

BECKENHAM BAPTIST CHURCH

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2023

Charity Number: 1134116

BECKENHAM BAPTIST CHURCH

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FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2023

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BECKENHAM BAPTIST CHURCH

LEGAL AND ADMINISTRATIVE INFORMATION

Managing Trustees

The following have held office throughout the period from 1st April 2022 to the date of this report unless otherwise stated

The Revd N J Draisey (Minister)
Mr D Short (Secretary)
Mr J Riddings (Treasurer)
Mrs K Bance
Mr R Digby
Mrs C Double
Mr A Holness (stood down May 2022)
Mrs J Jones
Mr M Killo
Mr A Koleosho
Mrs S Short
Mrs J Tibbert

Custodian Trustees

London Baptist Property Board Limited
Unit C2, 15 Dock Street
London
E1 8JN

Bankers

The Co-operative Bank
PO Box 250
Delf House
Southway
Skelmersdale
WN8 6WT

Registered Address

Beckenham Baptist Church
Elm Road
Beckenham, Kent
BR3 4JB

Charity registration number 1134116

Independent Examiner

Roger Storey FCMA

BECKENHAM BAPTIST CHURCH

ANNUAL REPORT FOR YEAR ENDED 31st MARCH 2023

The Managing Trustees present their Annual Report and Financial Statement for the year from 1st April 2022 to 31st March 2023.

Charitable Objective

The Charity is governed by a Constitution which states that the principal purpose of the charity is the advancement of the Christian faith according to the principles of the Baptist denomination to include the advancement of education, community service and such other general charitable purposes in such parts of the United Kingdom and the world as the Church shall determine.

The Church occupies premises which are held by the London Baptist Property Board Limited on Trusts which are entirely compatible with the above objective.

Organisational Structure and Decision-Making Processes

Members of the Church are accepted in accordance with the Constitution which requires them to be, or to have been, publicly baptised on the profession of faith, or by public profession of faith in Jesus Christ.

The Members' Meeting would normally take place bi-monthly, and special meetings are called when a specific matter arises needing the members' consideration. Relevant matters may be submitted to the Church Meeting by the Managing Trustees for guidance, or may be raised by members at the Church Meeting for further consideration by the Managing Trustees.

The members have overall responsibility for the policy of the Church. They appoint up to twelve Managing Trustees, collectively known as the Diaconate, who together with the Minister, are responsible for the day to day running of the Church's work and witness, and the financial and legal aspects of the charity. The Church Secretary and Treasurer are chosen by the Managing Trustees from among their number. All members are encouraged to take appropriate part in the spiritual and practical tasks involved in the furtherance of the charitable objective.

Trustee elections were held in May 2022. Three Trustees had completed their 3 year term and two agreed to stand for re-election. They, along with One other Church member were nominated and subsequently voted onto the diaconate.

Though the Constitution permits decisions made at Church Meetings by appropriate majorities, the Church seeks to work by consensus wherever possible.

The minister of Beckenham Baptist Church, the Rev Neil Draisey, continues to engage with his Church members and Managing Trustees to ensure that the Church is following its charitable objectives and is not only sustaining, but growing its membership and potential.

BECKENHAM BAPTIST CHURCH

ANNUAL REPORT FOR YEAR ENDED 31st MARCH 2023 - continued

Objectives and Activities

The Church holds regular public services of Christian worship on a Sunday at 10.30am. During these services, the children spend part of their time in Church with the congregation and the remainder of the time in their own age appropriate activities and teaching. The Church operates systems to ensure that all people working with children are appropriately vetted with regard to the Disclosure and Barring Service and follows a Child Safeguarding Policy guided by the Baptist Union of Great Britain. The Policy has been updated to include vulnerable adults.

The Church uses a mixture of modern and traditional styles of worship and music with those who express an interest in the latter being encouraged to join the band/choir. Members of the Fellowship continue to take part in morning services – leading readings and prayers, as well as playing/singing in the Band.

Other services take place throughout the year depending on seasonal, spiritual and circumstantial needs. These services are always open to the public and are advertised on the church website (www.beckenhambaptist.org.uk), in the weekly news sheet, on the notice boards, on social media and by word of mouth..

Visitors and all those attending the services are welcomed and invited to join our Church family in conversation and fellowship, with refreshments, at the conclusion of the service.

We were pleased to welcome 9 people into membership over the period covered by this report, 4 of whom were young people who were Baptised at the Church in September 2022. We were saddened by the death, in January 2023, of a long standing Member of the Church, with 2 other Members moving away.

We also held a funeral service for a friend of the Minister who had passed away.

A number of events and activities continued throughout the year, with the aim of achieving our charitable objectives. Church Members, regular attenders and the local community are encouraged to join with us and take part in these.

