

# Trustees Annual Report and Financial Report of

The Parochial Church Council of the Ecclesiastical Parish of

## St Andrew's Church, Hove

St Andrew's Church, Church Road, Hove BN3 2RQ

Registered Charity no. 1134129

**For the year ended 31st December 2023**

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Website:	standrewshove.org
Incumbent:	The Revd D Henderson 17 Vallance Gardens, Hove BN3
Independent examiner:	Mr S Laws ACA 41 Coleman Avenue, Hove BN3 5ND
Bankers:	Barclays Bank Plc, Natwest Plc CBF - Church of England Funds

# St Andrew's, Hove

## Trustees Annual Report for 2023

### **Our aims and purposes as a charity**

The PCC has the responsibility of co-operating with the Incumbent, The Rev'd Dan Henderson, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic, and ecumenical.

In this context, we aim to

- encourage all people to Love God and Love Hove like Jesus (our Church Vision based on Matt. 22:36-40) and to reach out to our parish with his message.
- give practical and spiritual support and care to people in the parish, from the youngest to the eldest, irrespective of the level of need or, ability to pay;
- provide financial support to those in need and to other organisations with similar objectives.

### **What we planned to do to achieve our charitable objectives & Year Review**

In order to fulfil our vision to Love God and Love Hove we see three emphases: To Know Jesus' voice (studying, learning, developing, deepening, nurturing faith), To Follow his way (living out these things in our lives), and To Share his love (impacting our community for good with our faith).

When planning our activities for the year, our incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

In 2023 we progressed our 22-25 mission action plan (MAP) to achieve our vision and to structure our ministry over these years. In 2023 the ministries we discussed, planned and carried out to fulfil our vision and aims included:

- Structuring and preaching sermon / study series' on:
  - the whole book of Genesis for the Chichester Diocesan 'Year of the Old Testament' which enabled us as a congregation to look at the historical validity of the bible, the foundations the gospel is built on and to touch on a number of live issues in our society today including sex & sexuality and oppression & abuse.

- Building the Church: looking at what Jesus says the church is built on and how we can make this our focus as we launch and progress with our re-ordering project.
  - Generous Giving helping us to be inspired by God's word to continue giving to and growing our ministry and support of other charities.
- Serving our local faith school and other schools by providing weekly collective worship services and pastoral support for pupils, families and staff and also supporting the School Governor's committee in recruiting new foundation governors.
  - Providing a Warm Welcome space during the continued cost of living crisis:
    - for 18 hours a week where people can be warm, have access to hot drinks, charge phones and use the facilities.
    - for monthly meals where our parish can join together with our church family for Sunday Brunch.
    - growing our weekly volunteer run open tea & coffee morning which welcomes and supports vulnerable local people, those who are isolated and particularly this year a number of people who have moved to the UK from other countries.
  - Opening the church to our community to live stream the Coronation service of King Charles III big screen so the community could join together in celebration.
  - Maintaining the fabric of the church building as a historic centre and focus of life in the city and recruiting volunteers to manage and maintain the churchyard to reduce anti-social behaviour.
  - Joining with the Sussex Safer Streets initiative and using grant funds to design and install a CCTV system and churchyard lighting to improve safety.
  - Continuing our St. Andrew's Church re-ordering project reaching RIBA stage 3. This project aims to make best use of our buildings and grounds to provide flexible space for worship, ministry and community and to enhance the safety of our churchyard.

The full PCC met six times during the year with an average level of attendance of 95%. Committees/Teams met between meetings and reported on their deliberations to the Parochial Church Council and were discussed where necessary.

PCC has continued and managed the increased level of hall rental. St. Andrew's Church Hall is now used daily by the Starfish after school club, three days a week by a local community bridge club for teaching and ad hoc for our local Narcotics Anonymous group. A space in our church grounds is also used once a week by a Barclays mobile banking van and a local farmers market, while our church hall carpark is rented by various businesses and individuals.

