

**The Parochial Church Council of the  
Ecclesiastical Parish of Swanage**

**Annual Report and Financial Statements  
for the Year Ended 31<sup>st</sup> December 2021**

**Registered Charity number: 1134114**

**Parish Office:**

St Mary's Rooms  
Church Hill  
Swanage  
Dorset  
BH19 1HU

**Trustees:**

The Very Reverend John Mann  
Vacant  
Rev S Sonet  
M Marchant  
J. Way (appointed 11/06/21)  
J. Owen (appointed 20.07.21)  
C. Burgess  
K Burke  
M Campbell  
M Chinchin  
R Clark  
T Clark  
M Hampton  
A Harris  
A Head  
C Head  
B Pavitt  
A Patrick (until 30.11.21)  
J. Penley  
D Smith  
E Roberts  
A Roper  
M Wadley  
M Wickham  
D Williams

(Team Rector)  
(Team Vicar)  
(Curate)  
(PCC Secretary)  
(Treasurer)  
(Lay Chair)

## Bankers

CAF Bank  
25 Kings Hill Avenue  
Kings Hill  
West Mailing  
Kent  
ME19 4JQ

Nationwide Building Society  
29 Station Road  
Swanage  
Dorset  
BH19 1AD

## Independent Examiner

Mr David Tyrrell FCMA  
Flat 5  
Melsan Court  
13 Park Road  
Swanage  
Dorset  
BH19 2AA



## ANNUAL REPORT FOR 2021

*The Parochial Church Council is required by law to make the following written report.*

### Aim and purposes

Swanage Parochial Church Council (PCC) has the responsibility of cooperating with the Team Rector (the Very Reverend John Mann), Team Vicar (vacant during 2021), and the Curate (the Reverend Solveig Sonet) in promoting in the Ecclesiastical Parish of Swanage, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Parish Church of St Mary the Virgin, St Mary's Rooms and the Rectory Classroom, St Mark's Parish Church, Herston, and All Saints' Parish Church and Hall, North Swanage.

### Parochial Church Council Membership

Members of Swanage PCC are either ex-officio, co-opted or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules of the Church of England. During the year, the following served as members of the PCC:

#### a. Ex-Officio Members

Licensed Clergy	The Very Revd John Mann	Team Rector
	Vacant	Team Vicar
	Revd Solveig Sonet	Curate
Churchwardens	St Mary's: Danny Smith (Elected 28 <sup>th</sup> April 2017) Avril Harris (Elected 15 <sup>th</sup> April 2013)	
	All Saints: Claire Head (Elected April 2019) Michael Campbell (Elected 5 <sup>th</sup> October 2020)	
	St Mark's: Margaret Chinchin (Re-elected 28 <sup>th</sup> April 2014) Anne Roper (Elected 16 <sup>th</sup> April 2018)	

#### Diocesan and Deanery Synod Members

Margaret Wadley  
Brian Pavitt  
Mike Hampton  
Elizabeth Roberts  
Anne Roper  
Alison Patrick (until 30.11.21)

#### b. Elected Members (with year of retirement)

*At the APCM of 2004 it was agreed that each Church would elect three members from its Church Committee, to serve for three years. Vacancies in previous years which have now been filled have altered this agreed principle.*

John Lazenbury, Julian Owen, (2021)  
Martin Wickham, Andrew Head (2022)  
Trish Clark, Kevin Burke, John Way, Ro Clark, David Williams (2023)  
Colin Burgess, Joanna Penley (2024)



#### **c. in attendance**

Youth Minister                      Berno Vierbergen      (appointed June 2016)

### **COMMITTEES**

The **Parochial Church Council of Swanage** meets four times per year. This year PCC matters have also been conducted via email and zoom meetings. Members include the Team Rector, Team Vicar (Vacant), Treasurer, Youth Minister, PCC secretary, Lay Chair, Churchwardens, Deanery Synod representatives and representatives drawn from each of the three individual church committees. It is chaired by the Rector or the Lay Chair.

The PCC operates through a number of committees, which normally meet between full meetings of the PCC.

The **Standing Committee** is required by law and members consist of The Rector, Team Vicar, Curate, Treasurer, six Churchwardens two from each of the three churches, the PCC secretary and Lay Chair. The Standing Committee has the power to transact the business of the PCC between meetings of the Council, subject to any directions given by Council and meets four times a year. This year matters have again been conducted partially via email and zoom meetings. The PCC has agreed that the Standing Committee should also act in support of the Treasurer, although decisions about finance remain the responsibility of the full PCC.

