

Trustees Annual Report and Financial Report of

The Parochial Church Council of the Ecclesiastical Parish of

St Andrew's Church, Hove

St Andrew's Church, Church Road, Hove BN3 2RQ

Registered Charity no. 1134129

For the year ended 31st December 2020

CONTENTS

Page

2	Trustees annual report
12	Summary of financial receipts and payments
13	Statement of assets and liabilities
14	Notes to the annual financial report
17	Report of the independent examiner

Website: standrewshove.org

Priest-in-Charge: The Revd D Henderson
17 Valance Gardens, Hove BN3 2DB

Independent examiner: Mr S Laws ACA
41 Coleman Avenue, Hove BN3 5ND

Bankers: Barclays Bank Plc, Natwest Plc
CBF - Church of England Funds

St Andrew's, Hove

Trustees Annual Report for 2020

Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the Priest-in-Charge, the Rev'd Dan Henderson, in:

- the promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical.

In this context we aim to:

- encourage all people to Love God and Love Hove (our Church Vision based on Matt. 22:36-40);
- give practical and spiritual support and care to people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay;
- provide support to those in need and to other organisations with similar objectives.

What we planned to do to achieve our charitable objectives

In order to fulfil our Vision to Love God and Love Hove we see three emphases: To Know Jesus' voice (studying, learning, developing, deepening, nurturing faith), To Follow his way (living out these things in our lives) and To Share his love (impacting our community for good with our faith).

When planning our activities for the year, our Priest-in-Charge and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

For 2020 the ministries we discussed, planned and carried out to fulfil our vision and aims included:

- adapting our ministry so that we could continue to reach our parish and beyond during the Lockdowns, and reaching out to our parish, particularly to those who haven't previously had access to the Internet in order to support them in accessing the new digital content;
- continuing in teaching and nurturing new and existing believers (online services, sermons and courses - launching The Marriage Course along with other bible study courses);
- adapting our sung worship for a time period during which we have restrictions on singing in church together. Discovering new and innovative ways of bringing people together virtually through recorded online sung worship;
- serving our local faith school and other schools by providing weekly collective worship resources online;
- the provision of pastoral care for people living in the parish, particularly during the Coronavirus pandemic. Visiting, phone call networks and adjusting our meals rota to provide for those in need or vulnerable;

- providing assistance to the poor and needy of the parish by creating a food bank collection facility at the church (accessible 24/7) in conjunction with Brighton & Hove City Mission Foodbank;
- continuing our work with and support of the Brighton & Hove Churches Night Shelter through preparing and delivering meals to guests who have been re-homed during the pandemic;
- maintaining the fabric of the church building as a historic centre and focus of life in the city and adapting it to ensure that it meets our 'Covid safe' risk assessment criteria;
- building on the previous year's work of reducing our outgoings by carrying out a congregation-wide stewardship programme to move to becoming a fully 'giving funded' church.

Review of the Year

The full PCC met six times during the year with an average level of attendance of 90%. Meetings have almost exclusively been via the Zoom platform and the PCC have adapted to this very smoothly. Committees met between meetings and reported on their deliberations to the Parochial Church Council which were discussed further where necessary. During the past year some highlights of the work of the PCC and church family included:

- building on our Love God, Love Hove 'Pebbles' project to ensure everyone in St. Andrew's had the opportunity to Be A Part/Pebble, our Parish funding programme was launched at Harvest and the congregational response was hugely positive. PGS giving increased from £3,000 to over £4,000 per month;
- creating a Vision booklet and animation to inspire our parish and help people understand our vision and how they can Be A Part of it - <https://www.standrewshove.org/vision>;
- applying for and winning a Historic England 'Emergency Heritage at Risk' grant to address damage to our church tower thus maintaining safety for those using the churchyard and church;
- launching an appeal to raise money for equipment to allow our services to be live-streamed online enabling our parish and far beyond to meet together virtually for worship during the pandemic. The appeal was met in full and our new equipment has also been used to stream funerals for families who, due to the pandemic, were not able to be with loved ones in times of loss. Our services will continue to be streamed live each Sunday;
- planning and launching our first 'Brighton Artists' Open Houses' exhibition called 'A Beautiful World' which involved local Christian artists exhibiting work in our Church building for people to come and experience. We also created a 360 degree virtual tour of this exhibition and a video so that those at home in lockdown could take part:
<https://www.youtube.com/watch?v=NJvvpBZ4JEI>.

