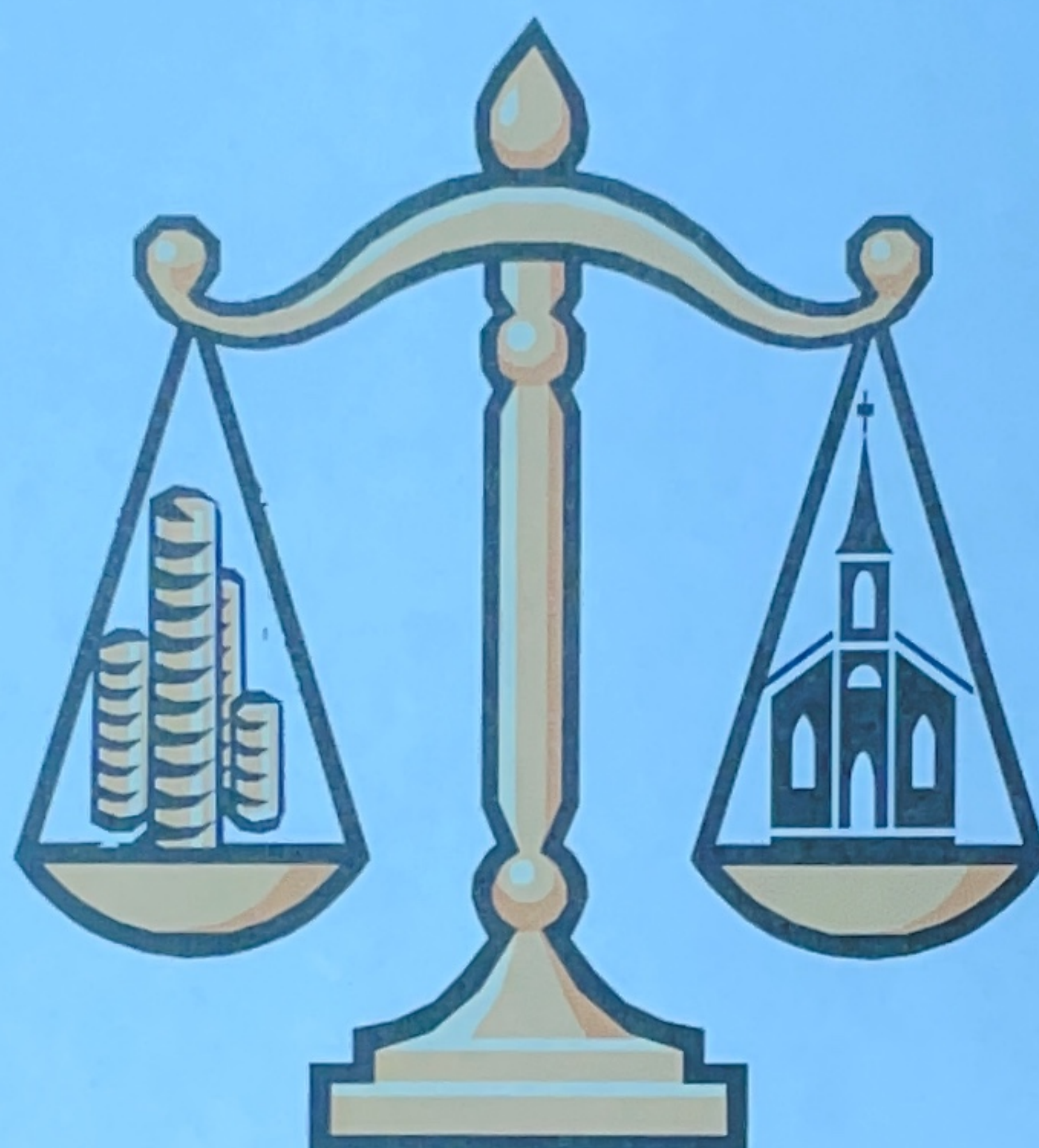


**The Parish Church  
of St Mary the Blessed Virgin  
Burley in Wharfedale**



**ANNUAL REPORT  
and  
FINANCIAL STATEMENTS  
of the  
PAROCHIAL CHURCH COUNCIL  
for the year ended 31st December 2024**

