

**SAINT MARK'S PARISH CHURCH
ALMA ROAD, REIGATE, SURREY**

**(Registered Charity No. 1134121)
www.stmarksreigate.co.uk**



**DIOCESE OF SOUTHWARK
CROYDON EPISCOPAL AREA
ARCHDEACONRY OF REIGATE**



ANNUAL REPORT FOR 2022

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THE VICAR'S LETTER

Dear Friends,

The year 2022 was the first year for three years where society, including the Church, began to feel "normal" again. After a couple of years of lockdowns and restricted activities, we had the freedom to plan our services and events as we wished. As the year progressed, more activities were resumed. By the end of the year, there was still more to be done, and 2023 will see more activity.

At the beginning of January 2022, Bishop Christopher invited me to take on the added responsibility of being Area Dean of Reigate in addition to being Vicar of St Mark's. This followed a consultation by the Bishop in the deanery as to whom he would appoint. Bishop Jonathan commissioned me in this role in one of the last duties he fulfilled as Bishop of Croydon before his retirement in March 2022. It was fitting that his last episcopal duty was linked with St Mark's, as his first episcopal duty was at a Confirmation Service at St Mark's in March 2012.

In February 70 solar panels were installed on the hall roof together with three large batteries to reduce our electricity use from the grid and to help us move towards our goal of zero carbon emissions by 2030. More lights in the Church were converted to LED, but there is still more to do. New remote heating controls were fitted to the hall heating to enable us to reduce our gas usage as well. On the first Sundays in January, February and March, all services were held in the hall so that the Church was not heated on these Sundays to save further carbon. These Green Sundays were liked by many in the parish but not by all. The PCC reviewed this experiment and agreed to extend this for the winter of 2022/23 by extending the Green Sundays from November to March on the first Sunday of the month.

Lent, Holy Week and Easter were celebrated in full for the first time since 2019. In fact, Revd Reg experienced the St Mark's way of marking Palm Sunday and Holy Week for the first time – and of course he came to St Mark's as Assistant Curate in 2019! One notable change to Holy Week was having Messy Church in the morning of Good Friday. This worked extremely well and so may well be repeated in future years. This provided a complete contrast to the traditional Good Friday Liturgy of the afternoon. Easter Sunday was a joyous celebration of the Resurrection.

In May we had the Rogation Sunday walk "Beating the Bounds" by a small group of walkers. At the APCM Ben Read and Louise Wallis were elected for a further year as Churchwardens. Terrence Hancock and Mel Crighton continued as PCC Secretary and Treasurer respectively, and I thank them all for their wise counsel and support.

At the beginning of June we joined in with the national celebrations of HM Queen Elizabeth's Platinum Jubilee by having an afternoon tea, planting a tree in the hall garden as part of the Queen's Jubilee Green Canopy and holding an all-age celebration service. In September we learned of the death of Her Majesty and as we prayed for the repose of her soul, we gave thanks to God for her many years of devoted service to this country and the Commonwealth, and we prayed for King Charles and all the royal family as they took on new roles and responsibilities.

In July we held a family barbeque at Messy Church which was very busy. Messy Church has gone from strength to strength with so many involved in many ways to make it possible. In October we hosted some Norwegian visitors at Messy Church and they have taken back with them ideas as they establish Messy Church in Norway. We are always happy to help others just as we have received help ourselves. In October we held an all-age Harvest Thanksgiving Service followed by a Harvest Supper.

Our services for All Souls', Remembrance Sunday, Advent and Christmas were well supported and followed the pattern of previous years. We have continued to live stream the 10.00am services and the quality and reliability has generally improved, although there are occasional problems. Choral Evensong with the Godfrey Searle Choir from St Mary's resumed in the autumn.

As we look to 2023, more activities will be happening including the return of Community Lunch. For all these activities we are blessed with a real community spirit at St Mark's where people are willing to volunteer and help others. However there is always more that can be done. The Ministry Team consisting of me, Reverend Reg Grant, Ian Archer, Sarah Cousins and Susannah Dyde works as a unit. My thanks to them for their hard work and support.

There are so many people who work behind the scenes, and I thank them all. The parish would not function without the hard work of our Parish Administrator and my PA, Alexia Hartman. She works far more than her contracted hours and is always available to help. My thanks to her, especially as she has now taken on the responsibility of being Deanery Secretary and PA.

We look forward to the next year. There are various building works planned so it will be a challenging year financially but should ensure that we will be secure for many years to come.

With my best wishes



THE READERS

Ian Archer has been a Reader at St Mark's for over 41 years, so the older members of our congregation have heard his voice for a long time. His hope is that he can spread God's message better each time he is called to do so. He is now an aged widower so perhaps has more time on his hands than many so long as his health is good. Much of his time is spent visiting the sick and home-bound with Communion every two weeks, which they seem to appreciate, and he enjoys their company as he does it. On one occasion Ian conducted a Funeral Service of one of these former church friends. For fun he provided some scribblings for the Church magazine, so all in all he has had a busy but happy year in 2022.

Sarah Cousins has had a year peppered with ill health, but she has continued to head up SMART for retired people in the community, enabling monthly meetings and pastoral work behind the scenes. She also preached on a number of occasions.

Susannah Dyde has kept busy primarily with leading Family Services and Messy Church worship, both of which have grown in popularity in 2022. She also preaches in morning services and leads T-Time-Tales with her husband, Keith. She leads the only Home Group in existence in the church. It has eleven members who meet both in person and on Zoom every fortnight to study the Bible together. Anyone is welcome to join this group.

Ian Archer, Sarah Cousins, Susannah Dyde

THE SERVERS

While much of life has returned to normal through 2022, numbers in the church remain at lower levels than before the pandemic. Adaptations made to support the broadcast of services on line have also impacted the need for servers, for example the Gospel procession now has only the deacon with no one else holding the book.

The serving team itself is reduced in size, with a loyal small team providing one or two servers to the Sunday services. Thank you to all of that team who have worked so hard to keep our services flowing.

Looking forwards to 2023, as numbers in church continue to expand, we would welcome new members to the serving team. We will look to continue to adapt and grow with the church as a whole, offering our service to help St Mark's support the community.

James Tanser, Sacristan

SUSTAINABILITY AT ST MARK'S

The Sustainability Committee has built on the work achieved in the previous year to deliver carbon savings in 2022/2023 and to help St Mark's move towards the 2030 Net Zero goal.

The solar panels installed last year have enabled us to generate electricity on-site, significantly contributing to a reduction in energy from the National Grid and the cost of electricity. We have also continued the programme of replacing lightbulbs with energy efficient LEDs. Energy bills are calculated on the basis of calendar years and the pandemic affected energy use at St Mark's, so the most accurate comparison is between usage in 2022 and usage in 2019. In 2019 we used around 27,000 kWh of electricity from the grid and in

2022 we used 9300 kWh. This is a 65% reduction in electricity use from the grid, and reduces the church's annual carbon footprint by 3.2 tonnes in 2022 compared to 2019.

We also made progress in reducing the amount of gas used for heating. This has been through a combination of measures including Green Sundays in the hall once a month in winter, turning down the thermostats, installing thermostats that can be adjusted remotely to enable a more finely tuned temperature response, and grouping events together where possible to use energy for heating more efficiently. Again, the most sensible comparison is between 2019, when gas usage was just over 200,000 kWh, and 2022, when usage was just under 130,000 kWh. This is a reduction of around 37% and reduced our carbon footprint by 14 tonnes.

A reduction of around 17 tonnes of carbon significantly reduces our overall footprint, which was around 45 tonnes and is now under 30. We have had a number of problems with the solar batteries over the last year, so have not been able to benefit from selling energy into the grid, which would have generated a small income for St Mark's and enabled us to offset some more of our carbon footprint. We expect the batteries to function better in 2023 following various fixes that have been arranged with the installer and anticipate a further carbon saving to be generated from the solar panels.

The committee has discussed options for installing Electric Vehicle (EV) chargers in the car park, which could draw on the solar panels to provide a renewable energy source for charging EVs. We have made preliminary enquiries about possible models and associated costs. We have also looked at pricing for individual portable seat heaters and expect to begin a trial with the heaters to understand how we might reduce the level of gas heating required if the seat heaters prove to be effective. Finally we have begun to consider zero waste options with respect to the products and food we buy (for instance buying cleaning products in containers that can be refilled rather than recycled or thrown away) which would reduce waste and our indirect carbon footprint.

We have been approached over the year by other local churches interested in learning about our experience installing and using solar panels. We have shared our experiences and a number of local churches are now looking at installing solar panels. St Mark's also featured in an issue of "The Bridge" (Southwark Diocesan Newspaper) which highlighted examples of churches making progress towards Net Zero goals.

Sophia Oliver

KNITTING AND SPIRITUALITY GROUP

This year we have continued our monthly meetings in members' homes, beginning and ending with prayer. We welcome new members Dorothy Piejus and Jill Bingham.

New members are welcome, not only knitters. If you do any kind of craft that can be held in your lap, then do come and join us.

