

# **The Parochial Church Council of the Ecclesiastical Parish of St Peter's with St Giles' Stapenhill**

## **Annual Report and Accounts 2025**

**Registered Charity No. 1134143**

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# **The Parochial Church Council of the Ecclesiastical Parish of St Peter's with St Giles' Stapenhill**

## **Annual Report 2025**

### **Administrative Information**

St Peter's Church, Stapenhill is part of the Diocese of Derby within the Church of England.

The principal office and correspondence address of the charity is:

The Glebe School  
Stanton Road  
Stapenhill  
Burton on Trent  
Staffordshire  
DE15 9RW

The Parochial Church Council (PCC) is responsible for two buildings, the church building on Stapenhill Road and the Glebe School on Stanton Road, both buildings being situated in Stapenhill, Burton on Trent. St Giles' Caldwell is a Chapel of Ease with separate accounting/banking.

Under the terms of section 3 of the Parochial Church Councils (Powers) Measure 1956 the PCC is a body corporate and, prior to the financial year 2010, was a charity excepted from registration with the Charity Commission.

Following revised requirements under the Charities Act 2006, applicable to all PCCs with an annual income in excess of £100,000, the St Peter's, Stapenhill Parochial Church Council (PCC) became a registered charity with effect from 5<sup>th</sup> February 2010 (No. 1134143). The trustees during 2025 were:

Revd M Andreyev	Vicar & Chair of Trustees
Revd S Boswell	Clergy
D Attwood	Laity
L Chapman <sup>1</sup>	Deanery
D Cudworth <sup>2</sup>	Laity (to 11 <sup>th</sup> May 2025)
E Dickinson <sup>3</sup>	Churchwarden (from 11 <sup>th</sup> May 2025)
J Hawthorn	Laity
P Clarke	Laity (from 11 <sup>th</sup> May 2025)
C Marsh	Deanery
S Salmon <sup>4</sup>	Laity
A Warton	Laity
G Wright	Laity

<sup>1</sup> Vice-Chair

<sup>2</sup> Treasurer

To 11<sup>th</sup> May 2025

<sup>3</sup> Churchwarden

<sup>4</sup> Deputy Churchwarden

PCC members that sit on the Diocesan and Deanery Synods provide the PCC with an important link between the parish and the wider structures of the church.

## **Objects and Activities**

The PCC has the responsibility of co-operating with the Vicar, The Revd Michael Andreyev, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

For the purpose of the report and accounts, the Partish includes St Giles' Church in Cauldwell, Derbyshire. The financial accounts for St Giles' are shown in total on Page 7 and as a separate note on Page 13, these are not included in the Independent Examiner's report on Page 6.

It also has maintenance and operating responsibilities for two separate sites, St Peter's Church building and the Glebe School building.

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of our parish community at St Peter's with St Giles'. The PCC maintains an overview of worship throughout the parish and is mindful of the need to involve the many groups that live within our parish.

In particular St Peter's with St Giles' delivers public benefit in the following manner:

- Provides regular acts of public worship open to all; services are held in the church building every Sunday catering for all ages and including young peoples' groups.
- Provides space for personal reflection and contemplation; regular prayer meetings are held in the Glebe School which are open to all.
- Undertakes pastoral work, including visiting the sick and bereaved; a pastoral care team identifies and organises visits to those in need.
- Teaches Christianity through sermons, courses and small groups; in addition to Sunday services there are regular house group meetings and outreach to the local community.
- Organises and undertakes religious assemblies in schools.
- Promotes the whole mission of the Church through provision of activities for senior citizens, parents and toddlers and other special need groups, all of which are open to any member of the public.
- Supports other charities in the UK and overseas.
- Makes available the church building and the Glebe School for concerts, family contact groups, a daily Play School, children parties, the UK Warm Spaces initiative and other regular activities promoted by the wider local community.

The PCC therefore deems it important to maintain and develop the fabric of its buildings to the highest standard.

## **PCC Staff**

During the year the PCC had one employee, a part time Office Administrator.

## **Structure, Governance and Management**

PCC members serve for a period of three years after which they may offer themselves for re-election. All members of the congregation are encouraged to register on the Electoral Roll and are eligible for election to the PCC.

The PCC consists of Churchwardens, Deanery Synod and laity members who are elected at the AGM, and Diocesan Synod members who are elected at the Deanery Synod.