## **What we achieved and how we affected beneficiaries' lives**

### ***Attendance at worship***

- The church family welcomes visitors from within as well as outside the parish boundary. Visitors attend by personal choice and, it is our great pleasure to welcome anyone from all walks of life to take part in the life of the church. We contend that voluntary attendance to worship the Lord Jesus Christ, is a major demonstration of the public benefit of our activities. We have maintained the live streaming of our main Sunday service, which was set up during the Covid-19 pandemic, and while not affecting the 'in-person' numbers this has provided a sense of belonging for a small number of our church family who aren't able to come to the building as often as they would like, and has also been used as a way of providing a Sunday morning worship service in local care homes. We are joined by between 10 and 20 watchers each week.

- The average regular weekly 'in-person' attendance, counted during October, was 93 adults and 33 children. We have been excited and blessed by a number of new families and individuals joining St. Andrew's, including those who have moved from Iran, India & Sweden.

### ***Other ministries***

- We have worked hard during 2023 to keep the children and families in our church engaged and our volunteers have introduced new and engaging teaching series for our Sunday morning children's work along with improved methods of registration and safeguarding which help the children and families in our congregation to feel cared for and valuable.

- We have continued to grow our youth group which offers a safe space for activities, discussion, development and nurturing of faith and mutual support. This is run by volunteers and this year we were able to take a group of 11 of the young people on a youth camp along with 450 other young people from across Sussex. This was a success in team and confidence building and will become an annual event. The PCC is working in partnership with the Diocese through the Diocesan Pastoral Fund as we aspire to employ a Youth & Children's worker to support, develop and grow our youth, children and volunteer teams. We have discussed this role with some previous candidates and now seek to advertise the role in 2024.

- Our 'Open Church' times have grown and received more visitors this year, most notably the team who open the church every Friday morning as a place to meet, chat, be listened to, be served refreshments and be welcomed into the community. It has become a real meeting place and has proved important for a number of people who have felt lonely or isolated in the local area, as well as those wanting to find a warm safe space.

- Christmas is a very special time of celebration where many sections of the community come together to join in the services. We partnered with Attree & Kent, one of our local funeral directors, to host a Christmas Lights of Love service to allow people to gather to mourn and remember loved ones who had died. This was well attended and provided an important chance for people to grieve, to process all that had happened in the past few years, and also to hear the message of hope Jesus brings in the face of death.

### ***Teaching, baptising and nurturing new and existing believers***

This year, 2 people have been baptised at St. Andrew's. These were joyful occasions and we were pleased to be able to be part of nurturing the candidates and their families.

In 2023 we did not host any weddings and we supported families and friends through 6 funerals in the church building, 2 funerals conducted at crematoriums and cemeteries and 2 burials of ashes.

### ***Evangelism and outreach***

We have continued our outreach to the school community through regular services and through being involved in the recruitment of governors for the school.

We have run a number of 'first contact' outreach events to bless our community and to welcome people into the church including a fish and chip quiz and an Autumn fayre which have been huge successes.

### ***Provision of the church building for people to enjoy***

We continue to battle the anti-social behaviour in the churchyard working with the local police. This year we have brought together a strong group of volunteers to maintain the churchyard as well as partnering with GoodGym Brighton who come once a month to help with this. Together these actions help keep the churchyard a local green space where people can reflect, relax and enjoy.

The PCC worked in partnership with the Safer Streets UK project to improve the safety and aesthetic of our churchyard so we can provide this improved green space as a place of reflection and peace for our community. The improvements included CCTV and external lighting of the church building and we plan to undertake further landscaping and vegetation improvements alongside our re-ordering project.

### ***Provision of pastoral care for people living in the parish***

We have continued our meals rota to help people through stages in life such as the first weeks of a new baby or after injuries or illness. We have opened the church more during the week, and particularly at key/significant occasions this year, to welcome people in and volunteers are available at certain times for prayer and pastoral support.

### ***Provision of tangible support to the poor and needy***

We have raised funds for and supported Sanctuary Foundation during 2023 to support and facilitate their work of campaigning for peace in Gaza and for humanitarian aid for Palestine to be allowed access to the worst affected places.