Vicar  
Church Wardens

Treasurer  
PCC Secretary  
Independent Examiner

Mr Phil Bishop  
Mrs. Val McKenzie

Mr John Spencer  
Ms. Lis. Merrick  
Mr John McGhee



**PAROCHIAL CHURCH COUNCIL OF ST MARY THE BLESSED VIRGIN**

**BURLEY IN WHARFEDALE**

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**PAROCHIAL CHURCH COUNCIL OF ST MARY THE BLESSED VIRGIN**

**BURLEY IN WHARFEDALE**

**INDEPENDENT EXAMINERS REPORT**

**This report on the accounts of the PCC for the year end 31st December 2024**

This report on the accounts of the P.C.C. for the year ended 31st December 2024, which are set out on pages 1 – 8 is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 1997 and s.43 of the Charities Act 1993.

**Respective responsibilities of trustees and examiner**

As the members of the P.C.C. you are responsible for the preparation of the accounts; you consider that the audit requirement of Regulation 3(3) of the Church Accounting Regulations and section 43(2) of the Charities Act 1993 (the Act) do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulation 25 of the Church Accounting Regulations 1997 and Regulation 7 of the Charities (Accounts & Reports) Regulations 1995.

My examination was carried out in accordance with the General Direction given by the Charity Commission under section 43(7)(b) of the Act and to be found in the guidance from the CBF. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

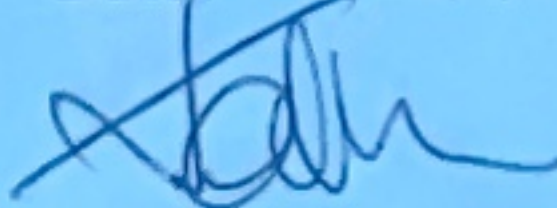
**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect to requirements to keep accounting records in accordance with section 41 of the Act; and to prepare accounts which accord with the accounting records and comply with the requirements of the Act, as also contained in the Church Accounting Regulations 1997 have not been met.
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date:

27/2/2025 .



Independent Examiner



## PAROCHIAL CHURCH COUNCIL OF S. MARY B.V. BURLEY IN WHARFEDALE

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

#### 1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 1997 together with applicable accounting standards and the Charities SORP.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

##### Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include transactions, assets, and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

##### Incoming Resources

###### *Voluntary income and capital sources*

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant is recognised only when received.

Income tax recoverable on covenants or gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Funds raised by the fete, garden party, and similar events are accounted for gross.

Sales of books and magazines from the church bookstall are accounted for gross.

###### *Other ordinary income*

Rental income from the letting of church premises is recognised when the rental is due.

###### *Income from investments*

Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year.

###### *Gains and losses on investments*

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments on 31 December 2024.

##### Resources Used

###### *Grants*

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

###### *Activities directly relating to the work of the Church.*

The Diocesan share is accounted for when payable. Any unpaid at 31st December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.



## **Fixed Assets**

Consecrated land and buildings and movable church assests.

Consecrated and beneficed property is excluded from the accounts by s.96(2)(a) of the Charities Act 1993.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

### *Other fixtures, fittings and office equipment*

Equipment used within the church premises is written off in the year of purchase.

### *Investments*

Investments are valued at market value on 31 December 2024 or on the latest information available.

### *Current assets*

Amounts owing to the PCC on 31 December 2024 in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.



PAROCHIAL CHURCH COUNCIL OF ST MARY THE BLESSED VIRGIN

BURLEY IN WHARFEDALE

TREASURER'S REPORT 2024

This is my fourth Treasurers Report to the APCM, the report has again been put together again with the help of Duncan Watts, who has assisted with some of the more technical aspects of the accounting profession. We must also thank our examiner John McGhee who has stepped in to provide the necessary independence to these accounts and to Sally for allowing him.