Due to the Coronavirus pandemic our Hall has been closed for the majority of 2020 and almost all of our users have closed their groups. This has resulted in a huge loss of income for St. Andrew's circa £21k. As a PCC we used this as an opportunity to reduce our reliance on the hall income and to strive to become a 'giving-funded' church by 2023. The results of our parish funding programme 2020 have been very encouraging.

We have retained some income from one after school club, Starfish, as we wanted to support this important service to our local school, and also some income from our car park users. The

PCC aim to undergo a project to clarify our contracts with car park users during 2021 so that the administration becomes more manageable.

Our relationship with St Andrew's school continues to grow and we have been able to support the school through the pandemic by creating weekly online video collective worship resources. These have helped to maintain the sense of togetherness and have been gratefully received. They have also been used by other schools in our Diocese and highlighted by our Diocesan Education Department.

Our PCC have recruited an additional foundation governor for St. Andrew's School and we will be seeking a further 2 to 3 governors during 2021 to support the ethos and maintain the organisation of the school.

What we achieved and how we affected beneficiaries' lives

Attendance at worship

- The church family welcomes visitors from within as well as outside the parish boundary. Visitors attend by personal choice and, it is our great pleasure to welcome anyone from all walks of life to take part in the life of the church. We contend that voluntary attendance to worship the Lord Jesus Christ, is a major demonstration of the public benefit of our activities. During 2020 our church building has had to be closed for approximately 6 months over the course of the various public lockdowns. During this time we have seen increases in attendance at online worship and we have had positive responses from local people, including local care homes, who previously were not able to get to church, and also from people who live further away, at times in other countries, who have benefited from the chance to worship online together. These are expanded on in our vision booklet and animation - <https://www.standrewshove.org/vision>.

- The average regular weekly attendance, counted during October, was 55 adults and 20 children. During 'open' periods, government regulations have meant we have had to restrict our seating reducing it by 50%. These figures are therefore encouraging as we have been as 'full as we could be' for the majority of 'in person' services. Over the course of the year we have seen 7 regular new people come to the church (via virtual services and groups) and begin to get involved in our ministry. It has been a great encouragement to welcome them to St. Andrew's during this strange time.

- Sadly our children's work during Sunday morning 'in person' services has had to be stopped due to government regulations. We have, however, moved to incorporating children's slots in each of our services and tried to encourage all ages in how we can engage with worship together.

Easter, being early on during the first lockdown of 2020, was very affected, however we managed to stream a live Easter Sunday service online and join together virtually for a number of reflections during Holy Week.

- For Remembrance Sunday, government restrictions on singing outside were lifted for the first time in 2020 and it was a joy to invite our community to join together in our churchyard for an act of remembrance and to sing together both the National Anthem and these inspiring words – 'When other helpers fail and comforts flee, help of the helpless, oh, abide with me'.

- Christmas is a very special time of celebration where many sections of the community come together to join in the services. With the pandemic restrictions Christmas plans were very

uncertain, however in God's goodness we launched some exciting new initiatives including a city-wide 'Advent Windows of Hope' project which helped our community to see light in the times of struggle. We also produced a high quality recorded Carol Service for our community which has been viewed over 600 times - <https://www.youtube.com/watch?v=s2EUnqY6sic> , as well as a family online Crib Service and 'in person' midnight and Christmas morning services.

Teaching, baptising and nurturing new and existing believers

Sadly we have not been able to undergo baptisms this year, however we have welcomed new believers and provided teaching courses online for new and existing believers alike including running The Marriage Course to help couples enrich their marriages during lockdown, and also weekly bible study courses via Zoom for all.

In 2020 there have been 5 weddings rescheduled to 2021 due to Covid-19 restrictions; We have had 6 funerals in the church building, 7 funerals conducted at crematoriums and cemeteries and 2 burials of ashes.

It has been extremely heartening to see how St. Andrew's church family has responded to these huge changes in our world and how they have sought to serve God through serving their community and our church in many and various ways.

Evangelism and outreach

While a number of our regular outreach events have not been possible we have used the new opportunities presented by a greater online presence to engage our community and reach out with the gospel. We did this through our 'A Beautiful World' exhibition, through our online Christmas services, and through our website and social media.

