



The Methodist Church in Sheffield

... growing followers of Jesus

**SHEFFIELD METHODIST CIRCUIT
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2021**

Sheffield Methodist Circuit

Trustees' Report and Financial Statements

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Sheffield Methodist Circuit

Trustees' Report and Financial Statements

Reference and Administrative Details

Name of the charity

Sheffield Methodist Circuit – also known as The Methodist Church in Sheffield

Charity registration number

1134151, registered in England and Wales

Principal Office

The Furnival
199 Verdon Street
Sheffield
S3 9QQ

Co-Superintendent Ministers of the Circuit

Revd Gill Newton (appointed 14 September 2021)
Revd Sally Coleman (resigned 14 September 2021)
Revd James Morley (resigned 14 September 2021)
Revd Lisa Quarmby (appointed 1 September 2020, resigned 31 August 2021)

Circuit Treasurer

Mr Arthur Lyons

Names of Trustees

The Trustees are the members of the Circuit Meeting.
At 31 August 2021 there were 130 Trustees (see Appendix 1)
No trustee claims exemption from disclosure of his or her name on Appendix 1.

Bankers

CAF Bank Limited
25 Kings Hill Avenue
Kings Hill
West Malling, Kent
ME19 4JQ

Central Finance Board of the Methodist Church
9 Bonhill Street
London
EC2A 4PE

Investment managers and custodian trustees

Trustees for Methodist Church Purposes
Central Buildings
Oldham Street
Manchester
M1 1JQ

Auditors

Hawsons Chartered Accountants
Pegasus House
463a Glossop Road
Sheffield
S10 2QD

Sheffield Methodist Circuit

Trustees' Report and Financial Statements

1 Introduction

The Trustees of the Charity present their Annual Report and the audited financial statements for the year ended 31 August 2021.

The Circuit is an unincorporated association and is governed by the Methodist Church Act 1976, the Deed of Union and the Model Trust Deeds of the Methodist Church and was registered with the Charity Commissioners on 5 February 2010.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the standing orders of the Methodist Church.

The Circuit appoints ministers to be Co-Superintendent Ministers of the Circuit, whose duties are set out in the Standing Orders of the Methodist Church. The Circuit has established a Co-Superintendency Team to provide leadership and cohesion within the Circuit. On 1 September 2020 Revd Lisa Quarmby was appointed as a Co-Superintendent Minister and on 31 August 2021 she resigned as a Co-Superintendent Minister. For much of the year Revd Sally Coleman was on long term sick leave. At the Circuit Meeting on 14 September 2021 Revd Gill Newton, Chair of Sheffield Methodist District, became titular Superintendent Minister pending a review of the Co-Superintendency and any actions taken as a result. Revd Sally Coleman and Revd James Morley stepped down as Co-Superintendent Ministers. The review team made several recommendations which were approved by the trustees, including appointing one Superintendent Minister who would not have any pastoral charge of churches. It is hoped that a suitable person can be appointed to start in September 2022.

The Churches forming the Circuit are themselves charities and, as they are responsible for their own financial affairs, they are not reported in these statements.

1.1 Purpose of the Circuit

The Circuit is an expression, over a wider geographical area than any Church, of the Connexional character of the Church.

The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of

- a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church;
- b) any charitable purpose for the time being of any Connexional, district, circuit, local or other organisation of the Methodist Church;
- c) any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church;
- d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

The primary purpose of this Circuit is to advance the mission of the Methodist Church in Sheffield, the south of Barnsley and North East Derbyshire

1. By providing opportunities for Churches to work together and support each other; and
2. By offering to Churches resources of finance, personnel and expertise.

The Circuit serves the Local Churches and the District and Conference in the support, deployment and oversight of the various ministries of the Church, and in programmes of training.

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2 Objectives and activities

The charitable objectives are the advancement of the Christian faith in accordance with the doctrinal standards and discipline of the Methodist Church.

The Circuit Meeting retains responsibility for setting the mission priorities of the Circuit, the overall strategy to deliver those priorities, the invitation of ministers, the oversight of local churches, the oversight of the Circuit's finances, the admission of people to the office of Local Preacher, and decisions on formal explorations of calls to ministry and candidates for the ordained ministry. The Circuit Meeting is assisted in the task of financial oversight by the Circuit Finance Team.

The Circuit Leadership Team (CLT) and the Circuit Mission Vision Team (MVT), appointed by the Circuit Meeting, are responsible for acting on behalf of the Circuit Meeting at other times. The CLT meets monthly and the MVT meets at least 4 times a year to consider grant applications, including meeting with applicants, and considering whether the application fulfils the Circuit's Mission Criteria. The Circuit Finance and Grants Group (FGG) meets four times a year to plan the budget, keep up-to-date with the financial position, and consider the recommendations for grant funding from the MVT to be able to make recommendations to the Circuit Meeting about the amount of funding to be granted.

The Circuit's mission is to be a powerful spiritual influence in the Circuit and a visible expression of God's inclusive love. We aim to achieve this by encouraging, through the churches in the Circuit, the worship, social, and outreach activities that currently exist, and by seeking new ways to extend to others the fellowship of the church family.

The charitable objectives are the advancement of the Christian faith in accordance with the doctrinal standards and discipline of the Methodist Church.

The Circuit seeks to live out the calling of the Methodist Church, which is summarised thus:
"The calling of the Methodist Church is to respond to the Gospel of God's love in Christ and to live out its discipleship and

1. To increase awareness of God's presence and to celebrate God's love;
2. To help people to grow and learn as Christians through mutual support and care;
3. To be a good neighbour to people in need and to challenge injustice; and
4. To make more followers of Jesus Christ."

