

# Trustees Annual Report and Financial Report of

The Parochial Church Council of the Ecclesiastical Parish of

## St Andrew's Church, Hove

St Andrew's Church, Church Road, Hove BN3 2RQ

Registered Charity no. 1134129

**For the year ended 31st December 2021**

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Website:	standrewshove.org
Incumbent:	The Revd D Henderson 17 Valance Gardens, Hove BN3
Independent examiner:	Mr S Laws ACA 41 Coleman Avenue, Hove BN3 5ND
Bankers:	Barclays Bank Plc, Natwest Plc CBF - Church of England Funds

# St Andrew's, Hove

## Trustees Annual Report for 2021

### Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the Incumbent, The Rev'd Dan Henderson, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic, and ecumenical.

In this context, we aim to

- encourage all people to Love God and Love Hove like Jesus (our Church Vision based on Matt. 22:36-40) and to reach out to our parish with his message.
- give practical and spiritual support and care to people in the parish, from the youngest to the eldest, irrespective of the level of need or, ability to pay;
- provide financial support to those in need and to other organisations with similar objectives.

### What we planned to do to achieve our charitable objectives

In order to fulfil our vision to Love God and Love Hove we see three emphases: To Know Jesus' voice (studying, learning, developing, deepening, nurturing faith), To Follow his way (living out these things in our lives), and To Share his love (impacting our community for good with our faith).

When planning our activities for the year, our incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

Throughout 2021 & 2022 we aim to develop and launch our new mission action plan to achieve our vision and structure our ministry over the next five years. In 2021 the ministries we discussed, planned and carried out to fulfil our vision and aims included:

- Continuing to develop our streaming ministry so that everyone can have access to the services at St. Andrew's.
- Structuring and preaching sermon series' on Daniel, John and the Apostles' Creed for nurturing new and existing believers.
- Serving our local faith school and other schools by providing weekly collective worship resources online and introducing Zoom assemblies.

- Providing assistance to the poor and needy of the parish by creating a food bank collection facility at the church (accessible 24/7) in conjunction with Brighton & Hove City Mission Food Bank and recruiting volunteers to keep this running.
- Maintaining the fabric of the church building as a historic centre and focus of life in the city and recruiting volunteers to manage and maintain the churchyard to reduce anti-social behaviour. We also did urgent emergency maintenance on our church tower with a grant won from Historic England.
- Completing stage two in our Vision & Giving Campaign for becoming a fully giving funded church.

## Review of the Year

The full PCC met six times during the year with an average level of attendance of 90%. Meetings have been both via the Zoom platform and in person later in the year. Committees met between meetings and reported on their deliberations to the Parochial Church Council and were discussed where necessary. During the past year some highlights of the work of the PCC and church family included:

- Recruiting two new PCC members adding to the commitment and skills of the church leadership.
- Putting together a working group to begin considerations for a re-ordering project.
- Supporting the School Governor's committee in recruiting new foundation governors.
- Project managing the tower maintenance project.
- Beginning our 5 year Mission Action Plan
- Restarting and planning various fellowship related events after the pandemic lockdowns.
- Launching the 'Growing Partnerships' initiative between the church and our linked school and appointing a PCC school link.

Due to the Coronavirus pandemic our Hall closed as a venue in 2020. The PCC have decided to let the hall remain closed for external hire with the exception of Starfish, the after-school club, which serves our school. We hope to revisit the hall as a venue for hire in the future once we are able to fully maintain building and manage the process.

The PCC also carried out a project to clarify our contracts with car park users during 2021 so that the administration became more manageable.

Our relationship with St Andrew's school continues to grow and we have been able to support the school through the pandemic by creating weekly online video collective worship resources and by hosting Zoom services and assemblies for the school classes to engage with. These have helped to maintain the sense of togetherness and have been gratefully received. They have also been used by other schools in our Diocese and highlighted by our Diocesan Education Department.

Our PCC have recruited two additional foundation governors for St. Andrew's School and we will be seeking a further 2 to 3 governors during 2022 to support the Christian ethos and maintain the organisation of the school.

