

CHARITY REGISTRATION NUMBER: 1134081

Bath Abbey Parochial Church Council

Consolidated Financial Statements

31 December 2022

Bath Abbey Parochial Church Council

Financial Statements

Year ended 31 December 2022

	Page
Trustees' annual report	1
Independent auditor's report to the members	10
Consolidated Statement of financial activities	14
Consolidated Statement of financial position	15
Charity Statement of financial position	16
Consolidated Statement of cash flows	17
Accounting policies	18
Notes to the financial statements	22
The following pages do not form part of the financial statements	
Detailed statement of financial activities	40
Notes to the detailed statement of financial activities	42

Bath Abbey Parochial Church Council

Report of the Trustees of the PCC

Year ended 31 December 2022

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name The Parochial Church Council of the Ecclesiastical Parish of Bath Abbey with St James, Bath

Operating name Bath Abbey PCC

Charity registration number 1134081

Principal office	The Abbey Offices 9 Kingston Buildings Bath BA1 1LT	Auditors	Bishop Fleming LLP 10 Temple Back Bristol BS1 6FL	Bankers	NatWest 24-25 Stall Street Bath BA1 1QF
-------------------------	---	-----------------	--	----------------	---

Solicitors	Clarke Willmott LLP 1 Georges Square, Bath Street Bristol, BS1 6BA	Stone King LLP Upper Borough Court Upper Borough Walls Bath BA1 1RG
-------------------	--	--

THE TRUSTEES

The following served as trustees of the charity during the year: -

Committee membership

The Reverend Guy Bridgewater	(Rector & Chairman)	Ex officio member of all committees
The Reverend Stephen Girling		Ex officio member of all committees
The Reverend Evelyn Lee-Barber		Ex officio member of all committees
The Reverend Chantal Mason		Ex officio member of all committees
The Reverend Cath Candish	(Curate)	Ex officio member of all committees
Dr J Playfair	retired 26 May 2022	Ex officio member of all committees
Mrs R Amphlett	(Churchwarden)	Ex officio member of all committees
Mrs M Henderson	retired 26 May 2022	Standing, Personnel
Mr R Carver	(Treasurer)	Standing, Finance, Footprint
Mr J Key-Pugh		Standing, Deanery, Footprint, Buildings
Mr A Bragg	(Churchwarden)	Ex officio member of all committees
Mr D Smith	retired 1 October 2022	
Mr P Jones		
Mr T Westbrook		Finance, Deanery, Footprint
Mrs P Shuttleworth		Deanery
Mrs C Skinner		Deanery, Personnel
Mrs D Cardy		
Mr J Barnes		
Mrs E Berrisford	retired 26 May 2022	
Mrs P Chamberlain	retired 26 May 2022	
Mr D Babb		Personnel, Deanery
Mrs J Skellett		
Mr P Burge		Finance
Mr B Cooper	deceased 8 November 2022	
Mr R Charlesworth		Finance
Mr T Sheppard		Buildings
Mrs P Fox		
Mr P Blackmore		
Dr P Collecott		Finance
Mrs J Babb	(Parish Safeguarding Officer) appointed 26 May 2022	
Mr J Easaw	appointed 26 May 2022	Deanery
Mrs J Underwood	appointed 26 May 2022	
Mr R Thompson	appointed 26 May 2022	Personnel

Secretary His Honour Andrew Rutherford

Electoral Roll officer Mrs C Bragg

Executive Director Mr F Mowat

Bath Abbey Parochial Church Council

Report of the Trustees of the PCC (*continued*)

Year ended 31 December 2022

The members of The Parochial Church Council of the Ecclesiastical Parish of Bath Abbey with St James, Bath (the "PCC") present their report and the financial statements of the charity (the "Abbey") for the year ended 31 December 2022.

The financial statements comply with the Abbey's governing document (the Parochial Church Councils (Powers) Measure 1956 as amended and the Church Representation Rules 2020) and the Charities Act 2011 and have been prepared in accordance with:

- the accounting policies set out in the notes to the accounts;
- the requirements of Church Accounting Regulations (2006);
- the Statement of Recommended Practice on Accounting and Reporting by Charities (SORP) applicable to Parochial Church Councils within the Church of England;
- the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014 (FRS 102); and
- the Charities (Accounts and Reports) Regulations 2015

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution of the PCC

The PCC is a corporate body established by the Church of England and operates under the Parochial Church Council (Powers) Measure 1956 as amended and the Church Representation Rules 2020. The PCC was registered with the Charity Commission with effect from 4th February 2010.

Appointment, induction and training of trustees of the PCC

The members of the PCC are elected in accordance with the Church Representation Rules 2020 at the Annual Parochial Church Meeting, which is generally held at the end of May, and are the charity trustees of the Abbey in accordance with section 177 of the Charities Act 2011. Occasionally members of the PCC may be co-opted for a period of one year. Members of the clergy and churchwardens are ex-officio members of the PCC.

Help and familiarisation is available to members of the PCC through discussions with the Rector and Churchwardens about the role and responsibilities of a PCC member. In addition, the Treasurer provides training in understanding PCC accounts where necessary.

Organisation of the PCC

The PCC generally meets monthly except during August and December. Members of the PCC are usually involved in two 'Away Days' each year when Parish Strategy is discussed.

All of the members of the PCC give of their time freely and no member received remuneration as a result in the year.

In order to discharge its duties, the PCC appoints a number of committees which meet on a regular basis. The current PCC committees are: Standing, Finance, Footprint Project Board, Mission Support Group, Buildings and Personnel.

The PCC also employs staff to carry out various functions. The PCC takes this opportunity to thank the employees of the Abbey for the fine manner in which they perform their duties throughout the year in support of the Abbey's aim to witness to the Christian faith and always to provide a warm and welcoming environment at the Abbey.

Delegation of day-to-day Responsibilities

The PCC considers that the "Abbey Leadership Team" comprises the key management personnel of the Abbey and that they are in charge of running and operating the Abbey on a day-to-day basis. The Abbey Leadership Team meets fortnightly and consists of The Rector, Abbey Missioner, The Abbey Pastor, both Church Wardens, the Director of Music, the Executive Director, Facilities Manager (previously the Operations Manager), Head of Visitor Experience, Head of Finance and Footprint Project Director.

Related Parties – Associated Charities

There are five associated charities, namely:

- Bath Abbey Charities (reg. no. 241902) whose object is the relief of hardship and distress to residents of Bath, both individually and generally;
- Charity for the Upkeep and Maintenance of the Abbey Cemetery (reg. no. 243684), which is responsible for the maintenance of Bath Abbey Cemetery;
- Friends of Bath Abbey (reg. no. 205082) whose object is to assist the PCC to care for, adorn and preserve for posterity the fabric of the Abbey building and its goods and ornaments; and
- Bath Abbey Music Society (reg. no. 1123118) whose object is to promote music in Bath Abbey by providing financial support for the choirs and other musical activities and equipment.
- St James Memorial Hall Trust (reg. no. 202747) was dissolved in April 2022.

Their activities are not included in these financial statements.

The PCC has a wholly owned trading subsidiary, Bath Abbey Limited (company number 07815696) and its activities are included in these financial statements.

Bath Abbey Parochial Church Council

Report of the Trustees of the PCC (*continued*)

Year ended 31 December 2022

OBJECTIVES AND ACTIVITIES OF THE PCC

The PCC co-operates with the Rector in promoting in The Parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC sees the Abbey's mission as witnessing steadfastly to the Christian faith and proclaiming the gospel through prayer and preaching, through service to the community of Bath and to visitors to the City, through service to those in need beyond the City of Bath and through careful stewardship of the Abbey's heritage of excellence in its worship and in its fabric. The Abbey also contributes to the spiritual and musical education of young people in the local area by inviting them to take part in the Easter Experience and through its choirs. The PCC have considered and had regard to the Charity Commission's guidance on public benefit.

Volunteers play a vital role in the life of the Abbey. Throughout the week volunteers welcome visitors and congregations, serve in the shop, arrange flowers, assist with services, work with children and young adults and ring the Abbey bells. Teams of volunteers count, record and oversee the banking of the Abbey's cash income streams. More than 200 people are involved in the Abbey as active volunteers and we would like to take this opportunity to thank them for their valuable contribution.

ACHIEVEMENTS AND PERFORMANCE OF THE PCC

Bath Abbey is first and foremost a place of worship for our congregation and visitors where you can come and attend a service, listen to beautiful choral music and where you can learn about the good news of Jesus. The Abbey also serves several other roles including:

- A focal point for civic events such as Mayor Making and Remembrance services.
- A visitor attraction and cultural heritage treasure enjoyed by hundreds of thousands of visitors each year.
- A place where people from the city of Bath and beyond can come together for events such as exhibitions, concerts, talks and graduation ceremonies.
- An oasis for private prayer and stillness in the centre of a bustling city.

Over the last 4 years the life of the Abbey has been impacted by our Footprint Project, the COVID-19 pandemic and more recently the cost-of-living crisis. As a consequence, the completion of the Abbey's Footprint Project was delayed and we noticed a fall in both visitor numbers and volunteers in 2022.

As a result of a fall in visitor income and rising costs, a radical Abbey Recovery Plan was researched, designed and approved by the PCC in the second half of 2022 and implemented in March 2023 to coincide with the completion of our new Discovery Centre (the final part of our Footprint Project). Details of the Recovery Plan are shown in the Financial Review section of these accounts.

Whilst it's still "early days" the performance of the Abbey in 2023 is broadly in line with our budget and the implementation of our Recovery Plan is also as expected. In 2023 the Abbey is generating significantly more visitor income from fewer visitors.