*Cherith Baldry
Sarah Cousins*

ELECTORAL ROLL

If your name is on the Electoral Roll then you are entitled to vote at the Annual Parish Church Meeting and in this way to feel much more a part of St Mark's Church. Once you reach your sixteenth birthday you are eligible to make an application and the only stipulation is that you have been baptised, and not necessarily confirmed. You need to live in the parish to go on the Roll immediately, (please ask me if you have any doubts about where the parish boundaries lie) or have habitually worshipped at St Mark's for six months if you live outside the parish. You can apply by filling in the simple, self-explanatory form available from me or from the Parish Office. Completed forms should please be handed to either myself or to the Parish Office.

The Roll is normally on display in the church and contains only names. It is open until two weeks before the Annual Parochial Church Meeting, when it will be closed for revision.

So as to keep the Roll as up-to-date as possible I would be grateful to be told of any changes in address, or people moving away from the parish, as I do not always hear of these details immediately.

Terrence Hancock
Acting Electoral Roll Officer

SOCIAL EVENTS

This year has seen a return to some of the events that we enjoyed on a regular basis before the pandemic. Although we do not have a formal Social Committee at present (something we hope to re-establish in 2023) many volunteers came together to prepare food and refreshments for the various events at St Mark's.

In June we celebrated the Queen's Diamond Jubilee with Afternoon Tea enjoyed by over sixty people followed by an All-Age service in Church. Thanks to everyone who made cakes and scones and to those who served the tea and helped set up and clear away afterwards.

In October our Harvest Supper was again held after the monthly family service with over 70 people of all ages socialising together whilst enjoying cottage pie and chocolate or lemon tart with vegetarian, vegan, gluten free and dairy free options. Thanks to everyone who was involved in preparing and cooking the food as well as setting up the tables, arranging flowers, serving food and drinks and of course washing up and clearing away afterwards.

We also have another group of volunteers who prepare monthly meals for Messy Church. This involves cooking a hot meal for around 70/80 people each month and is always very well received by the children and parents alike.

In the run up to Christmas the parents of Holmesdale School children were served tea and coffee before the nativity performances and they were very grateful to be able to come in from the cold and enjoy a warm drink.

It was fantastic to have such a large congregation for the Christmas Carol Service and there was a real buzz in the hall afterwards with over 100 people enjoying mulled wine and mince pies. The last time we had been able to do this was 2019.

Thank you to all who have volunteered this year to make these events a success and give our church community the chance to join together in social activities. Special thanks go to

Nigel Perkins for organising coffee each week and to all the many helpers who volunteer giving everyone the opportunity to catch up with friends after the weekly service.

All these social events require a great team effort and in 2023 we plan to re-establish a Social Committee to coordinate these events and hope to be able to organise even more. If this is something you would like to get involved with, please get in touch with me or any member of the Parochial Church Council.

Melanie Crighton

MUSIC AT SAINT MARK'S

Now that the Sung Eucharist has returned at 10.00am on Sunday mornings we have used the St Thomas Mass setting for the Gloria and Agnus Dei. In the latter part of 2022 we added the Sanctus and Benedictus. There are other sections of the service, Gospel Acclamation, Sursum Corda and seasonal Acclamations which will follow when possible.

Although St Mark's Church Choir is now very small in number we are most grateful for the help provided members of St Mark's Singers. This was especially welcome on three special occasions during the past year – Easter Sunday, Memorial Service for HM Queen Elizabeth II in September and the Carol Service in December.

I am very grateful to David Lear who plays the piano at the monthly Taizé service.

Once again we have been delighted to welcome the Godfrey Searle Choir to sing Choral Evensong on two occasions towards the end of 2022.

Terrence Hancock
Organist & Choirmaster

SAINT MARK'S PARISH MAGAZINE

The parish magazine in 2022 has continued to be distributed predominantly online with paper copies available on request. This has supported St Marks environmental ambitions to save paper. Furthermore, the amount of colour imagery used in the magazine has decreased to reduce printing costs.

There have been twelve editions, sent on the Thursday before the 1st Sunday of the month. The format has remained largely similar year on year varying between 24 and 32 pages in length.

The content has a regular format including a book review, recipe, puzzles, news from the Church of England and a letter from the Vicar, as well as input from SMOAT and church news when available.

The magazine has also been an outlet for environmental information and education, as part of the church's ambition to achieve and maintain the Eco Church award. It has enjoyed the support of regular contributions from Harry Ingram and Ian Archer. The editor passes on great thanks to both for their entertaining and thought-provoking inputs.

Thanks are due to Terrence Hancock and Malcom Towe for proof reading support throughout the year. And also thanks to Alexia Hartman for magazine distribution.

The magazine has recruited new advertisers this year and now has eight advertisers at the back of the magazine in various formats from one-quarter page black and white ads to full page colour. Thanks to Jane Artis for continuing to facilitate advertising requests.

In January 2023 the I handed in my notice after three years and a new editor is yet to be found.

Helen Starmer
Editor

YOUTH WORK AT SAINT MARK'S

PARENT AND TODDLER GROUP

The Parent and Toddler Group started up again in April 2022. There was an expected slow start but after almost a year the group has had several newcomers each month and has also gained numerous regulars who continue to praise the service it provides to the community. In December the group hosted a successful Christmas Party for the children (and parents/carers) with Father Christmas in attendance. The group of course could not be possible without the kind and continued help of volunteers such as Judith Parkes, Deborah Pelekani and Timothy Warren, to name a few.

Alexia Hartman

T-TIME TALES

T-Time Tales runs for half an hour after school every Wednesday during term time. Mothers and nannies come in with their children and are welcomed with a cup of tea and a biscuit and drink for the children. Susannah and Keith Dyde tell a Bible story and lead them in energetic singing to the accompaniment of Fr. Martin on the piano. It picked up slowly after Covid, but we were pleased that many of the same children returned to us.

Susannah Dyde

MESSY CHURCH

Following a challenging 2021 for Messy Church get togethers, in January we cautiously began to plan for the months ahead. Covid cases were once again high, so we started the year with a café style Messy Church in the hall, a first for St Mark's Church! Families were seated at their own tables, a safe distance from each other. Father Martin encouraged us all to explore the story of David and Goliath, aided by a life-sized paper representation of Goliath. Children were able to enjoy related crafts at their family tables and many left with DIY helmets and shields. The kitchen team did a fantastic job of providing snack packs and drinks to minimise contact between families.

In February Covid infection rates were thankfully lower, so we were able to return to the regular format of crafts and activities in the hall and a service in the church followed by a meal together. Susannah and Keith led an engaging service on the story of the lost coin. Children went home with both a good understanding of the story, and tummies full of chocolate!

Following positive feedback of Good Friday Messy Church meet ups at the Parish Rep meeting, we decided to give it a go. Children enjoyed putting together Easter gardens, making cards and completing a treasure hunt. The cards were then delivered to other members of St Mark's Church along with bunches of daffodils.

We were able to hold a summer party in July for the second year in a row. The sun shone, and a fantastic time was had by all. There were lots of fun activities including a thank you tree with messages from the children about what they were thankful to God for. This was put up for display in the church. Following the activities, we all enjoyed a delicious BBQ in the garden together.

Autumn Messy Church sessions proceeded well and in December we celebrated Christmas with a star nativity trail, Christmas themed crafts and activities in the hall and a festive nativity performance by the children in the church.

The craft fun, family worship and wonderful meals during this year were only made possible by the brilliant group of ever enthusiastic volunteers, always keen to give their time and creativity. A special mention to the young volunteers, who confidently lead crafts and activities on numerous occasions. They were very popular with the children. Enormous thanks to you all.

Rachel Potter

THE PARISH OFFICE

I am very pleased to be based back in the office for a full year after the lockdown restrictions during the pandemic.

Communication with the parish continues to be mostly online via email. The Parish Magazine remains available online and physical copies are also being sent to those that have requested this. Even with the significant ever increasing paper costs, we are still managing to keep printing costs at a low. We continue to offer our printing services (at a cost) to a few local churches.

This year saw a couple of changes regarding hall bookings. We updated the terms and conditions of the hiring agreement which also included a slight price increase. Hall bookings for children's birthday parties are increasingly popular, with many families returning year after year.

Fr Martin and his teams' support is ongoing and along with his knowledge of all things technical, the office continues to run smoothly. If there is anything you need, please do contact me via email or on the phone, as I am always happy to help where I can.

Alexia Hartman
Parish Administrator

PARISH SAFEGUARDING

After undertaking the appropriate training, I have been appointed the Parish Safeguarding Officer. My aim is to continue to provide an environment that is welcoming and respectful and enable any safeguarding concerns to be raised and responded to openly, promptly and consistently. All Parochial Church Council members will also be undertaking safeguarding training and undergoing DBS (disclosure and barring service) checks.

Alexia Hartman
Parish Safeguarding Officer

SAINT MARK'S OVERSEAS AID TRUST (SMOAT)

April 2022 marked the occasion of our first live fund raising event since before the start of Covid19, and it was a pure delight to get back to normal and being able to share the enjoyment of a live event with our supporters!

2022 was a bumper year for us and we were able to give away £24,050 to twelve projects in eleven different countries. This includes £9,000 given to the Christmas Appeal 2021. We received a bequest from one of our most loyal supporters, David Barrell, and this had helped significantly in the amounts we have been able to give.

