

# **TRUSTEES' ANNUAL REPORT FOR THE PERIOD 01/09/2019 TO 31/08/2020**

## **Temple Methodist Church, Taunton**

### **Objectives and activities**

The purposes of the Methodist Church are the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church;
- b) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church;
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church;
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

Our aims:

To be a church that welcomes all, celebrates God's love, offers opportunities to explore the Christian faith, seeks to serve in the world and to challenge injustice.

The Church fulfils these objectives by offering worship every Sunday morning, every Wednesday lunch-time and monthly on Sunday evenings. On other Sunday evenings, worship is offered elsewhere in the Circuit, the grouping of which we are a part. The Church offers a wide range of groups, offering both social activities and things to encourage the spiritual development of the congregation. Members support each other by the offering of mutual pastoral care.

## **2 Achievements and Performance**

The trustees have taken note of the Charity Commission guidance on public benefit and in particular their guidance on charities for the advancement of religion, when planning their activities. The actions taken by the church meet the requirement for there to be an identifiable public benefit or benefits and that such benefit is to the public or a section of the public.

Before the impact of the Covid-19 pandemic in March 2020, the life of the church was maintained through:

- Our minister, together with local preachers, provides regular Sunday and weekday worship. Such services are freely available to the local community and every effort is made to make the service welcoming to visitors.
- Worship leaders and other people continue to make a regular contribution to church services.
- The sanctuary has hosted a number of concerts and other events, principally organised by local groups raising funds for charity.
- The church strongly supports the work of Traidcraft. A stall is regularly available after morning worship and features an ever expanding range of high quality goods and materials.
- A wide range of organisations are using the rooms in the Church ancillary premises for meetings and other activities. Such activities include: five local choirs; study groups in German; Pilates and other fitness and well-being groups; a range of activities provided by the University of the 3<sup>rd</sup> Age; public bodies; the Somerset Lesbian Network; youth groups; counsellors and other charities. ABRSM Practical Music Exams are held at the church three times a year.

- Pop-In, an active living centre for the over-50s, continues to be a valued meeting place for many elderly folk in our community. It has a committed group of followers drawn by the quality of its programme, the warmth of the fellowship and the opportunity to enjoy a light meal. This activity is jointly managed with our friends at Taunton United Reformed Church.
- The church has also shared in supporting the activities of Work- Wise, jointly with Taunton United Reformed Church. This project offers support to those seeking work.
- The Church has made use of a substantial legacy to employ a Church and Community Worker, who has widened the use of the building – and ensured that all feel welcome on the premises.

During the period of this report, the range and style of church activities has been greatly impacted by the Covid-19 pandemic.

- Worship has continued to be offered through a weekly Circuit Service uploaded to the Youtube page of one of our Circuit churches. There has also been a weekly Circuit zoom worship offered. When permitted the church was opened for private prayer once a week, and Sunday gathered worship services were held.
- The church continued to nurture its relationship with neighbouring churches through shared printed resources distributed to the congregations, to mark festivals and anniversaries.
- Pastoral care has continued through distribution of notices, and letters from the minister, distribution of the monthly magazine by members of the congregation. A sense of care and fellowship was maintained as far as possible through phone calls and visits when they were permitted.
- Most of the social events and lettings of the property were paused after March 2020, including Pop-In, Work-Wise, choirs and the numerous U3A groups.
- Our Church and Community Worker was on partial furlough, during this time, but she was able to maintain contact with our hirers and many of these will recommence in 2021.
- The congregation has continued to support charitable appeals, such as All We Can, Methodist Mission in Britain, Open Door, Water Aid, Parkinsons and to raise money for food and activities for children at a local school, during their school holidays.

### **Mitigation of Risks**

These are considered by the Resources Committee who oversee the day to day running of the charity and report to the Church Council. Professional advice is taken as required.

There is a regular review process carried out by the Church Council to ensure that the Charity is fulfilling its objectives.