The Circuit encourages and supports the Churches within it in the provision of regular public acts of worship open to members of the Methodist Church and non-members alike; the provision of sacred space for prayer and contemplation; the teaching of Christianity through sermons, courses and small groups; pastoral work, including visiting the sick and bereaved; the promotion of Christianity through the staging of events and services; the provision of youth clubs, seniors clubs, various support groups with a Christian ethos; promoting the whole mission of the Church (and aiding social cohesion) through activities for all sectors in the community and other specific needs groups; and supporting other charities in the UK and overseas financially and with prayer.

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2.1 Public Benefit

When reviewing the aims and objectives of the charity and in planning future activities, the Trustees have complied with the duty in Section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission and, in particular, the specific guidance on charities for the advancement of religion.

3 Achievements and performance

The principal purpose of the Circuit is to act as a supporting body between Churches and the District and Connexion. The Circuit does not seek and, in large measure, does not attain direct contact with the public. The direct contact is by Churches and it is these that the Circuit supports in their desire to provide benefit to the public.

The money collected, or available for dissipation, was used as grants to support individuals, Churches and Projects throughout the Circuit with their work in their local communities and to subsidise the administrative costs of the Circuit. During the year the Circuit approved new grants out of the General Fund and the MTF that totalled £80,224.

The policy of the trustees on grant making is to ensure that all applications can demonstrate public benefit, fit Circuit mission priorities, pass a test of sustainability, show that there is commitment from the applicant organisation, and show imagination and creativity as well as a perceived need for that for which the grant is being applied.

The grants were of several kinds, including:

1. Grants for the adaptation of buildings so that they could more easily meet the modern needs of Churches and help Churches provide services to the community;
2. Grants which supported the salaries of lay workers attached to Churches;
3. Small grants for young people to attend conferences such as 3Generate National Methodist Conference for children and young people;
4. Small grants for learning and development of lay employees and volunteers; and
5. Grants to support churches to cope with the effects of the Covid-19 pandemic.

Churches that have received grants from the Circuit will show in their own Trustees' Annual Reports details of the outcome of the activities undertaken as a result of receiving the grant. In addition, the Circuit requires a grant evaluation form to be completed to demonstrate the impact of the grant on the Churches and their activities.

The delivery of Safeguarding Training courses, the Creating Safer Space Foundation and Refresher Modules paused due to the pandemic, but during 2021/22 training has recommenced and it is hoped by the end of 2022 there will no longer be a backlog of people to be trained. The updated Advanced Module has been delivered online on a District basis for those in leadership but not everyone has welcomed online training so there are still a number of people to be trained.

The Circuit Youth and Children's Project Co-ordinator (CYCPC) has continued to grow networks to support paid and voluntary youth and children's workers across the Circuit, organised Circuit camps and weekends away and involvement in local conferences, first aid and mental health training, encouraged working together and churches to form new groups, and has successfully applied for grants for youth activities. Because of the success of this role, it was decided to appoint a Children's Work Co-ordinator to carry out work with workers with younger children and families, and a person

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was appointed in June 2021. The impact of this role is being seen across the Circuit, particularly encouraging activities to re-commence safely.

The challenges of the Covid-19 Pandemic have continued through most of the year, with churches forced to close their buildings, and workers furloughed or working from home. However, it has also been a time for church congregations to re-think what it means to be a church, and how services can be provided online as well as in buildings. As churches have started to meet again physically, many churches have looked at how they can maintain an online presence, either with streamed or zoomed services, or some other way of adapting services so those who are vulnerable are still catered for. Ministers have had more opportunities to use their skills and talents in providing worship opportunities to a wider audience, and grants of up to £500 have been made available to ministers to improve their IT equipment which may not have been suitable for online services.

The Circuit Admin Team have continued to work hard and successfully to support the work of the Circuit staff and churches, while working from home during the Pandemic, ensuring ministers and church officers are kept informed about the changes in the law, and guiding them through risk assessments and the Job Retention Scheme. The Trustees agreed to give grants to churches who use the Circuit Payroll to ensure lay employees were paid their full salaries.

The services of a mental health specialist to provide training to ministers and church leaders and other support has continued and been extended until the end of 2021. This has proved to be invaluable during the Pandemic as well as providing what has become necessary training as more people struggle with mental health issues.

In August 2021 four new ministers moved into the Circuit – one presbyter, one probationary presbyter and two deacons, who will be working in different parts of the Circuit.

4 Financial review

During the year the Circuit received total income of £1,017,063 (2020: £1,119,888) with expenditure of £1,514,159 (2020: £1,664,208). The resulting net expenditure for the year after gains on investment revaluation of £120,451 was £376,645.

The Circuit's main sources of funding were the assessments obtained from each Church within the Circuit based on the membership, attendance and giving levels of the Churches which totalled £861,620 (2020: £945,855). The Circuit also benefitted from the receipt of rental income, which included rent received from shorthold tenancies from 7 manses not occupied by ministers. Total rental income was £109,126 (2020: £105,115). Investment income for the year totalled £16,598 (2020: £25,881). The sale of 268 Granville Road was completed during the year and the Circuit's investment properties were revalued producing a gain of £433,000.