In March we held another SMOAT@Home event, making and delivering chocolate brownies on the occasion of Mothering Sunday. We were able to give £1,500 to Wonder Foundation. The money given has helped to establish a mentoring programme at Sorawell Professional Training College in Yaounde, Cameroon. The aim of the project was to provide fifty young women with accredited training so that they will have the opportunity to leave poverty for good, benefit their local community and progress in the hospitality industry.

In April we held our first live event for two years – a Bingo afternoon! As usual, it was very well attended and enjoyed by everybody. We were raising money for BRINOS to support the purchase of a portable suction machine and two portable audiometers. We were able to send them £1,250 which enabled them to buy these machines.

Then, in September, we held a BBQ Brunch in the garden of Louise and Ken Packer. The weather was kind to us and the event attracted a good number of people who enjoyed a hearty breakfast. We were able to give £2,500 to Hope Health Action, which part funded a critically needed solar powered generator at a leading hospital in Norther Haiti.

All other money given away was funded by regular giving and supported the following projects:

We gave £1,000 in January to Doctors for Nepal for much needed equipment for their trainee medical staff.

In September, £2,200 was given to Educaid to fund a back-up generator for the Rolal Secondary School in Sierra Leone. We were able to pay for the generator in full which will help the solar power not to be over-burdened and therefore more reliable and cost effective.

Then in October 2022 we gave £1,600 to Empathy International to fund a cohort of eight girls to participate in their established 'Dignity' young women skills programme. This provides intensive high skill residential training over two months to young village women so they are able to make and repair clothes. On completion, each woman is gifted a foot-powered 'Singer' sewing machine along with items needed to start a business in their own village.

In December 2022 we gave money to four organisations as part of the Big Give: £1,500 to IT Schools in Africa, providing digital skills training in Malawi; £1,500 to Legs for Africa, an organisation which refurbishes prosthetic legs for reuse in Ghana; £1,000 to Well Boring towards the construction of bore holes and wells in Kenya and The Gambia; and finally, £1,000 to Our Moon Education towards the building of a learning forum at a residential college in Chibombo, Zambia. Each of these four donations will be doubled through the Big Give.

Once again, can I take this opportunity to thank everyone who has supported us throughout the year. We couldn't do it without you!

Barbara Perkins
Chairman

SAINT MARK'S AFTERNOON RETIREMENT TEAM (SMART)

SMART is a social group for older people to meet and enjoy a varied monthly programme, in the church hall or on occasional outings. SMART is open to all aged over 65 in the community, so you do not have to be a member of St Mark's to come. Smart is run by Sarah Cousins, a Reader at St Mark's, and a retired NHS mental health chaplain.

Highlights of the year were not one but two trips out for tea at Priory Farm, as well as the familiarity of well-loved carols at Christmas hosted by Richard Salmon with Reverend Martin Colton on the piano.

SMART could not happen without the staunch support of Frances Wood, Sue Hill Smith and Marion Wall who give generously of their time and are always available ensuring that all the essential things get done. My thanks also go to Tina Read and Richard Salmon who regularly give lifts to bring folk to the meeting.

Sadly we said a final goodbye to Kathleen Bretherton, Kathy Bristow, Diane Callen, Betty Grunwell, Kay Metcalfe and Georgina Sparver, all of whom contributed to the life of Smart in their individual ways. May they all rest in peace and rise in glory.

We always welcome new members. If you would like to help with giving lifts, without which we cannot run, or are interested in any aspect of SMART, please come and have a chat!

Sarah Cousins

OTHER ACTIVITIES

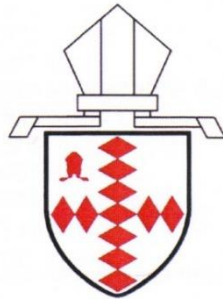
FOODBANK

We have continued to support St Matthew's Foodbank by collecting food and toiletries that are delivered to the Foodbank. The collection point has continued on the Vicarage doorstep. As the year progressed the demand grew as the Cost of Living Crisis deepened but unfortunately we have also seen a drop in donations. Some have responded to our appeals but as most people feel a financial squeeze, those at the bottom suffer the most. We pray that all who come for help and support will receive it.

Fr Martin

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**STATUTORY REPORT
AND ACCOUNTS FOR 2022**

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT MARK REIGATE - ANNUAL REPORT

Those who served as Trustees since 1 January 2022 were:

Chairman:	The Reverend Martin Colton
Assistant Curate:	The Reverend Reginald Grant
Vice Chairman:	Mrs Louise Wallis
Readers:	Mr Ian Archer, Mrs Sarah Cousins, Mrs Susannah Dyde
Churchwardens:	Mr Benjamin Read, Mrs Louise Wallis
Deputy Wardens:	Mrs Jane Artis, Mr Timothy Warren
Deanery Synod	Mrs Suzanne Baker-Hedge, Mrs Sara Johnson and Mrs Sarah Walker
Representatives:	
Elected Members:	Mrs Patricia Bird, Mrs Melanie Crighton, Mr Terrence Hancock (until May 2022), Mrs Nicola Lloyd (from May 2022), Mr Nigel Perkins, Miss Rachel Potter (from May 2022), Mr Brian Rowbotham (until May 2022) and Mrs Helen Starmer.
Co-opted Member:	Mr Terrence Hancock (from May 2022)

The Trustees of the church present their Annual Report and Financial Statements for the year ended 31 December 2022.

STRUCTURE GOVERNANCE AND MANAGEMENT

The Parochial Church Council (PCC) of Saint Mark, Reigate, known as St Mark's, is a registered charity - number 1134121. The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll, to take part and assist in the activities and to stand for election to the Council.

The following committees report to the PCC:

Standing; Finance and Buildings; Inclusivity, Community Outreach, Sustainability.

PARISH SAFEGUARDING

The PCC has complied with the duty under Section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

PUBLIC BENEFIT

The PCC has embraced the Charity Commission's guidance on Public Benefit. It aims to promote religion within the parish. The church is open during daylight hours for all to enter and is used by local schools for their services. The hall is available to church groups, local associations and others.

OBJECTS AND ACTIVITIES

The PCC has the responsibility of co-operating with the Incumbent to promote within the parish the whole mission of the church - pastoral, evangelistic, ecumenical and social. It also has responsibility for the maintenance of both the church and hall and to provide the physical and financial resources to achieve the mission of the church in general and the parish in particular.

ACHIEVEMENTS AND PERFORMANCE

The PCC strives to offer a range of services that attract all age groups from our community who find attendance both beneficial and spiritually fulfilling. Families are attracted to our church through T-Time Tales, Easter Club, the monthly Family and Messy Church services, and the weekly Parent and Toddler group.

On 1 January 2022 the number of names on the Electoral Roll was 164. During the year three names were added and one removed. Hence, at the end of the year the total number on the Roll was 166. Of this figure, 103 are resident within the parish and 63 are outside the parish boundary.

Holy Communion has been taken to those at home or in hospital either by the clergy or by Mr Ian Archer who, as a Reader, has permission to officiate.

MEETINGS

During the past year the PCC has met on seven occasions and the average attendance rate was 63%. Various committees manage and develop the various activities and their reports are discussed by the Council and authority given where necessary. The Standing Committee, which comprises the Chairman, Churchwardens, Secretary and Treasurer, meets when necessary to deal with any urgent matters which may arise between ordinary meetings of the Council. The composition and responsibilities of committees are kept under review in order to create better control and an improved reporting system.

RISK MANAGEMENT

The PCC is aware of its responsibilities for assessing and managing this church's risks and continues to implement plans to deal with these.

The principal risks financially and to continuity are the buildings. The church is over 160 years old and built of Reigate stone. The hall is over 50 years old. The quinquennial inspection of the church (but not the hall) was carried out during 2021 by a diocesan approved Architect.

Terrorism has been considered by the Council to be of minimum risk and has not been insured.

CLERGY AND READERS

The Vicar (The Reverend Martin Colton) is supported by an Assistant Curate (The Reverend Reginald Grant). The licensed Readers are Mr Ian Archer (who has the Bishop's Permission to Officiate), Mrs Sarah Cousins and Mrs Susannah Dyde.

FINANCIAL REVIEW

The Financial Statements and notes to the accounts are set out on pages 4 to 9 followed by the detailed income and expenditure accounts of the Church and Hall on pages 10 and 11.

The results for the year shows a deficit of £13,488 after expenditure of £26,504 on solar panels (2021: surplus of £24,654).

In 2022 there has been a return to pre pandemic levels of activity both in terms of church services and activities and in hall lettings. This is therefore reflected in both income and expenditure.

