



# St Alkmund's Duffield Parish Church

## ANNUAL REPORT for January to December 2022



*Proverbs 29:18 Where there is no prophetic vision the people cast off restraint, but blessed is he who keeps the law.*

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## Introduction

The primary object of St Alkmund's PCCs is the promotion of the gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The incumbent is Rev Dr James Hughes.

Our mission statement is 'Devoted to God, Devoted to One Another'

St Alkmund's provides support for a significant church community, as well as education in the Christian faith, and social activities open to the wider community, as can be seen from the following report.

This report contains contributions from the Vicar, Churchwardens and Trainee Minister, and a report from the PCC. This is followed by 'a Year in review' before we consider the ministry of the church under five headings: Sunday Services, Children and Youth Work, Discipleship and Pastoral Care, Evangelism and Mission, and Operations (which covers all the many activities we engage in to support our other activities).

Throughout the report you will see that we rely extensively on volunteers to enable our mission and ministry; their endeavours are incalculable and greatly appreciated.

This report covers an exciting period in the life of the church, as we were able to begin a number of new initiatives, and to re-envision ourselves for the future in October 2022.

Financial reports follow the main report.

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Church Drive,  
off Makeney Road,  
Duffield, Belper,  
Derbyshire DE56 4BA

**Church Office Address (for correspondence):**

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The PCC is a charity registered with the Charity Commission at number 1134125

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity. Appointment of PCC members is governed by and set out in the Church Representation Rules.

The PCC meets six times a year, with Standing Committee meetings in between as necessary. Standing Committee has delegated responsibility to make financial decisions as necessary, but we endeavour to make sure decisions are made at full PCC meetings as far as possible.

**PCC Members 2022:**

Rev Dr James Hughes (vicar, chair)  
Richard Lindop (reader, vice-chair)  
Paul Linford (Churchwarden)  
Roger White (Churchwarden until May 2022, PCC member from May 2022)  
Jodi Gray (Churchwarden from May 2022)  
Marion Taulbut  
Nick Peacock (PCC Treasurer, deanery synod rep)  
Rosemary Bull (deanery synod rep)  
Melinda Peacock (deanery synod rep)  
Andrew Jackson (Until May 2022)  
Gill Linford  
Tom Gray  
Michael Severn (until May 2022)  
Anna Maddison  
Alistair Boyd  
Janet Roulstone  
Elaine Parkin (from May 2022)  
Christine Fraser-Moodie (from May 2022)

**Bankers:** HSBC, St Peter's Street Derby

**Independent Examiner:** Keith Gregory, 26 Barley Close, Little Eaton

## St Alkmund's 2022- a Year in review

As we look back over 2022, here are some of the things that have happened. Back in **January** we launched the second half of our **Bible Overview** course, began small group training for our **A Passion for Life Mission**, and ran a successful **Life Explored** Course as a follow up to Christmas.



HOPE|EXPLORED



In **February** these things continued, but we also had a little bit of **flooding** in the Church Hall. That of course is not something to celebrate, but the rallying round to clean up that we saw, as well as the subsequent work to sort out our **flood defences** have seen many people volunteering their time to serve. As people do every year, in many different capacities.

**March** saw us continuing to prepare for our Passion for Life Mission, as well as celebrating **Mothering Sunday**, and preparing for Easter.

As well as celebrating **Easter** in April 2022, we participated as a benefice in PFL's nationwide '**Find Life that Lasts**' mission initiative. Alongside various smaller-scale events (which included a '**Murder Mystery Fish & Chip Supper**'), we held special invitation/outreach services on 10<sup>th</sup> and 17<sup>th</sup> April 2022 (Palm Sunday and Easter Sunday).



We also sent our young people up to Edale for our **Youth Weekend Away**, it was windy on the walk, but at least it didn't snow.



In **May** we appointed **James Munro** as our new Youth and Children's Worker, to work alongside Adam Heaton. Or course, James didn't arrive until September, and Hannah didn't join him until they got married in October, but we made the appointment in May!

**June** saw us beginning our planning for our vision day in October, with a congregational survey, and a staff away day. Which, yes, did involve a good number of post-it notes.

In **July** sadly we had to say goodbye to **Emma Rollin**, who stopped working in the office after many years. Again, not a cause for celebration, but an opportunity to thank Emma for all her work.



**August** of course brought our **holiday club**, and the opportunity to reach out to our village with the Good News of Jesus Christ. You can decide for yourself who you think is having the most fun on this picture.