The Circuit continued to spend funds on upgrading the Circuit properties to a good and consistent standard. Stipends and employment costs were broadly similar to the previous year and in line with budget. The Circuit has also awarded additional grants during the year to churches struggling to survive the effects of the pandemic, along with the usual grants, which is consistent with the plan to reduce the level of its unrestricted reserves to be in line with the reserves policy.

The trustees of the Circuit have every reason to believe that the Circuit is a going concern, principally because churches continue to contribute to their assessments and the Circuit has adequate reserves to cover any shortfall in anticipated income. Whether some churches survive the effects of the pandemic remains to be seen.

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4.1 Investment Policy and Performance

The Circuit trustees' investment policy is aligned with that of the Central Finance Board of the Methodist Church (CFB) and the Trustees for Methodist Church Purposes (TMCP) because these organisations take into consideration the social, environmental and ethical considerations, both negatively and positively, that make investments suitable for the Methodist Church. TMCP act as custodian trustee for all real estate held by the Circuit, and monies for long term investment are lodged with them in various investments. Short term deposits are lodged directly with the CFB and attract good rates of interest.

There are no bench marks for the expected returns or appreciation on investments at TMCP and CFB. It is the Circuit's policy to manage the cash and investment resources of the Circuit so that a rate of return on investment – both by way of dividend and capital appreciation – is obtained at least as good as market rate considering the Circuit's low appetite for risk.

4.2 Pension Schemes

All the ministers are enrolled in the Methodist Ministers' Pension Scheme with employer contributions currently at 26.9%. Three lay workers are enrolled in pension schemes with the Pensions Trust and one lay worker with Co-operative Investments. All other eligible lay workers are auto-enrolled in the NEST pension scheme. The employer contribution for all lay employees in a pension scheme is 6%.

5 Plans for future years

The CLT have identified the following plans for future years.

1. Encourage initiatives for mission in Churches within the Circuit;
2. To apply for four presbyters to replace four who will be leaving in August 2022, but realising that realistically it might only be possible to have two ministers because of both a national shortage of ministers and financial constraints.
3. Ensure that all those within the Circuit who are required to attend the Creating Safer Space Foundation, Foundation Refresher and Advanced Modules are able to do so by organising and publicising training sessions;
4. Encourage work with children and young people throughout the Circuit;
5. There are some Churches that the Circuit anticipates closing in the next few years and this will affect the amount received in assessments, but this will be offset by the sale of the buildings which will increase the Circuit Model Trust Fund to support further projects; and
6. Develop a strategic plan to maximise the mission potential of the churches and encourage and enable churches and ministers to work together for the benefit of the churches and their communities. This strategy has been put on hold pending the outcome of the review of the Co-Superintendency.

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6 Structure, governance and management

6.1 Structure

Circuits are the coordinating charities for local groups of Churches; Circuits pay the stipends of the ministers and employ lay staff to serve the Churches in the Circuit; most decisions are made at or ratified by the quarterly Circuit Meeting. A District is the coordinating charity for a group of contiguous Circuits and makes its decisions at the half yearly synods. The Methodist Conference meets once each year as the supreme denominational body for all Methodist Churches.

1. Overall regulatory authority rests with the Methodist Conference;
2. The Connexional Office implements decisions made by Conference and is also responsible for the stationing of presbyters and deacons (collectively known as ministers) in individual Circuits within the District;
3. Connexional decisions are passed to the Chair of the District and the appropriate officers of the District for implementation;
4. The District passes control down to Circuit level for local implementation by the Superintendent Minister, ministerial staff and Circuit Stewards, and authority is delegated to the Circuit Meeting for certain matters; and
5. The Circuit Meeting passes regulatory control down to Church Councils for local implementation by the presbyter, the Church Stewards, and other officers, and this regulatory authority is then exercised by Church Councils as Managing Trustees of their charity.

6.2 Governance

The Circuit operates within a statutory framework of regulation and seeks to ensure that it follows Methodist Standing Orders. It relies on the Connexional Office at 25 Marylebone Road, London NW1 5JR to provide guidance on changes that could affect the Circuit.

The Mission Vision Team meet at least quarterly to discuss the mission of the Circuit and to evaluate and make recommendations to the Circuit Meeting about grant applications. The CLT, consisting of the Co-Superintendent Ministers, all the Circuit Stewards, three Ministers and a lay Pastor meet monthly to discuss the policy and administration of the Circuit and have delegated authority from the Trustees to act in between Circuit Meetings should the need arise.

6.3 Responsibilities of the Circuit Meeting

The Circuit Trustees are members of the quarterly Circuit Meeting, and their responsibilities are:

1. To formulate and promote policies which will advance the mission of the Church in the Local Churches and, in particular, to supervise the use of resources of personnel, property and finance and to assist Local Churches having exceptional problems;
2. To encourage inter-Church and ecumenical co-operation;
3. To keep within its scope all Circuit concerns not dealt with elsewhere;
4. To contribute and respond, as the case may be, to the development of Connexional policies as reflected in the work of the Conference and the Methodist Council, and to carry out its other responsibilities with any such development in mind;
5. To be aware that the stipends of the ministers in the Circuit is set – currently by reference to the change over a year in the Consumer Price Index and to the annual change in the Average Weekly Earnings Index – using a formula that was agreed by the Methodist Conference for all ministers within the Connexion; and
6. Constantly to be aware of the public benefit guidance issued by the Charity Commission.

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7 Risk Management

The Circuit is largely risk averse but, especially in making grants to entities embarking on new and imaginative initiatives, the Circuit is prepared to underwrite considered risks.