#### **Individual Church Committees**

The three parish churches of St Mary, St Mark and All Saints each have their own committee. These are elected, consultative committees, chaired by one of the clergy or an elected lay officer. These bodies deal with the day-to-day running of the churches and make recommendations to the PCC in matters that require the agreement and authorisation of the PCC or Diocesan authority.

In order to deal with specific areas of church life, the church committees appoint sub-committees or working groups as need arises. These are accountable to the church committee responsible and ultimately through it to the PCC.

### **CHURCH MEMBERSHIP AND ATTENDANCE**

One Church Roll is maintained for the Parish. In 2019 the Electoral Roll was completely re-made. At the Swanage Annual Parish Meeting in April 2021 the number of members reported was 419, a decrease of 14 from the 2019 figures.

### **FINANCIAL STRUCTURE AND POLICY**

The day-to-day administration of finance is dealt with by the "Monday morning Treasury Team" and a part-time Bookkeeper.

Mr John Way, Treasurer worked closely with the Treasury Team, the Bookkeeper, and the Standing Committee from his appointment in June 2021. The Rector and churchwardens adopted this role for the first 6 months of the year until a replacement was appointed and have been supported by Ian Bandy the previous treasurer throughout 2021.

The reserves policy of the PCC in 2021 was to maintain a balance on unrestricted funds which equates to approximately six months' unrestricted payments to cover emergencies that may from time to time arise. At 31<sup>st</sup> December 2021, unrestricted reserves equate to just less than four months' payments. When funds



are not needed with instant access it is the PCC's policy to invest balances in funds run ethically by investment managers such as CCLA. As of 31<sup>st</sup> December 2021 the PCC has unrestricted funds of £95,002 (2020:£130,238); Restricted funds of £218,646 (2020: £199,146) and Endowment funds of £206,741 (2020: £183,933). The increases in the latter two classes of funds are mainly a result of gain on capital investments.

## **RISK MANAGEMENT**

Financial risks are managed and regulated by regular examination by the Standing Committee, which reports to the Trustees at the PCC. Finances have been heavily impacted by Covid-19 and during this year the income of the parish has continued to be reduced as a result of people not being present in services, not renting halls and loss of income from weddings and funerals. Although the income from congregations has not returned to pre-Covid levels, wedding and funeral fees are nearly back to accustomed levels. There have been some reductions in expenditure during 2021. The Treasurer, Rector and churchwardens have monitored income and expenditure closely during 2021, reviewing and proposing budget amendments to the Trustees at the PCC as appropriate.

A Safeguarding Children and Vulnerable Adults Policy has been adopted, with each church in the Team having a nominated Parish Safeguarding Officer. There are Safeguarding Verifiers within the Team who manage the Disclosure & Barring Service Issues. Safeguarding issues are discussed at each Standing Committee and PCC meetings and current policies and training events are addressed

## **PUBLIC BENEFIT**

The PCC have given due regard to public benefit when planning the church's activities, in accordance with section G2 and G3 of the Charity Commission's General guidance on Public Benefit (January 2008). The paragraphs above and below set out the PCCs activities, achievements and performance during the year, which are directly related to the objects and purposes for which the church exists.

The church achieves its principal objects and purposes through:

- high quality public worship, both traditional and contemporary
- pastoral care and support of those in need
- promotion of Christian Aid, mission agencies and other charitable causes.

These benefits are directly related to the aims of the church and are fully compliant with Principles 1 and 2 of the Charity Commission Principles on Public Benefit.

**Mission Statement** – The Parish of Swanage is part of the Swanage and Studland Team Ministry which promotes the following mission ethos; the churches of the Swanage and Studland Team Ministry aim to welcome all, to be prayerful and caring as we seek the will of God and strive to do His work. We recognise the ministry of all Christians, male and female, ordained and lay in supporting all in the local community. We aim by various means to support local, regional, national and international organisations which act to improve the lives of others and to share the Gospel.

There are separate reports for each church in the team (see below).

## **REVIEW OF THE YEAR**

### **PCC Secretary's report: (Appointed May 2018)**

In accordance with the objectives listed above the PCC moved to achieve its aims in 2021 through the following.