**September** not only heralded the arrival of James Munro, but also the relaunch of what had been Covid Café as **Sanctuary**, a ministry which goes from strength to strength. We launched our new-look monthly **newsletter**, and we also sadly said our farewells in a special service to remember the life of her majesty Queen Elizabeth II. An opportunity for us to mourn and give thanks as a church, but also to invite the wider community to do the same on the day, or through our condolence book.

In **October** we celebrated **Harvest**, but also had our **Vision Day**. This was a really encouraging day for us as a church, as we looked back at what had happened over the last five years, and looked forward to the future together. We have already started to see some of the ideas from that day implemented, and we look forward to that continuing to happening in 2023.



**November** saw us host a quiz night, with many visitors, and unusual quiz questions. It also saw us move the 6.30pm service into the hall every week, and that is creating a very warm, informal, and welcoming atmosphere week by week – if you haven't already, you should try it.

And then what did we do in **December**? Oh yes. **Christmas**

## From the Vicar

In many ways 2022 represented the first ‘normal’ year we have had for a while. We did have a little bit of flooding early in 2022, and have made some changes as a result, but we ran a full compliment of morning and evening services for the first time since 2018. We welcomed a number of new people to church, and were able to expand what we did. Much of what we did in 2022 is already covered in ‘a Year in review’, or will come up later on in this report, so I want to focus on saying thank you.

First, thanks to all the volunteers who have been engaged in the life of the church over the last year, from serving coffee, to cleaning, to leading bible studies, to helping with children’s and youth work, and beyond. As a church we seek to be a family, and to be involved in family life, and it is always encouraging to reflect back on how people serve one another here. I’m very wary of starting to mention people as I will miss someone out, so I will restrict myself to thanking by name Paul Linford, Jodi Gray and Roger White who served as wardens for some or all of 2022.

Second, my thanks go to the office team. In 2022 we said goodbye to Emma Rollin as one of our administrative team, and so I want to particularly record my thanks to her for her work with me over the last six years, and I know before that. Diane and Liz continue to work in the office, and Liz has increased her hours, and I am immensely grateful for all the support I, and we as a ministry team, receive from them.

Third, I have the privilege of working here with three very supportive, encouraging, committed and hard working colleagues, in James R, Adam, and James M (since September 2022). I look forward to the time we are able to spend together, and thank them for their support and hard work.

Finally, I want to thank you all for all that you came up with at the vision day in October. The Vision document from that day will be available at the AGM in April 2023, and I look forward to implementing those Imagine statements with you, as we seek to be devoted to God and one another.

In challenging times for the Church of England, it is good to have confidence in our shared hope in Jesus Christ.

*James*

## Churchwarden’s Report

It has been a busy year for the church wardens with the installation of new flood barriers, a new heating system and a five-yearly report on the state of the church buildings all occupying our attentions.

Following the installation of flood barriers across the link doors and youth office door last year, ‘Phase 2’ of the flood protection project was completed in February with the addition of removable posts and barriers around the whole ‘courtyard’ around the hall. Particular thanks are

due to David Henson and Alistair Boyd for their work on this, and to Derbyshire County Council and the Benefact Trust for financial support.

Sanctioning the expenditure on the barriers has obviously entailed a considerable investment on the part of the PCC, but it will hopefully be worthwhile in terms of limiting the kind of disruption to church activities which resulted from the 2019 and 2022 flooding events.

A 12-strong team comprising the keyholders and Flood Protection Group members will now be responsible for erecting the barriers in the event of flood warnings. With all hands on deck it should take no more than half an hour.

The past 12 months also saw the Quinquennial Inspection by the church architect which, as its name suggests, is a five-yearly report on the state of the church buildings. It identifies a number of works which will need to take place over the next five years, but none of them require our immediate attention.

In addition the church's boiler control system was replaced with an App based version that can be programmed from a phone and which includes both an internal and external thermostat, and is thus capable of adjusting the heat based on outside temperature. Thanks are due to Roger White and Mike Stanier for their work on this project.

During the year we have held regular warden's meetings with James and been part of the leadership team along with James H, James R and Richard, which has enabled us to look together at some strategic issues, including those facing the wider Church of England.

Our work as wardens is made considerably easier by the continuing help of our team of keyholders - Martin Boyce, Martin Oliver, Alastair Boyd, Phil O'Brien, and Gerry Cunningham and Tom Gray who both joined the team this year.

We are also grateful for the work of funeral verger John Lound, wedding verger Deborah Redfern, 'Mr Maintenance' Mike Stanier, Stuart and Irene Holmes who continue to help out with preparing morning communion and Merrilyn Wheatley who has taken on the job of organising the tea and coffee rota.