The PCC has the power to co-opt members.

Church staff are invited to attend meetings but are not entitled to vote.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including the expenditure of PCC funds.

The PCC met 9 times during the year, with an average attendance of 80% of trustees.

In addition, the PCC reviews finances and the fabric of its buildings regularly.

Members of the PCC are aware of potential risks both financial and otherwise that might occur either in the church or in the Glebe School. They have taken appropriate action to control or minimise these risks.

The PCC includes representation of St Giles' Church in Cauldwell, Derbyshire.



## **Funding**

The primary source of funds is the giving of Church Members and the Gift Aid recovered thereon. This is either through planned giving, collections in church or other donations.

Full time staff salaries and associated costs have been funded by donations from the St Peter's Stapenhill Church Trust. There were no full-time employees in 2025 (2024: None).

Additional regular sources of income are fees for weddings and funerals, fund raising from events, letting of the church hall and interest on reserves.

In the case of any large items or repair projects the PCC would be likely to seek specific donations and grant funding.

## **Financial Review**

Prior to the financial year ending 31<sup>st</sup> December 2025, the financial statements were prepared under the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the Statement of Recommended Practice on Accounting and Reporting by Charities SORP (FRS 102).

FRS 102 provides a detailed framework for PCC accounting and annual reporting which requires that, when the incoming resources of a PCC exceed £100,000, a comprehensive "Statement of Financial Activities" shall be provided.

As a result of our incoming resources being consistently under £100,000 for a number of years, it was decided in 2024 that the PCC should change from reporting on an Accruals Accounting basis to reporting on a Receipts and Payments Accounting basis, in accordance with the Church Accounting Regulations 2006.

Although the incoming resources were marginally greater than £100,000 in 2025, this was due to one off income associated with the church heating replacement. As it is not anticipated that the incoming resources will be greater than £100,000 in future years, the Receipts and Payments Accounting basis has been used for 2025.

## **Receipts and Payments Account**

Page 7 summarises the Receipts and Payments for 2025.

The total receipts for the year were £100,784 which compares with £134,364 in the previous year, a reduction of £33,580.

The 2025 financial year included donations and grants in respect of a project to replace the heating in the church building (see expenditure below)..

St Giles' contributes £3,000 to the Common Fund payment to the Diocese.

Additional donations were made to a fund for the repair of the church organ (£2,922) and for staff costs (£12,950)

The total payments, at £131,948 were more than the previous year's expenditure of £75,758, an increase of £56,190.

Details of the comparison of expenditure by item can be found on the attached notes.

The church heating was replaced in 2025, at a total cost of £55,636, this being mainly funded by donations and grants received in 2024. VAT to the value of £9,273 was reclaimed on this expenditure under the Listed Places of Worship Grants scheme, this is included in the receipts for 2025.

An appeal for funding of our Crosslinks partners raised a total of £9,307 and £8,057 was paid over in 2025.

The remaining donation from Stapenhill Church Trust was spent on evangelical expenses and clergy support costs.

**The Parochial Church Council of the Ecclesiastical Parish of St Peter's with St Giles' Stapenhill**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES FOR THE YEAR ENDED 31 December 2025**

I report on the accounts of the charity for the period ended 31 December 2025.

***Respective responsibilities of trustees and examiner***

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

***Basis of independent examiner's report***

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

***Independent examiner's statement***

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements the Charities Act have not been met not been met; or