We organised an additional Christmas Carol Service to raise funds for Off the Fence and their work with homeless people and vulnerable women in our city.

We have also specifically supported 2 individuals in our community throughout the year through food provision, advice and advocacy.

## **Financial Review**

### ***Incoming and outgoing resources***

Total receipts on general unrestricted funds received were £120,598 (2022: £148,485) and are detailed in the Financial Report.

### ***Donations – Parish Giving Scheme (PGS)***

As a church family, we recognise that by far the best way to give money back to God's work in our Parish is by monthly giving through the Parish Giving Scheme (PGS). PGS donations increased to £47,383 (2022: £46,322). We raise a note of thanks to the Team at PGS for raising these gift aid claims for us, as this frees up our Parish Office to dedicate more time to helping those locally in need. Our total voluntary income including tax recovered, but excluding legacies was £75,523 (2022: £89,293). Our Church Giving Ratio\* for 2023 was 60% (2022: 72%)

#### ***\*Church Giving Ratio***

As a church family, we aspire to fully fund our vision to Love God and Love Hove entirely from our own church family giving. To help us track our progress, we define our Church Giving Ratio as the ratio of our total unrestricted donations as a proportion of our total unrestricted payments. (Target = 100%)

### ***Legacies***

PCC received no legacies in 2023.

### ***Sharing the ministry costs of the Diocese of Chichester***

The largest expenditure of the PCC was the sum of £79,584 (2022: £76,957) paid to the diocese for our share of all churches' Parish Ministry Costs. We are currently meeting 101% of the gross costs allocated to our church and we intend to continue like this in 2024. The overpayment will help other parishes in the Chichester Diocese that are unable to pay their full share.

The total of Parish Ministry Costs relates directly to the housing, support, stipend and pension costs of the clergy of this parish, training of new ordinands, a contribution to national church funds and, shared costs of the Christian family throughout the whole diocese, including assistance towards the upkeep of churches less able to manage than ourselves.

### ***Staff costs***

The PCC pays for a Parish Administrator 5 hours per week. No other staff are paid which means that the overwhelming majority of work in the Parish is completed by volunteers.

### ***Trustee payments and expenses***

The PCC also supported the clergy by paying Council Tax, water rates and other costs associated with the vicarage totalling £4,351 (2022: £4,424). £4,400 was refunded as expenses to the Incumbent, which includes a number of day-to-day items, needed by the church family. Full details and receipts of such payments are retained in the Parish Office. Likewise, Fundraising expenses totalling £738 were reimbursed to three other trustees.

There were no other payments to persons related to or connected to, the trustees.

### ***Repairs to the fabric of the church building***

Our Standing Committee assess and commission regular maintenance of the church building within our tight maintenance budget. Repairs to the church this year came to £1,793 (2022: £5,975) which included roof maintenance and sealing. A larger scale re-rendering of the exterior of the church is needed and we have contacted our previous structural engineer for a consultation on how to go about this.

Our Quinquennial inspection will be undertaken in the final quarter of 2024 which will give us a longer term maintenance plan going forward.

### ***Church Capital Investment Programme***

PCC continues to engage in fundraising efforts for the project and has increased the scope of the project. The plans are now far more ambitious and the church masterplan has been scaled up to accommodate the possibility of a surge in funding. The 2023 church masterplan now runs to £800k (2022: £500k)

The project has been divided into 9 separate church zones. The plan to re-order each zone has been designed in more detail and the costs to re-order each of the individual zones has been calculated with the support of cost consultants recommended by the church architects, John Puttick Architects (JPA).

PCC members have been challenged to consider the merits of each re-ordered zone through a series of balloting conducted by the Churchwardens. Through the casting of multiple votes, costed plans to re-order every individual zone were approved by PCC and a priority order in which the zones will be re-ordered has been agreed.

To allow for this potential increase in scope, PCC have extended the project timeline.