Bath Abbey Parochial Church Council

Report of the Trustees of the PCC (*continued*)

Year ended 31 December 2022

ACHIEVEMENTS AND PERFORMANCE OF THE PCC *continued*

Despite these continuing difficult times, Bath Abbey PCC is particularly proud of the following achievements through 2022:

- We lit up the Abbey tower in Blue and Yellow colours in February & March to show our solidarity with Ukraine. We also created a Ukrainian Prayer Wall in the Abbey which received thousands of prayers and goodwill messages.
- Our new Learning Centre has become a place where Ukrainian refugees come to receive English lessons each week.
- To help support families struggling with heating and paying the bills, we opened up the Abbey as a warm space each week through winter for anyone to come and get warm, to feel welcome and to have some hot food.
- The University of Bath returned to the Abbey for their graduations
- We turned the Abbey into theatre for a week where Antic Disposition came and performed Shakespeare's Henry V which was a sell-out which received glowing reviews.
- We welcomed over 170 children from local primary schools to participate in our Bath Abbey Easter Experience. We also welcomed thousands of children from local secondary schools back for Carol Services over Christmas
- We celebrated the 25th Anniversary of our Girls Choir
- We celebrated the Queen's Platinum Jubilee at the Abbey
- Over 100 members of the Abbey family joined us to celebrate our annual Harvest Supper
- The Abbey Choirs appeared on BBC Radio 3 and on the Christmas Broadcast on BBC Radio 4. They also recorded and released a new CD which reached No14 in the Classical Music Charts.

The Abbey is once again very much alive.

Another major highlight for 2022 was the completion of a Staff Engagement Survey where 68% of staff participated in the survey. The survey revealed that the best performing areas for Bath Abbey were:

"I would recommend a visit to Bath Abbey to family and friends" – Scored 4.57 out of 5

"I am proud to work at Bath Abbey" – scored 4.26

"My line manager is supportive when I have a problem or concern" – scored 4.25

"I would recommend working at Bath Abbey to family and friends" – scored 4.17

"I feel that I can speak up if I perceive that there is a potential problem / issue" – scored 4.1

The biggest area of concern for staff was "Communication" which scored 2.78 out of 5. Here we have introduced Team Days and weekly "Monday Check-Ins" for staff – which are receiving good feedback and addressing this issue.

The PCC are particularly proud of continually being able to adapt to significant change and external economic pressures while still being able to maintain "normal" church life for its congregations and visitors.

The saddest aspect of 2022 was the passing of our much-loved Queen in September. Queen Elizabeth II was the longest reigning British Monarch. Following the news of her death, the Abbey became a place to come to mourn and grieve for the people of Bath and to broadcast her state funeral. We now look forward to a new era of King Charles III taking over as head of the Church, and King of the United Kingdom. Long live the King!

We would like to take this opportunity to thank the following people and organisations for supporting us through 2022:

- Our wonderful volunteers, PCC members, chaplains, staff, churchwardens and clergy;
- Our dear friend, PCC member and longstanding volunteer of the Abbey, Barry Cooper, who sadly passed away in December 2022
- Bishop Michael and the Diocesan Board of Finance
- The National Lottery Heritage funds and everyone who has helped to finance our Footprint Project
- Emerys Contractors and all the sub-contractors and our team of professional advisers who supported and guided us through the Footprint Project

Bath Abbey Parochial Church Council

Report of the Trustees of the PCC (*continued*)

Year ended 31 December 2022

PCC Plans for Future Periods

Back in early 2020 the Abbey unveiled its Mission Action Plan which set our priorities over the following 5 years, pursuing our vision by focusing in the following areas:

Thanksgiving	Worshiping and praying
Telling	Proclaiming the Gospel
Teaching	Growing as followers of Jesus
Tending	Caring as a church family
Transforming	Pursuing justice and peace in society
Treasuring	Sustaining and renewing creation

The PCC carried forward into 2021 and beyond into 2022 the goals set under each of those headings, as follows:

Thanksgiving	DEEPEN ABBEY PRAYER LIFE: Prayer meetings renewed (e.g. first Friday and last Saturday each month); Prayer Stations and new Prayer Room established & resourced; Prayer Ministry Team commissioned; Prayer training courses run, groups & resources promoted; etc.
Telling	PREPARE NEW CONNECTIONS BETWEEN GOSPEL & ABBEY HERITAGE. Develop post Footprint tours/trails/stewarding, shop, art installations, school visits, Discovery Centre, museum, suite of new leaflets & guidebook, concerts (& Bath Abbey Music Festival), etc.
Teaching	OFFER FRESH LEARNING OPPORTUNITIES. Host a series of city lectures & debates on topical/ethical/theological issues; occasional teaching sermon series; progress all-age learning at 9:30 service; develop school & family learning programme.
Tending	REVIEW OUR PASTORAL CARE and MINISTRY WITH CHILDREN & YOUNG PEOPLE, Facilitated by Abbey Pastor and Youth & Families Minister (with Volunteer Officer). Set goals for next period.
Transforming	STRENGTHEN OUR CITY MISSION. Facilitated by Abbey Missioner (& Mission Support Group, etc.); set goals for partnering & showcasing with secular, inter-faith & church initiatives; identify links to build with local needs, issues & interests.
Treasuring	COMPLETE CURRENT FOOTPRINT PHASE. Complete our planned reordering; Meet our financial challenges (by fundraising, stewardship and visitor donations); conduct & implement ongoing eco-audit.

In March 2023 the PCC carried out a progress review of the Mission Action Plan and a revised set of priority actions have been agreed for 2023 and 2024.

Electoral Roll and average weekly attendance

The number of persons on the electoral roll as at 31 December 2022 was 456, compared with 447 at the end of the previous year. This was largely due to the process which happens every 6 years, whereby all names are removed from the roll and everyone has to reapply. The average weekly attendances at services, including visitors, during the year was 331 (2021 – 321).

Bath Abbey Parochial Church Council

Report of the Trustees of the PCC (*continued*)

Year ended 31 December 2022

FINANCIAL REVIEW

2022 represented the first full year of the Abbey being fully re-opened post the COVID-19 pandemic. However, in February war broke out in Ukraine and the cost-of-living crisis ensued as fuel, heating and food costs increased. Overseas tourists had not yet returned to pre-pandemic levels and the UK was also experiencing a significant rise in inflation – peaking at over 10% in the year and interest rates rose sharply. The net effect of these major economic issues was that Bath Abbey saw a fall in visitor numbers and service collection monies and a rise in our operating costs. Staff costs increased as a number of visitor-facing volunteers decided not to return to the Abbey post the pandemic.

With regards to our Footprint Project, we experienced further delays in the opening of our Discovery Centre (caused by supply chain issues) as well as protracted negotiations regarding the proposed Discovery Centre fire escape link. We are now pleased to report that the Discovery Centre opened on 6 March 2023.

By July 2022 we became concerned that visitor numbers were about 20% behind budget, Collections Income was behind budget and costs such as heating were higher than budget. Our revised forecast for the full year indicated that we would incur a deficit of £435k (excluding Footprint Project performance) instead of our original budget deficit of £36k. As a result of these concerns, we started working on a Recovery Plan which would: (a) enable us to significantly reduce the deficit for 2022 and; (b) be transformational so that we could achieve operational surpluses from 2023 and beyond. While working on our Recovery Plan, we approached the Diocesan Board of Finance (“DBF”) who agreed to support our plan,

After months of research, consultation and planning our Bath Abbey Recovery Plan was unanimously approved by the PCC and DBF in November 2022 and a Recovery Plan Implementation Team was formed which met weekly. During the second half of the year we are pleased to report that we kept a tight control on costs and cashflow. Events, shop and tour income were strong and visitor numbers and visitor income also improved (helped by the return of the Christmas Market in Bath). We welcomed 358k visitors in 2022 which was 15% below budget and 30% down on pre-pandemic levels. Excluding Footprint Project finances and with the support of the Diocesan team, the Abbey produced a trading deficit of £101k for the year. We are pleased to report that during the second half of the year

- We were able to sub-let our York St office – our rental income now covers our rent.
- We successfully negotiated new heating contracts to minimise the increase in gas and electricity bills.
- A successful stewardship campaign took place in October which led to a 20% increase in Planned Giving for 2023.
- Footprint Project costs continue to be controlled. We have enough cash set aside to cover all costs to completion.
- We satisfactorily concluded a protracted major fee dispute
- We booked the Klais Organ refurbishment for January-March 2023 following receipt of a significant donation from an anonymous donor.

The Bath Abbey Recovery Plan was implemented at the point where the Discovery Centre was opened in March 2023. The key elements of the Abbey’s Recovery Plan are as follows:

- The introduction of an Admission Fee for visitors - £6.50 for adults. To replace asking for donations on entry.
- No entry charge for BA1/2 residents, Discovery Card holders, if visiting to pray, attend a service, light a candle.
- Tower Tours to become Step It Up Tours and Tour Fee to increase to £15 for an adult,
- Concessions available for students, children, carers and families.
- Admission Fee includes free guided tour and Discovery Centre entry.
- Headcount reduction via natural wastage. ie not replacing certain leavers.
- Parish Share to be paid in full.
- The Diocese to convert our 10 year on-demand loan to a term-loan repayable over 5 years.
- Visitor numbers are conservatively projected to fall from 358k (2022) to 265k paying visitors.
- Two major installations to take place in 2023: The first in January and the second in September.

At the time of writing this review, we have been charging an Entry Fee for a month and we are both pleased and encouraged to report that visitor numbers, visitor income and our overall performance are in line with our 2023 budget. Media commentary is positive as are Trip Advisor comments. Staff, Clergy, Chaplain, Volunteer, PCC and Visitor feedback is all positive. Cashflow and costs continue to be tightly managed.

Despite the difficult economic environment, we enter 2023 with a very strong feeling of hope, positivity & confidence.

We would like to take this opportunity to thank our team of PCC, staff, volunteers, chaplains and clergy for working relentlessly through 2022 and into 2023 for their continued hard work and commitment, and for developing and implementing a robust Recovery Plan. Thank you.

Bath Abbey Parochial Church Council

Report of the Trustees of the PCC (*continued*)

Year ended 31 December 2022

Fixed Assets

The current value of the Abbey's freehold properties is believed to be considerably in excess of the book value of £146,005; the PCC does not consider that a revaluation is necessary at present but is keeping the situation under regular review.

Reserves Policy

Bath Abbey requires Unrestricted Funds to carry out its mission, together with the upkeep of its buildings. For the purpose of its Reserves Policy, Bath Abbey considers Unrestricted Funds to be cash and investments available to finance general activities, calculated net of any borrowing that is repayable in the coming 12 months. Funds which are unrestricted, but which are designated for specific purposes, are also excluded.

The required level of reserves is determined with reference to Bath Abbey's 2023 budget, a longer term budget and Bath Abbey's risk register.