Significant figures are as follows:

Income

- Planned Giving of £75,568 (2021: £81,322) a decrease of 7% reflecting a reduction in the number of regular givers. Thank you to everyone who has been able to continue their regular giving
- Collections at services of £8,740 (2021: £4,434) an increase of 97%
- Gift Day of £25,275 (2021: £27,519) a decrease of 8%
- Legacies of £5,000 (2021: £10,000)
- Grants of £2,400 towards energy costs and water saving measures (2021: £2,700 for audio visual equipment)
- Other donations of £4,276 (2021: £6,257) an increase of 79% after taking account of £3,875 restricted for Audio Visual Equipment in 2021
- Special Appeals £3,150 (2021: £1,933) an increase of 63%
- Other Activities of £2,962 (2021: £11,868) an increase of 125% after taking account of the one-off income of £10,549 for providing Census Support in 2021
- Hall lettings income £25,958 (2021: £17,397) an increase of 49% partly due to hall hire rate increases of 8% in September
- Car Park rent £27,773 (2021: £26,523) an increase of 5%
- Property Rent £15,600 (2021: £15,600)

Expenditure

- Parish Support Fund £113,916 (2021: £111,132) an increase of 2.5%
- Church Running Expenses £15,935 (2021: £12,331) an increase of 29%
- Office Expenses £22,993 (2021: £19,579) an increase of 17%
- Hall running costs £20,295 (2021: £16,851) an increase of 20%
- Hall building and renovation £28,095 including £26,504 on solar panels (2021: £5,451 on building work)

Outside giving totalled £5,663 of which £3,150 was from special appeals and £2,513 from church funds as follows:

• DEC Ukraine	£650
• Foodbank at St Matthew's (Harvest)	£500
• Combat Stress (Remembrance Sunday)	£425
• Renewed Hope Trust (Christmas Services)	£461
• Reigate Samaritans (Christmas Services)	£461
• Children's Society (Crib and Christingle Service)	£746
• Reigate & Banstead Borough Council	£2,400
• Diocese of Southwark	£20

Forecast for 2023

With a return to regular services and activities, together with the continuation of live streaming, the Council anticipates that the level of donations and lettings income can be maintained. We have considered the Church's assets and reserves and have therefore concluded that the Church has adequate resources to continue in operational existence for the foreseeable future. Consequently, the financial statements are prepared on a going concern basis.

Reserves Policy

It is Council policy to maintain the unrestricted funds by breaking even over a five-year period, thus spreading any exceptional operating income and expenditure.

Unrestricted funds at 31 December 2022 were £439,041 (2021: £452,382) of which £350,000 is represented by the value of the investment property. Thus, liquid reserves are £89,041 (2021: £102,382) at the balance sheet date. The day to day running expenses of the Church is expected to be covered by planned giving and rental income from the investment property. The liquid reserves is to be utilised for making up for any shortfalls and therefore considered sufficient.

Future expenditure

The Council has committed to the Church of England target to be Carbon Neutral by 2030 and is actively engaged in researching projects to meet that target. In February 2022 a Solar panel system was installed at a cost of £26,500. The use of electricity to heat the church is also being considered in preference to gas. The quinquennial inspection carried out in 2021 highlighted a schedule of works to be carried out over the next five years, some of this work will be carried out in 2023 with an approximate cost of £15,000. Other recommended works are currently being costed and will be carried out where necessary in future years. In addition work will be required on the organ and the heating systems in future years. Grants will be obtained where possible and fundraising carried out to meet costs arising.

Approved by the Parochial Church Council on 15 March 2023 and signed on its behalf by:



The Reverend Martin Colton
Chairman

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT MARK, REIGATE
Statement of Financial Activities
For the year ended 31 December 2022

	Note	2022			2021
		Unrestricted Funds £	Restricted Funds £	Total Funds £	Total £
Income from					
Donations and legacies	2A	123,221	4,150	127,371	146,033
Charitable Activities	2B	61,940	-	61,940	48,757
Investments	2C	16,198	41	16,239	15,625
Total		<u>201,359</u>	<u>4,191</u>	<u>205,550</u>	<u>210,415</u>
Expenditure on					
Charitable Activities	3	214,700	4,338	219,038	185,761
Total		<u>214,700</u>	<u>4,338</u>	<u>219,038</u>	<u>185,761</u>
Net income		(13,341)	(147)	(13,488)	24,654
Total funds brought forward		452,382	4,100	456,482	431,828
Total funds carried forward		<u>439,041</u>	<u>3,953</u>	<u>442,994</u>	<u>456,482</u>
Represented by					
General Funds (Unrestricted)		439,041	-	439,041	452,382
Beryl Kent Fund (Restricted)		-	3,153	3,153	3,112
Other Funds (Restricted)		-	800	800	988
		<u>439,041</u>	<u>3,953</u>	<u>442,994</u>	<u>456,482</u>

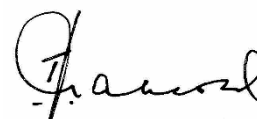
THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT MARK, REIGATE
Balance Sheet as at 31 December 2022

		2022 £	2021 £
Fixed Assets			
Investment Property	5	<u>350,000</u>	<u>350,000</u>
Current Assets			
Debtors	7	4,363	6,846
Short term Deposits		49,240	48,601
Cash at Bank		<u>54,771</u>	<u>65,671</u>
		108,374	121,118
Creditors			
Amounts falling due within one year	8	<u>15,380</u>	<u>14,636</u>
Net Current Assets		<u>92,994</u>	<u>106,482</u>
Total Net Assets	6	<u><u>442,994</u></u>	<u><u>456,482</u></u>
Funds	10		
Unrestricted		93,622	106,963
Restricted		3,953	4,100
Revaluation Reserve		<u>345,419</u>	<u>345,419</u>
		<u><u>442,994</u></u>	<u><u>456,482</u></u>

Approved by the Parochial Church Council on 15 March 2023 and signed on its behalf by:



The Reverend Martin Colton
Chairman



Terrence F Hancock
Secretary

The notes on pages 6 to 9 form part of these accounts

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT MARK, REIGATE

Notes to the accounts

For the year ended 31 December 2022

1 Accounting Policies

The Parochial Church Council is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of Parochial Church Councils, and with the Regulations' 'true and fair view' provisions, together with FRS 102 (effective 1 January 2015) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP (FRS 102)).

The Financial Statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to the accounts.

The Parochial Church Council has taken the exemption available in paragraph 7.18 of FRS 102 and has not prepared a cash flow statement.

The Financial Statements are prepared in Sterling, which is the financial currency of the charity. Monetary amounts in these financial statements are rounded to whole pounds.

Going concern

Subsequent to the year end the Trustees have considered whether the use of the going concern basis is appropriate and have considered possible events and conditions that might cast significant doubt on the ability of the Church to continue as a going concern. The Trustees have made this assessment for a period of at least twelve months from the date of the approval of these financial statements. In particular, the Trustees have considered the Church's assets and resources. After making enquiries, the Trustees have concluded that there is a reasonable expectation that the Church has adequate resources to continue in operational existence for the foreseeable future. The Church therefore continues to adopt the going concern basis in preparing its financial statements.

Income

Income is recognised on a receivable basis. Voluntary services are not included. Legacies are recognised once there is sufficient evidence that receipt is probable and the amount of the legacy receivable can be measured reliably. Where entitlement to a legacy exists but there is uncertainty as to its receipt or the amount receivable, details are disclosed as a contingent asset until the criteria for income recognition are met. When making wills, donors are requested to leave the application of a legacy to the needs of the church, applying the donor's name as appropriate.

Grants and donations are recognised when any preconditions preventing their use by the Parochial Church Council have been met. For collections and planned giving this is on receipt. Gift aid recoverable in relation to donations received is recognised at the same time as the donations to which they relate.

Expenditure

Liabilities and the resulting expenditure are recognised in the period in which they are incurred and are accounted for gross of irrecoverable VAT. All costs are allocated between expenditure categories on a basis designed to reflect the use of the resources. Costs related to a particular activity are allocated directly. Support costs are apportioned on an appropriate basis. These are costs which assist the work of the church but do not directly represent charitable activities and include office costs and governance costs.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with S.10(2)(a) and (c) of the Charities Act 2011. No value is placed on the moveable church furnishings held by Churchwardens on special trust for the Parochial Church Council and which require a faculty for disposal since the Parochial Church Council considers this to be an inalienable property. All expenditure incurred during the year on consecrated and beneficial buildings and movable church furnishings, whether maintenance or improvement is written off. Investment properties are initially recognised at cost and subsequently re-measured at fair value at the reporting date.

Financial Investments

Cash and cash equivalents include cash at bank and in hand and in short term deposits with a maturity date of three months or less.

Funds

The accounts include all transactions, assets and liabilities for which the Parochial Church Council has overall responsibility. They do not include the accounts of other church groups that owe their main affiliation to another body.

Unrestricted Funds

Unrestricted funds are available for use at the discretion of the Parochial Church Council in furtherance of their charitable objectives unless the funds have been designated for other purposes. The fund which is unrestricted is the General Fund which comprises the Church and Hall accounts.