In 2024, PCC intends to raise a faculty for the full masterplan of works. This is a detailed document and PCC will continue to pay professional fees to achieve this. If the faculty is approved, PCC will then be in a position to seek tenders for a primary contractor to start and finish construction works in 2025. The scope of the actual construction work will be determined by the funds available. It is hoped that these funds will be sufficient to be allocated to re-order multiple church zones as per the PCC prioritization.

During 2023, a further £125,000 was received from a donation for the purpose of re-ordering the church building. Further to conversations with Chichester Diocese Board of Finance who hold restricted CBF funds valued at £51,550 on 31 Dec 2023 on our behalf, PCC intends to have the "School Proceeds" fund which is valued at £40,241 released to the Church Re-Ordering fund. PCC also received grants of £56,707 which includes £50,330 from the Sussex Safer Streets Local Government campaign for the purposes of improving the safety and sanctity of the churchyard parts of the Church Re-Ordering plan.

Major Capital Expenditures this year of £44,342 (2022: £35,899) was used to bring the Church Re-Ordering project to the completion of RIBA stage 3 and to install CCTV and churchyard lighting using the grant from Sussex Safer Streets.

This remaining balance of funds committed in principle to the Church Reordering fund was £272,226 + £40,241 (£312,467 total) as at 31 Dec 2023. PCC Re-Ordering Team continues to report directly into PCC and appointed Trustee George Bartley continues to manage the project on a volunteer basis. The church family is kept up-to-date on progress through large display boards, verbal notices made in the church on Sundays at the end of the main worship service, email and social media. PCC is continuing grant application fundraising and will launch a church and community fundraising campaign in Spring 2024 for the remaining funds needed. It is PCC's intention to spend down the full balance of all restricted Re-Ordering funds during the course of the Church Capital Investment Programme which is expected to complete in 2024-25.



## Why we hold some money in reserve

It is PCC policy to maintain a balance on the general unrestricted funds which equates to approximately three months' worth of unrestricted payments as contingency against unforeseen situations. The closing balance of £57,112 (2022: £63,218) achieves this.

It is PCC policy to invest temporarily surplus general funds, returning proportionately these funds to our current account, as they are needed, to pay day-to-day bills.

The PCC Budget for spending from unrestricted funds in 2023 is a deficit budget (£10k deficit) and is set at £140k which includes some contingency for higher than expected inflationary pressures. The projected deficit arises from a large increase in utility costs which was avoided the previous year by a fixed contract and a realistic projection of reduced church fundraising and one-off giving during this period of re-ordering fundraising.

## Management of risks and their mitigation

The PCC consider that the principal risks and uncertainties are:

- the need to fund unexpected costs associated with the church's listed building status;
- the potential for further impact from the global pandemic which affected several aspects of our ministry;
- the requirement to find volunteers and staff with the appropriate skills, time and commitment to support the ministry of the congregation;
- due to the nature of the St Andrew's vision, there is an above average interaction with vulnerable people both within the church and around the community;
- organisations outside the control of the PCC could have a direct and material impact on St Andrew's, Hove, for example St Andrew's Church of England Aided Primary School;
- that the complexity of controlling and governing effectively a large Church Capital Investment Programme could create unprecedented types of pressure and challenges for our PCC members

The PCC seeks to manage these risks and uncertainties by regularly reviewing its vision and its plans for the use of the church buildings. The quinquennial inspections are up to date and we are working through the list of recommendations.

The PCC is also actioning a plan to proactively seek grants to support its activities.

Due to the above average exposure to vulnerable people, St Andrew's follows diocesan guidance on these matters and the PCC receives and discusses regular reports and utilises the specialist skills and knowledge of people within the congregation. We ensure that our safeguarding training meets Diocesan requirements and we also keep ongoing communications with the local Police and PCSOs.