Most of all we are grateful for the continued prayers of the church family as we carry out this ministry.

*Paul Linford and Jodi Gray*

## **Trainee Minister's Letter**

Looking back on 2022, the year has felt like the first truly 'normal' year in the life of the church(s) after all the many covid-related difficulties and restrictions of 2020 and 2021. And – as you can read within this report - we have been able to continue with all the various ongoing activities across the life of our two churches and our benefice and begin some new initiatives too.

We have continued with our various pastoral care, discipleship and evangelism activities, successfully implementing a new 'Events Team' to support the latter. We have welcomed a second Youth & Children's Worker to our Staff Team. Our 'Sanctuary' event continues to meet a real need in the wider community and we have recently launched a new 'TOTS' group for younger children and those caring for them.

We give thanks for all that we've been able to achieve as churches and as a benefice in 2022 and for all the many volunteers who help to make things happen. And God willing, we trust that we can continue doing more of the same in the year ahead, as we seek to share the 'good news' of the Gospel with all those around us.

Many thanks to our church/benefice family for their continued support and encouragement over the past year and my thanks to James Hughes and our Staff Team and Wardens in particular.

*James Rollin*

## **PCC Report**

### **Report on the Proceedings of the Parochial Church Council**

*It should be the duty of the minister and the parochial church council to consult together on matters of general concern and importance to the parish. (Parochial Church Councils (Powers) Measure 1956).*

The Parochial Church Council met 6 times in 2022 and all meetings were in person in the church hall.

Regular agenda items for discussion included a ministry update from the vicar, safeguarding information from Paul Linford and a finance report from Nick Peacock, the treasurer.

At the meeting in March it was agreed to appoint a second youth worker. Members of the PCC together with the vicar interviewed and appointed for the post and James Munro started in September.

Safeguarding, throughout the year, included new and renewed Disclosure and Barring certificates, reminders of mandatory course updates and any issues needing to be discussed.

Changes were agreed to the work of the Standing Committee, which comprises the vicar, church wardens, vice chair, secretary and treasurer. It was decided that at each meeting this group would feedback to the PCC any action taken. Spending by the group was sanctioned up to £1000 where it was inappropriate to wait for the next PCC.

A procedure to close the churchyard to the burial of coffins started in March 2022 and would finally be passed by the Privy Council in 2023.

Flood protection was a regular and important agenda item at PCC meetings. In January 2022 the first phase was installed on the Link and Youth office doors and a £5000 grant paid for this. Non return valves were also put in place. At the October meeting it was agreed that a system of demountable posts and removable flood barriers around the patio area would be put in place.



A Quinquennial inspection of the church and hall was carried out in September and a report sent out for the November PCC meeting. There are works that need to be done within 18 months and others within 5 years. Timing of the works will be considered with a view to the costs and urgency. Reports on PCC business appear regularly in the church magazine.

*Janet Roulstone*

## Sunday Services

Our Sunday services at Duffield are normally at 10am and 6.30pm. The morning service includes creche and youth work for those aged up to 14. We also have an 8am communion service which currently at All Saints chapel on the 1<sup>st</sup> and 3<sup>rd</sup> Sundays of the month.

During 2022 we continued our usual pattern of expository sermon series, seeking to explore the whole counsel of God. The morning saw us continuing looking at Matthew, in 1 Kings, exploring James together, and continuing to work through the book of Psalms in the summer. A similar pattern has been followed in the evening, looking at Luke, at Joshua, and at 2 Corinthians.

We have continued to live stream services, and that will continue into the future. We also moved our evening service into the hall from November 2022, and that is creating a lovely relaxed atmosphere week by week.

The **music group** continues to strive to provide music that enables the congregation to praise and worship God. We are very thankful for the small, dedicated team of **sound men** who are essential to ensure the sound the band is well balanced, and our team of **Streamers**, who make sure the internet behaves itself.

Our **bell ringers** continue to encourage us into worship, and we are grateful that they have been able to resume ringing.

Our thanks go to our musicians, power point operators, sides people, sound team, coffee and tea makers, tidy uppers, creche helpers and heating keeping going-ers (and many others) who contribute so much to make sure we can meet together as God's people every Sunday.

*James Hughes*

## Children's and youth work

This year we have focused on building stronger relationships with our surrounding schools and families. We've maintained our regular once a week assembly with William Gilbert and have been a part of their services throughout the year. We have also introduced family evenings with a quiz night in late October with the goal of further reaching not just our young people but their parents too.