Our collective worship video resources for schools have been a key part of our outreach this year as well. These have been shared between a number of schools and have been made available for individual households during lockdown times so that families can engage with them together - <https://www.youtube.com/playlist?list=PLDJzn3s9cA-9qfWYdZwTjvRzuVu4e2af>

Provision of the church building for people to enjoy

Although the church building has had to be closed for a large part of this year this has given us the opportunity to focus on assessing what maintenance is needed.

Given the size and spaciousness of the building we have been able to introduce a number of simple changes to make it 'Covid secure' so that it has been a place of solace to the local community for prayer and reflection during this year.

We have also invited a weekly farmer's market to use our churchyard to help support local struggling businesses and growers of local produce and also to create an attractive environment in the churchyard so as to dissuade anti-social behaviour which has been (and continues to be at times) an issue.

Provision of pastoral care for people living in the parish

We have been able to keep in contact with those who are vulnerable or in need of support in our parish during this year and still have volunteers working with the Brighton & Hove City Mission Care Homes team to help with pastoral visiting. We also maintain our meals rota to help people through stages in life such as the first weeks of a new baby or after injuries or illness.

Provision of tangible support to the poor and needy

We have created a 24/7 collection point for food donations to our local foodbank and a team to deliver them. We continue to prepare and deliver meals to the homeless through our connections with the Brighton & Hove Churches Night Shelter and this year we have held online events and special services which encouraged direct donations to Christian Aid, Off the Fence, The Children's Society and Christians Against Poverty (CAP), in addition to collecting for CAP's Christmas food parcel appeal.

Financial Review

The church family vision is 'to Love God and Love Hove like Jesus'. This vision has informed our Financial decision making throughout the unprecedented challenges of global pandemic.

By the start of 2020, the PCC had already resolved to initiate programmes and project work needed to address a long term operating deficit. COVID-19 further highlighted structural issues which were substantially addressed during the year. The PCC is now much better placed to absorb the cost of unforeseen adverse financial circumstances in the future.

Net funds flow:

The net movement in funds was a surplus of £22,363 compared to a deficit of £25,082 in 2019.

The main actions the PCC took in 2020 to create positive Financial impacts were as follows:

Programme	Objective	Structural change effected	Financial Impact
Pebbles Programme	To restructure the Parish Office and change the balance between paid work and volunteer effort	The following Duties and Roles are all now provided by volunteers: <i>Duties</i> Maintenance of church yard, Bookkeeping, Preparation of PCC Accounts, Independent Examination of Accounts; <i>Roles</i> Operations Manager, Director of Music, Verger, PCC Secretary	+£15k <i>Salaries of £9,039 were paid in 2020 (2019: £24,194)</i>
Parish Funding Programme	To relaunch our Church vision and inspire more regular giving by PGS	17 new households started giving by PGS and 18 households increased what they give by PGS. This meant that regular monthly giving by PGS increased by 30%. There were also several one-off donations	+£4k <i>Donations and legacies of £68,757 received in 2020 (2019: £64,194)</i>

Project Area	Activity	Outcome	Financial Impact
Church Hall	To manage the change in needs of Church Hall users due to COVID-19	Church Hall Rental Debtors reduced to £788 (2019: £8,000)	+£7k
Church Car Park	To review the needs of the church car park users	Car parking payments of £13,279 were made in 2020 (2019: £8,050)	+£5k
Church Tower	To quantify and specify the need for urgent repairs to Church Tower	£16,449 UK Heritage Grant received	+£16k

The main negative financial impacts due to the COVID-19 global pandemic in 2020 were as follows:

Impact	Description	Financial Impact
Closure of Church Hall to regular users	The PCC closed the Church Hall to all users in April. The Church Hall was reopened in September solely for use by the after school club so that it could operate safely and continue to serve the needs of parents of children at St Andrew's (CofE) Primary School.	-£18k 2020: £15,931 2019: £34,187
Closure of Church Hall to ad hoc users	Income from local groups and families using the Church Hall for parties or special occasions fell to £1,972 due to the short period of availability in 2020 (2019: £4,658)	-£3k
Cancellation of Church "late Summer Fair" and Fringe Festival	The Church "late Summer Fair" was cancelled by the PCC because it was felt the event could not be run safely (2019: £3,197). Brighton City Council cancelled the city wide Fringe Festival at which the church had become established as a host venue (2019: £1,390)	-£4k

