

# **BECKENHAM BAPTIST CHURCH**

## **ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2024**

**Charity Number: 1134116**

# BECKENHAM BAPTIST CHURCH

## BECKENHAM BAPTIST CHURCH

### FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2024

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# BECKENHAM BAPTIST CHURCH

## LEGAL AND ADMINISTRATIVE INFORMATION

### **Managing Trustees**

The following have held office throughout the period from 1<sup>st</sup> April 2023 to the date of this report unless otherwise stated

The Revd N J Draisey (Minister)  
Mr D Short (Secretary)  
Mr J Riddings (Treasurer)  
Mrs K Bance  
Mr R Digby  
Mrs C Double  
Mrs J Jones  
Mr M Killo  
Mr A Koleosho  
Mrs S Short  
Mrs J Tibbert

### **Custodian Trustees**

London Baptist Property Board Limited  
Unit C2, 15 Dock Street  
London  
E1 8JN

### **Bankers**

The Co-operative Bank  
PO Box 250  
Delf House  
Southway  
Skelmersdale  
WN8 6WT

### **Registered Address**

Beckenham Baptist Church  
Elm Road  
Beckenham, Kent  
BR3 4JB

**Charity registration number** 1134116

### **Independent Examiner**

Roger Storey FCMA



# **BECKENHAM BAPTIST CHURCH**

## **ANNUAL REPORT FOR YEAR ENDED 31<sup>st</sup> MARCH 2024**

The Managing Trustees present their Annual Report and Financial Statement for the year from 1<sup>st</sup> April 2023 to 31<sup>st</sup> March 2024.

### **Charitable Objective**

The Charity is governed by a Constitution which states that the principal purpose of the Charity is the advancement of the Christian faith according to the principles of the Baptist denomination to include the advancement of education, community service and such other general charitable purposes in such parts of the United Kingdom and the world as the Church shall determine.

The Church occupies premises which are held by the London Baptist Property Board Limited on Trusts which are entirely compatible with the above objective.

### **Organisational Structure and Decision-Making Processes**

Members of the Church are accepted in accordance with the Constitution which requires them to be, or to have been, publicly baptised on the profession of faith, or by public profession of faith in Jesus Christ.

The Members' Meeting would normally take place bi-monthly, and special meetings are called when a specific matter arises needing the members' consideration. Relevant matters may be submitted to the Church Meeting by the Managing Trustees for guidance, or may be raised by members at the Church Meeting for further consideration by the Managing Trustees.

The members have overall responsibility for the policy of the Church. They appoint up to twelve Managing Trustees, collectively known as the Diaconate, who together with the Minister, are responsible for the day to day running of the Church's work and witness, and the financial and legal aspects of the Charity. The Church Secretary and Treasurer are chosen by the Managing Trustees from among their number. All members are encouraged to take appropriate part in the spiritual and practical tasks involved in the furtherance of the charitable objective.

There were no Trustee's elections during this period, as no Trustee had completed their 3 year term.

Though the Constitution permits decisions made at Church Meetings by appropriate majorities, the Church seeks to work by consensus wherever possible.

The minister of Beckenham Baptist Church, the Rev Neil Draisey, continues to engage with his Church members and Managing Trustees to ensure that the Church is following its charitable objectives and is not only sustaining, but growing its membership and potential.



# BECKENHAM BAPTIST CHURCH

## ANNUAL REPORT FOR YEAR ENDED 31<sup>st</sup> MARCH 2024 - continued

### Objectives and Activities

The Church holds regular public services of Christian worship on a Sunday at 10.30am. During these services, the children spend part of their time in Church with the congregation and the remainder of the time in their own age appropriate activities and teaching. The Church operates systems to ensure that all people working with children and vulnerable adults are appropriately vetted with regard to the Disclosure and Barring Service and follows a Child Safeguarding Policy guided by the Baptist Union of Great Britain.