Restricted Funds

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Tax status

As a charity the Parochial Church Council is exempt from paying Corporation Tax but does have to pay Value Added Tax.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT MARK, REIGATE
Notes to the accounts
For the year ended 31 December 2022

	2022			2021		
	Unrestricted Funds £	Restricted Funds £	Total £	Unrestricted Funds £	Restricted Funds £	Total £
2 Income						
2A Donations						
Planned Giving - Including tax recoverable	75,568	-	75,568	81,322	-	81,322
Collections - including tax recoverable	8,740	-	8,740	4,434	-	4,434
Gift Day - including tax recoverable	25,275	-	25,275	27,519	-	27,519
Donations - including tax recoverable	4,276	-	4,276	2,382	3,875	6,257
Legacies	5,000	-	5,000	10,000	-	10,000
Grants	1,400	1,000	2,400	-	2,700	2,700
Special Appeals	-	3,150	3,150	-	1,933	1,933
Other Activities	2,962	-	2,962	11,868	-	11,868
	<u>123,221</u>	<u>4,150</u>	<u>127,371</u>	<u>137,525</u>	<u>8,508</u>	<u>146,033</u>
2B Charitable Activities						
Magazine	976	-	976	657	-	657
Fees	2,191	-	2,191	660	-	660
Hall Lettings	25,958	-	25,958	17,397	-	17,397
Church Lettings	522	-	522	640	-	640
Car Park Rent	27,773	-	27,773	26,523	-	26,523
Administration Services	4,520	-	4,520	2,880	-	2,880
	<u>61,940</u>	<u>-</u>	<u>61,940</u>	<u>48,757</u>	<u>-</u>	<u>48,757</u>
2C Investments						
Interest Receivable	598	41	639	24	1	25
Property Rent	15,600	-	15,600	15,600	-	15,600
	<u>16,198</u>	<u>41</u>	<u>16,239</u>	<u>15,624</u>	<u>1</u>	<u>15,625</u>
Total Income	<u>201,359</u>	<u>4,191</u>	<u>205,550</u>	<u>201,906</u>	<u>8,509</u>	<u>210,415</u>
2D Property Rent						
Rent received	13,200	-	13,200	13,200	-	13,200
Grant	2,400	-	2,400	2,400	-	2,400
	<u>15,600</u>	<u>-</u>	<u>15,600</u>	<u>15,600</u>	<u>-</u>	<u>15,600</u>

As set out in note 5, the property is let to a tenant guaranteed by Reigate and Banstead Borough Council at a below market rent. The difference is being treated as a donation and included in direct costs in note 3A.

	2022			2021		
	Unrestricted Funds £	Restricted Funds £	Total £	Unrestricted Funds £	Restricted Funds £	Total £
3 Expenditure						
3A Charitable Activities - Direct costs						
Church societies	20	-	20	-	304	304
Other charities	2,493	3,150	5,643	2,851	1,629	4,480
Total Direct Costs	<u>2,513</u>	<u>3,150</u>	<u>5,663</u>	<u>2,851</u>	<u>1,933</u>	<u>4,784</u>
3B Support Costs						
Parish support fund	113,916	-	113,916	111,132	-	111,132
Clergy expenses	1,418	-	1,418	1,329	-	1,329
Organist and Organ	2,254	-	2,254	2,700	-	2,700
Church running expenses	15,935	-	15,935	12,331	-	12,331
Office admin and stationery	22,993	-	22,993	19,579	-	19,579
Governance - Independent examination	2,000	-	2,000	1,100	-	1,100
Building maintenance	338	-	338	2,769	-	2,769
Equipment (incl maintenance)	4,943	1,188	6,131	2,148	5,587	7,735
Church Operating Expenditure	<u>163,797</u>	<u>1,188</u>	<u>164,985</u>	<u>153,088</u>	<u>5,587</u>	<u>158,675</u>
Hall Running costs	20,295	-	20,295	16,851	-	16,851
Hall Building and Renovation	28,095	-	28,095	5,451	-	5,451
Total Support Costs	<u>212,187</u>	<u>1,188</u>	<u>213,375</u>	<u>175,390</u>	<u>5,587</u>	<u>180,977</u>
Total Expenditure	<u>214,700</u>	<u>4,338</u>	<u>219,038</u>	<u>178,241</u>	<u>7,520</u>	<u>185,761</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT MARK, REIGATE
Notes to the accounts
For the year ended 31 December 2022

	2022 £	2021 £
4 Staff Costs		
Wages and Salaries	<u>16,707</u>	<u>15,872</u>

During the year two staff were employed (2021 - two): a parish administrator and a hall caretaker who is related to the Vicar. Pension contributions were £267 (2021: £206). In addition fees of £2,000 (2021 - £1,838) were paid to the organist Mr T F Hancock who is a member of the Parochial Church Council. The Vicar is reimbursed expenses and no other trustee received any remuneration or expenses other than reimbursement for the purchase of goods in relation to Church activities. Key management personnel include members of the Parochial Church Council and volunteers who run church activities.

No employee received remuneration exceeding £60,000 (2021 - none).

5 Fixed Assets		
Investment Property	<u>350,000</u>	<u>350,000</u>

The investment property was valued by the Trustees in 2016 when it ceased to be used as a Church property and was reclassified as an investment property. The valuation was made by reference to market evidence of transaction prices for similar properties at that time. The historical cost of the property was £4,581. The revaluation resulted in a gain of £345,419 which was recognised through Income and Expenditure within the Statement of Financial Activities in 2016. The property is let to tenants guaranteed by Reigate and Banstead Borough Council. The Trustees consider the valuation held in the accounts to be a fair value.

6 Analysis of Net Assets by Fund

	2022			2021		
	Unrestricted Funds £	Restricted Funds £	Total £	Unrestricted Funds £	Restricted Funds £	Total £
Fixed Assets	350,000	-	350,000	350,000	-	350,000
Current Assets	104,421	3,953	108,374	117,018	4,100	121,118
Less Current Liabilities	(15,380)	-	(15,380)	(14,636)	-	(14,636)
Fund Balance	<u>439,041</u>	<u>3,953</u>	<u>442,994</u>	<u>452,382</u>	<u>4,100</u>	<u>456,482</u>

	2022 £	2021 £
7 Debtors		
Income tax recoverable	3,868	4,011
Other sundry debtors	117	1,994
Prepayments	<u>378</u>	<u>841</u>
	<u>4,363</u>	<u>6,846</u>

8 Liabilities - amounts falling due within one year

Creditors and accruals	11,599	8,760
Deferred income	<u>3,781</u>	<u>5,876</u>
	<u>15,380</u>	<u>14,636</u>

9 Deferred income

At 1 January	5,876	5,260
Amount released to income	(4,972)	(3,114)
Amount deferred in the year	<u>2,877</u>	<u>3,730</u>
Balance at 31 December	<u>3,781</u>	<u>5,876</u>

Deferred income relates to rent and lettings income received relating to the following year.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT MARK, REIGATE
Notes to the accounts
For the year ended 31 December 2022

10 Fund Details	2022	2021
Details of individual fund movements during the year are as follows:	£	£
Unrestricted Fund		
At 1 January	452,382	428,717
Surplus for the year	(13,341)	23,665
At 31 December	<u>439,041</u>	<u>452,382</u>
Restricted Funds		
Beryl Kent Fund		
At 1 January	3,112	3,111
Surplus for the year	41	1
At 31 December	<u>3,153</u>	<u>3,112</u>
Audio Visual Equipment Fund		
At 1 January	988	-
Surplus for the year	(988)	988
At 31 December	<u>0</u>	<u>988</u>
Restricted Grants Fund		
At 1 January	-	-
Surplus for the year	800	-
At 31 December	<u>800</u>	<u>-</u>
Total restricted Funds	<u>3,953</u>	<u>4,100</u>

The restricted funds held at the end of the year are the Beryl Kent Fund to be used for general religious purposes and the Restricted Grant fund which relates to monies received to fund water saving measures.

11 Maintenance of Church Buildings

The Parochial Church Council is responsible for the maintenance of the Church and Hall and a Finance & Buildings Committee exists to ensure that the necessary work is under constant review. A quinquennial inspection of the Church building was effected by a Diocesan approved architect during 2021 highlighting necessary repairs to be effected over the next five years. Works arising from that inspection with an estimated cost of around £15,000 are expected to be carried out in 2023. The Parochial Church Council is committed to working towards becoming carbon 'net zero' by 2030 in accordance with targets set by the Church of England's General Synod in 2020. Solar panels with a cost of £26,504 were installed in 2022, the cost of which is anticipated to be covered by savings over the next eight to ten years.

12 Accumulation of Reserves

The accumulation of surpluses in the unrestricted fund exists only to the extent that resources are needed for the ongoing work of the church and for the maintenance and improvements referred to in note 11.