Bath Abbey's Reserves policy allows for:

- a. Seasonality
- b. Working Capital
- c. Income Risk - adjusted for projected surpluses

Using this calculation, Bath Abbey's minimum level of reserves should be £820k, which represents circa 5 months of planned unrestricted expenditure. Unrestricted Funds would not be expected to exceed a level of 9 months of planned unrestricted expenditure.

In December 2022 Bath & Wells Diocesan Board of Finance committed to changing the terms of Bath Abbey's £300k loan, from being repayable on demand to a 5 year term loan with an initial 12 month capital moratorium. Recognising that change, Bath Abbey held £450k of Unrestricted Funds as at 31st December 2022. This equates to less than 2.5 months of planned unrestricted expenditure.

Bath Abbey has a longer term budget which envisages surpluses over the 4 years 2024 to 2027. Achievement of that budget would enable Bath Abbey to repay £300k loan from the Diocese and to build reserves to a level of 4 months of planned unrestricted expenditure. The possible benefit from legacies in the coming years, will be important to Bath Abbey fulfilling its mission alongside the renewal of its reserves.

Investment Policy

Bath Abbey does not hold significant long-term funds. It is nevertheless important that Bath Abbey adopts a cautious, prudent and ethical approach to investments and deposits. Cash balances (£1.19m), which remain inflated by funds for the completion of Footprint and also the organ refurbishment, should be covered by the FCSC deposit guarantee scheme, or if in excess of £85k, should be deposited with an institution which holds a credit rating of at least single A or equivalent. Cash balances which are not required for day-to-day operation should be placed on interest bearing accounts.

The one long-term endowment which Bath Abbey does hold (£138k) is invested in the CBF Church of England Investment Fund, actively managed by CCLA. This CCLA fund is compliant with the policies of the Church of England's Ethical Investment Advisory Group,

The Head of Finance monitors the cash position, cash flow projections and reports to the Finance Committee at each meeting. An annual review of compliance with Bath Abbey's Investment Policy is presented to the PCC for the assurance of the trustees.

Pay Policy

The Abbey is committed to paying all staff at least the "National Living Wage".

The pay of senior staff is reviewed annually.

Staff pay is normally increased in line with RPI and/or the increase adopted by the Diocese. In 2022 we did not increase staff pay in line with RPI due to the financial impacts of the COVID-19 pandemic on the Abbey

The PCC expects the Abbey Leadership Team to benchmark pay from time to time against pay levels in other similar organisations.

Bath Abbey Parochial Church Council

Report of the Trustees of the PCC (*continued*)

Year ended 31 December 2022

Principal Risks and Uncertainties

The PCC has reviewed the risks facing the Abbey and its trading company and considers the most significant to be those shown below, together with the actions taken to mitigate them.

Bath Abbey – Top 5 Risks	Comments
1 Low Cash Reserves. The Abbey has relatively low unrestricted cash reserves, which have been depleted over the last 4 years	Cash balances are closely monitored against budget as are income and costs. They are also reported to Finance and PCC members on a monthly basis. A radical Recovery Plan has been designed in 2022 and implemented from 6 March 2023. This is aimed at replenishing our unrestricted reserves over the next 5 years.
2 Financial Performance – operating deficits incurred over last 4 years. Visitor and Visitor Income has been below budget in 2022, leading to an operating deficit. The Abbey needs to devise and implement a radical new Recovery Plan which will turn the deficits to surpluses on lower visitor numbers from 2023 and beyond.	A Recovery Plan has been designed in 2022 and implemented in 2023 and this is aimed at generating annual operating surpluses. The plan is being closely monitored. Early signs are that the plan is working / exceeding budget. Costs have been reduced and the Abbey have locked into favourable gas and electric contracts due for review in the final quarter of 2023.
3. Safeguarding. The Church can be a target for wrongdoers looking to take advantage of the vulnerable and the young. We keep Safeguarding as a potential high risk to help us remain vigilant.	Additional CCTV being installed in the new spaces created by the Footprint Project. Safeguarding signage has increased. Safeguarding training is mandatory regardless of staff and volunteer roles Safeguarding is raised and formally reviewed in PCC, Personnel and Music meetings
4 Resilience. The Abbey is reliant on a single dominant Income stream (Visitor Income)	The Abbey is addressing this issue by: (a) growing unrestricted reserves to a point where we can absorb future major disasters such as another pandemic and; (b) The Abbey is also growing Events Income (which does not rely on visitors/tourists) and Planned Giving Income. In 2023 we will also look at designing and implementing a strategic plan to improve legacy income.
5 Declining congregations. This is a Church of England / National Issue. The Abbey is experiencing a very slow decline, however this is mainly due to deaths and having an aged congregation.	The completion of Footprint and the end of the pandemic should help congregations and visitors once again grow. More efforts are being made to grow the youth segment of the Abbey. The Learning Centre is now being used regularly by schools with large groups of school children attendees. The Youth & Families Minister who manages Sunday School, and Girls and Boys choir groups and activities is also active. The Abbey continues to offer nearly 1000 services a year and the PCC will be looking at ways of further growing the congregation at an Away Day in March 2023

Bath Abbey Parochial Church Council

Report of the Trustees of the PCC (*continued*)

Year ended 31 December 2022

Fundraising

Throughout 2022 Bath Abbey continued its policy of not charging an entrance fee to visitors. Instead, our welcoming team of staff and volunteers suggested to visitors that they may want to make a donation as they enter, with a suggested donation of £5. Average Visitor Donations continued to grow year on year, however with visitor numbers significantly below pre-pandemic levels the PCC decided to introduce an Admission Fee from March 2023.

Collections are received in many of the services that are held in the Abbey. However in 2022 we experienced a significant fall in these funds which we attribute to the cost of living crisis.

Through October 2022 sermons were themed on "stewardship" encouraging people to think about how they should use their money, time and talents to support the Abbey's Mission Action Plan. These stewardship sermons have led to an 14% increase in monthly Planned Giving donations from our congregation which compares favourably to national trends.

The Abbey manages its own fundraising activities and whilst it does sometimes employ outside consultants to help with that, it does not engage external professional fundraisers. The PCC employs an experienced fundraiser principally (to date) to raise the funds necessary for the Footprint project and their work has focused on seeking grants from trusts and foundations, as opposed to seeking direct contributions from individuals. The results of the fundraiser and the Fundraising Committee are reported regularly to the Footprint Project Board, Finance Committee and the PCC along with details of planned activities. Sadly, our fundraiser was absent for a large part of 2022 due to ill health. The PCC is aware of the role of the fundraising regulator, but currently the PCC has not signed up to be bound by any voluntary scheme for regulating fundraising, although this is kept under review.

We are pleased to report that an anonymous donor kindly donated £280k to enable the Abbey fund the refurbishment of our Klais Organ. The refurbishment work commenced in January 2023. We would like to take this opportunity to thank this donor for their generosity and all donors to Abbey activities.

The Abbey takes all complaints seriously and that would certainly include any relating to fundraising. During the year no such complaints were received. The Abbey aims to achieve best practice in the way it communicates with parishioners, donors and other supporters, taking care over the tone of its communication and the accuracy of the data it holds, to minimise any unfair pressure on the people it contacts. The Abbey also strives to protect any data it holds, never sells or swaps it with other organisations and ensures that the communication preferences of individuals and organisations can be changed at any time.

STATEMENT OF RESPONSIBILITIES OF THE TRUSTEES

The members of the PCC, as the charity trustees, are responsible for preparing the PCC's Trustees' Annual Report and the financial statements in accordance with applicable law and regulations and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the members of the PCC to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Abbey and of the incoming resources and application of resources of the Abbey for that period. In preparing these financial statements, the members of the PCC are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Abbey will continue in operation.

The members of the PCC are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Abbey and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Abbey's constitutional documents. They are also responsible for safeguarding the assets of the Abbey and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Trustees

The Reverend Canon Guy Bridgewater
Rector of Bath Abbey

Date:

 25.5.23

Bath Abbey Parochial Church Council

Independent Auditor's Report to the Members of Bath Abbey Parochial Church Council

Year ended 31 December 2022

OPINION

We have audited the financial statements of Bath Abbey Parochial Church Council (the 'Charity') and its subsidiary (the 'Group') for the year ended 31 December 2022 which comprise the Consolidated Statement of Financial Activities, the Consolidated Balance Sheet, the Charity Balance Sheet, the Consolidated Statement of Cash Flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the Group's and the Charity's affairs as at 31 December 2022 and of the Group's incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011

BASIS FOR OPINION

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the Group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

CONCLUSIONS RELATING TO GOING CONCERN

In auditing the financial statements, we have concluded that the members' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Group or Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the members with respect to going concern are described in the relevant sections of this report.

OTHER INFORMATION

The members are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Auditors' Report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Bath Abbey Parochial Church Council

Independent Auditor's Report to the Members of Bath Abbey Parochial Church Council (continued)

Year ended 31 December 2022

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

In the light of our knowledge and understanding of the Group and Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Annual Report.

We have nothing to report in respect of the following matters in relation to which we to report to you if, in our opinion:

- the Charity has not kept adequate and sufficient accounting records, or returns adequate for our audit have not been received from branches not visited by us; or
- the Charity financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit; or

RESPONSIBILITIES OF MEMBERS

As explained more fully in the member's responsibilities statement, the members are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the members determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the members are responsible for assessing the Group's and the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the members either intend to liquidate the Group or the Charity or to cease operations, or have no realistic alternative but to do so.

AUDITORS' RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud.

Identifying and assessing potential risks related to irregularities

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- We have considered the nature of the sector, control environment and financial performance;
- We have considered the results of enquiries with management and members in relation to their own identification and assessment of the risk of irregularities within the entity; and
- We have reviewed the documentation of key processes and controls and performed walkthroughs of transactions to confirm that the systems are operating in line with documentation.
- For any matters identified we have obtained and reviewed the Group's documentation of their policies and procedures relating to:
 - identifying, evaluating, and complying with laws and regulations whether they were aware of any instances of non-compliance;
 - detecting and responding to the risk of fraud and whether they have knowledge of actual, suspected, or alleged fraud; and
 - the internal controls established to mitigate the risks of fraud or non-compliance with laws and regulations.
- we have considered the matters discussed among the audit engagement team regarding how and where fraud might occur in the financial statements and potential indicators of fraud.