The day-to-day operation of the church has generated a substantial loss of around £19,000. However, due to the Friends of St Mary's fund, and other income from the Deposit accounts the loss was reduced to around £14,000. This was in line with the budget for the year. It is a serious financial loss, and these losses cannot be carried on indefinitely. We did however pay our parish share in full as agreed with the PCC. This is by far our greatest expense, and I know from conversations with the diocese how grateful they are that we continue to pay this. The parish share is as stated around £90,000 and although this looks substantial it is artificially held at a lower amount as the diocese does a recalculation to ensure the share is not being greater than around 80 % of the church's turnover.

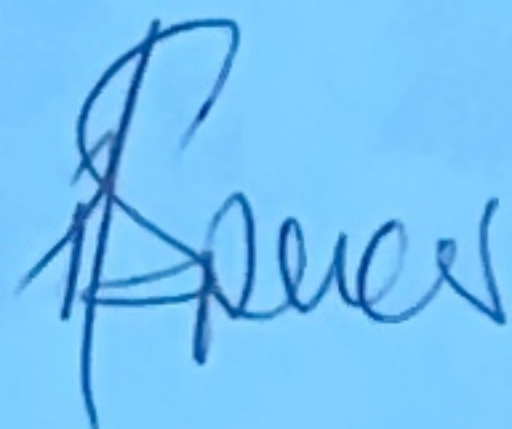
The overall balance sheet that includes the church and the parish centre has reduced by around £22,000. Unless there is a substantial increase in giving or a reduction of expenditure the losses incurred by the church and the parish centre will continue.

In 2024 there was a sharp decrease in the expenditure on the church in respect to maintenance, however we anticipate this will increase this year due to issues with the wall overlooking the new garden and repairs to the church roof above the vestry.

A budget was agreed by the PCC in November 2024, this anticipated a loss of £30,000.00, this was agreed by the PCC. However, since then due to the resignation of the Parish Administrator the losses will reduce as the PCC has agreed not to advertise the post. Depending on the workload increase on Phil and others it may be that this needs to be reconsidered. Therefore, at the time of this report the budget agreed by the PCC will remain.

Can I thank all the people who help me with the finances of the church, to Val McKenzie for the envelopes, for Jason Atkinson for dealing with the collections, petty cash and transferring this to the bank and to Karen Selby for taking on the role of Parish Centre treasurer.

Can I also finally thank everyone who contributes to the ongoing finances of the church, either through individual donations or the Central giving Scheme.



John Spencer

Treasurer



PAROCHIAL CHURCH COUNCIL OF ST MARY'S THE BLESSED VIRGIN

BURLEY IN WHARFEDALE

BALANCE SHEET 2024

	2024	2023
<b>FIXED ASSESTS</b>		
Tangible Fixed Assests	£ 131,000	£ 131,000
Current Assests	£ 226,863	£ 248,556
	<u>£ 357,863</u>	<u>£ 379,556</u>
<b>LIABILITIES</b>		
Amounts Failing within 1 year	£ 4,000	£ 3,250
	<b>£ 353,863</b>	<b>£ 376,306</b>
Movement	£ 22,443	£ 30,728
General Reserves 31/12/2024		
Current Account (PCC)	£ 50,382	£ 75,554
Friends Fund	£ 16,261	£ 14,682
Parish Centre (Current)	£ 10,247	£ 5,445
Deposit Account / Funds 31/12/2024	£ 147,021	£ 149,135
Pre Payments	£ 2,952	£ 3,740
	<b>£ 226,863</b>	<b>£ 248,556</b>

