

## **Wirral and Chester Area Quaker Meeting**

Annual report and accounts  
for the year ending 31 December 2021

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## Report of the Trustees

Wirral and Chester Area Quaker Meeting is a registered Charity with the charitable object of the furtherance of the general religious and charitable purposes of the Religious Society of Friends (Quakers) in Britain in the area of the Wirral and Chester Area Quaker Meeting and beyond.

Wirral and Chester Area Quaker Meeting is made up of three Meetings at Birkenhead, Chester and Heswall.

Birkenhead Meeting continued to meet regularly in 2021 though still with small numbers. The average attendance in 2021 was nine, one down on the previous year. Some Friends had continued to attend the Sunday Area meeting zoom meetings and found that very supportive. Activities have included monthly post-meeting discussions and collections for monthly appeals a mixture of Quaker, local and wider world cause. The Meeting House was open for Wirral Heritage Open Days. Social activities were restarted as were post-meeting refreshments and lettings of the Meeting House following the relaxation of covid rules. The Meeting House and grounds are maintained in good repair.

Chester Meeting returned to holding Sunday Meetings for Worship in person at the Meeting House. Elders held Meetings for Learning on zoom and the Healing and Support group has continued to meet monthly on zoom. The newsletter and Friendship circles set up by Overseers have provided much needed support. The new caretaking arrangements and closure of the room hire business have been welcomed and work continues on simplifying our meeting. The financial position of the meeting continues to be strong.

At Heswall, Meeting for Worship has continued to be held in person when restrictions allowed. Members have continued to help host Sunday Area Meeting for Worship zoom meeting. Heswall has invested in technology and offered hosting that enables blended meetings for Local and Area Meetings to be successfully held. Regular appeals have been held for a number of causes, including Quaker, local and wider world issues. Outreach and social events have been held including being part of Wirral Heritage Open Days and Churches Together in Heswall events. The new notice board, put up in conjunction with the Unitarians, enables the meeting to clearly promote our identity and values. Peace Cottage continues to be successfully let, putting the financial position on a strong footing. Heswall established a Management Group during covid to do the work of a number of previous committees and the previous warden and this continues to be a successful way of looking after the work of the meeting.

Total expenditure on Quaker activities was £53,977 and total resources expended were £69,910 against a total income of £85,455. Total funds carried forward at the end of 2021 were £170,529. The Acting As Agent total, appeals and collections, comes to £2,799.

We have kept in touch with the small number of Children and Young People and some have returned to meeting in person. Unfortunately the American Exchange programme, which has been run for well over 30 years, was laid down.

Wirral and Chester Area Meeting continues to be responsible for the administration of Teenage General Meeting which provides activities for young people aged 13 to 18 associated with Quaker Meetings in the North West of England and North Wales. They have 38 teenagers on the

## Wirral and Chester Area Quaker Meeting

Year ended 31 December 2021

mailing list. There were three meetings during 2021, two on zoom and one at Stockport.

Several of our members continue to work with refugees in various ways and the Area Meeting continues to support the Quaker Concern for the Abolition of Torture (Q-CAT).

Members of all three Meetings continue to be involved with non-Quaker groups as well, either financially or as volunteers, such as Christian Aid, the Food Bank, Chester Aid to the Homeless, Wirral Ark (charity for the homeless) and CND.

Woodbrooke Conference Centre is still a much-valued resource with many online courses for those in Quaker roles and post covid attendance in person. Some Friends have attended the Sunday zoom Meeting for Worship.

The Area Meeting is still a member of CCPAS (Churches Child Protection Advisory Service), which remains the supporting organisation for technical and procedural advice on safeguarding matters.

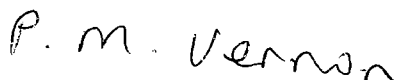
The Managing Trustees met online and then in person four times in 2021. Matters dealt with included how we deal with the pandemic, making our Meeting Houses safe, financial support for Teenage General Meeting and updating our policies.

Our total reserves are £170,529 which is considered adequate to cover running costs and unforeseen expenditure.

