

**The Parochial Church Council of the
Ecclesiastical Parish of Swanage**

**Annual Report and Financial Statements
for the Year Ended 31st December 2020**

Registered Charity number: 1134114

Parish Office:

St Mary's Rooms
Church Hill
Swanage
Dorset
BH19 1HU

Trustees:

The Very Reverend John Mann	(Team Rector)
Revd A Corke (until 31.07.20)	(Team Vicar)
Vacant	(Team Vicar)
Rev S Sonet	(Curate)
M Marchant	(PCC Secretary)
S Bamber (until 31.07.20)	(Treasurer)
Vacant	(Treasurer)
C Buckle (until 05.10.20)	(Lay Chair)
Vacant	(Lay Chair)
B Vierbergen	(Youth Minister)
K Burke (from 05.10.20)	
R Burt (until 05.10.20)	
M Campbell	
M Chinchin	
R Clark (from 05.10.20)	
T Clark	
M Hampton (from 05.10.20)	
A Harris	
A Head	
C Head	
J Lazenbury	
P McCarthy (Until 05.10.20)	
J Owen	
B Pavitt	
A Patrick (from 05.10.20)	
D Smith	
E Roberts	
A Roper	
M Wadley	
J Way (from 05.10.20)	
M Wickham	
D Williams (from 05.10.20)	

Bankers

CAF Bank
25 Kings Hill Avenue
Kings Hill
West Mailing
Kent
ME19 4JQ

Nationwide Building Society
29 Station Road
Swanage
Dorset
BH19 1AD

Independent Examiner

Mr David Tyrrall FCMA
Flat 5
Melsan Court
13 Park Road
Swanage
Dorset
BH19 2AA

ANNUAL REPORT FOR 2019

The Parochial Church Council is required by law to make the following written report.

Aim and purposes

Swanage Parochial Church Council (PCC) has the responsibility of cooperating with the Team Rector (The Very Reverend John Mann), Team Vicar (the Reverend Andrew Corke until 31.07.20), and the Curate (the Reverend Solveig Sonet) in promoting in the Ecclesiastical Parish of Swanage, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Parish Church of St Mary the Virgin, St Mary's Rooms and the Rectory Classroom, St Mark's Parish Church, Herston, and All Saints' Parish Church and Hall, North Swanage.

Parochial Church Council Membership

Members of Swanage PCC are either ex-officio, co-opted or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules of the Church of England. During the year, the following served as members of the PCC:

a. Ex-Officio Members

Licensed Clergy	The Very Revd John Mann	Team Rector
	Revd Andrew Corke	Team Vicar (until 31.07.20)
	Revd Solveig Sonet	Curate

Churchwardens St Mary's: Danny Smith (Elected 28th April 2017)
 Avril Harris (Elected 15th April 2013)

 All Saints: Claire Head (Elected April 2019)
 Caroline Frohwein (until March 2020)
 Michael Campbell (Elected 5th October 2020)

 St Mark's: Margaret Chinchin (Reelected 28th April 2014)
 Anne Roper (Elected 16th April 2018)

Diocesan and Deanery Synod Members

Margaret Chinchin (until 05.10.20)	Avril Harris (Until 05.0.20)
Margaret Wadley	Peter McCarthy (Until 05.10.20)
Brian Pavitt	Elizabeth Roberts
Mike Hampton (from 05.10.20)	Alison Patrick (from 05.10.20)
Anne Roper (from 05.10.20)	

b. Elected Members (with year of retirement)

At the APCM of 2004 it was agreed that each Church would elect three members from its Church Committee, to serve for three years. Vacancies in previous years which have now been filled have altered this agreed principle.

Trish Clarke, Bob Burt, (2020)

John Lazenbury, Julian Owen, (2021)

Martin Wickham, Andrew Head (2022)

Trish Clark, Kevin Burke, John Way, Ro Clark, David Williams (2023)

c. Co-Opted Member

Youth Minister Berno Vierbergen (appointed June 2016)

COMMITTEES

The Parochial Church Council of Swanage meet four times per year. This year PCC matters have also been conducted via email and zoom meetings. Members include the Team Rector, Team Vicar, Treasurer, Youth Minister, PCC secretary, Lay Chair, Churchwardens, Deanery Synod representatives and representatives drawn from each of the three individual church committees. It is chaired by the Rector or the Lay Chair. The PCC operates through a number of committees, which normally meet between full meetings of the PCC.