Risks are managed by being aware of them, quantifying their impact not only in cost terms but in possible reputational or structural damage, laying them off through an insurer and minimising them by not taking them or by setting up control systems that timeously report any significant change in the risk.

8 Safeguarding

The Circuit abides by the safeguarding principles, guidance, rules of the Methodist Conference and ensures they are implemented in the churches. This includes safe recruitment for both paid staff and volunteers, obtaining DBS disclosures for all workers working with children and vulnerable adults, providing safeguarding training for all workers and office holders, and keeping records of any safeguarding incidents.

9 Reserves level and policy

The Circuit seeks to use all its assets for its charitable purposes, whilst continuing to secure and maintain the Circuit's financial viability. It seeks to set a balanced revenue budget, in order that the ongoing normal costs of ministry, mission and management are met from assessments from churches, income from lettings, investment income, and grants and donations.

The Circuit has a reserves policy covering all its unrestricted funds which is reviewed annually. In order to meet its ongoing financial obligations - including the monthly payment of stipends and salaries, District and Connexional assessments quarterly in advance, and to meet unforeseen circumstances, the Circuit needs to maintain sufficient unrestricted reserves.

The Circuit Meeting has determined that unrestricted reserves should be equivalent to 6 months of normal revenue operating costs, which include the Circuit Model Trust Fund balances.

The level of readily available unrestricted reserves, which is considered to be total unrestricted reserves after the deduction of the value of tangible fixed assets and investment properties, total £1,656,835 of which £1,097,789 is held in the Circuit Model Trust Fund.

These reserves would enable the Circuit to maintain its mission and ministry in the short term if, for whatever reason, or individual churches encounter difficulties in paying their assessments. Unrestricted reserves are defined as unrestricted funds less the investment in tangible fixed assets, loans to local churches, designated funds, and grant commitments.

Although grants are made annually out of the Circuit Model Trust Fund, it is recognised that some grants will be paid by annual instalments and that there will be applications repeated in future years. Provision is made for grants committed but not paid during the year. The trustees seek to ensure that there is sufficient in the Circuit Model Trust Fund to meet these anticipated requests and the trustees recognise future grants as liabilities on the Balance Sheet.

It is expected that the total in the Circuit Model Trust Fund will have varied amounts, year on year, as some churches are closed and sold with the proceeds being paid into the Circuit Model Trust Fund. The trustees are aware of the level of unrestricted reserves and are actively seeking to utilise

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surplus funds to bring reserves in line with the reserves policy. The surplus funds will be used for mission projects by the Circuit and grants to churches to enable them to fulfil their mission and the aims and objectives of the Circuit.

The net proceeds of sale of any Circuit property are required to be credited to the Circuit Model Trust Fund which are unrestricted in their nature, being available for all Methodist purposes. The net proceeds of sale are subject to a Connexional Levy and there is an annual levy by the District on the total value of the Circuit Model Trust Fund at the beginning of the year. Both levies are made available by way of grants in respect of new initiatives in mission and ministry throughout the Connexion and District. The Circuit Model Trust Fund is used by the Circuit for a variety of mission, ministry and property projects both for the Circuit and churches.

10 Trustees' Responsibilities Statement

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP (FRS 102);
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees' Report and Financial Statements were approved by the Circuit Meeting on 22 March 2022.

Signed on behalf of the Circuit Meeting, as authorised:



Revd Gill Newton - Superintendent Minister

Sheffield Methodist Circuit

Independent Auditor's Report to the Trustees of Sheffield Methodist Circuit

Opinion

We have audited the financial statements of Sheffield Methodist Circuit (the 'charity') for the year ended 31 August 2021 which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 August 2021, and of the charity's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the trustees annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

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Independent Auditor's Report to the Trustees of Sheffield Methodist Circuit

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the charity's financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 9, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

The charity is subject to laws and regulations that directly and indirectly affect the financial statements. Based on our understanding of the charity and the environment it operates within, we determined that the laws and regulations which were most significant included FRS 102 and the Charities Act 2011. We considered the extent to which non-compliance with these laws and regulations might have a material effect on the financial statements, including how fraud might occur. We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls), and determined that the principal risks were related to the posting of inappropriate journal entries to improve the charity's result for the period, and management bias in key accounting estimates.

Sheffield Methodist Circuit

Independent Auditor's Report to the Trustees of Sheffield Methodist Circuit

Audit procedures performed by the engagement team included:

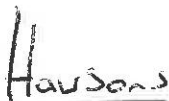
- Discussions with management and those responsible for legal compliance procedures within the charity to obtain an understanding of the legal and regulatory framework applicable to the charity and how the charity complies with that framework, including consideration of known or suspected instances of non-compliance with laws and regulations and fraud;
- Reviewing minutes of Trustee meetings;
- Identifying and assessing the design effectiveness of controls that management has in place to prevent and detect fraud and non-compliance with laws and regulations;
- Challenging assumptions and judgements made by management in their significant accounting estimates.
- Identifying and testing journal entries, in particular any journal entries posted with unusual account combinations or posted by senior management.