The PCC scheduled four meetings for the year. As a result of the continued Coronavirus pandemic business was conducted by both physical and zoom meetings and email communication. At each meeting the day to day business of the Anglican Church in Swanage is discussed. Any repairs to fabric or fittings, alterations or large purchases are discussed and permission to proceed given. Policies have been reviewed during the year. A financial report produced by the Treasurer and the current state of the finances is discussed in detail. There continue to be concerns about the state of the finances, but the PCC is very grateful to the Honorary Treasurer and Ian Bandy for careful and considered advice regarding management of investments and of the PCC budget. The Parish Giving Scheme (PGS) which was introduced in 2018 has resulted in congregations continuing to be generous, and together with a gift day in November 2021 has enabled the PCC to meet increasing financial demands. Interviews took place for Team Vicar vacancy but no appointment was made and the position remains vacant. The recruitment process is ongoing with the goal of an appointment being made in 2022. The full minutes of the PCC meetings are made freely available in the individual churches for all Church members and interested others. Information about the activities of the three individual churches is recorded in the PCC's annual report booklet for 2021.

#### **Swanage Team Ministry:**

The Team Ministry was inaugurated in 1986 to cover the United Benefice of Swanage and Studland and its present constitution was established in 2004. It is headed by the Team Rector (the Very Reverend John Mann) whose prime day-to-day ministry is focused on the historic Parish Church of St Mary the Virgin in central Swanage, supported by the Team Vicar, based at All Saints Church in north Swanage, until his retirement in July 2020. The ministry of St. Mark's is currently led by the Team Rector and assisted in this role by a Curate. St Nicholas' Church, Studland, a separate parish from Swanage, but an integral part of the benefice Team, is managed day-to-day by a retired priest, the PCC being chaired by the Team Rector. A number of retired priests assist in aspects of ministry in the parishes.

Each church in the team is individual, meeting the needs of its congregation and together they offer a wide range of worship styles and approaches. St Mary's and St Mark's present a more traditional type of approach. All Saints is contemporary in style but also maintains a weekly 8am Holy Communion service. St Mary's hosts the civic and community services and combined team services for the year round festive occasions alternate between the churches. The pattern of services has been adapted over the period of the coronavirus pandemic to take account of the restrictions in place. Physical services were maintained when allowed at St. Mary's and for some periods at St. Mark's and All Saints. Virtual services accessed via zoom, Church on the Phone, YouTube and the Team website have been produced and available for members of the congregations of the three churches to access.

Swanage Team Ministry has strong ecumenical links with the other churches in the town and is part of Swanage Churches Together and takes a full part in organising and participating in any ecumenical ventures for the town including the promotion of Christian Aid and other mission and charitable initiatives. The network meets on a regular basis, and has been maintained virtually through the pandemic and organises ecumenical joint services and activities throughout the year. The Swanage and Studland Team is a major participant in The Wave Christian Youth Project (see below). The Food Bank is now serviced ecumenically and has been developed to meet the ever increasing needs of the community and has been of particular importance and support to many families during 2021.

Churches Together in Swanage set up an active group to consider the plight of refugees which includes members of the helping agencies and other members of the community with specific skills.

**The Wave Youth and Children's Ministry**, is a charity which encompasses youth and children's work, bringing together Youth Ministers from different churches and denominations across the town. This grew out of the vision of Swanage Churches working together with a desire to share the gospel with children,



families and young people. The project focuses on supporting children and young people aged from 3 up to 18yrs through the highs and lows of their lives, as well as providing them with the opportunity to explore the Christian message. The projects primary focus is outreach and is involved with the local schools, as well as keeping close links with the town's churches. Developments prior to the pandemic included various camping trips and setting up a Christian Union in the Swanage School, and mentoring young people there, through an invitation to do so from the School. The Wave have maintained involvement with young people throughout 2021, meeting physically and working in school when allowed and virtually at other times through a variety of mediums.

[www.wavekids.org.uk](http://www.wavekids.org.uk), [www.facebook.com/WaveKidsSwanage](https://www.facebook.com/WaveKidsSwanage)  
[www.thewaveyouth.co.uk](http://www.thewaveyouth.co.uk), [www.facebook.com/thewaveyouth.uk](https://www.facebook.com/thewaveyouth.uk)

**The Parish Fete** – due to the Coronavirus pandemic it was not possible to hold a fete in 2021.

## **The Team churches**

### **St Mary's:**

The Parish Church of St. Mary the Virgin, Swanage, is a large, impressive structure of local Purbeck stone in the centre of the town, open all day, every day. During the first Covid-19 lockdown it was closed but has reverted to being open on a daily, with the situation constantly under review. Rebuilt in 1860, it incorporated the existing 14th century tower, and its ring of eight bells are rung twice every Sunday and for weddings by an enthusiastic team of bell ringers who rehearse weekly. Special occasions and services are marked by Quarter Peals. St Mary's North Nave and Transept were added in 1907/8.