The Standing Committee is required by law and members consist of The Rector, Team Vicar, Curate, Treasurer, six Churchwardens two from each of the three churches, the PCC secretary and Lay Chair. The Standing Committee has the power to transact the business of the PCC between meetings of the Council, subject to any directions given by Council and meets four times a year. This year matters have also been conducted via email and zoom meetings. The PCC has agreed that the Standing Committee should also act in support of the Treasurer, although decisions about finance remain the responsibility of the full PCC.

Individual Church Committees

The three parish churches of St Mary, St Mark and All Saints each have their own committee. These are elected, consultative committees, chaired by one of the clergy or an elected lay officer. These bodies deal with the day-to-day running of the churches and make recommendations to the PCC in matters that require the agreement and authorisation of the PCC or Diocesan authority.

In order to deal with specific areas of church life, the church committees appoint sub-committees or working groups as need arises. These are accountable to the church committee responsible and ultimately through it to the PCC.

CHURCH MEMBERSHIP AND ATTENDANCE

One Church Roll is maintained for the Parish. In 2019 the Electoral Roll was completely re-made. At the Swanage Annual Parish Meeting in October 2020 the number of members reported was 435, an increase of 2 from the 2019 figures.

FINANCIAL STRUCTURE AND POLICY

The day-to-day administration of finance is dealt with by the "Monday morning Treasury Team" and a part-time Bookkeeper.

Ms Sarah Bamber, Treasurer worked closely with the Treasury Team, the Bookkeeper, and the Standing Committee until her resignation in July 2020. The Rector and churchwardens have since then adopted this role until a replacement is appointed and have been supported by Ian Bandy a previous treasurer in this.

The reserves policy of the PCC is to maintain a balance on unrestricted funds, which equates to approximately six months' unrestricted payments, to cover emergencies that may from time to time arise. Current unrestricted reserves equate to approximately five months' payments. Budgets are set to generate a small surplus in order to increase those reserves over a period of time. When funds are not needed with instant access it is the PCC's policy to invest balances in funds run ethically by investment managers such as CCLA. As of 31st December 2020 the PCC has unrestricted funds of £130,237 (2019: £165,232), Restricted funds of £199,146 (2019: £180,111) and Endowment funds of £183,933 (2019: £178,647).

RISK MANAGEMENT

Financial risks are managed and regulated by regular examination by the Standing Committee, which reports to the Trustees at the PCC. Finances have been heavily impacted by Covid-19 and this year has been unusual with the income for the parish reduced as a result of people not being in services, renting halls and loss of income from baptisms, weddings and funerals. Expenditure has been reduced too. The Government's Furlough Scheme was used for some staff members. The Treasurer, Rector and churchwardens have monitored income and expenditure closely during 2020 reviewing and proposing budget amendments to the Trustees at the PCC as appropriate.

A Safeguarding Children and Vulnerable Adults Policy has been adopted, with each church in the Team having a nominated Parish Safeguarding Officer who also acts as Verifier to manage Disclosure & Barring Service issues. Safeguarding issues are discussed at each Standing Committee and PCC meetings and current policies and training events are addressed.

PUBLIC BENEFIT

The PCC have given due regard to public benefit when planning the church's activities, in accordance with section G2 and G3 of the Charity Commission's General guidance on Public Benefit (January 2008). The paragraphs above and below set out the PCC's activities, achievements and performance during the year, which are directly related to the objects and purposes for which the church exists.

The church achieves its principal objects and purposes through:

- high quality public worship, both traditional and contemporary
- pastoral care and support of those in need
- promotion of Christian Aid, mission agencies and other charitable causes.

These benefits are directly related to the aims of the church and are fully compliant with Principles 1 and 2 of the Charity Commission Principles on Public Benefit.

Mission Statement – The Parish of Swanage is part of the Swanage and Studland Team Ministry which promotes the following mission ethos; The churches of the Swanage and Studland Team Ministry aim to welcome all, to be prayerful and caring as we seek the will of God and strive to do His work. We recognise the ministry of all Christians, male and female, ordained and lay in supporting all in the local community. We aim by various means to support local, regional, national and international organisations which act to improve the lives of others and to share the Gospel.

There are separate reports for each church in the team (see below).

REVIEW OF THE YEAR

PCC Secretary's report: (Appointed May 2018)

In accordance with the objectives listed above the PCC moved to achieve its aims in 2020 through the following.

