

REGISTERED CHARITY NUMBER 1134036

**THE PAROCHIAL CHURCH COUNCIL OF
THE ECCLESIASTICAL PARISH OF
CONISBROUGH**

FINANCIAL STATEMENTS

31 DECEMBER 2020



Community Benefit Additions Limited
Workhere, 3 Cavendish Court
South Parade, Doncaster
DN1 2DJ

**The Parochial Church Council
of the Ecclesiastical Parish of Conisbrough**
(charity number 1134036)
**Financial statements
for the year ended 31 December 2020**

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**The Parochial Church Council
of the Ecclesiastical Parish of Conisbrough
Trustees' annual report
for the year ended 31 December 2020**

The trustees/PCC submit their annual report and the financial statements for the year ended 31 December 2020. The Board have adopted the provisions of the Accounting and Reporting by Charities: Statement of Recommended Practice, applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015).

Full name The Parochial Church Council of the Ecclesiastical Parish of Conisbrough

Other names by which the charity is known: The Parochial Church Council of St. Peter's, (Conisbrough with Clifton Church, Clifton)

Registered charity number 1134036

Organisation type Charity

Principal office address

St Peter's Church, Church Street, Conisbrough, Doncaster, DN12 3HR

Contact address

8 Castle Avenue, Conisbrough, Doncaster, DN12 3BT

Trustees/PCC

Revd Martijn Mugge, Chairperson

Denis Birkin, Secretary

Margaret Henderson, Treasurer (until 19/10/20)

Peter Henderson, Churchwarden (until 19/10/20)

Michael Rigby, Churchwarden (from 9/11/20)

Margaret Harrison, Churchwarden (from 9/11/20)

Jenny Downing, Churchwarden

Rodger Fisher, Deanery Representative

Jeremy Leigh, member

Robert Heath, member

Andrew Colverson, member

Carry Simon, member (from 19/10/20)

Samuel Brown, member (from 19/10/20)

Independent examiner

Meshach Adelowokan FFA, FAIA, FCIE, Director of Community Benefit Additions Limited for CASDon, c/o Workhere, 3 Cavendish Court, South Parade, Doncaster, DN1 2DJ.

Governance and management

The charity is operated under the rules of the Parochial Church Council Powers measure adopted 1956 and most recently amended, and church presentation rules.

New PCC members are appointed at the APCM held each year.

**The Parochial Church Council
of the Ecclesiastical Parish of Conisbrough
Trustees' annual report continued
for the year ended 31 December 2020**

Objectives and activities

Regular public worship open to all. The provision of sacred space for personal prayer and contemplation. Pastoral work, including visiting the sick and the bereaved. Teaching of Christianity through sermons, courses and small groups. Taking of religious assemblies in schools. Promotion of Christianity through the staging of events and meetings and the distribution of literature. Promoting the whole mission of the Church through provision of activities for senior citizens, young families, parents and toddlers and other special need groups.

Public benefit statement

The Trustees confirm that they have complied with the duty in section 4 of the Charities Act 2006 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

Summary of the achievements and performance during the period

Church Services

We held Sunday services at 9.30am, 11.15am and 6.30pm until the beginning of the Covid lockdown when we moved our services to one 10.30am Sunday service online, which we livestreamed on Facebook and YouTube from Church and the vicarage. We continued to livestream our Sunday services throughout the rest of the year, including when we re-opened in August. In addition, we provided daily 20min livestreamed reflections from Monday to Friday, which were well attended.

Occasional Offices

In 2020 we conducted 2 weddings and held 32 funerals in Church and 20 funerals at the Crematorium plus 1 burial of ashes.

Church events

Due to Covid we were unable to hold our usual events.

Links with local schools

We provided weekly Christianity teaching at one of our local Primary Schools until the start of the lockdown. Since then we have provided online assemblies including for Easter, Remembrance and Christmas. This year we also invited the local schools to participate in our Carol and Christingle Services by sending in prayers, readings and greetings.

