

The Parochial Church Council of the
Ecclesiastical Parish of St Peter's
(Conisbrough with Clifton Church)

Trustees Annual Report

For the year ended 31st December 2023

Parochial Church Council of the Ecclesiastical Parish of St Peter's (Conisbrough with Clifton Church, Clifton)

Administrative information

Main contact address

8 Castle Avenue, Conisbrough, DN12 3BT

<https://www.stpetersconisbrough.org/>

PCC Members who have served at any time from 1 January 2022 until the date of this report are

Ex officio members

Incumbent	The Reverend Martijn Mugge (chairman)
Warden	Margaret Harrison
Warden	Michael Rigby

Elected members:

Denis Birkin	Secretary
Andrew Colverson	
Rodger Fisher	
Robert Heath	
Carry Simon	
Ian Smith	
Jade Tyrer	Until 16/07/2023
Norman Tyrer	Until 25/05/2023

Appointment of trustees

The PCC follows the Church Representation Rules 2022 concerning the election and appointment of its members.

The PCC (the charity) provides public benefit by

Regular public worship open to all. The provision of sacred space for personal prayer and contemplation. Pastoral work, including visiting the sick and the bereaved. Teaching of Christianity through sermons, courses and small groups. Taking of religious assemblies in schools. Promotion of Christianity through the staging of events and meetings and the distribution of literature. Promoting the whole mission of the Church through provision of activities for young families, children, youth, parents and toddlers and other special need groups.

Achievements and performance

Church Services

We have Church services every Sunday at 10.30am and also at 6.30pm on the 1st Sundays providing a variety of worship styles and age appropriate teaching. We continued to livestream our services and provide DVDs for people unable to attend or view online. We also held special services, including Remembrance Sunday and a Christingle service which were very well attended.

Occasional Offices

In 2023 we celebrated 8 weddings, conducted 3 child baptisms and held 54 funerals in Church, 3 funerals at the crematorium and two memorial services at Church. Church events. The Church put on a Christmas Fair as well as a Summer and Christmas Choir Concert.

All were well attended with people from across the Community.

Links with local schools

We led seasonal assemblies in most of the local primary schools as well as provided religious education in one primary school. We also delivered a half-term holiday club which was well attended.

Church Family Choir

During 2023 the Family Choir produced a Summer and Christmas Concert. The Choir also sang at a number of funerals and weddings. It is self supporting and has been blessed with the support of the local villagers. Support Team and Children, Youth and Families work During 2023 we have been blessed with the ongoing support from our Administrative Support Worker Amanda (2 days per week) who was employed by the Sheffield Diocese. A dedicated team of volunteer have continued to run our three kids groups: Growing Together (toddlers), Ignite (reception to Y5) and Ablaze (Y6 to Y9). Other Midweek activities Our charity shop "Steptoes" continues to open for two mornings each week offering good quality clothing and household items which have been donated. We have continued our weekly midweek Growth Group as well as our regular Men's Fellowship events, Ladies Discipleship meetings and Ladies socials.

Financial Review

The Vicar and Churchwardens account is a legacy left by the Braithwaite family to be used at the discretion of the Vicar and Church Wardens. This includes one property which has been transferred to the Braithwaite Trust for the purchase of a newer property. The only other asset is another property which continues to be rented out and belongs to the PCC

Safeguarding

The safeguarding of children and adults has continued to be a high priority for the PCC with regular progress updates at our meetings. In accordance with the 2017 Practice Guidance, we can confirm that we have complied with the duty to have "due regards" to the House of Bishops' guidance in relation to safeguarding.

Approved by the PCC on 28/4/2024 and signed on their behalf by the Reverend Martijn Mugge

A handwritten signature in black ink, appearing to be 'Revd Martijn Mugge', written in a cursive style.

Revd Martijn Mugge

Independent Examiner's Report to the Trustees of The Parochial Church Council of the Ecclesiastical Parish of St. Peter's (Conisbrough with Clifton Church, Clifton)

Accounts for the year ended 31st December 2023

Respective responsibilities of the Trustees and the examiner

The charity's trustees are responsible for the preparation of the accounts and they consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

Examine the accounts under section 145 of the Charities Act to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and to state whether particular matters have come to my attention.