We believe that this is in line with the examples set by Jesus and events such as 'Coffee on the Frontline', where we meet outside the Church to offer free coffee, tea and refreshments to the community, as they pass by on a Saturday morning, have proved very popular.

We held Maundy Thursday, Good Friday and Easter Sunday services at Church, although we were disappointed that Churches Together in Beckenham (CTiB) were unable to hold their Walk of Witness on Good Friday last year.

We were pleased to be able to hold our 1st 'Bring and Share' lunch since 2019, prior to our Church meeting and AGM in May.

Revd Draisey was able to attend the Baptist Union Assembly in Bournemouth and we were pleased to be able to hold the first of our Baptismal classes for some of our young people.

BECKENHAM BAPTIST CHURCH

ANNUAL REPORT FOR YEAR ENDED 31st MARCH 2023 - continued

We held Deacon's (Trustees) elections in May, where 2 Deacons were re-elected and a new Member was also voted in.

A Platinum Jubilee picnic was held in the Hall, in June, and a 'Strawberry Tea' event was held in the Church garden. The Fellowship and community friends joined together for these events.

In September we had the privilege of seeing 4 of our young people being baptised at Church.

We held Harvest services at Church for our local Balgowan School, for over 600 children, and were pleased to have them back at Church later in the year for their Christmas services.

The Church recommenced a series of 'Home Groups', for Bible studies and for the growth of faith and discipleship, two of which meet at the Church on a Tuesday and a Thursday, alternate weeks. Another group meets at the home of a Church Member.

These groups also provided an opportunity for deepening fellowship relationships and prayer.

We were also able to offer the Church as a venue for a Flower Guild demonstration in December.

We held a number of services over the Christmas period which included our Toy/Parade service, where children and young people from our Uniformed Organizations were encouraged to join with us and to donate toys that were delivered to a local charity.

Our 'Carols by Candlelight', Christmas Eve 'Crib Service' and our Christmas Day Service were well attended. These were advertised throughout the community and we delivered fliers to the houses in various roads local to the Church.

Our 'Chat'n Chill' meeting continued to meet regularly each Wednesday, with people from the community welcomed for an afternoon of refreshments and conversation.

Our Men's meeting was held every other month and we were encouraged to invite friends and neighbours along, with a variety of different topics on offer.

Our Saturday Table Tennis Club continued each Saturday during term time and is very popular with the community.

We restarted our search for a Youth and Family worker in June, although this process was suspended later in the year due to the lack of response.

This year we joined with other churches in the community to take part in the Week of Prayer for Christian Unity, where Ministers from various churches preached at other churches.

BECKENHAM BAPTIST CHURCH

ANNUAL REPORT FOR YEAR ENDED 31st MARCH 2023 - continued

We also held a 'Taize' service at Church as part of this event and joined in with the Lent Courses held locally. These events were organized by CTiB.

We were pleased to be able to hold our Christian Aid 'Big Brekkie' at Church this year, to fundraise and promote the work of Christian Aid.

These along with other events held, enable members of the community to recognize a safe and friendly environment within which to develop a closer relationship with Jesus.

We continued to make our Hall and rooms available for a number of activities, including: NCT groups, dance and ballet groups, a Badminton group, children and young people's choir groups, children's parties as well as educational activities.

The Uniformed Organisations meet throughout the week with thriving Scout and Guide Groups, consisting of Beavers, Cubs and Scouts, and Rainbows, Brownies and Guides.

The young people of ERYC (Elm Road Youth Club) have met regularly on Friday evenings throughout this period and on a Sunday for Bible teaching.

Our weekly (Thursday) Zoom Prayer meeting continues, with a small but regular number of people attending. The fellowship is sent the Zoom details in advance and are invited to join.

The Deacons (Trustees) meet monthly (apart from August), to discuss all aspects of Church life, including business and spiritual issues. They have continued to keep in touch with Church members as well as the wider Fellowship, during this period.

The Fabric team has met regularly throughout the year and have overseen a number of small and large projects. These have included the installation of new projectors and screens in the Sanctuary, work required by the Quinquennial report, the installation of new heating controls as well as general repairs to the building.

In August, Revd Neil Draisey was again able to take annual leave during the summer and we were thankful that a number of people were able to help with the preaching on Sundays.

We regularly review our GDPR compliance and ensure we operate within the current guidelines.

The Church continues to be a member of Churches Together In Beckenham (CTiB), an organisation designed to bring co-operation and unity between local churches.

BECKENHAM BAPTIST CHURCH

ANNUAL REPORT FOR YEAR ENDED 31st MARCH 2023 - continued

Achievements and Performance

The Church has enjoyed steady membership numbers throughout this period and we are grateful for the continued faithful giving to the work of the Church.

The Fellowship has been encouraged to continue their support of the Living Well charity that collects food and clothing for the homeless and for those in need. Some Church members also volunteer at these projects.