The PCC scheduled four meetings for the year. As a result of the Coronavirus pandemic business was conducted from March to August via email. Physical meetings with zoom links were held in September and December. At each meeting the day to day business of the Anglican Church in Swanage is discussed. Any repairs to fabric or fittings, alterations or large purchases are discussed and permission to proceed given. Policies have been reviewed during the year. The APCM, usually held in April, was postponed until October 2020. A joint Vision Evening with the Swanage and Studland PCC's was held in October 2019 and its remit

remains ongoing. A financial report produced by the Treasurer and the current state of the finances is discussed in detail. There continues to be concerns about the state of the finances, but the PCC is very grateful to the Honorary Treasurer and Ian Bandy for careful and considered advice regarding management of investments and of the PCC budget. A Finance Group established by the PCC looks at the income and expenditure of the PCC. Suggestions for way of encouraging congregations to increase their 'giving' have been made and how to curb expenditure. The Parish Giving Scheme (PGS) which was introduced in 2018 has resulted in congregations continuing to be generous, and together with a gift day in November 2020 has enabled the PCC to meet increasing financial demands. The Team Vicar retired at the end of July. The recruitment process is ongoing and the goal of an appointment in 2021 worked towards. Our name listed on the Charity Commission website is 'The Parochial Church Council of the Ecclesiastical Parish of Swanage.' PCC Trustees agreed in December 2020 the working name be changed to Swanage PCC. The full minutes of the PCC meetings are made freely available in the individual churches for all Church members and interested others. Information about the activities of the three individual churches is recorded in the PCC's annual report booklet for 2020.

Swanage Team Ministry:

The Team Ministry was inaugurated in 1986 to cover the United Benefice of Swanage and Studland and its present constitution was established in 2004. It is headed by the Team Rector (The Very Reverend John Mann) whose prime day-to-day ministry is focussed on the historic Parish Church of St Mary the Virgin in central Swanage, supported by the Team Vicar, based at All Saints Church in north Swanage, until his retirement in July 2020. The ministry of St. Mark's is currently led by the Team Rector and assisted in this role by a Curate. St Nicholas' Church, Studland, a separate parish from Swanage, but an integral part of the benefice Team, is managed day-to-day by a retired priest, the PCC being chaired by the Team Rector. A number of retired priests assist in aspects of ministry in the two parishes.

Each church in the team is individual, meeting the needs of its congregation and together they offer a wide range of worship styles and approaches. St Mary's and St Mark's present a more traditional type of approach. All Saints is contemporary in style but also maintains a weekly 8am Book of Common Prayer service. St Mary's hosts the Civic and community services and combined team services for the year round festive occasions alternate between the churches. The pattern of services has been adapted over the period of the coronavirus pandemic to take account of the restrictions in place. Physical services were maintained when allowed at St. Mary's and for some periods at St. Mark's and All Saints. Virtual services accessed via zoom, Church on the Phone, YouTube and the Team website have been produced and available for members of the congregations of the three churches to access.

Swanage Team Ministry has strong ecumenical links with the other churches in the town and is part of Swanage Churches Together and takes a full part in organising and participating in any ecumenical ventures for the town including the promotion of Christian Aid and other mission and charitable initiatives. The network meets on a regular basis, and has been maintained virtually through the pandemic and organises ecumenical joint services and activities throughout the year and The Swanage and Studland Team is a major participant in The Wave Christian Youth Project (*see below*). The Food Bank is now serviced ecumenically and has been developed to meet the ever increasing needs of the community which has been of particular importance and support to many families during 2020.

Churches Together in Swanage set up an active group to consider the plight of refugees which includes members of the helping agencies and other members of the community with specific skills. A Syrian family has now been resettled and fully supported in the community.

The Wave Youth and Children's Ministry, is a charity which encompasses youth and children's work, bringing together Youth Ministers from different churches and denominations across the town. This grew out of the vision of Swanage Churches working together with a desire to share the gospel with children,

families and young people. The project focuses on supporting children and young people aged 3 up to 18yrs through the highs and lows of their lives, as well as providing them with the opportunity to explore the Christian message. The projects primary focus is outreach and is involved with the local schools, as well as keeping close links with the town's churches. Developments prior to the pandemic included various camping trips and setting up a Christian Union in the Swanage School, and mentoring young people there, through an invitation to do so from the School. The Wave have maintained involvement with young people throughout 2020, meeting physically and working in school when allowed and virtually at other times through a variety of mediums.

www.wavekids.org.uk, www.facebook.com/WaveKidsSwanage
www.thewaveyouth.co.uk, www.facebook.com/thewaveyouth.uk

The Parish Fete – due to the Coronavirus pandemic it was not possible to hold a fete in 2020.