There are inherent limitations in the audit procedures described above and the more removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we are to become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

A further description of our responsibilities is available on the Financial Reporting Council's website at www.frc.org.uk/auditors/audit-assurance/auditor-s-responsibilities-for-the-audit-of-the-fi/description-of-the-auditor-s-responsibilities-for. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Hawsons Chartered Accountants, Statutory Auditor
Pegasus House
463a Glossop Road
Sheffield
S10 2QD

30 March 2022

Hawsons Chartered Accountants is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

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Statement of Financial Activities

For the Year ended 31 August 2021

For the Year ended 31 August 2021					(As restated)	
	Note	General Fund (unrestricted) £	Circuit Model Trust Fund (unrestricted) £	Other Funds (restricted) £	Total 2021 £	Total 2020 £
Income						
Charitable activities						
Assessment or share		861,620	-	-	861,620	945,855
Other trading activities						
Lettings		109,126	-	-	109,126	105,115
Investment income	2	1,111	15,487	-	16,598	25,881
Other income	3	22,140	-	7,579	29,719	43,037
Total		993,997	15,487	7,579	1,017,063	1,119,888
Expenditure						
Stipends, salaries, NIC and pension	6	721,479	-	-	721,479	687,887
District assessment		244,076	-	-	244,076	244,076
Motor and travel		13,684	-	-	13,684	24,448
Insurance, telephone and utilities		70,703	-	-	70,703	72,449
Maintenance on manses		102,220	-	-	102,220	113,510
Administration	7	73,134	2,966	-	76,100	45,454
Expenditure on other Circuit property		24,617	-	-	24,617	24,723
Other expenditure	7	13,032	-	15,886	28,918	31,241
Grants and donations		49,654	80,224	-	129,878	294,304
Contributions to District Advance Fund		-	102,484	-	102,484	126,116
Total		1,312,599	185,674	15,886	1,514,159	1,664,208
Net Gains on investments		4,063	116,388	-	120,451	203,747
Net income / (expenditure)		(314,539)	(53,799)	(8,307)	(376,645)	(340,573)
Transfers between funds		329,920	(329,920)	-	-	-
Other recognised gains / (losses)						
(Losses) on property disposal		(90,922)	-	-	(90,922)	(12,089)
Gains on revaluation of fixed assets		383,000	-	-	383,000	250,000
Net movement in funds		307,459	(383,719)	(8,307)	(84,567)	(102,662)
Total funds brought forward		9,034,825	1,481,508	8,571	10,524,904	10,627,566
Total funds carried forward		9,342,284	1,097,789	264	10,440,337	10,524,904

The Statement of Financial Activities includes all gains and losses recognised in the year.

Sheffield Methodist Circuit

Balance Sheet

As at 31 August 2021

	Note	General Fund (unrestricted) £	Circuit Model Trust Fund (unrestricted) £	Other Funds (restricted) £	Total 2021 £	(As restated) Total 2020 £
Fixed assets						
Tangible fixed assets	8	5,325,238	-	-	5,325,238	5,543,833
Investment properties	9	3,458,000	-	-	3,458,000	3,075,000
Investments	10	45,497	750,426	-	795,923	675,472
Total fixed assets		<u>8,828,735</u>	<u>750,426</u>	<u>-</u>	<u>9,579,161</u>	<u>9,294,305</u>
Current assets						
Debtors and prepayments	11	69,656	106,709	-	176,365	142,115
Central Finance Board and Trustees for Methodist Church Purposes deposits		455,508	282,034	-	737,542	1,243,217
Cash at bank and in hand		143,591	-	264	143,855	92,520
Total current assets		<u>668,755</u>	<u>388,743</u>	<u>264</u>	<u>1,057,762</u>	<u>1,477,852</u>
Creditors: amounts falling due in less than one year	12	155,206	41,380	-	196,586	247,253
Net current assets		<u>513,549</u>	<u>347,363</u>	<u>264</u>	<u>861,176</u>	<u>1,230,599</u>
Net assets		<u>9,342,284</u>	<u>1,097,789</u>	<u>264</u>	<u>10,440,337</u>	<u>10,524,904</u>

Funds of the Circuit

General Fund		9,342,284	-	-	9,342,284	9,034,825
Circuit Model Trust Fund		-	1,097,789	-	1,097,789	1,481,508
Other Funds		-	-	264	264	8,571
Total funds	13	<u>9,342,284</u>	<u>1,097,789</u>	<u>264</u>	<u>10,440,337</u>	<u>10,524,904</u>

The financial statements were approved and authorised for issue by the Trustees on 22/03/2022 and are signed on their behalf by:

Mr A Lyons - Treasurer

Rev'd G Newton - Superintendent Minister

Sheffield Methodist Circuit

Statement of Cash Flows

For the Year ended 31 August 2021

	Note	2021	2020
		£	£
Net Cash flow from operating activities	15	<u>(597,594)</u>	<u>(673,251)</u>
Cash flow from investing activities			
Payments to acquire tangible fixed assets		(6,422)	-
Receipts from sale of tangible fixed assets		133,078	311,212
Interest received		16,598	25,881
Net cash flow from investing activities		<u>143,254</u>	<u>337,093</u>
Net (decrease) / increase in cash and cash equivalents		(454,340)	(336,158)
Cash and cash equivalents brought forward		1,335,737	1,671,895
Cash and cash equivalents carried forward		<u>881,397</u>	<u>1,335,737</u>

Sheffield Methodist Circuit

Notes to the financial statements

Year ended 31 August 2021

1. Accounting Policies

1.1 General information and basis of preparation

The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are set out in the Trustees report. The charity constitutes a public entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011 and United Kingdom Generally Accepted Practice.

The financial statements are prepared on a going concern basis under the historical cost convention.