Year ended 31 December 2022

Identifying and assessing potential risks related to irregularities *continued*

As a result of these procedures, we have considered the opportunities and incentives that may exist within the organisation for fraud and identified the highest area of risk to be in relation to revenue recognition, with a particular risk in relation to year-end cut off. In common with all audits under ISAs (UK) we are also required to perform specific procedures to respond to the risk of management override.

We have also obtained understanding of the legal and regulatory frameworks that the Group operates in, focusing on provisions of those laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements. The key laws and regulations we considered in this context included the Charities Act 2011, Charity SORP 2019, FRS 102 and the terms and conditions attaching to material grants received by the Charity.

In addition, we considered the provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which may be fundamental to the Group's ability to operate or avoid a material penalty. These included data protection regulations, health and safety regulations and employment legislation.

Our procedures to respond to risks identified included the following:

- Reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with provisions of relevant laws and regulations described as having a direct effect on the financial statements;
- Performing analytical procedures to identify unusual or unexpected relationships that may indicate risks of material misstatement due to fraud;
- Reviewing board meeting minutes;
- Enquiring of management in relation to actual and potential claims or litigations;
- Performing detailed transactional testing in relation to the recognition of revenue, specifically grants, with a particular focus around year-end cut off; and
- In addressing the risk of fraud through management override of controls, testing the appropriateness of journal entries and other adjustments; assessing whether the judgments made in accounting estimates are indicative of potential bias; and evaluating the business rationale of significant transactions that are unusual or outside the normal course of business.

We also communicated identified laws and regulations and potential fraud risks to all members of the engagement team and remained alert to possible indicators of fraud or non-compliance with laws and regulations throughout the audit.

As a result of the inherent limitations of an audit, there is a risk that not all irregularities, including a material misstatement in financial statements or non-compliance with regulation, will be detected by us. The risk increases the further removed compliance with a law and regulation is from the events and transactions reflected in the financial statements, given we will be less likely to be aware of it, or should the irregularity occur as a result of fraud rather than a one off error, as this may involve intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' Report.

Bath Abbey Parochial Church Council

Independent Auditor's Report to the Members of Bath Abbey Parochial Church Council *(continued)*

Year ended 31 December 2022

USE OF OUR REPORT

This report is made solely to the members, as a body, in accordance with section 144 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the members those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the members, as a body, for our audit work, for this report, or for the opinions we have formed.



David Butler FCA DChA (Senior Statutory Auditor)

for and on behalf of

Bishop Fleming LLP

Chartered Accountants

Statutory Auditors

10 Temple Back

Bristol

BS1 6FL

Date: 13 June 2023

Bath Abbey Parochial Church Council

Consolidated Statement of Financial Activities

Year ended 31 December 2022

		2022			2021	
	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Total funds £
Income and endowments						
Donations and legacies	3	941,863	659,055	—	1,600,918	2,367,007
Other trading activities	4	745,894	11,336	—	757,230	317,985
Investment income	5	4,721	4,120	—	8,841	4,204
Total income		<u>1,692,478</u>	<u>674,511</u>	<u>—</u>	<u>2,366,989</u>	<u>2,689,196</u>
Expenditure						
Expenditure on raising funds:						
Costs of raising donations and legacies	6	(243,735)	—	—	(243,735)	(185,991)
Costs of other trading activities	7	(426,462)	—	—	(426,462)	(223,461)
Expenditure on charitable activities	8,9	(1,123,745)	(829,265)	—	(1,953,010)	(4,722,982)
Total expenditure		<u>(1,793,942)</u>	<u>(829,265)</u>	<u>—</u>	<u>(2,623,207)</u>	<u>(5,132,434)</u>
Net (losses)/gains on investments	11	—	—	(18,485)	(18,485)	19,653
Net expenditure and net movement in funds		<u>(101,464)</u>	<u>(154,754)</u>	<u>(18,485)</u>	<u>(274,703)</u>	<u>(2,423,585)</u>
Reconciliation of funds						
Total funds brought forward		444,031	3,014,527	157,029	3,615,587	6,039,172
Total funds carried forward		<u>342,567</u>	<u>2,859,773</u>	<u>138,544</u>	<u>3,340,884</u>	<u>3,615,587</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 18 to 38 form part of these financial statements.

Bath Abbey Parochial Church Council

Consolidated Statement of Financial Position


31 December 2022

	Note	2022 £	2021 £
Fixed assets			
Intangible assets	16	1	3,970
Tangible fixed assets	17	2,227,746	2,241,863
Investments	18a	138,544	157,029
		<u>2,366,291</u>	<u>2,402,862</u>
Current assets			
Stocks	19a	57,025	59,829
Debtors	20a	304,922	600,608
Cash at bank and in hand		1,188,625	1,132,789
		<u>1,550,572</u>	<u>1,793,226</u>
Creditors: amounts falling due within one year	21a	<u>(275,979)</u>	<u>(580,501)</u>
Net current assets		<u>1,274,593</u>	<u>1,212,725</u>
Total assets less current liabilities		<u>3,640,884</u>	<u>3,615,587</u>
Creditors: amounts falling due after more than one year	22	<u>(300,000)</u>	<u>—</u>
Net assets		<u>3,340,884</u>	<u>3,615,587</u>
Funds of the charity			
Endowment funds		138,544	157,029
Restricted funds		2,859,773	3,014,527
Unrestricted funds		342,567	444,031
Total charity funds	24	<u>3,340,884</u>	<u>3,615,587</u>

These financial statements were approved by the board of trustees and authorised for issue on 25.5.23, and are signed on behalf of the board by:



The Reverend Canon Guy Bridgewater
Rector of Bath Abbey


 Mr R Carver
Treasurer

The notes on pages 18 to 38 form part of these financial statements.


Bath Abbey Parochial Church Council

Charity Statement of Financial Position

31 December 2022

	Note	2022 £	2021 £
Fixed assets			
Intangible assets	16	1	3,970
Tangible fixed assets	17	2,227,746	2,241,863
Investments	18a	138,545	157,030
		<u>2,366,292</u>	<u>2,402,863</u>
Current assets			
Debtors	20b	459,406	687,622
Cash at bank and in hand		<u>1,062,536</u>	<u>1,084,566</u>
		1,521,942	1,772,188
Creditors: amounts falling due within one year	21b	<u>(249,325)</u>	<u>(561,439)</u>
Net current assets		1,272,617	1,210,749
Total assets less current liabilities		<u>3,638,909</u>	<u>3,613,612</u>
Creditors: amounts falling due after more than one year	22b	<u>(300,000)</u>	<u>—</u>
Net assets		<u>3,338,909</u>	<u>3,613,612</u>
Funds of the charity			
Endowment funds		138,544	157,029
Restricted funds		2,859,773	3,014,527
Unrestricted funds		<u>340,592</u>	<u>442,056</u>
Total charity funds	24	<u>3,338,909</u>	<u>3,613,612</u>

These financial statements were approved by the board of trustees and authorised for issue on 25.5.23, and are signed on behalf of the board by:


The Reverend Canon Guy Bridgewater
Rector of Bath Abbey


Mr R Carver
Treasurer

The notes on pages 18 to 38 form part of these financial statements.

Bath Abbey Parochial Church Council

Consolidated Statement of Cash Flows

Year ended 31 December 2022

	2022 £	2021 £
Cash flows from operating activities		
Net expenditure	(274,703)	(2,423,585)
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	39,562	35,749
Amortisation of intangible assets	3,969	3,969
Net losses/(gains) on investments	18,485	(19,653)
Other interest receivable and similar income	(8,841)	(4,204)
Interest payable and similar charges	12,905	12,830
<i>Changes in:</i>		
Stocks	2,804	8,555
Trade and other debtors	295,686	2,404,596
Trade and other creditors	(4,522)	(352,187)
Cash generated from operations	85,345	(333,930)
Interest paid	(12,905)	(12,830)
Interest received	8,841	4,204
Net cash from/(used in) operating activities	<u>81,281</u>	<u>(342,556)</u>
Cash flows from investing activities		
Purchase of tangible assets	(25,445)	(56,914)
Net cash used in investing activities	<u>(25,445)</u>	<u>(56,914)</u>
Cash flows from financing activities		
Loan from Diocese of Bath and Wells	-	100,000
Net cash provided by financing activities	<u>-</u>	<u>100,000</u>
Net increase/(decrease) in cash and cash equivalents	55,836	(299,470)
Cash and cash equivalents at beginning of year	1,132,789	1,432,259
Cash and cash equivalents at end of year	<u>1,188,625</u>	<u>1,132,789</u>

The notes on pages 18 to 38 form part of these financial statements.

Bath Abbey Parochial Church Council

Accounting Policies

Year ended 31 December 2022

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of investment assets measured at fair value through income or expenditure and are presented in sterling which is the functional currency of the charity and rounded to the nearest £1.

The financial statements have been prepared to give a "true and fair" view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a "true and fair view". This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The consolidated accounts include the trading activities, assets and liabilities of the subsidiary company.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Going concern

In accordance with FRS 102 and the Charities SORP (FRS 102) the PCC members of Bath Abbey have liaised with the Executive Director and undertaken a review of the financial viability of Bath Abbey and an assessment of its ability to trade as a going concern, both currently and for at least 12 months after the accounts have been audited. As part of our assessment we have taken into account the following matters:

Detailed income and expenditure budget for 2022 and 2023 together with details of the assumptions that sit behind the figures;

Long range budgets for the period 2023 - 2027;

The significant research that sits behind the assumptions in the 2023 budget which we believe are cautious/realistic;

The £300k 5-year Term Loan facility that is being made available by the Bath & Wells DBF

The fixed term electricity and gas contracts that the Abbey has until the end of Q3 2023;

The known concerts and events income stream in 2023

The results of the 2022 stewardship campaign which has resulted in an annual increase in Parish Giving

The receipt of donations of c£290k which have been provided to the abbey to cover the costs of the Organ refurbishment.

The above budgets, donations and financial support packages have enabled the PCC members of Bath Abbey to conclude that Bath Abbey is a going concern and that there are no material uncertainties relating to its going concern status.

Bath Abbey Parochial Church Council

Accounting Policies *(continued)*

Year ended 31 December 2022

Fund accounting

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law.

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application to the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds are those monies given to the PCC for specific purposes and can only be applied in respect of those purposes.