The Team churches

St Mary's:

The Parish Church of St. Mary the Virgin, Swanage, is a large, impressive structure of local Purbeck stone in the centre of the town, open all day, every day. During the first Covid-19 lockdown it was closed but reverted to being open on a daily basis since then with the situation constantly under review. Rebuilt in 1860, it incorporated the existing 14th century tower, and its ring of eight bells are rung twice every Sunday and for weddings by a large and enthusiastic team of bell ringers who rehearse weekly; special occasions and services are marked by Quarter Peals. St Mary's North Nave and Transept were added in 1907/8.

At the start of 2020 Morning Prayer was said daily in the St Aldhelm Chapel where there was also a mid-week Holy Communion Service. A weekly Tuesday afternoon service introduced in 2018 is All Things Bright and Beautiful, a short service followed by activities and refreshments for those with dementia and their carers. The Explore group for primary age children continues to run in parallel with the 10.30am Sunday Eucharist and provides activity, instruction and simple worship and during lockdown has carried on via zoom. Additionally, Explore would normally run twice-termly Saturday morning sessions attracting up to 40 children and their families. Due to the pandemic this and All Things Bright and Beautiful could not continue for the remainder of the year although Morning Prayer was able to resume. The Sunday 10.30a.m. Eucharist is central to regular worship, enriched by St Mary's strong choral tradition. The Director of Music, with his assistants and choir contribute greatly to the quality of worship at the Sunday Choral Eucharist and Choral Evensong as well as occasional services. Sadly this had to cease although for a short period the choir only returned to sing at services. As well as regular worship, the church would normally host the annual Civic Service, Folk Festival Service, Town Remembrance Day Service and Town Carol Service. A new venture for 2019 was the establishment of "Come and Sing" Choral Evensong. This once-a-month expansion of the weekly service of Choral Evensong encourages 'occasional' singers to join the choir once a month. Most months this doubles the numbers in both choir and congregation. Distinguished guest directors of music have been engaged by Simon Lole some months to enhance the occasion with different styles of conducting being experienced. Only two of these Evensongs were able to take place in 2020.

St Mary's would normally host a number of special musical events both by local musicians, choirs and singers and visiting professionals. Concerts are hosted during Purbeck Arts Week, Swanage Strings Festival, Swanage Folk Festival and Purbeck Chamber Music Festival. The Folk Festival Service in September is usually a great time of outreach drawing in a congregation of 400-500 from all over the country. Due to Covid-19 restrictions these events did not take place during 2020.

St Mary's Pastoral Team is chaired by the Team Rector and includes two retired clergy and several lay members (a retired Probation Officer, a nurse, an administrator, an airline pilot and a retired oncologist). The Team meets fortnightly to review requests for visits and other support. Requests for prayer are

passed on to members of the 25-strong Prayer Circle or for daily and Sunday prayer in St. Mary's. Following restriction guidelines and those of individual settings during 2020 visits are made to those in their own homes, in residential accommodation or in the four hospitals which serve Swanage.

The monthly T-Pot has continued its outreach work in different ways during 2020. This volunteer-run group would normally provide refreshments and fellowship and meet informally in the Rectory Classroom, a small hall, on the first Wednesday morning of each month. It would usually welcome 40 or more both regular and occasional visitors and is highly valued by many who enjoy social time together, and is specially supportive to the bereaved and depressed. It has become an important mutually supportive group which has continued to reach out to those in need during the difficult months of 2020.

St. Mary's is ably and fully supported by our large team of retired clergy.

St Mark's:

St Mark's was built for the Herston community in the mid nineteenth century, using local Purbeck stone from the quarries which provided a livelihood for many local families. The regular congregation includes many lifelong members and a strong bond continues between church and the community of Herston.

Worship is liturgical in nature and Sung Eucharist is central to weekly worship. This is replaced on the last Sunday of each month with All Age Worship followed by a said Eucharist. The AAW service is supported by both adults and children and reaches out to those families within the community. The church engages in prayer meetings, regular social events and a thriving Mums, Grandparents Toddler Group which meets weekly during term time; all of which, form part of their outreach programme. St. Mark's Church has its own Face book page and promotes events through the Team website.

The special relationship between Church and St Mark's CE Primary School continues following the school's relocation to the old Swanage Middle School site in 2014. This strong link ensures that School Leaver's services, Harvest Festival, Nine Lessons and Carols and Christingle services are held in church, however, due to the large numbers of children attending the school, there are now two services for each of the pupils in Key Stage 1 and Key Stage 2. Little Birds St. Mark's Pre-school hold their annual Nativity presentation in the church. The church continues to embrace the Salisbury Diocesan Board of Education initiative PRAY, BAKE, READ by praying regularly for our church school, members of the congregation reading 1:1 with students once a week and baking cakes for staff each term.