## **What we achieved and how we affected beneficiaries' lives**

### ***Attendance at worship***

- The church family welcomes visitors from within as well as outside the parish boundary. Visitors attend by personal choice and, it is our great pleasure to welcome anyone from all walks of life to take part in the life of the church. We contend that voluntary attendance to worship the Lord Jesus Christ, is a major demonstration of the public benefit of our activities. After the mandatory closure of our church building during much of 2020 we reinstated 'in-person' services as safely and as soon as we were able to. This was of huge benefit to many people and particularly those who live alone and hadn't had the regular interaction with others they would normally gain from meeting at church.

- The average regular weekly attendance, counted during October, was 85 adults and 41 children. We have been excited to see new people joining the church through the new live-streamed services ministry, many of whom are now attending in person.

### ***Other ministries***

- We have worked hard during 2021 to keep the children and families in our church engaged, especially while our regular Sunday morning children's work had not been able to restart. We managed to begin this again towards the end of the year and this has been greatly appreciated by families in our parish.

- We have also managed to restart our time of fellowship and refreshments after the Sunday services having had to stop this during the Covid restrictions. This is really important as it provides a time for people to get to know each other more and also for people to support each other, particularly those who are vulnerable, isolated or who do not see many people throughout the week.

- We worked hard on safeguarding and risk assessments which meant we could have 'in-person' Holy Week and Easter services once again. As with all our services we have continued live streaming to support those in our parish who are not ready to return to the building, but this has also been of benefit to local care homes who have been able to offer their residents a live-streamed church service on Sundays.

- As the Remembrance Sunday service in 2020 was restricted to outside singing only we found that the local community actually appreciated this public outside Act of Remembrance and worship. We continued this in 2021 and have decided to do so going forward. This year's service was again a poignant reminder for our community of all those who gave their todays for our tomorrows.

- Christmas is a very special time of celebration where many sections of the community come together to join in the services. Again, with lots of planning and risk assessment, we ensured that we were able to welcome our community into our building to celebrate Christmas together. In addition to this we partnered with Attree & Kent, one of our local funeral directors, to host a Christmas Lights of Love service to allow people to gather to mourn and remember loved ones who had died. This was well attended and provided an important chance for people to grieve, to process all that had happened in the past few years, and also to hear the message of hope Jesus brings in the face of death.

- We have also relaunched our youth group which has grown and now serves 22 young people in the parish giving them a safe space for activities, discussion, and mutual support.

### ***Teaching, baptising and nurturing new and existing believers***

With restrictions, we have only had two baptisms this year, though these were joyful occasions and we were pleased to be able to be part of nurturing the candidates and their families.

In 2021 there have been 3 weddings and a further 3 were rescheduled to 2022 due to covid restrictions. We have had 4 funerals in the church building, 4 funerals conducted at crematoriums and cemeteries and 2 burials of ashes.

### ***Evangelism and outreach***

We have continued our outreach to the school community and this year have appointed a PCC school link which has strengthened our relationship and ensured that the school community is invited to services and events at the church more frequently. We have also concentrated on honing our streamed services, particularly at Christmas and Easter, so we can reach out to a wider demographic as a church. We have run evangelistic marriage preparation and baptism preparation courses which have been gratefully received by all the participants and two couples who came to St. Andrew's to get married have continued coming and become part of the church.

We have not been able to run our Alpha course this year and we have plans to reintroduce this next year as it forms an important part of our Mission Action Plan.

We have also opened the church building to a number of 'level 1' evangelistic events whereby we can break down preconceptions people hold about coming into a church building. Every Friday night we partner with a local music promoter for a Jazz Night. This benefits the church vision through donations but also helps to break down those obstacles.

### ***Provision of the church building for people to enjoy***

We continue to battle the anti-social behaviour in the churchyard working with the local police. This year we have brought together a strong group of volunteers to maintain the churchyard as well as partnering with GoodGym Brighton who come once a month to help with this. Together these actions help keep the churchyard a local green space where people can reflect, relax and enjoy.

We made emergency repairs to our tower so that we didn't have to close off the churchyard and to ensure people could safely make use of the church building.