Details of the Trustees who served during the year, together with other legal and administrative information are included in the accounts. There are no trustees' expenses.

In supporting locally and nationally managed Quaker work and thus ensuring the efficiency and effectiveness of the work of Quaker Meetings and other Quaker charities for the benefit of individuals, communities and society as a whole, the Trustees believe that the work of Wirral and Chester Area Quaker Meeting provides benefit to the public in accordance with its objectives. The Trustees believe that there is no disbenefit or private benefit in our work.

Penny Vernon (clerk to trustees)



Merril Grundy (AM treasurer)



July 2021

**Statement of the Trustees' Responsibilities**

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of the resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charities FRS 102 SORP,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud.

**Charitable Object and Public Benefit**

Wirral and Chester Area Quaker Meeting is a registered Charity with the charitable object of the furtherance of the general religious and charitable purposes of the Religious Society of Friends (Quakers) in Britain in the area of the Wirral and Chester Area Quaker Meeting and beyond.

The activities are aimed at strengthening the life and witness of Quaker meetings in Wirral, Chester and beyond by providing and maintaining Quaker Meeting Houses as places for public worship which are open and accessible to everyone, without charge. This public benefit is enhanced by the provision of pastoral care and by supporting local initiatives such as food banks. The geographical extent of the public benefit is increased considerably by financial and other support of Britain Yearly Meeting of the Religious Society of Friends (Quakers) whose work for the public benefit is described in their own Trustees' Annual Report. All three Quaker Meeting Houses hire rooms at low rates to local voluntary and non-profit making organisations which serve their local communities.

The Trustees have considered the Charity Commission's guidance on public benefit set out in *The Advancement of Religion for the Public Benefit* and the Trustees keep in mind the legal requirements of the Charity Commission that they must 'have regard' to the commission's public benefit guidance 'when exercising any powers or duties to which the guidance is relevant'. The Trustees ensure that the resources of the charity are expended wisely in maintaining peaceful and welcoming places for public worship without charge and providing room hire for local organisations which provide facilities and services needed by the local community. Trustees receive no remuneration; the only paid employees are those necessary to administer the hire of rooms.

In supporting local and nationally managed Quaker work and thus ensuring the efficiency and effectiveness of the work of Quaker Meetings and other Quaker charities for the benefit of individuals, communities and society as a whole, the Trustees believe that the work of Wirral and Chester Area Quaker Meeting provides benefit to the public in accordance with its objects. The Trustees believe that there is no disbenefit or private benefit in our work.

**Independent Examiner's Report to the Trustees of Wirral and Chester AQM**

**Trustees responsibility statement**

The charity's trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales/Northern Ireland requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP 2015 (FRS 102)
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the ongoing basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Independent examiner's Report to the Trustees of Wirral and Chester AQM**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2021 which are set out on pages 7 to 14

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements on the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Direction given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.
- 3 the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which

# Wirral and Chester Area Quaker Meeting

Year ended 31 December 2021

the attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rebecca Ellams

 26/9/22

Hall-Livesey Brown  
Chartered Accountants  
HLB House  
68 High Street  
Tarpoley  
Cheshire  
CW6 0AT

<b>Statement of Financial Activities</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Endowment</b>	<b>2021</b>	<b>2020</b>
<b>Incoming and endowments from</b>					
Charitable activities	81,700	3,711	0	85,410	98,938
Investments	45	0	0	45	473
<b>Total income and endowments</b>	<b>81,745</b>	<b>3,711</b>	<b>0</b>	<b>85,455</b>	<b>99,411</b>
<b>Expenditure on</b>					
Charitable activities	69,910	0	0	69,910	119,621
<b>Total expenditure</b>	<b>69,910</b>	<b>0</b>	<b>0</b>	<b>69,910</b>	<b>119,621</b>
<b>Net income</b>	<b>11,835</b>	<b>3,711</b>	<b>0</b>	<b>15,545</b>	<b>(20,210)</b>
<b>Reconciliation of Funds</b>					
Total balances brought forward, 1 Jan	149,168	5,816	0	154,984	175,194
<b>Total funds carried forward, 31 Dec</b>	<b>161,002</b>	<b>9,527</b>	<b>0</b>	<b>170,529</b>	<b>154,984</b>