(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

David R Munro MAAT

Lifestyle Accounting Ltd

58-60 Wetmore Road, Burton-on-Trent

Staffordshire, DE14 1SN

 18<sup>th</sup> March 2026

**Parochial Church Council of St Peter's Stapenhill**

**Receipts and Payments Accounts**

**For the year ended 31<sup>st</sup> December 2025**

		<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds</b>	
				<b>2025</b>	<b>2024</b>
	<b>Note</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>RECEIPTS:</b>					
<i>Incoming resources from donors</i>	2(a)	46,307	12,257	58,564	52,369
<i>Other voluntary incoming resources</i>	2(b)	7,467	24,541	32,008	69,286
<i>Income from charitable and ancillary trading</i>	2(c)	6,386	-	6,386	8,081
<i>Other ordinary incoming resources</i>	2(d)	3,000	-	3,000	3,960
<i>Income from investments</i>	2(e)	826	-	826	668
<b>TOTAL RECEIPTS</b>		<b>63,986</b>	<b>36,798</b>	<b>100,784</b>	<b>134,364</b>
<b>PAYMENTS:</b>					
Grants	3(a)	-	8,057	8,057	2,000
Activities directly relating to the work of the Church	3(b)	52,382	67,048	119,430	67,445
Fund raising and publicity	3(c)	-	-	-	-
Church management and administration	3(d)	4,461	-	4,461	6,313
<b>TOTAL PAYMENTS</b>		<b>56,843</b>	<b>75,105</b>	<b>131,948</b>	<b>75,758</b>
<b>EXCESS OF PAYMENTS OVER RECEIPTS</b>		<b>7,143</b>	<b>(38,307)</b>	<b>(31,164)</b>	<b>58,606</b>
Transfers Between Funds		-	-	-	-
<b>NET PAYMENTS OVER RECEIPTS</b>		<b>7,143</b>	<b>(38,307)</b>	<b>(31,164)</b>	<b>58,606</b>
<b>Cash at bank and in hand at 1<sup>st</sup> January 2025</b>		<b>9,037</b>	<b>56,625</b>	<b>65,662</b>	<b>7,056</b>
<b>Cash at bank and in hand at 31<sup>st</sup> December 2025</b>		<b>16,180</b>	<b>18,318</b>	<b>34,498</b>	<b>65,662</b>
Net Payments Over Receipts, St Giles' Church, Cauldwell (not included in the Independent Examiner's report)				3,694	3,632

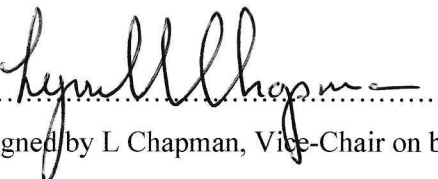
The attached notes 1 to 5 form part of these accounts



**Parochial Church Council of St Peter's Stapenhill**  
**Statement of Assets and Liabilities at 31<sup>st</sup> December 2025**

	Note	2025 £	2024 £
<b>CASH FUNDS</b>			
Bank Current Account		33,930	65,096
Bank Capital Reserve Account		233	231
Cash		-	-
Deposit Funds		335	335
		34,498	65,662
<b>INVESTMENT ASSETS</b>			
Investment funds shares at market value	8	5,305	5,526
		5,305	5,526
<b>TOTAL ASSETS RETAINED FOR CHURCH USE</b>			
<b>LIABILITIES</b>			
	9	-	-
<b>TOTAL NET ASSETS RETAINED FOR CHURCH USE</b>			
		39,804	71,188

Approved by the Parochial Church Council on 24<sup>th</sup> <sup>March</sup> ~~May~~ 2026 and signed on its behalf by:

  
 Signed by L. Chapman, Vice-Chair on behalf of M Andreyev

The attached notes 1 to 5 form part of these accounts



**Parochial Church Council of St Peter's Stapenhill**

**Notes to the Financial Statements**

**For the year ended 31<sup>st</sup> December 2025**

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

2. Further analysis of the Receipts and Payments Accounts

	Unrestricted Funds	Restricted Funds	Total Funds	
			2025	2024
	£	£	£	£
<b>2 RECEIPTS:</b>				
<i>2 (a) All other giving/voluntary receipts</i>				
Planned giving:				
Covenants	21,619	2,950	24,569	28,729
Income tax recoverable on covenants	9,395	-	9,395	8,559
Uncovenanted	10,899	-	10,899	10,309
Collections – church services, weddings and funerals	4,394	-	4,394	4,772
Crosslinks	-	9,307	9,307	-
	46,307	12,257	58,564	52,369
<i>2(b) Other voluntary receipts</i>				
Gift aid donations, donations, grants and legacies	7,467	24,541	32,008	69,286
	7,467	24,541	32,008	69,286
<i>2(c) Income from church activities</i>				
Sales of books and tapes	-	-	-	115
Glebe/Church Lettings	330	-	330	2,213
PCC Fees	6,056	-	6,056	5,753
	6,386	-	6,386	8,081
<i>2(d) Other receipts</i>				
St Giles' share	3,000	-	3,000	3,000
Insurance Receipts	-	-	-	960
	3,000	-	3,000	3,960
<i>2(e) Income from investments</i>				
Bank accounts	672	-	672	518
Deposit fund	154	-	154	150
	826	-	826	668
<b>TOTAL RECEIPTS</b>	63,986	36,798	100,784	134,364