## Future uncertainties

Our invested funds have increased in value in 2023. The continuation of inflation in 2024 is a concern, but as an ever more generous church we expect to meet these challenges together. We will continue to increase what we give as and when it is necessary and do this collectively as the church family of St Andrew's. It is important to ensure that as the day-to-day costs rise, the growth in income is sustained through renewed giving pledges, to strengthen our underlying financial position. We recognise that Church family giving has been the foundation to underpin the great excitement and opportunity in the next phase of our Mission that we are now embarking on through our Church Capital Investment Programme.

## Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

### PCC MEMBERS 2023-2024

#### Chair:

The Rev'd Dan Henderson

#### Churchwardens:

(Term expires April 2024)

Fiona McConnell  
John Beard

#### Members:

(Term expires April 2024)

5. Annelies Clarke
6. Nicole Giesl
7. Anne Jakeman
8. (Vacant)

(Term expires April 2025)

9. Dan Kaufmann
10. Ally Soanes
11. (Vacant)
12. Lucy Hughes

(Term expires April 2026)

1. George Bartley
2. Hannah Clarke
3. Kathy Du Four
4. (Vacant)

#### Deanery Synod Representatives:

(Term expires April 2026)

Fiona McConnell  
Martin Sacree  
Jennifer Riley

#### Safeguarding Officer:

Ally Soanes

#### Electoral Roll Officer (non-PCC):

Mel Cartwright

#### Ordained Members:

The Rev'd Dan Henderson

#### Co-opted:

**PCC Secretary** – Sharon Hartnell

**PCC Treasurer** – (vacant)

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Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (Incumbent), the churchwardens and members of the Deanery, Diocesan or General Synods and 9 members of the church (currently three possible vacancies) who are elected at the Annual Parochial Church Meeting (APCM). The congregation are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

We thank Mr. Stuart Laws ACA for examining the accounts and all those who have helped to ensure that the finances of the church run smoothly. Also, we thank all of you who give your time and money to St Andrews throughout the year.

This Trustees' Annual Report was **approved** by the PCC at a meeting on Wednesday 20<sup>th</sup> March, 2024 and signed on behalf of the PCC by  
The Rev'd Dan Henderson, PCC Chairman

Signed...		.....	Date.....	28th March 2024
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# St Andrew's Church, Hove

registered charity number 1134129

## Statement of Financial Activities

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	Total Funds 2022	Notes
	£	£	£	£	£	
<b>Income and endowments from:</b>						
Donations	75,523	125,000	-	200,523	214,293	
Legacies	-	-	-	-	61,464	
Charitable activities	26,217	-	-	26,217	22,447	
Investments	18,508	-	-	18,508	17,333	
Other receipts	350	56,357	-	56,707	6,350	
<b>Total income</b>	<b>120,598</b>	<b>181,357</b>	<b>-</b>	<b>301,955</b>	<b>321,887</b>	<b>2</b>
<b>Expenditure on:</b>						
Diocesan Parish Share	79,584	-	-	79,584	76,957	
Salaries	2,630	-	-	2,630	2,470	
Church running expenses	26,949	-	-	26,949	20,131	
Trading Costs	5,679	-	-	5,679	2,716	
Other Charitable Costs	11,281	44,342	-	55,623	56,426	
<b>Total expenditure</b>	<b>126,123</b>	<b>44,342</b>	<b>-</b>	<b>170,465</b>	<b>158,701</b>	<b>3</b>
Net gains (or losses) on investments	-	-	-	-	-	
<b>Net income or (net expenditure)</b>	<b>(5,525)</b>	<b>137,015</b>	<b>-</b>	<b>131,490</b>	<b>163,185</b>	
<b>Transfers between funds</b>	<b>(1,000)</b>	<b>1,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4</b>
	(6,525)	138,015	-	131,490	163,185	
<b>Other recognised gains/(losses):</b>						
Irrecoverable VAT		(3,421)	-	(3,421)	-	
Other gains/(losses)	419	2,725	2,859	6,003	(16,898)	
<i>Reconciliation of funds:</i>						
<b>Net movement in funds</b>	<b>6,106</b>	<b>137,319</b>	<b>2,859</b>	<b>134,072</b>	<b>146,287</b>	
Total funds brought forward	63,218	189,957	51,241	304,416	158,129	
<b>Total funds carried forward</b>	<b>57,112</b>	<b>327,276</b>	<b>54,100</b>	<b>438,488</b>	<b>304,416</b>	