Church Family Choir

Due to Covid the Choir was unable to hold its annual Choir Concerts. Instead, Choir performances were recorded and used for Sunday services. The Choir also held an open air performance at Christmas which was much appreciated by the community.

Toddler Group

Peter rabbit Playgroup had to close due to Covid and has not been re-started.

**The Parochial Church Council
of the Ecclesiastical Parish of Conisbrough
Trustees' annual report continued
for the year ended 31 December 2020**

Summary of the achievements and performance during the period continued

Support Team

At the beginning of the year, we were joined by Sam Brown as our full-time Children, Youth and Families worker. Sam is employed by the Diocese of Sheffield for 3 years through the Centenary Project to which we contribute an increasing amount each year. Due to Covid our Administrative Support Worker was furloughed through parts of the year.

Children, Youth and families Work

Since lockdown our Children, Youth and Families worker has taken over the leading of our young families' group Growing Together and our Youth Group Ablaze. We also started a follow-on group from Growing Together called Ignite. All meetings were held in the Community rooms or on Zoom online.

Other midweek activities

Due to lockdown we had to close our 'TeaLeaf Club', Coffee Mornings, Crafty Corner, Growth Group, Men's Fellowship and Steptoes Charity Shop. During the rest of the year we provided TeaLeaf members with a weekly DVD of services and mid-week reflections. These were also delivered to the two local carehomes. We also provided growth group meetings, Bible Studies and Christianity Explored on Zoom which were all well attended. Despite the pandemic we were able to open up the Community Rooms to the community in between the lockdowns.

Financial Review

The Vicar and Churchwardens account is a legacy left by the Braithwaite family to be used at the discretion of the Vicar and Church Wardens and which includes one property which is rented. The only other asset is a property which is also rented out and belongs to the PCC. At the end of 2015 a photocopier was purchased which is now written off.

Safeguarding

The safeguarding of children and adults has continued to be a high priority for the PCC with regular progress updates at our meetings. In accordance with the 2017 Practice Guidance, we can confirm that we have complied with the duty to have "due regards" to the House of Bishops' guidance in relation to safeguarding.

**The Parochial Church Council
of the Ecclesiastical Parish of Conisbrough
Trustees' annual report continued
for the year ended 31 December 2020**

Financial review

The attached financial statements show the current state of finances which the trustees consider to be satisfactory. During the year under review, our overall income was £73,934 (2019 £97,786) against an overall expenditure of £73,825 (2019 £82,757) showing a surplus of £109 (2019 £15,029).

The Vicar and Churchwardens account is a legacy left by the Braithwaite family to be used at the discretion of the Vicar and Church Wardens and which includes one property which is rented. The only other property asset is a property which is also rented out and belongs to the PCC. There are no current valuations for these properties, and as the deeds are held by the Diocese they are excluded from the accounts. The reference to building improvements in the accounts relate to both the above mentioned properties. The consecrated and benefice land and buildings are excluded from the account s10(2)(a) of the Charities Act 2011.

At the end of 2015 a photocopier was purchased which has been fully depreciated.

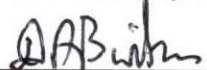
The Fabric Fund is a restricted account which is made up from donations given by the public towards the upkeep of this ancient Grade 1 listed building.

The charity's policy on reserves

The PCC hopes to build up unrestricted funds to a level equivalent to six months running costs. It is believed that this will be adequate to keep the charity going while looking for alternative funding sources; and in the event that it has to close, this is a long enough time to allow for orderly closure.

