



Ossett & Gawthorpe PCC

Annual Report

Prepared under the Charities Act 1993 (as amended)

To be presented at

The Annual Parochial Church Meeting

Sunday, 11th May 2025

***Trinity*Church**

in the Parish of Ossett & Gawthorpe

**Address for all
correspondence**

The Secretary
Ossett & Gawthorpe PCC
Trinity Church
Church Street
Ossett
West Yorkshire
WF5 9DW

Bankers

Yorkshire Bank PLC
46 Market Place
Dewsbury
West Yorkshire
WF13 1 DN

**Independent
Examiner**

B M Howarth Ltd
Chartered Accountants
5 Station Road
WF5 8AB

Sunday 11th May 2025

This meeting will take place in Trinity Church at 11.30am

Agenda

Annual Meeting of the Parishioners

Anyone may attend. Anyone living in the Parish on the local authority Electoral Register may also vote.

- 1 Apologies for Absence
- 2 Minutes of the 2024 Meeting - page 3
- 3 PCC Chair thanks to the Churchwardens and those representatives leaving the PCC
- 4 Appointment of 2 x Churchwardens for 2025/2026

Annual Parochial Church Meeting (APCM)

Anyone on the Church Electoral Roll may attend and vote.

- 1 Apologies for Absence
- 2 Minutes of the 2024 Annual Parochial Church Meeting - page 4-6
- 3 Report on the proceedings of the PCC -Trustees Annual Report: **Separate Document**
- 4 Report on the 2024 Annual Accounts - **Duncan Smith, Treasurer & Vice Chair**
- 5 Appointment of an Auditor for the 2025 Annual accounts
- 6 Report on the Electoral Roll – **Mark Sayle (verbal report)**
- 7 Election of: -
PCC members (4 vacancies for 3 years)
- 8 Safeguarding Report - page 7
- 9 Building and Grounds Enabling Group - page 8
- 10 Report on Health and Safety – page 9
- 11 Report on the Fabric, Goods & Ornaments of the Church – page 9
- 12 Report for Sunday Club – page 10
- 13 Trinity Tots & Babies Stay and Play Playgroup – page 10
- 14 Report from Wider Church Enabling Group – page 11
- 15 Worship Enabling Team – Page 11
- 16 Report of the Wakefield Deanery Synod Representatives – page 12
- 17 Belfry Report – page 12
- 18 Trinity Childcare Report – page 12
- 19 General Data Protection Regulations (GDPR) – page 12
- 20 Churchwardens Report – Page 13
- 21 PCC Chair (Resident Minister) reflections on 2024 – page 14

1 - Apologies for Absence	Mari Smith, Peter Smith, Marion Gaskell, I. Chapman, Cindy Chapman, Steven Harvey, Pam Young, Molly Beaumont, Linda Musgreave, Janet Smart,
2 – Minutes of the 2023 Annual Parochial Church meeting	The minutes were agreed as a true record. Proposer – Duncan Smith Secunder – Mark Sayle
3 – Report on the proceedings of the PCC – Trustees Annual Report	Andrew thanked everyone for their reports and encouraged all members to read them. Throughout the year there has been more working together as a church both in the community and through smaller group work. Growth has been seen over the last few years and Andrew sees the church going from strength to strength.
4 – Report on the 2023 Annual Accounts	Duncan Smith gave a detailed report on the church finances over the year and confirmed that increases have been seen in all areas but with that comes increased expenditure. There has been a slight increase in planned giving which is encouraging, and the hire of the center is crucial in achieving a balanced budget. £40k was met towards the Parish Share against the requested £56K and Duncan explained that since the COVID pandemic it has been possible to increase the Parish Share contribution year on year but there is still a shortfall on the full request. The reserves policy was explained, and that money needs to be set aside should any staff redundancies be made and to meet everyday expenses. In summary the finances are being well monitored, and good progress is being made for the future. Proposer – Sandra Bligh Secunder – Anne Rigg Andrew gave a huge thank you to Duncan for being an amazing guy and for his passion towards people, the church and the community.
5 – Appointment of an Auditor for the 2024 annual accounts	??
6 – Report on the Electoral roll	Mark Sayle explained that he had completed his review in accordance with the current rules and new people were on the roll. The new revised total is 97. 71 of these reside in the Parish. 26 are outside of the Parish. In 2025 a new electoral roll will be needed to ensure that everyone's details are up to date, and an application form will need completing for this.