# St Andrew's Church, Hove

registered charity number 1134129

## Balance Sheet

	<i>Total Funds</i> <u>2023</u>	<i>Total Funds</i> <u>2022</u>	<i>Notes</i>
	£	£	
Endowed CBF investments	54,100	51,241	
<b>Total fixed assets</b>	<b>54,100</b>	<b>51,241</b>	
Carnival Plc Shareholding	1,498	998	
Debtors	2,126	4,181	5
Restricted CBF Investments	51,550	48,825	
Cash at bank and in hand	333,305	216,095	
<b>Total current assets</b>	<b>388,479</b>	<b>270,099</b>	
Creditors: Amounts falling due within one year	(4,091)	(16,924)	6
<b>Net current assets or (liabilities)</b>	<b>384,388</b>	<b>253,175</b>	
<b>Total assets less current liabilities</b>	<b>438,488</b>	<b>304,416</b>	
<b>Total net assets or (liabilities)</b>	<b>438,488</b>	<b>304,416</b>	7
<b>The funds of the charity:</b>			
Endowment funds	54,100	51,241	
Restricted funds	327,276	189,957	
Unrestricted funds	57,112	63,218	
<b>Total unrestricted funds</b>	<b>57,112</b>	<b>63,218</b>	
<b>Total charity funds</b>	<b>438,488</b>	<b>304,416</b>	8

This Financial Report for the year ended 31st December 2023, including the notes following, was approved by the PCC and signed on its behalf by The Revd. Dan Henderson, PCC Chairman:

.....  
  
 Date ..... 28th March 2024 .....

# St Andrew's Church, Hove

registered charity number 1134129

## Notes to the Annual Financial Report

1 The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and current Church Accounting Regulations, using the Accruals basis.

### 2 Analysis of income and endowments

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	Total Funds 2022
	£	£	£	£	£
PGS donations	47,383	-	-	47,383	46,321
PGS Gift Aid	11,083	-	-	11,083	10,805
Planned Giving (standing orders)	2,673	-	-	2,673	3,514
Collections GASDS	3,305	-	-	3,305	4,454
Contactless Giving GASDS	2,177	-	-	2,177	3,737
All other giving	8,902	125,000	-	133,902	145,461
<b>Donations</b>	<b>£75,523</b>	<b>£125,000</b>	-	<b>£200,523</b>	<b>£214,293</b>
Legacies	-	-	-	-	61,464
<b>Legacies</b>	-	-	-	-	<b>£61,464</b>
Fundraising	7,083	-	-	7,083	9,526
PCC Fees	1,321	-	-	1,321	858
Use of Church Hall & Land	17,813	-	-	17,813	12,063
<b>Charitable activities</b>	<b>£26,217</b>	-	-	<b>£26,217</b>	<b>£22,447</b>
Use of church car park	16,230	-	-	16,230	14,455
Interest from Investments	2,278	-	-	2,278	2,878
<b>Investments</b>	<b>£18,508</b>	-	-	<b>£18,508</b>	<b>£17,333</b>
Grants	350	56,357	-	56,707	3,420
All Other receipts	-	-	-	-	2,930
<b>Other receipts</b>	<b>£350</b>	<b>£56,357</b>	-	<b>£56,707</b>	<b>£6,350</b>
<b>Total income and endowments on all funds</b>	<b>£120,598</b>	<b>£181,357</b>	-	<b>£301,955</b>	<b>£321,887</b>