### ***Provision of pastoral care for people living in the parish***

We have been able to keep in contact with those who are vulnerable or in need of support in our parish using the networks put in place during the first year of the pandemic. We also maintain our meals rota to help people through stages in life such as the first weeks of a new baby or after injuries or illness. We have made our school staff and community aware that the church is open and people are available at certain times for prayer and pastoral support and we have also strengthened links with the Brighton & Hove City Mission particularly through their 'Care Homes' team who we partner with. This year we have reintroduced a Friday morning coffee drop-in time. This particularly benefits local people who are lonely and don't have established support networks. Through this we have provided prayer and listening ears as well as referred people to our partner foodbank and helped to organise housing for someone.

### ***Provision of tangible support to the poor and needy***

We maintained and improved our collection point for food donations to our local foodbank and a grew the team delivering them. This year we have had fundraising events and services for Christian Aid, Off the Fence and The Children's Society. We also supported local young asylum seekers from Syria and a number of other places by partners with other local churches and care organisations to organise activities, provisions and support in the local hotels and hostels.

## Financial Review

The church family vision is to Love God and Love Hove like Jesus and this vision has informed our Financial decision making throughout the year.

The impact of the global COVID-19 pandemic continues to play a part in how we think about our day to day church finances. During 2021, PCC has substantially completed various programmes and project works needed to address long term operating deficits and is operating at a surplus. These structural changes mean that PCC is now much better placed to absorb the cost of unforeseen adverse financial circumstances in the future.

### Net income:

The total receipts on general unrestricted funds received were £126,338 (2020: £104,210) and the total payments from general unrestricted funds were £103,492 (2020: £98,796) which resulted in an operating surplus of £22,846 (2020: £5,414) all of which is detailed in the Financial Report.

### Charitable Activities:

The PCC raised £2,206 during the year which was used to purchase a new piano for the church.

### Donations and legacies - PGS:

As a church family, we recognise that by far the best way to give money back to God's work in our Parish is by monthly giving through the Parish Giving Scheme (PGS). PGS donations increased to £43,157 (2020: £31,491). Accordingly, PGS gift aid increased to £9,914 (2020: £7,273). We raise a note of thanks to the Team at PGS for raising these gift aid claims for us, as this frees up our Parish Office to dedicate more time to helping those locally in need. Overall, total donations have increased by 11% to £75,875. Our Church Giving Ratio\* has increased to 73%.

### \*Church Giving Ratio:

We aim to fully fund our vision to Love God and Love Hove entirely from our own church family giving. To help us track our progress, we define our Church Giving Ratio as the ratio of our total unrestricted donations as a proportion of our total unrestricted payments. (Target = 100%)

### Other receipts - Grants:

A total grant of £11,500 was received from the dissolution of the Holy Trinity Trust which had been set up by the Hove Deanery to manage and disperse of the proceeds from the sale of Holy Trinity Church. The building now serves as a medical centre for the local community which includes members of our Parish.

Coronavirus Job Retention Scheme (CJRS) grants totalling £3,350 were received to continue to furlough the role of Church Operations Manager. This role was made redundant when the CJRS ended.

Further grants from the UK Heritage Fund totalling £4,893 were received for the project of repairs to the church tower. These works were completed during the year and the church was able to reclaim VAT on these works totalling £4,564, which were also directed towards the costs of the project.

### Sharing the ministry costs of the Diocese of Chichester:

The largest expenditure of the PCC was the sum of £68,464 paid to the Diocese for our share of all churches' Parish Ministry Costs (2020: £55,953).

In 2021, two years earlier than planned, PCC was able to resume full payment of our share of these costs largely thanks to the increase in regular monthly congregational giving by PGS.

The total of our share of all churches' Parish Ministry Costs relates directly to the housing, support, stipend and pension costs of the clergy of this parish, training of new ordinands, a contribution to national church funds and, shared costs of the Christian family throughout the whole diocese, including assistance towards the upkeep of churches less able to manage than ourselves.

It remains an integral part of our church family plan to continue to increase the money that we give back to God so that we can fully fund our vision to Love God and Love Hove.

