



Trustees' Annual Report for the period

Period start date		Period end date	
From	1 9 2021	To	31 8 2022

Section A Reference and administration details

Charity name Lichfield Methodist Church

Other names charity is known by

Registered charity number (if any) 1134083

Charity's principal address Backcester Lane

Lichfield

Staffordshire

Postcode

WS13 6JH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Roger Baker	Minister (chair)		Ex-officio
2	Gill Woolf	Lay Worker Worship Consultation		Ex-officio Church Council Church Council
3	Barbara Barker	Steward		General Church Meeting
4	Cathy Ackroyd	Steward		General Church Meeting
5	Tina Hayes	Steward		General Church Meeting
6	Jon Woolf	Steward Outreach & Mission Group Co-ordinator		General Church Meeting Church Council
7	David Parker	Steward		Stewards Team Church Council oct 2021 General Church Meeting may 2022
8	Howard Willis	Church Treasurer		GCM 2021
9	Chris McDermott	CC Secretary	September – October 2021	Church Council
10	Ellen Gibbon	CC Secretary	19 May 2022 – 31 August	General Church Meeting
11	Kesiamecwe Lesolle (Pat Lobelo)	Pastoral Cttee Secretary	Sept 2021 – January 2022	Church Council
12	Anne Brown	Pastoral Cttee Secretary GCM Rep	7 January – 31 August 2022 Aug 2021 – 7 February 2022	Pastoral Committee Feb Church Council General Church Meeting

13	David Gowdy	Circuit Steward	From October 2021	Circuit Meeting
14	Carole Hicks	Safeguarding- Adults		Church Council
15	Richard Coleman	F & P Committee		Church Council
17	Mathew Bates	Finance & Property Committee		Church Council
18	Alison Statham	Pastoral Committee Methodist Cafe		Church Council Church Council
19	John Yates	Tamworth House Treasurer		Church Council
20	Anne Westoby	Safeguarding – Youth Supt Trailblazers		Church Council
21	Diana Pearson	Ecumenical Affairs		Church Council
22	Keith Watterson	Booking Secretary		Church Council
23	Peter Walker	GCM Rep		General Church Meeting
24	Nigel Harding	GCM Rep		General Church Meeting
25	Paul McDermott	GCM Rep		General Church Meeting
26	Gill Silverwood	GCM Rep		General Church Meeting
27	Anthea Hockney	GCM Rep		General Church Meeting
28	Michael Newell	GCM Rep		General Church Meeting
29	David Shaw	GCM Rep		General Church Meeting
30	Jane Parker	GCM Rep		General Church Meeting
31	Susan Hambly	GCM Rep	7 Feb – 31 Aug 2022 Ratified GCM 19 May	Feb Church Council General Church Meeting

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
The Trustees for Methodist Church Purposes (Custodian Trustee)	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. Trust deed, constitution)	Deed of Union (1932) Methodist Church Act (1976)
How the charity is constituted (eg. Trust, association, company)	Act of Parliament
Trustee selection methods (eg. Appointed by, elected by)	Appointed by Church Council / General Church Meeting / some ex-officio

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Training

- Range of guidance produced by Methodist Connexion available to all trustees on line
- Charity Commission Guidance CC3 'The Essential Trustee' given to each existing trustee (Dec 2015) and to be given as a matter of course to new trustees

Structure

- Part of Tamworth & Lichfield Circuit
- Accountable to the Methodist Conference

Risks

- Discussed by Church Council
- Take professional advice as required
- Adopted Safeguarding Policy

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Set out in the Methodist Church Act 1976

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church;

b) Any charitable purpose for the time being of any Connexional, District, Circuit. Local or other organisation of The Methodist Church;

c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church;

d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Church is part of a Circuit quarterly preaching plan to ensure regular acts of worship take place. These are open to all people, without charge.