Basis of the Independent Examiner's statement

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required for an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

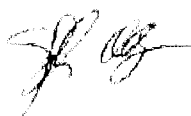
In connection with my examination, no material matter has come to my attention which gives me cause to believe that in, any material respect:

Accounting records were not kept in accordance with section 130 of the Charities Act, or the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 25th April 2024

Signed:



Stephen Hendy

Parochial Church Council of the Ecclesiastical Parish of St Peter's (Conisbrough with Clifton Church, Clifton)

Statement of Financial Activities for the year ending 31 December 2023

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:						
Donations and legacies	6,518	-	-	-	6,518	7,169
Income from charitable activities	-	1,851	-	-	1,851	1,407
Other trading activities	-	-	-	-	-	-
Investments	-	-	-	-	-	-
Other income	64,623	23,433	-	-	88,057	104,996
Total income	71,141	25,284	-	-	96,426	113,572
Expenditure on:						
Raising funds	-	-	-	-	-	-
Expenditure on charitable activities	-	-	-	-	-	27
Other expenditure	89,648	7,692	-	-	97,340	137,367
Total expenditure	89,648	7,692	-	-	97,340	137,394
Net income / (expenditure) resources before transfer	(18,506)	17,593	-	-	(914)	(23,822)
Transfers						
Gross transfers between funds - in	-	-	-	-	3,305	
Gross transfers between funds - out	-	-	-	-	(3,305)	
Other recognised gains / losses						
Gains/losses on investment assets	-	-	-	-	-	-
Gains on revaluation, fixed assets, charity's own use	-	(90,000)	-	-	(90,000)	290,000
Net movement in funds	(18,506)	(72,407)	-	-	(90,914)	266,178
Reconciliation of funds						
Total funds brought forward	18,186	357,751	17,149	-	393,085	126,907
Total funds carried forward	(321)	285,344	17,149	-	302,172	393,085
Represented by						
Unrestricted						
General fund	(721)	-	-	-	(721)	17,786
Designated						
Bells and Tower	-	514	-	-	514	514
Bells Reserve	-	5,748	-	-	5,748	5,679
CCLA - Vicar and Church Warden	-	135	-	-	135	-
Church Hall	-	23,813	-	-	23,813	13,365
Clifton Church General	-	7,418	-	-	7,418	7,267
Clifton Church Joan Pick	-	481	-	-	481	481
Growing Youth	-	353	-	-	353	288
Music	-	907	-	-	907	330
Property Fund	-	200,000	-	-	200,000	290,000
Steptoes Boutique	-	8,505	-	-	8,505	7,057
Tea Leaf	-	313	-	-	313	313
Vicar and Church Warden	-	24,091	-	-	24,091	24,347
Vicar and CHWDN Deposit	-	-	-	-	-	-
Weddings and Funerals	-	13,466	-	-	13,466	8,510
Restricted						
Fabric Fund	-	-	17,149	-	17,149	17,149

**Parochial Church Council of the Ecclesiastical Parish of St Peter's (Conisbrough with
Clifton Church, Clifton)**

Balance Sheet as at 31 December 2023

Class and code	Description	As at 31/12/2023	As at 31/12/2022
Fixed assets			
6430	Fixed assets	8,207	12,310
6440	PCC Property	200,000	200,000
6450	Braithwaite Legacy property	-	90,000
	Total Fixed assets	208,207	302,310
Current assets			
601	General Account	38,013	33,752
602	Vicar & Church Wardens	21,940	21,940
603	Fabric Fund	17,902	19,024
604	Tea Leaf	313	313
605	CCLA - Vicar & Chwdns	135	-
606	Vicar & Churchwdn Deposit Account	-	-
607	Clifton General Fund	7,418	7,267
608	Clifton Church - Joan Pick	481	481
609	Bells Reserve Account	5,760	5,691
700	Weekly income	2,171	2,307
	Total Current assets	94,133	90,776
Liabilities			
Z04	Accounts Payable	-	-
Z06	Accruals and liabilities	168	-
	Total Liabilities	168	-
	Net Asset surplus (deficit)	302,172	393,085
Reserves			
	Excess/(deficit) to date	(914)	(28,042)
Z01	Starting balances	393,085	131,128
Z03	Gains/(losses) on reval of fixed assets	(90,000)	290,000
	Total Reserves	302,172	393,085
	Represented by Funds		
	General (Unrestricted)	(321)	18,186
	Designated	285,344	357,751
	Restricted	17,149	17,149
	Total	302,172	393,085