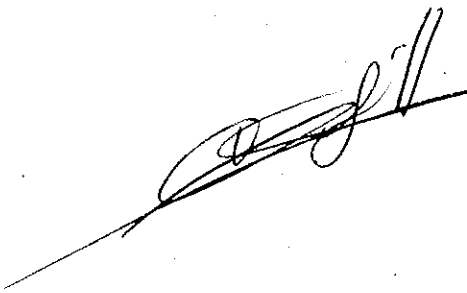
We also support a local Woman's Refuge charity with donations at specific services.

The 'prayer' email address is still available, to allow people to send their specific prayer requests to the Minister and, where relevant, these are shared with the Fellowship. This is also available to the wider community.

A monthly Prayer Diary continues to be produced, to encourage the fellowship to pray for one another, as well as for relevant topics. This is emailed out via our Church database, to those who have given us permission to do so, and, for those without the technology, a paper copy of the diary is made available.

The average number of people attending Sunday services during this period was approx 62, including adults, children and young people.

As at 31st March 2023, the Church Membership was 72.

A handwritten signature in black ink, appearing to read 'David Short', written over a horizontal line.

David Short – Trustee

BECKENHAM BAPTIST CHURCH

TRUSTEES' REPORT FOR THE YEAR ENDED 31st MARCH 2023

FINANCIAL REVIEW

The Financial Statements for the year ended 31st March 2023 are attached to this report.

It is the policy of the trustees to maintain a reserve fund of £50,000 to cover any unexpected needs. This would enable the charity to continue functioning for around three to six months. The financial reports are reviewed monthly and considered for any potential risks. This policy has enabled the church to remain financially stable during the pandemic.

Reserves Policy

The Trustees maintain a conservative Reserves Policy to ensure that all short term and long term commitments can be met in the current economic environment. Reserves constitute funds arising from income which becomes available to the charity and is to be spent at the discretion of the Trustees in furtherance of the objects of the Charity and which is not yet spent, committed, restricted or designated. Reserves are held to finance all liabilities and future development of the charity.

The Trustees wish to maintain this level of liquid unrestricted reserves so that there are adequate funds to meet all current and known liabilities ideally for a period of up to six months revenue expenditures.

Beckenham Baptist Church is extremely grateful for all the generous donations given throughout the year.

BECKENHAM BAPTIST CHURCH

TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2023 continued

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the incoming resources and application of the resources of the charity for the year. In preparing these financial statements, the Trustees are required to:

- a) select suitable accounting policies and apply them consistently;
- b) observe the methods and principles in the Charities SORP;
- c) make judgements and estimates that are reasonable and prudent;
- d) state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- e) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Risk Management

The major risks to which the charity is exposed, as identified by the trustees, have been reviewed and systems and procedures have been established to manage those risks.

This Report, and the attached Financial Statements for the year ended 31st March 2022, have been considered and approved by the Managing Trustees on 8th January 2024 for submission to a Church Members' Meeting for adoption.

Signed on behalf of the Managing Trustees by the Church Secretary



14-1-24

D. Short - Trustee

BECKENHAM BAPTIST CHURCH
INDEPENDENT EXAMINER'S REPORT
TO THE MEMBERS OF BECKENHAM BAPTIST CHURCH

I report on the accounts of the charity (charity number 1134116) for the year ended 31st March 2023 which are set out on pages 12 to 17.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

BASIS OF THE INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the Charities Act, to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met, or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Name and address and qualification:

Roger Storey, 26 Cherry Orchard Road, Bromley, BR2 8NE
Fellow Chartered Management Account (FCMA)

Date: 22-1-24

BECKENHAM BAPTIST CHURCH

STATEMENT OF FINANCIAL ACTIVITIES

(including Income and Expenditure Account)
FOR THE YEAR ENDED 31st MARCH 2023

	Notes	<u>Unrestricted funds</u>	<u>Restricted funds</u>	<u>31/03/2023 Total funds</u>	<u>31/03/2022 Total funds (see over)</u>
		£	£	£	£
INCOME FROM:					
Donations and legacies		51,691	0	51,691	58,820
Gift aid receipts		11,125	0	11,125	19,022
Sales and refunds		401	0	571	0.00
Investments income	2	57,926	0	57,756	39,665
Total incoming resources		121,143	0	121,143	117,507
EXPENDITURE ON:					
Charitable activities	3	129,724	0	129,724	101,652
Total resources expended		129,724	0	129,724	101,652
Net Incoming (Outgoing) Resources Before Transfers		(8,581)	0	(8,581)	15,855
Transfers between funds		0	0	0	0
NET MOVEMENT IN FUNDS		(8,581)	0	(8,581)	15,855
Total funds brought forward		106,950	0	106,950	91,095
TOTAL FUNDS CARRIED FORWARD		98,369	0	98,369	106,950

