

***St Peter & St Paul  
Swaffham***

**Church  
Annual  
Reports  
2022**

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### **Electoral Roll**

This year, 2023, is the fifth year of the current Electoral Roll. The next Roll will not be compiled until 2025 and so I would urge anyone whose name is not on the current Roll to complete one of the forms which are available at the back of the church.

Our Electoral Roll currently stands at 87, up from 84 last year, 4 new names being added but with 1 removed, following the passing of a member of our church family.

**Ralph Clark - Electoral Roll Officer**

### **Churchwardens Report**

This report covers the year from 22<sup>nd</sup> March 2022 to the present.

Saturday Coffee Mornings have now resumed as usual. We have also been able to resume Fund Raising events again with Lunches & teas etc.

St John Ambulance Brigade held their Carol Service / Award Ceremony in our Church.

We held our usual Carol Service, Christingle & Midnight Mass, all were well attended. We have also been able to have our Annual Flower Festival again after missing out over the last two years due to Covid restrictions. This event also included a Concert by the 'Pot of Gold Shanty Crew'.

We held an 'Afternoon Tea' to celebrate the late Queen's Platinum Jubilee and this was enjoyed by all. There was also a Civic Service in Church for the Town Mayor, Peter Bell.

Workshops have included one for Children's Craft and another was Mosaics in recognition of the Carter Centenary.

Our Christmas Coffee & Table Top Sale were held, together with the Christmas Tree Festival, both being very successful and well supported.

Our curate, Revd Tori Venimore-Rowland, has been on training placement in Dereham for three months at the beginning of 2023.

The Church Rooms, which were closed some 5 years ago, were cleared out and have now been sold with plans for this building to be converted into two flats. There have been many other functions and activities etc. which have been enjoyed there and will hold many happy memories for the Church folk and Town's people.

Thanks must be recorded to all our volunteers, too many to mention by name, but you know who you are.

However special thanks must be made to Ralph Clarke and Bernard Hunt as their help and support has been invaluable.

**Sheila Fowler & Janice Buckley-Stevens - Churchwardens**

### **Bellringers**

During 2022 it became very clear that maintaining sufficient numbers even to maintain a once a month practice session or to ring for service once a month was almost impossible. This was exacerbated by Linda's wish to step down and her subsequent retirement from ringing.

I have an affection for the tower, having built up a band of ringers there during John Smith's incumbency.

Circumstances have led me elsewhere, but I now have custody of the keys for the tower and have arranged ringing for weddings for the past few months.

The cold winter evenings are not conducive to encouraging new ringers to come out to a dark and freezing tower and so I have postponed positive action until the warmer weather arrived.

I hope to schedule an initial practice in March and from there, launch a recruitment drive to see if we can encourage a group of new ringers to take up the art. Also, in March, I will go up and give the bells an inspection and report back on any issues that I find.

For those to whom I am a stranger, I am a ringer of more than 50 years' experience, having started at the age of 10. I have lived and rung in Norfolk for 30 years and am currently the Master of the ringers at the church of St Peter Mancroft in Norwich where we have a specific and dedicated training centre for new and existing ringers.

**Simon Rudd (Tower Captain) 07957 406172 [simon@enterprise-cs.co.uk](mailto:simon@enterprise-cs.co.uk)**

### **Breckland Deanery Synod Report 2022**

Current elected team from Swaffham of representatives are Geraldine Ellison, Shirley Matthews and myself.

**Irene Ranner - Synod Representative**

### **Children's Ministry Report / Buzzbox / Filling the Gap**

Iris Reeve kindly provided a Sunday School during the year and Revd Tori Venmore-Rowland ran an Easter crafting workshop for children, which was well supported. Plans for a new monthly family service on Sunday afternoons were started but needed to be delayed owing to Revd Tori's absence through illness and then on placement.

Work with both Church of England Primary Schools continued with strengthening relationships as coronavirus receded, and children from Heartwood Church of England VC Primary and Swaffham Church of England VA Primary Academy (SPA) visited church for special services and visits throughout the year, with good attendance from parents and carers too.

The Filling the Gap project to help feed our school families during the holidays continued in each holiday period and was much appreciated. Many thanks to all who have helped.

The Vicar is a governor at Heartwood & Revd Tori Venmore-Rowland is a governor at SPA.

### Churches Together

Ecumenical activities have continued as far as possible as we come out of the pandemic, with the ministers keeping in close touch. Churches Together will be formally reconstituted in May 2023, having stopped short of their Annual Meeting in 2020 and needing new officers and a committee and a handover of accounts.

### Fabric Report - For the period March 2022 - 2023

In June 2022, due the resignation of Fabric Officer the Rev'd Janet gave a brief update on matters.