	<p>Andrew thanked Mark for all of his hard work in this area as it takes time to keep up with. Mark was also thanked for the work that he does behind the scenes, including caring for the outside area.</p> <p>Mark thanked Andrew for his continued support throughout the year and throughout the review process.</p>
7 – Election of PCC members	<p>Ken Gaskell, & Joan Russell–Hogley are coming off the PCC and they were thanked for their work throughout the year.</p> <p>Julie Thompson and Cindy Chapman will be joining the PCC.</p> <p>(lost two members but gained two members)</p>
8 – Safeguarding Report	<p>Leanne supplied a detailed report which everyone was encouraged to read. Progress throughout the year has been made on training and Leanne thanked everyone. Those that need to complete training will be encouraged to do so, and Leanne kindly agreed to continue with the role for another year.</p>
9 – Buildings & Grounds Enabling Group	<p>Tony Richardson is finding his feet with the role of Buildings & Grounds coordinator, which is quite a huge task, but progress has been made.</p>
10 – Health & Safety	<p>Peter Holden has kindly agreed to oversee the relocation of the church office into the centre as the portacabin is no longer fit for purpose. In the long-term money will be saved due to heating in the cabin that is currently required.</p>
11 – Report on the fabric, Goods & Ornaments of the Church	<p>The fabrics of the church will be a project for next year.</p>
12 – Report for the Sunday Club	<p>Ken was thanked for all of his energy and involvement with youth work in the community and in church. Ken & Marion do an amazing job alongside the Sunday club team for children at our Church.</p>
13 – Report from the Wider church Enabling group.	<p>Sandra works behind the scenes in many ways and has a huge passion for helping those who are less fortunate than us. Sandra explained that more members are needed in the wider church group and Andrew said that this could be advertised in the news sheet.</p>
14 – Report on the Worship Enabling Team	<p>Andrew thanked all of those involved in the worship team as they do a wonderful job in helping to create Sunday worship and other events throughout the year.</p>
15 – Report of the Wakefield Deanery Synod Representatives	<p>See page 11 of the report.</p>
16 – Belfry Report	<p>No report</p>
17 – Trinity Childcare Report	<p>Andrew explained that Nicky & Victoria work hard alongside the support of the management group to create a safe environment for the children.</p>

<p>18 – General Data Protection Regulations (GDPR)</p> <p>19 – Churchwardens report</p> <p>20 – PCC Chair (resident Minister) reflections in 2023</p> <p>21 – Any questions / business</p>	<p>Without the childcare business, church would struggle financially, and Nicky gives up a huge amount of her own time to oversee the staff. Nicky went on to explain that last years Ofsted Inspection was a 'not met' outcome. A further inspection and report last month now reflect the hard work of the staff team.</p> <p>The holiday club sees children attending from all over the district. Despite having its many challenges, the business is a big blessing to the church in helping to serve the community.</p> <p>All up to date</p> <p>Andrew thanked Aldene & June for their reports and continued work throughout the year.</p> <p>Andrew thanked everyone for all of their hard work and support over the year and explained traditions are kept alive and present in the community in lots of different ways. As a church everyone is responsible for its growth in lots of different areas.</p> <p>Victoria was thanked for her support in the office and Sally as his wife for all her support and for being used as a sounding board.</p> <p>Peter holden asked if there was any movement on the benefice, Andrew explained that at the moment this is not something that can be discussed.</p> <p>Duncan Smith thanked Andrew & Sally for being a great blessing to everyone.</p>
	<p>Meeting concluded at 12.30pm</p>
	<p>Andrew closed the meeting with a prayer.</p>
	<p>Date & time of the next meeting – Tuesday 11th June @ 7.30pm</p>

SAFEGUARDING REPORT FOR APCM

May 2025

Safeguarding is everyone's business, and it should remain vital that it is everyone's collective responsibility at Trinity Church.

Safer Recruitment - We continue to carry out the required safeguarding checks on everyone who leads or helps with activities for children and young people, and also on all PCC members. Trinity's Business & Finance Manager, Vic, continues to coordinate the DBS checks needed, and manage the schedule for any coming up for renewal as Church of England guidance is now that DBS checks are renewed every three years, instead of every five.