Morning Prayer is said daily in the St Aldhelm Chapel where there was also a mid-week Holy Communion Service. A weekly Tuesday afternoon service introduced in 2018 is All Things Bright and Beautiful, a short service followed by activities and refreshments for those with dementia and their carers. This service was suspended during the months of the pandemic. The Explore group for primary age children continues to run in parallel with the 10.30am Sunday Eucharist and provides activity, instruction and simple worship and during lockdown was carried on via zoom. Additionally, Explore would normally run twice-termly Saturday morning sessions attracting up to 40 children and their families. Due to the pandemic this, as with All Things Bright and Beautiful, could not continue for the remainder of the year although Morning Prayer has continued, and the Wednesday Holy Communion service has been re-instated. The Sunday 10.30a.m. Eucharist is central to regular worship, enriched by St Mary's strong choral tradition. The Director of Music, with his assistants and choir contribute greatly to the quality of worship at the Sunday Choral Eucharist and Choral Evensong as well as occasional services. As well as regular worship, the church would normally host the annual Civic Service, Folk Festival Service, Town Remembrance Day Service and Town Carol Service. A new venture for 2019 was the establishment of "Come and Sing" Choral Evensong. This once-a-month expansion of the weekly service of Choral Evensong encourages 'occasional' singers to join the choir once a month. Most months this doubles the numbers in both choir and congregation. Distinguished guest directors of music have been engaged by Simon Lole some months to enhance the occasion with different styles of conducting being experienced. Only two of these Evensongs were able to take place in 2021.

St Mary's would normally host a number of special musical events both by local musicians, choirs and singers and visiting professionals. Concerts are hosted during Purbeck Arts Week, Swanage Strings Festival, Swanage Folk Festival and Purbeck Chamber Music Festival. The Folk Festival Service in September is usually a great time of outreach drawing in a congregation of 400-500 from all over the country. Due to Covid-19 restrictions most of these events did not take place during 2021.

St Mary's Pastoral Team is chaired by the Team Rector and includes two retired clergy and several lay members. The Team normally meets fortnightly to review requests for visits and other support, but these meetings have been in abeyance for much of 2021. Requests for prayer however are still passed on to members of the 25-strong Prayer Circle or for daily and Sunday prayer in St. Mary's. Private home communions re-commenced at the end of the year. Following restriction guidelines and those of individual



settings during 2021, limited visits are being made to those in their own homes, in residential accommodation or in the four hospitals which serve Swanage.

The monthly T-Pot has continued its outreach work in different ways during 2021. This volunteer-run group would normally provide refreshments and fellowship and meet informally in the Rectory Classroom, a small hall, on the first Wednesday morning of each month. It would usually welcome 40 or more both regular and occasional visitors and is highly valued by many who enjoy social time together, and is specially supportive to the bereaved and depressed. It has become an important mutually supportive group which has continued to reach out to those in need during the difficult months of 2021.

St. Mary's is ably and fully supported by our large team of retired clergy.

#### **St Mark's:**

St Mark's was built for the Herston community in the mid nineteenth century, using local Purbeck stone from the quarries which provided a livelihood for many local families. The regular congregation includes many lifelong members and a strong bond continues between church and the community of Herston.

Worship is liturgical in nature and the Sung Eucharist is central to weekly worship though this is replaced on the last Sunday of each month with an All Age Worship service. The AAW service is supported by both adults and children and is intended to reach out to families within the Herston community. Before the pandemic, the church engaged in prayer meetings, regular social events and a fortnightly coffee morning all of which, formed part of their outreach programme and happily, some activities have now recommenced. St. Mark's Church has its own Face book page and promotes events through the Team website. At the end of April 2022, St. Mark's Church will celebrate its 150<sup>th</sup> anniversary with a special service, a concert and social evening.

The special relationship between Church and St Mark's CE Primary School continues following the school's relocation to the old Swanage Middle School site in 2014. This strong link ensures that School Leaver's services, Harvest Festival, Nine Lessons and Carols and Christingle services are held in church. Due to the large numbers of children attending the school, there are now two services for each of the pupils in Key Stage 1 and Key Stage 2. The church continues to pray regularly for our church school.

The pastoral needs of the community are met by lay and ordained members of the church.