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Local Churches, Circuits and Districts are not defined as (external) grantmaking bodies

The main part of our church activities is undertaken by lay persons (volunteers)

Achievements and performance

Summary of the main achievements of the charity during the year

Sunday Worship with diverse worship styles, group activities and the use of the building by outside hirers resumed a more normal pattern following the disruption in previous years due to the lockdowns & social distancing required by the Govt in association with the Covid 19 corona virus pandemic. However, the use continued of various social media sites, the internet and platforms like Zoom to present virtual Acts of Worship.

Ongoing Church Activities that have been resumed include Trailblazers, Youth Fellowship, Boys Brigade, Brownie Groups, Tiddlers Toddlers, various Bible Study Groups, MWiB (Womens Network), Ladies Lunch Club, Wesley Guild, Music Group and Men's Lunch Club. A Mens Breakfast is held on a number of Saturdays for those who work, especially those with younger families.

PARTICIPATE! – a (non-denominational) club for all 9-14year olds continues to share food, have fun and find out more about Jesus through games, music, video clips, bible studies and discussions every 1st and 3rd Sunday in the month during term time. In Nov 2021 members of the group attended 3Generate and in Spring 2022 attended Amplify at a pioneer centre in Cleobury Mortimer. Members of the Youth Fellowship attend a monthly youth event at Whitemore Lakes.

The Church continues with an extensive pastoral system.

Newcomers' teas are held to welcome people new to the church.

A new position of a family/youth worker is expected to be active in the life of the church from September 2022.

This is a dementia friendly church signed up to the Dementia Action Alliance.

There is an organised Mission Outreach programme including the Coffee Shop which has re-opened for use by the public.

The Outreach & Mission Co-ordinating Group continues to encourage and facilitate the whole church to engage in mission and make new disciples by supporting the established Groups, the activities of the Coffee Shop and to consider new forms of outreach eg the promotion of eco-friendly initiatives.

The Church Council on 8th February 2021 agreed to publicly recognise a Climate and Environmental Emergency and to commit the whole church to seek change. In September 2021 the Eco-church Action Group ran a successful event in conjunction with Transition Lichfield at the beginning of the national Great Big Green Week. A special eco-centred service took place the following day.

The Eco-Church Action Group completed their latest self-audit survey in April 2022. On 19 May 2022 LMC was awarded a silver award certificate.

Fund raising for the support of the church has taken place including; a mini Christmas Fayre open to the public in 2021, proceeds from the coffee shop and the sale of cakes etc..

Fundraising for charities has been reduced due to the limitations caused by the pandemic although some of the profit from the coffee shop may be used to support local and national charities

Members of the church through Churches Together in Lichfield continue to be involved in helping at a foodbank in the city and with Late Night Listeners, a Saturday night initiative in Lichfield City centre.

Section E**Financial review****Brief statement of the charity's policy on reserves**

Funds are retained to meet the annual assessment costs, premises costs and employment costs.
 Fundraising events are organised.
 Finance Committee meets in the year and reports to Church Council.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

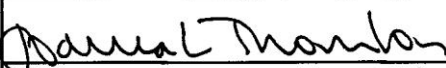
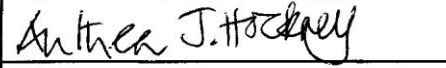
Source of Funds:-

Weekly offerings, tax recoveries, donations, fundraising events, rental income from property owned by the Methodist Church.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	JOANNA LOUISE THORNTON	ANTHEA JOAN HOCKNEY
Position (eg Secretary, Chair, etc)	Tamworth & Lichfield Circuit Superintendent Minister	Lichfield MC Authorised Trustee
Date	5/6/23	

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Lichfield Methodist

Church

FOR THE YEAR ENDED

31 August 2022

Tamworth & Lichfield	Circuit	Circuit no.	5/9
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Registered Charity - Charity Registration number

1134083

If not a registered charity **Her Majesty's Revenue and
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Revd Roger Baker

Church Stewards:

Barbara Barker

Annette Phillips

Cathy Ackroyd

Tina Hayes

Jon Woolf

Treasurer:

Howard Willis

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	RECEIPTS	Note			
a2	Offerings and Tax recovered	94,246		94,246	97,906
a3	Bank and CFB interest and Investment income	505		505	47
a4	Lettings	52,115		52,115	36,012
a5	Other receipts	9,687		9,687	3,785
a6	TOTAL RECEIPTS	156,553		156,553	(a7) 137,750
SECTION B					
b1	PAYMENTS				
b2	Circuit Assessment or Share	95,086		95,086	102,655
b3	Donations	6,924		6,924	1,461
b4	Repairs and Maintenance	26,056		26,056	32,326
b5	Utilities (Insurances, water charges, heating & lighting)	11,707		11,707	10,401
b6					
b7	Other payments	6,549		6,549	6,389
b8	TOTAL PAYMENTS	146,322		146,322	(b9) 153,232
SECTION C					
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	10,231	10,231	(15,482)
c2	Total funds brought forward from last year		133,259	133,259	(c6) 148,741
c3	Sub total	(c1+c2)	143,490	143,490	133,259
c4	Transfers and adjustments				(c7)
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	143,490	143,490	(c8) 133,259 (c6)

SECTION D					
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS					
d	(these amounts are not to be included in total receipts/payments figures above)			£	£
d1	Balance brought forward from last year			248	248
d2	Offerings/Gifts - received for external organisations				
d3	Offerings/Gifts - passed to external organisations			248	
d4	BALANCE STILL TO BE PAID	(d1+d2-d3)			248

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**SECTION E****Please follow the Guidance Notes to complete this page**

Summary of the Church accounts for the year ended 31 August 2022 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

	INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	Boys Brigade	732	805	(73)		1,855	1,782
e2	Toddlers	1,030	1,050	(20)		60	40
e3	Catering	16,932	17,098	(166)		4,999	4,833
e4	Wesley Guild	809	772	37		6	43
e5	Methodist Women in Britian	1,324	1,624	(300)		750	450
e6	Youth Club		19	(19)		246	227
e7							
e8	Sub total of Internal Organisations funds	20,827	21,368	(541)		7,916 (e11)	7,375 (e12)
e9	Church accounts (totals brought forward from page 2 - totals column)	156,553 (a7)	146,322 (b9)	10,231	(c7)	133,259 (c6)	143,490 (c8)
e10	TOTAL CASH FUNDS HELD BY CHURCH	177,380	167,690	9,690		141,175 (x)	150,865 (y)
	Continue on a separate sheet if necessary and bring the totals forward	TOTAL RECEIPTS	TOTAL PAYMENTS				

SECTION F**STATEMENT OF ASSETS AND LIABILITIES****CHURCH - CASH FUNDS HELD at 31 August 2022**

		OPENING BALANCES	CLOSING BALANCES
f1	Cash in hand	42	42
f2	Bank Current Account	73,287	22,663
f3	Bank Deposit Account	18,238	9,062
f4	Central Finance Board	600	75,488
f5	Trustees for Methodist Church Purposes	41,092	36,235
f6	Other funds		
f7	SUB TOTAL - Church accounts	133,259 (c6)	143,490 (c8)
f8	Total funds held by Internal Organisations (the closing balance total from above) (e12)	7,916 (e11)	7,375 (e12)
f9	TOTAL CASH FUNDS HELD BY CHURCH	141,175 (x)	150,865 (y)

SECTION G**OTHER ASSETS and LIABILITIES**

	At 1 September 2021	At 31 August 2022
g1	Investments (include Endowments)	
g2	Land & Buildings (see notes re Insurance value)	5,317,699
g3	Other Assets	
g4	Loan(s) - show amount outstanding at year end	
g5	Other Liabilities	

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church Lichfield Methodist No 05/09

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2022 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer Date..... 17-Oct-22

Name and address of treasurer Howard Willis, 134 Beacon Park Village, Lower Sandford Street
Lichfield, Staffs. WS13 6JZ

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2022 were presented to the meeting of the Church trustees held on 17 October 2022

Signature of the Chair of the meeting

Name of the Chair of the meeting Revd. Wendy Walker Date 25 May 2023

Independent Examiner's Report to the Trustees of the

Lichfield Methodist Church

Charity Number 1134083

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Lichfield Methodist Church for the year ended 31 August 2022 set out on pages 1 to 3 As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Name of Church Lichfield Methodist No 05/09