**Vote of Thanks** was recorded to Jan Hayes-Griffin for the work that she carried out & achieved whilst in Office. 'Thank You' card will be sent to her in acknowledgement of this.

**Thoughts** to be given to possible replacement officer, with suggestions to Revd Janet requested. This doesn't necessarily have to be a PCC appointment, though preferred, but basically this position is for someone who would be prepared to take the task on.

**Meanwhile Bernard Hunt** is still giving attention to Fabric matters, assisted by his wife Gloria. Grateful thanks recorded to them both for this.

#### **1. Works carried out:**

- i. **Ashes Plot pathway:** March 2022 Noted that work had been completed by the Town Council at this site and 'thanks' received, for this updated work, from grateful members of the public now using this. **September 2022** - Thanks recorded to Elder Blake Botright and the group of US Airmen who had come last Saturday and made significant clearance to this area. Noted that attention will be required to bulk up the soil around some of the stones in order to prevent 'rabbit attack'! Helpers sought to address this.
- ii. **Main Aisle Moveable Mirror - June 2022** - now relocated from the Main Aisle to new position at the front of the main pews by the electric organ. Hopefully this will give greater ease of access to those wheelchair users coming down the main central aisle.
- iii. **Recycling Collection Bin. June 2022** - Will now be left outside of the Church Building. Hopefully it will not be used 'inappropriately' by others than Church users! It was agreed by the meeting that this new siting should at least be 'tried' and will allow easier access in the toilet area.

#### **2. Works in progress/outstanding:**

- i. **Bells & works relating to Tower works.** In May 2022 a quotation from Nicholas Warnes received, but not discussed.
- ii. **East Window works: March 2022** Nothing further heard from the Diocese on this.
- iii. **Quotations awaited from: March 2022** Taylors - work to the Bells; EES - Lady Chapel works.
- iv. **Bollards.** November 2022 - Query was made as to the raising & lowering of these. It was finally decided that if an access route was required then permission was needed as a courtesy so as to check it is the best route whilst the bollard remains broken. **Bollards Reflective tape Installation (SF & GE)** is in hand.
- v. **Church Yard & paths Lighting** was also queried in November 2022 as this has presented some difficulties, especially when the bollards are up. This will be brought to the attention of the Town Council, in the hopes they will install better lighting and that they will apply for the required faculty to do so. Agreed to install reflective tape on the bollards **(SF & GE)** until better lighting is installed & also hopefully the Town Council will ensure that the Car Park will be lit at night.
- vi. **February 2023** The Town Council have replied that their responsibility is for the graves and paths but not the path lighting! This comes under the jurisdiction of the Breckland Council and matters taken up with them! Exact responsibility to be sorted as soon as possible.
- vii. **Lighting of the Car Park** is also a matter that requires clarification.

#### **In November 2022 three items raised:**

- **Toilets** The lack of child changing facilities in the toilets was raised & agreed possible installation of 'drop-down' tables would be the best option. This subject to expert advice as the 'disabled' facility has also to be maintained. **February 2023.** This matter is still 'under discussion' & was suggested that advice be sought from a 'Disability Advisor' to ensure that any alteration to insert a baby-changing shelf did not compromise accessibility.
- **Lack of ability to hear. November 2022** - Concerns that our audio system does not transmit into the Chancel. Choir+ are unable to hear deliveries from the Lectern & Pulpit areas. The Church main body seems well. Bernard H to be consulted as to possible solution or whether this is a matter for a 'Sound Engineer' to resolve. **Audio matters - February 2023** - still unresolved. This to be looked into further
- **Filming of Weddings & Funerals.** Possibility of 'camera installation costings' in order that these events could be recorded and copied then be available for respective parties at their request.

#### **In February 2023 the following was raised:**

**Main Aisle floor gaps.** This is becoming a safety hazard and had been identified as such in the quinquennial. Various suggestions made at the meeting but none would resolve the matter in the short term. Further expert advice to be sought.