The Church uses a mixture of modern and traditional styles of worship and music with those who express an interest in the latter being encouraged to join the band/choir. Members of the Fellowship continue to take part in morning services – leading readings and prayers, as well as playing/singing in the Band.

Other services take place throughout the year depending on seasonal, spiritual and circumstantial needs. These services are always open to the public and are advertised during the usual Sunday service, on the church website ([www.beckenhambaptist.org.uk](http://www.beckenhambaptist.org.uk)), on the notice boards, on social media and by word of mouth.

Visitors and all those attending the services are welcomed and invited to join our Church family in conversation and fellowship, with refreshments, at the conclusion of the service.

We were pleased to welcome 3 people into membership, with 3 people moving away, and held 4 Baptisms at the Church over the period covered by this report.

We were saddened by the death of 3 of our long standing Members of the Church during this period.

A number of events and activities continued throughout the year, with the aim of achieving our charitable objectives. Church Members, regular attenders and the local community are encouraged to join with us and take part in these.

We believe that this is in line with the examples set by Jesus and events such as 'Coffee on the Frontline', where we meet outside the Church to offer free coffee, tea and refreshments to the community, as they pass by on a Saturday morning, have proved very popular.

We continue to run our 'Chat n Chill' meeting every Wednesday, where we invite people from the Community to meet for refreshments and a chance to meet and chat, play board games, and do quizzes for the afternoon.

# BECKENHAM BAPTIST CHURCH

## ANNUAL REPORT FOR YEAR ENDED 31<sup>st</sup> MARCH 2024 - continued

In May we held a lunch after our Sunday service, to celebrate King Charles's coronation

We were pleased to be able to hold our Christian Aid 'Big Brekkie' at Church, to fundraise for, and promote the work of, Christian Aid.

Rev. Dr. Draisey was able to attend the Baptist Union Assembly at Telford, in June 2023.

We also held a 'Strawberry Tea' in the Church garden, in June 2023, a 'Barn Dance' in September 2023, a 'Family Film' afternoon in October 2023 (for children up to the age of 11)

We held Harvest services at Church for the local Balgowan School, for over 600 children.

In October 2023, the Trustees held an 'Away Day', at a local Church, to discuss Church matters both spiritual and of a business nature.

Our annual Remembrance service was held in November.

We held a number of services over the Christmas period which included our Toy/Parade service, where children and young people from our Uniformed organisations were encouraged to join with us and, along with the Fellowship, to donate toys that were delivered to a local charity.

Our 'Carols by Candlelight', Christmas Eve 'Crib service' and our Christmas Day services were well attended. These were advertised throughout the community and we delivered Christmas cards and flyers to the houses in various roads local to the Church.

A children's 'Pancake Party' was held in February 2024 and we again held our Maundy Thursday, Good Friday and Easter Sunday services at Church over the Easter period. We were also pleased that Churches Together in Beckenham (CTiB) were able to hold their Walk of Witness on Good Friday 2024, which a number of our Fellowship attended.

Church Members, regular attenders and the local community are encouraged to join with us for all these events.

Our Church Meetings and our AGM are preceded by a 'Bring and Share' lunch, where the Fellowship are encouraged to bring items for lunch that can be shared amongst those attending.



## BECKENHAM BAPTIST CHURCH

### ANNUAL REPORT FOR YEAR ENDED 31<sup>st</sup> MARCH 2024 - continued

The Church 'Home Groups', for Bible studies and for the growth of faith and discipleship, continued throughout this period, meeting at the Church on a Tuesday and a Thursday, alternate weeks. These groups also provided an opportunity for deepening fellowship relationships and prayer.

Our Men's Group meeting was held every other month and we are encouraged to invite friends and neighbours along, with a variety of different topics on offer.

A Women's group was also started last year, for those who attend the Church as well as those from the community.

Our Saturday Table Tennis Club continued each Saturday during term time and is very popular with the community.

We held a Taizé service in February 2024 as part in the Churches Together in Beckenham's "Week of Prayer for Christian Unity".