Endowment funds represent capital donations to the PCC and only the income arising from the funds may be applied, the capital remaining intact.

Income

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

Donations and grants

Planned giving is recognised only when received.

Collections are recognised when received by or on behalf of the PCC.

Grants and legacies are accounted for as soon as the PCC is notified of its legal entitlement, the amount can be reliably measured and it is probable that the amount will be received.

The NLHF grant amounted initially to £10,725,300 and was recognised when the grant offer was finalised and permission was granted to commence the work. This grant was increased by £534,000 and was recognised when the increase was finalised in January 2021. There is a 2.5% retention on the total grant, release of which is subject to completing the project to a satisfactory standard under the terms of the grant and raising the remaining funds. 97.5% of the grant sum has therefore been recognised and the sum of £201,084 not yet received as at 31 December 2022 is accrued in these accounts.

Income tax recoverable on gift aid donations is recognised when the donation is received.

Income from other activities

Sales of books and other items sold in the shop are recognised at point of sale.

Fees arising from the use of the Abbey and its other properties are recognised when the fee is due.

Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred.

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC. The diocesan parish share is accounted for when payable.

Staff costs are the major expenditure of the charity and are apportioned to activities based upon the time spent on those activities. The majority of other costs can be directly allocated to each of the charity's activities as set out in note 8. The costs of providing central office support such as Finance, Human Resources, Reception are treated specifically as support costs and are detailed in note 10.

Bath Abbey Parochial Church Council

Accounting Policies *(continued)*

Year ended 31 December 2022

Intangible assets

Intangible assets are initially recorded at cost, and are subsequently stated at cost less any accumulated amortisation and impairment losses. Any intangible assets carried at revalued amounts, are recorded at the fair value at the date of revaluation, as determined by reference to an active market, less any subsequent accumulated amortisation and subsequent accumulated impairment losses.

Amortisation

Amortisation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful life of that asset as follows:

Website development	-	Over 3 years straight line
---------------------	---	----------------------------

If there is an indication that there has been a significant change in amortisation rate, useful life or residual value of an intangible asset, the amortisation is revised prospectively to reflect the new estimates.

Tangible assets

All fixed assets costing £1,000 or more are capitalised and are initially recorded at cost. They are reviewed for impairment at intervals no greater than one year.

Work to maintain the Abbey (including floor repairs) is expensed in-year whilst work outside, together with any expenditure on fixtures and fittings, is capitalised. The Footprint project covers both work inside the Abbey and outside, so analysis was undertaken to ascertain the expected proportions of the cost of work inside and outside, together with any associated fees. Work undertaken by Footprint has then been capitalised according to those proportions but capped by the expected market value for the outside property.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Freehold property - 50 years
Footprint project in progress - nil until completion
Fixtures, fittings and equipment- 3 to 5 years, with the exception of
Diptychs - not depreciated
Glockenspiel - 20 years
Sound, screen and staging - 3 to 10 years
Pianos - 50 years

Depreciation on the Footprint project expenditure will commence in March 2023 when the Discovery Centre opened marking the completion of the project. Chairs and IT equipment have been purchased as part of Footprint and they are being depreciated over 5 and 3 years respectively.

Investments

Listed investments are measured at fair value with changes in fair value being recognised in profit or loss.

Bath Abbey Parochial Church Council

Accounting Policies *(continued)*

Year ended 31 December 2022

Stocks

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell, after making due allowance for obsolete and slow moving items. Cost includes all costs of purchase and other costs incurred in bringing the stock to its present location and condition.

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Defined contribution plans

The charity operates two defined contribution pension schemes for employees. The assets of the schemes are held separately from those of the charity. The annual contributions are recognised as an expense in the period in which the related service is provided.

Bath Abbey Parochial Church Council

Notes to the Financial Statements

Year ended 31 December 2022

1. General information

The charity is a registered charity in England and Wales under the name "The Parochial Church Council of the Ecclesiastical Parish of Bath Abbey with St James, Bath" and is unincorporated.

The address of the principal office is 9 Kingston Buildings, Bath, BA1 1LT.

2. Statement of compliance

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, and UK Generally Accepted Practice.

3. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
<i>Current year</i>			
Donations			
Visitors to the Abbey	678,810	—	678,810
Planned giving	189,286	—	189,286
Collections	38,051	—	38,051
Donations - general	20,676	—	20,676
Donations - music	3,507	16,445	19,952
Donations - organ	—	280,534	280,534
Donations - Footprint	—	18,640	18,640
Mission Support Pentecost appeal	—	21,664	21,664
Legacies			
Legacies	10,033	—	10,033
Grants			
Listed Places of Worship	—	9,662	9,662
Heritage Lottery Fund	—	308,089	308,089
BANES grant	—	—	—
National Archive grant	—	—	—
Other grants	1,500	4,021	5,521
	<u>941,863</u>	<u>659,055</u>	<u>1,600,918</u>

Bath Abbey Parochial Church Council

Notes to the Financial Statements (continued)

Year ended 31 December 2022

3. Donations and legacies (continued)

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
<i>Prior year</i>			
Donations			
Visitors to the Abbey	406,260	—	406,260
Planned giving	176,798	—	176,798
Collections	25,886	—	25,886
Donations - general	31,230	25,870	57,100
Donations - music	4,836	43,925	48,761
Donations - Footprint	—	577,543	577,543
Mission Support Pentecost appeal	—	13,895	13,895
Legacies			
Legacies	2,000	—	2,000
Grants			
Listed Places of Worship	—	220,995	220,995
Archbishop's Council grant unclaimed	—	(9,842)	(9,842)
Culture Recovery Fund for Heritage	246,000	—	246,000
Coronavirus Job Retention Scheme	83,737	25,930	109,667
Heritage Lottery Fund	—	480,694	480,694
BANES grant	1,500	—	1,500
National Archive grant	—	9,550	9,550
Other grants	200	—	200
	<u>978,447</u>	<u>1,388,560</u>	<u>2,367,007</u>

4. Other trading activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
<i>Current year</i>			
Shop sales	380,006	—	380,006
Tower tours	187,278	216	187,494
Abbey hire and other fees	178,060	11,120	189,180
Melody Makers	550	—	550
	<u>745,894</u>	<u>11,336</u>	<u>757,230</u>
<i>Prior year</i>			
Shop sales	158,957	—	158,957
Tower tours	97,993	—	97,993
Abbey hire and other fees	61,035	—	61,035
Melody Makers	—	—	—
	<u>317,985</u>	<u>—</u>	<u>317,985</u>

5. Investment income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
<i>Current year</i>			
Other interest receivable	<u>4,721</u>	<u>4,120</u>	<u>8,841</u>
<i>Prior year</i>			
Other interest receivable	<u>219</u>	<u>3,985</u>	<u>4,204</u>

Bath Abbey Parochial Church Council

Notes to the Financial Statements (continued)

Year ended 31 December 2022

6. Costs of raising donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
<i>Current year</i>			
Visitors to the Abbey	243,735	—	243,735
	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
<i>Prior year</i>			
Visitors to the Abbey	184,881	1,110	185,991

7. Costs of other trading activities

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Shop	302,385	302,385	140,768	140,768
Tower tours	53,804	53,804	27,861	27,861
Abbey hire and other fees	49,903	49,903	27,194	27,194
Singing for Schools	12,690	12,690	22,620	22,620
Melody Makers	7,680	7,680	5,018	5,018
	426,462	426,462	223,461	223,461

8. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
<i>Current year</i>			
Parish Share	30,000	—	30,000
Mission Support	—	21,664	21,664
Operating costs	343,123	—	343,123
Music costs	182,535	30,392	212,927
Work of the Ministry	93,997	7,917	101,914
Fabric Maintenance	41,530	106,823	148,353
Archives	15,232	—	15,232
Footprint project	—	212,187	212,187
Footprint delivery phase funded by HLF	—	437,195	437,195
Support costs	417,328	13,087	430,415
	1,123,745	829,265	1,953,010
	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
<i>Prior year</i>			
Parish Share	—	—	—
Mission Support	9,998	13,900	23,898
Operating costs	213,228	30,636	243,864
Music costs	140,712	9,697	150,409
Work of the Ministry	58,253	24,890	83,143
Fabric Maintenance	42,275	11,136	53,411
Archives	12,592	7,100	19,692
Footprint project	—	1,513,480	1,513,480
Footprint delivery phase funded by HLF	—	2,291,740	2,291,740
Support costs	326,579	16,766	343,345
	803,637	3,919,345	4,722,982

Bath Abbey Parochial Church Council

Notes to the Financial Statements (continued)

Year ended 31 December 2022

9. Expenditure on charitable activities by activity type

	Charitable giving	Work of the Abbey	Support costs	Total funds 2022	Total funds 2021
	£	£	£	£	£
Parish Share	—	30,000	—	30,000	—
Mission Support	21,664	—	—	21,664	23,898
Operating costs	—	343,123	414,915	758,038	574,079
Music costs	—	212,927	—	212,927	150,409
Work of the Ministry	—	101,914	—	101,914	83,143
Fabric Maintenance	—	148,353	—	148,353	53,411
Archives	—	15,232	—	15,232	19,692
Footprint project	—	212,187	—	212,187	1,513,480
Footprint delivery phase funded by HLF	—	437,195	—	437,195	2,291,740
Governance costs	—	—	15,500	15,500	13,130
	<u>21,664</u>	<u>1,500,931</u>	<u>430,415</u>	<u>1,953,010</u>	<u>4,722,982</u>

10. Analysis of support costs

	2022	2021
	£	£
Staff costs	248,527	211,428
Finance costs	12,905	12,830
Governance costs	15,500	13,130
Depreciation	27,426	24,851
Legal and professional	35,676	8,556
Office running expenses	63,756	47,966
Other costs	26,625	24,584
	<u>430,415</u>	<u>343,345</u>

11. Net (losses)/gains on investments

	Endowment Funds	Total Funds	Endowment Funds	Total Funds
	£	£	£	£
Unrealised (losses)/gains on investment assets	<u>(18,485)</u>	<u>(18,485)</u>	<u>19,653</u>	<u>19,653</u>

12. Net expenditure

Net expenditure is stated after charging:

	2022	2021
	£	£
Amortisation of intangible assets	3,969	3,969
Depreciation of tangible fixed assets	39,562	35,749
Operating lease rentals	<u>21,973</u>	<u>37,366</u>

Bath Abbey Parochial Church Council

Notes to the Financial Statements (continued)

Year ended 31 December 2022

13. Auditors remuneration

	2022	2021
	£	£
Fees payable for the audit of the financial statements	<u>9,000</u>	<u>7,380</u>
Fees payable to the charity's auditor for other services:		
Audit of the financial statements of subsidiary	3,500	2,450
Taxation compliance services	1,400	—
Taxation advisory services	<u>1,761</u>	<u>—</u>
	<u>6,661</u>	<u>2,450</u>

14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2022	2021
	£	£
Wages and salaries	969,650	877,711
Social security costs	75,815	64,596
Employer contributions to pension plans	24,366	24,187
Other employee benefits	<u>4,423</u>	<u>4,629</u>
	<u>1,074,254</u>	<u>971,123</u>

No Coronavirus Job Retention Scheme grants were received during 2022 (2021 - £109,667) due to the cessation of the scheme..