**Other Fabric matters update:**

- i. **Lady Chapel works; June 2022** temporarily repaired but advice received that it would not see through the winter. **Quotation received - £1960+VAT for fuller, permanent works** to be carried out. As there are funds available it was agreed that this work be done. BH informed of this decision
- ii. **Fleche lights; June 2022 - Quotation received £670+VAT.** As there are funds in hand it was agreed that it seems reasonable to continue with this work. BH informed of this decision
- iii. **North side roof; top guttering; June 2022** -This has been inspected and now looks to be clear of debris
- iv. **Trip hazard West End Main Aisle**
- v. **East Window works:** Nothing further heard from the Diocese;
- vi. **Broken Gravestones** in the Car Park area+. **June 2022** - As the families, who would normally be requested regarding for such work are long gone, it was agreed that Reece be asked to give the matter his attention. 'Trenching' seems to be the most reasonable answer & he is happy to do this. This is subject to the Archdeacon's agreement. Unanimously agreed 'That Bernard Hunt & Reece be requested to sort this matter out'. **July 2022** nothing further to report.
- vii. **South Porch Drain & Guttering - June 2022** this matter had been dealt with, but there was still a blockage. Reece asked, by BH, to sort this matter out.
- viii. **Roof Alarm - July 2022** - this has been playing up again. Workmen have been in to check but engineers will be required again (**RC** liaising). It is thought that further regular, periodic, checks will be required.
- ix. **Tower - June 2022** - BH has cleaned out the top of the Tower & part of the stairwell; both were severely contaminated with pigeon droppings.
- x. **Loop System cabling exposure** - by South Porch steps. **July 2022** - Noted that attention / repair required, area has been 'coned' in order to prevent 'trip hazard'.
- xi. **Pelican September 2022** - had been 'broken off' one of the front pews; it has been found, but it is not known if the damage was accidental or deliberate. Awaiting Diocesan and conservator advice as to its re-fixing.  
**Repaired by Bernard Hunt October 2022.** Diocese and conservator confirmed in November 2022 that they will not require a retrospective faculty application on this occasion, and are happy with this high-quality repair, but that any subsequent damage must not be repaired until they have determined the faculty requirement.
- xii. **Car access to church door, September 2022** - especially after evening functions. Noted that this had caused problems with the fixed bollard as only one path accessible if it is not lowered, and lowering can cause a trip hazard (after the previous vandalism), especially after dark. This matter will be looked into.
- xiii. **Damaged Plaster in South Porch / Ian Clews** raised this matter in February 2023 and suggested a solution in order to improve this damaged area. Needs to be taken in conjunction with the Quinquennial Inspection and DAC to be asked - concerns re damp in the south porch.

**3. Church Rooms Campingland - Church Rooms sale:**

**In March 2022** the Diocese had collated the offers received from prospective buyers & these details had been circulated to members prior to the meeting. A **unanimous decision** from all the PCC was reached that '**Offer 3 be accepted**'; this being from a Mr Parker who offered £160,000.

The meeting was also advised that any monies resulting from this sale will be invested for us, by the Diocese, as had been before when the Church Cottage was sold. We then would receive the interest from such investment but hopefully should receive refund of the monies spent between times before such investment is made.

**May 2022** The offer made was accepted and planning application now underway for this property now to be converted into two flats

**July 2022.** Necessary details have been supplied to the Land Registry by Ralph Clarke so that the sheds can be added. The sale can then proceed.

**October 2022** -The sale matters are progressing slowly. No advice has been received from the solicitors. However, the meeting was advised that the Town Council have received request for planning permission for conversion to two flats.

**November 2022** - The sale matters are still progressing. Ordnance Survey has visited, and now boundary details require confirmation before the Land Registry can issue their final reply.

**February 2023** - Sale is still progressing. Confirmation that paperwork has now been signed by relevant parties so exchange & completion dates can now go ahead.

Question raised again regarding the monies that the Church will receive from the sale. Answer being that this is very dependent on final figure, after Solicitor's / Land registry costs etc. The Diocese then invests the money on the PCC's behalf and will advise.

**Clearance of contents** completed with the aid of a clearance firm. Thanks recorded, especially to Ralph for his assistance given in moving of Church Rooms chairs to the Church; the comfort appreciated by PCC members!

#### **4. Quinquennial Review -**

The Quinquennial review of the Church Fabric **took place in September 2022** & full report, (77 detailed pages) prepared by Nicholas Warnes on behalf of the Diocese, **received in February 2023**. Circulated electronically, with hardcopy available in the Vestry. Agreed that Fabric Committee constituted in May 2021 should finally meet, but supplemented by all interested parties from PCC as 2 key people no longer available. Meeting to be held as soon as possible to discuss a Two-year Plan. The Architect would be happy to visit, but this would incur a fee and should be used appropriately.

#### **Flower Group Report**

We had a rather slow start to 2022 due to the gradual emergence of the Covid restrictions, and running into Lent. Thankfully we were able to make our traditional Mothering Sunday posies to accompany the Mother's Union cards. A very grateful nod to normality after so long in isolation. Following this we were able to celebrate Easter with flower arrangements.

On April 27th we held our first post Covid meeting where Meg Heale was voted in as chairperson, Ralph Clarke kindly agreeing to continue as treasurer with Kay Tracy and Jan Edwards agreeing to be secretaries. At this meeting the upcoming Flower Festival was our main consideration. As it was the Queens Jubilee year we unanimously agreed on the theme Monarchy. Leaving all participants to decide which area they would represent. It was also decided to hold a fundraising lunch on May 19th and approach the Shanty Crew to hold a concert for us.