Investment in Church Streaming Services:

As a result of enforced closure of our church building for common worship, the church family galvanised strongly together in building a new capability to deliver Sunday services online. Substantial donations of money, time and skills were contributed and £2,497 was invested to this

end. The PCC hopes that this new capability will deliver benefits to the Parish for years to come and expand the Mission of the church. The intermittent closure of the church building has also accelerated the shift in the way people give to church: Traditional church Collections fell to £1,511 (2019: £13,127) while Digital channels giving increased to £6,553 (2019: £98).

Grants:

The PCC received one grant of £500 from the local Police service towards the costs of upgrading Church yard security. The PCC received one grant of £16,449 from the UK Heritage Fund to cover the cost of urgent repairs to the Church Tower. These works are scheduled to start in 2021. The PCC also received grants from the UK Coronavirus Job Retention Scheme totalling £3,450 to furlough the role of Church Operations Manager.

Mission & Charitable Giving:

Our Mission & Charitable Giving in 2020 comprised £2,645 to the Brighton City Nightshelter. These were residual funds used by our Parish run Nightshelter for the homeless. These funds were transferred to the City Nightshelter when this service for the homeless in our City was centralised.

In previous years, the church would hold special services and events to raise money for other charities and then pass on the amounts raised. Due to COVID-19 it has not been possible to raise funds to support other charities in this way in 2020. Instead during online church services and events, the church has promoted ways for individuals to give directly to other charities including Christians Against Poverty who provide free debt advice. In 2020 the church also became a food collection point for Brighton and Hove City Mission who operate free Food banks.

Investment Assets:

The value of our investment assets increased to £126,158 (2019: £125,825) representing the market value as at 31st December 2020.

Balance Sheet:

All of the foregoing is reflected in our Balance Sheet which shows the movement in 'Total bank and deposit accounts' up from £11,283 in 2019 to £33,646 as at 31st December 2020.

Sharing the ministry costs of the Diocese of Chichester

The largest expenditure of the PCC was the sum of £55,953 paid to the Diocese for our share of all churches' Parish Ministry Costs (2019: £78,833)

In previous years, the contributions from St Andrew's have always met 100% of the costs allocated to this church. COVID-19 continues to have a huge impact on Parish income and faced with no alternative, the PCC reduced its payments to 50% in June. Further to the hugely positive response to the Parish Funding Programme, the PCC increased its contribution back up to 75% of these costs in November. This increase has been entirely funded by the increase in regular monthly congregational giving by PGS (Parish Giving Scheme).

The total of our share of all churches' Parish Ministry Costs relates directly to the housing, support, stipend and pension costs of the clergy of this parish, training of new ordinands, a contribution to national church funds and, shared costs of the Christian family throughout the whole diocese, including assistance towards the upkeep of churches less able to manage than ourselves.

The PCC would like to note its gratitude to the Diocesan Board of Finance for agreeing to cover those Parish Ministry Costs which are not met by our current contributions. The PCC Parish Funding Programme plans to increase regular giving every year so that all church payment items will be eventually funded entirely from church family giving. The successful delivery of this plan will enable the PCC to resume full contributions towards our own Parish Ministry costs in 2023.

Trustee payments and expenses

The PCC also supported the clergy by paying Council Tax of £2,812 (2019: £2,704) and for Water and environmental charges amounting to £720 (2019: £774) for the Vicarage and other clergy costs.

Mrs Lucy Hughes, who is also a trustee, received £5,100 for her duties as Church Operations Manager. This role has been furloughed since 1 April.

Reverend Dan Henderson, as a trustee, received refund of expenses amounting to £2,611 (2019: £2,280)

There were no other payments to persons related to or connected to, the trustees.

Repairs to the fabric of the church and hall buildings

Motion sensor taps have been installed and other COVID-19 compliance works have been completed as part of upgrade works to the bathrooms in the Church Hall, amounting to £4,056 (2019: £4,457). The PCC is currently seeking to recover these costs from COVID-19 grant approving bodies.

Reserves Policy

It is PCC policy to maintain a balance on the general unrestricted funds which equates to at least 6 months' worth of unrestricted payments as contingency against unforeseen situations.