Included in the above staff costs are costs of £18,127 relating to accrued holidays being carried over to future years.

There are hourly paid employees whose working hours are so varied that an average full time equivalent calculation would not be appropriate or useful. In respect of such employees, total hours worked on enterprise activities were 14,320 (2021 – 9,489), an increase in hours where paid staff covered some roles previously covered by volunteers.

The average head count of employees during the year was 59 (2021: 59). The average number of full-time equivalent employees during the year is analysed as follows:

	2022	2021
	No.	No.
Enterprise activities	7.4	5.2
Operations	6.0	5.0
Office and administration	4.3	5.3
Music	1.25	3.9
Worship	2.1	0.0
Footprint	<u>3.8</u>	<u>4.8</u>
	<u>24.85</u>	<u>24.2</u>

The number of employees whose remuneration for the year fell within the following bands, were:

	2022	2021
	No.	No.
£70,000 to £79,999	<u>1</u>	<u>1</u>

Bath Abbey Parochial Church Council

Notes to the Financial Statements (continued)

Year ended 31 December 2022

14. Staff costs (continued)

Key Management Personnel

The PCC considers that the "Abbey Leadership Team" comprises the key management personnel of the Abbey and that they are in charge of running and operating the Abbey on a day to day basis. The Abbey Leadership Team meets fortnightly and consists of: The Rector, Abbey Missioner, The Abbey Pastor, both Church Wardens, the Director of Music, the Executive Director, Facilities Manager, Head of Visitor Experience, Head of Finance and Footprint Director (funded by NHLF).

The total remuneration of Key Management Personnel was £318,044 (2021: £276,727).

15. Trustee remuneration and expenses

No remuneration or reimbursement of expenses (2021 - nil) has been made to the Members of the PCC in their capacity as Members.

16. Intangible assets

The group and the charity

	Website development £
Cost	
At 1 January 2022 and 31 December 2022	11,908
Amortisation	
At 1 January 2022	7,938
Charge for the year	3,969
At 31 December 2022	11,907
Carrying amount	
At 31 December 2022	1
At 31 December 2021	3,970

17. Tangible fixed assets

The group and the charity

	Freehold property and leasehold additions £	Footprint project in progress £	Sound, screens and staging £	Equipment £	Piano £	Total £
Cost						
At 1 Jan 2022	219,136	2,023,290	305,453	160,462	70,464	2,778,805
Additions	14,355	3,119	1,327	6,644	—	25,445
At 31 Dec 2022	233,491	2,026,409	306,780	167,106	70,464	2,804,250
Depreciation						
At 1 Jan 2022	81,538	28,298	267,894	134,242	24,970	536,942
Charge for the year	5,948	16,105	10,393	5,746	1,370	39,562
At 31 Dec 2022	87,486	44,403	278,287	139,988	26,340	576,504
Carrying amount						
At 31 Dec 2022	146,005	1,982,006	28,493	27,118	44,124	2,227,746
At 31 Dec 2021	137,598	1,994,992	37,559	26,220	45,494	2,241,863

Bath Abbey Parochial Church Council

Notes to the Financial Statements (continued)

Year ended 31 December 2022

18a. Investments

The group and the charity

	Listed investments £
Cost or valuation	
At 1 January 2022	157,029
Additions	—
Fair value movements	(18,485)
At 31 December 2022	138,544
Impairment	
At 1 January 2022 and 31 December 2022	
Carrying amount	
At 31 December 2022	138,544
At 31 December 2021	157,029

All investments shown above are held at valuation.

Unquoted investment

In addition to the above investments, the charity held one £1 ordinary share in its wholly owned subsidiary company, at a cost of £1.

18b. Subsidiary undertaking

The charity owns the whole of the issued share capital of Bath Abbey Limited, a company registered in England. Its principal activity is the operation of the shop at Bath Abbey and the organisation of concerts and other events at the Abbey and a summary of its results and balance sheet is provided below:

	Year ended 31 Dec 2022 £	Year ended 31 Dec 2021 £
Profit and loss account		
Turnover	495,834	203,703
Cost of sales	(231,209)	(84,532)
Gross profit	264,625	119,171
Administrative expenses	(124,465)	(92,821)
Operating profit	140,160	26,350
Distribution to Bath Abbey PCC	(140,160)	(26,350)
Result for the financial year	—	—
Balance sheet		
Assets	191,714	122,863
Liabilities	(189,738)	(120,887)
Retained surplus	1,976	1,976

Bath Abbey Parochial Church Council

Notes to the Financial Statements (continued)

Year ended 31 December 2022

19a. Stocks

The group

	2022	2021
	£	£
Finished goods and goods for resale	<u>57,025</u>	<u>59,829</u>

19b. Stocks

The charity

	2022	2021
	£	£
Finished goods and goods for resale	<u>-</u>	<u>-</u>

20a. Debtors

The group

	2022	2021
	£	£
Trade debtors	13,323	17,599
Prepayments and accrued income	32,281	36,746
Gift Aid recoverable	16,485	10,652
HLF grants receivable	201,084	259,536
Other debtors	41,749	276,075
	<u>304,922</u>	<u>600,608</u>

20b. Debtors

The charity

	2022	2021
	£	£
Trade debtors	11,287	6,367
Amounts owed by group undertakings	146,159	92,060
Prepayments and accrued income	32,281	36,309
Gift Aid recoverable	16,485	10,652
HLF grants receivable	201,084	259,536
Other debtors	52,110	282,698
	<u>459,406</u>	<u>687,622</u>

Bath Abbey Parochial Church Council

Notes to the Financial Statements (continued)

Year ended 31 December 2022

21a. Creditors: amounts falling due within one year
The group

	2022	2021
	£	£
Trade creditors	118,269	73,846
Accruals and deferred income	116,107	180,726
Social security and other taxes	24,283	20,107
Wages control account	4,635	5,235
Loan from Diocese of Bath and Wells	—	300,000
Other creditors	12,685	587
	<u>275,979</u>	<u>580,501</u>

21b. Creditors: amounts falling due within one year
The charity

	2022	2021
	£	£
Trade creditors	106,823	68,671
Accruals and deferred income	101,089	167,000
Social security and other taxes	24,283	20,107
Wages control account	4,635	5,235
Loan from Diocese of Bath and Wells	—	300,000
Other creditors	12,495	426
	<u>249,325</u>	<u>561,439</u>

22. Creditors: amounts falling due after more than one year
The group and the charity

	2022	2021
	£	£
Loan from Diocese of Bath and Wells	<u>300,000</u>	<u>—</u>

The loan from the Diocese of Bath and Wells is repayable in equal monthly instalments over 4 years commencing May 2024. The amount of the loan repayable by instalments over 5 years from the balance sheet date is £100,000.

Interest is charged at 4% over base from May 2023 and is repayable annually on each anniversary date.

23. Pensions and other post retirement benefits

The amount recognised in expenditure as an expense in relation to defined contribution plans was £24,366 (2021: £24,187).

Bath Abbey Parochial Church Council

Notes to the Financial Statements (continued)

Year ended 31 December 2022

24. Analysis of charitable funds

Unrestricted funds

The group

	At 1 Jan 2022	Income	Expenditure	Transfers	At 31 Dec 2022
	£	£	£	£	£
<i>Current year</i>					
General Funds	360,407	1,691,221	(1,793,942)	2	257,688
Footprint					
Development Fund	63,662	1,257	—	—	64,919
Legacies Fund	13,480	—	—	—	13,480
Sabbatical Fund	3,480	—	—	—	3,480
Mission Support					
Travel Fund	3,000	—	—	—	3,000
Mission Support Fund	2	—	—	(2)	—
	<u>444,031</u>	<u>1,692,478</u>	<u>(1,793,942)</u>	<u>—</u>	<u>342,567</u>

	At 1 Jan 2021	Income	Expenditure	Transfers	At 31 Dec 2021
	£	£	£	£	£
<i>Prior year</i>					
General Funds	246,645	1,296,561	(1,200,481)	17,682	360,407
Footprint					
Development Fund	63,572	90	—	—	63,662
Legacies Fund	13,480	—	—	—	13,480
Sabbatical Fund	4,980	—	(1,500)	—	3,480
Mission Support					
Travel Fund	3,000	—	—	—	3,000
Mission Support Fund	18,749	—	(9,998)	(8,749)	2
	<u>350,426</u>	<u>1,296,651</u>	<u>(1,211,979)</u>	<u>8,933</u>	<u>444,031</u>

Unrestricted funds

The charity

	At 1 Jan 2022	Income	Expenditure	Transfers	At 31 Dec 2022
	£	£	£	£	£
<i>Current year</i>					
General Funds	358,432	1,335,547	(1,438,268)	2	255,713
Footprint					
Development Fund	63,662	1,257	—	—	64,919
Legacies Fund	13,480	—	—	—	13,480
Sabbatical Fund	3,480	—	—	—	3,480
Mission Support					
Travel Fund	3,000	—	—	—	3,000
Mission Support Fund	2	—	—	(2)	—
	<u>442,056</u>	<u>1,336,804</u>	<u>(1,438,268)</u>	<u>—</u>	<u>340,592</u>

	At 1 Jan 2021	Income	Expenditure	Transfers	At 31 Dec 2021
	£	£	£	£	£
<i>Prior year</i>					
General Funds	244,670	1,137,208	(1,041,128)	17,682	358,432
Footprint					
Development Fund	63,572	90	—	—	63,662
Legacies Fund	13,480	—	—	—	13,480
Sabbatical Fund	4,980	—	(1,500)	—	3,480
Mission Support					
Travel Fund	3,000	—	—	—	3,000
Mission Support Fund	18,749	—	(9,998)	(8,749)	2
	<u>348,451</u>	<u>1,137,298</u>	<u>(1,052,626)</u>	<u>8,933</u>	<u>442,056</u>

Bath Abbey Parochial Church Council

Notes to the Financial Statements (continued)

Year ended 31 December 2022

24. Analysis of charitable funds (continued) Unrestricted funds

The Footprint Project is Bath Abbey's major development programme which aims to meet the worshipping needs of Bath Abbey's community in this age and for years to come, and to develop the facilities to support and enhance the Abbey's service to the city.