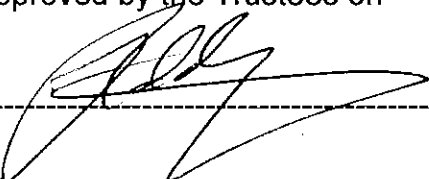
BECKENHAM BAPTIST CHURCH

BALANCE SHEET AS AT 31st MARCH 2023

		<u>31/03/2023</u>	<u>31/03/2022</u>
		£	
	Notes		
CURRENT ASSETS			
Deposits	4	11,426	11,252
Cash at bank and in hand		79,109	99,987
Tenant deposit scheme		1,494	1,494
Gift aid recoverable		11,125	5,097
Insurance paid in advance		2,047	1,553
		<u>105,201</u>	<u>119,383</u>
CREDITORS			
amounts falling due within one year	5	6,832	12,433
NET CURRENT ASSETS		<u>98,369</u>	<u>106,950</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>98,369</u>	<u>106,950</u>
FUNDS			
Unrestricted funds		98,369	106,950
Restricted funds		0	0
TOTAL FUNDS		<u>98,369</u>	<u>106,950</u>

Approved by the Trustees on

11th January 2024



BECKENHAM BAPTIST CHURCH
PRINCIPAL ACCOUNTING POLICIES
FOR THE YEAR ENDED 31st MARCH 2023

1 Basis of Preparation

These accounts have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102"), "Accounting and Reporting by Charities" the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006 and UK Generally Accepted Accounting Practice as it applies from 1 January 2015. The charitable company is a Public Benefit Entity as defined by FRS 102.

The accounts have been prepared on the historical cost convention modified by the revaluation of certain fixed assets. The principal accounting policies adopted are set out below.

Going Concern

These financial statements have been prepared on a going concern basis which assumes that the charitable company can continue to operate.

Income

Income is recognized when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Expenditure

All expenditure (including irrecoverable VAT) is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with use of the resources.

Taxation

The company is a registered charity and as such its income is exempt from income tax and corporation tax under the provisions of the Income and Corporation Taxes Act 1988 to the extent that it is applied to its charitable objectives. The cost of irrecoverable VAT incurred has been included in the statement of financial activities.

BECKENHAM BAPTIST CHURCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2023

Notes	31/03/2023 £	31/03/2022 £
2 Investment income		
Lettings and rental income	57,756	39,651
Bank interest received	170	14
	<u>57,926</u>	<u>39,665</u>
3 Expenditure on charitable activities		
<u>Ministry costs</u>		
Minister's stipend	35,981	37,151
Youth worker's costs	250	0
Minister's expenses	605	712
Travel expenses	230	0
Visiting preachers' fees	870	449
Other costs	0	3,945
	<u>37,936</u>	<u>42,257</u>
<u>Premises costs</u>		
Heat and light	11,500	8,633
Council tax and water	2,123	2,826
Insurance	6,616	6,201
Caretaking and cleaning	6,919	0
Repairs and maintenance	34,767	20,352
Refund (Electricity/ Solar)	0	-3,415
Other costs	6,150	1,203
	<u>68,075</u>	<u>35,800</u>
<u>Administrative costs</u>		
Donations and subscriptions	7,958	8,879
Office costs	9,264	12,030
Music and related costs	3,603	717
IT/ Website costs	2,888	122
Covid-19 expenses	0	0
Other costs	0	1,747
	<u>23,713</u>	<u>23,595</u>
TOTAL CHARITABLE ACTIVITIES EXPENDITURE	<u>129,724</u>	<u>101,652</u>

BECKENHAM BAPTIST CHURCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2023 – continued

TRUSTEES' REMUNERATION AND BENEFITS

The Charity employed its minister, Revd Neil Draisey to carry out the objectives of the church during the year. Revd Draisey lives in a property provided by the church. The following costs were incurred:

	2023 £	2022 £
Salary, pension costs and national insurance	35,981	37,151
Manse costs	605	712
	<u>36,586</u>	<u>37,863</u>

STAFF

The number of employees during the year was as follows:

1	<u>1</u>
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No employee received remuneration amounting to more than £60,000 in either year.

BECKENHAM BAPTIST CHURCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2023 – continued

Notes

		<u>31/03/2023</u>	<u>31/03/2022</u>
		£	£
4	CURRENT ASSETS		
	Deposit – London Baptist Property Board	6,894	6,720
	Deposit – Baptist Union Corporation	4,532	4,532
		11,426	11,252
5	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
	Loan - Baptist Building Fund	0	5,600
	Key deposits	175	175
	Donations due	6,000	6,000
	Sundry creditors	220	220
	PAYE accrual	437	438
		6,832	12,433