Approved by the Parochial Church Council on 18/4/24 and signed on its behalf by:

The Reverend Martijn Mugge (PCC Chairman)



The notes on the following pages form part of these accounts

**Parochial Church Council of the Ecclesiastical Parish of St Peter's (Conisbrough with
Clifton Church, Clifton)**

1 Statement of Assets and Liabilities (by fund) as at 31 December 2023

		Balance	Previous balance
Tangible Assets			
6430: Fixed assets			
Vicar and Church Warden	Designated	12,121	12,121
General fund	Unrestricted	(3,914)	189
		<u>8,207</u>	<u>12,310</u>
6440: PCC Property			
Property Fund	Designated	200,000	200,000
		<u>200,000</u>	<u>200,000</u>
6450: Braithwaite Legacy property			
Property Fund	Designated	-	90,000
		<u>-</u>	<u>90,000</u>
Tangible Assets		208,207	302,310
Cash At Bank And In Hand			
601: General Account			
Bells and Tower	Designated	284	284
Church Hall	Designated	22,877	12,547
Music	Designated	831	255
Steptoos Boutique	Designated	6,933	5,543
Vicar and Church Warden	Designated	(13,033)	(12,778)
Weddings and Funerals	Designated	13,848	7,492
Growing Youth	Designated	273	208
General fund	Unrestricted	6,000	20,202
		<u>38,013</u>	<u>33,752</u>
602: Vicar & Church Wardens			
Vicar and Church Warden	Designated	25,004	25,004
General fund	Unrestricted	(3,063)	(3,063)
		<u>21,940</u>	<u>21,940</u>
603: Fabric Fund			
Fabric Fund	Restricted	17,149	17,149
General fund	Unrestricted	753	1,875
		<u>17,902</u>	<u>19,024</u>
604: Tea Leaf			
Tea Leaf	Designated	313	313
		<u>313</u>	<u>313</u>
605: CCLA - Vicar & Chwdns			
CCLA - Vicar and Church Warden	Designated	135	-
		<u>135</u>	<u>-</u>
607: Clifton General Fund			
Clifton Church General	Designated	7,418	7,267
		<u>7,418</u>	<u>7,267</u>
608: Clifton Church - Joan Pick			
Clifton Church Joan Pick	Designated	481	481
		<u>481</u>	<u>481</u>
609: Bells Reserve Account			
Bells Reserve	Designated	5,748	5,679
General fund	Unrestricted	12	12
		<u>5,760</u>	<u>5,691</u>

700: Weekly income

Bells and Tower	Designated	230	230
Church Hall	Designated	936	819
Music	Designated	76	76
Steptoes Boutique	Designated	1,573	1,514
Weddings and Funerals	Designated	(215)	1,017
Growing Youth	Designated	80	80
General fund	Unrestricted	(508)	(1,428)
		<u>2,171</u>	<u>2,307</u>

Cash At Bank And In Hand 94,133 90,776

Creditors: Amounts Falling Due In One Year**Z04: Accounts Payable**

Weddings and Funerals	Designated	(1)	(1)
General fund	Unrestricted	1	1
		<u>-</u>	<u>-</u>

Creditors: Amounts Falling Due In One Year - -

Provision For Liabilities And Charges Due Within One Year**Z06: Accruals and liabilities**