**Parochial Church Council of St Peter's Stapenhill**  
**Notes to the Financial Statements (*continued*)**  
**For the year ended 31<sup>st</sup> December 2025**

Further analysis of the Receipts and Payments Accounts (continued)

	Unrestricted Funds	Restricted Funds	Total Funds	
			2025	2024
	£	£	£	£
<b>3 PAYMENTS:</b>				
<i>3 (a) Grants</i>				
Missionary and charity Giving:				
Church overseas:				
Crosslinks	-	8,057	8,057	2,000
Home missions and other church societies:				
Other giving				-
	-	8,057	8,057	2,000
<i>3(b) Activities directly relating to work of Church</i>				
Ministry – Common fund	24,000	-	24,000	20,000
Staff costs – wages & salaries	-	8,878	8,878	8,096
Incumbent/staff & other expenses	-	2,476	2,476	3,417
Church – insurance & repairs	9,648	55,636	65,284	13,069
Electricity	6,078	-	6,078	2,999
Gas	315	-	315	4,414
Water	311	-	311	184
Upkeep & cleaning	-	-	-	-
Glebe – insurance & repairs	1,852	-	1,852	2,385
Electricity	1,904	-	1,904	2,810
Gas	649	-	649	(215)
Water	268	-	268	440
Upkeep & cleaning	1,198	-	1,198	2,868
PCC fees	3,663	-	3,663	4,337
St Peter's youth work	-	-	-	44
Miscellaneous expenses	2,496	58	2,554	2,597
	52,382	67,048	119,430	67,445
	52,382	75,105	127,487	69,445

**Parochial Church Council of St Peter's Stapenhill**

**Notes to the Financial Statements (*continued*)**

**For the year ended 31<sup>st</sup> December 2025**

3. Further analysis of the Receipts and Payments Accounts (*continued*)

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds</b>	
			<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>3 PAYMENTS (<i>continued</i>):</b>				
Total brought forward from previous page	52,382	75,105	127,487	69,445
<i>3(c) Fund raising and publicity</i>	-	-	-	-
<i>3(d) Church management and administration</i>				
Parish office	4,461	-	4,461	6,313
	4,461	-	4,461	6,313
<b>TOTAL PAYMENTS</b>	<b>56,843</b>	<b>75,105</b>	<b>131,948</b>	<b>75,758</b>

**4 Staff Costs**

	<b>2025</b>	<b>2024</b>
(a) The numbers of employees at 31 <sup>st</sup> December were:	No.	No.
Full time	-	-
Part Time	1	1
Total	1	1
(b) The aggregate payroll costs of these persons were:		
Salaries	8,499	8,096
Social security costs	379	-
Total	8,878	8,096

No employee was paid more than £60,000 in the year.

Mr P Clarke, who was appointed as a trustee on 11<sup>th</sup> May 2025, was paid £8,499 in the financial year. In addition, social security costs of £379 were paid to HMRC in respect of Mr Clarke.

Minor amounts of travel and other expenses may be reimbursed to certain trustees and trustees' liability insurance is provided.

**4 Investments**

79 shares in the CBF Investment Fund - historical cost at 31<sup>st</sup> December 2025 £150 (2024: 79 shares £150)

**Parochial Church Council of St Peter's Stapenhill**

**Notes to the Financial Statements (*continued*)**

**For the year ended 31<sup>st</sup> December 2025**

**5. Funds:**

*Unrestricted funds*

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its "free reserves" as disclosed in the trustees' report.

*Restricted funds*

These are the income funds that must be spent on restricted purposes and details of the funds held and restrictions provide are shown in Note 10 to the accounts.