Approved by the Parochial Church Council on

3<sup>rd</sup> March 2025

And Signed on its Behalf by

*P.W. Bishop*

PHILIP W. BISHOP



PAROCHIAL CHURCH COUNCIL OF ST MARY'S THE BLESSED VIRGIN

BURLEY IN WHARFEDALE

NOTES TO THE FINANCIAL STATEMENT - for the year ending 31/12/2024

				TOTALS	
2	INCOMING RESOURCES	Unrestricted Funds	Restricted Funds	2024	2023
2a	<u>Resources from Donors</u>				
	Planned Giving - Central	£ 63,379	£ -	£ 63,379	£ 62,109
	Planned Giving - St Mary's	£ 4,900	£ -	£ 4,900	£ 8,345
	Planned Giving - Envelopes	£ 846	£ -	£ 846	£ 1,932
		£ 69,125	£ -	£ 69,125	£ 72,386
	Collections - Open Plate	£ 3,226	£ -	£ 3,226	£ 2,493
	Collections - Occasional	£ 1,226	£ -	£ 1,226	£ 17
	Donations	£ 8,191	£ 2,000	£ 10,191	£ 7,171
	Legacies	£ -	£ -	£ -	£ -
	Bequests	£ -	£ -	£ -	£ -
	Life Time Gifts	£ -	£ -	£ -	£ -
	Flower Festival	£ -	£ 2,159	£ 2,159	£ 2,159
	Income Tax Recoverable	£ 22,070	£ -	£ 22,070	£ 23,217
	Note correction to 2023	£ 103,837	£ 4,159	£ 107,996	£ 107,444
2b	<u>Other Voluntary Income - Income from Operating Activities to further the Council Objectives</u>				
	Grants - (See Page 7)	£ 3,750	£ 2,000	£ 5,750	£ 5,562
2c	<u>Income from Operating Activities</u>				
	Friends of St Marys	£ -	£ 1,796	£ 1,796	£ 1,809
	Fees - Baptism, Weddings and Funerals	£ 6,930		£ 6,930	£ 3,694
		£ 6,930	£ 1,796	£ 8,726	£ 5,503
2d	<u>Income from Operating Activities to General Funds</u>				
	Magazine - Sales	£ 1,042	£ -	£ 1,042	£ 677
	Magazine - Advertising	£ 1,025	£ -	£ 1,025	£ 1,175
		£ 2,067	£ -	£ 2,067	£ 1,852
2e	<u>Income from Investments</u>				
	Interest (Scottish Widows, CCLA)	£ 5,723	£ -	£ 5,723	£ 3,554
	Rent	£ 580	£ -	£ 580	£ 205
		£ 6,303	£ -	£ 6,303	£ 3,759
2f	<u>Other Income to General Funds</u>				
	VAT Reclaimed (inc 2023)	£ 892	£ -	£ 892	£ 3,216
	God's Acre	£ 191	£ -	£ 191	£ 188
			£ -	£ -	£ -
		£ 1,083	£ -	£ 1,083	£ 3,404
	<b>TOTAL INCOME</b>	<b>£ 120,219</b>	<b>£ 7,955</b>	<b>£ 131,924</b>	<b>£ 127,523</b>

Note 1 Anticipated Income tax Recoverable is from the initial review of Parish giving by Treasurer