Every Sunday we run Sunday Club for 3-11's and Fuel for 12-14s with our older teens frequently serving in our Youth band or helping with streaming. Ignition our group for 11-18s has changed to a Wednesday and has continued to grow and develop with Bible study, in addition to First Sunday

Specials once a month for fellowship during Salt Cafe. We have also taken steps to give access to 1 to 1 ministry for more of our 11-18s.

We ran a three-day Holiday Club centred on the story of Adam & Eve in Genesis during August and look forward to expanding outreach with further events/socials to support our children & young people throughout the year.

*Adam Heaton and James Munro*

## Discipleship and Pastoral Care

**Discipleship:** A key opportunity for learning together is of course Sunday by Sunday at our weekly church services. However, we also continue to offer various opportunities for further learning and teaching in smaller groups as churches and a benefice.

Our **Growth Groups** have continued to meet during the year, studying a range of material including Acts 1 – 5 and also the evangelism training materials produced by the ‘Passion for Life’ (PFL) organisation. If you are not currently involved in a Growth Group and would like to be, please contact either myself or the Vicar.

Our benefice **Prayer Meetings** continue to be held on the first Wednesday evening of the month, (either at St Alkmund’s or St Paul’s), where there are opportunities to pray for the life of the church(s) and the benefice and for one another. There are also opportunities to consider at the prayer meeting, specific issues in more detail than is possible during a church service. Do please support this key meeting in the life of our benefice if you can.

Our periodic **midweek teaching courses** have continued, with Church History covered most recently. We also encourage the church family to make use of other occasional teaching opportunities organised by third parties; for example the annual ‘Derby Bible Week’ meetings. Our other midweek activities include our **Tuesday Morning** service (which includes Communion once a month) on Tuesday mornings in term time. We also have opportunities for **1-1 bible-study** – if you are interested in this, please contact either myself or the church office.

**Pastoral Care:** Recently we have been trying to undertake more **visits** with more people through visiting them in their homes, or going out for a coffee or going for a walk, etc; organised on an ad-hoc basis. If anyone feels that they would like a visit from a member of the pastoral care team, please get in touch with the church office and we can make arrangements.

We also provide **meals for those in need**, together with a **prayer chain** and also our ongoing **Prayer Ministry after Sunday services** after the morning service at St Alkmund’s.

Our **Sanctuary** event on Thursday afternoons provides a welcome space for people to come and chat and get support and company. Most recently, our new ‘**TOTS**’ group gives chance for those caring for younger children to meet and catch up.

*James Rollin*

## Evangelism and Mission

### Evangelism

Our parish magazines continue to act as a good 'low key' evangelism tool for the wider village community and once again my sincere thanks go to our magazine editor Jeff Taplin for his tireless work in producing the magazines for both churches each month. As ever, any suggestions for content for the magazines are always gratefully received.

In January 2022, as a follow-up to our various Christmas services (which present a good evangelistic opportunity in themselves), we ran the 'Hope Explored' course in the church hall and shortly after that we participated in the nationwide 'Find Life that Lasts' mission initiative organised by the 'Passion for Life' (PFL) organisation.

As reported last year, we have developed an evangelism strategy (which has identified a need for a particular focus on reaching the '20s – 40s' segment we're currently not reaching as a benefice). As part of this strategy, an Events team has now been set-up to help in organising evangelistic/outreach events and (following the covid-induced 'pause' on such activities) we recommenced holding such events towards the end of 2022, including a Quiz Night in November.

### Mission

We continue as a church to 'tithe' the income we receive in planned giving, supporting various organisations, from other local churches in Derbyshire, to local and national charities, together with support for international mission.

The bulk of our benefice's overseas giving goes to our international Mission Partners; Dan and Vicki, Dr Ted and Rachel Watts, who live and work at the Good News Hospital in Mandritsara, Madagascar; Graeme and Bequi Innes, working at Oastea Domnului, an Evangelical church in Chisinau, Moldova and John & Sian Newton-Webb, who lead a church plant in the city of Sapporo in the north of Japan; plus the Langham Partnership.

We will continue to give updates on all our international Mission Partners going forward and do please continue to pray for them and the challenging work the Lord has called them to.

*James Rollin*

## Operations

Operations covers all the things we do to keep doing all the other things we do: our finances, the website, social media, the office, cleaning, maintenance, working parties, keeping the heating going, and many other areas.

Again, as in so many areas of church life, this involves a large group of volunteers, who clean the church (often alone in a cold building), who mow the grass, and generally keep on top of everything. You can see the work Nick Peacock, our treasurer does from the following accounts. Out thanks to all our many, many unsung volunteer heroes.