# St Andrew's Church, Hove

registered charity number 1134129

## Notes to the Annual Financial Report

### 3 Analysis of expenditure

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	Total Funds 2022
	£	£	£	£	£
Diocesan Parish Share	79,584	-	-	79,584	76,957
<b>Diocesan Parish Share</b>	<b>£79,584</b>	<b>-</b>	<b>-</b>	<b>£79,584</b>	<b>£76,957</b>
Salaries	2,630	-	-	2,630	2,470
<b>Salaries</b>	<b>£2,630</b>	<b>-</b>	<b>-</b>	<b>£2,630</b>	<b>£2,470</b>
Courses and evangelism costs	698	-	-	698	518
Utilities	8,880	-	-	8,880	6,149
Insurances	5,558	-	-	5,558	4,612
All Other church running expenses	11,813	-	-	11,813	8,853
<b>Church running expenses</b>	<b>£26,949</b>	<b>-</b>	<b>-</b>	<b>£26,949</b>	<b>£20,131</b>
Trading Costs	5,679	-	-	5,679	2,716
<b>Trading Costs</b>	<b>£5,679</b>	<b>-</b>	<b>-</b>	<b>£5,679</b>	<b>£2,716</b>
Incumbent Expenses	4,400	-	-	4,400	7,740
Vicarage costs	4,351	-	-	4,351	4,424
Mission giving	-	-	-	-	1,455
Fundraising costs	738	-	-	738	933
Church repairs	1,793	-	-	1,793	5,975
Major Capital Expenditure	-	44,342	-	44,342	35,899
Hall repairs	-	-	-	-	-
<b>Other Charitable Costs</b>	<b>£11,281</b>	<b>£44,342</b>	<b>-</b>	<b>£55,623</b>	<b>£56,426</b>
	-	-	-	-	-
<b>Total expended on all funds</b>	<b>£126,123</b>	<b>£44,342</b>	<b>-</b>	<b>£170,465</b>	<b>£158,701</b>

# St Andrew's Church, Hove

registered charity number 1134129

## Notes to the Annual Financial Report

### 4 Transfers between funds

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	Total Funds 2022
	£	£	£	£	£
Youth Work Fund	(1,000)	1,000	-	-	-
	<b>(1,000)</b>	<b>1,000</b>	-	-	-

### 5 Debtors

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	Total Funds 2022
	£	£	£	£	£
Income tax recoverable	-	-	-	-	-
Other debtors	2,126	-	-	<b>2,126</b>	4,181
	<b>£2,126</b>	-	-	<b>£2,126</b>	£4,181

### 6 Creditors: amounts falling due within one year

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	Total Funds 2022
	£	£	£	£	£
Accruals for utilities and other costs	-	-	-	-	-
Mission Giving	717	-	-	<b>717</b>	1,295
Other creditors	-	3,374	-	<b>3,374</b>	15,629
	<b>£717</b>	<b>£3,374</b>	-	<b>£4,091</b>	£16,924

### 7 Analysis of net assets by fund

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	Total Funds 2022
	£	£	£	£	£
Endowed CBF Investments	-	-	54,100	<b>54,100</b>	51,241
Carnival Plc Shareholding	1,498	-	-	<b>1,498</b>	998
Debtors	2,126	-	-	<b>2,126</b>	4,181
Restricted CBF Investments	-	51,550	-	<b>51,550</b>	48,825
Cash at bank and on deposit	54,205	279,100	-	<b>333,305</b>	216,095
Current liabilities	(717)	(3,374)	-	<b>(4,091)</b>	(16,924)
	<b>£57,112</b>	<b>£327,276</b>	<b>£54,100</b>	<b>£438,488</b>	£304,416



# St Andrew's Church, Hove

registered charity number 1134129

## Notes to the Annual Financial Report

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### Prior year Statement of Financial Activities comparative figures for this year

