion;
- What ministry looks like in the context of reduced staffing;
- Being sure of who it is we serve, both in terms of God and the churches and congregations we have locally;
- Assessing what we have and what we need by way of resources and where our strengths and weaknesses are;
- Acknowledging that we are part of a bigger picture in the Kingdom of God;
- How we honour the fact that our churches are part of both our Circuit family, and their local communities, each seeking to be a unique and beautiful expression of a faith-filled Christian presence where they are.

Our Circuit Vision is now the starting point for how we work as a circuit

2. Prayer and Worship

- We continue to support our Preachers, Worship leaders and those in training through quarterly meetings.
- We engaged in the Methodist Discipleship Pathways across the circuit in study and devotional readings, and in preaching themes.
- We are aware that there are a significant number of Local Arrangements on the preaching plan each quarter and continue to support churches in covering these.

3. Discernment and Calling

We seek to be a circuit where churches and individuals can consider their calling by providing appropriate support.

Our Deacon working in the City Centre is currently exploring the needs of the City Centre, working with other faith and non-faith groups and considering how a Methodist Presence may look like, and how that could be established.

4. Discipleship and evangelism

Using the "Our Calling" framework and the "Discipleship Pathways" we are considering how we may encourage local churches and individuals in their discipleship during 2022 – 2023. This will necessitate good communication and provision of resources (see below)

Many churches continue to evaluate how they might sustain a life of evangelism and mission in their communities. Again, we will be looking to how we might support them in this in the next connexional year.

5. Service and caring

We celebrate the various ways in which our churches serve their communities through

- Mental Health Cafes
- Coffee Mornings
- Providing lunches
- Supporting foodbanks

- Toddler groups
- Work amongst young people
- Fellowship Groups
- Supporting the work of uniformed organisations
- Generosity in hiring buildings out
- 'Open the book' programmes in schools
- And many other ways which we probably don't know about.

6. Communication and Resources

We ...

- Have weekly staff meetings
- Have produced newsletters explaining GDPR
- Have had zoom meetings to help with GDPR
- Have produced study booklets for Advent and Lent
- Provide weekly written services
- Have a website which is regularly updated
- Have an active social media presence
- Offer to pay for worship resources for Local Preachers
- Assign a circuit steward to each church council
- Circulate notices / information via senior church stewards

We aim to...

- Improve our communication with churches
- Provide help with trusteeship
- Provide resources for Discipleship Pathways
- Meet annually with significant church office holders e.g. treasurers / safe guarding officers
- Produce Lent and Advent Study books
- Offer a printing service
- Support local churches in their mission and ministry

7. Legal / Church Requirements

Safeguarding – we ...

- Review the Circuit Safeguarding Policy annually
- Maintain a database of all safeguarding requirements
- Have held 4 training sessions of the Methodist Church Foundation course
- Liaise with district regarding Methodist Church advanced module training
- Have met with church safeguarding officers to give advice and support

GDPR – we ...

- Have held meetings with church representatives to help them fulfil all GDPR requirements
- Have provided newsletters and the required documents to give information to churches

Annual Returns – we ...

- Have ensured that all churches complete their Methodist Church annual returns and provided help when needed.

Property – we ...

- Have ensured that all property inspections have been completed
- Maintained all circuit held properties in good order

Finances – we ...

- Have appointed a finance officer
- Have subscribed to some finance software to give better organisation of our records
- Have kept a watchful eye on balances and sought to transfer funds from reserves as and when needed using the correct mandates

Finances

Our financial statements accounts and reserves policy are attached to this report. We are aware that we have been running at a significant deficit over the past year. We have consciously used our unrestricted reserves funds to address this deficit.

We continue to be aware of the likelihood of there being a deficit in the coming financial year and will be seeking to address this while continuing to use reserves to enable us to support local churches with staff and other resources.

Bankers

Central Finance Board of the Methodist Church

HSBC

Trustees for Methodist Church Purposes

Independent Auditor Mr Benjamin McMahon-Riley

Structure, Governance and Management

The governing document for the Circuit is the Deed of Union (1932) and Methodist Church Act (1976) Detailed governance arrangements are outlined within the Constitutional Practice and Discipline of the Methodist Church by order of the annual conference (CPD). Day to day management of the Circuit is undertaken by the Circuit Leadership Team.

Trustee Body

All ministers, presbyteral and diaconal, stationed in the Circuit by the Conference or who are residing for the purposes of the stations of the Methodist Church in the Circuit and who are in the active work (that is not retired), are ex-officio members of the Circuit Meeting (the Trustee Body).

Other ministers who reside in the Circuit in accordance with the standing orders of the Church (including those who are retired) may choose to be members of the Circuit Meeting, and if they do so they are shown in the list of trustees.

Each church is represented by a Church Steward and the Church Treasurer

The Circuit Meeting has the power to co-opt other members

Statement of Trustees Responsibilities

The Trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provision of the Trust Deed require the

Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure of the Charity for the financial year. In preparing those financial statements, the Trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles in the appropriate charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation
- State whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements.