### **Treasurer's report for the year to 31 December 2022**

The church financial position has worsened in the last 12 months. The operating deficit in 2022 was £29,534 after a surplus of £5,220 in 2021. The main causes of this unplanned net loss of income/ rise in expenditure are as follows:

1) Flood defences of £12,634 offset by a grant (£4,275) and insurance (£1,821).	+£6,538
2) Planned giving -primarily gift aid claim	-£6,740
3) Second youth worker cost £9,400 offset by the proceeds of the gift day of £6,450	+£2,950
4) Parish magazine	+£3,500
5) Church roof repairs	+£1,650
6) Utility bills	-£1,390
7) Fees from weddings/ funerals	+£2,500
<b>Total</b>	<b>+£17,490</b>

This deficit is then added to the planned deficit of £10,250 plus some lower donations, leads to the operating deficit of £29,534, but an even bigger deficit of £34,750 compared with 2021.

This leaves unrestricted cash at the start of 2023 at £39,185. Without a significant change to income or expenditure in 2023, the forecast unrestricted cash at the end of 2023 will be only £15,437.

*Nick Peacock*

### **Safeguarding Report**

The work of safeguarding children, young people and vulnerable adults within the church continues to operate relatively smoothly.

We currently have 63 people in the church family with valid DBS certificates enabling them to work with the above groups. During 2022, four people with DBS certificates either moved to new churches or stepped down from their roles, but six new people came onto the list for the first time while six existing certificates were renewed.

The overall number of people with DBS certificates is still a relatively healthy number for a church of our size, representing more than half of the regular congregation.

The move from five-yearly to three-yearly renewals will inevitably mean more work at our end but more people are being encouraged to sign-up to the automatic renewal process. A total of 11 certificates are due for renewal this year with 29 due in 2024.

While Paul and Diane (as safeguarding administrator) have focused on keeping the DBS process running smoothly, Gill has continued to look after safeguarding training and has helped facilitate those unable to access online training to attend the face-to-face training sessions organised by the Diocese.

As we go forward, we continue to pray for God's protection on our children and vulnerable adults, and on all of us in our relationships with each other.

*Paul and Gill Linford, Parish Safeguarding Officers*

### **Health and Safety.**

We continue to keep a record of accidents, which are reported to the PCC as appropriate. I am pleased to report that there have not been any Health and Safety incidents reported in the last period.

There is one outstanding Health and safety issue to address. After the flood the fire detection system in the kitchen was removed and not replaced. Although the new extractor hood in the kitchen is an enhanced safety feature, we are seeking to replace this additional system.

*John Oakley*



**PAROCHIAL CHURCH COUNCIL OF ST ALKMUND,  
DUFFIELD  
STATEMENT OF FINANCIAL ACTIVITIES  
examined and approved  
For the year ended 31st December 2022**

# PAROCHIAL CHURCH COUNCIL OF ST ALKMUND, DUFFIELD

## STATEMENT OF FINANCIAL ACTIVITIES For the year ended 31 December 2022

		TOTAL FUNDS			
	Note	Unrestricted Funds £	Restricted Funds £	2022 £	2021 £
<b>INCOMING RESOURCES</b>					
<i>Incoming resources from donors</i>	2(a)	181,885	4,249	186,134	201,724
<i>Other voluntary incoming resources</i>	2(b)	-	-	-	-
<i>Incoming resources from operating activities to further the Council's objects</i>	2(c)	13,385	-	13,385	5,457
<i>Activities for generating funds</i>	2(d)	3,486	-	3,486	1,490
<i>Income from investments</i>	2(e)	6,612	-	6,612	2,004
<b>TOTAL INCOMING RESOURCES</b>		<b>205,368</b>	<b>4,249</b>	<b>209,617</b>	<b>210,675</b>
<b>RESOURCES USED</b>					
<i>Grants</i>	3(a)	20,180	2,239	22,419	20,340
<i>Activities directly relating to the work of the church</i>	3(b)	192,646	425	193,071	166,308
<i>Costs of generating funds</i>	3(c)	-	-	-	-
<i>Church management and administration</i>	3(d)	22,751	910	23,661	18,807
<b>TOTAL RESOURCES USED</b>		<b>235,577</b>	<b>3,574</b>	<b>239,151</b>	<b>205,455</b>
<b>NET INCOMING/(OUTGOING) RESOURCES</b>		<b>(30,258)</b>	<b>724</b>	<b>(29,534)</b>	<b>5,220</b>
<b>GAINS AND (LOSSES) ON INVESTMENTS</b>					
- realised	5(b)	-	10,000	10,000	-
- unrealised	5(b)	-	(14,372)	(14,372)	10,307
<b>NET MOVEMENT IN FUNDS</b>		<b>(30,258)</b>	<b>(3,648)</b>	<b>(33,906)</b>	<b>15,527</b>
<b>BALANCES BROUGHT FORWARD AT 1 JANUARY 2022 (2021)</b>		<b>98,154</b>	<b>335,833</b>	<b>433,987</b>	<b>418,460</b>
<b>BALANCES CARRIED FORWARD AT 31 DECEMBER 2022 (2021)</b>		<b>67,896</b>	<b>332,185</b>	<b>400,081</b>	<b>433,987</b>

