



Trustees' Annual Report for the period

	Period start date				Period end date		
	1	9	2024		31	8	2025
From				To			

Section A Reference and administration details

Charity name Lichfield Methodist Church

Other names charity is known by

Registered charity number (if any) 1134083

Charity's principal address Backcester Lane

Lichfield

Staffordshire

Postcode

WS13 6JH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Wendy Walker	Minister	Sept 2024	Ex-officio
2	Rev Joanna Thornton	Superintendent Minister (chair)		Ex Officio
3	Cathy Ackroyd	Steward		General Church Meeting
4	Tina Hayes	Steward		General Church Meeting
5	Jon Woolf	Steward		General Church Meeting
6	Nigel Harding	Steward		General Church Meeting
7	Sally Hogan	Steward		General Church Meeting
8	Andrew Poole	Steward		General Church Meeting
9	Howard Willis	Church Treasurer		Church Council
10	David Barton	CC Secretary		Extra-Church Council
11	Sue Coley	Pastoral Cttee Sec		Church Council
12	Paul McDermott	Circuit Steward Rep		Circuit Leadership Team
13	Mark Hambly	Safeguarding Adults		Church Council
14	Anne Westoby	Safeguarding – Youth		Church Council
15	Richard Coleman	Church Cashier		Church Council
16	Matthew Bates	Finance & Property Committee		Church Council
17	Alison Statham	Pastoral Committee Methodist Cafe		Church Council Church Council
18	John Yates	Tamworth House Treasurer		Church Council
19	Gill Woolf	Worship Consultation		Church Council
20	Anthea Hockney	GCM Rep		General Church Meeting

21	David Shaw	GCM Rep		General Church Meeting
22	Jane Parker	GCM Rep		General Church Meeting
23	Susan Hambly	GCM Rep		General Church Meeting
24	Jenny Yates	GCM Rep		General Church Meeting
25	Christine McDermott	GCM Rep		General Church Meeting
26	Rev Sue Smith	GCM Rep		General Church Meeting
27	Rev Ken Howcroft	GCM Rep		General Church Meeting
28	Carole Hicks	GCM Rep		General Church Meeting
29	Anne Brown	GCM Rep		General Church Meeting
30	Annette Phillips	GCM Rep		General Church Meeting
31	Ellen Gibbon	GCM Rep	01.09.2024 – 18.5.2025	General Church Meeting
32	Barbara Barker	GCM Rep		General Church Meeting
33	Keith Watterson	GCM Rep		General Church Meeting

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
The Trustees for Methodist Church Purposes	
(Custodian Trustee)	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. Trust deed, constitution)	Deed of Union (1932) Methodist Church Act (1976)
How the charity is constituted (eg. Trust, association, company)	Act of Parliament
Trustee selection methods (eg. Appointed by, elected by)	Appointed by Church Council / General Church Meeting / some ex-officio

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Training

- Range of guidance produced by Methodist Connexion available to all trustees on line
- Charity Commission Guidance including CC3 'The Essential Trustee' given to each existing trustee (Dec 2015) and to be given as a matter of course to new trustees

Structure

- Part of Tamworth & Lichfield Circuit
- Accountable to the Methodist Conference

Risks

- Discussed by Church Council
- Take professional advice as required
- Adopted Safeguarding Policy

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

Set out in the Methodist Church Act 1976

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church;

b) Any charitable purpose for the time being of any Connexional, District, Circuit. Local or other organisation of The Methodist Church;

c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church;

d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.

The Church is part of a Circuit quarterly preaching plan to ensure regular acts of worship take place. These are open to all people, without charge.

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

Local Churches, Circuits and Districts are not defined as (external) grantmaking bodies

The main part of our church activities is undertaken by lay persons (volunteers)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Our appointed Minister was on maternity leave during the previous year (2023-2024) and at the end of September decided to move on to pastures new. A new Minister has been appointed and will commence his appointment in Sept 2025. In the meantime our Circuit Superintendent Minister oversaw proceedings of the church.

Sunday Morning Worship continues with diverse worship styles. The breakfast Service RISE! continues at the earliest Sunday morning Service, alternating each week with a more traditional form of worship. Mid-morning a 'blended' form of Service takes place, mixing different styles of worship. A monthly 'Take Time' meditation is held via Zoom.

The Church continues with an extensive pastoral system. Newcomers' teas are held to welcome people new to the church. This is a dementia friendly church. The church operates a Coffee Shop (open to the public and accepting vouchers from clients of the Foodbank and a local women's refuge scheme).