Weddings and Funerals	Designated	168	-
		<u>168</u>	<u>-</u>

Provision For Liabilities And Charges Due Within One Year 168 -

Grand Total 302,172 393,085

Parochial Church Council of the Ecclesiastical Parish of St Peter's (Conisbrough with Clifton Church, Clifton)

2 Summary of Fund Movements for the year ending 31 December 2023

	Fund	Opening	Incoming	Outgoing	Transfers	Gains/Losses	Journals	Closing
BellRes								
Designated		5,679	69	-	-	-	-	5,748
Sub-totals		5,679	69	-	-	-	-	5,748
Bells								
Designated		514	-	-	-	-	-	514
Sub-totals		514	-	-	-	-	-	514
CCLA								
Designated		-	135	-	-	-	-	135
Sub-totals		-	135	-	-	-	-	135
Clifton								
Designated		7,267	231	80	-	-	-	7,418
Sub-totals		7,267	231	80	-	-	-	7,418
Fabric								
Restricted		17,149	-	-	-	-	-	17,149
Sub-totals		17,149	-	-	-	-	-	17,149
Hall								
Designated		13,365	15,054	4,607	-	-	-	23,813
Sub-totals		13,365	15,054	4,607	-	-	-	23,813
JoanPick								
Designated		481	-	-	-	-	-	481
Sub-totals		481	-	-	-	-	-	481
Music								
Designated		330	1,286	710	-	-	-	907
Sub-totals		330	1,286	710	-	-	-	907
Property								
Designated		290,000	-	-	-	-	(90,000)	200,000
Sub-totals		290,000	-	-	-	-	(90,000)	200,000
Steptoes								
Designated		6,657	1,851	403	-	-	-	8,105
Sub-totals		6,657	1,851	403	-	-	-	8,105
TeaLeaf								
Designated		313	-	-	-	-	-	313
Sub-totals		313	-	-	-	-	-	313
VCW								
Designated		24,347	-	256	-	-	-	24,091
Sub-totals		24,347	-	256	-	-	-	24,091
WedFun								
Designated		8,510	6,593	1,637	-	-	-	13,466
Sub-totals		8,510	6,593	1,637	-	-	-	13,466

Youth						
Designated	288	66	-	-	-	353
Sub-totals	288	66	-	-	-	353
General						
Unrestricted	18,186	71,141	89,648	-	-	(321)
Sub-totals	18,186	71,141	89,648	-	-	(321)
Totals	393,085	96,426	97,340	-	(90,000)	302,172

Parochial Church Council of the Ecclesiastical Parish of St Peter's (Conisbrough with Clifton Church, Clifton)

3 Analysis of Income and Expenditure for the year ending 31 December 2023

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
INCOME AND ENDOWMENTS FROM:						
Donations and legacies						
010 - Donations - general	4,218	-	-	-	4,218	4,169
050 - Grants	2,300	-	-	-	2,300	3,000
Donations and legacies Totals	6,518	-	-	-	6,518	7,169
Income from charitable activities						
080 - Steptoes	-	1,851	-	-	1,851	1,407
Income from charitable activities Totals	-	1,851	-	-	1,851	1,407
Other income						
001 - Collection at Services - St. Peters	6,000	-	-	-	6,000	8,982
002 - Collection at services - Clifton	-	-	-	-	-	100
003 - Gift Aid - St. Peters	7,205	-	-	-	7,205	7,095
004 - FWO - St Peters	9,807	-	-	-	9,807	11,427
005 - Gift Aid - Clifton	200	-	-	-	200	400
007 - Gift Aid Recovered	3,974	-	-	-	3,974	7,015
008 - Collections at Wedding and Funerals	3,653	-	-	-	3,653	3,880
009 - Card donation	1,834	-	-	-	1,834	495
012 - Rent - Land	290	-	-	-	290	290
013 - Rent - Grasmere	7,275	-	-	-	7,275	5,100
016 - Events	1,403	36	-	-	1,438	2,264
017 - Utilities	1,886	113	-	-	1,999	1,784
020 - Books and Cards	216	-	-	-	216	-
028 - Diocesan Fees - Church	7,991	1,843	-	-	9,834	9,282
029 - Travel Expenses - Vicar	15	-	-	-	15	-
030 - P.C.C. Fees	5,587	2,494	-	-	8,081	8,113
031 - P.C.C. - Clergy	1,735	-	-	-	1,735	1,205
032 - P.C.C. - Verger	2,139	312	-	-	2,451	2,159
033 - P.C.C. - Organist	2,524	280	-	-	2,804	2,026
034 - P.C.C. - Music	10	1,441	-	-	1,451	857
036 - P.C.C. Fees - Bells	-	960	-	-	960	1,600
037 - P.C.C. Fees - Video	46	85	-	-	131	130
038 - P.C.C. Fees - Office costs	298	315	-	-	613	319
039 - P.C.C. Fees - Wedding deposit	54	-	-	-	54	-
048 - Refund	130	-	-	-	130	4,384
051 - Online Church donations	-	-	-	-	-	1,525