# PAROCHIAL CHURCH COUNCIL OF ST ALKMUND, DUFFIELD

## BALANCE SHEET AT 31 DECEMBER 2021

	Note	2022 £	2021 £
<b>FIXED ASSETS</b>			
Tangible fixed assets	5(a)	294,368	294,368
Investment assets	5(b)	49,079	63,451
		<u>343,447</u>	<u>357,819</u>
<b>CURRENT ASSETS</b>			
Stock			
Debtors	7	30,011	31,248
Short term deposits		-	-
Cash at bank and in hand		68,814	72,446
		<u>99,825</u>	<u>103,694</u>
<b>LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	8	-43,191	(27,526)
		<u>56,634</u>	<u>76,168</u>
<b>NET CURRENT ASSETS</b>			
		56,634	76,168
<b>CREDITORS - Amounts falling due after one year</b>			
		<u>400,081</u>	<u>433,987</u>
<b>NET ASSETS</b>			
		<u>400,081</u>	<u>433,987</u>
<b>FUNDS</b>			
	6		
Unrestricted		69,433	98,256
Restricted		330,648	335,731
Endowment		-	-
		<u>400,081</u>	<u>433,987</u>

Approved by the Parochial Church Council on

20<sup>th</sup> March 2023

and signed on its behalf by:

# PAROCHIAL CHURCH COUNCIL OF ST ALKMUND, DUFFIELD

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2022

### 1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities Statement of Recommended Practice (SORP).

The financial statements have been prepared under the historical cost convention. Investment assets are valued at Market value.

#### **Funds**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

#### **Incoming Resources**

##### *Voluntary income and capital sources*

Collections are recognised when received by or on behalf of the PCC. Planned giving under Gift Aid is recognised only when received.

Income tax receivable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantified and its ultimate receipt by the PCC is reasonably certain. Sales of books and magazines are accounted for gross.

Funds raised by the Garden Party, Christmas Fair and similar events are accounted for gross.

##### *Other income*

Income from the letting of the parish hall is recognised when the rental is due.

##### *Income from investments*

Dividends are accounted for when receivable. Interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

##### *Gains and losses on investments*

Realised gains and losses are

Unrealised gains and losses are accounted for on revaluation at 31 December or when appropriate.

#### **Resources used**

##### *Grants*

Grants and donations are accounted for when paid over, or when awarded if that award creates a binding obligation on the PCC.

#### **Fixed assets**

##### *Consecrated land and buildings and moveable Church furnishings*

Consecrated and beneficed property is excluded from the accounts by s.96(2)(a) of the Charities Act 1993. Moveable church furnishings held by the churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's inventory (which can be inspected at any reasonable time). For inalienable property acquired prior to 2000, there is insufficient cost information available and therefore such assets are not valued in the accounts. No such items have been acquired during the year.

All expenditure incurred during the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of moveable church furnishings acquired before 1 January 2000 is written off.

##### *Other fixtures and fittings*

Equipment used within the Church premises is depreciated on a straight line basis over 3 years. Individual items of equipment with a purchase price of £1000 or less are written off when the asset is acquired.

##### *Investments*

Investments are valued at Market Value at 31 December.

##### *Current assets*

Amounts owed at 31 December in respect of fees, rents or other income are shown as debtors.

Realised gains and losses are recognised when investments are sold.