Note 2  
Note 3

Note 4

<b>Balance Sheet - Assets</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Endowment</b>	<b>2021</b>	<b>2020</b>
<b>Current assets</b>					
Debtors	0	0	0	0	250
Short term deposits	62,184	0	0	62,184	57,139
Cash at bank	100,502	9,527	0	110,029	98,501
<b>Total current assets</b>	<b>162,687</b>	<b>9,527</b>	<b>0</b>	<b>172,214</b>	<b>155,890</b>
<b>Liabilities</b>					
Creditors: due within one year	1,685	0	0	1,685	906
<b>Net current assets</b>	<b>161,002</b>	<b>9,527</b>	<b>0</b>	<b>170,529</b>	<b>154,984</b>
<b>Total assets less current liabilities</b>	<b>161,002</b>	<b>9,527</b>	<b>0</b>	<b>170,529</b>	<b>154,984</b>
Creditors: due after one year	0	0	0	0	0
Provisions for liabilities and charges	0	0	0	0	0
<b>Net assets</b>	<b>161,002</b>	<b>9,527</b>	<b>0</b>	<b>170,529</b>	<b>154,984</b>

<b>Balance Sheet - Analysis of Funds</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Endowment</b>	<b>2021</b>	<b>2020</b>
Area Meeting General Fund	5,401			5,401	9,151
Winter Gathering	7,700			7,700	11,565
Teenage General Meeting	6,689			6,689	5,424
Birkenhead Local Meeting	48,814			48,814	48,399
Chester Local Meeting	50,171			50,171	38,862
Heswall Local Meeting	42,227			42,227	35,767
Property Fund		1,342		1,342	1,342
Children's Fund		8,185		8,185	4,474
Glenthorne Fund		0		0	0
<b>Totals for all funds</b>	<b>161,002</b>	<b>9,527</b>	<b>0</b>	<b>170,529</b>	<b>154,984</b>

**1 ACCOUNTING POLICIES**

Wirral and Chester Area Quaker Meeting is an unincorporated charity registered in England and Wales.

**a) Accounting convention**

The accounts have been prepared in accordance with the charity's Memorandum and Articles, and 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)'. The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements are prepared under the historical cost convention as modified by revaluation of certain fixed assets and certain financial instruments at fair value. The principal accounting policies are set out below.

**b) Going concerning**

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

**c) Incoming Resources and Revenue Recognition**

All income resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

**d) Resources expended**

All expenditure is accounted for on an accruals basis and related costs aggregated into categories. Costs are allocated between direct charitable costs, support and governance costs and other costs according to the nature of the cost. A detailed analysis of the allocation of costs is given in note 4.

**e) Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short term liquid investments with original maturities of three months or less, and bank overdrafts.

**f) Financial instruments**

The charity has elected to apply the provision of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS102 to all its financial instruments. Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.



Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

**Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

**Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate of method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and are subsequently measured at amortised cost using the effective interest method.

**Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

**g) Employee benefits**

In previous years the cost of any unused holiday entitlement was recognised in the period in which the employee's services are received.

The Charity previously operated a defined contribution pension scheme and the pension charge represented the amounts payable from the Charity to the fund in respect of the year.

However, there were no employees in 2021 and this continues to be the case in 2022.

**h) Operating Leases**

Chester Meeting House is part of a building owned and insured for £900,000 by the Townson Pension Scheme. The rest of the building is sublet by them. The site belongs to the Area Meeting, and is leased to the Townson Pension Scheme until 2125. There is no financial commitment involved.