The PCC declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signed  Date 30.9.2021
Denis Birkin, Secretary

**Independent examiner's report to the trustees of
The Parochial Church Council
of the Ecclesiastical Parish of Conisbrough
for the year ended 31 December 2020**

I report on the accounts of the charity, which are set out on pages 7 to 14.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Meshach Adelowokan FFA, FAIA, FCIE

Director of Community Benefit Additions Limited for CASDon

Date

4/10/2021

**The Parochial Church Council
of the Ecclesiastical Parish of Conisbrough
Statement of financial activities
for the year ended 31 December 2020**

		Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2020	Total 2019
	Note	£	£	£	£	£
Income (and endowments) from:						
Donations and legacies	2	33305	273	-	33578	49531
Charitable activities	3	23420	-	-	23420	30789
Other trading activities	4	-	-	-	-	3631
Investments	5	10461	-	-	10461	9071
Other	6	6475	-	-	6475	4764
Total		73661	273	-	73934	97786
Expenditure on:						
Ministry costs		2320	-	-	2320	1878
Church & Services upkeep		-	-	-	-	741
Worker expenses		250	-	-	250	475
Common Fund		22500	-	-	22500	30000
Deanry Levy		-	-	-	-	10
Utilities		7335	-	-	7335	6263
Premises maintenance/Repairs & Renewals		12439	4028	-	16467	11646
Cleaning		1780	-	-	1780	3103
Insurance		6597	-	-	6597	6970
Telephone & postage		493	-	-	493	29
Printing & stationery		-	-	-	-	2725
Office costs		1468	-	-	1468	-
Events/Activities		1582	-	-	1582	8359
Grants/Donations paid		183	-	-	183	5922
Sheffield Diocesan fees		3089	-	-	3089	-
PCC Fees		2707	-	-	2707	-
Hospitality & Refreshments		29	-	-	29	1774
Books, Publications and Subscriptions		244	-	-	244	30
Independent examination	14	1065	-	-	1065	765
Depreciation		168	-	-	168	168
Centenary Worker		2016	-	-	2016	1183
Bank charges		-	-	-	-	20
Music Licence		454	-	-	454	414
Music equipment		376	-	-	376	-
Sundry expenditure		2702	-	-	2702	282
Total		69797	4028	-	73825	82757
Net income/(expenditure)		3864	(3755)	-	109	15029
Transfers between funds		106	(106)	-	-	-
Total funds brought forward		92225	21730	-	113955	98926
Total funds carried forward		96195	17869	-	114064	113955

All the activities of the charity are classed as continuing
The notes on pages 9 to 14 form part of these financial statements

**The Parochial Church Council
of the Ecclesiastical Parish of Conisbrough
Balance sheet
at 31 December 2020**

	Note	£	2020 £	2019 £
Fixed assets:				
Tangible assets	7	169		337
<i>Total fixed assets</i>			169	337
Current assets:				
Cash at bank and in hand		116363		115647
<i>Total current assets</i>		116363		115647
Liabilities:				
Creditors:				
Amounts falling due within one year	9	(2468)		(2029)
<i>Net current assets</i>			113895	113618
<i>Total assets less current liabilities</i>			114064	113955
Creditors:				
Amounts falling due after more than one year			-	-
Provisions for liabilities			-	-
Net asset			114064	113955
Total net assets			114064	113955
The funds of the charity				
Restricted income funds	10,11		17869	23957
Unrestricted funds			96195	74969
<i>Total unrestricted funds</i>			96195	74969
Total charity funds			114064	98926

The trustees declare that they have approved the accounts above.
Signed on behalf of the charity's trustees:

Signed



Revd Martijn Mugge, Chairperson

Dated 30.9.21

**The Parochial Church Council
of the Ecclesiastical Parish of Conisbrough
Notes to the accounts
for the year ended 31 December 2020**

1. Accounting policies

Basis of the preparation of the accounts

The financial statements have been prepared under the historical cost convention, with the exception of listed investments which are included at their market value. The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice, applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015).

Incoming resources

All material incoming resources have been included on a receivable basis – i.e. they are included if the date receivable falls within the period covered by these accounts.