Further to the restructuring of the Parish Office in 2020, the PCC now has substantially reduced operating costs.

However, the balance of £16,697 as at 31st December 2020 (2019: £11,283) would still fall significantly below 6 months' worth of unrestricted payments. There are investigations on going to confirm if there are restricted funds designated for 'general ecclesiastical purposes' that the PCC could rely on as contingency against unforeseen situations.

Risk Management

The PCC consider that the principal risks and uncertainties are:

- the need to fund unexpected costs associated with the church's listed building status;
- the global pandemic which has and will continue to affect several aspects of our ministry;
- the requirement to find volunteers and staff with the appropriate skills, time and commitment to support the ministry of the congregation;
- due to the nature of the St Andrew's vision, there is an above average interaction with vulnerable people both within the church and around the community;
- organisations outside the control of the PCC could have a direct and material impact on St Andrew's, Hove, for example St Andrew's Church of England Aided Primary School.

The PCC seeks to manage these risks and uncertainties by regularly reviewing its vision and its plans for the use of the church buildings. The quinquennial inspections are up to date and we are working through the list of recommendations.

There is a continuing programme which emphasises God's generosity to the congregation and the need for the congregation to respond to that generosity in their own giving through time, talents and money. The PCC is also actioning a plan to proactively seek grants to support its activities. This has formed part of our Love God, Love Hove vision and we have been successful this year in winning a Historic England Heritage at Risk Grant to address damage to our tower.

Due to the above average exposure to vulnerable people, St Andrew's follows diocesan guidance on these matters, the PCC receives and discusses regular reports and utilises the specialist skills and knowledge of people within the congregation. We ensure that our safeguarding training meets Diocesan requirements and we also keep ongoing communications with the local Police and PCSOs.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

PCC MEMBERS 2019-2020

Chair: The Rev'd Dan Henderson

Churchwardens:

(Term expires April 2021)

Mark Mangan

Fiona McConnell

Members:

(Term expires April 2021)

Ann Turner

Kathy Dufour

(Term expires April 2022)

Dan Kaufmann

Ally Soanes

John Beard

(Term expires April 2023)

George Bartley

Lucy Hughes

Deanery Synod Representatives:

(Term expires April 2021)

Renate Baxter

Sue MacFarlane

Mark Mangan

Safeguarding Officer:

Ally Soanes

External Safeguarding Consultant(non-PCC):

Jason Tingley

Electoral Roll Officer (non-PCC):

Mel Cartwright

Ordained Members:

The Rev'd Dan Henderson

Co-opted:

PCC Secretary

Sharon Hartnell

PCC Treasurer

Mark Mangan (Treasurer)

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (priest-in-charge), the churchwardens and members of the Deanery, Diocesan or General Synods and 8 members of the church (currently one vacancy) who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

We thank Mr. Stuart Laws ACA for examining the accounts and all those who have helped to ensure that the finances of the church run smoothly. Also, we thank all of you who give your time and money to St Andrews throughout the year.

This Trustees' Annual Report was **approved** by the PCC and signed on their behalf by The Rev'd Dan Henderson, PCC Chairman

.....

Date.....17/03/2021.....

St Andrew's Church, Hove

registered charity number 1134130

Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows

	<i>Unrestricted</i>		<i>Restricted</i>	<i>Endowed</i>	<i>Total</i>	<i>Total</i>	<i>Notes</i>
	<i>General</i>	<i>Designated</i>	<i>Fund/s</i>	<i>Fund/s</i>	<i>All Funds</i>	<i>All Funds</i>	
	<i>Fund</i>	<i>Funds</i>			<i>2020</i>	<i>2019</i>	
	£	£	£	£	£	£	
Income and endowments from:							
Charitable Activities	20,268	-	-	-	20,268	47,296	
Donations and legacies	66,260	2,497	-	-	68,757	64,194	
Investments	17,682	-	-	-	17,682	14,082	
Other receipts	-	-	20,399	-	20,399	1,850	
Total received	104,210	2,497	20,399	-	127,106	127,422	3
Expenditure on:							
Church running expenses	19,204	-	-	-	19,204	27,513	
Diocesan Parish Share	55,953	-	-	-	55,953	78,833	
Other Charitable Costs	15,880	2,497	-	-	18,377	18,862	
Salaries	5,589	-	3,450	-	9,039	24,194	
Trading Costs	2,171	-	-	-	2,171	3,102	
Total paid	98,796	2,497	3,450	-	104,743	152,504	4
<i>Reconciliation of funds:</i>							
Net income or (net expenditure)	5,414	-	16,949	-	22,363	(25,082)	
Transfers between funds							
Net movement in funds	5,414	-	16,949	-	22,363	(25,082)	
Bank accounts at 1 January	11,283	-	-	-	11,283	36,365	
Bank accounts at 31 December	16,697	-	16,949	-	33,646	11,283	A&L