A new logo, mantra & mission statement continue to be followed

Mantra: Open to God, Open to All

Mission Statement: An accepting and nurturing church, changing lives through faith in Christ. A new church website has been set up to improve communication etc. Use of social media has been used to promote the church's activities and presence in Lichfield.

Emphasis is placed on being a justice seeking church. The church promotes eco-friendly initiatives and has a Fair Trade Policy. As part of our commitment to being a justice seeking church we are continuing to stock and sell fairtrade and eco goods on church premises.

The church continues to be one of 6 churches in Lichfield city which have been recognised as Faith Places of Sanctuary

The church has a Safeguarding Policy and Safeguarding Training Courses were held for those working with children and vulnerable people. Stewards and office holders have attended Equality, Diversity & Inclusive Training.

Ongoing Church Activities have continued including:

Boys Brigade (unfortunately discontinued during the year after 47 years association with the church. A Celebration Service was held attended by many men and boys who were former members of the Brigade). Brownie Groups, Tiddlers Toddlers, various Bible Study Groups, MWiB (Women's Network), Ladies Lunch Club, Men's Lunch Club, Music Group and Causeway, a fellowship group for adults with additional needs, continue. A Men's Bible Study & Breakfast is held on a number of Saturdays for those who work.

Youth Fellowship (7-13 years) continues in its activities. An event similar to the 'Big Youth Lichfield' held in Dec 2023 was held again in February 2024.

In Autumn 2024 our young people attended 3Generate and in Spring 2025 attended Amplify – a District residential event held at a pioneer centre in Shropshire.

Our Family Worker has been active in many of the church groups and regularly visits local schools to lead worship and assemblies and assist at lunchtime clubs. Some of this contact has been in collaboration with the Lichfield Urban Saints team and 'Open the Book': a project that goes into schools to share Bible stories. This has enabled her to forge links with the wider community, inviting people to explore more of the church's activities and worship. Various family centred events have been organised: Teddy Praise, Woodland Crunch, Christingle and Holiday Club. The initiative, 'Wonderfully Made' continues, in collaboration with the local Baptist Church, to offer a welcoming space to support parents and carers who care for children with additional needs. During the year the church council decided to extend her contract for another 3 years.

Fund raising for the support of the church has taken place including some proceeds from the coffee shop and stalls selling cakes & other goods. The appeal at Christmastime for Shoeboxes to be sent to children overseas was again well supported. The Macmillan coffee morning was also well supported as have appeals for support / donations for world disasters.

Section E**Financial review****Brief statement of the charity's policy on reserves**

Funds are retained to meet the annual assessment costs, premises costs and employment costs.
 Fundraising events are organised.
 Finance Committee meets in the year and reports to Church Council.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Source of Funds:-

Weekly offerings, tax recoveries, donations, fundraising events, rental income from property owned by the Methodist Church.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

McStennett

David M C Barton

Full name(s)

Rev Mark Stennett

David M C Barton

Position (eg Secretary, Chair, etc)

Chairperson

Church Council Secretary

Date

21.10.25

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Lichfield Methodist	Church
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FOR THE YEAR ENDED

31 August 2025

Tamworth and Lichfield	Circuit	Circuit no.	05/09
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Registered Charity - Charity Registration number

1134083

If not a registered charity **His Majesty's Revenue and
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Revd Jo Thornton

Church Stewards:

Cathy Ackroyd
Nigel Harding
Tina Hayes
Sally Hogan
Andy Poole
Jon Woolf

Treasurer:

Howard Willis

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	RECEIPTS	Note			
a2	Offerings and Tax recovered	100,989		100,989	98,857
a3	Bank and CFB interest and Investment income	6,906		6,906	6,681
a4	Lettings	63,845		63,845	55,805
a5	Other receipts	12,682	10,000	22,682	10,727
a6	TOTAL RECEIPTS	184,422	10,000	194,422 (a7)	172,070

SECTION B					
b1	PAYMENTS				
b2	Circuit Assessment or Share	86,566		86,566	89,642
b3	Donations	2,109		2,109	1,134
b4	Repairs and Maintenance	22,818		22,818	19,387
b5	Utilities (Insurances, water charges, heating & lighting)	15,383		15,383	18,934
b6	Lay Worker	24,761		24,761	22,121
b7	Other payments	4,753	4,156	8,909	3,443
b8	TOTAL PAYMENTS	156,390	4,156	160,546 (b9)	154,661