Resources expended

Expenditure is recognised on an accruals basis when a liability is incurred. Expenditure includes any VAT which cannot be recovered, and is included as part of the expenditure to which it relates. They have been analysed using a natural classification.

Pension costs

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. Pension costs charges in the Statement of Financial Activities represent the contributions payable by the charity during the year.

Fixed Assets

Consecrated land and buildings and moveable church furnishings

Consecrated and benefice property is excluded from the accounts by s10(2)(a) of the Charities Act 2011.

No value is placed on moveable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities and separately disclosed.

Depreciation

Depreciation is calculated to write down the cost or valuation, less estimated residual value, of all tangible fixed assets with a cost exceeding £500 over their expected useful lives on a straight line basis.

The rates applicable are:

Buildings	20%
IT Equipment	33.33%

**The Parochial Church Council
of the Ecclesiastical Parish of Conisbrough
Notes to the accounts
for the year ended 31 December 2020**

2. Donations and legacies

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	2019 £
Grants & donations	8830	273	-	9103	10952
Collections	24475	-	-	24475	38579
	<u>33305</u>	<u>273</u>	<u>-</u>	<u>33578</u>	<u>49531</u>

3. Income from charitable activities

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	2019 £
Grants and contracts	-	-	-	-	-
Primary purpose trading	23420	-	-	23420	30789
	<u>23420</u>	<u>-</u>	<u>-</u>	<u>23420</u>	<u>30789</u>

4. Income from other trading activities

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	2019 £
Fundraising events	-	-	-	-	3631
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3631</u>

5. Investment income

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	2019 £
Interest	128	-	-	128	235
Dividend (War bonds)	-	-	-	-	-
Rental income (<i>inv properties</i>)	10333	-	-	10333	8836
	<u>10461</u>	<u>-</u>	<u>-</u>	<u>10461</u>	<u>9071</u>

**The Parochial Church Council
of the Ecclesiastical Parish of Conisbrough
Notes to the accounts
for the year ended 31 December 2020**

6. Other income

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	2019 £
Sundry	1618	-	-	1618	-
Gift Aid Refund	4857	-	-	4857	4764
	<u>6475</u>	<u>-</u>	<u>-</u>	<u>6475</u>	<u>4764</u>

7. Tangible assets (analysis of opening & closing carrying amounts)

	Buildings Improvement £	IT equipment £	Total £
Cost or valuation			
At beginning of the year	15000	3499	18499
Additions	-	-	-
Disposals	-	-	-
Valuations	-	-	-
Transfer	-	-	-
	<u>15000</u>	<u>3499</u>	<u>18499</u>
Depreciation and impairments			
At beginning of the year	15000	3162	18162
Disposals	-	-	-
Depreciation	-	168	168
	<u>15000</u>	<u>3330</u>	<u>18330</u>
Net book value			
At beginning of the year	-	337	337
At end of the year	-	169	169

8. Debtors

	2020 £	2019 £
Trade debtors	-	-
Prepayments	-	-
Other debtors and accrued income	-	-
	<u>-</u>	<u>-</u>

**The Parochial Church Council
of the Ecclesiastical Parish of Conisbrough
Notes to the accounts
for the year ended 31 December 2020**

9. Creditors - amounts falling due within one year

	2020 £	2019 £
Accruals & deferred income	2468	2029
Other creditors	-	-
	<u>2468</u>	<u>2029</u>

10. Movements in funds

	Balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Balances carried forward £
Unrestricted funds						
General funds	7646	56612	(58300)	10106	-	16064
Designated funds						
Growing youth	626	80	(114)	-	-	592
Charitable giving	5452	1114	(464)	-	-	6102
Tea Leaf	410	100	(145)	-	-	365
Vicar & Church Wardens	50691	5000	(3669)	-	-	52022
Hall	12434	9826	(5639)	(10000)	-	6621
Music fund	2106	-	(1108)	-	-	998
Flower	36	-	(29)	-	-	7
Bells	5971	235	-	-	-	6206
Clifton Church - General	6372	694	(329)	-	-	6737
Clifton Church-Joan Pick Fund	481	-	-	-	-	481
	<u>92225</u>	<u>73661</u>	<u>(69797)</u>	<u>106</u>	<u>-</u>	<u>96195</u>
Restricted funds						
Fabric Fund	21730	273	(4028)	(106)	-	17869
	<u>21730</u>	<u>273</u>	<u>(4028)</u>	<u>(106)</u>	<u>-</u>	<u>17869</u>

The purposes for each material individual restricted fund and material designated funds are on the next page.