The Circuit, the umbrella body which oversees the Church, has adopted a Safeguarding Policy – covering both children and vulnerable adults – and has taken a lead in ensuring that all its local Churches adopt similar policies.

A local Church Safeguarding policy is in place overseen by a local Safeguarding Officer.

## **Financial review**

During the year the Church had total receipts of £97k (2018-19: £110k) and dispersed £113k (2018-19 £125k). The shortfall of £16k is covered from reserves and follows some greater maintenance of the property following a quinquennial survey.

The employment of a worker at the Church has produced substantial additional income from the letting income of the premises to make a significant contribution towards paying for the appointment. This enables the Church to make a greater impact within the community.

The trustees of the Church have every reason to believe that the Church is a going concern, with income from the congregation sufficient to meet regular out-goings.

Trustees do not foresee any factors that will significantly affect the financial performance or position in the next year or two.

The Church has the following principal sources of funds:

- Offerings of the Congregation – either via the collection plate or by Standing order
- Rents from groups making use of the premises
- A gift day
- Interest on investments

These sums are used to pay the Circuit assessment, to maintain an old and large building and to employ a cleaner, organists arranged on a rota, and a Church and Community worker.

### **Reserves policies**

General Funds (currently £25k)

The long term aim is to hold a General Reserve of 50% of annual expenditure as a contingency fund to meet the unexpected demands of a 200 year old Listed building.

Restricted funds (currently £6k)

Restricted funds are expended on the objectives for which the money was donated as soon as is practical.

Endowment funds (currently £187k)

The annual income from our older endowments is £21 per year and is credited to the General Fund. Recent legacies received and held by the Trustees for Methodist Church Purposes have the annual income accumulated with the Trust. Endowments totalling £48460 have been designated for support of the Church and Community worker. Other endowments are held against the possibility of major expenditure on the building.

### **Details of funds materially in deficit.**

There are none.

### **Additional information on funds**

Most funds raised during the year are for the general running of the church.

Some are raised specifically for particular projects and as such are treated as restricted.

The restricted funds include a grant received from Somerset County Council in support of the Pop-In Active Living Project. Also restricted is the Temple Benevolent Fund in support of the needy. Charities supported during the year included Methodist All We Can Mission Fund, Methodist Mission in Britain, Open Door, Water Aid, Parkinsons and Work-Wise.

## **Structure governance and management**

### **Description of the charity's trusts**

Type of governing document	Methodist Church Deed Of Union (1932) and Methodist Church Act (1976)
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How the charity is constituted	Act of Parliament
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Trustee selection methods	Elected by the annual meeting of Church members. Ministers are automatically trustees
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<b>Additional governance issues</b>	None
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### **Induction/Training**

Range of guidance produced by Methodist Connexion.

Leaflet 'The Role of a Trustee in The Methodist Church' is given to each trustee.

### **Structure**

Part of the Taunton Deane and South Sedgemoor Methodist Circuit, which is itself part of the Plymouth and Exeter Methodist District.

Accountable to the Methodist Conference.

<b>Related Parties</b>	None
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## **Reference and administration details**

Charity Name	Temple Methodist Church
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Registered Charity Number	1134048.
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Charity's Principal Address	Temple Methodist Church, Upper High Street, Taunton TA1 3PY
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### **Names of the Charity Trustees who manage the charity.**

The Charity Trustees are the members of the Church Council of the Temple Methodist Church. This comprised during the year of this report.

Revd Deborah Kirk (Chair)	Conrad Marks
Diana Atkinson	Doreen Marks
Ronald Jordan	Sheila Robertson
Margaret Sweet	Christopher Mitchell
Joanna Rossiter	Elizabeth Hartley
George Adams	Carol Stowe
Lynda Kazer	Colin Robertson

Kathryn Turner  
Graham Dickinson  
Anne Jordan

Ian Rossiter  
Tony Bell  
Anne Broadley

Custodian trustees

Trustees for Methodist Church Purposes Manchester

**Declaration**

The trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Deborah Kirk

Diana Atkinson

Position

Chair

Secretary

Date

Appended to this report is the Statement of Financial Activity for the year concerned together with the Balance Sheet at year end.

## THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

**Temple Methodist**

Church

FOR THE YEAR ENDED

31 August 2020

<b>Taunton Deane and South Sedgemoor</b>	<b>Circuit</b>	<b>Circuit no</b>	<b>24/15</b>
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**Registered Charity - Charity Registration number**

**1134048**

If not a registered charity **Her Majesty's Revenue and  
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev Deborah Kirk

Church Stewards:

Ian and Joanna Rossiter

Liz Hartley

Lynda Kazer

Diana Atkinson

Sheila Robertson

Anne Jordan

Paul Turner

Treasurer:

Graham Dickinson

SECTION A			Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
			£	£	£	£
a1	<b>RECEIPTS</b>	<b>Note</b>				
a2	Offerings and Tax recovered		48,835		<b>48,835</b>	55,754
a3	Bank and CFB interest and Investment income		255		<b>255</b>	341
a4	Lettings		21,043		<b>21,043</b>	29,347
a5	Other receipts		23,039	3,814	<b>26,853</b>	25,198
a6	<b>TOTAL RECEIPTS</b>		<b>93,172</b>	<b>3,814</b>	<b>96,986 (a7)</b>	<b>110,640</b>

SECTION B						
b1	<b>PAYMENTS</b>					
b2	Circuit Assessment or Share		53,458		<b>53,458</b>	51,582
b3	Donations			1,384	<b>1,384</b>	9,234
b4	Repairs and Maintenance		8,052		<b>8,052</b>	10,802
b5	Utilities (Insurances, water charges, heating & lighting)		15,106		<b>15,106</b>	15,245
b6						
b7	Other payments		31,657	3,413	<b>35,070</b>	37,904
b8	<b>TOTAL PAYMENTS</b>		<b>108,273</b>	<b>4,797</b>	<b>113,070 (b9)</b>	<b>124,767</b>

SECTION C						
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	<b>(a6-b8)</b>	(15,101)	(983)	<b>(16,084)</b>	(14,127)
c2	Total funds brought forward from last year		45,334	72	<b>45,406 (c6)</b>	59,533
c3	<b>Sub total</b>	<b>(c1+c2)</b>	30,233	(911)	<b>29,322</b>	<b>45,406</b>
c4	Transfers and adjustments		(7,115)	7,115		(c7)
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>(c3+c4)</b>	<b>23,118</b>	<b>6,204</b>	<b>29,322 (c8)</b>	<b>45,406 (c6)</b>

SECTION D						
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>						
d	<b>(these amounts are not to be included in total receipts/payments figures above)</b>				<b>£</b>	<b>£</b>
d1	Balance brought forward from last year					
d2	Offerings/Gifts - received for external organisations				4,187	4,793
d3	Offerings/Gifts - passed to external organisations				4,187	4,793
d4	<b>BALANCE STILL TO BE PAID</b>	<b>(d1+d2-d3)</b>				

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL****SECTION E****Please follow the Guidance Notes to complete this page**

Summary of the Church accounts for the year ended 31 August 2020 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

	INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	<b>Vivary Group</b>	570	609	(39)		635	596
e2	<b>Mens Forum</b>	548	330	218		253	471
e3							
e4							
e5							
e6							
e7							
e8	Sub total of Internal Organisations funds	1,118	939	179		888 (e11)	1,067 (e12)
e9	<b>Church accounts (totals brought forward from page 2 - totals column)</b>	96,986 (a7)	113,070 (b9)	(16,084)	(c7)	45,406 (c6)	29,322 (c8)
e10	<b>TOTAL CASH FUNDS HELD BY CHURCH</b>	98,104	114,009	(15,905)		46,294 (x)	30,389 (y)
	Continue on a separate sheet if necessary and bring the totals forward	<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

