

The Parochial Church Council of the Ecclesiastical Parish of St Peter's with St Giles' Stapenhill

Annual Report and Accounts 2024

Registered Charity No. 1134143

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The Parochial Church Council of the Ecclesiastical Parish of St Peter's with St Giles' Stapenhill

Annual Report 2024

Administrative Information

St Peter's Church, Stapenhill is part of the Diocese of Derby within the Church of England.

The principal office and correspondence address of the charity is:

The Glebe School
Stanton Road
Stapenhill
Burton on Trent
Staffordshire
DE15 9RW

The Parochial Church Council (PCC) is responsible for two buildings, the church building on Stapenhill Road and the Glebe School on Stanton Road, both buildings being situated in Stapenhill, Burton on Trent. St Giles' Caldwell is a Chapel of Ease with separate accounting/banking.

Under the terms of section 3 of the Parochial Church Councils (Powers) Measure 1956 the PCC is a body corporate and, prior to the financial year 2010, was a charity excepted from registration with the Charity Commission.

Following revised requirements under the Charities Act 2006, applicable to all PCCs with an annual income in excess of £100,000, the St Peter's, Stapenhill Parochial Church Council (PCC) became a registered charity with effect from 5th February 2010 (No. 1134143). The trustees during 2024 were:

Revd M Andreyev	Vicar & Chair of Trustees
Revd S Boswell	Clergy
D Attwood	Laity
L Chapman ¹	Deanery
D Cudworth ²	Laity
E Griffiths	Laity (to 28 th November 2024)
J Hawthorn	Laity
G Jackson	Deanery (to 22 nd October 2024)
C Marsh	Laity
D Reith ³	Churchwarden (to 12 th May 2024)
S Salmon ³	Churchwarden (from 12 th May 2024)
A Warton	Laity
G Wright	Laity (from 12 th May 2024)

PCC Meetings:

Officers of the PCC:

E Eyre	Secretary
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¹ Vice-Chair

² Treasurer

³ Churchwarden

PCC members that sit on the Diocesan and Deanery Synods provide the PCC with an important link between the parish and the wider structures of the church.

Objects and Activities

The PCC has the responsibility of co-operating with the Vicar, The Revd Michael Andreyev, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

For the purpose of the report and accounts, the Parish includes St Giles' Church in Cauldwell, Derbyshire. The financial accounts for St Giles' are shown in total on Page 7 and as a separate note on Page 13, these are not included in the Independent Examiner's report on Page 6.

It also has maintenance and operating responsibilities for two separate sites, St Peter's Church building and the Glebe School building.

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of our parish community at St Peter's with St Giles'. The PCC maintains an overview of worship throughout the parish and is mindful of the need to involve the many groups that live within our parish.

In particular St Peter's with St Giles' delivers public benefit in the following manner:

- Provides regular acts of public worship open to all; services are held in the church building every Sunday catering for all ages and including young peoples' groups.
- Provides space for personal reflection and contemplation; regular prayer meetings are held in the Glebe School which are open to all.
- Undertakes pastoral work, including visiting the sick and bereaved; a pastoral care team identifies and organises visits to those in need.
- Teaches Christianity through sermons, courses and small groups; in addition to Sunday services there are regular house group meetings and outreach to the local community.
- Organises and undertakes religious assemblies in schools.
- Promotes the whole mission of the Church through provision of activities for senior citizens, parents and toddlers and other special need groups, all of which are open to any member of the public.
- Supports other charities in the UK and overseas.
- Makes available the church building and the Glebe School for concerts, family contact groups, a daily Play School, children parties, the UK Warm Spaces initiative and other regular activities promoted by the wider local community.

The PCC therefore deems it important to maintain and develop the fabric of its buildings to the highest standard.

PCC Staff

During the year the PCC had one employee, a part time Office Administrator.

Structure, Governance and Management

PCC members serve for a period of three years after which they may offer themselves for re-election. All members of the congregation are encouraged to register on the Electoral Roll and are eligible for election to the PCC.

The PCC consists of Churchwardens, Deanery Synod and laity members who are elected at the AGM, and Diocesan Synod members who are elected at the Deanery Synod.

The PCC has the power to co-opt members.

Church staff are invited to attend meetings but are not entitled to vote.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including the expenditure of PCC funds.

The PCC met 9 times during the year, with an average attendance of 80% of trustees.

In addition, the PCC reviews finances and the fabric of its buildings regularly.

Members of the PCC are aware of potential risks both financial and otherwise that might occur either in the church or in the Glebe School. They have taken appropriate action to control or minimise these risks.

The PCC includes representation of St Giles' Church in Cauldwell, Derbyshire.