054 - Childrens society donations	247	-	-	-	247	276
055 - Sound system donation	-	-	-	-	-	990
061 - Hall - Growing Together playgroup	-	244	-	-	244	-
062 - Hall Rent - miscellaneous	-	1,751	-	-	1,751	2,477
064 - Hall - Dancing	-	10,613	-	-	10,613	9,078
065 - Hall Line Dancing	-	1,372	-	-	1,372	1,170
066 - Craft Club	-	1,306	-	-	1,306	1,515
095 - Vicar & Churchwarden	-	-	-	-	-	0
Interest deposit ac	-	-	-	-	-	0
096 - V&CW - Interest CCLA aact	-	135	-	-	135	398
111 - Bells - Donation - Reserve account	-	-	-	-	-	12
112 - Bells - Interest Reserve Account	-	69	-	-	69	-
130 - Growing Youth - Donation	-	66	-	-	66	9
140 - Wedding Deposits	-	-	-	-	-	(360)
150 - Gifts and legacies	105	-	-	-	105	9,000
Other income Totals	64,623	23,433	-	-	88,057	104,996
Income and endowments Grand totals	71,141	25,284	-	-	96,426	113,572

EXPENDITURE ON:

Expenditure on charitable activities

550 - Charity Expenditure (Steptoos)	-	-	-	-	-	27
Expenditure on charitable activities Totals	-	-	-	-	-	27

Other expenditure

300 - Ministry Costs	1,721	-	-	-	1,721	2,497
301 - Ministry - Water Rates	679	-	-	-	679	924
302 - Ministry - Telephone	612	-	-	-	612	541
303 - Ministry - Travel	503	-	-	-	503	279
325 - Clifton electricity	403	-	-	-	403	251
326 - Clifton gas	285	-	-	-	285	-
328 - Church - electricity	590	-	-	-	590	886
329 - Church - gas	853	-	-	-	853	4,288
331 - Utility Bills	4,788	-	-	-	4,788	554
332 - Insurance	7,424	-	-	-	7,424	6,817
333 - Repairs and Maintenance	10,779	381	-	-	11,160	1,509
334 - Cleaning	651	-	-	-	651	413
336 - Office costs	2,170	14	-	-	2,184	2,628
337 - Common Fund	31,500	-	-	-	31,500	31,500
338 - Sheffield Diocesan Fees	8,851	-	-	-	8,851	9,999
339 - Charity Funeral Collection	-	-	-	-	-	90
345 - Donations	40	-	-	-	40	840
346 - Youth Work	495	-	-	-	495	1,138
354 - Sound system	-	-	-	-	-	954
355 - Staff Salaries	3,145	-	-	-	3,145	-
356 - Professional Fees	-	-	-	-	-	660
371 - P.C.C. Fees - Clergy	934	-	-	-	934	906
372 - P.C.C. - Verger	2,025	312	-	-	2,337	2,135
373 - P.C.C. - Organist	2,564	220	-	-	2,784	1,922
375 - P.C.C. - Bells	-	960	-	-	960	880
379 - Rental expenses	2,323	242	-	-	2,565	2,685
380 - Subscriptions	392	-	-	-	392	275
382 - Youth Worker	-	-	-	-	-	13,356
383 - Office Worker	1,767	-	-	-	1,767	6,025