Our next meeting On May 23rd reported we raised £260 at our Church lunch and all tickets for our Jubilee afternoon tea have been sold. At this point we have £1,226 in the flower fund to go towards the cost of the flower festival. Examples of covers for the program were shown for consideration.

June 20th meeting was to clarify how everyone's plans are progressing and what sponsors have been found. In lieu of sponsorship Kurt from the White Heart has offered to include us in the town Scarecrow competition waiving the £50 fee. And helping to advertise our own event.

July 26th meeting saw everyone on track for the Flower Festival. The Mothers Union kindly agreed to take over the making of our Scarecrow, a lady vicar holding a basket of posies, to stand outside at the church door. All pieces of writing for the program were proof read and ready for in house compilation. Final checks of board allocation and dispersal of money for flowers were made. August 24th setting up began for festival culminating with the opening on Friday 26th. On Saturday 27th judges for the Scarecrow Competition awarded us first prize, congratulations to the Mothers Union team.

Our Flower Festival was a triumph, very well attended and much enjoyed. A real celebration of our monarch and the church & raised valuable income for the church. We had a debriefing meeting on September 5th when arrangements which were wilting were taken down and others redistributed around the church.

Once restrictions were lifted the Flower Group continue to arrange beautiful arrangements at the High Altar and Welcome Pedestal throughout the year, including our usual Remembrance Day arrangements followed by Christmas displays to end the year.

Many thanks to all the flower people for their unstinting time, talent and dedication to helping make our church such a beautiful place to worship in, and enjoy.

**Meg Heale - Chair of Church Flower Group**

#### **Mother's Union Swaffham Report 2022**

This was a busy year of great contrasts, as we joyfully celebrated our 121<sup>st</sup> Anniversary in June, and nearly 3 months later we had the sadness of the sudden death of Denise Gore, our joint leader, who is greatly missed.

We began our year with the Wave of Prayer in church. At our January meeting we welcomed Rev John Smith and his wife Kate as our speakers. John was a much loved Vicar here in Swaffham for many years, running the Mothers Union with Kate, and we invited all parishioners to join us to meet up with the Smiths again!

In February Marguerite Phillips came to speak to us about AFIA.

March was our annual Corporate Communion in church, and in April, on Maundy Thursday, we provided refreshments at church for the Pilgrim Cross (formerly Student Cross) on their witness walk to Walsingham from London. We have provided hospitality for this group for many years, and it's always a joyful occasion as we hear of their adventures and join them in worship before they leave for their next stop.

We used our May meeting to discuss final arrangements for June's Anniversary Service and we included some craft work for our presentation slot at the event.

June was our Anniversary Service, where we welcomed around 80 guests, including Felicity our newly elected Diocesan President, Trustees, members from other branches, representatives of different Swaffham community groups and churches, and the Mayor. The service was led by Dr Jane Steen, Bishop of Lynn, and our members gave a presentation of the history of our branch, with memories from older members. We also talked about our current projects, represented by decorative leaves placed on a symbolic tree. This was followed by delicious refreshments, including a special cake made by Anne Handley, former Branch leader.

Our July meeting was a shared lunch in the lovely garden of Jenny Bell, one of our members, including a Bring and Buy in aid of AFIA.



In August our members contributed to the Swaffham community pyramid mosaic project with a craft session, making mosaic triangles. It was led by Carolyn Ash, the artist in charge of the project. This was a new skill for all of us and much enjoyed.

In September our curate, Tori, spoke of her faith journey, and Dr Sue Gattuso, local historian, was our speaker in October on the subject of St. Mary's, Houghton-on-the-Hill.

In November Sister Rachel Seabrook gave a talk about the Church Army.

December was our Carol service and shared lunch.

Last year we also planted a tree on Campingland in Swaffham, commemorating our 121<sup>st</sup> Anniversary. Throughout the year we raised funds for AFIA, Angel Tree, (we provided two gifts for children), refugees, the Kings Lynn hospital hygiene project, Make a Mother's Day, and the Sudan literacy project; all this was achieved through a Bring and Buy coffee morning, the church Christmas Tree event, the church Christmas Bazaar, the Anniversary service and our previously mentioned Bring and Buy at our summer garden party. We are grateful for the hard work of our members and their generosity, as well as the generosity of the people of Swaffham.

We were also proud to receive first prize in the Swaffham scarecrow trail held in August! Three of our members, Trish, Betty and Beryl, created a wonderful Reverend Scarey to stand outside the church to welcome visitors to our flower festival on the same weekend.

We see these events as a form of outreach as well as getting MU more widely known in the community.