<b>5 Fund Details</b>	<b>Balance</b>	<b>Incoming</b>	<b>Outgoing</b>	<b>Transfers</b>	<b>Balance</b>
<b>Restricted Funds</b>	<b>1<sup>st</sup></b>	<b>Resources</b>	<b>Resources</b>	<b>Between</b>	<b>31<sup>st</sup></b>
	<b>January</b>			<b>Funds</b>	<b>December</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Crosslinks	-	9,307	(8,057)	-	1,250
Organ Fund	-	2,922	-	-	2,922
Heating Fund	54,091	11,619	(55,636)	-	10,074
Trust Donation	2,534	-	(2,534)	-	-
Staff Fund	-	12,950	(8,878)	-	4,072
	<b>56,625</b>	<b>36,798</b>	<b>(75,105)</b>	<b>-</b>	<b>18,318</b>

The Crosslinks Fund is for donations received and payments made in support of overseas mission work.

The Organ Fund was made up of donations towards the repair of the church organ.

The Heating Fund is for donations and grants received and payments made in respect of the project to replace the heating in the church building.

The Trust Fund is for a donation made by Stapenhill Church Trust, a separate charity, towards evangelical work undertaken by St Peter's.

The Staff Fund is provided by donations from the St Peter's Stapenhill Church Trust and church members which are specifically restricted for staff salaries, social security costs, pension costs and rented accommodation. There was one part-time employee funded by these donations in 2025.



**ST.GILES CHURCH,CAULDWELL**
**INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDING 31ST DECEMBER 2025**

	2025	2024	Inc/-dec	Inc/-dec
INCOME	£	£	£	%
Giving by cash	4,233	3,942	291	7
Giving by bank transfer	2,055	2,160	- 105	-5
Giving contactless	-	-	-	0
Churchyard upkeep donations	352	478	- 126	-26
Giving - restricted	-	3,987	- 3,987	-100
Giving - unrestricted	-	-	-	0
HMRC Gift Aid	1,961	3,226	- 1,265	-39
Wedding fees	324	-	324	N/A
Funeral and burial fees	107	758	- 651	-86
CBF investment income - Milligan estate	67	66	2	2
CBF Deposit fund income	43	50	- 7	-14
<i>Interest Received</i>				
Current/Deposit Account	319	383	- 64	-17
Churchyard Account	17	17	- 0	0
Church Board of Finance Account	182	202	- 21	10
<b>TOTAL INCOME</b>	<b>9,659</b>	<b>15,270</b>	<b>- 5,570</b>	<b>-36</b>

	2,025	2,024	Inc/-dec	Inc/-dec
EXPENDITURE	£	£	£	%
The Common Fund	3,000	3,000	-	0
Churchyard upkeep/fencing/tree surgery	780	724	56	8
Electricity	473	495	- 22	-4
Organ repair/tuning	131	126	5	4
Fire extinguishers	130	148	- 18	-12
Insurance	1,084	1,071	13	1
Electrical testing	163	163	-	0
Electrical surge protection board	-	949	- 949	-100
Lightning testing	110	110	-	0
Funeral costs	-	-	-	0
Church heater repair	-	478	- 478	-100
Noticeboard	48	-	48	N/A
Carol service refreshments and village cards	39	62	- 23	-37
Contactless giving card reader rental	7	-	7	N/A
Contactless giving handling fees	-	-	-	0
Door maintenance	-	19	- 19	-100
Roof repair	-	80	- 80	-100
Making and installation costs of weather vane	-	4,212	- 4,212	-100
Tearfund	-	-	-	0
<b>TOTAL EXPENDITURE</b>	<b>5,965</b>	<b>11,638</b>	<b>- 5,673</b>	<b>-49</b>

<b>EXCESS OF INCOME OVER EXPENDITURE</b>	3,694	3,632
<b>EXCESS BROUGHT FORWARD</b>	48,608	44,976
<b>TOTAL FUNDS AVAILABLE</b>	<b>52,302</b>	<b>48,608</b>

<b>REPRESENTED BY</b>		
<b>CURRENT ACCOUNT - UNRESTRICTED</b>	16,575	15,551
<b>DEPOSIT ACCOUNT - RESTRICTED</b>	18,751	18,751
<b>DEPOSIT ACCOUNT - UNRESTRICTED</b>	11,039	8,920
<b>CHURCH BOARD OF FINANCE ACCOUNT</b>	4,194	4,013
<b>CHURCHYARD ACCOUNT</b>	1,743	1,373
<b>TOTAL BANK BALANCES</b>	<b>52,302</b>	<b>48,608</b>

**Notes**

Cash basis accounting has been used in the preparation of the above records.  
Excluded from the income in 2025 is £173.00 of contactless giving and £1.97 of associated card handling fees.