Note 2 Anticipated, this needs reviewing with Parish Office

Note 3 Will be accounted on Receipt



PAROCHIAL CHURCH COUNCIL OF ST MARY'S THE BLESSED VIRGIN

BURLEY IN WHARFEDALE

NOTES TO THE FINANCIAL STATEMENT - for the year ending 31/12/2024

RESOURCES ALLOCATED				TOTALS	
3		Unrestricted Funds	Restricted Funds	2024	2023
	<u>Grants - Mission and Charitable Giving (page 7)</u>				
3a					
	Relief and Development Agencies	£ 2,250		£ 2,250	£ 1,938
	Home Mission and Church Societies	£ 2,244	£ 1,400	£ 3,644	£ 10,159
	(Allowance Made in the Accounts)	£ 4,494	£ 1,400	£ 5,894	£ 12,097
	<u>Activities Relating to Work of Church</u>				
3b					
	Parish Share	£ 90,668	£ -	£ 90,668	£ 92,191
	Ministry Clergy Expenses	£ 1,332	£ -	£ 1,332	£ 554
	Eucharist	£ 564	£ -	£ 564	£ 1,294
		£ 92,565	£ -	£ 92,565	£ 94,040
	Heating, Lighting, Water	£ 6,350	£ -	£ 6,350	£ 6,161
	Insurance	£ 2,738	£ -	£ 2,738	£ 2,494
	Cleaning	£ 5,236	£ -	£ 5,236	£ 5,252
	Repairs and Renewals	£ 4,211	£ -	£ 4,211	£ 14,490
	Architects fees (Now Part of reordering)	£ -	£ -	£ -	£ 770
	Music	£ 769	£ -	£ 769	£ 522
	Organ repairs	£ 168	£ -	£ 168	£ 228
	Director of Music / Organist	£ 7,083	£ -	£ 7,083	£ 3,345
	Telephones	£ 965	£ -	£ 965	£ 972
	Employers NI	£ 749	£ -	£ 749	£ 195
	Outreach / Family Worker	£ -	£ -	£ -	£ 1,499
	Employers Pension	£ 155	£ -	inc above	inc above
7		£ 28,424	£ -	£ 28,424	£ 35,929
	<u>Church Management and Administration</u>				
3c					
	Church Literature	£ 836	£ -	£ 836	£ 60
	Parish Administrator	£ 8,180	£ -	£ 8,180	£ 8,956
	Parish Centre Manager	£ 6,189	£ -	£ 6,189	£ 2,181
	Printing Office Stationary	£ 265	£ -	£ 265	£ 1,030
		£ 15,470	£ -	£ 15,470	£ 12,227
	<u>Miscellaneous Expensive</u>				
3d					
	Computer Equipment	£ 367	£ -	£ 367	£ 367
	Postage / Stationary	£ 20	£ -	£ 20	£ 20
	Rent	£ 1,085	£ -	£ 1,085	£ -
	Refreshments	£ 859	£ -	£ 859	£ 859
	Bank Charges	£ 836	£ -	£ 836	£ 554
	Training (FA)	£ 300	£ -	£ -	£ -
		£ 3,467	£ -	£ 3,467	£ 1,799
	<b>TOTAL RESOURCES USED</b>	£ 144,419	£ 1,400	£ 145,819	£ 156,092
	Balance			-£ 13,894	
	<b>TOTAL MOVEMENT</b>			-£ 13,894	



PAROCHIAL CHURCH COUNCIL OF ST MARY'S THE BLESSED VIRGIN

BURLEY IN WHARFEDALE

NOTES TO THE FINANCIAL STATEMENT - for the year ending 31/12/2024

	STAFF COSTS	2024	2023
4			
	Parish Administrator	£ 8,335	£ 9,151
	Organist	£ 3,450	£ 4,215
	Parish Centre Manager	£ 6,938	£ 2,181
	Cleaner	£ 5,120	£ 5,120
		£ 23,844	£ 15,547

5 FIXED ASSETS FOR USE BY THE PCC

	Freehold Land and Buildings
Deemed Cost 1/1/2023	£ 131,000
	<u>£ 131,000</u>
Depreciation	£ -
Net Book Value 31/12/2023	<u>£ 131,000</u>



PAROCHIAL CHURCH COUNCIL OF ST MARY'S THE BLESSED VIRGIN

BURLEY IN WHARFEDALE

NOTES TO THE FINANCIAL STATEMENT - for the year ending 31/12/2024

GIFTS TO MISSION AND CHARITIES

SOURCES OF GIFTS	Unrestricted Funds	Restricted Funds	2024	2023
PCC Grant (£350 accrued and not expended)	£ 3,750	£ -	3,750	£ 4,587
Other Grants	£ -	£ 2,000	2,000	£ 4,535
Christingle Service	£ -	£ 1,205	1,205	£ 1,027
			-	£ -
	£ 3,750	£ 3,205	6,955	£ 10,149

ALLOCATION

Relief and Development Agencies (Monies allocated and Agreed by S.F.C.)