**SECTION F****STATEMENT OF ASSETS AND LIABILITIES****CHURCH - CASH FUNDS HELD at 31 August 2020**

		OPENING BALANCES	CLOSING BALANCES
f1	Cash in hand	(4,627)	(10)
f2	Bank Current Account	6,457	6,249
f3	Bank Deposit Account		
f4	Central Finance Board	43,576	23,083
f5	Trustees for Methodist Church Purposes		
f6	Other funds		
f7	<b>SUB TOTAL - Church accounts</b>	45,406 (c6)	29,322 (c8)
f8	Total funds held by Internal Organisations (the closing balance total from above) (e12)	888 (e11)	1,067 (e12)
f9	<b>TOTAL CASH FUNDS HELD BY CHURCH</b>	46,294 (x)	30,389 (y)

**SECTION G****OTHER ASSETS and LIABILITIES**

		At 1 September 2019	At 31 August 2020
g1	Investments (include Endowments)	116,062	187,287
g2	Land & Buildings (see notes re Insurance value)	6,401,803	6,472,170
g3	Other Assets		
g4	Loan(s) - show amount outstanding at year end		
g5	Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)



Name of Church .. **Temple Methodist Church**

## **Declarations and Scrutiny**

I confirm that these Receipt and Payment based accounts for the year to 31 August 2020 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer ..... Date.....

Name and address of treasurer ..... Graham Dickinson

..... 13 Parkfield Drive, Taunton, Somerset, TA1 5BX

### **Presentation to the Church trustees**

I confirm that the annual report and accounts for the year ended 31 August 2020 were presented to the meeting of the Church trustees held on 5th November 2020

Signature of the Chair of the meeting .....

Name of the Chair of the meeting ..... Rev Deborah Kirk

## **Independent Examiner's Report to the Trustees of the**

Temple Methodist Church                      **Charity Number .. 24/15**

### **Responsibilities and basis of report**

I report to the trustees on my examination of the accounts of the ...Temple Methodist. Church for the year ended 31 August 2020 set out on pages 2 to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

of

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Name of Church .. Temple Methodist Church

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have not obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner .....

Name of independent examiner ..... Mr Roy Vautier

Relevant professional qualification of independent examiner .....

Name of firm (where appropriate) .....

Address ..... 6 Highgrove, Taunton, TA1 3RG

Date .....

## THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

**Temple Methodist**

Church

FOR THE YEAR ENDED

31 August 2020

<b>Taunton Deane and South Sedgemoor</b>	<b>Circuit</b>	<b>Circuit no</b>	<b>24/15</b>
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g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church .. **Temple Methodist Church**

## **Declarations and Scrutiny**

I confirm that these Receipt and Payment based accounts for the year to 31 August 2020 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer ..... Date.....

Name and address of treasurer ..... Graham Dickinson

..... 13 Parkfield Drive, Taunton, Somerset, TA1 5BX

### **Presentation to the Church trustees**

I confirm that the annual report and accounts for the year ended 31 August 2020 were presented to the meeting of the Church trustees held on 5th November 2020

Signature of the Chair of the meeting .....

Name of the Chair of the meeting ..... Rev Deborah Kirk

## **Independent Examiner's Report to the Trustees of the**

Temple Methodist Church

**Charity Number .. 24/15**

### **Responsibilities and basis of report**

I report to the trustees on my examination of the accounts of the ...Temple Methodist. Church for the year ended 31 August 2020 set out on pages 2 to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

of

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Name of Church .. Temple Methodist Church

### Independent Examiner's Statement

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Signature of independent examiner .....

Name of independent examiner ..... Mr Roy Vautier

Relevant professional qualification of independent examiner .....

Name of firm (where appropriate) .....

Address ..... 6 Highgrove, Taunton, TA1 3RG

Date .....