13 Detailed Income and Expenditure Accounts

Detailed income and expenditure accounts are provided on the following pages.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT MARK, REIGATE
Detailed Income and Expenditure account
For the year ended 31 December 2022

	2022	2021
Income	£	£
Planned Giving - including tax recoverable	75,568	81,322
Collections - including tax recoverable	8,740	4,434
Gift Day - including tax recoverable	25,275	27,519
Donations - including tax recoverable	4,276	6,257
Legacy	5,000	10,000
Grants	2,400	2,700
Appeals	3,150	1,933
Other Activities	2,962	11,868
Church Lettings	522	640
Magazine	976	657
Fees	2,191	660
Administration Services	4,520	2,880
Total Operating Income	<u>135,580</u>	<u>150,870</u>
 Expenditure		
Missionary and charitable giving	<u>5,663</u>	<u>4,784</u>
 Church Running costs		
Parish support fund	113,916	111,132
Clergy expenses	1,418	1,329
Sanctuary costs	948	722
Organist and Organ	2,254	2,700
Insurance	3,881	3,912
Gas and electricity	3,622	3,524
Building maintenance	2,053	2,769
Equipment (incl maintenance)	4,201	7,735
Other running costs	7,699	4,173
Church Operating Expenditure	<u>139,992</u>	<u>137,996</u>
 Office administration and stationery	22,993	19,579
Governance Independent examination	2,000	1,100
	<u>24,993</u>	<u>20,679</u>
 Total operating expenditure	<u>170,648</u>	<u>163,459</u>
 Church operating deficit for the year	(35,068)	(12,589)
Hall operating surplus for the year	5,663	546
	(28,095)	(5,451)
Property Rent	43,373	42,123
Total Operating (Deficit)/Surplus	<u>(14,127)</u>	<u>24,629</u>
Interest Receivable	639	25
Total (Deficit)/Surplus for the Year	<u>(13,488)</u>	<u>24,654</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT MARK, REIGATE
Detailed Income and Expenditure account - Hall
For the year ended 31 December 2022

	2022	2021
Income	£	£
Letting Fees	25,958	17,397
	<u>25,958</u>	<u>17,397</u>
Expenditure		
Insurance	1,132	1,068
Water Gas & Electricity	3,717	3,950
Cleaning	11,819	9,816
Repairs and maintenance	2,666	1,299
Refuse	961	718
Operating Expenditure	<u>20,295</u>	<u>16,851</u>
Hall operating surplus/(deficit)	<u>5,663</u>	<u>546</u>
Hall building works	<u>(28,095)</u>	<u>(5,451)</u>
Hall deficit for the year	<u>(22,432)</u>	<u>(4,905)</u>

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE PAROCHIAL
CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT MARK, REIGATE
For the year ended 31 December 2022**

I report on my examination of the accounts of The Parochial Church of the Ecclesiastical Parish of Saint Mark, Reigate for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ian Matthews ACA ICAEW

For and on behalf of Moore Kingston Smith LLP

Chartered Accountants, Betchworth House, 57-65 Station Road, Redhill, Surrey RH11DL

Date: 21 March 2023

**SAINT MARK'S PARISH CHURCH
ALMA ROAD, REIGATE, SURREY**

**(Registered Charity No. 1134121)
www.stmarksreigate.co.uk**



**DIOCESE OF SOUTHWARK
CROYDON EPISCOPAL AREA
ARCHDEACONRY OF REIGATE**



**STATUTORY REPORT
AND ACCOUNTS FOR 2022**

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT MARK REIGATE - ANNUAL REPORT

Those who served as Trustees since 1 January 2022 were:

Chairman:	The Reverend Martin Colton
Assistant Curate:	The Reverend Reginald Grant
Vice Chairman:	Mrs Louise Wallis
Readers:	Mr Ian Archer, Mrs Sarah Cousins, Mrs Susannah Dyde
Churchwardens:	Mr Benjamin Read, Mrs Louise Wallis
Deputy Wardens:	Mrs Jane Artis, Mr Timothy Warren
Deanery Synod	Mrs Suzanne Baker-Hedge, Mrs Sara Johnson and Mrs Sarah Walker
Representatives:	
Elected Members:	Mrs Patricia Bird, Mrs Melanie Crighton, Mr Terrence Hancock (until May 2022), Mrs Nicola Lloyd (from May 2022), Mr Nigel Perkins, Miss Rachel Potter (from May 2022), Mr Brian Rowbotham (until May 2022) and Mrs Helen Starmer.
Co-opted Member:	Mr Terrence Hancock (from May 2022)

The Trustees of the church present their Annual Report and Financial Statements for the year ended 31 December 2022.

STRUCTURE GOVERNANCE AND MANAGEMENT

The Parochial Church Council (PCC) of Saint Mark, Reigate, known as St Mark's, is a registered charity - number 1134121. The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll, to take part and assist in the activities and to stand for election to the Council.

The following committees report to the PCC:

Standing; Finance and Buildings; Inclusivity, Community Outreach, Sustainability.

PARISH SAFEGUARDING

The PCC has complied with the duty under Section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

PUBLIC BENEFIT

The PCC has embraced the Charity Commission's guidance on Public Benefit. It aims to promote religion within the parish. The church is open during daylight hours for all to enter and is used by local schools for their services. The hall is available to church groups, local associations and others.

OBJECTS AND ACTIVITIES

The PCC has the responsibility of co-operating with the Incumbent to promote within the parish the whole mission of the church - pastoral, evangelistic, ecumenical and social. It also has responsibility for the maintenance of both the church and hall and to provide the physical and financial resources to achieve the mission of the church in general and the parish in particular.

ACHIEVEMENTS AND PERFORMANCE

The PCC strives to offer a range of services that attract all age groups from our community who find attendance both beneficial and spiritually fulfilling. Families are attracted to our church through T-Time Tales, Easter Club, the monthly Family and Messy Church services, and the weekly Parent and Toddler group.

On 1 January 2022 the number of names on the Electoral Roll was 164. During the year three names were added and one removed. Hence, at the end of the year the total number on the Roll was 166. Of this figure, 103 are resident within the parish and 63 are outside the parish boundary.

Holy Communion has been taken to those at home or in hospital either by the clergy or by Mr Ian Archer who, as a Reader, has permission to officiate.

MEETINGS

During the past year the PCC has met on seven occasions and the average attendance rate was 63%. Various committees manage and develop the various activities and their reports are discussed by the Council and authority given where necessary. The Standing Committee, which comprises the Chairman, Churchwardens, Secretary and Treasurer, meets when necessary to deal with any urgent matters which may arise between ordinary meetings of the Council. The composition and responsibilities of committees are kept under review in order to create better control and an improved reporting system.

RISK MANAGEMENT

The PCC is aware of its responsibilities for assessing and managing this church's risks and continues to implement plans to deal with these.

The principal risks financially and to continuity are the buildings. The church is over 160 years old and built of Reigate stone. The hall is over 50 years old. The quinquennial inspection of the church (but not the hall) was carried out during 2021 by a diocesan approved Architect.

Terrorism has been considered by the Council to be of minimum risk and has not been insured.

CLERGY AND READERS

The Vicar (The Reverend Martin Colton) is supported by an Assistant Curate (The Reverend Reginald Grant). The licensed Readers are Mr Ian Archer (who has the Bishop's Permission to Officiate), Mrs Sarah Cousins and Mrs Susannah Dyde.

FINANCIAL REVIEW

The Financial Statements and notes to the accounts are set out on pages 4 to 9 followed by the detailed income and expenditure accounts of the Church and Hall on pages 10 and 11.

The results for the year shows a deficit of £13,488 after expenditure of £26,504 on solar panels (2021: surplus of £24,654).

In 2022 there has been a return to pre pandemic levels of activity both in terms of church services and activities and in hall lettings. This is therefore reflected in both income and expenditure.

Significant figures are as follows:

Income

- Planned Giving of £75,568 (2021: £81,322) a decrease of 7% reflecting a reduction in the number of regular givers. Thank you to everyone who has been able to continue their regular giving
- Collections at services of £8,740 (2021: £4,434) an increase of 97%
- Gift Day of £25,275 (2021: £27,519) a decrease of 8%
- Legacies of £5,000 (2021: £10,000)
- Grants of £2,400 towards energy costs and water saving measures (2021: £2,700 for audio visual equipment)
- Other donations of £4,276 (2021: £6,257) an increase of 79% after taking account of £3,875 restricted for Audio Visual Equipment in 2021
- Special Appeals £3,150 (2021: £1,933) an increase of 63%
- Other Activities of £2,962 (2021: £11,868) an increase of 125% after taking account of the one-off income of £10,549 for providing Census Support in 2021
- Hall lettings income £25,958 (2021: £17,397) an increase of 49% partly due to hall hire rate increases of 8% in September
- Car Park rent £27,773 (2021: £26,523) an increase of 5%
- Property Rent £15,600 (2021: £15,600)

Expenditure

- Parish Support Fund £113,916 (2021: £111,132) an increase of 2.5%
- Church Running Expenses £15,935 (2021: £12,331) an increase of 29%
- Office Expenses £22,993 (2021: £19,579) an increase of 17%
- Hall running costs £20,295 (2021: £16,851) an increase of 20%
- Hall building and renovation £28,095 including £26,504 on solar panels (2021: £5,451 on building work)

Outside giving totalled £5,663 of which £3,150 was from special appeals and £2,513 from church funds as follows:

• DEC Ukraine	£650
• Foodbank at St Matthew's (Harvest)	£500
• Combat Stress (Remembrance Sunday)	£425
• Renewed Hope Trust (Christmas Services)	£461
• Reigate Samaritans (Christmas Services)	£461
• Children's Society (Crib and Christingle Service)	£746
• Reigate & Banstead Borough Council	£2,400
• Diocese of Southwark	£20

Forecast for 2023

With a return to regular services and activities, together with the continuation of live streaming, the Council anticipates that the level of donations and lettings income can be maintained. We have considered the Church's assets and reserves and have therefore concluded that the Church has adequate resources to continue in operational existence for the foreseeable future. Consequently, the financial statements are prepared on a going concern basis.

Reserves Policy

It is Council policy to maintain the unrestricted funds by breaking even over a five-year period, thus spreading any exceptional operating income and expenditure.