During March 2024 we were also pleased to welcome children from Churchfields Primary School Year 1, during the week, who were studying 'What Christians believe' in their classes.

These along with other events held, enable members of the community to recognise a safe and friendly environment within which to develop a closer relationship with Jesus.

We continued to make our Hall and rooms available for a number of activities, including: NCT groups, dance & ballet groups, a Badminton group, children & young people's choir groups, children's parties as well as educational activities.

The Uniformed organisations meet throughout the week with thriving Scout and Guide Groups, consisting of Beavers, Cubs and Scouts, and Rainbows, Brownies and Guides and we are encouraged by those who attend our Church 'Parade Services' throughout the year.

The young people of ERYC (Elm Road Youth Club) have met regularly on Friday evenings for social events throughout this period and on a Sunday for Bible teaching and we have been pleased to see numbers slowly growing.

Our weekly (Thursday) Zoom Prayer meeting continues, with a small but regular number of people attending. The fellowship is sent the Zoom details in advance and are invited to join.

The Deacons (Trustees) meet monthly (apart from August), to discuss all aspects of Church life, including business and spiritual issues and they continue to keep in touch with Church members as well as the wider Fellowship.

# **BECKENHAM BAPTIST CHURCH**

## **ANNUAL REPORT FOR YEAR ENDED 31<sup>st</sup> MARCH 2024 - continued**

Our Fabric team has met regularly throughout the year and have overseen a number of both small and large projects.

In August, Revd Neil Draisey was again able to take annual leave during the summer and we were thankful that a number of people were able to help with the preaching on Sunday's.

We regularly review our GDPR compliance and ensure we operate within the current guidelines.

The Church continues to be a member of Churches Together In Beckenham (CTiB), an organisation designed to bring co-operation and unity between local churches.

### **Achievements and Performance**

The Church has been pleased to see many new people attend our Sunday Services over this period.

We are grateful for the continued faithful giving to the work of the Church.

The Fellowship has been encouraged to continue their support of the Living Well charity that collects food and clothing for the homeless and for those in need. Some Church members also volunteer at these projects.

We also support a local Woman's Refuge charity with donations at specific services.

A monthly Prayer Diary continues to be produced, to encourage the fellowship to pray for one another, as well as for relevant topics. This is emailed out via our Church database, to those who have given us permission to do so, and, for those without the technology, a paper copy of the diary is made available.

The average number of people attending Sunday services during this period was approx. 66, including adults, children and young people.

As at 31<sup>st</sup> March 2024, the Church Membership was 62.

**David Short – Trustee**



## **BECKENHAM BAPTIST CHURCH**

### **TRUSTEES' REPORT FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2024**

#### **FINANCIAL REVIEW**

The Financial Statements for the year ended 31<sup>st</sup> March 2024 are attached to this report.

It is the policy of the trustees to maintain a reserve fund of £50,000 to cover any unexpected needs. This would enable the Charity to continue functioning for around three to six months. The financial reports are reviewed monthly and considered for any potential risks. This policy has enabled the church to remain financially stable during the pandemic.

#### **Reserves Policy**

The Trustees maintain a conservative Reserves Policy to ensure that all short term and long term commitments can be met in the current economic environment. Reserves constitute funds arising from income which becomes available to the Charity and is to be spent at the discretion of the Trustees in furtherance of the objects of the Charity and which is not yet spent, committed, restricted or designated. Reserves are held to finance all liabilities and future development of the Charity.

The Trustees wish to maintain this level of liquid unrestricted reserves so that there are adequate funds to meet all current and known liabilities ideally for a period of up to six months revenue expenditures.

Beckenham Baptist Church is extremely grateful for all the generous donations given throughout the year.