Grants			-	£ -
Children's Society	£ 1,205	£ -	1,205	£ 1,027
Burley / Terele Friendship Trust	£ 500	£ -	500	£ 500
Katiyo School	£ 500	£ -	500	£ 500
Bibles to School	£ 39	£ -	39	£ 347
West Nepal Disabled Trust	£ 750	£ -	750	£ 750
Burley Community Trust	£ -	£ 1,400	1,400	£ 3,250
Otley Christian Resources Hub	£ 1,000		1,000	£ 1,000
Burley COVID relief	£ -	£ -	-	£ -
Grants for Sudan	£ 500		500	£ 500
Bradford Churches	£ -		-	£ 2,285
	£ 4,494	£ 1,400	£ 5,894	£ 10,159



# BUDGET 2025

INCOME		2025	2024
Christian Giving	£	63,200.00	£ 65,520.00
A List	£	4,800.00	£ 5,400.00
Envelopes	£	1,000.00	£ 2,200.00
Collections in Church	£	5,000.00	£ 5,000.00
Donations	£	3,000.00	£ 3,000.00
Income Tax Rebate - Parish Giving	£	19,000.00	£ 16,380.00
Income Tax Rebate	£	3,000.00	£ 3,150.00
Sales - Magazine	£	1,200.00	£ 1,200.00
Sales - Advertising	£	1,750.00	£ 1,750.00
PCC Coffee Morning	£	-	£ -
Fees / Weddings	£	6,000.00	£ 5,000.00
Investment Income	£	5,000.00	£ 4,500.00
Grants towards Mission Giving			£ -
Donations from Friends Fund	£	3,000.00	£ 3,000.00
VAT reclaim	£	1,000.00	£ 2,000.00
Other Income	£	1,000.00	£ 1,000.00
	£	117,950.00	£ 119,100.00
Bequests / Legacy			
	£	117,950.00	£ 119,100.00
<b>Expenditure</b>			
Parish Share	£	90,530.00	£ 90,530.00
Mission Giving	£	5,000.00	£ 5,000.00
Clergy Expenditure	£	2,000.00	£ 1,000.00
Eucharist	£	500.00	£ 500.00
Electricity	£	2,500.00	£ 2,500.00
Water	£	400.00	£ 400.00
Gas	£	6,000.00	£ 3,000.00
BT	£	800.00	£ 400.00
Insurance	£	2,500.00	£ 2,500.00
Cleaning	£	4,500.00	£ 4,500.00
Repairs and Renewals	£	2,500.00	£ 2,500.00
Gardening	£	2,000.00	£ 2,000.00
Director of Music / Organist	£	8,000.00	£ 6,500.00
Organ Repairs	£	500.00	£ 500.00
Music / Licenses	£	500.00	£ 500.00
Sunday School / Rev Expenditure	£	500.00	£ 500.00
Choir Fund	£	-	£ -
Printing / Stationary etc (assume PC pays for this)	£	300.00	£ 300.00
Parish Administrator	£	8,250.00	£ 8,250.00
General Expenses	£	600.00	£ 600.00
Church Literature	£	250.00	£ 250.00
Parish Centre Manager - PCC now picking up full expenditure due to PC	£	8,250.00	£ 8,250.00
Employers Pension plus NI	£	600.00	£ 600.00
	£	146,980.00	£ 141,080.00
<b>Deficit</b>	£	29,030.00	£ 21,980.00