St Andrew's Church, Hove

registered charity number 1134130

Statement of Assets and Liabilities

Our financial position at the year-end was

	<i>Unrestricted</i>				<i>Total</i>	<i>Total</i>	<i>Notes</i>
	General Fund	Designated Funds	Restricted Fund/s	Endowed Fund/s	All Funds 2020	All Funds 2019	
	£	£	£	£	£	£	
Assets:							
Bank current accounts	16,697	-	16,949	-	33,646	11,283	
Total bank and deposit accounts	16,697	-	16,949	-	33,646	11,283	R&P
Rentals	788	-	-	-	788	8,000	
Car Park Leases	1,980	-	-	-	1,980	4,000	
Gift Aid recoverable	2,500	-	-	-	2,500	4,000	
Debtors	5,268	-	-	-	5,268	16,000	
CBF Investment Fund shares	-	-	123,802	-	123,802	119,584	
Carnival Plc Shareholding	2,356	-	-	-	2,356	6,241	5
Investment assets at market value	2,356	-	123,802	-	126,158	125,825	
Investment assets at cost	-	-	-	-	-	-	
Total assets	24,321	-	140,751	-	165,072	153,108	6
Liabilities:							
Parish Share arrears	-	-	-	-	-	25,000	
Diocesan Fees	2,000	-	-	-	2,000	-	
Utilities	4,000	-	-	-	4,000	2,000	
Total liabilities	6,000	-	-	-	6,000	27,000	

This Financial Report for the year ended 31st December 2020, including the notes following, was approved by the PCC and signed on its behalf by The Revd. Dan Henderson, PCC Chairman:

..... Date 17/03/2021
 { 13 }

St Andrew's Church, Hove

registered charity number 1134130

Notes to the Annual Financial Report

- The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and current Church Accounting Regulations, using the Receipts and Payments basis.
- The following assets are recognised but not valued in the Statement of Assets and Liabilities:
Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.
- Analysis of total received:

	Unrestricted		Restricted Fund/s	Endowed Fund/s	Total All Funds 2020	Total All Funds 2019
	General Fund	Designated Funds				
	£	£	£	£	£	£
Fundraising - Fair proceeds	-	-	-	-	-	3,197
Fundraising - Fringe	-	-	-	-	-	1,390
Fundraising - Other	313	-	-	-	313	1,088
PCC Fees	2,052	-	-	-	2,052	2,776
Use of Church Hall (one-off)	1,972	-	-	-	1,972	4,658
Use of Church Hall (repeating)	15,931	-	-	-	15,931	34,187
Total Charitable Activities	20,268	-	-	-	20,268	47,296
Collections	1,511	-	-	-	1,511	13,127
Contactless Giving	1,676	-	-	-	1,676	1,544
Digital channels giving	6,553	-	-	-	6,553	98
Direct one off donations	2,001	2,497	-	-	4,498	2,386
Gift Aid	15,275	-	-	-	15,275	11,087
Legacies	500	-	-	-	500	2,000
Planned Giving (PGS)	31,491	-	-	-	31,491	23,394
Planned Giving (standing orders)	7,253	-	-	-	7,253	10,558
Total Donations and legacies	66,260	2,497	-	-	68,757	64,194
Bank Interest	32	-	-	-	32	88
Car park leases	13,279	-	-	-	13,279	8,050
Interest from investments	4,131	-	-	-	4,131	4,984
Printing Fees	240	-	-	-	240	960
Total Investments	17,682	-	-	-	17,682	14,082
Grants - Sussex Police	-	-	500	-	500	-
Grants - UK CJRS	-	-	3,450	-	3,450	-
Grants - UK Heritage	-	-	16,449	-	16,449	-
Insurance - Car Park wall	-	-	-	-	-	1,850
Total Other receipts	-	-	20,399	-	20,399	1,850
Total received	104,209	2,497	20,399	-	127,105	127,422