Funding

The primary source of funds is the giving of Church Members and the Gift Aid recovered thereon. This is either through planned giving, collections in church or other donations.

Full time staff salaries and associated costs have been funded by donations from the St Peter's Stapenhill Church Trust. There were no full-time employees in 2024 (2023: None).

Additional regular sources of income are fees for weddings and funerals, fund raising from events, letting of the church hall and interest on reserves.

In the case of any large items or repair projects the PCC would be likely to seek specific donations and grant funding.

Financial Review

Prior to the financial year ending 31st December 2024, the financial statements were prepared under the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the Statement of Recommended Practice on Accounting and Reporting by Charities SORP (FRS 102).

FRS 102 provides a detailed framework for PCC accounting and annual reporting which requires that, when the incoming resources of a PCC exceed £100,000, a comprehensive "Statement of Financial Activities" shall be provided.

As a result of our incoming resources being consistently under £100,000 for a number of years, it was decided in 2023 that the PCC should change from reporting on an Accruals Accounting basis to reporting on a Receipts and Payments Accounting basis, in accordance with the Church Accounting Regulations 2006.

Although the incoming resources were greater than £100,000 in 2024, this was entirely due to funding for the replacement heating in the church building. As it is not anticipated that the incoming resources will be greater than £100,000 in future years, the Receipts and Payments Accounting basis has been used for 2024.

Receipts and Payments Account

Page 7 summarises the Receipts and Payments for 2024.

The total receipts for the year were £134,364 which compares with £74,599 in the previous year, an increase of £59,765.

The increase is due to donations and grants totalling £54,511, in respect of a project to replace the heating in the church building and it is anticipated that this will be spent in 2025. In addition, Stapenhill Church Trust donated £12,989 for evangelical work within the parish.

We received grants totalling £750 from East Staffordshire Borough Council as a contribution to the Warm Spaces initiative. This contributed to the cost of food, drinks, utility costs and other expenditure in respect of the Glebe building used for this initiative.

Income for the hire of the Glebe building was down due to the independent pre-school play group closing in April 2024.

St Giles' contributes £3,000 to Common Fund payment to the Diocese

The total payments, at £75,758 were less than the previous year's expenditure of £77,862, a reduction of £2,184.

Details of the comparison of expenditure by item can be found on the attached notes.

Restricted payments of £2,000 were made to Crosslinks, there were no donations received in 2024 and an appeal was launched in February 2025 in respect of Crosslinks. A transfer of £2,000 was made from unrestricted to restricted funds in order to cover this.

Some of the donation from Stapenhill Church Trust was spent on evangelical expenses and clergy support costs.

Glebe costs expenditure include the additional utility and other costs covered by the contribution from East Staffordshire Borough Council for the Warm Spaces initiative.

**Examiners Report to the members/trustees of St Peter's Church, Stapenhill,
Parochial Church Council**

I report on the accounts for the year ended 31st December 2024

Respective responsibilities of the Trustees Independent and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act:
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act: and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.


Independent Examiner's Statement

In connection with my examination, no matters have come to my attention –

1. Which give me reasonable cause to believe that in any material respect the requirements

- to keeping accounting records in accordance with section 130 of the 2011 Act : or
- to prepare accounts which accord with these accounting records have not been met : or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Janice Finch ACMA, CGMA
1, Otterburn Drive
Allestree
Derby

24th April 2025

Parochial Church Council of St Peter's Stapenhill

Receipts and Payments Accounts

For the year ended 31st December 2024


		Unrestricted Funds	Restricted Funds	Total Funds	
				2024	2023
	Note	£	£	£	£
RECEIPTS:					
<i>Incoming resources from donors</i>	2(a)	50,869	1,500	52,369	46,824
<i>Other voluntary incoming resources</i>	2(b)	1,846	67,440	69,286	7,445
<i>Income from charitable and ancillary trading</i>	2(c)	8,081	-	8,081	15,423
<i>Other ordinary incoming resources</i>	2(d)	3,960	-	3,960	4,668
<i>Income from investments</i>	2(e)	668	-	668	239
TOTAL RECEIPTS		65,424	68,940	134,364	74,599
PAYMENTS:					
Grants	3(a)	-	2,000	2,000	2,000
Activities directly relating to the work of the Church	3(b)	55,054	12,391	67,445	70,063
Fund raising and publicity	3(c)	-	-	-	-
Church management and administration	3(d)	6,313	-	6,313	5,799
TOTAL PAYMENTS		61,367	14,391	75,758	77,862
EXCESS OF PAYMENTS OVER RECEIPTS		4,057	54,549	58,606	(3,263)
Transfers Between Funds		(2,000)	2,000	-	-
NET PAYMENTS OVER RECEIPTS		2,957	56,549	58,606	(3,263)
Cash at bank and in hand at 1st January 2024		6,980	76	7,056	10,319
Cash at bank and in hand at 31st December 2024		9,037	56,625	65,662	7,056
Net Payments Over Receipts, St Giles' Church, Cauldwell		3,857	(225)	3,632	538