Last year members also attended the Members event at St Luke's in Norwich, the Diocesan service in Norwich Cathedral, a talk by Andy Turner about Angel Tree hosted by South Wooton, the installation of Felicity as President at Fakenham, and the Advent Service in St. Nicholas church Dereham. We are grateful for these enjoyable opportunities to meet together in fellowship with other members from around the diocese, particularly in our area.

We finished the year with a membership of 19, with one new prospective member. We also welcomed Trish Revill onto our committee.

Finally I want to thank all the members of our group for their continued loyal commitment to MU and the committee for their hard work through this busy year, with a special mention for Betty Harrison as both Secretary and Treasurer. I am personally so very grateful to everyone for the support they have given me since we lost Denise.

**Julia Higbee - Branch Leader**

### **Organist & Choir Master Report 2022**

2022 felt like a good year as everything gradually returned to a more normal way of life following the pandemic which is thankfully now starting to feel like a distant memory. The Choir and myself were saddened to learn of the sudden death of James who had formerly been a very dedicated Choir member and had only recently left the Choir to move away, may he rest in peace. During the year the Choir have remained as dedicated as ever, only missing a practice due to holidays or sickness, meaning we usually have a minimum of 11 or 12 each week, something which is becoming rarer in other parts of the county, an achievement we should be proud of. It's been a shame to see the Church looking so empty some Sunday mornings, perhaps we need look at why so many have left the Church and try to turn around this trend. It was certainly unfortunate that the planned Family Services had to be delayed as Tori, who had worked so hard on planning them, got an extended placement in the Dereham benefice. Hopefully these will start up on Tori's return during 2023 bringing some new faces into Church. Although the work on the pipe organ has been delayed due to other commitments, I'm pleased to report that access has now been cleared down the side which is making maintenance and inspections much easier and less time consuming. I have finally managed to organise a date with some old work colleagues to have a good look and give their opinion. More to report on this in due course... The Makin organ had a couple of faults during 2022, but nothing too serious and easily repaired by the engineer. Also, one of the pedal lights failed but I never got to play without it as Keith spotted it and had fixed it before I next played it - many thanks to Keith for this! Finally, thanks to Keith, David Shippey & David Flood for playing the organ when I have taken annual leave, it is much appreciated and good to know I can leave the organ in good and capable hands in my absence. Let's hope for 2023 to be a successful year.

**Johnathon White**

### **Social Committee**

During this last year we have been able to hold more fundraising events as most restrictions re Covid have been relaxed.

We started the year with a 'Soup & Pudding Lunch' on St Patrick's Day, which raised £363.00. A lunch in May raised £260.00. An 'Afternoon Tea' to celebrate her late Majesty's Platinum Anniversary was a great success and raised £778.00. A 'Strawberry Tea' in July raised £430.05 and we enjoyed a Concert by the Shanty Men, serving wine & nibbles, which raised £350.00. The year ended with our Harvest Supper, which raised £360.00.

We also served wine & refreshments after the Civic Service for our new Mayor. This was not a fund raising event and all the wine and food were provided by the Mayor.

Thank you to all who have helped in any way over the last year. Sheila, Jean, Meg, Geraldine and Ralph and to all those kind ladies who brought puddings, cakes etc.

**Dorothy Starling (Social Chairman)**

### **Sunday Coffee**

We continue to provide coffee, tea and biscuits on Sunday mornings after the 9.30 service. We value this time together; a chance to catch up, chat and welcome any visitors. This year we are a much reduced group but everyone on the rota has willingly agreed to serve the refreshments single handed, with gratefully received help from members of the congregation if needed. I would like to thank the team for their commitment and hard work.

**Bridget Lewin (Rota Organiser)**

### **Website and Social Media report**

This is an excellent way of reaching people outside our normal circles & work continues on it to make it relevant and accessible.

We also have Facebook and Twitter accounts for the Church. These continue to keep in touch with the wider community, apprising them of current events. We have a reasonable reach within the local community through these and the more they are updated, the more they will grow.

Our services continue to be streamed to Facebook and this is great outreach for those who cannot attend in person.