**2 ANALYSIS OF INCOME FROM CHARITABLE ACTIVITIES**

	Unrestricted	Restricted	Endowment	2021	2020
Donations and legacies	59,884	0	0	59,884	48,249
Other trading activities	5,081	0	0	5,081	25,245
Income from Charitable activities	0	0	0	0	5,221
Other income	16,734	3,711	0	20,445	20,223
<b>Total income and endowments</b>	<b>81,745</b>	<b>0</b>	<b>0</b>	<b>85,410</b>	<b>98,938</b>

**3 ANALYSIS OF INCOME FROM INVESTMENTS**

	Unrestricted	Restricted	Endowment	2021	2020
Bank Interest	45	0		45	216
Wirral and North Wales Fund	0	0		0	258
<b>Total income from investments</b>	<b>45</b>	<b>0</b>		<b>45</b>	<b>474</b>

**4 ANALYSIS OF CHARITABLE ACTIVITIES**

<b>Support costs</b>	<b>2021</b>	<b>2020</b>
Total Support Costs	46,990	75,390
Quaker activities before support costs	11,156	39,875
Support costs allocated to Quaker activities	45,721	30,981
<b>Quaker activities with support costs</b>	<b>56,877</b>	<b>70,856</b>
Generating funds before support costs	0	(1)
Support costs allocated to Generating funds	1,269	44,409
<b>Generating Funds with support costs</b>	<b>1,269</b>	<b>44,408</b>

The support costs cover the costs of running the Meeting Houses. They are allocated between Quaker activities and Generating funds according to the approximate usage of the buildings by Quakers and by others hiring rooms. Covid and the closure restrictions affected this split compared to previous years. These changes have continued particularly with Chester Meeting House who have ceased hiring out the rooms.

<b>Trustees and examiners</b>	<b>2021</b>	<b>2020</b>
Refunds of expenses to Trustees as Trustees	0	0
Refund of other expenses to Trustees	284	0
Fees for examination or audit	816	852
Other costs of governance	0	1,229
<b>Total</b>	<b>1,100</b>	<b>2,081</b>

<b>Paid Employees</b>	<b>2021</b>	<b>2020</b>
Staff Wages and Salaries	1,411	35,206
Employer's NI contributions	377	4,318
Employer's pension contributions	0	1,073
<b>Total</b>	<b>1,787</b>	<b>40,597</b>

# Wirral and Chester Area Quaker Meeting

Year ended 31 December 2021

By the end of 2020 and through the whole of 2021, there were no employees of the Area Meeting. However, there were final severance payments made in January 2021 and the final HMRC payments needed. There is one unpaid voluntary caretaker.

<b>Activities undertaken</b>	
Area Meeting General Fund	7,460
Winter Gathering	3,865
Teenage General Meeting	868
Birkenhead Local Meeting	13,787
Chester Local Meeting	31,404
Heswall Local Meeting	12,526
<b>Total resources expended</b>	<b>69,910</b>

## 5 GRANT AND DONATIONS

	Unrestricted	Restricted	Endowment	2021	2020
Donations to BYM	15,600	0	0	15,600	22,184
Donations to other Quaker bodies	1,062	0	0	1,062	3,036
Donations to non-Quaker bodies	7,860	0	0	7,860	2,630
Grants to individuals (hardship)	0	0	0	0	0
Grants to individuals (education)	0	0	0	0	0
Grants to individuals (other)	0	0	0	0	0
<b>Totals</b>	<b>24,522</b>	<b>0</b>	<b>0</b>	<b>24,522</b>	<b>27,850</b>

## 6 PROPERTIES

<b>Insured value of properties</b>	Land and buildings	Contents	Date of valuation
Birkenhead Meeting House and cottage	1,258,769	68,398	
Chester Meeting House	see below	37,179	
Heswall Meeting House and cottage	1,040,208	47,801	
<b>Totals</b>	<b>2,298,977</b>	<b>153,378</b>	

Chester Meeting House is part of a building owned and insured by The Townson Pension Scheme. The rest of the building is sublet by them. The freehold land belongs to the Area Meeting, and is leased to The Townson Pension Scheme until 2125.