425 - Hall - Repairs and Maintenance	-	654	-	-	654	941
428 - Hall - Water	-	595	-	-	595	634
429 - Hall - Cleaning	-	900	-	-	900	860
430 - Hall - Peter Rabbit Playgroup	-	33	-	-	33	-
431 - Hall - Traidcraft	-	117	-	-	117	-
433 - Hall - electricity	-	943	-	-	943	790
434 - Hall - gas	-	1,063	-	-	1,063	1,150
450 - Vicar & Churchwarden - repairs and maint	-	-	-	-	-	272
500 - Music Equipment	-	125	-	-	125	557
501 - Music License	-	584	-	-	584	545
511 - Bells Wedding	-	145	-	-	145	-
551 - DBMC - Steptoes	-	403	-	-	403	372
552 - Miscellaneous	40	-	-	-	40	31,020
553 - Flowers	13	-	-	-	13	15
641 - IT depreciation	4,103	-	-	-	4,103	5,257
Other expenditure Totals	89,648	7,692	-	-	97,340	137,367
Expenditure Grand totals	89,648	7,692	-	-	97,340	137,394

Parochial Church Council of the Ecclesiastical Parish of St Peter's (Conisbrough with Clifton Church, Clifton)

4 Prior Period Comparative Statement of Financial Activities for the year ending 31 December 2022

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:						
Donations and legacies	7,169	-	-	-	7,169	22,847
Income from charitable activities	-	1,407	-	-	1,407	1,094
Other trading activities	-	-	-	-	-	-
Investments	-	-	-	-	-	-
Other income	80,871	24,125	-	-	104,996	72,490
Total income	88,041	25,532	-	-	113,572	96,431
Expenditure on:						
Raising funds	-	-	-	-	-	-
Expenditure on charitable activities	-	27	-	-	27	21
Other expenditure	96,146	40,560	660	-	137,367	84,893
Total expenditure	96,146	40,588	660	-	137,394	84,914
Net income / (expenditure) resources before transfer	(8,106)	(15,056)	(660)	-	(23,822)	11,517
Transfers						
Gross transfers between funds - in	3,095	210	-	-	3,305	11,152
Gross transfers between funds - out	-	(3,305)	-	-	(3,305)	(11,152)
Other recognised gains / losses						
Gains/losses on investment assets	-	-	-	-	-	-
Gains on revaluation, fixed assets, charity's own use	-	290,000	-	-	290,000	-
Net movement in funds	(5,011)	271,849	(660)	-	266,178	11,517

Reconciliation of funds

Total funds brought forward	23,196	85,902	17,809	- 126,907	115,390
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Total funds carried forward	18,186	357,751	17,149	- 393,085	126,907
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Represented by**Unrestricted**

General fund	17,786	-	-	- 17,786	22,796
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Designated

Bells and Tower	-	514	-	- 514	589
Bells Reserve	-	5,679	-	- 5,679	5,679
CCLA - Vicar and Church Warden	-	-	-	- -	30,249
Church Hall	-	13,365	-	- 13,365	3,968
Clifton Church General	-	7,267	-	- 7,267	6,923
Clifton Church Joan Pick	-	481	-	- 481	481
Growing Youth	-	288	-	- 288	593
Music	-	330	-	- 330	400
Property Fund	-	290,000	-	- 290,000	-
Steptoes Boutique	-	7,057	-	- 7,057	6,112
Tea Leaf	-	313	-	- 313	313
Vicar and Church Warden	-	24,347	-	- 24,347	26,279
Vicar and CHWDN Deposit	-	-	-	- -	370
Weddings and Funerals	-	8,510	-	- 8,510	4,347

Restricted

Fabric Fund	-	-	17,149	- 17,149	17,809
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