St Andrew's Church, Hove

registered charity number 1134130

Notes to the Annual Financial Report

4 Analysis of total paid:

	Unrestricted		Restricted Fund/s	Endowed Fund/s	Total	Total	Notes
	General Fund	Designated Funds			All Funds 2020	All Funds 2019	
	£	£	£	£	£	£	
Accountancy	773	-	-	-	773	1,412	
Bank Charges	460	-	-	-	460	492	
CCLI licence	1,049	-	-	-	1,049	915	
Flowers and Decorations	120	-	-	-	120	535	
Grounds maintenance	989	-	-	-	989	4,418	
Insurances	4,452	-	-	-	4,452	4,367	
Office printing	1,837	-	-	-	1,837	2,512	
Other expenses	2,559	-	-	-	2,559	1,884	
Utilities	4,745	-	-	-	4,745	9,272	
Waste collection	2,220	-	-	-	2,220	1,706	
Total Church running expenses	19,204	-	-	-	19,204	27,513	
DPS 2018	-	-	-	-	-	40,504	
DPS 2019	25,553	-	-	-	25,553	38,329	
DPS 2020	30,400	-	-	-	30,400		
Total Diocesan Parish Share	55,953	-	-	-	55,953	78,833	7
Church repairs	2,263	-	-	-	2,263	4,296	
Church Streaming Services	-	2,497	-	-	2,497	-	
Clergy - Council Tax	2,812	-	-	-	2,812	2,704	
Clergy - Vicarage utility bills	720	-	-	-	720	774	
Clergy - Other expenses	2,611	-	-	-	2,611	2,280	
Clergy - Service Cover	348	-	-	-	348	368	
Fundraising Costs	424	-	-	-	424	1,957	
Hall repairs	4,056	-	-	-	4,056	4,457	
Mission Giving	2,645	-	-	-	2,645	2,026	
Total Other Charitable Costs	15,880	2,497	-	-	18,377	18,862	
Total Salaries	5,589	-	3,450	-	9,039	24,194	
Total Trading Costs	2,171	-	-	-	2,171	3,102	
Total Payments	98,797	2,497	3,450	-	104,743	152,504	

St Andrew's Church, Hove

registered charity number 1134130

Notes to the Annual Financial Report

5 Carnival Plc Shareholding was previously included within Bank assets and has now been moved into Investment assets

6 Statement of funds:

	Balances b/fwd 1-Jan-20 £	Income £	Expenditure £	Transfers, other gains and losses £	Balances c/fwd 31-Dec-20 £
<i>Restricted funds:</i>					
PCC Stipend Churchyard	46,821	-	-	1,651	48,472
Hobley memorial	14,415	-	-	508	14,923
School proceeds	45,548	-	-	1,607	47,155
Brittle	11,695	-	-	412	12,107
Usher missionary fund	1,106	-	-	39	1,145
Grants - Sussex Police	0	500	-	-	500
Grants - UK CJRS	0	3,450	3,450	-	0
Grants - UK Heritage	0	16,449	-	-	16,449
Total Restricted funds	119,584	20,399	3,450	4,218	140,751
<i>Designated funds:</i>					
Church Streaming Services	0	2,497	2,497	0	0
Total Designated funds	0	2,497	2,497	0	0

7 The Parish share to the Chichester Diocese is for the payment of Clergy and other central costs. £55,953 comprises contributions of £25,553 towards costs in 2019 and £30,400 towards costs in 2020.

No further payments are owed in relation to 2020 as at 31 December 2020.

Independent Examiner's Report to the PCC of St Andrews's Church, Hove for the Year Ended 31st December 2020

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Andrew, Hove, on the annual report for the year ended 31st December 2020 set out on pages 2 to 16.

Respective responsibilities of trustees and examiner

The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Examiner's signature

Examiner's name CAPITALS

Date

Relevant professional qualification(s) or body
if any

Examiner's address

STUART LAWS

28 March 2021

Associate of The Institute of Chartered Accountants in England and Wales

41 Coleman Avenue, Hove BN3 5ND