

JOSHUA HAYDAY HELPING HAND TRUST

Company Number: 7091862

Charity Number: 1134104

JOSHUA HAYDAY HELPING HAND TRUST

A COMPANY LIMITED BY GUARANTEE

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 DECEMBER 2022**

N D Myatt & Co
Chartered Accountants
35 Quintin Avenue, London SW20 8LD

JOSHUA HAYDAY HELPING HAND TRUST

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FOR THE YEAR ENDED 31 DECEMBER 2022

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JOSHUA HAYDAY HELPING HAND TRUST

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022

The Trustees, who are also Directors of the Charity for the purposes of the Companies Act 2006, present their report with the financial statements of the Charity for the year ended 31 December 2022. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with Financial Reporting Standards for Smaller Entities (FRSSE).

REFERENCE AND ADMINISTRATION DETAILS

Registered Company Number: 7091862 (England and Wales)

Registered Charity Number: 1134104

Registered Office: Troytown Cottage,
Haywards Heath Road,
Balcombe,
West Sussex RH17 6NF

Directors / Trustees: Nicholas Hayday
Carolyn Bane
Clive Bane
Katie Hayday
Susan Hayday
Terence Hayday

Company Secretary: Terence Hayday

Independent Examiner: N D Myatt & Co
Chartered Accountants
35 Quintin Avenue,
London SW20 8LD

STRUCTURE, GOVERNANCE AND MANAGEMENT

Corporate Governance.

The Trust is managed by the Directors shown above, who meet on a regular basis in accordance with the Board's procedures. Minutes are taken of all formal meetings.

Governing Document

The Trust is controlled by its Memorandum and Articles of Association.

The Trust is a limited company, limited by guarantee, as defined by the Companies Act 2006.

The Trust was incorporated on 1 December 2009.

Each Member has undertaken to contribute a sum not exceeding £1 in the event of the winding up of the Trust. There are 6 Members. (2021:6)

Recruitment and Appointment of New Trustees / Directors of the Company

A Trustee is a Director of the Company, who shall be a Director of the Company for the purposes of the Companies Act 2006 and a Charity Trustee for the purposes of the Charities Acts.

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STRUCTURE, GOVERNANCE AND MANAGEMENT CONTINUED

The Members may, by ordinary resolution, appoint any individual aged 16 years or over, who is not disqualified as defined in the Articles of Association, to be a Trustee, provided the appointment does not cause the number of Trustees to exceed any maximum for the time being. As at 31 December 2022, there was no such maximum number.

Induction and Training of New Trustees

New Trustees are briefed on their legal obligations under Charity and Company law, the content of the Trust's Memorandum and Articles of Association, the Board's procedures and decision-making processes, the Trust's strategic objectives and the recent and proposed financial performance of the Trust.

Risk Management

The Directors have a duty to identify and review the risks to which the Joshua Hayday Helping Hand Trust is exposed and to ensure that appropriate controls are in place to provide reasonable assurance against fraud and error.

The Board is responsible for the management of risks faced by the Trust. Risks are identified, assessed and controls established throughout the year. A key control is the formal review of the Trust's Risk Register on an annual basis.

Through the risk management process established by the Joshua Hayday Helping Hand Trust, the Directors are satisfied that the major risks identified have been adequately mitigated where necessary. It is recognised that systems can only provide reasonable, but not absolute, assurance that major risks have been adequately managed. The Trustees have determined that the key risk to the Charity would be the inability to raise funds.

OBJECTIVES AND ACTIVITIES

Objectives and Aims

The principal objective of the Joshua Hayday Helping Hand Trust (hereinafter "Trust" where appropriate) is to provide relief and support to parents, guardians and carers of children with life-limiting or life threatening medical conditions. The Trust also provides finance for organisations, such as children's hospices that provide specific support, by way of designated projects, and to families or individuals whose children have life-limiting health issues.

The fundamental aim of the Trust is to assist individuals caring for very sick children and to fund projects that provide practical or financial support to families, such as respite care, assistance with transport needs and the funding of medical, mobility or play equipment. The Trust also helps to fund the cost of food and groceries, normally by way of providing vouchers.

Significant Activities in 2022

Fund Raising

Several regular events, including the annual Golf Tournament at Worplesdon Golf Club and the Royal Parks Half Marathon in London, were held in 2022, all of which attracted good support and continued to raise significant funds for the Trust.

Many individuals also raised funds by participating in a range of sponsored sporting events and challenges specifically organised for such purposes. As in the past, running and cycling events were popular and prominent in 2022. Once again, valuable donations were received from friends, family and work colleagues throughout the year. Employers often helped to increase the size of the Trust's income through "matched-funding" arrangements.

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Support Provided

During 2022, the Trust continued to provide funds for a monthly taxi account facility for families using the Kaleidoscope Children's Palliative Care Service (Kensington and Chelsea, Hammersmith and Fulham and Westminster). This long established arrangement allows families in their care to attend hospital appointments and to access medical and related services. The Trust also continued to fund supermarket vouchers and presents for children and their siblings supported by Kaleidoscope.

The Trust has also maintained its support for a transport fund for Haven House Hospice, in Woodford, Essex.

As in the past, several children's hospices have been supported by the Trust, in particular, the Demelza House Hospices who offer their services across Kent, East Sussex and South-east London and the Shooting Star Hospices in Hampton, Middlesex and Guildford, Surrey.

Throughout 2022, the Trust also responded to a range of bespoke requests from families by providing sums of money, food vouchers, white goods and specialist equipment to individuals.