The attached notes 1 to 5 form part of these accounts

Parochial Church Council of St Peter's Stapenhill
Statement of Assets and Liabilities at 31st December 2024

	Note	2024 £	2023 £
CASH FUNDS			
Bank Current Account		65,096	6,493
Bank Capital Reserve Account		231	228
Cash		-	-
Deposit Funds		335	335
		<hr/> 65,662	<hr/> 7,056
INVESTMENT ASSETS			
Investment funds shares at market value	8	5,526	5,403
		<hr/> 5,526	<hr/> 5,403
TOTAL ASSETS RETAINED FOR CHURCH USE			
LIABILITIES			
	9	-	-
TOTAL NET ASSETS RETAINED FOR CHURCH USE			
		<hr/> 71,188	<hr/> 12,459

Approved by the Parochial Church Council on 24th April 2025 and signed on its behalf by:


.....
Signed by L Chapman, Vice-Chair on behalf of M Andreyev

The attached notes 1 to 5 form part of these accounts

Parochial Church Council of St Peter's Stapenhill

Notes to the Financial Statements

For the year ended 31st December 2024

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

2. Further analysis of the Receipts and Payments Accounts

	Unrestricted Funds	Restricted Funds	Total Funds	
			2024	2023
	£	£	£	£
2 RECEIPTS:				
<i>2 (a) All other giving/voluntary receipts</i>				
Planned giving:				
Covenants	27,229	1,500	28,729	24,687
Income tax recoverable on covenants	8,559	-	8,559	7,134
Uncovenanted	10,309	-	10,309	10,199
Collections – church services, weddings and funerals	4,772	-	4,772	4,120
Crosslinks	-	-	-	684
	50,869	1,500	52,369	46,824
<i>(2b) Other voluntary receipts</i>				
Gift aid donations, donations, grants and legacies	1,846	67,440	69,286	7,445
	1,846	67,440	69,286	7,445
<i>2(c) Income from church activities</i>				
Sales of books and tapes	115	-	115	3
Glebe/Church Lettings	2,213	-	2,213	6,818
PCC Fees	5,753	-	5,753	8,602
	8,081	-	8,081	15,423
<i>2(d) Other receipts</i>				
St Giles' share	3,000	-	3,000	3,000
Insurance Receipts	960	-	960	1,668
	3,960	-	3,960	4,668
<i>2(e) Income from investments</i>				
Bank accounts	518	-	518	81
Deposit fund	150	-	150	158
	668	-	668	239
TOTAL RECEIPTS	65,424	68,940	134,364	74,599

Parochial Church Council of St Peter's Stapenhill
Notes to the Financial Statements (*continued*)
For the year ended 31st December 2024

Further analysis of the Receipts and Payments Accounts (continued)

	Unrestricted Funds	Restricted Funds	Total Funds	
			2024	2023
	£	£	£	£
3 PAYMENTS:				
<i>3 (a) Grants</i>				
Missionary and charity Giving:				
Church overseas:				
Crosslinks	-	2,000	2,000	2,000
Home missions and other church societies:				
Other giving	-	-	-	-
	-	2,000	2,000	2,000
<i>3(b) Activities directly relating to work of Church</i>				
Ministry – Common fund	20,000	-	20,000	24,000
Staff costs – wages & salaries	-	8,096	8,096	5,750
Incumbent/staff & other expenses	-	3,417	3,417	2,683
Church – insurance & repairs	13,043	26	13,069	11,583
Electricity	2,999	-	2,999	1,879
Gas	4,414	-	4,414	2,929
Water	184	-	184	233
Upkeep & cleaning	-	-	-	1,153
Glebe – insurance & repairs	2,385	-	2,385	3,787
Electricity	2,810	-	2,810	1,061
Gas	(215)	-	(215)	4,119
Water	440	-	440	534
Upkeep & cleaning	2,868	-	2,868	4,221
PCC fees	4,337	-	4,337	4,172
St Peter's youth work	44	-	44	91
Miscellaneous expenses	1,745	852	2,597	1,868
	55,054	12,391	67,445	70,063
	55,054	14,391	69,445	72,063

Parochial Church Council of St Peter's Stapenhill

Notes to the Financial Statements (continued)