1.2 Funds

The funds held constitute:

- General Funds held for any purpose of the Circuit which are unrestricted.
- The Circuit Model Trust Fund has wide purposes defined in Standing Orders and is categorised as unrestricted.
- Restricted funds are funds which are to be used in accordance with specific instructions imposed by donors or which have been raised for specific purposes.

1.3 Income

Income is included in the Statement of Financial Activities (SOFA) when the Circuit becomes entitled to the resources, it becomes probable they will receive the resources and the monetary value can be measured with sufficient reliability.

1.4 Expenditure

Expenditure is recognised when a liability is incurred, or a constructive obligation arises that results in the payment being unavoidable. Liabilities are recognised as soon as an outflow of economic benefit is considered more likely than not under the legal or constructive obligation committing the circuit to pay out resources.

1.5 Grants

Grants made by the Circuit from its own funds are recognised in full at the time of agreement or when the Circuit accepts that there is a legal or operational obligation to make payment. When the grant is recurrent over more than one year the balance payable in future years is treated as a provision for future commitments in the Balance Sheet against the appropriate fund, the provision being released in future years as instalments are paid in accordance with the originally agreed terms.

Sheffield Methodist Circuit

Notes to the financial statements

Year ended 31 August 2021

1. Accounting Policies

1.6 Tangible fixed assets for use by the Circuit.

Tangible fixed assets are capitalised if they can be used for more than one year, and cost at least £1,000.

Following the merger of the Sheffield Methodist Circuits, in the absence of records with regard to historical costs, Manse and other circuit property have been included at valuations provided by the Trustees based on their assessment of market values at 31 August 2016. The carrying values of tangible fixed assets have been retained at their book amount as a deemed cost on transition to SORP FRS102.

It is the Circuit's policy to maintain the freehold and long leasehold residential properties in good repair ensuring high residual values. The Trustees consider the life of the properties to be so long that consequently there is no significant annual depreciation.

1.7 Investment properties

Investment properties are measured at fair value at each reporting date with changes in fair value recognised in net gains / (losses) on investments in the SoFA.

1.8 Investments

Investments are valued in the balance sheet at market value at the year end.

Investment income is included in the accounts when receivable and any gains or losses on revaluation at the year end are shown in the SOFA.

1.9 Taxation

The Circuit's activities are not subject to taxation.

1.10 Pension

The Circuit contributes to the Methodist Ministers Pension Scheme which is a defined benefit scheme. The scheme is a multi employer pension scheme and it is not possible to identify the assets and liabilities of the scheme which are attributable to the Circuit. The scheme is accounted for as a defined contribution scheme. The Circuit also operates a defined contribution pension scheme for administrative staff and lay workers. Contributions are recognised in the SOFA in the period in which they become payable in accordance with the rules of the scheme.

1.11 Going concern

The financial statements have been prepared on a going concern basis as the Trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. Despite the current global impact of COVID-19 the trustees believe that the expected level of income is sufficient especially considering the level of reserves held by the charity to enable it to continue as a going concern.

Sheffield Methodist Circuit

Notes to the financial statements

Year ended 31 August 2021

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
2. Interest and investment income				
Interest and dividends on CFB investments - General	16,598	-	16,598	25,881
3. Other income				
Grants and donations	6,904	-	6,904	15,350
Project Income	-	7,579	7,579	5,362
Other	15,236	-	15,236	22,325
	<u>22,140</u>	<u>7,579</u>	<u>29,719</u>	<u>43,037</u>

4. Collections for and payments to external organisations

There were no collections for or payments to External Organisations in the year (2020: Nil).

5. Fees for audit of the accounts

	2021 £	2020 £
Audit	9,500	9,500

6. Stipends and salaries

Stipends and salaries	571,079	542,334
National Insurance contributions	47,608	44,456
Pension costs	102,792	101,097
	<u>721,479</u>	<u>687,887</u>

The average number of Ministers in receipt of stipends was 15. The average monthly number of employees during the year was 13 (2020: 13) including 9 lay workers. No employee earned over £60,000 during the year (2020: None).

The members of the Circuit Meeting are the trustees of the Circuit. The three Co- Superintendent Ministers, five Circuit Stewards and the two other ministers who are members of the Circuit Leadership Team together with the remaining Circuit Stewards have additional management responsibilities and are considered as key management personnel. None of the Circuit Stewards receive any remuneration or expenses. The total of stipends paid to the Co-Superintendent Ministers and other presbyters was £375,806 (2020: £370,402).

13 ministers who are also Trustees live in properties owned by the Circuit.

Sheffield Methodist Circuit

Notes to the financial statements

Year ended 31 August 2021

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
7. Administration				
Legal and professional	48,675	-	48,675	23,586
Printing and stationery	5,378	-	5,378	7,005
Other office costs	18,822	-	18,822	10,956
TMCP Administration charge	3,225	-	3,225	3,907
	<u>76,100</u>	<u>-</u>	<u>76,100</u>	<u>45,454</u>
Other Expenditure				
Ministry resources	6,795	-	6,795	4,414
Project expenditure	-	15,886	15,886	22,110
Training	14	-	14	1,436
Other	6,222	-	6,222	3,281
	<u>13,031</u>	<u>15,886</u>	<u>28,917</u>	<u>31,241</u>
8. Tangible fixed assets				
Cost / Valuation	£	£	£	
1 September 2020	5,543,833	-	5,543,833	
Additions	-	6,422	6,422	
Disposals	(224,000)	-	(224,000)	
31 August 2021	<u>5,319,833</u>	<u>6,422</u>	<u>5,326,255</u>	
Depreciation				
1 September 2020	-	-	-	
Depreciation charge for year	-	1,017	1,017	
31 August 2021	<u>-</u>	<u>1,017</u>	<u>1,017</u>	
Net Book Value				
31 August 2021	<u>5,319,833</u>	<u>5,405</u>	<u>5,325,238</u>	
31 August 2020	<u>5,543,833</u>	<u>-</u>	<u>5,543,833</u>	

Sheffield Methodist Circuit

Notes to the financial statements

Year ended 31 August 2021

9. Investment properties

Fair Value

	£
1 September 2020 (As restated)	
Revaluation	3,075,000
31 August 2021	383,000
	<u>3,458,000</u>

The revaluation of investment properties is based on professional valuations undertaken during the year.