## ST MARY's PARISH CENTRE

## BURLEY IN WHARFEDALE

## ACCOUNTS TO THE APCM 2024

INCOME		2024	2023
Transfer from deposit acc	£	5,000.00	
Room Hire	£	18,190.00	£ 8,144.52
Open Door			£ -
Sales of Card			£ -
Photocopying			£ -
Donations			£ 675.37
Deposit Account Interest			
Grants	£	3,000.00	£ -
other	£	2,307.34	
<b>TOTAL</b>	<b>£</b>	<b>28,497.34</b>	<b>£ 8,819.89</b>
<b>EXPENDITURE</b>			
Insurance	£	1,098.62	£ -
Water			inc below
Rates	£	202.09	£ 171.36
Electricity and Gas	£	4,789.63	£ 2,507.80
Cleaning		inc in consumables	£ 426.88
Plus NET - no longer used			£ 178.57
Computer Services	£	2,147.55	£ 1,151.34
TV Licence	£	169.50	£ 159.00
Phones	£	675.85	£ 196.28
Photocopying Costs	£	3,083.79	£ 989.22
Consumables	£	2,179.19	£ 304.13
Window Cleaning	£	420.00	£ 120.00
Safety and Maintenane	£	3,578.78	£ 57.60
Centre Manager Costs		inc in PCC accounts	£ 621.80
Petty Cash		se below	£ -
Cuppa Cake	£	1,504.42	£ 268.34
Other	£	3,787.73	£ 479.74
<b>Sub Total</b>	<b>£</b>	<b>23,695.16</b>	<b>£ 7,632.06</b>
Construction Works inc Architects fees			£ 4,078.80
<b>TOTAL</b>	<b>£</b>	<b>23,695.16</b>	<b>£ 11,710.86</b>

Summary			
Deficit / Surplus (Day to Day)	-£	197.82	£ 1,187.83
Defict / Suplus inc Transfer from Deposit Account	£	4,802.18	-£ 2,890.97
Surplus Carried Forward - Current Account	£	4,802.18	£ 9,877.02
Total Funds at the End of Dec 2024	£	22,245.95	£ 25,709.02
End of Year Bank Balance	£	10,247.08	£ 5,444.90
Deposit Account	£	11,929.08	£ 15,832.00
petty cash	£	69.79	£ 9.00

Treasurer

K Selby

Accounts Authorised

John Spencer

27-2-2025



**Burley in Wharfedale Branch Mothers Union**  
**Receipts and Payments - Year ending 31st December 2024**

<b>Income</b>	<b><u>2024</u></b>	<b><u>2023</u></b>
Subscriptions	£429.00	£390.00
Strawberry Teas	£162.00	£300.00
Donation	£34.80	£10.00
Other		
<b>Total</b>	<b>£625.80</b>	<b>£700.00</b>

<b>Expenditure</b>		
Subs to Diocese	£429.00	£390.00
Big Give Christmas Challenge	£170.00	£300.00
<b>Total</b>	<b>£599.00</b>	<b>£690.00</b>

**Account Summary**

Opening Cash plus Bank Balance	£190.48	£170.68
Income during year	£625.80	£700.00
Expenditure during year	£599.00	£690.00
Surplus/Deficit generated in year	£26.80	£10.00
<b>End of Year Cash in Hand</b>	<b>£88.80</b>	<b>£61.97</b>
<b>End of Year Bank Balance</b>	<b>£128.51</b>	<b>£128.51</b>

Branch Treasurer

*L J Nelson*

Linda J Nelson

Accounts authorised by

*Spencer* 27-2-2025



## Ladies Group

### Receipts and Payments - Year ending 31st December 2024

Income	<u>2024</u>	<u>2023</u>
Door	£64	£102
<b>Total</b>	<b>£64</b>	<b>£102</b>

<b>Expenditure</b>		
Refreshments	£15	£15
Speakers	£175	£170
<b>Total</b>	<b>£190</b>	<b>£185</b>

#### Account Summary

Opening Cash plus Bank Balance	£786.94	£829.94
Income during year	£64.00	£102.00
Expenditure during year	£190.00	£185.00
Surplus/Deficit generated in year	£126.00	£83.00
<b>End of Year Cash in Hand</b>	<b>£47.00</b>	<b>£73.00</b>
<b>End of Year Bank Balance</b>	<b>£573.94</b>	<b>£713.94</b>

Branch Treasurer

*LJ Nelson*

Linda J Nelson

Accounts authorised by

*[Signature]*

27-2-2025