For the year ended 31st December 2024

3. Further analysis of the Receipts and Payments Accounts (continued)

	Unrestricted Funds	Restricted Funds	Total Funds	
			2024	2023
	£	£	£	£
3 PAYMENTS (continued):				
Total brought forward from previous page	55,054	14,391	69,445	72,063
<i>3(c) Fund raising and publicity</i>	-	-	-	-
<i>3(d) Church management and administration</i>				
Parish office	6,313	-	6,313	5,799
	6,313	-	6,313	5,799
TOTAL PAYMENTS	61,367	14,391	75,758	77,862

4 Staff Costs

	2024	2023
(a) The numbers of employees at 31 st December were:	No.	No.
Full time	-	-
Part Time	1	1
Total	1	1
(b) The aggregate payroll costs of these persons were:		
Salaries	8,096	5,750
Social security costs	-	-
Total	8,096	5,750

No employee was paid more than £60,000 in the year.

No trustees were remunerated.

Minor amounts of travel and other expenses were reimbursed to certain trustees and trustees' liability insurance is provided.

4 Investments

79 shares in the CBF Investment Fund - historical cost at 31st December 2024 £150 (2023: 79 shares £150)

Parochial Church Council of St Peter's Stapenhill

Notes to the Financial Statements (*continued*)

For the year ended 31st December 2024

5. Funds:

Unrestricted funds

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its "free reserves" as disclosed in the trustees' report.

Restricted funds

These are the income funds that must be spent on restricted purposes and details of the funds held and restrictions provide are shown in Note 10 to the accounts.

5 Fund Details	Balance	Incoming	Outgoing	Transfers	Balance
Restricted Funds	1st	Resources	Resources	Between	31st
	January			Funds	December
	£	£	£	£	£
Crosslinks	-	-	(2,000)	2,000	-
Building Fund	26	-	(26)	-	-
Heating Fund	-	54,511	(420)	-	54,091
Trust Donation	-	12,929	(10,395)	-	2,534
Staff Fund	50	1,500	(1,550)	-	-
	76	68,940	(14,391)	2,000	56,625

The Crosslinks Fund is for donations received and payments made in support of overseas mission work.

The Building Fund was made up of donations, grants and insurance receipts in past years.

The Heating Fund is for donations and grants received and payments made in respect of the project to replace the heating in the church building.

The Trust Fund is for a donation made by Stapenhill Church Trust, a separate charity, towards evangelical work undertaken by St Peter's.

The Staff Fund is provided by donations from the St Peter's Stapenhill Church Trust which are specifically restricted for staff salaries, social security costs, pension costs and rented accommodation. There was one part-time employee funded by the Trust in 2024.

St Giles' Church, Cauldwell
Receipts and Payments Account
For the Year Ending 31st December 2024

	2024	2023
	£	£
INCOME		
Collections cash	3,942	2,998
Collections by bank transfer	2,160	2,420
Churchyard upkeep donations	478	165
Giving - restricted	3,987	-
Giving - unrestricted	-	-
HMRC Gift Aid	3,226	-
Funeral and burial fees	758	508
CBF investment income - Milligan estate	66	65
CBF Deposit fund income	50	37
<i>Interest Received</i>		
Current/Deposit Account	383	295
Churchyard Account	17	9
Church Board of Finance Account	202	118
TOTAL INCOME	15,270	6,615
EXPENDITURE		
	£	£
The Common Fund	3,000	3,000
Churchyard upkeep/fencing/tree surgery	724	1,165
Electricity	495	141
Organ repair/tuning	126	120
Fire extinguishers	148	127
Insurance	1,071	1,047
Electrical testing	163	163
Electrical surge protection board	949	-
Lightning testing	110	110
Funeral costs	-	84
Church heater repair	478	-
Noticeboard	-	24
Carol service refreshments and village cards	62	35
Door maintenance	19	-
Roof repair	80	-
Making and installation costs of weather vane	4,212	-
Tearfund	-	60
TOTAL EXPENDITURE	11,638	6,077
EXCESS OF INCOME OVER EXPENDITURE	3,632	538
EXCESS BROUGHT FORWARD	44,976	44,438
TOTAL FUNDS AVAILABLE	48,608	44,976
REPRESENTED BY		
CURRENT ACCOUNT - UNRESTRICTED	15,551	14,800
DEPOSIT ACCOUNT - RESTRICTED	18,751	18,975
DEPOSIT ACCOUNT - UNRESTRICTED	8,920	6,512
CHURCH BOARD OF FINANCE ACCOUNT	4,013	3,811
CHURCHYARD ACCOUNT	1,373	878
TOTAL BANK BALANCES	48,608	44,976

Note: The accounts for St Giles' Church, Cauldwell are included as a note and have not been reviewed by the Independent Examiner of St Peter's Church, Stapenhill.