## BECKENHAM BAPTIST CHURCH

### TRUSTEES' REPORT FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2024 continued

#### STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the incoming resources and application of the resources of the charity for the year. In preparing these financial statements, the Trustees are required to:

- a) select suitable accounting policies and apply them consistently;
- b) observe the methods and principles in the Charities SORP;
- c) make judgements and estimates that are reasonable and prudent;
- d) state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- e) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Risk Management**

The major risks to which the Charity is exposed, as identified by the trustees, have been reviewed and systems and procedures have been established to manage those risks.

This Report, and the attached Financial Statements for the year ended 31<sup>st</sup> March 2024, have been considered and approved by the Managing Trustees on 13<sup>th</sup> January 2025 for submission to a Church Members' Meeting for adoption.

Signed on behalf of the Managing Trustees by the Church Secretary

*D Short*

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**D. Short - Trustee**



**BECKENHAM BAPTIST CHURCH**  
**INDEPENDENT EXAMINER'S REPORT**  
**TO THE MEMBERS OF BECKENHAM BAPTIST CHURCH**

I report on the accounts of the Charity (Charity number 1134116) for the year ended 31<sup>st</sup> March 2024 which are set out on pages 12 to 17.

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

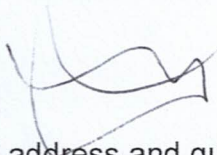
**BASIS OF THE INDEPENDENT EXAMINER'S STATEMENT**

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the Charities Act, to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met, or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Name and address and qualification:

Roger Storey, 26 Cherry Orchard Road, Bromley, BR2 8NE  
Fellow Chartered Management Accountant (FCMA)

Date: 13.01.2025

# BECKENHAM BAPTIST CHURCH

## STATEMENT OF FINANCIAL ACTIVITIES

(including Income and Expenditure Account)  
FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2024

	Notes	<u>Unrestricted funds</u>	<u>Restricted funds</u>	<u>31/03/2024 Total funds</u>	<u>31/03/2023 Total funds (see over)</u>
		£	£	£	£
<b>INCOME FROM:</b>					
Donations and legacies		63,282	0	63,282	51,691
Gift aid receipts		11,753	0	11,753	11,125
Sales and refunds		0	0	0	571
Investments income	2	53,670	0	53,670	57,756
<b>Total incoming resources</b>		<b>128,705</b>	<b>0</b>	<b>128,705</b>	<b>121,143</b>
<b>EXPENDITURE ON:</b>					
Charitable activities	3	110,430	0	110,430	129,724
<b>Total resources expended</b>		<b>110,430</b>	<b>0</b>	<b>110,430</b>	<b>129,724</b>
<b>Net Incoming (Outgoing) Resources Before Transfers</b>		<b>18,275</b>	<b>0</b>	<b>18,275</b>	<b>(8,581)</b>
Transfers between funds		0	0	0	0
<b>NET MOVEMENT IN FUNDS</b>		<b>18,275</b>	<b>0</b>	<b>18,275</b>	<b>(8,581)</b>
<b>Total funds brought forward</b>		<b>98,369</b>	<b>0</b>	<b>98,369</b>	<b>106,950</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>116,644</b>	<b>0</b>	<b>116,644</b>	<b>98,369</b>



**BECKENHAM BAPTIST CHURCH**  
**BALANCE SHEET AS AT 31<sup>st</sup> MARCH 2024**

		<u>31/03/2024</u>	<u>31/03/2023</u>
		£	
	Notes		
<b>CURRENT ASSETS</b>			
Deposits	4	11,544	11,426
Cash at bank and in hand		98,185	79,109
Tenant deposit scheme		1,494	1,494
Gift aid recoverable		11,753	11,125
Insurance paid in advance		550	2,047
		<u>123,526</u>	<u>105,201</u>
<b>CREDITORS</b>			
amounts falling due within one year	5	6,882	6,832
<b>NET CURRENT ASSETS</b>		<u>116,644</u>	<u>98,369</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>116,644</u>	<u>98,369</u>
<b>FUNDS</b>			
Unrestricted funds		116,644	98,369
Restricted funds		0	0
<b>TOTAL FUNDS</b>		<u>116,644</u>	<u>98,369</u>

Approved by the Trustees on 13th January 2025

*J Riddings*  
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## **BECKENHAM BAPTIST CHURCH**

### **PRINCIPAL ACCOUNTING POLICIES FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2024**

#### **1 Basis of Preparation**

These accounts have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102"), "Accounting and Reporting by Charities" the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006 and UK Generally Accepted Accounting Practice as it applies from 1 January 2015. The charitable company is a Public Benefit Entity as defined by FRS 102.