SECTION C					
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR (a6-b8)	28,032	5,844	33,876	17,409
c2	Total funds brought forward from last year	167,813		167,813 (c6)	150,404
c3	Sub total (c1+c2)	195,845	5,844	201,689	167,813
c4	Transfers and adjustments				(c7)
c5	TOTAL FUNDS AT END OF YEAR (c3+c4)	195,845	5,844	201,689 (c8)	167,813 (c6)

SECTION D			
d	FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS (these amounts are not to be included in total receipts/payments figures above)	£	£
d1	Balance brought forward from last year		
d2	Offerings/Gifts - received for external organisations	1,955	1,025
d3	Offerings/Gifts - passed to external organisations	1,955	1,025
d4	BALANCE STILL TO BE PAID (d1+d2-d3)		

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**SECTION E****Please follow the Guidance Notes to complete this page**

Summary of the Church accounts for the year ended 31 August 2025 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS		Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	Toddlers	1,028	1,089	(61)		94	33
e2	Catering	595		595		6,662	7,257
e3	Wesley Guild	150	150			1	1
e4	Methodist Women in Britain	108	100	8		392	400
e5	Youth Club	246	300	(54)		187	133
e6							
e7							
e8	Sub total of Internal Organisations funds	2,127	1,639	488		7,336 (e11)	7,824 (e12)
e9	Church accounts (totals brought forward from page 2 - totals column)	194,422 (a7)	160,546 (b9)	33,876	(c7)	167,813 (c6)	201,689 (c8)
e10	TOTAL CASH FUNDS HELD BY CHURCH	196,549	162,185	34,364		175,149 (x)	209,513 (y)
Continue on a separate sheet if necessary and bring the totals forward		TOTAL RECEIPTS	TOTAL PAYMENTS				

SECTION F**STATEMENT OF ASSETS AND LIABILITIES**

CHURCH - CASH FUNDS HELD at 31 August 2025		OPENING BALANCES		CLOSING BALANCES	
f1	Cash in hand		36		36
f2	Bank Current Account		12,303		20,909
f3	Bank Deposit Account		26,941		17,454
f4	Central Finance Board		100,036		133,526
f5	Trustees for Methodist Church Purposes		28,497		29,764
f6	Other funds				
f7	SUB TOTAL - Church accounts		167,813 (c6)		201,689 (c8)
f8	Total funds held by Internal Organisations (the closing balance total from above) (e12)		7,336 (e11)		7,824 (e12)
f9	TOTAL CASH FUNDS HELD BY CHURCH		175,149 (x)		209,513 (y)

SECTION G**OTHER ASSETS and LIABILITIES**

		At 1 September 2024	At 31 August 2025
g1	Investments (include Endowments)		
g2	Land & Buildings (see notes re Insurance value)	5,580,298	5,909,736
g3	Other Assets		
g4	Loan(s) - show amount outstanding at year end		
g5	Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2025 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer Date.....

Name and address of treasurer Howard Willis

134 Beacon Park Village, Lower Sandford Street, Lichfield Post Code WS13 6JZ

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2025 were presented to the meeting of the Church trustees held on 21 October 2025

Signature of the Chair of the meeting

Name of the Chair of the meeting Revd Mark Stennett Date

Independent Examiner's Report to the Trustees of the

Lichfield Methodist Church

Charity Number 1134083

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Lichfield Methodist Church for the year ended 31 August 2025 set out on pages 2 to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner’s Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have not obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner

Name of independent examiner K H Goldsworthy

Relevant professional qualification of independent examiner FFA Incorporated Financial Accountant

Name of firm (where appropriate)

Address 30 Fotherley Road, Shenstone, Lichfield WS14 0NJ

Date

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Lichfield Methodist	Church
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FOR THE YEAR ENDED

31 August 2025

Tamworth and Lichfield	Circuit	Circuit no.	05/09
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Signature of treasurer Date.....

Name and address of treasurer Howard Willis

134 Beacon Park Village, Lower Sandford Street, Lichfield Post Code WS13 6JZ

Presentation to the Church trustees

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Signature of the Chair of the meeting

Name of the Chair of the meeting Revd Mark Stennett Date

Independent Examiner's Report to the Trustees of the

Lichfield Methodist Church

Charity Number 1134083

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Signature of independent examiner

Name of independent examiner K H Goldsworthy

Relevant professional qualification of independent examiner FFA Incorporated Financial Accountant

Name of firm (where appropriate)

Address 30 Fotherley Road, Shenstone, Lichfield WS14 0NJ

Date