In September 2020, the Revd Solveig Sonet was ordained priest and will serve for the next three years at St. Mark's Church, as Assistant Curate.

The pastoral needs of the community are met by lay and ordained members of the church.

It should be noted that because of the Coronavirus pandemic and the subsequent lockdowns, much of the above normal activity of the church during 2020 was affected. However, during the lockdown periods an online service through the Team website was accessible for those church members who had access to the internet via their IT equipment and the fortnightly Coffee Morning was also moved onto the 'Zoom' website. Regular contact was maintained during the year through telephone calls between the church family and, offers of help to the elderly members of the congregation and the community ensured our care and connectivity was sustained and developed in new ways.

All Saints:

All Saints continues to follow a more informal pattern of worship compared to other churches in the team. This is evident at our regular Sunday morning Family Worship service at 10.30am, but particularly at Breakfast@9 which, until COVID-19 forced closure was growing in strength reaching out to younger members and families in the community.

We are an evangelical church, believing that the Bible is the inspired and authoritative Word of God, and it is upon the truths found in His Word that we aim to lead our lives. The Bible and expository preaching are central to our worship. But we believe in both Word and Spirit, and we seek the power of the Holy Spirit to impact our lives personally and during our times together, praying that He will empower His Church with spiritual gifts. We believe that God gifts each of us differently and we seek to use those gifts to serve the church family, our community and the world around us. All Saints is affiliated to the Evangelical Alliance.

The COVID-19 global pandemic has affected the way we meet as church. It has been a difficult time for us all. With the country in 'lockdown' we are finding new ways to be church, new ways to reach out and care for each other during what may be a lengthy period of social distancing and self-isolation.

In the Summer following the ease of lockdown for a few months the regular Sunday morning Holy Communion services at 8am, the 10:30 Family service and daily Morning Prayer continued following the government guidelines of social distancing.

Our weekly online recorded 10.30 service has a strong following and we understand is reaching out and touching the lives of people who would not set foot in a church building. The many people involved in its production are incredibly dedicated to making sure this happens. During the summer and autumn we have developed a way of live streaming our 10.30 service as we welcomed people back to church, albeit with limited numbers, masks and social distancing. We have set up a Covid Team to help work out and keep up with the rules and regulations we need to adhere to, to keep us all safe and within the guidelines.

We hope normal services will be reinstated when the global pandemic is finally under control, and as we now have the technology, we hope we will continue to stream our services on-line to the wider community.

Outreach is a key part of who we are, and we take seriously Jesus' commission to '*go into all the world*'. We seek to do that in various ways each year including some regular events: a special *Breakfast @10* on for infant baptisms and dedications, a Community Cafe and Car Wash in March, a Fun Day in May/June, a Farm Church celebration mid-year, and special Christmas celebrations to which many in the community come. In addition we reach out weekly through the ecumenical Fresh Prospects Gardening Project, Coffee Pot Cafe, All Saints Toddlers and the Art Workshop. We also hold regular Alpha Courses through which a number of people have come to faith in Christ becoming part of the church family. Most of these activities have had to be put on hold or scaled down because of COVID-19.

We support a number of missions through our mission tithe. We invite mission speakers to our services approximately four times a year and our 'Mission of the Month' slot is a focus for our prayers.

All Saints aims to be a prayerful church and there are daily opportunities for the church to pray together. We usually have Morning Prayer Monday-Friday and prayer before the 10.30 service on Sundays. We also hold a prophetic group on Thursdays, a key part of the life of our fellowship, when time is given to waiting for God to speak to us. In addition we pray on Saturday mornings for a weekly 'Hour of Prayer' which on the last Saturday of the month focuses on the missions we support (All Saints gives a tenth of its income to mission). Finally at least 7 members of All Saints take part in the town wide prayer meetings on Tuesday mornings. Many of these meetings have continued through the year virtually by using Zoom.

All Saints hosts a number of Home groups where particular themes are studied. These groups continue to flourish and are mutually supportive. This is especially true during these challenging times when they are held virtually and are a life-line to many. Alpha courses which have been held in the past, for enquirers of the Christian faith are currently on hold but we are considering ways of doing this course virtually.