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2022
	£	£	£	£
<b>Income and endowments from:</b>				
Donations	89,293	125,000	-	214,293
Legacies	16,482	44,982	-	61,464
Charitable activities	22,447	-	-	22,447
Investments	17,333	-	-	17,333
Other receipts	2,930	3,420	-	6,350
<b>Total income</b>	<b>148,485</b>	<b>173,402</b>	<b>-</b>	<b>321,887</b>
<b>Expenditure on:</b>				-
Diocesan Parish Share	76,957	-	-	76,957
Salaries	2,470	-	-	2,470
Church running expenses	20,131	-	-	20,131
Trading Costs	2,716	-	-	2,716
Other Charitable Costs	21,658	34,770	-	56,428
<b>Total expenditure</b>	<b>123,932</b>	<b>34,770</b>	<b>-</b>	<b>158,702</b>
Net gains (or losses) on investments	-	-	-	-
<b>Net income or (net expenditure)</b>	<b>24,553</b>	<b>138,632</b>	<b>-</b>	<b>163,185</b>
<b>Transfers between funds</b>	<b>(2,500)</b>	<b>2,500</b>	<b>-</b>	<b>-</b>
	22,053	141,132	-	163,185
<b>Other recognised gains/(losses):</b>				
Other gains/(losses)	(1,387)	(7,569)	(7,942)	(16,898)
<i>Reconciliation of funds:</i>				
<b>Net movement in funds</b>	<b>20,666</b>	<b>133,563</b>	<b>(7,942)</b>	<b>146,287</b>
Total funds brought forward	42,552	56,394	59,183	158,129
<b>Total funds carried forward</b>	<b>63,218</b>	<b>189,957</b>	<b>51,241</b>	<b>304,416</b>

# St Andrew's Church, Hove

registered charity number 1134129

## Notes to the Annual Financial Report

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### Statement of funds

	Balances b/fwd 1 Jan 2023	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2023
	£	£	£	£	£
<i>Endowed CBF Investments:</i>					
PCC Stipend Churchyard	39,179	-	-	2,186	<b>41,365</b>
Hobley memorial	12,062			673	<b>12,735</b>
<b>Total of all endowed funds</b>	<b>51,241</b>	<b>-</b>	<b>-</b>	<b>2,859</b>	<b>54,100</b>
<i>Restricted CBF Investments:</i>					
School proceeds	38,114	-	-	2,127	<b>40,241</b>
Brittle	9,786	-	-	546	<b>10,332</b>
Usher missionary fund	925			52	<b>977</b>
<b>Total of CBF restricted funds</b>	<b>48,825</b>	<b>-</b>	<b>-</b>	<b>2,725</b>	<b>51,550</b>
Youth work	2,500	1,000		-	<b>3,500</b>
Church Re-Ordering	138,632	181,357	(44,342)	(3,421)	<b>272,226</b>
<b>Total of all other restricted funds</b>	<b>141,132</b>	<b>182,357</b>	<b>(44,342)</b>	<b>(3,421)</b>	<b>275,726</b>
<b>Total of all restricted funds</b>	<b>189,957</b>	<b>182,357</b>	<b>(44,342)</b>	<b>(696)</b>	<b>327,276</b>
<i>Unrestricted funds:</i>					
General fund	62,220	119,597	(126,122)	(82)	<b>55,614</b>
Carnival Plc Shareholding	998	-	-	500	<b>1,498</b>
	-	-	-	-	<b>-</b>
<b>Total of all unrestricted funds</b>	<b>63,218</b>	<b>119,597</b>	<b>(126,122)</b>	<b>418</b>	<b>57,112</b>
<b>Total funds</b>	<b>£304,416</b>	<b>£301,954</b>	<b>£(170,464)</b>	<b>£2,581</b>	<b>£438,488</b>

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Andrew, Hove, on the annual report for the year ended 31<sup>st</sup> December 2023 set out on pages 2 to 18

**Respective responsibilities of trustees and examiner**

The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

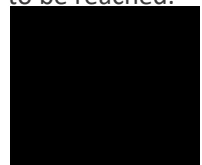
**Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Examiner's signature**



**Examiner's name** *CAPITALS*

STUART LAWS

**Date**

28 March 2024

**Relevant professional qualification(s) or body**  
*if any*

Associate of The Institute of Chartered Accountants in England and Wales

**Examiner's address**

41 Coleman Avenue, Hove BN3 5ND