**Rev'd Tori Venmore-Rowland**



**Swaffham PCC**  
**Receipts and payments**  
**Selected period: 01 January 2022 to 31 December 2022**

Note	From To	01 January 2022 31 December 2022	01 January 2021 31 December 2021
<b>Windows Green Des - Windows Green Des (Designated) Fund</b>			
<b>Income and endowments</b>			
Donations and legacies			
Listed Places of Worship Grants		1,201.36	-
	Total Donations and legacies	1,201.36	-
Investments			
CBF Deposit Int		-	2.85
	Total Investments	-	2.85
<b>Total Income and endowments</b>		<b>1,201.36</b>	<b>2.85</b>
<b>Expenditure</b>			
Other expenditure			
Window reglazing		-	8,282.09
	Total Other expenditure	-	8,282.09
<b>Total Expenditure</b>		<b>-</b>	<b>8,282.09</b>
Excess of Income and endowments over Expenditure		1,201.36	(8,279.24)
Brought forward balance		(1,201.36)	7,077.88
<b>Total carried forward balance</b>		<b>-</b>	<b>(1,201.36)</b>
<b>Church Rooms - Church Rooms Fund (Designated) Fund</b>			
<b>Expenditure</b>			
Other expenditure			
Minor Repairs		154.50	123.72
Insurance		2,810.15	2,548.72
Utilities		392.82	301.25
	Total Other expenditure	3,357.47	2,973.69
<b>Total Expenditure</b>		<b>3,357.47</b>	<b>2,973.69</b>
Excess of Income and endowments over Expenditure		(3,357.47)	(2,973.69)
Brought forward balance		(7,632.42)	(4,658.73)
<b>Total carried forward balance</b>		<b>(10,989.89)</b>	<b>(7,632.42)</b>
<b>Fabric Des - Fabric Des (Designated) Fund</b>			
<b>Income and endowments</b>			
Investments			
CBF Deposit Int		88.66	3.93
Transfer from General (Part CBF Div)		2,524.58	2,427.33
	Total Investments	2,613.24	2,431.26
<b>Total Income and endowments</b>		<b>2,613.24</b>	<b>2,431.26</b>
<b>Expenditure</b>			
Other expenditure			

Note	From To	01 January 2022 31 December 2022	01 January 2021 31 December 2021
		292.00	676.74
		1,700.33	375.40
		834.00	-
		5.99	1,360.80
	Total Other expenditure	2,832.32	2,412.94
<b>Total Expenditure</b>		<b>2,832.32</b>	<b>2,412.94</b>
Excess of Income and endowments over Expenditure		(219.08)	18.32
Brought forward balance		7,407.00	7,388.68
Transfers to/(from)		-	-
<b>Total carried forward balance</b>		<b>7,187.92</b>	<b>7,407.00</b>
<b>Fabric Rest - Fabric Rest (Restricted) Fund</b>			
<b>Income and endowments</b>			
Donations and legacies			
Income Tax Recovered		-	80.50
Donations (Restricted)		200.00	-
Town Estates		886.00	5,851.00
Listed Places of Worship Grants		978.99	-
	Total Donations and legacies	2,064.99	5,931.50
Investments			
CBF Deposit Int		318.54	12.75
CBF Inv Fund Income		67.96	97.17
	Total Investments	386.50	109.92
<b>Total Income and endowments</b>		<b>2,451.49</b>	<b>6,041.42</b>
<b>Expenditure</b>			
Other expenditure			
Heating System Maintenance		532.00	-
Mnor Repairs		333.60	1,599.59
Tower repairs		1,044.00	1,087.20
CCTV		1,337.09	4,311.99
Roof repairs		2,352.00	-
	Total Other expenditure	5,598.69	6,998.78
<b>Total Expenditure</b>		<b>5,598.69</b>	<b>6,998.78</b>
Excess of Income and endowments over Expenditure		(3,147.20)	(957.36)
Brought forward balance		25,167.17	26,124.53
<b>Total carried forward balance</b>		<b>22,019.97</b>	<b>25,167.17</b>
<b>Filling The Gap - Filling The Gap (Restricted) Fund</b>			
<b>Income and endowments</b>			
Donations and legacies			
Donations (Restricted)		130.00	10.00
Grants		-	200.00
	Total Donations and legacies	130.00	210.00
Investments			
CBF Deposit Int		2.96	0.02
	Total Investments	2.96	0.02
<b>Total Income and endowments</b>		<b>132.96</b>	<b>210.02</b>
<b>Expenditure</b>			