**The Parochial Church Council
of the Ecclesiastical Parish of Conisbrough
Notes to the accounts continued
for the year ended 31 December 2020**

The purposes for each material individual restricted fund and material designated funds:

Vicar & Church wardens fund

The Vicar and Churchwardens fund is a legacy left by Mrs Braithwaite to be used at the discretion of the Vicar and Church Wardens and which includes one property which is rented.

Fabric Fund

The Fabric Fund is a restricted account which is made up from donations given by the public towards the upkeep of this ancient Grade 1 listed building.

Funds Transfers

The transfer from the General fund to the Flower fund is to cover the deficit on this activity.

11. Analysis of net assets by fund

	Unrestricted funds	Restricted funds	Endowment funds	Total funds
	£	£	£	£
Tangible assets	169	-	-	169
Cash at bank and in hand	98494	17869	-	116363
Creditors: Amounts falling due within one year	(2468)	-	-	(2468)
	96195	17869	-	114064

12. The PCC's remuneration, benefits and expenses

None of the trustees have been paid any remuneration or received any other benefits from an employment with the charity or a related entity.

No trustee expenses have been incurred.

13. Related party transactions

There have been no related party transactions during the period.

14. Fees payable to independent examiner

During the period, the fees payable (excluding VAT) to the charity's independent examiner Community Accountancy Services Doncaster are analysed as follows:

	2020	2019
	£	£
Independent examination	765	765
Other financial services	300	-
	1065	765

15. Comparative information

For comparison purpose, the Statement of financial activities for the year-ended 31/12/2019 is presented as below:

(see next page)

**The Parochial Church Council
of the Ecclesiastical Parish of Conisbrough
Statement of financial activities
for the year ended 31 December 2019**

		Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2019
	Note	£	£	£	£
Income (and endowments) from:					
Donations and legacies	2	49431	100	-	49531
Charitable activities	3	30789	-	-	30789
Other trading activities	4	3631	-	-	3631
Investments	5	9071	-	-	9071
Other	6	4764	-	-	4764
Total		97686	100	-	97786
Expenditure on:					
Ministry costs		1878	-	-	1878
Church & Services upkeep		741	-	-	741
Worker expenses		475	-	-	475
Common Fund		30000	-	-	30000
Deanry Levy		10	-	-	10
Utilities		6263	-	-	6263
Premises maintenance/Repairs & Renewals		9319	2327	-	11646
Cleaning		3103	-	-	3103
Insurance		6970	-	-	6970
Telephone & postage		29	-	-	29
Printing & stationery		2725	-	-	2725
Events/Activities		8359	-	-	8359
Grants/Donations paid		5922	-	-	5922
Hospitality & Refreshments		1774	-	-	1774
Books, Publications and Subscriptions		30	-	-	30
Independent examination	14	765	-	-	765
Depreciation		168	-	-	168
Centenary Worker		1183	-	-	1183
Bank charges		20	-	-	20
Music Licence		414	-	-	414
Sundry expenditure		282	-	-	282
Total		80430	2327	-	82757
Net income/(expenditure)		17256	(2227)	-	15029
Transfers between funds		-	-	-	-
Net movement in funds		17256	(2227)	-	15029
Reconciliation of funds:					
Total funds brought forward		74969	23957	-	98926
Total funds carried forward		92225	21730	-	113955