#### Other charitable costs – UK Heritage:

The full and final cost of the project to make repairs to the church tower was £25,610 and this amount was fully funded by restricted grants received for this purpose.

#### Other charitable costs – Trustee payments and expenses:

The PCC also supported the clergy by paying Council Tax of £2,952 (2020: £2,812) and for Water and environmental charges amounting to £893 (2020: £720) for the Vicarage and other clergy costs.

Mrs Lucy Hughes, who is also a trustee, received £3,350 in CJRS payments.

Reverend Dan Henderson, as a trustee, received refund of expenses amounting to £3,137 (2020: £2,611)

There were no other payments to persons related to or connected to, the trustees.

#### Other charitable costs – Repairs to the fabric of the church building:

Excavation in one of the church aisles was necessary to make repairs to plumbing in the church heating system which contributed to Church repair costs of £2,909 (2020: £2,263).

#### Investment Assets:

The value of our investment assets declined to £117,962 (2020: £126,158) representing the market value as at 31st December 2021.

#### Balance Sheet:

All of the foregoing is reflected in our Balance Sheet which shows the movement in 'Total bank and deposit accounts' up from £33,646 in 2020 to £39,845 as at 31st December 2021.

#### Reserves Policy:

Further to a policy review in 2021, PCC has updated its policy to maintain a balance on the general unrestricted funds which equates to at least three months of unrestricted payments as contingency against unforeseen situations. PCC has substantially increased its balance of unrestricted funds to £39,845 as at 31st December 2021 (2020: £16,697) and is now operating in line with this policy. There are also investigations on going to confirm if there are restricted funds designated for 'general ecclesiastical purposes' that the PCC could draw on for future investment projects, such as the re-ordering of the church building.

## Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

### PCC MEMBERS 2021-2022

**Chair:** The Rev'd Dan Henderson

**Churchwardens:**

(Term expires April 2022)

Mark Mangan

Fiona McConnell

**Members:**

(Term expires April 2022)

Dan Kaufmann

Ally Soanes

John Beard

(vacant)

(Term expires April 2023)

George Bartley

Lucy Hughes

Kathy Du Four

Anne Jakeman

(Term expires April 2024)

Annelies Clarke

Nicole Giesl

(vacant)

(vacant)

**Safeguarding Officer:**

Ally Soanes

**External Safeguarding Consultant(non-PCC):**

Jason Tingley

**Electoral Roll Officer (non-PCC):**

Mel Cartwright

**Ordained Members:**

The Rev'd Dan Henderson

**Co-opted:**

PCC Secretary

Sharon Hartnell

PCC Treasurer

Mark Mangan (Treasurer)

**Deanery Synod Representatives:**

(Term expires April 2022)

Renate Baxter

Sue MacFarlane

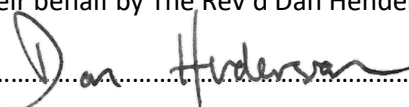
(Term expires April 2023)

Mark Mangan

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (Incumbent), the churchwardens and members of the Deanery, Diocesan or General Synods and 9 members of the church (currently three possible vacancies) who are elected at the Annual Parochial Church Meeting (APCM). The congregation are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

We thank Mr. Stuart Laws ACA for examining the accounts and all those who have helped to ensure that the finances of the church run smoothly. Also, we thank all of you who give your time and money to St Andrews throughout the year.

This Trustees' Annual Report was **approved** by the PCC and signed on their behalf by The Rev'd Dan Henderson, PCC Chairman