Regular social events which continue to draw the All Saints family and community together have had to be re-invented as we consider ways to gather virtually. Zoom coffee which allows us to meet virtually to chat and share is a favourite after the 10:30 Sunday virtual service.

We have introduced a daily Thought for the Day (TFTD) video and regular emails, telephone conversations and updates to encourage our congregation to keep faith alive during these challenging times until we are able to meet 'normally' again.

Revd. Andrew Corke, the Team Vicar at All Saints retired at the end of June 2020 following ten years of faithful ministry.

During the Vicar vacancy we have a gifted and willing congregation to keep the church services flourishing during these challenging times, supported by retired clergy, our Interim Minister, retired Archdeacon Ven Martin Webster and the Team Rector.

Our church volunteers

The PCC is grateful for the hard work of all our volunteers across the three Parish churches who make our churches the welcoming and caring places that they are. The PCC is grateful too for the great support given by the retired clergy in the parish.

Approved by the Trustees and signed on their behalf by:



Date: 17th March 2021

Independent Examiner's Report to the Parochial Church Council of the Ecclesiastical Parish of Swanage

I report to the trustees on my examination of the accounts of the above charity ("the charity") for the year ended 31st December 2020.

Respective responsibilities

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of The Chartered Institute of Management Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Date: 11 March 2021

David E. Tyndal.

Mr David Tyrrall FCMA
Flat 5
Melsan Court
13 Park Road
Swanage
Dorset
BH19 2AA

The Parochial Church Council of the Ecclesiastical Parish of Swanage

Statement of Financial Activities for the Year Ended 31 December 2020

		Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2020	Total Funds 2019
	Note	£	£	£	£	£
Incoming resources						
Incoming resources from generated funds						
Donations and legacies	2	212,546	34,369	-	246,915	256,758
Activities for generating funds	3	11,211	-	-	11,211	21,566
Investment income	5	524	4,017	6,486	11,027	11,445
Church activities	4	20,088	-	-	20,088	36,326
Total incoming resources		<u>244,370</u>	<u>38,386</u>	<u>6,486</u>	<u>289,241</u>	<u>326,095</u>
Resources expended						
Charitable activities	6	291,624	20,917	-	312,540	371,381
Total resources expended		<u>291,624</u>	<u>20,917</u>	<u>-</u>	<u>312,540</u>	<u>371,381</u>
Net outgoing resources before transfers		(47,254)	17,469	6,486	(23,299)	(45,286)
Transfers						
Gross transfer between funds		<u>11,110</u>	<u>(5,974)</u>	<u>(5,136)</u>	<u>-</u>	<u>-</u>
Net outgoing resources before other recognised gains and losses		(36,144)	11,495	1,350	(23,299)	(45,286)
Other recognised gains and losses						
Gains/losses on investment assets		1,148	7,540	3,937	12,625	34,226
Net movement in funds		<u>(34,995)</u>	<u>19,035</u>	<u>5,287</u>	<u>(10,674)</u>	<u>(11,060)</u>
Reconciliation of funds						
Total funds brought forward	14, 15	<u>165,232</u>	<u>180,111</u>	<u>178,647</u>	<u>523,990</u>	<u>535,051</u>
Total funds carried forward	14, 15	<u>130,238</u>	<u>199,146</u>	<u>183,933</u>	<u>513,317</u>	<u>523,990</u>

The Parochial Church Council of the Ecclesiastical Parish of Swanage

Balance Sheet as at 31 December 2020

	Note	2020 £	£	2019 £	£
Fixed Assets					
Investments	10		333,564		320,939
Current Assets					
Debtors	11	4,980		3,558	
Cash at bank and in hand		<u>182,464</u>		<u>206,264</u>	
		187,444		209,822	
Creditors: Amounts falling due within one year	12	<u>(7,692)</u>		<u>(6,770)</u>	
Net current assets			<u>179,752</u>		<u>203,051</u>
Net assets			<u><u>513,317</u></u>		<u><u>523,990</u></u>
The funds of the charity:					
Endowment funds	14, 15		183,933		178,647
Restricted funds	14, 15		199,146		180,111
Unrestricted funds					
Designated	14, 15	137,361		163,682	
General	14, 15	<u>(7,123)</u>		<u>1,550</u>	
Total Unrestricted			<u>130,238</u>		<u>165,232</u>
Total charity funds	14, 15		<u><u>513,317</u></u>		<u><u>523,990</u></u>

Approved by the Trustees and signed on their behalf by:



(print name) THE V. REV'D JOHN MANN

Date: 16 March 2021

Notes to the Financial Statements for the Year Ended 31 December 2020

1 Accounting policies

Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice: Accounting and Reporting by Charities issued March 2005 (SORP (FRS102)).