Unrestricted funds at 31 December 2022 were £439,041 (2021: £452,382) of which £350,000 is represented by the value of the investment property. Thus, liquid reserves are £89,041 (2021: £102,382) at the balance sheet date. The day to day running expenses of the Church is expected to be covered by planned giving and rental income from the investment property. The liquid reserves is to be utilised for making up for any shortfalls and therefore considered sufficient.

Future expenditure

The Council has committed to the Church of England target to be Carbon Neutral by 2030 and is actively engaged in researching projects to meet that target. In February 2022 a Solar panel system was installed at a cost of £26,500. The use of electricity to heat the church is also being considered in preference to gas. The quinquennial inspection carried out in 2021 highlighted a schedule of works to be carried out over the next five years, some of this work will be carried out in 2023 with an approximate cost of £15,000. Other recommended works are currently being costed and will be carried out where necessary in future years. In addition work will be required on the organ and the heating systems in future years. Grants will be obtained where possible and fundraising carried out to meet costs arising.

Approved by the Parochial Church Council on 15 March 2023 and signed on its behalf by:



The Reverend Martin Colton
Chairman

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT MARK, REIGATE
Statement of Financial Activities
For the year ended 31 December 2022

	Note	2022			2021
		Unrestricted Funds £	Restricted Funds £	Total Funds £	Total £
Income from					
Donations and legacies	2A	123,221	4,150	127,371	146,033
Charitable Activities	2B	61,940	-	61,940	48,757
Investments	2C	16,198	41	16,239	15,625
Total		<u>201,359</u>	<u>4,191</u>	<u>205,550</u>	<u>210,415</u>
Expenditure on					
Charitable Activities	3	214,700	4,338	219,038	185,761
Total		<u>214,700</u>	<u>4,338</u>	<u>219,038</u>	<u>185,761</u>
Net income		(13,341)	(147)	(13,488)	24,654
Total funds brought forward		<u>452,382</u>	<u>4,100</u>	<u>456,482</u>	<u>431,828</u>
Total funds carried forward		<u>439,041</u>	<u>3,953</u>	<u>442,994</u>	<u>456,482</u>
Represented by					
General Funds (Unrestricted)		439,041	-	439,041	452,382
Beryl Kent Fund (Restricted)		-	3,153	3,153	3,112
Other Funds (Restricted)		-	800	800	988
		<u>439,041</u>	<u>3,953</u>	<u>442,994</u>	<u>456,482</u>

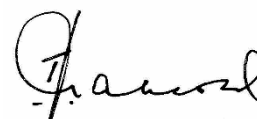
THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT MARK, REIGATE
Balance Sheet as at 31 December 2022

		2022 £	2021 £
Fixed Assets			
Investment Property	5	<u>350,000</u>	<u>350,000</u>
Current Assets			
Debtors	7	4,363	6,846
Short term Deposits		49,240	48,601
Cash at Bank		<u>54,771</u>	<u>65,671</u>
		108,374	121,118
Creditors			
Amounts falling due within one year	8	<u>15,380</u>	<u>14,636</u>
Net Current Assets		<u>92,994</u>	<u>106,482</u>
Total Net Assets	6	<u><u>442,994</u></u>	<u><u>456,482</u></u>
Funds	10		
Unrestricted		93,622	106,963
Restricted		3,953	4,100
Revaluation Reserve		<u>345,419</u>	<u>345,419</u>
		<u><u>442,994</u></u>	<u><u>456,482</u></u>

Approved by the Parochial Church Council on 15 March 2023 and signed on its behalf by:



The Reverend Martin Colton
Chairman



Terrence F Hancock
Secretary

The notes on pages 6 to 9 form part of these accounts

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT MARK, REIGATE

Notes to the accounts

For the year ended 31 December 2022

1 Accounting Policies

The Parochial Church Council is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of Parochial Church Councils, and with the Regulations' 'true and fair view' provisions, together with FRS 102 (effective 1 January 2015) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP (FRS 102)).

The Financial Statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to the accounts.

The Parochial Church Council has taken the exemption available in paragraph 7.18 of FRS 102 and has not prepared a cash flow statement.

The Financial Statements are prepared in Sterling, which is the financial currency of the charity. Monetary amounts in these financial statements are rounded to whole pounds.

Going concern

Subsequent to the year end the Trustees have considered whether the use of the going concern basis is appropriate and have considered possible events and conditions that might cast significant doubt on the ability of the Church to continue as a going concern. The Trustees have made this assessment for a period of at least twelve months from the date of the approval of these financial statements. In particular, the Trustees have considered the Church's assets and resources. After making enquiries, the Trustees have concluded that there is a reasonable expectation that the Church has adequate resources to continue in operational existence for the foreseeable future. The Church therefore continues to adopt the going concern basis in preparing its financial statements.

Income

Income is recognised on a receivable basis. Voluntary services are not included. Legacies are recognised once there is sufficient evidence that receipt is probable and the amount of the legacy receivable can be measured reliably. Where entitlement to a legacy exists but there is uncertainty as to its receipt or the amount receivable, details are disclosed as a contingent asset until the criteria for income recognition are met. When making wills, donors are requested to leave the application of a legacy to the needs of the church, applying the donor's name as appropriate.

Grants and donations are recognised when any preconditions preventing their use by the Parochial Church Council have been met. For collections and planned giving this is on receipt. Gift aid recoverable in relation to donations received is recognised at the same time as the donations to which they relate.

Expenditure

Liabilities and the resulting expenditure are recognised in the period in which they are incurred and are accounted for gross of irrecoverable VAT. All costs are allocated between expenditure categories on a basis designed to reflect the use of the resources. Costs related to a particular activity are allocated directly. Support costs are apportioned on an appropriate basis. These are costs which assist the work of the church but do not directly represent charitable activities and include office costs and governance costs.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with S.10(2)(a) and (c) of the Charities Act 2011. No value is placed on the moveable church furnishings held by Churchwardens on special trust for the Parochial Church Council and which require a faculty for disposal since the Parochial Church Council considers this to be an inalienable property. All expenditure incurred during the year on consecrated and beneficial buildings and movable church furnishings, whether maintenance or improvement is written off. Investment properties are initially recognised at cost and subsequently re-measured at fair value at the reporting date.

Financial Investments

Cash and cash equivalents include cash at bank and in hand and in short term deposits with a maturity date of three months or less.

Funds

The accounts include all transactions, assets and liabilities for which the Parochial Church Council has overall responsibility. They do not include the accounts of other church groups that owe their main affiliation to another body.

Unrestricted Funds

Unrestricted funds are available for use at the discretion of the Parochial Church Council in furtherance of their charitable objectives unless the funds have been designated for other purposes. The fund which is unrestricted is the General Fund which comprises the Church and Hall accounts.

Restricted Funds

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Tax status

As a charity the Parochial Church Council is exempt from paying Corporation Tax but does have to pay Value Added Tax.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT MARK, REIGATE
Notes to the accounts
For the year ended 31 December 2022

	2022			2021		
	Unrestricted Funds £	Restricted Funds £	Total £	Unrestricted Funds £	Restricted Funds £	Total £
2 Income						
2A Donations						
Planned Giving - Including tax recoverable	75,568	-	75,568	81,322	-	81,322
Collections - including tax recoverable	8,740	-	8,740	4,434	-	4,434
Gift Day - including tax recoverable	25,275	-	25,275	27,519	-	27,519
Donations - including tax recoverable	4,276	-	4,276	2,382	3,875	6,257
Legacies	5,000	-	5,000	10,000	-	10,000
Grants	1,400	1,000	2,400	-	2,700	2,700
Special Appeals	-	3,150	3,150	-	1,933	1,933
Other Activities	2,962	-	2,962	11,868	-	11,868
	<u>123,221</u>	<u>4,150</u>	<u>127,371</u>	<u>137,525</u>	<u>8,508</u>	<u>146,033</u>
2B Charitable Activities						
Magazine	976	-	976	657	-	657
Fees	2,191	-	2,191	660	-	660
Hall Lettings	25,958	-	25,958	17,397	-	17,397
Church Lettings	522	-	522	640	-	640
Car Park Rent	27,773	-	27,773	26,523	-	26,523
Administration Services	4,520	-	4,520	2,880	-	2,880
	<u>61,940</u>	<u>-</u>	<u>61,940</u>	<u>48,757</u>	<u>-</u>	<u>48,757</u>
2C Investments						
Interest Receivable	598	41	639	24	1	25
Property Rent	15,600	-	15,600	15,600	-	15,600
	<u>16,198</u>	<u>41</u>	<u>16,239</u>	<u>15,624</u>	<u>1</u>	<u>15,625</u>
Total Income	<u>201,359</u>	<u>4,191</u>	<u>205,550</u>	<u>201,906</u>	<u>8,509</u>	<u>210,415</u>
2D Property Rent						
Rent received	13,200	-	13,200	13,200	-	13,200
Grant	2,400	-	2,400	2,400	-	2,400
	<u>15,600</u>	<u>-</u>	<u>15,600</u>	<u>15,600</u>	<u>-</u>	<u>15,600</u>

As set out in note 5, the property is let to a tenant guaranteed by Reigate and Banstead Borough Council at a below market rent. The difference is being treated as a donation and included in direct costs in note 3A.