As in the past, support was also made available for siblings and parents, especially funding days out, short holidays and music therapy sessions, as well as Christmas gifts.

In summary, the Joshua Hayday Helping Hand Trust has consistently sought to assist all those who legitimately requested its support. The Trust continued to assist organisations like hospices that care for children with life-limiting conditions; especially with the funding of essential transport needs. In 2022, the Trust also maintained its support for individual families and people caring for children with life-limiting conditions.

FINANCIAL REVIEW

Free Reserves Policy

The Trustees annually review the free reserves for the Joshua Hayday Helping Hand Trust. Each review encompasses the nature of the income and expenditure streams and the extent of the Trust's reserves. The latest review concluded that to allow the Charity to be managed efficiently and prudently, and to provide a buffer for uninterrupted provision of finance to children and families who qualify for the Trust's assistance, a general reserve equivalent to a minimum of £5,000 or 25% of the Charity's incoming funds should be maintained.

It is the Trustees' intention to distribute the balance to children or families who qualify for assistance or to organisations that provide care. The current level of free reserves at the end of the Charity's financial year was £150,687. The Trustees are, therefore, satisfied that uninterrupted financial assistance can continue to be offered to children and families who qualify for the Trust's assistance during the next financial year.

By order of the Board of Directors:

Terence Hayday
Director & Company Secretary

Dated: 18 September 2023

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INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES ON THE UNAUDITED ACCOUNTS

Independent Examiner's Report to the Trustees of Joshua Hayday Helping Hand Trust: 31 December 2022

I report on the Accounts of the Company for the period ended 31 December 2022, which are set out on Page 5 to Page 9 below.

Respective Responsibilities of Trustees and Examiner

The Charity's Trustees (who are also the Directors of the Company for the purposes of company law) are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year, under Section 144(2) of the Charities Act 2011 (the 2011 Act) but that an independent examination is required.

Having satisfied myself that the Charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you, as Trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with section 386 and 387 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of section 394 and 395 of the Companies Act and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities.

have not been met: or

- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Nicola Myatt

Fellow of The Institute of Chartered Accountants in England & Wales (ICAEW)

35 Quintin Avenue, London SW20 8LD

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STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 DECEMBER 2022

	2022	2021
	£	£
Incoming Resources from Generated Funds		
Donations	43,061	26,729
Income from fundraising events	12,805	16,380
Interest receivable	587	557
Total Incoming Resources	56,453	44,116
Less: Cost of generating funds:		
Fundraising expenditure	13,078	8,182
	(13,078)	(8,182)
Net Incoming Resources Available for Charitable Application	43,375	35,934
Resources Expended		
Charitable Activities:		
Transport	8,287	17,321
General	21,402	4,978
Governance Costs:		
Insurance and bank charges	254	254
Printing, postage and stationery	99	106
Accountancy and Company Secretarial fees	1,135	1,110
Processing fees - <i>JustGiving</i>	216	234
Total Resources Expended	(31,393)	(24,003)
Net Incoming Resources for the Year	11,982	11,931
Balances brought forward at 1 January 2022	138,705	126,774
Balance Carried Forward at 31 December 2022	150,687	138,705

The notes form part of these financial statements.

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BALANCE SHEET

AS AT 31 DECEMBER 2022

	Notes	£	2022 £	£	2021 £
CURRENT ASSETS:					
Debtors and Prepayments	2	296		260	
Stocks	3	1,645		2,318	
Cash at Bank		<u>149,846</u>		<u>137,203</u>	
		<u>151,787</u>		<u>139,780</u>	
CREDITORS:					
Amounts falling due within one year	4				
Accruals		<u>1,100</u>		<u>1,075</u>	
		<u>1,100</u>		<u>1,075</u>	
NET ASSETS:			<u>150,687</u>	<u>138,705</u>	
UNRESTRICTED GENERAL FUND:			<u>150,687</u>	<u>138,705</u>	

The notes form part of these financial statements.

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BALANCE SHEET - CONTINUED

AS AT 31 DECEMBER 2022

The Charitable Company was entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2022.

The Members have not required the Charitable Company to obtain an audit of its financial statements for the year ended 31 December 2022 in accordance with Section 476 of the Companies Act 2006.

The Directors acknowledge their responsibilities for:

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006; and

(b) preparing financial statements which give a true and fair view of the state of affairs of the Charitable Company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small Charitable Companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

Approved by the Board of Directors and signed on its behalf:

Nicholas Hayday
Director & Chairman

Terence Hayday
Director & Company Secretary

Dated: 18 September 2023

The notes form part of these financial statements.

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NOTES FOR THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities, the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming Resources

All incoming resources are included on the Statement of Financial Activities when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources Expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The Charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular purposes.

2. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022
	£
Sundry debtors	296

3. STOCKS

Stocks represent cycling shirts and running shirts at the year end.

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NOTES FOR THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022 CONTINUED

4. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022
	£
Sundry creditors	<u>1,100</u>

5. TRUSTEES' REMUNERATION AND EXPENSES

There were no Trustees' remuneration or other benefits paid for the year ended 31 December 2022.

There were no Trustees' expenses paid for the year ended 31 December 2022.

6. MOVEMENT IN FUNDS

	At 01.01.2022	Net movement in funds	At 31.12.2022
	£	£	£
Unrestricted Funds			
General Fund	138,705	11,982	150,687
TOTAL FUNDS	<u>138,705</u>	<u>11,982</u>	<u>150,687</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted Funds			
General Fund	56,453	(44,471)	11,982
	<u>56,453</u>	<u>(44,471)</u>	<u>11,982</u>