#### **All Saints:**

All Saints continues to follow a more informal pattern of worship compared to other churches in the team. This is evident at our regular Sunday morning Family Worship service at 10.30am, and particularly at Breakfast@9 which restarted in September, following easing of COVID-19 restrictions. The Breakfast@9 ministry particularly reaches out to younger members and families in the community.

We are an evangelical church, believing that the Bible is the inspired and authoritative Word of God, and it is upon the truths found in His Word that we aim to lead our lives. The Bible and expository preaching are central to our worship. But we believe in both Word and Spirit, and we seek the power of the Holy Spirit to impact our lives personally and during our times together, praying that He will empower His Church with spiritual gifts. We believe that God gifts each of us differently and we seek to use those gifts to serve the church family, our community and the world around us. All Saints is affiliated to the Evangelical Alliance.



The COVID-19 global pandemic has continued to affect the way we meet as church. It has been a difficult time for us all, but we are continuing to find new ways to be church, new ways to reach out and care for each other during this continued period of social distancing and self-isolation.

At the end of March, following the ease of lockdown, the Sunday morning Holy Communion services at 8am, the 10:30 Family service and daily Morning Prayer restarted in the church building, following the government guidelines of social distancing. Congregational singing was also allowed later in the year which has been a great encouragement to those attending services. We have also introduced the 'Donation Station' which allows the additional opportunity for contactless card financial giving at our services replacing the pre-Covid giving via collection plate.

Our weekly online recorded 10.30 and live streaming service continued to have a strong following and we understand is still reaching out and touching the lives of people who would not set foot in a church building. The many people involved in its production are incredibly dedicated to making sure this happens. Our Covid Team continues to help work out and keep up with the rules and regulations we need to adhere to, to keep us all safe and within the guidelines.

We continue to hope and pray that normal services will be reinstated when the global pandemic is finally under control, and as have the technology, we expect to continue to stream our services on-line to the wider community.

Outreach is a key part of who we are, and we take seriously Jesus' commission to 'go into all the world'. We seek to do that in various ways each year including some regular events: a special *Breakfast @10* on for infant baptisms and dedications, a Community Cafe and Car Wash in March, a Fun Day in May/June, a Farm Church celebration mid-year, and special Christmas celebrations to which many in the community come. In addition we reach out weekly through the ecumenical Fresh Prospects Gardening Project, Coffee Pot Cafe, All Saints Toddlers and the Art Workshop. We also hold regular Alpha Courses through which a number of people have come to faith in Christ becoming part of the church family. Some of these activities have had to be put on hold or scaled down because of the COVID-19 restrictions.

We support a number of missions through our mission tithe. We invite mission speakers to our services several times a year and our 'Mission of the Month' slot is a focus for our prayers.

All Saints aims to be a prayerful church and there are daily opportunities for the church to pray together. We usually have Morning Prayer Monday-Friday and prayer before the 10.30 service on Sundays. We also hold a prophetic group on Thursdays, a key part of the life of our fellowship, when time is given to waiting for God to speak to us. In addition we pray together using Zoom on Monday evenings. The focus this year has particularly been prayer for the appointment of a new Team Vicar. Several members of All Saints take part in the town wide prayer meetings during the week. Many of these meetings have continued through the year virtually by using Zoom.

All Saints hosts a number of home groups where particular themes are studied. These groups continue to flourish and are mutually supportive. This is especially true during these challenging times when some are held virtually and are a life-line to many. The Alpha course, for enquirers of the Christian faith was re-started as the lock down eased in the autumn.

Regular social events which continue to draw the All Saints family and community together have had to be re-invented as we consider ways to gather virtually. Zoom coffee which allows us to meet virtually to chat and share continued to be a favourite during the early part of the year after the 10:30 Sunday virtual service, before Covid restrictions lifted allowing us to meet again in the church building.



We continued the daily Thought for the Day (TFTD) video during the first half of the year and together with regular emails, telephone conversations and updates we encourage our congregation to keep faith alive during these challenging times.

We have been in a period of vicar vacancy through the whole of 2021 following the retirement of Revd. Andrew Corke, the Team Vicar at All Saints in June 2020. We are hopeful that a new Team Vicar will be appointed in 2022.

During the Vicar vacancy we have a gifted and willing congregation supported by retired clergy and the Team Rector. Special thanks go to our church Administrator, Tim Silk, who has faithfully worked with us and the All Saints committee and many others in our congregation to keep the church services flourishing during these challenging times,

#### Our church volunteers

The PCC is grateful for the hard work of all our volunteers across the three Parish churches who make our churches the welcoming and caring places that they are. The PCC is grateful too for the great support given by the retired clergy in the parish.