10. Fixed asset investments

Valuation

**Listed
investments
/managed funds
£**

1 September 2020	675,472
Gains on revaluation	120,451
31 August 2021	<u>795,923</u>

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
11. Debtors				
Stipends paid in advance	33,786	-	33,786	29,246
Prepayments and sundry debtors	142,579	-	142,579	112,869
	<u>176,365</u>	<u>-</u>	<u>176,365</u>	<u>142,115</u>

Debtors includes £48,000 (2020: £48,000) recoverable after more than one year.

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
12. Creditors: amounts falling due within one year				
General Fund (unrestricted)				
Deferred income - assessments	139,833	-	139,833	138,341
Accruals and Sundry creditors	15,372	-	15,372	10,592
	<u>155,205</u>	<u>-</u>	<u>155,205</u>	<u>148,933</u>
Circuit Model Trust Fund (unrestricted)				
Provisions re Grant Commitments	41,380	-	41,380	98,320
	<u>41,380</u>	<u>-</u>	<u>41,380</u>	<u>98,320</u>
Total	<u>196,585</u>	<u>-</u>	<u>196,585</u>	<u>247,253</u>

Sheffield Methodist Circuit

Notes to the financial statements

Year ended 31 August 2021

13. Funds

2021	Brought Forward £	Income £	Expenditure £	Transfer £	Gains/ (losses) £	Carried Forward £
Unrestricted funds						
General Fund	9,034,825	993,997	(1,312,599)	329,920	346,141	9,392,284
Circuit Model Trust Fund	1,481,508	15,487	(185,674)	(329,920)	116,388	1,097,789
	<u>10,516,333</u>	<u>1,009,484</u>	<u>(1,498,273)</u>	<u>-</u>	<u>462,529</u>	<u>10,490,073</u>
Restricted						
Other	8,571	7,579	(15,886)	-	-	264
Total	<u>10,524,904</u>	<u>1,017,063</u>	<u>(1,514,159)</u>	<u>-</u>	<u>462,529</u>	<u>10,490,337</u>

(As restated) 2020	Brought Forward £	Income £	Expenditure £	Transfer £	Gains/ (losses) £	Carried Forward £
Unrestricted funds						
General Fund	8,954,173	1,089,054	(1,243,788)	(218,086)	453,472	9,034,825
Circuit Model Trust Fund	1,673,393	20,852	(419,009)	218,086	(11,814)	1,481,508
	<u>10,627,566</u>	<u>1,109,906</u>	<u>(1,662,797)</u>	<u>-</u>	<u>441,658</u>	<u>10,516,333</u>
Restricted						
Other	-	9,982	(1,411)	-	-	8,571
Total	<u>10,627,566</u>	<u>1,119,888</u>	<u>(1,664,208)</u>	<u>-</u>	<u>441,658</u>	<u>10,524,904</u>

The transfers between unrestricted funds relate to the movement of funds arising from the sale of properties, the funds required to purchase properties, and the release of grant income to further the charitable activities of the Circuit.

Sheffield Methodist Circuit

Notes to the financial statements

Year ended 31 August 2021

14. Analysis of net assets between funds

2021	General Fund (unrestricted) £	Circuit Model Trust Fund (unrestricted) £	Other Funds (restricted) £	Total £
Fixed assets	8,828,735	750,426	-	9,579,161
Cash and current investments	599,099	282,034	264	881,397
Other current assets/(liabilities)	(85,550)	65,329	-	(20,221)
Total	<u>9,342,284</u>	<u>1,097,789</u>	<u>264</u>	<u>10,440,337</u>
(As restated) 2020	General Fund (unrestricted) £	Circuit Model Trust Fund (unrestricted) £	Other Funds (restricted) £	Total £
Fixed assets	8,660,266	634,039	-	9,294,305
Cash and current investments	478,090	849,076	8,571	1,335,737
Other current assets/(liabilities)	(103,531)	(1,607)	-	(105,138)
Total	<u>9,034,825</u>	<u>1,481,508</u>	<u>8,571</u>	<u>10,524,904</u>

15. Reconciliation of net income / (expenditure) to net cash flow from operating activities

	2021 £	2020 £
Net expenditure	(376,645)	(340,573)
Interest received	(16,598)	(25,881)
Depreciation of tangible fixed assets	1,017	-
Gains on investment revaluation	(120,451)	(203,747)
(Increase) in debtors	(34,250)	(46,739)
(Decrease) in creditors	(50,667)	(56,311)
Net cash flow from operating activities	<u>(597,594)</u>	<u>(673,251)</u>

Sheffield Methodist Circuit

Notes to the financial statements

Year ended 31 August 2021

16. Pension costs

Defined benefit pension scheme

The Circuit contributes to the Methodist Ministers Pension Scheme, a group pension scheme, for each minister receiving a stipend who is in an appointment under the control of Conference.