	2022			2021		
	Unrestricted Funds £	Restricted Funds £	Total £	Unrestricted Funds £	Restricted Funds £	Total £
3 Expenditure						
3A Charitable Activities - Direct costs						
Church societies	20	-	20	-	304	304
Other charities	2,493	3,150	5,643	2,851	1,629	4,480
Total Direct Costs	<u>2,513</u>	<u>3,150</u>	<u>5,663</u>	<u>2,851</u>	<u>1,933</u>	<u>4,784</u>
3B Support Costs						
Parish support fund	113,916	-	113,916	111,132	-	111,132
Clergy expenses	1,418	-	1,418	1,329	-	1,329
Organist and Organ	2,254	-	2,254	2,700	-	2,700
Church running expenses	15,935	-	15,935	12,331	-	12,331
Office admin and stationery	22,993	-	22,993	19,579	-	19,579
Governance - Independent examination	2,000	-	2,000	1,100	-	1,100
Building maintenance	338	-	338	2,769	-	2,769
Equipment (incl maintenance)	4,943	1,188	6,131	2,148	5,587	7,735
Church Operating Expenditure	<u>163,797</u>	<u>1,188</u>	<u>164,985</u>	<u>153,088</u>	<u>5,587</u>	<u>158,675</u>
Hall Running costs	20,295	-	20,295	16,851	-	16,851
Hall Building and Renovation	28,095	-	28,095	5,451	-	5,451
Total Support Costs	<u>212,187</u>	<u>1,188</u>	<u>213,375</u>	<u>175,390</u>	<u>5,587</u>	<u>180,977</u>
Total Expenditure	<u>214,700</u>	<u>4,338</u>	<u>219,038</u>	<u>178,241</u>	<u>7,520</u>	<u>185,761</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT MARK, REIGATE
Notes to the accounts
For the year ended 31 December 2022

	2022 £	2021 £
4 Staff Costs		
Wages and Salaries	<u>16,707</u>	<u>15,872</u>

During the year two staff were employed (2021 - two): a parish administrator and a hall caretaker who is related to the Vicar. Pension contributions were £267 (2021: £206). In addition fees of £2,000 (2021 - £1,838) were paid to the organist Mr T F Hancock who is a member of the Parochial Church Council. The Vicar is reimbursed expenses and no other trustee received any remuneration or expenses other than reimbursement for the purchase of goods in relation to Church activities. Key management personnel include members of the Parochial Church Council and volunteers who run church activities.

No employee received remuneration exceeding £60,000 (2021 - none).

5 Fixed Assets		
Investment Property	<u>350,000</u>	<u>350,000</u>

The investment property was valued by the Trustees in 2016 when it ceased to be used as a Church property and was reclassified as an investment property. The valuation was made by reference to market evidence of transaction prices for similar properties at that time. The historical cost of the property was £4,581. The revaluation resulted in a gain of £345,419 which was recognised through Income and Expenditure within the Statement of Financial Activities in 2016. The property is let to tenants guaranteed by Reigate and Banstead Borough Council. The Trustees consider the valuation held in the accounts to be a fair value.

	2022			2021		
	Unrestricted Funds £	Restricted Funds £	Total £	Unrestricted Funds £	Restricted Funds £	Total £
Fixed Assets	350,000	-	350,000	350,000	-	350,000
Current Assets	104,421	3,953	108,374	117,018	4,100	121,118
Less Current Liabilities	(15,380)	-	(15,380)	(14,636)	-	(14,636)
Fund Balance	<u>439,041</u>	<u>3,953</u>	<u>442,994</u>	<u>452,382</u>	<u>4,100</u>	<u>456,482</u>

	2022 £	2021 £
7 Debtors		
Income tax recoverable	3,868	4,011
Other sundry debtors	117	1,994
Prepayments	<u>378</u>	<u>841</u>
	<u>4,363</u>	<u>6,846</u>

8 Liabilities - amounts falling due within one year		
Creditors and accruals	11,599	8,760
Deferred income	<u>3,781</u>	<u>5,876</u>
	<u>15,380</u>	<u>14,636</u>

9 Deferred income		
At 1 January	5,876	5,260
Amount released to income	(4,972)	(3,114)
Amount deferred in the year	<u>2,877</u>	<u>3,730</u>
Balance at 31 December	<u>3,781</u>	<u>5,876</u>

Deferred income relates to rent and lettings income received relating to the following year.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT MARK, REIGATE
Notes to the accounts
For the year ended 31 December 2022

10 Fund Details	2022	2021
Details of individual fund movements during the year are as follows:	£	£
Unrestricted Fund		
At 1 January	452,382	428,717
Surplus for the year	(13,341)	23,665
At 31 December	<u>439,041</u>	<u>452,382</u>
Restricted Funds		
Beryl Kent Fund		
At 1 January	3,112	3,111
Surplus for the year	41	1
At 31 December	<u>3,153</u>	<u>3,112</u>
Audio Visual Equipment Fund		
At 1 January	988	-
Surplus for the year	(988)	988
At 31 December	<u>0</u>	<u>988</u>
Restricted Grants Fund		
At 1 January	-	-
Surplus for the year	800	-
At 31 December	<u>800</u>	<u>-</u>
Total restricted Funds	<u>3,953</u>	<u>4,100</u>

The restricted funds held at the end of the year are the Beryl Kent Fund to be used for general religious purposes and the Restricted Grant fund which relates to monies received to fund water saving measures.

11 Maintenance of Church Buildings

The Parochial Church Council is responsible for the maintenance of the Church and Hall and a Finance & Buildings Committee exists to ensure that the necessary work is under constant review. A quinquennial inspection of the Church building was effected by a Diocesan approved architect during 2021 highlighting necessary repairs to be effected over the next five years. Works arising from that inspection with an estimated cost of around £15,000 are expected to be carried out in 2023. The Parochial Church Council is committed to working towards becoming carbon 'net zero' by 2030 in accordance with targets set by the Church of England's General Synod in 2020. Solar panels with a cost of £26,504 were installed in 2022, the cost of which is anticipated to be covered by savings over the next eight to ten years.

12 Accumulation of Reserves

The accumulation of surpluses in the unrestricted fund exists only to the extent that resources are needed for the ongoing work of the church and for the maintenance and improvements referred to in note 11.

13 Detailed Income and Expenditure Accounts

Detailed income and expenditure accounts are provided on the following pages.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT MARK, REIGATE
Detailed Income and Expenditure account
For the year ended 31 December 2022

	2022	2021
Income	£	£
Planned Giving - including tax recoverable	75,568	81,322
Collections - including tax recoverable	8,740	4,434
Gift Day - including tax recoverable	25,275	27,519
Donations - including tax recoverable	4,276	6,257
Legacy	5,000	10,000
Grants	2,400	2,700
Appeals	3,150	1,933
Other Activities	2,962	11,868
Church Lettings	522	640
Magazine	976	657
Fees	2,191	660
Administration Services	4,520	2,880
Total Operating Income	<u>135,580</u>	<u>150,870</u>
 Expenditure		
Missionary and charitable giving	<u>5,663</u>	<u>4,784</u>
 Church Running costs		
Parish support fund	113,916	111,132
Clergy expenses	1,418	1,329
Sanctuary costs	948	722
Organist and Organ	2,254	2,700
Insurance	3,881	3,912
Gas and electricity	3,622	3,524
Building maintenance	2,053	2,769
Equipment (incl maintenance)	4,201	7,735
Other running costs	7,699	4,173
Church Operating Expenditure	<u>139,992</u>	<u>137,996</u>
 Office administration and stationery	22,993	19,579
Governance Independent examination	2,000	1,100
	<u>24,993</u>	<u>20,679</u>
 Total operating expenditure	<u>170,648</u>	<u>163,459</u>
 Church operating deficit for the year	(35,068)	(12,589)
Hall operating surplus for the year	5,663	546
	(28,095)	(5,451)
Property Rent	43,373	42,123
Total Operating (Deficit)/Surplus	<u>(14,127)</u>	<u>24,629</u>
Interest Receivable	639	25
Total (Deficit)/Surplus for the Year	<u>(13,488)</u>	<u>24,654</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT MARK, REIGATE
Detailed Income and Expenditure account - Hall
For the year ended 31 December 2022

	2022	2021
Income	£	£
Letting Fees	25,958	17,397
	<u>25,958</u>	<u>17,397</u>
Expenditure		
Insurance	1,132	1,068
Water Gas & Electricity	3,717	3,950
Cleaning	11,819	9,816
Repairs and maintenance	2,666	1,299
Refuse	961	718
Operating Expenditure	<u>20,295</u>	<u>16,851</u>
Hall operating surplus/(deficit)	<u>5,663</u>	<u>546</u>
Hall building works	<u>(28,095)</u>	<u>(5,451)</u>
Hall deficit for the year	<u>(22,432)</u>	<u>(4,905)</u>

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE PAROCHIAL
CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT MARK, REIGATE
For the year ended 31 December 2022**

I report on my examination of the accounts of The Parochial Church of the Ecclesiastical Parish of Saint Mark, Reigate for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ian Matthews ACA ICAEW

For and on behalf of Moore Kingston Smith LLP

Chartered Accountants, Betchworth House, 57-65 Station Road, Redhill, Surrey RH11DL

Date: 21 March 2023