Approved by the Trustees and signed on their behalf by:



Date: 16/3/22



## Independent Examiner's Report to the Parochial Church Council of the Ecclesiastical Parish of Swanage

I report to the trustees on my examination of the accounts of the above charity ("the charity") for the year ended 31<sup>st</sup> December 2021.

### Respective responsibilities

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent Examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of The Chartered Institute of Management Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Date: 14 March 2022  
David E. Tyrrell

Mr David Tyrrell FCMA  
Flat 5  
Melsan Court  
13 Park Road  
Swanage  
Dorset  
BH19 2AA



## Statement of Financial Activities for the Year Ended 31 December 2021

		Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2021	Total Funds 2020
	Note	£	£	£	£	£
<b>Incoming resources</b>						
Incoming resources from generated funds						
Donations and legacies	2	221,273	34,115	-	255,388	241,941
Activities for generating funds	3	9,434	693	-	10,126	16,186
Investment income	5	512	3,776	6,384	10,672	11,027
Church activities	4	23,180	-	-	23,180	20,088
Total incoming resources		<u>254,388</u>	<u>38,584</u>	<u>6,384</u>	<u>299,356</u>	<u>289,241</u>
<b>Resources expended</b>						
Charitable activities	6, 8	<u>301,813</u>	<u>31,497</u>	<u>-</u>	<u>333,310</u>	<u>312,540</u>
Total resources expended		<u>301,813</u>	<u>31,497</u>	<u>-</u>	<u>333,310</u>	<u>312,540</u>
<b>Net outgoing resources before transfers</b>						
		(47,414)	7,087	6,384	(33,944)	(23,299)
<b>Transfers</b>						
Gross transfer between funds						
		<u>9,386</u>	<u>(4,351)</u>	<u>(5,034)</u>	<u>-</u>	<u>-</u>
<b>Net outgoing resources before other recognised gains and losses</b>						
		(38,030)	2,736	1,350	(33,944)	(23,299)
<b>Other recognised gains and losses</b>						
Gains/losses on investment assets						
		2,794	16,765	21,457	41,016	12,625
<b>Net movement in funds</b>						
		<u>(35,236)</u>	<u>19,500</u>	<u>22,807</u>	<u>7,072</u>	<u>(10,674)</u>
<b>Reconciliation of funds</b>						
Total funds brought forward	15, 16	<u>130,238</u>	<u>199,146</u>	<u>183,933</u>	<u>513,317</u>	<u>523,990</u>
Total funds carried forward	15, 16	<u>85,002</u>	<u>218,646</u>	<u>205,741</u>	<u>520,389</u>	<u>513,317</u>



Balance Sheet as at 31 December 2021

	Note	2021 £	£	2020 £	£
<b>Fixed Assets</b>					
Investments	11		347,045		333,564
<b>Current Assets</b>					
Debtors	12	8,297		4,980	
Cash at bank and in hand		170,941		182,464	
		<u>179,238</u>		<u>187,444</u>	
<b>Creditors: Amounts falling due within one year</b>	13	<u>(5,894)</u>		<u>(7,692)</u>	
<b>Net current assets</b>			<u>173,344</u>		<u>179,752</u>
<b>Net assets</b>			<u>520,389</u>		<u>513,317</u>
<b>The funds of the charity:</b>					
Endowment funds	15, 16		206,741		183,933
Restricted funds	15, 16		218,646		199,146
Unrestricted funds					
Designated	15, 16	119,028		137,361	
General	15, 16	<u>(24,026)</u>		<u>(7,123)</u>	
<b>Total Unrestricted</b>			<u>95,002</u>		<u>130,238</u>
<b>Total charity funds</b>	15, 16		<u>520,389</u>		<u>513,317</u>

Approved by the Trustees and signed on their behalf by:



The Very Revd. John Mawson  
(print name)

Date: 22 March 2022



Notes to the Financial Statements for the Year Ended 31 December 2021

**1 Accounting policies**

**Basis of preparation**

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice: Accounting and Reporting by Charities Issued March 2005 (SORP (FRS102)).

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

**Funds**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

Funds designated for a particular purpose by the PCC are also unrestricted. Restricted funds are those donated for use in a particular church in the parish or for specific purposes, the use of which is restricted to that area or purpose.