The Trustees are responsible for maintaining the proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.


The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

This report has been prepared in accordance with the Statement of Recommended Practice; Accounting and Reporting by Charities.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		C. Smith
Full name(s)	RICHARD JOHN BUASS	CATHERINE JULIA SMITH
Position (e.g. Secretary, Chair, etc)	CHAIR	FINANCE OFFICER

Date 6th June 2024
6th June 2024

Nottingham North East
Methodist Circuit

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charity number 1134223

Statements of Accounts and Financial Activity

September 1st 2022 – 31st August 2023

Financial Statements for Nottingham North East For the Year 2022 - 2023

	As at 31/08/2023	As at 31/08/2022
INCOME		
Church Assessment	£261,308	£296,219
Donation	£0	£0
Grants	£52,297	£28,785
Other Income	£54,552	£30,031
Interest	£584	£86
Layworker Recharge	£14,393	£6,946
Property Rental	£19,014	£13,417
Sale of Property	£572,636	£415,772
Transfer From TMCP	£0	£1,885
TMCP Interest/Dividends	£29,576	(£455)
Total Income	£1,004,360	£792,687
Total Income Less Exceptionals	£431,724	£375,030
STAFF COSTS		
Payroll - Ordained	(£172,807)	(£210,048)
Payroll - Lay Workers	(£110,600)	(£102,352)
Payroll - Charges	(£1,265)	£0
Payroll - Other	(£1,562)	(£3,215)
Stipends	(£5,883)	(£3,580)
Eden Project Wages	(£480)	£13,225
Total Staff Costs	(£292,597)	(£305,970)
OTHER EXPENDITURE		
District Assessment	(£100,660)	(£107,356)
CPF Levy	(£181,014)	(£139,909)
CMTF Contribution	(£59,942)	(£88,356)
Manse Costs - Maintenance	(£11,018)	£10,483
Manse Costs - Council Tax	(£9,461)	(£9,350)
Manse Costs - Water Rates	(£2,260)	(£1,607)
Manse Costs - Insurance	(£7,951)	(£4,335)
Purchase of Property	£0	(£400,000)
Admin	(£5,750)	(£5,848)
Admin Office Building	(£18,846)	(£41,067)
Phone/Broadband	(£3,981)	(£3,892)
External Organisations	(£1,262)	£752
City Centre	(£75,579)	(£49,538)
Bank Charges	(£158)	(£139)
TMCP Charges	(£2,610)	(£1,217)
Other Costs	(£27,082)	(£22,061)
Grants For Projects	(£17,500)	(£15,500)
Unclassified	£0	(£11,638)
	(£525,077)	(£890,579)
Total Costs	(£817,673)	(£1,196,549)
Total Costs Less Exceptionals	(£542,233)	(£566,035)
Surplus/(Deficit)	£186,687	(£403,861)
Surplus/(Deficit) Less Exceptionals	(£110,509)	(£191,004)



Financial Statements for Nottingham North East

For the Year 2022 - 2023

Aug-23

Fixed Assets

Property	<u>£1,761,872.00</u>
Total Fixed Assets	£1,761,872.00

Current Assets

Nottingham North HSBC	£0.00
Nottingham East HSBC	£49,313.29
Central Finance Board	£26,949.35
Trustees for Methodist Church Purposes	£1,114,910.02
City Centre	£862,563.15

Total Current Assets £2,053,735.81

Net Assets £3,815,607.81

Reserves

Current Excess/(deficit) to date	(£110,509.01)
Reserves	<u>£3,926,116.82</u>
Total Reserves	£3,815,607.81
	£0.00

Name of Circuit Nottingham North East No. 1

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2023 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting

Signature of Treasurer: C. Smith

Date: 6/6/24

Name and address of Treasurer:

Mrs C. Smith
circuit office
90 Peshwood Park Methodist Church
Beckhampton Rd Nottingham
Post Code NG5 5NG

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2023 were ~~will be~~ presented to the Circuit meeting held on 6/6/24

Signature of the Chair of the meeting

[Signature]

Name of the Chair of the meeting

Rev. Richard Buss Date 6/6/24

Independent Examiner's Report to the Trustees of the

Nottingham North East Circuit

Charity Number 11.34.22.3

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Nottingham North East Circuit for the year ended 31 August 2023 set out on pages ... to As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I confirm that these Receipt and Payment based accounts for the year to 31 August 2023 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Independent Examiner's Statement

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have not obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner

~~BMH~~

BEN MCMAHON-KELLY

Name of independent examiner

BEN MCMAHON-KELLY

Relevant professional qualification of independent examiner

CIMA, CMA, AAT, DFE

Name of firm (where appropriate)

DL Accounting Services

Address

2 Farnham Way, Walsingham

Post Code NG16 1GH

Date 6th June 2024