Independent Examiner’s Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have not obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner

Name of independent examiner K H Goldsworthy FFA FIPA

Relevant professional qualification of independent examiner - Institute of Financial Accountants

Name of firm (where appropriate)

Address 30 Fotherley Road, Shenstone, Lichfield, Staffs. WS14 0NJ

Date 8 May 2023

THE METHODIST CHURCH

STANDARD FORM OF ACCOUNTS

Lichfield Methodist

FOR THE YEAR ENDED

31 August 2022

Tamworth & Lichfield	Circuit	Circuit no.	5
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Registered Charity - Charity Registration number

113

If not a registered charity **Her Majesty's Revenue and Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are exempt from registration under Statutory Instrument 2014 No.242)

Minister:

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Church Stewards:

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Treasurer:

Howard Willis

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a2	Offerings and Tax recovered		94,246	94,246	97,906	
a3	Bank and CFB interest and Investment income		505	505	47	
a4	Lettings		52,115	52,115	36,012	
a5	Other receipts		9,687	9,687	3,785	
a6	TOTAL RECEIPTS		156,553	0	156,553 (a7)	137,750

SECTION B						
b1	PAYMENTS					
b2	Circuit Assessment or Share		95,086		95,086	102,655
b3	Donations		6,924		6,924	1,461
b4	Repairs and Maintenance		26,056		26,056	32,326
b5	Utilities (Insurances, water charges, heating & lighting)		11,707		11,707	10,401
b6					0	
b7	Other payments		6,549		6,549	6,389
b8	TOTAL PAYMENTS		146,322	0	146,322 (b9)	153,232

SECTION C						
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	10,231	0	10,231	(15,482)
c2	Total funds brought forward from last year		133,259		133,259 (c6)	148,741
c3	Sub total	(c1+c2)	143,490	0	143,490	133,259
c4	Transfers and adjustments				0 (c7)	
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	143,490	0	143,490 (c8)	133,259 (c6)

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e6	Youth Club		19	(19)		246	227
e7				0			0
e8	Sub total of Internal Organisations funds	20,827	21,368	(541)	0	7,916 (e11)	7,375 (e12)
e9	Church accounts (totals brought forward from page 2 - totals column)	156,553 (a7)	146,322 (b9)	10,231	(c7)	133,259 (c6)	143,490 (c8)
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SECTION G**OTHER ASSETS and LIABILITIES**

		At 1 September 2021	At 31 August 2022
g1	Investments (include Endowments)		
g2	Land & Buildings (see notes re Insurance value)	4,624,086	5,317,699
g3	Other Assets		
g4	Loan(s) - show amount outstanding at year end		
g5	Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church Lichfield Methodist No 05/09

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2022 prepared from the records of the Church and that they include all funds under the control of the trustees.

Signature of treasurer Date..... 17-Oct-22

Name and address of treasurer Howard Willis, 134 Beacon Park Village, Lower Sandford
Lichfield, Staffs. WS13 6JZ

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2022 were presented to the meeting of the Church trustees held on 17 October 2022

Signature of the Chair of the meeting

Name of the Chair of the meeting Revd. Wendy Walker Date 25 May 2023

Independent Examiner's Report to the Trustees of

Lichfield Methodist Church

Charity Number 1134083

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Lichfield Methodist Church for the year ended 31 August 2022 set out on pages 1 to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2006.

I report in respect of my examination of the Church's accounts carried out under section 40 of the Charities Act 2006 and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

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Name of Church Lichfield Methodist No 05/09

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material

- the accounting records were not kept in accordance with section 130 of the Act
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination. No further attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

I have not obtained independent verification of all investments with the Trustees for Methodist Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner

Name of independent examiner K H Goldsworthy FFA FIPA

Relevant professional qualification of independent examiner - Institute of Financial Accountants

Name of firm (where appropriate)

Address 30 Fotherley Road, Shenstone, Lichfield, Staffs. WS14 0NJ

Date 8 May 2023

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