## 7 DEBTORS AND CREDITORS

<b>7a - Debtors and prepayments</b>		
<b>Other debtors</b>	<b>2021</b>	<b>2020</b>
Deposit for Winter Gathering	0	250
<b>Totals</b>	<b>0</b>	<b>250</b>
<b>7b - Creditors and Accruals</b>		
	<b>2021</b>	<b>2020</b>
Area Meeting General Fund	1479	816
Birkenhead LM	206	90
<b>Totals</b>	<b>1685</b>	<b>906</b>

## 8 CASH AT BANK

Cash at bank includes two restricted accounts. The Children's Fund has £8,185 and the Property Fund has £1,342.

## 9 DESIGNATED, RESTRICTED AND ENDOWMENT FUNDS

**Unrestricted funds** are freely available for any purpose of the Area Meeting.

**Designated funds** are unrestricted funds which are set aside for specific purposes, but remain at the discretion of the Area Meeting.

**Restricted funds** have been earmarked by the donor or testator for certain specific purposes.

**Endowment funds** must usually have their capital preserved, but the income can be used for the purposes specified by the donor or testator.

### **Area Meeting Designated Funds**

The **Winter Gathering Fund** - By agreement with North Wales Area Meeting the Winter Gathering Committee uses this fund to administer a residential weekend for both Area Meetings. The Gathering is usually held in February or March, and so this fund uses an accounting period from July to June, so as to show the complete income and expenditure for one Gathering. Using an accounting period from January to December would give a misleading impression by showing the expenditure for one gathering and the income for the next. Payments from Local Meetings to the Winter Gathering Fund are technically transfers, but they are shown in these accounts as income and expenditure to avoid the complexity created by the overlapping financial years.

The **Teenage General Meeting Fund** was established during 2008 when the Area Meeting took over the administration on the closure of Lancashire and Cheshire General Meeting. It is a fund designated for the provision of events for children and young people in this and nearby Area Meetings.

The **American Exchange Fund** - The joint fund for the American Exchange, which involves British and American young people visiting Britain and the US, is administered by North Wales Area Meeting and appears in their annual report and accounts.

The **Local Meeting funds** are primarily for the expenses of each local meeting, but may also be used for the centrally-managed work of the Society of Friends, or other purposes of the Area Meeting, and may be held in the name of the Local Meeting.

### **Area Meeting Restricted Funds**

The **Property Fund** receives a half share of the income arising from the Wirral and North Wales Fund, an endowment managed by Friends Trusts Ltd, to be used for the maintenance and repair of Meeting Houses.

The **Children's Fund** was created from money donated by a Chester Friend. The fund is restricted with the primary aim of providing continuing support for the American Exchange, and the Area Meeting is asked to consider paying £500 each year for that purpose. The Area Meeting can spend both the capital and the income, and after at least 5 years the Area Meeting can spend all of the fund on work for children and young people, or transfer what remains to the General Fund of the Area Meeting.

The **Glenthorne Fund** was set up autumn 2018 to manage the money for the Glenthorne Retreat planned for February 2019 jointly with Hardshaw and Mann Area Meeting. This process was repeated for the second retreat to be held in February 2020. This is not re-planned and so the fund is closed.

### **Transfers**

The main transfers between funds are normally the quotas paid by the Local Meetings to the Area Meeting. In 2021 there were no quota payments as the Area Meeting had sufficient funds for the year and understood the difficulties the Local Meetings were having through the covid pandemic.

**10 ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Unrestricted	Restricted	Total
Current assets/liabilities	161,002	9,527	170,529

**11 FINANCIAL COMMITMENTS, GUARANTEES AND CONTINGENT LIABILITIES****Pension commitments**

As there were no employees during 2021, there are no pension commitments.

**12 RELATED PARTY TRANSACTIONS**

There were no related party transactions during the year.

**13 OTHER SERVICES PROVIDED BY OUR INDEPENDENT EXAMINERS**

In common with many other charities of our size and nature we use our independent examiners to help prepare returns and assist with the preparation of the financial statements.