Unrealised gains and losses are accounted for on revaluation at 31 December or when appropriate

**PAROCHIAL CHURCH COUNCIL OF ST ALKMUND, DUFFIELD**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the year ended 31 December 2022**

**2 INCOMING RESOURCES**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>TOTAL FUNDS</b>	
			<b>2022 £</b>	<b>2021 £</b>
<i>2(a) Incoming resources from donors</i>				
Planned giving				-
Gift Aid	135,230		135,230	133,166
Income tax recoverable on Gift Aid	29,805	-	29,805	38,610
Other	12,495	4,249	16,744	27,590
Collections (open plate) at all services	4,355		4,355	2,358
Sundry donations -church development				-
	<u>181,885</u>	<u>4,249</u>	<u>186,134</u>	<u>201,724</u>
<i>2(b) Other voluntary incoming resources</i>				
Legacies	-	-	-	
	<u>-</u>	<u>-</u>	<u>-</u>	
<i>2(c) Incoming resources from operating activities to further the Council's objects</i>				
Fees	5,539	-	5,539	3,001
Grants	6,025	-	6,025	
Flood insurance	1,821	-	1,821	1,494
Furlough payments	-			962
	<u>13,385</u>	<u>-</u>	<u>13,385</u>	<u>5,457</u>
<i>2(d) Activities for generating funds</i>				
Parish hall lettings, etc.	2,279	-	2,279	1,043
Magazine advertising	1,207	-	1,207	447
Fetes & other fund raising events	-	-	-	-
	<u>3,486</u>	<u>-</u>	<u>3,486</u>	<u>1,490</u>
<i>2(e) Income from investments</i>				
Parish House net income	5,890	-	5,890	1,978
Dividends and interest	722	-	722	26
	<u>6,612</u>	<u>-</u>	<u>6,612</u>	<u>2,004</u>
<b>TOTAL INCOMING RESOURCES</b>	<b><u>205,368</u></b>	<b><u>4,249</u></b>	<b><u>209,617</u></b>	<b><u>210,675</u></b>



# PAROCHIAL CHURCH COUNCIL OF ST ALKMUND, DUFFIELD

## NOTES TO THE FINANCIAL STATEMENTS (Continued)

For the year ended 31 December 2022

3	RESOURCES USED	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	2021 £
3(a)	<i>Grants</i>				
	Missionary and charitable giving		2,239		
	Church overseas:				
	- mission partners	9,000	-	9,000	9,000
	- relief and development agencies	2,000	-	2,000	2,000
	UK churches	5,000		5,000	5,000
	Home missions and other church societies	3,280			3,280
	Secular charities and organisations	900			1,060
		20,180	2,239	22,419	20,340
3(b)	<i>Activities directly relating to the work of the church</i>				
	Ministry: diocesan quota	79,548	-	79,548	78,696
	clergy expenses	3,673		3,673	3,137
	vicarage	1,286		1,286	3,345
	Lay assistants employment and expenses	33,149	425	33,574	13,731
	Parish Asst employment and training	22,169	-	22,169	21,250
	Cost of services	5,896	-	5,896	4,088
	Church running expenses	8,761	-	8,761	6,285
	Flood expenses	15,915		15,915	10,658
	Church maintenance	13,707		13,707	20,002
	Youth and childrens activities	798		798	402
	Upkeep of churchyard	786	-	786	537
	Training & Mission	-	-	-	-
	Parish magazine expenditure	4,701	-	4,701	2,660
	Parish hall running costs	2,257	-	2,257	1,516
	Others, books etc.		-		
		192,646	425	193,071	166,308
3(c)	<i>Costs of generating funds</i>				
3(d)	<i>Church management and administration</i>				
	Secretary employment	18,229	910	19,139	16,056
	Printing, stationery & misc. requisites	2,739	-	2,739	1,323
	Professional fees	1,224		1,224	921
	Office running costs	559	-	559	507
		22,751	910	23,661	18,807
	<b>TOTAL RESOURCES USED</b>	235,577 -	3,574 -	239,151	205,455

Note 3(a). Major grants for 2021 are to DVB - £3,000, Ted& Rachel Watts -£3,000 Graeme and Bequi Innes £3000

# PAROCHIAL CHURCH COUNCIL OF ST ALKMUND, DUFFIELD

## NOTES TO THE FINANCIAL STATEMENTS (Continued)

For the year ended 31 December 2022

4	STAFF COSTS	2022 £	2021 £
	Secretarial & Parish Assistant's employment	40,398	37,306
	Lay Assistants	33,150	13,731
		<u>73,548</u>	<u>51,037</u>

## 5 FIXED ASSETS FOR USE BY THE PCC

		Freehold land and buildings £	Furniture £	TOTAL £
5(a) Tangible fixed assets				
GROSS BOOK VALUE	01-Jan-22	294,368	-	294,368
	Additions	-	-	-
	31/12/2022	294,368	-	294,368
DEPRECIATION	01-Jan-21	-	-	-
	Charge for the year	-	-	-
	31/12/2021	-	-	-
NET BOOK VALUE	01/01/2022	294,368	-	294,368
	31/12/2022	294,368	-	294,368