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

Funds designated for a particular purpose by the PCC are also unrestricted. Restricted funds are those donated for use in a particular church in the parish or for specific purposes, the use of which is restricted to that area or purpose.

Incoming resources

Income is recognised in the Statement of Financial Activities (SOFA) when: the PCC becomes legally entitled to the use of the resources; inflow of economic benefit is probable; and, the monetary value can be measured with sufficient reliability.

Grants and donations are included in the SOFA when any pre-conditions preventing their use by the PCC have been met. For collections and planned giving this is when the funds are received.

Gift Aid and other tax claims are included in the SOFA at the same time as the cash donations to which they relate.

Income raised from events is reported gross in the SOFA - i.e. before any related costs that may have been deducted from the gross proceeds.

Investment income is included in the accounts when receivable.

Any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to fair value is included at the end of the year.

Expenditure and liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

Governance costs include costs of the preparation and examination of the statutory accounts, the costs of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

Notes to the Financial Statements for the Year Ended 31 December 2020

.....continued

2 Voluntary income

	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2020	Total Funds 2019
		£	£	£	£	£
Planned giving		138,221	3,580	-	141,801	144,303
Legacies		-	5,000	-	5,000	-
Appeals and donations		35,912	20,358	-	56,270	72,272
Gift Aid tax reclaimed		38,413	5,431	-	43,844	40,183
		<u>212,546</u>	<u>34,369</u>	<u>-</u>	<u>246,915</u>	<u>256,758</u>

3 Activities for generating funds

		Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2020	Total Funds 2019
		£	£	£	£	£
Church events		547	-	-	547	4,325
Magazine fees and donations		1,343	-	-	1,343	3,443
Donations for other charities		-	-	-	-	-
Other income	13	9,322	-	-	9,322	13,798
		<u>11,211</u>	<u>-</u>	<u>-</u>	<u>11,211</u>	<u>21,566</u>

Other Income includes £7,337 received from Studland PCC as described in note 13. It also includes a furlough claim payment from the HMRC, income from solar panels at All Saints and other miscellaneous income

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2020	Total Funds 2019
4 Income from church activities					
Wedding and funeral fees	15,693	-	-	15,693	25,433
Rental income	4,395	-	-	4,395	10,893
	<u>20,088</u>	<u>-</u>	<u>-</u>	<u>20,088</u>	<u>36,326</u>

5 Investment income

		Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2020	Total Funds 2019
		£	£	£	£	£
Income from other unlisted investments	10	519	4,017	6,486	11,022	11,441
Interest on cash deposits		5	-	-	5	4
		<u>524</u>	<u>4,017</u>	<u>6,486</u>	<u>11,027</u>	<u>11,445</u>

Notes to the Financial Statements for the Year Ended 31 December 2020

.....continued

6 Analysis of Charitable activities

	Note	Cost of church activities			Total Funds 2019 £
		Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	
Fundraising costs		1,693	-	1,693	4,209
Publicity costs		475	-	475	923
Employment costs	9	54,786	-	54,786	51,851
Establishment costs		51,305	2,339	53,643	61,334
Repairs and Maintenance		15,756	1,670	17,426	25,556
Church refurbishments		3,862	-	3,862	52,868
Office expenses		6,598	-	6,598	7,789
Missionary and Charitable Giving		7,300	4,114	11,414	11,784
Sundry and other costs		336	-	336	320
Clergy costs and fees	8	8,207	12,793	21,001	28,197
Diocesan share		141,173	-	141,173	124,989
Bank charges		134	-	134	60
		<u>291,624</u>	<u>20,917</u>	<u>312,540</u>	<u>369,881</u>

7 Governance costs

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2020 £	Total Funds 2019 £
Independent examiners' fees	-	-	-	-	1,500

The independent examination of the 2020 accounts has been provided on a voluntary basis.

8 Payments to PCC members

No trustee received any remuneration during the year for serving as a trustee of the charity.

The Rector, Team Vicar, Curate and Youth Minister received payments for expenses necessarily incurred in undertaking their roles.