The Footprint Development Fund (formerly the Abbey Church House Building and Development Fund) is the money received from the sale of the Abbey Church House lease and these funds are now being used towards the cost of the Footprint development programme.

The Legacies Fund has been set up for legacy income where the trustees wish to specifically identify subsequent expenditure.

The Sabbatical Fund is monies set aside to provide for clergy sabbatical expenses.

The Mission Support Travel Fund is monies set aside by the Mission Support committee to contribute towards the travel costs incurred when visiting mission partners overseas.

The Mission Support Fund is to support charitable causes at home and abroad.

Restricted funds

The group and the charity

	At 1 Jan 2022	Income	Expenditure	Transfers	At 31 Dec 2022
<i>Current year</i>	£	£	£	£	£
Revenue funds					
Small Restricted Funds					
Including Special					
Collections Closed	35,816	21,664	(29,581)	—	27,899
Music Fund	53,701	31,685	(30,393)	(35,000)	19,993
Rector's Discretionary					
Fund	860	—	—	—	860
Fabric Maintenance Fund	82,721	—	(56,709)	—	26,012
Organ Fund	—	280,533	(50,114)	35,000	265,419
Fabric Projects Legacy					
Fund	5,000	—	—	—	5,000
National Archive Fund	3,450	—	—	—	3,450
Footprint HLF Revenue					
Fund	356,566	308,089	(421,090)	(3,119)	240,446
Footprint Revenue Fund	383,830	32,540	(212,187)	—	204,183
Capital Funds					
Footprint HLF Asset Fund	1,183,946	—	(16,104)	3,119	1,170,961
Footprint Asset Fund	811,046	—	—	—	811,046
Piano Fund (Asset)	41,939	—	(1,370)	—	40,569
Fabric Projects Capital					
Fund (Asset)	6,102	—	(937)	—	5,165
Diptychs Fund (Asset)	10,000	—	—	—	10,000
Heritage Emergency Fund					
(Asset)	5,014	—	(958)	—	4,056
Culture Recovery Fund					
For Heritage (Asset)	34,536	—	(9,822)	—	24,714
	<u>3,014,527</u>	<u>674,511</u>	<u>(829,265)</u>	<u>—</u>	<u>2,859,773</u>

Bath Abbey Parochial Church Council

Notes to the Financial Statements (continued)

Year ended 31 December 2022

24. Analysis of charitable funds (continued)

Restricted funds

The group and the charity

	At 1 Jan 2021	Income	Expenditure	Transfers	At 31 Dec 2021
<i>Prior year</i>	£	£	£	£	£
Revenue funds					
Small Restricted Funds Including Special Collections					
Closed	35,701	37,765	(37,650)	—	35,816
Music Fund	11,785	47,910	(5,994)	—	53,701
Rector's Discretionary Fund	—	2,000	(1,140)	—	860
Fabric Maintenance Fund	120,323	—	(37,602)	—	82,721
Fabric Projects Legacy Fund	5,000	—	—	—	5,000
National Archive Fund	—	9,550	(7,100)	1,000	3,450
Archbishop's Council Fund	424,123	(9,842)	(414,281)	—	—
Footprint HLF Revenue Fund	1,852,054	506,624	(2,002,112)	—	356,566
Footprint Revenue Fund	958,484	798,538	(1,372,192)	(1,000)	383,830
Capital Funds					
Footprint HLF Asset Fund	1,188,045	—	(14,867)	10,768	1,183,946
Footprint Asset Fund	811,046	—	—	—	811,046
Piano Fund (Asset)	43,309	—	(1,370)	—	41,939
Fabric Projects Capital Fund (Asset)	7,039	—	(937)	—	6,102
Diptychs Fund (Asset)	10,000	—	—	—	10,000
Heritage Emergency Fund (Asset)	28,062	—	(3,347)	(19,701)	5,014
Culture Recovery Fund For Heritage (Asset)	56,399	—	(21,863)	—	34,536
	<u>5,551,370</u>	<u>1,392,545</u>	<u>(3,920,455)</u>	<u>(8,933)</u>	<u>3,014,527</u>

Bath Abbey Parochial Church Council

Notes to the Financial Statements (continued)

Year ended 31 December 2022

24. Analysis of charitable funds (continued)
Restricted funds

The Special Collections and Various Small Restricted Funds consists of smaller restricted donations.

The Music Fund is monies received specifically towards funding the costs of the Music department.

The Rector's Discretionary Fund is to be spent assisting members of the Abbey Community experiencing times of hardship.

The Fabric Maintenance Fund is money received from Bath Abbey Trust specifically to meet the costs of Fabric maintenance of Bath Abbey.

The Organ Fund is monies received specifically for the costs of the organ refurbishment.

The Fabric Projects Legacy Fund is a legacy specifically received towards Abbey maintenance projects.

The National Archive Fund is funding for a research project using newspaper archives to provide volunteer training, a web site, and evaluation.

The Footprint HLF Fund is the balance of grants received on an invoice basis plus future grants payable as recognised under the SORP.

The Footprint Fund is monies received specifically to fund the Footprint development programme.

The Piano Fund and the Fabric Projects Capital Fund are both monies received which have been utilised to purchase specific capital assets.

The Diptychs were purchased using donated funds where the donors placed restrictions on their disposal.

National Lottery Heritage Emergency Fund and the Culture Recovery Fund for Heritage were grants awarded to Bath Abbey in 2020. The balances remaining in these funds represent capital assets purchased by the grant monies.

Endowment funds

The group and the charity

	At 1 Jan 2022	Income	Expenditure	Transfers	Gains and losses	At 31 Dec 2022
	£	£	£	£	£	£
<i>Current year</i>						
Music	<u>157,029</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>(18,485)</u>	<u>138,544</u>
	At 1 Jan 2021	Income	Expenditure	Transfers	Gains and losses	At 31 Dec 2021
	£	£	£	£	£	£
<i>Prior year</i>						
Music	<u>137,376</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>19,653</u>	<u>157,029</u>

Bath Abbey Parochial Church Council

Notes to the Financial Statements (continued)

Year ended 31 December 2022

25a. Analysis of net assets between funds
The group

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2022 £
<i>Current year</i>				
Intangible assets	1	—	—	1
Tangible fixed assets	161,235	2,066,511	—	2,227,746
Investments	—	—	138,544	138,544
Current assets	481,331	793,262	—	1,274,593
Creditors greater than 1 year	(300,000)	—	—	(300,000)
Net assets	342,567	2,859,773	138,544	3,340,884
	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2021 £
<i>Prior year</i>				
Intangible assets	3,970	—	—	3,970
Tangible fixed assets	155,812	2,086,051	—	2,241,863
Investments	—	—	157,029	157,029
Current assets	284,249	928,476	—	1,212,725
Creditors greater than 1 year	—	—	—	—
Net assets	444,031	3,014,527	157,029	3,615,587

25b. Analysis of net assets between funds
The charity

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2022 £
<i>Current year</i>				
Intangible assets	1	—	—	1
Tangible fixed assets	161,235	2,066,511	—	2,227,746
Investments	1	—	138,544	138,545
Current assets	479,355	793,262	—	1,272,617
Creditors greater than 1 year	(300,000)	—	—	(300,000)
Net assets	340,592	2,859,773	138,544	3,338,909
	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2021 £
<i>Prior year</i>				
Intangible assets	3,970	—	—	3,970
Tangible fixed assets	155,812	2,086,051	—	2,241,863
Investments	1	—	157,029	157,030
Current assets	282,273	928,476	—	1,210,749
Creditors greater than 1 year	—	—	—	—
Net assets	442,056	3,014,527	157,029	3,613,612

26. Analysis of changes in net debt

	At 1 Jan 2022 £	Cash flows £	At 31 Dec 2022 £
Cash at bank and in hand	1,132,789	55,836	1,188,625

Bath Abbey Parochial Church Council

Notes to the Financial Statements *(continued)*

Year ended 31 December 2022

27. Operating lease commitments

The total future minimum lease payments under non-cancellable operating leases are as follows:

	2022	2021
	£	£
Not later than 1 year	21,973	21,973
Later than 1 year and not later than 5 years	147,640	147,640
Later than 5 years	70,000	84,000
	<u>239,613</u>	<u>253,613</u>

28. Contingencies

As at 31 December 2022, accrued income of £201,084 relating to a grant from HLF for the Footprint project has been recognised in the accounts. Under the terms of the grant, this income must be spent on the Footprint project. Bath Abbey PCC is contractually committed to £10,047,688 construction work on the Footprint project which will be partly treated as capital and partly as expenditure (refer to the tangible assets accounting policy on page 20).

29. Related parties

Mrs Rose Amphlett is a committee member of the Friends of Bath Abbey - please see Jeremy Key-Pugh for Friends of Bath Abbey transaction details with Bath Abbey in 2022. Rose also has a son Rob Amphlett who is a partner at Buro Happold however not involved in any way in this firm's dealings with Bath Abbey Footprint Project or any transactions that have taken place between the 2 organisations.

Mr Andrew Bragg is a committee member of the Friends of Bath Abbey – please see Jeremy Key-Pugh for Friends of Bath Abbey transaction details with Bath Abbey in 2022.

Mrs Pam Chamberlain is a director of EV Naish Ltd and Wallgate Ltd. Neither companies had any dealings with Bath Abbey or connected company/charities during 2022.