Note	From To	01 January 2022 31 December 2022	01 January 2021 31 December 2021
Expenditure on charitable activities Missions/Relief Agencies		10.68	-
	Total Expenditure on charitable activities	10.68	-
Other expenditure Clergy Expenses		69.50	-
	Total Other expenditure	69.50	-
<b>Total Expenditure</b>		<b>80.18</b>	<b>-</b>
Excess of Income and endowments over Expenditure		52.78	210.02
Brought forward balance		210.02	-
<b>Total carried forward balance</b>		<b>262.80</b>	<b>210.02</b>
<b>Windows East Rest - Windows East Rest (Restricted) Fund</b>			
<b>Income and endowments</b>			
Donations and legacies			
Income Tax Recovered		6.25	38.25
Donations (Restricted)		3.00	71.00
Legacies		1,000.00	-
	Total Donations and legacies	1,009.25	109.25
Investments			
CBF Deposit Int		67.29	2.42
	Total Investments	67.29	2.42
<b>Total Income and endowments</b>		<b>1,076.54</b>	<b>111.67</b>
Excess of Income and endowments over Expenditure		1,076.54	111.67
Brought forward balance		4,996.90	4,885.23
<b>Total carried forward balance</b>		<b>6,073.44</b>	<b>4,996.90</b>
<b>Bells - Bells (Restricted) Fund</b>			
<b>Income and endowments</b>			
Donations and legacies			
Donations (Restricted)		40.00	166.05
Listed Places of Worship Grants		33.21	-
	Total Donations and legacies	73.21	166.05
Other trading activities			
Donations/Fees for Church Use		160.00	200.00
	Total Other trading activities	160.00	200.00
Investments			
CBF Deposit Int		12.88	0.34
	Total Investments	12.88	0.34
<b>Total Income and endowments</b>		<b>246.09</b>	<b>366.39</b>
<b>Expenditure</b>			
Other expenditure			
Mnor Repairs		-	199.26
	Total Other expenditure	-	199.26
<b>Total Expenditure</b>		<b>-</b>	<b>199.26</b>
Excess of Income and endowments over Expenditure		246.09	167.13
Brought forward balance		825.26	658.13

Note	From To	01 January 2022 31 December 2022	01 January 2021 31 December 2021
<b>Total carried forward balance</b>		<b>1,071.35</b>	<b>825.26</b>
<b>Flowers Legacy - Flowers Legacy (Restricted) Fund</b>			
<b>Income and endowments</b>			
Investments			
CBF Deposit Int		2.75	1.38
CBF Inv Fund Income		510.31	490.64
Total Investments		513.06	492.02
<b>Total Income and endowments</b>		<b>513.06</b>	<b>492.02</b>
<b>Expenditure</b>			
Other expenditure			
Christmas Flowers		128.00	-
Total Other expenditure		128.00	-
<b>Total Expenditure</b>		<b>128.00</b>	<b>-</b>
Excess of Income and endowments over Expenditure		385.06	492.02
Brought forward balance		1,525.07	1,033.05
<b>Total carried forward balance</b>		<b>1,910.13</b>	<b>1,525.07</b>
<b>Flowers Gen - Flowers Gen (Restricted) Fund</b>			
<b>Income and endowments</b>			
Donations and legacies			
Income Tax Recovered		-	50.00
Donations (Restricted)		235.00	-
Total Donations and legacies		235.00	50.00
Other trading activities			
Other Fund Raising		260.00	-
Wedding Flowers		-	70.00
Christmas Flower Decs		-	170.00
Total Other trading activities		260.00	240.00
Investments			
CBF Deposit Int		39.60	-
Total Investments		39.60	-
<b>Total Income and endowments</b>		<b>534.60</b>	<b>290.00</b>
<b>Expenditure</b>			
Other expenditure			
General Flower Expenses		164.90	-
Christmas Flowers		220.00	15.00
Flower Festival Flower Cosrs		212.96	-
Harvest Flowers		44.00	64.14
Wedding Flowers Exp		-	96.20
Total Other expenditure		641.86	175.34
<b>Total Expenditure</b>		<b>641.86</b>	<b>175.34</b>
Excess of Income and endowments over Expenditure		(107.26)	114.66
Brought forward balance		1,051.02	936.36
<b>Total carried forward balance</b>		<b>943.76</b>	<b>1,051.02</b>

**Windows Green Rest - Windows Green Rest (Restricted) Fund****Income and endowments**

Donations and legacies  
Listed Places of Worship Grants

Total Donations and legacies 2,078.77 -  
2,078.77 -

Investments  
CBF Deposit Int

- 5.94  
Total Investments - 5.94

**Total Income and endowments****Expenditure**

Other expenditure  
Masonry repair  
Window reglazing

- 4,800.00  
- 12,472.63  
Total Other expenditure - 17,272.63

**Total Expenditure**

Excess of Income and endowments over Expenditure  
Brought forward balance

**Total carried forward balance**

- 17,272.63  
2,078.77 (17,266.69)  
(2,078.77) 15,187.92  
- (2,078.77)