**Incoming resources**

Income is recognised in the Statement of Financial Activities (SOFA) when: the PCC becomes legally entitled to the use of the resources; inflow of economic benefit is probable; and, the monetary value can be measured with sufficient reliability.

Grants and donations are included in the SOFA when any pre-conditions preventing their use by the PCC have been met. For collections and planned giving this is when the funds are received.

Gift Aid and other tax claims are included in the SOFA at the same time as the cash donations to which they relate.

Income raised from events is reported gross in the SOFA - i.e. before any related costs that may have been deducted from the gross proceeds.

Investment income is included in the accounts when receivable.

Any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to fair value is included at the end of the year.

**Expenditure and liabilities**

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

**Governance costs**

Governance costs include costs of the preparation and examination of the statutory accounts, the costs of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.



## Notes to the Financial Statements for the Year Ended 31 December 2021

.....continued

## 2 Voluntary income

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£	£
Planned giving	133,509	25,018	-	158,527	136,827
Legacies	27,448	-	-	27,448	5,000
Collections and appeals	28,948	3,686	-	32,635	56,270
Gift Aid tax reclaimed	31,367	5,431	-	36,798	43,844
	<u>221,273</u>	<u>34,115</u>	<u>-</u>	<u>255,388</u>	<u>241,941</u>

## 3 Activities for generating funds

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£	£
Church events	1,008	-	-	1,008	1,066
Magazine fees and donations	3,967	-	-	3,967	1,345
Donations for other charities	-	-	-	-	-
Other income	4,459	693	-	5,151	13,777
	<u>9,434</u>	<u>693</u>	<u>-</u>	<u>10,126</u>	<u>16,188</u>

Other income includes some of the monies received from Studland PCC as described in note 13. It also includes income from solar panels at All Saints and other miscellaneous income.

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£	£
4 Income from church activities					
Wedding and funeral fees	18,043	-	-	18,043	15,693
Rental income	5,137	-	-	5,137	4,396
	<u>23,180</u>	<u>-</u>	<u>-</u>	<u>23,180</u>	<u>20,089</u>

## 5 Investment income

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£	£
Income from other unlisted investments	507	3,776	6,384	10,667	11,022
Interest on cash deposits	5	-	-	5	5
	<u>512</u>	<u>3,776</u>	<u>6,384</u>	<u>10,672</u>	<u>11,027</u>



## Notes to the Financial Statements for the Year Ended 31 December 2021

.....continued

## 6 Analysis of Charitable activities

	Unrestricted Funds £	Cost of church activities		Total Funds 2020 £
		Restricted Funds £	Total Funds 2021 £	
Fundraising costs	1,846	-	1,846	1,693
Publicity costs	475	-	475	475
Employment costs (see note 10)	51,818	6,703	58,520	54,786
Establishment costs	47,124	12,166	59,290	53,643
Repairs and Maintenance	30,448	12,629	43,077	17,426
Church refurbishments	1,591	-	1,591	3,862
Office expenses	6,724	-	6,724	6,598
Missionary and Charitable Giving	7,086	-	7,086	11,414
Sundry and other costs	669	-	669	336
Clergy costs and fees (see note 9)	8,421	-	8,421	21,001
Diocesan share	143,333	-	143,333	141,173
Bank charges	176	-	176	134
	<u>301,813</u>	<u>31,497</u>	<u>333,310</u>	<u>312,540</u>

## 7 Details of charitable activities

	Activities undertaken directly £	Grant funding of activities £	Total Funds 2021 £	Total Funds 2020 £
Cost of church activities	<u>333,310</u>	<u>-</u>	<u>333,310</u>	<u>333,310</u>

## 8 Governance costs

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2021 £	Total Funds 2020 £
Independent examiners' fees	-	-	-	-	-

The independent examination of the 2020 and 2021 accounts has been provided on a voluntary basis.

## 9 Payments to PCC members

No trustee received any remuneration during the year for serving as a trustee of the charity.

The Rector, Team Vicar, Curate and Youth Minister received payments for expenses necessarily incurred in undertaking their roles.