Date 17/04/2022



# St Andrew's Church, Hove

registered charity number 1134130

## Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows

	<i>Unrestricted</i>		<i>Restricted</i>	<i>Endowed</i>	<i>Total</i>	<i>Total</i>	<i>Notes</i>
	<i>General</i>	<i>Designated</i>			<i>All Funds</i>	<i>All Funds</i>	
	<i>Fund</i>	<i>Funds</i>	<i>Fund/s</i>	<i>Fund/s</i>	<i>2021</i>	<i>2020</i>	
	£	£	£	£	£	£	
<b>Income and endowments from:</b>							
Charitable Activities	18,557	2,206	-	-	20,763	20,268	
Donations and legacies	75,875	-	-	-	75,875	68,757	
Investments	20,217	-	-	-	20,217	17,682	
Other receipts	11,689	4,564	8,243	-	24,496	20,399	
<b>Total received</b>	<b>126,337</b>	<b>6,770</b>	<b>8,243</b>	<b>-</b>	<b>141,351</b>	<b>127,106</b>	3
<b>Expenditure on:</b>							
Diocesan Parish Share	68,464	-	-	-	68,464	55,953	
Salaries	2,710	-	3,350	-	6,060	9,039	
Church running expenses	18,039	-	-	-	18,039	19,204	
Trading Costs	2,711	-	-	-	2,711	2,171	
Other Charitable Costs	11,568	6,468	21,842	-	39,878	18,377	
<b>Total paid</b>	<b>103,492</b>	<b>6,468</b>	<b>25,192</b>	<b>-</b>	<b>135,152</b>	<b>104,743</b>	4
<i>Reconciliation of funds:</i>							
<b>Net income or (net expenditure)</b>	<b>22,845</b>	<b>302</b>	<b>(16,949)</b>	<b>-</b>	<b>6,199</b>	<b>22,363</b>	
Transfers between funds	302	(302)	-		-		
<b>Net movement in funds</b>	<b>23,147</b>	<b>-</b>	<b>(16,949)</b>	<b>-</b>	<b>6,199</b>	<b>22,363</b>	
Bank accounts at 1 January	16,697	-	16,949	-	33,646	11,283	
<b>Bank accounts at 31 December</b>	<b>39,845</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>39,845</b>	<b>33,646</b>	A&L

# St Andrew's Church, Hove

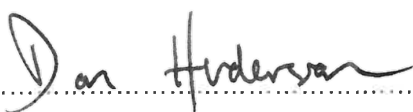
registered charity number 1134130

## Statement of Assets and Liabilities

Our financial position at the year-end was

	<i>Unrestricted</i>		<i>Restricted</i>	<i>Endowed</i>	<i>Total</i>	<i>Total</i>	<i>Notes</i>
	<i>General</i>	<i>Designated</i>	<i>Restricted</i>	<i>Endowed</i>	<i>All Funds</i>	<i>All Funds</i>	
	<i>Fund</i>	<i>Funds</i>	<i>Fund/s</i>	<i>Fund/s</i>	<i>2021</i>	<i>2020</i>	
	£	£	£	£	£	£	
<b>Assets:</b>							
Bank current accounts	39,845	-	-	-	39,845	33,646	5
<b>Total bank and deposit accounts</b>	<b>39,845</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>39,845</b>	<b>33,646</b>	<b>R&amp;P</b>
<b>Debtors:</b>							
Rentals	-	-	-	-	-	788	
Car Park Leases	3,050	-	-	-	3,050	1,980	
Gift Aid recoverable	500	-	-	-	500	2,500	
<b>Total Debtors</b>	<b>3,550</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,550</b>	<b>5,268</b>	
<b>Investment Assets:</b>							
CBF Investment Fund shares	-	-	115,577	-	115,577	123,802	
Carnival Plc Shareholding	2,385	-	-	-	2,385	2,356	
<b>Investment assets at market value</b>	<b>2,385</b>	<b>-</b>	<b>115,577</b>	<b>-</b>	<b>117,962</b>	<b>126,158</b>	<b>6</b>
<b>Total assets</b>	<b>45,780</b>	<b>-</b>	<b>115,577</b>	<b>-</b>	<b>161,357</b>	<b>165,072</b>	
<b>Liabilities:</b>							
Diocesan Fees	535	-	-	-	535	2,000	
Utilities	2,200	-	-	-	2,200	4,000	
Mission Giving	493	-	-	-	493	-	
<b>Total liabilities</b>	<b>3,228</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,228</b>	<b>6,000</b>	

This Financial Report for the year ended 31st December 2021, including the notes following, was approved by the PCC and signed on its behalf by The Revd. Dan Henderson, PCC Chairman:



Date 17/04/2022

# St Andrew's Church, Hove

registered charity number 1134130

## Notes to the Annual Financial Report

- The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and current Church Accounting Regulations, using the Receipts and Payments basis.
- The following assets are recognised but not valued in the Statement of Assets and Liabilities:  
Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.
- Analysis of total received:

	Unrestricted		Restricted  Fund/s	Endowed  Fund/s	Total	Total	Notes
	General	Designated			All Funds	All Funds	
	Fund	Funds			2021	2020	
	£	£	£	£	£	£	
Fundraising - Fair proceeds	2,230	-	-	-	2,230	-	
Fundraising - Piano	0	2,206	-	-	2,206	-	
Fundraising - Other	1,768	-	-	-	1,768	313	
PCC Fees	1,516	-	-	-	1,516	2,052	
Use of church facilities (repeating)	10,468	-	-	-	10,468	15,782	
Use of church facilities (one-off)	2,575	-	-	-	2,575	2,123	
<b>Total Charitable Activities</b>	<b>18,557</b>	<b>2,206</b>	-	-	<b>20,763</b>	<b>20,269</b>	
PGS donations	43,157	-	-	-	43,157	31,491	
PGS Gift Aid	9,914	-	-	-	9,914	7,273	
Collections GASDS	1,813	-	-	-	1,813	1,511	
Contactless Giving GASDS	1,841	-	-	-	1,841	1,676	
Digital channels giving	3,653	-	-	-	3,653	6,553	
Direct one off donations	5,621	-	-	-	5,621	4,498	
Gift Aid - manual claim	4,720	-	-	-	4,720	8,002	
Legacies	-	-	-	-	-	500	
Planned Giving (standing orders)	5,156	-	-	-	5,156	7,253	
<b>Total Donations and legacies</b>	<b>75,875</b>	-	-	-	<b>75,875</b>	<b>68,757</b>	
Use of church car park	16,955	-	-	-	16,955	13,279	
Interest from investments	3,262	-	-	-	3,262	4,163	
Printing Fees	-	-	-	-	-	240	
<b>Total Investments</b>	<b>20,217</b>	-	-	-	<b>20,217</b>	<b>17,682</b>	
Grants - Hove Deanery	11,500	-	-	-	11,500	-	
Grants - Sussex Police	-	-	-	-	-	500	
Grants - UK CJRS	-	-	3,350	-	3,350	3,450	
Grants - UK Heritage	-	-	4,893	-	4,893	16,449	
Grants - UK LPOW	189	-	-	-	189	-	
Grants - UK LPOW / Heritage	-	4,564	-	-	4,564	-	
<b>Total Other receipts</b>	<b>11,689</b>	<b>4,564</b>	<b>8,243</b>	-	<b>24,496</b>	<b>20,399</b>	
<b>Total received</b>	<b>126,338</b>	<b>6,770</b>	<b>8,243</b>	-	<b>141,351</b>	<b>127,106</b>	