The accounts have been prepared on the historical cost convention modified by the revaluation of certain fixed assets. The principal accounting policies adopted are set out below.

#### **Going Concern**

These financial statements have been prepared on a going concern basis which assumes that the charitable company can continue to operate.

#### **Income**

Income is recognized when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

#### **Expenditure**

All expenditure (including irrecoverable VAT) is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with use of the resources.

#### **Taxation**

The company is a registered charity and as such its income is exempt from income tax and corporation tax under the provisions of the Income and Corporation Taxes Act 1988 to the extent that it is applied to its charitable objectives. The cost of irrecoverable VAT incurred has been included in the statement of financial activities.



# BECKENHAM BAPTIST CHURCH

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2024

Notes	31/03/2024 £	31/03/2023 £
2		
<b>Investment income</b>		
Lettings and rental income	53,552	57,756
Bank interest received	118	0
	<u>53,670</u>	<u>57,756</u>
3		
<b>Expenditure on charitable activities</b>		
<b><u>Ministry costs</u></b>		
Minister's stipend	37,010	35,981
Youth worker's costs	0	250
Minister's expenses	1,326	605
Travel expenses	0	230
Visiting preachers' fees	300	870
Other costs	260	0
	<u>38,896</u>	<u>37,936</u>
<b><u>Premises costs</u></b>		
Heat and light	9,654	11,500
Council tax and water	3,805	2,123
Insurance	8,611	6,616
Caretaking and cleaning	6,998	6,919
Repairs and maintenance	9,338	34,767
Refund (Electricity/ Solar)	(1,280)	0
Other costs	2,986	6,150
	<u>40,112</u>	<u>68,075</u>
<b><u>Administrative costs</u></b>		
Donations and subscriptions	7,137	7,958
Office costs	10,240	9,264
Music and related costs	2,447	3,603
IT/ Website costs	135	2,888
Loan Expense	5,600	0
Other costs	5,863	0
	<u>31,422</u>	<u>23,713</u>
<b>TOTAL CHARITABLE ACTIVITIES EXPENDITURE</b>	<u>110,430</u>	<u>129,724</u>

## BECKENHAM BAPTIST CHURCH

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2024 – continued

#### TRUSTEES' REMUNERATION AND BENEFITS

The Charity employed its minister, Revd Neil Draisey to carry out the objectives of the church during the year. Revd Draisey lives in a property provided by the church. The following costs were incurred:

	2024 £	2023 £
Salary, pension costs and national insurance	37,010	35,981
Manse costs	1,326	605
	<u>38,336</u>	<u>36,586</u>

#### STAFF

The number of employees during the year was as follows:

1	<u>1</u>
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No employee received remuneration amounting to more than £60,000 in either year.



# BECKENHAM BAPTIST CHURCH

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2024 – continued

### Notes

		<u>31/03/2024</u>	<u>31/03/2023</u>
		£	£
4	<b>CURRENT ASSETS</b>		
	Deposit – London Baptist Property Board	7,012	6,894
	Deposit – Baptist Union Corporation	4,532	4,532
		<u>11,544</u>	<u>11,426</u>
5	<b>CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>		
	Loan - Baptist Building Fund	0	0
	Key deposits	225	175
	Donations due	6,000	6,000
	Sundry creditors	220	220
	PAYE accrual	437	437
		<u>6,882</u>	<u>6,832</u>