Mr Jeremy Key-Pugh is a Trustee (Honorary Secretary) of The Friends of Bath Abbey and during 2022 no donations were made by The Friends to the Abbey (2021 - £2,400).

Dr James Playfair is a Trustee of Reaching The Unreached UK. In 2022 no donations were made to this charity by Bath Abbey (2021 - £3,150 was donated to this charity).

Mr Thomas Sheppard is a director of Sheppard and Barrow Ltd. In 2022 this company had no dealings with Bath Abbey or connected charities.

Mr Huw Williams is the Director of Music at Bath Abbey. He is also Conductor of Cantemus Chamber Choir. During 2022 members of this Choir sang at Bath Abbey however no financial transactions took place for this event.

Mrs Jennifer Skellett is a committee member of the Royal United Hospital Forever Friends Committee. During 2022 there were no transactions between RUH And Bath Abbey.

Bath Abbey Parochial Church Council

Notes to the Financial Statements (continued)

Year ended 31 December 2022

Mission Support payments summary 2022

Charitable giving

Ukraine 11,748

Monies raised through visitor and congregation donations on the Abbey floor and through the sale of lapel ribbons.

Individuals - Mission Links Partners abroad

Grants to enable mission work in Sri Lanka 3,063

14,811

Institutions

Mission Support Partner: Wycliffe Bible 2,371

Supporting ...

Literacy projects and bible translation work in Cameroon and Togo, giving people literature in their 'mother tongue'

Mission Support Partner: Genesis 1,551

Work among the most vulnerable in Bath, caring in crisis and providing supported pathways to independence

Mission Support Partner: Arocha 68

Advocacy, awareness raising, teaching resources for addressing impacts of climate change, advocating for more sustainable lifestyles

Mission Support Partner: Reaching The Unreached 2,676

A project in S India providing homes, healthcare and schooling for orphans, preparing them for work and working with their families

Mission Support Partner: Ripple Effect 63

Training of farmers in Zambia to improve yields and better care for the land, advocating and training women in farming and business, reducing exclusion

Mission Support Partner: Unseen UK 75

Advocacy work, awareness raising, resourcing organisations to address the impacts of modern slavery

Mission Support Partner: Arocha 50

As above

6,853

Total Charitable giving

21,664

Total Mission Links expenditure

21,664

Funds designated for use in future years

Bath & Wells DBF re Zambia - Pentecost Appeal 12,550

Anglicans in our linked dioceses our mission in the Holy Land

Israel mission - Pentecost Appeal 3,849

16,399

16,399

Analysis of donations

Local 1,551

National 75

International 20,038

21,664

Bath Abbey Parochial Church Council

Notes to the Financial Statements *(continued)*

Year ended 31 December 2022

Mission Support payments summary 2021

Work of the Abbey ...

... through raising money for charitable giving

Pentecost Appeal costs 24

Total Work of the Abbey 24

Charitable giving

Individuals - Mission Links Partners abroad

Grants to enable mission work in Sri Lanka 1,250

1,250

Institutions

Bath Youth for Christ 2,356

Combe Down PCC Holy Trinity 2,356

Focus Christian Counselling 2,356

Genesis Trust 2,356

Genesis Trust - Pentecost Appeal 3,100

Reaching the Unreached - Pentecost Appeal 3,150

Tear Fund - Pentecost Appeal 3,200

Wycliffe Bible Translators - Pentecost Appeal 3,200

3 further grants of £1,000 or less 574

22,648

Total Charitable giving 23,898

Total Mission Links expenditure

23,922

Supporting ...

Christian faith based youth organisation

Christians Against Poverty Debt Centre

people in need of counselling

outreach work in Bath

outreach work in Bath

working amongst orphans and poor villagers in Tamil Nadu

to counter poverty and injustice throughout the world

Christian mission abroad

... to similar organisations

Bath Abbey Parochial Church Council

Management Information

Year ended 31 December 2022

The following pages do not form part of the financial statements.

Bath Abbey Parochial Church Council

Detailed Statement of Financial Activities

Year ended 31 December 2022

	2022	2021
	£	£
Income and endowments		
Donations and legacies		
Visitors to the Abbey	678,810	406,260
Planned giving	189,286	176,798
Collections	38,051	25,886
Donations - general	20,676	57,100
Donations - music	19,952	48,761
Donations - organ	280,534	—
Donations - Footprint	18,640	577,543
Mission Support Pentecost appeal	21,664	13,895
Legacies	10,033	2,000
Listed Places of Worship	9,662	220,995
Archbishop's Council grant unclaimed	—	(9,842)
Culture Recovery Fund for Heritage	—	246,000
Coronavirus Job Retention Scheme	—	109,667
Heritage Lottery Fund	308,089	480,694
BANES grant	—	1,500
National Archive grant	—	9,550
Other grants	5,521	200
	<u>1,600,918</u>	<u>2,367,007</u>
Other trading activities		
Shop sales	380,006	158,957
Tower tours	187,494	97,993
Abbey hire and other fees	189,180	61,035
Melody Makers	550	—
	<u>757,230</u>	<u>317,985</u>
Investment income		
Other interest receivable	8,841	4,204
	<u>8,841</u>	<u>4,204</u>
Total income	<u><u>2,366,989</u></u>	<u><u>2,689,196</u></u>

Bath Abbey Parochial Church Council

Detailed Statement of Financial Activities *(continued)*

Year ended 31 December 2022

	2022 £	2021 £
Expenditure		
Costs of raising donations and legacies		
Wages and salaries	(191,886)	(139,560)
Other costs	(51,849)	(46,431)
	<u>(243,735)</u>	<u>(185,991)</u>
 Costs of other trading activities		
Purchases	(207,309)	(73,587)
Wages and salaries	(162,846)	(119,293)
Other costs	(56,307)	(30,581)
	<u>(426,462)</u>	<u>(223,461)</u>
 Expenditure on charitable activities – see following pages	<u>(1,953,010)</u>	<u>(4,722,982)</u>
 Total expenditure	<u>(2,623,207)</u>	<u>(5,132,434)</u>
 Net (losses)/gains on investments	<u>(18,485)</u>	<u>19,653</u>
 Net expenditure	<u>(274,703)</u>	<u>(2,423,585)</u>

Bath Abbey Parochial Church Council

Notes to the Detailed Statement of Financial Activities

Year ended 31 December 2022

	2022 £	2021 £
Costs of raising donations and legacies		
Visitors to the Abbey		
Wages and salaries	(191,886)	(139,560)
Other costs	(51,849)	(46,431)
	<u>(243,735)</u>	<u>(185,991)</u>
Costs of raising donations and legacies	<u>(243,735)</u>	<u>(185,991)</u>
Costs of other trading activities		
Shop		
Purchases	(207,309)	(73,587)
Wages and salaries	(76,310)	(58,093)
Other costs	(18,766)	(9,088)
	<u>(302,385)</u>	<u>(140,768)</u>
Tower tours		
Wages and salaries	(48,927)	(23,951)
Other costs	(4,877)	(3,910)
	<u>(53,804)</u>	<u>(27,861)</u>
Abbey hire and other fees		
Wages and salaries	(21,895)	(11,259)
Other costs	(28,008)	(15,935)
	<u>(49,903)</u>	<u>(27,194)</u>
Singing for Schools		
Wages and salaries	(12,690)	(22,289)
Other costs	—	(331)
	<u>(12,690)</u>	<u>(22,620)</u>
Melody Makers		
Wages and salaries	(3,024)	(3,701)
Other costs	(4,656)	(1,317)
	<u>(7,680)</u>	<u>(5,018)</u>
Costs of other trading activities	<u>(426,462)</u>	<u>(223,461)</u>

Bath Abbey Parochial Church Council

Notes to the Detailed Statement of Financial Activities (continued)

Year ended 31 December 2022

	2022 £	2021 £
Expenditure on charitable activities		
Parish Share		
Parish Share	(30,000)	—
Mission Support		
Mission Support	(21,664)	(23,898)
Operating costs		
Wages and salaries	(163,792)	(141,518)
Insurance	(44,560)	(41,245)
Other establishment costs	(134,771)	(61,101)
	<u>(343,123)</u>	<u>(243,864)</u>
Support costs		
Wages and salaries	(200,493)	(211,428)
Other staff costs	(48,034)	—
Legal & professional	(35,676)	(8,556)
Office expenses	(63,756)	(47,966)
Depreciation	(27,426)	(24,851)
Bank charges and interest	(12,905)	(12,830)
Other support costs	(26,625)	(24,584)
	<u>(414,915)</u>	<u>(330,215)</u>
Music costs		
Wages and salaries	(118,205)	(111,992)
Other music costs	(94,722)	(38,417)
	<u>(212,927)</u>	<u>(150,409)</u>
Work of the Ministry		
Wages and salaries	(62,738)	(45,620)
Mission and Evangelism	(3,103)	(1,770)
Clergy	(13,381)	(9,720)
Youth	(3,599)	(2,772)
Worship and pastoral care	(13,130)	(18,676)
Communications	(5,963)	(4,585)
	<u>(101,914)</u>	<u>(83,143)</u>
Fabric Maintenance		
Repairs and maintenance	(148,353)	(53,411)
Archives		
Wages and salaries	(11,841)	(10,302)
Professional fees	(1,500)	(8,749)
Other archive costs	(1,891)	(641)
	<u>(15,232)</u>	<u>(19,692)</u>

Bath Abbey Parochial Church Council

Notes to the Detailed Statement of Financial Activities *(continued)*

Year ended 31 December 2022

	2022 £	2021 £
Footprint project		
Wages and salaries	(29,892)	(137,220)
Footprint other costs	(181,952)	(1,375,655)
Fundraising costs	(343)	(605)
	<u>(212,187)</u>	<u>(1,513,480)</u>
Footprint delivery phase funded by HLF		
Wages and salaries	(131,640)	(54,782)
Depreciation	(16,104)	(14,866)
Delivery expenditure	(289,451)	(2,222,092)
	<u>(437,195)</u>	<u>(2,291,740)</u>
Governance costs		
Governance costs - accountancy fees	(3,000)	(3,300)
Governance costs - audit fees	(12,500)	(9,830)
	<u>(15,500)</u>	<u>(13,130)</u>
Expenditure on charitable activities	<u>(1,953,010)</u>	<u>(4,722,982)</u>