**14 ACTING AS AGENT**

<b>10 - Acting as Agent</b>	<b>Income</b>	
<b>Receipts to pass on to other bodies</b>	<b>2021</b>	<b>2020</b>
Contributions for AM	0	0
Contributions for BYM	0	0
Donations for other Quaker bodies	0	0
Donations for non-Quaker bodies	0	0
Special collections	2,799	1,948
Other receipts to pass on	0	0
<b>Totals</b>	<b>2,799</b>	<b>1,948</b>

**15 LEGAL AND ADMINISTRATIVE INFORMATION**

**Constitution and governance** - As a constituent part of Britain Yearly Meeting of the Religious Society of Friends (Quakers), the Area Meeting used to be excepted from registration with the Charity Commission under Statutory Instrument 180 of 1996 and 1598 of 2002. The Area Meeting applied for registration in December 2008, and in February 2010 became a registered charity with the registered charity number 1134210.

The Governing Document adopted by the Area Meeting on 7/9/2007 states that the object of the Area Meeting is the furtherance of the general religious and charitable purposes of the Religious Society of Friends (Quakers) in Britain in the area of Wirral and Chester and beyond.

**Activities** - The Governing Document lists the main activities of the Area Meeting as follows:

- i) strengthening the life and witness of Quaker meetings both in the area of Wirral and Chester and beyond;
- ii) spreading the message of Quakers and interpreting and developing the thought and practice of the Religious Society;
- iii) undertaking Quaker service for the relief of suffering at home and abroad;

- iv) funding the concerns that Quaker meetings in the area of Wirral and Chester or beyond have adopted or agreed to support;
- v) providing for the pastoral care of individual members and Attenders including assistance to those in need and for education;
- vi) maintaining and developing Quaker meeting houses as places for public worship and from which to carry our witness into the world;
- vii) administering and maintaining the organisation of Wirral and Chester Area Meeting and contributing to the support of Britain Yearly Meeting.

**Meetings** - The affairs of the Area Meeting are managed by the Area Meeting for Business which meets regularly throughout each year. The three constituent Local Quaker Meetings in Birkenhead, Chester, and Heswall also hold meetings for business which manage the affairs delegated to them by the Area Meeting.

**Members** - The members of the Area Meeting are all those persons whose names are for the time being recorded in its official register.

**Managing Trustees** - The Trustees of the Area Meeting are members of the Area Meeting who are nominated by the nominations committee and appointed by the Area Meeting for Business, normally for a term of three years.

The following persons served as trustees during 2021: Tom Miller (clerk), Merril Grundy (treasurer), Don Dickson, Hazel McDougall, Ken Garner, Jane Laxton, Penny Vernon.

The following persons are serving as trustees during 2022: Penny Vernon (clerk), Merril Grundy (treasurer), Ken Garner, Jane Laxton, Katy Hooper and Diane Williams

#### **Officers during 2021**

Clerk: Yvonne Dickson, Treasurer: Merril Grundy

#### **Address for Correspondence**

The Area Meeting Clerk, Quaker Meeting House, Union Walk, Frodsham Street, Chester, CH1 3LF  
Email: [email@wirralchesterquakers.org.uk](mailto:email@wirralchesterquakers.org.uk)

#### **Meeting House Addresses**

Quaker Meeting House, 83 Park Road South, Birkenhead CH43 4UU  
Quaker Meeting House, Union Walk, Frodsham Street, Chester CH1 3LF  
Quaker Meeting House, North Drive, Heswall CH60 0BD

#### **Independent Examiners**

Hall Livesey Brown, Chartered Accountants and Business Advisors,  
HLB House, 68 High Street, Tarporley, Cheshire CW6 0AT

#### **Bankers**

Barclays Bank, Grange Road, Birkenhead, Merseyside CH41 6EA,  
Co-operative Bank, PO Box 250, Skelmersdale, WN8 6GH  
Skipton Building Society, Principal Office, The Bailey, Skipton, North Yorkshire, BD23 1DN  
Triodos Bank, Brunel House, 11 The Promenade, Bristol BS1 5AS.

#### **Custodian Trustee**

Friends Trusts Ltd., Friends House, 173 Euston Road, London NW1 2BJ  
Registered Charity 237698