	2021 £	2020 £
Clergy expenses (including Youth Minister and lay minister in training)	1,386	2,598
Trustee remuneration for services provided to the charity	50	-
	<u>1,436</u>	<u>2,598</u>

The £1,386 in clergy expenses is included in Clergy Costs and Fees in note 6



## Notes to the Financial Statements for the Year Ended 31 December 2021

.....continued

## 10 Employees' remuneration

The aggregate payroll costs of these persons were as follows:

	2021	2020
	£	£
Wages and salaries	54,031	51,024
Pension Contributions	4,459	3,762
Social security	-	-
	<u>58,520</u>	<u>54,786</u>

No employee received emoluments of more than £60,000 during the year (2020 - No.0)

Average number of employees during the year = 4.0 (FTE = 2.1) (2020: 4.4; FTE 2.1)

This £58,520 in payroll costs is included in Employment costs in note 6

## 11 Tangible fixed assets

Unlisted  
investments  
£

## Market Value

As at 31 December 2020	333,664
Revaluation	41,016
Additions	-
Disposals	(27,536)
As at 31 December 2021	<u>347,045</u>

## Net Book Value

As at 31 December 2020	<u>333,664</u>
As at 31 December 2021	<u>347,045</u>

All investment assets were held in the UK

Income received from these investment assets is recorded in note 5

## 12 Debtors

	2021	2020
	£	£
Tax recoverable	2,494	1,521
Pre-payments	333	-
Other debtors	5,471	3,459
	<u>8,297</u>	<u>4,980</u>

## 13 Creditors: Amounts falling due within one year

	2021	2020
	£	£
Accruals for utilities	(1,510)	(1,275)
Pre-payments	(300)	(1,225)
Other creditors	(4,064)	(5,192)
	<u>(5,864)</u>	<u>(7,692)</u>



Notes to the Financial Statements for the Year Ended 31 December 2021

..... continued

14 Related parties

The charity is controlled by the trustees.

The Team Rector is chair of both Swanage PCC and Studland PCC and in 2021 £7454 was received from Studland PCC for:

- services (e.g. printing) provided by Swanage PCC to Studland PCC;
- a contribution to parish office expenses;
- a contribution to the Team Rector's expenses; and,
- a contribution to the Youth Minister's salary

£3,454 of this income is included in Other income in note 3 and £4,000 in Planned Giving in note 2

15 Analysis of funds

	At 1 January 2021 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/losses £	At 31 December 2021 £
<b>Unrestricted funds</b>						
Designated funds	137,361	34,871	(26,479)	(26,726)	-	119,028
General funds	(7,123)	219,527	(275,334)	38,109	2,794	(24,026)
Total Unrestricted funds	130,238	254,398	(301,813)	9,385	2,794	95,002
<b>Restricted Funds</b>						
Restricted fund	199,146	38,584	(31,497)	(4,361)	16,765	218,646
<b>Permanent Endowment funds</b>						
Endowment	163,933	8,384	-	(5,034)	21,457	208,741
	513,317	269,366	(333,310)	-	41,016	520,389

	At 31 December 2021 £	At 31 December 2020 £
<b>Balances on restricted funds</b>		
Hallsforth	124,659	112,743
PCC Youth Minister's Fund	-	-
St Mary's Organ/ Music Fund	41,200	30,528
St Mary's Sudan Fund	116	116
All Saints' various	6,251	9,439
St Mark's various	550	550
St Mary's various	45,769	45,769
Parish fete fundraising	100	-
	<u>218,646</u>	<u>199,146</u>

Designated Funds

Designated funds are a part of unrestricted funds which the trustees have set aside or earmarked to be used for a particular purpose.

This includes the Stacey legacy and also money designated for various funds across the Churches for items such as: minor refurbishments, refreshments, flowers, bellringers & choristers' expenses, and hardship



Notes to the Financial Statements for the Year Ended 31 December 2021

continued

**Restricted Funds**

Restricted funds are those funds that the trustees are obliged to spend only on the particular purposes set out by the donor.

Hallsworth Fund is for the use of St Mark's

PCC Youth Minister Fund is for the use on Youth Minister costs

St Mary's Organ/Music Fund is for the use on organ and director of music costs at St Mary's

St Mary's Sudan Fund is for use in South Sudan

All Saint's Fund is the accumulation of donated funds for specific projects at All Saints

St Mark's Fund is the accumulation of donated funds for the use at St Mark's

St Mary's Fund is the accumulation of donated funds for the use at St Mary's

**16 Net assets by fund**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2021 £	Total Funds 2020 £
Investments	11,748	133,956	201,341	347,045	333,564
Net current assets	83,254	84,690	5,400	173,344	179,752
Net assets	95,002	218,646	206,741	520,389	513,317

**17 Control**

The PCC is an unincorporated charity and as such control is vested in the members of the PCC as trustees of the Charity.