A lay minister in training received a contribution towards his expenses

	2020 £	2019 £
Clergy expenses (including Youth Minister and lay minister in training)	2,598	4,577
Trustee remuneration for services provided to the charity	-	350
	<u>2,598</u>	<u>4,927</u>

This £2,598 in expenses is included in Clergy Costs and Fees in note 6

Notes to the Financial Statements for the Year Ended 31 December 2020

.....continued

9 Employees' remuneration

The aggregate payroll costs of these persons were as follows:

	2020	2019
	£	£
Wages and salaries	51,024	47,973
Pension Contributions	3,762	3,879
Social security	-	-
	<u>54,786</u>	<u>51,851</u>

No employee received emoluments of more than £60,000 during the year (2018 - No.0)

Average number of employees during the year = 4.4 (FTE = 2.1) (2019: 6; FTE 2.7)

This £54,768 in payroll costs is included in Employment costs in note 6

10 Tangible fixed assets

**Unlisted
investments
£**

Market Value

As at 31 December 2019	320,939
Revaluation	12,625
Additions	-
Disposals	-
As at 31 December 2020	<u>333,564</u>

Net Book Value

As at 31 December 2019	<u>320,939</u>
As at 31 December 2020	<u>333,564</u>

All investment assets were held in the UK

Income received from these investment assets is recorded in note 5

11 Debtors

	2020	2019
	£	£
Tax recoverable	1,521	1,313
Pre-payments	-	289
Other debtors	3,459	1,956
	<u>4,980</u>	<u>3,558</u>

12 Creditors: Amounts falling due within one year

	2020	2019
	£	£
Accruals for utilities	(1,275)	(2,285)
Pre-payments	(1,225)	(100)
Other creditors	(5,192)	(3,377)
	<u>(7,692)</u>	<u>(5,762)</u>

Notes to the Financial Statements for the Year Ended 31 December 2020

.....continued

13 Related parties

The charity is controlled by the trustees.

The Team Rector is chair of both Swanage PCC and Studland PCC and in 2020 £7377 was received from Studland PCC for:

- services (e.g. printing) provided by Swanage PCC to Studland PCC;
- a contribution to parish office expenses;
- a contribution to the Team Rector's expenses; and,
- a contribution to the Youth Minister's salary

This £7,377 income from Studland PCC is included in Other Income in note 3

14 Analysis of funds

	At 1 January 2020 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/losses £	At 31 December 2020 £
Unrestricted funds						
Designated funds	163,682	10,508	(11,141)	(25,689)	-	137,361
General funds	1,550	233,861	(280,482)	36,799	1,148	(7,123)
Total Unrestricted funds	165,232	244,370	(291,624)	11,110	1,148	130,238
Restricted Funds						
Restricted fund	180,111	38,386	(20,917)	(5,974)	7,540	199,146
Permanent Endowment funds						
Endowment	178,647	6,486	-	(5,136)	3,937	183,933
	523,990	289,241	(312,540)	-	12,625	513,317

	At 31 December 2020 £	At 31 December 2019 £
Balances on restricted funds		
Hallsworth	112,743	109,651
PCC Youth Minister's Fund	-	-
St Mary's Organ/ Music Fund	30,528	20,426
St Mary's Sudan Fund	116	116
All Saints' various	9,439	3,779
St Mark's various	550	880
St Mary's various	45,769	45,259
	<u>199,146</u>	<u>180,111</u>

Designated Funds

Designated funds are a part of unrestricted funds which the trustees have set aside or earmarked to be used for a particular purpose.

These include the Stacey legacy and also money designated for various funds across the Churches for items such as: minor refurbishments, refreshments, flowers, bellringers & choristers' expenses, and hardship

Restricted Funds

Restricted funds are those funds that the trustees are obliged to spend only on the particular purposes set out by the donor.

Hallsworth Fund is for the use of St Mark's

PCC Youth Minister Fund is for the use to cover Youth Minister costs

St Mary's Organ/Music Fund is for the use to cover organ and director of music costs at St Mary's

St Mary's Sudan Fund is for use in Sudan

All Saint's Fund is the accumulation of donated funds for specific projects at All Saints

St Mark's Fund is the accumulation of donated funds for the use at St Mark's

St Mary's Fund is the accumulation of donated funds for the use at St Mary's

Notes to the Financial Statements for the Year Ended 31 December 2020

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15 Net assets by fund

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2020 £	Total Funds 2019 £
Investments	36,490	117,191	179,883	333,564	320,939
Net current assets	93,748	81,954	4,050	179,752	203,051
Net assets	<u>130,238</u>	<u>199,146</u>	<u>183,933</u>	<u>513,317</u>	<u>523,990</u>

16 Control

The PCC is an unincorporated charity and as such control is vested in the members of the PCC as trustees of the Charity.