**Discretionary - Discretionary (Restricted) Fund****Income and endowments**

Investments  
CBF Deposit Int

0.12 -  
Total Investments 0.12 -

**Total Income and endowments**

Excess of Income and endowments over Expenditure  
Brought forward balance

**Total carried forward balance**

-  
0.12 -  
8.93 8.93  
9.05 8.93

**Flowers Festival - Flowers Festival (Restricted) Fund****Income and endowments**

Donations and legacies  
Donations (Restricted)  
Sponsor's donations

120.00 -  
485.00 -  
Total Donations and legacies 605.00 -

Other trading activities  
Flower Festival

40.00 -  
Total Other trading activities 40.00 -

**Total Income and endowments****Expenditure**

Raising funds  
Fund Raising Costs

35.00 -  
Total Raising funds 35.00 -

Other expenditure  
Flower Festival Flower Cosrs

1,318.31 -

Note	From To	01 January 2022 31 December 2022	01 January 2021 31 December 2021
	Total Other expenditure	1,318.31	-
<b>Total Expenditure</b>		<b>1,353.31</b>	<b>-</b>
Excess of Income and endowments over Expenditure		(708.31)	-
Brought forward balance		708.31	708.31
<b>Total carried forward balance</b>		<b>-</b>	<b>708.31</b>
<b>Organ - Organ (Restricted) Fund</b>			
<b>Income and endowments</b>			
Investments			
CBF Deposit Int		38.63	1.78
Total Investments		38.63	1.78
<b>Total Income and endowments</b>		<b>38.63</b>	<b>1.78</b>
<b>Expenditure</b>			
Other expenditure			
Organ Maintenance		300.00	535.00
Total Other expenditure		300.00	535.00
<b>Total Expenditure</b>		<b>300.00</b>	<b>535.00</b>
Excess of Income and endowments over Expenditure		(261.37)	(533.22)
Brought forward balance		3,212.96	3,746.18
<b>Total carried forward balance</b>		<b>2,951.59</b>	<b>3,212.96</b>
<b>General - General Fund (Unrestricted) Fund</b>			
<b>Income and endowments</b>			
Donations and legacies			
Tax Efficient Planned Giving		17,119.32	17,631.57
Income Tax Recovered		6,281.36	6,501.74
Collections (Cash)		4,791.78	2,233.72
Other Planned Giving		1,742.28	2,134.42
Visitors Donations		2,272.64	1,387.34
Donations (General)		212.95	5,163.29
Legacies (General)		-	10,500.00
2nd and Other Collections		1,069.24	-
Town Estates		773.00	5,896.38
Grants		-	30.00
Total Donations and legacies		34,262.57	51,478.46
Other trading activities			
Christmas Bazaar		1,801.19	1,596.85
Flower Festival		3,741.18	-
Cycle Ride		441.75	475.48
Other Fund Raising		2,196.05	1,054.70
Christmas Tree Festival		3,402.36	-
Sunday Coffee		336.41	68.96
Saturday Morning Coffee		6,746.90	360.28
Statutory Fees		4,550.00	2,791.00
Donations/Fees for Church Use		913.00	350.00
Total Other trading activities		24,128.84	6,697.27
Investments			
CBF Deposit Int		2.44	0.28
CBF Inv Fund Income		5,049.15	4,854.63



Note	From To	01 January 2022 31 December 2022	01 January 2021 31 December 2021
	Total Investments	5,051.59	4,854.91
<b>Total Income and endowments</b>		<b>63,443.00</b>	<b>63,030.64</b>
<b>Expenditure</b>			
Raising funds			
Social Events/Presentations		49.35	-
Saturday/Sunday Coffee Expenses		343.70	-
Fund Raising Costs		533.87	77.17
	Total Raising funds	926.92	77.17
Expenditure on charitable activities			
Missions/Relief Agencies		2,675.00	-
2nd/Other Collections		1,069.24	-
	Total Expenditure on charitable activities	3,744.24	-
Other expenditure			
Parish Share		33,000.00	37,000.00
Clergy Expenses		490.91	516.42
Costs of Services		1,730.46	956.42
Minor Repairs		-	107.52
Insurance		6,607.81	6,354.57
Utilities		6,896.48	5,838.14
Organist Salary		4,500.00	4,500.00
Admin/Posts/Phones/Stationery		2,757.55	2,269.47
Bank Charges		485.91	321.78
Transfer to Fabric (Designated)		2,524.58	2,427.33
	Total Other expenditure	58,993.70	60,291.65
<b>Total Expenditure</b>		<b>63,664.86</b>	<b>60,368.82</b>
Excess of Income and endowments over Expenditure		(221.86)	2,661.82
Brought forward balance		10,223.22	7,561.40
Transfers to/(from)		-	-
<b>Total carried forward balance</b>		<b>10,001.36</b>	<b>10,223.22</b>

## Independent Examiners Certificate

Report to the trustees/ members of:

SWAFFHAM P.C.C.

On accounts for the year ended:

31 DECEMBER 2022

Charity no (if any):

1134160

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022

### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ]~~ ~~]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Susan J. Nairn

Date:

5/3/2023

Name:

SUSAN NAIRN