The buildings comprise the Parish Hall located at Church Drive and the Parish House at 31 Derby Road, Duffield. The Gross book value of the Parish Hall, £267,500, is based on the value for insurance purposes and is considered to be a fair estimate of the current value in use of the property. The net book value of the Parish house, £26,868, is based on the Parish contribution to the purchase price. This house was purchased jointly by the PCC and the Duffield Girls and Infants Religious Education Trust in March 1999. The total purchase price was £63,000 of which the Duffield Girls and IRE Trust contributed £38,000.

5(b) Investments		2022 £	2021 £
General Fund		0	0
Restricted Fund			
Vicarage Fund			
Shares in the CBF's Investment Fund			
2329.78 shares, market value at Year end £49,079	£10,000 cash realised	49,079	63,451
(2021 2713.11 shares, market value £63,451)			
		<u>49,079</u>	<u>63,451</u>

# PAROCHIAL CHURCH COUNCIL OF ST ALKMUND, DUFFIELD

## NOTES TO THE FINANCIAL STATEMENTS (Continued)

For the year ended 31 December 2022

### 6 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	Total £
Fixed assets	26,868	316,579	343,447
Current assets	85,756	14,069	99,825
Current liabilities	(43,191)		(43,191)
<b>Fund balance</b>	<b>69,433</b>	<b>330,648</b>	<b>400,081</b>

	2022 £	2021 £
<b>7 DEBTORS</b>		
Collections/envelopes-sundry debtors	21	2,770
Flood insurance		
Income tax recoverable	25,100	26,500
Parish house donation	5,890	1,978
	<u>31,011</u>	<u>31,248</u>
<b>8 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	<b>2022 £</b>	<b>2021 £</b>
Stewardship	20,180	20,340
Church roof repair	1,650	
Flood expenses		3,694
Parish Hall	1,370	
Cash c/f for Youth Leader	16,900	
Fees	1,010	
other accruals	2,081	3,492
	<u>-</u>	<u></u>
	<u>43,191</u>	<u>27,526</u>

Note: The income and expenses of the Parish house are divided by agreement between The PCC and the Duffield Girls & Infants RE Trust in the proportion 25000 to 38000 ( the respective contributions to the purchase price).

# PAROCHIAL CHURCH COUNCIL OF ST ALKMUND, DUFFIELD

## NOTES TO THE FINANCIAL STATEMENTS (Continued)

For the year ended 31 December 2022

### 10 FUND DETAILS -

The Restricted funds are detailed below. The funds available in each fund can only be used for a specific purpose designated by the original donor.

Net Incomings/Outgoings on these funds have been agreed with the account examiner and PCC.

Cash balances of the funds.

	Organ Fund	Repair Fund	Clergy Fund	Bell Fund
	£	£	£	£
Balance at 1 January 2022	839		2,874	1,067
Net incomings/(outgoings) for the year.	75		8,714	500
Balance at 31 December 2022	914	-	11,588	1,567

Note: The Bell Fund is a combination of the Belfry Fund and the Bell Fund shown in earlier accounts

Unrestricted funds

Cash balances of the funds

	General Fund	Hall Fund	Magazine Fund
	£	£	£
Balance at 1 January 2022	63,939	3,727	-
Net incomings/(outgoings) for the year.	(13,944)	1,023	-
Balance at 31 December 2022	49,995	4,750	-

**PAROCHIAL CHURCH COUNCIL OF ST ALKMUND, DUFFIELD**

**STATEMENT OF FINANCIAL ACTIVITIES**

**For the year ended 31 December 2022**

**INDEPENDENT EXAMINER'S REPORT**

This report on the accounts of the PCC for the year ended 31 December 2022, set out on the preceding pages xx to yy is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 (the Regulations) and section 43 of the Charities Act 1993 (the Act).

Respective responsibilities of the PCC and the examiner.

As members of the PCC, you are responsible for preparation of the financial statements; you consider that the audit requirements of the Regulations and section 43 (2) of the Act does not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

**Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7)(b) of the Act and to be found in the church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

**Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1) Which causes me reasonable cause to believe that in any material respect the requirements
  - a. to keep accounting records in accordance with section 41 of the Act; and
  - b. to prepare accounts which accord with the accounting records and to comply with the requirements of the Act and the Regulations have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

K Gregory  
26 Barley Close  
Little Eaton

Signed  Date 20/3/23