# St Andrew's Church, Hove

registered charity number 1134130

## Notes to the Annual Financial Report

### 4 Analysis of total paid:

	Unrestricted		Restricted Fund/s	Endowed Fund/s	Total	Total	Notes
	General	Designated			All Funds	All Funds	
	Fund	Funds			2021	2020	
	£	£	£	£	£	£	
Diocesan Parish Share	68,464	-	-	-	68,464	55,953	7
Salaries	2,710	-	3,350	-	6,060	9,039	
Courses and evangelism costs	146	-	-	-	146	-	
Utilities	4,967	-	-	-	4,967	4,745	
Insurances	4,462	-	-	-	4,462	4,452	
Accountancy	192	-	-	-	192	773	
Bank Charges	370	-	-	-	370	460	
CCLI licence	903	-	-	-	903	1,049	
Flowers and Decorations	-	-	-	-	-	120	
Grounds maintenance	-	-	-	-	-	989	
Office printing	2,177	-	-	-	2,177	1,837	
Waste collection	2,253	-	-	-	2,253	2,220	
Other expenses	2,569	-	-	-	2,569	2,559	
Total Church running expenses	18,039	-	-	-	18,039	19,204	
Trading Costs	2,711				2,711	2,171	
Clergy - Council Tax	2,952	-	-	-	2,952	2,812	
Clergy - Other expenses	3,137	-	-	-	3,137	2,611	
Clergy - Service Cover	609	-	-	-	609	348	
Clergy - Vicarage utility bills	893	-	-	-	893	720	
Mission giving	-	-	-	-	-	2,645	
Fundraising costs	536	-	-	-	536	424	
Church piano	-	2,200	-	-	2,200	-	
Church repairs*VAT reclaim	2,909	-	-	-	2,909	2,263	
Church Streaming Services	527	-	-	-	527	2,497	
Churchyard Security	5	-	500	-	505	-	
Hall repairs	-	-	-	-	-	4,056	
Payments - UK Heritage	0	4,268	21,342	-	25,610	-	
Total Other Charitable Costs	11,568	6,468	21,842	-	39,878	18,377	
Total Payments	103,492	6,468	25,192	-	135,152	104,743	

# St Andrew's Church, Hove

registered charity number 1134130

## Notes to the Annual Financial Report

### 5 Statement of bank funds:

	Balances b/fwd 01-Jan-21	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31-Dec-21
	£	£	£	£	£
<i>Designated funds:</i>					
Grants - UK LPOW / Heritage	0	4,564	4,268	(296)	0
Church Music / Piano	0	2,206	2,200	(6)	0
<b>Total Designated funds</b>	<b>0</b>	<b>6,770</b>	<b>6,468</b>	<b>(302)</b>	<b>0</b>
<i>Restricted funds:</i>					
Grants - Sussex Police	500	-	500	-	0
Grants - UK CIRS	0	3,350	3,350	-	0
Grants - UK Heritage	16,449	4,893	21,342	-	0
<b>Total Restricted funds</b>	<b>16,949</b>	<b>8,243</b>	<b>25,192</b>	<b>-</b>	<b>0</b>

### 6 Statement of investment assets:

	Balances b/fwd 01-Jan-21	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31-Dec-21
<i>Unrestricted assets:</i>					
Carnival Plc Shareholding	2,356	-	-	29	2,385
<b>Subtotal - Unrestricted assets</b>	<b>2,356</b>	<b>-</b>	<b>-</b>	<b>29</b>	<b>2,385</b>
<i>CBF Restricted assets:</i>					
PCC Stipend Churchyard	48,472	-	-	(3,220)	45,252
Hobley memorial	14,923	-	-	(991)	13,931
School proceeds	47,155	-	-	(3,133)	44,022
Brittle	12,107	-	-	(804)	11,303
Usher missionary fund	1,145	-	-	(76)	1,069
<b>Subtotal - CBF Restricted assets</b>	<b>123,802</b>	<b>-</b>	<b>-</b>	<b>(8,225)</b>	<b>115,577</b>
<b>Total Investment Assets</b>	<b>126,158</b>	<b>-</b>	<b>-</b>	<b>(8,196)</b>	<b>117,962</b>

### 7 The Parish share to the Chichester Diocese is for the payment of Clergy and other central costs.

£68,464 comprises contributions amounting to 100% of these costs in 2021.

Historically these costs are calculated net of certain rebates and allowances applied by Hove deanery.

PCC has resolved to make contributions to cover the full gross costs in 2022.

# Independent Examiner's Report to the PCC of St Andrews's Church, Hove for the Year Ended 31<sup>st</sup> December 2021

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Andrew, Hove, on the annual report for the year ended 31<sup>st</sup> December 2021 set out on pages 2 to 13.

## Respective responsibilities of trustees and examiner

The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

## Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

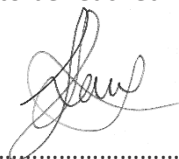
## Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

## Examiner's signature



## Examiner's name CAPITALS

STUART LAWS

## Date

31 March 2022

## Relevant professional qualification(s) or body if any

Associate of The Institute of Chartered Accountants in England and Wales

## Examiner's address

41 Coleman Avenue, Hove BN3 5ND