The pension charge for the year represents contributions payable to the Scheme of £92,347 (2020: £90,495). No contributions were outstanding at the year end.

Defined contribution scheme

The pension charge for the year represents contributions payable to the Scheme of £10,445 (2020: £10,602). No contributions were outstanding at the year end.

17. Related party transactions

There were no related party transactions during the year (2020: £nil).

18. Prior year restatement

The prior year comparative figures have been restated to correct the presentation of investment properties at fair value. The balance sheet value of investment properties at 31 August 2020 has been increased by £250,000 which is shown as gains on revaluation of fixed assets in the statement of financial activities.

The restatement has increased the balance of general unrestricted funds carried forward at 31 August 2020 by £250,000

Sheffield Methodist Circuit

Trustees' Report and Financial Statements

Appendix 1

Trustees of Sheffield Methodist Circuit as at 31 August 2021

Mrs	Gill	Adams
Mr	John	Almond
Mr	Sean	Ashton
Mrs	Wendy	Atkinson
Ms	Sue	Bagshaw
Mrs	Jackie	Bailey
Mrs	Carole	Baker
Ms	Bridget	Ball
Mr	Alan	Bettison
Revd	Inderjit	Bhogal
Mr	David	Bingham
Mr	David	Blackburn
Mrs	Rita	Blackwell
Mrs	Pat	Bolland
Mr	John	Booler
Ms	Liz	Brook
Mr	Jonathan	Buckley
Mr	Harry	Burroughes
Mr	David	Burton
Dr	Jenny	Bywaters
Mr	Alec	Cartwright
Mr	Brian	Chapman
Miss	Anne	Clark
Mr	Iain	Cloke
Revd	Sally	Coleman
Mrs	Jean	Cookson
Mr	Stephen	Cowley
Revd	Tim	Crome
Mrs	Elsie	Cundy
Mrs	Bev	Dale
Mr	Jon	Dilks
Mrs	Susan	Dilks
Mr	Nigel	Disbury
Mr	Steve	Dixon
Dr	Tony	Drury-Smith
Ms	Erica	Dunmow
Mr	John	Eaton
Mrs	Pam	Eaton
Mrs	Helen	Elliott
Miss	Louise	Etherington
Mr	Simon	Etty
Mrs	Christine	Freeman
Mrs	Pat	Garmory
Mrs	Kay	Gilbert
Revd	Drummond	Gillespie
Revd	Mark	Goodhand
Mrs	Val	Gordon
Revd Prof	James	Grayson
Mrs	Kath	Grierson

Sheffield Methodist Circuit

Trustees' Report and Financial Statements

Mrs	Mary	Grimes
Mrs	Katrin	Hackett
Revd	Jonathan	Haigh
Mrs	Brenda	Harrison
Mrs	Judith	Hartley
Mrs	Barbara	Harvey
Revd	Michael	Healey
Dr	Anne	Hollows
Mr	Jeff	Hough
Mrs	Anne	Humphreys
Revd	Gail	Hunt
Mr	David	Hurrell
Mr	Matt	Irons
Mrs	Christine	Jackson
Revd	Judith	Jessop
Mr	Chris	Jones
Revd	Gareth	Jones
Mr	Glyn	Jones
Ms	Paula	Jones
Mrs	Bridget	Kellett
Mr	Donald	King
Mr	Paul	Krzok
Mrs	Janet	Lawless
Revd	Katie	Leonowicz
Revd	Ian	Lucraft
Mrs	Ann	Lyons
Mr	Arthur	Lyons
Mr	Jack	Magowan
Ms	Janet	Malbon
Mrs	Audrey	Mann
Mrs	Sheila	Mappin
Revd	Debora	Marschner
Mrs	Stella	Mate
Mr	Andrew	Maxfield
Mrs	Pam	Meek
Revd	Paul	Mellars
Revd	James	Morley
Ms	Heather	Morris
Mrs	Jane	Offord
Revd	Henry C	Ohakah
Miss	Josephine	Pain
Mrs	Mary	Parker
Revd	Jill	Pullan
Revd	Lisa	Quarmby
Revd	Carla	Quenet
Mrs	Melissa	Quinn
Dr	John	Revill
Mrs	Heather	Rotherham
Mr	Philip	Rowland
Ms	Joan	Sharp
Mr	Mark	Sharples
Mrs	Kathy	Smith
Mr	Matt	Smith

Sheffield Methodist Circuit

Trustees' Report and Financial Statements

Mrs	Val	Smith
Revd	Maurice	Stafford
Mrs	Sue	Stanworth
Mrs	Julie	Talbot
Ms	Ann	Taylor
Mr	Mick	Thoday
Mr	Nigel	Thomas
Mr	Brian	Totty
Miss	Aileen	Treloar
Ms	Maryke	Turvey
Revd	Gill	Tutt
Ms	Joanne	Ulyatt
Mr	Greg	Unwin
Mr	Nick	Waterfield
Mr	Ted	Watterson
Ms	Jo	Webster
Mrs	Rachael	White
Mr	Nick	Whitworth
Mrs	Carol	Wignell
Mrs	Joyce	Wiles
Mr	Nigel	Wiles
Mr	John	Wilkins
Mr	Graham	Wilkinson
Mrs	Janet	Williamson
Mr	Trevor	Williamson
Mr	Richard	Wilshaw
Mrs	Eileen	Woodthorpe
Mr	Ian	Wright