Policies – Our Safer Church & Safeguarding Policy was reviewed and approved by the PCC in Jan 2025. Safeguarding signposting information is readily available so that anyone can find out how to raise a concern or make a disclosure if the need arises. This includes the siting of safeguarding information notice boards inside the main church building, the church centre and in the bell tower. These details are routinely checked and any appropriate updates to policies and procedures incorporated. A safeguarding notice is sited in the Trinity Church News bulletin and there is a safeguarding section included on the National Church website 'A Church near You' Trinity web page. Additionally, an electronic copy of our Parish Safeguarding Policy (adopted by the PCC) can also be found there.

Training - We have made some progress with safeguarding training this year, though we still have some way to go to meet the national guidance. All those who lead or help with activities for children and all PCC members need to complete online training in Basic Awareness and Foundations of Safeguarding and in The Nature of Domestic Abuse. As Parish safeguarding officer, I have attended an Induction to PSO day course. I still have Leadership to attend however, as yet the dates that have come up have not suited me, so this will be a priority for the coming term.

The Safeguarding Dashboard - The Church of England has an online tool, which helps parishes to keep track of safeguarding by listing everything that we should be doing and how often we should be doing it, with links to more detailed explanations and guidance. The Dashboard also generates a PCC Safeguarding Action Plan which highlights what our next steps are as a parish to improve our safeguarding practice. Our latest Safeguarding Action Plan was shared and

approved by the PCC on 28.01.25, currently we are at level 2 with 55% progress made, working towards level 3.

Finally.... I am very grateful for all the support and cooperation received with safeguarding. I am willing to continue as Parish Safeguarding Representative for another year if that is the wish of the PCC.

Leanne Walters,

Parish Safeguarding Officer

Trinity Church - Ossett & Gawthorpe

safeguardofficertrinitychurch@gmail.com

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Building and Grounds Enabling Group – APCM Report for 2024

The following work has been completed throughout 2024

CENTRE and OFFICE:

The church office relocated into the Centre in December 2024. A special thank you to Mark Walters for completing the renovation work and to Peter Holden for overseeing the project. The new office is a much better environment to work in with space allocated in St Marys Room for office stationery and the photocopier. A decision in 2025 will need to be made on the future of the portacabin.

Wakefield Council continue to be responsible for carrying out the grass-cutting, weed-killing and the pruning of trees as necessary. They also monitor the stability of the gravestones carrying out repairs as and when necessary.

Volunteers from Church have helped to clean drains; sweep up the Centre car park; cut down hedges and cleaned the Centre gutters. A special mention needs to be noted for Mark Sayle.

The boiler, fire extinguishers and fire alarm have all been serviced this year. Key Security replaced the 14 smoke detectors and high heat detectors with bases and one of the fire alarm points has been replaced.

The lights were also replaced in the kitchen and toilets so that they are much more energy efficient.

CHURCH:

A fault on the boiler was fixed at the end of 2024 and a full strip down service was completed as well as some other essential work. The heating in church has continued to be a little challenging throughout the year.

The organ and fire extinguishers have all been serviced and all the church gutters were cleaned in February.

Early in 2024, approval was given to make the clock dial safe and a report was produced regarding work that is needed on all the clock dials. Work has started on raising money to fix the clock through generous donations from members of the public and grant funding will need to be sourced.

The cleaning rota continues to work well, and Victoria Hunter processed the VAT reclaim in November which is completed yearly.

T. Richardson & V. Hunter

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HEALTH AND SAFETY REPORT

During 2024 there were a small number of incidents which were reported and dealt with. Fire alarms and fire extinguishers were serviced and are all in good condition. The Health and Safety file was updated and this is scheduled again for July 2025. The main outstanding issue is the leaking of the Centre roof which causes Health and Safety issues for Staff and children when it rains. This should be addressed a.s.a.p.

Peter Holden
Health and Safety Officer
Trinity Church, Ossett and Gawthorpe

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Report on the Fabric, Goods & Ornaments of the Church

Inventory – there is no change from last year’s report, all ornaments and fixtures still remain and are in good condition. There will be a full revised inventory for 2025, mainly due to the new Audio and Visual equipment.

Rev. A Griffin

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Sunday Club report for the APCM.

Sunday Club's main purpose is to make provision for children of people who are attending the 10 am morning service. This means that the numbers can vary from none to around a dozen.

Numbers can range from 3 to 10 at the moment.

Sunday Club meets in the Trinity Centre.

The team provides stories, songs, games, prayers and craft work.

The Sunday Club members go into the final part of the church service to talk about what they have been doing and to take part in a children's song with the congregation.

Parents of young children often join us for our activities. This is particularly helpful for people who don't usually attend church as it gives them the opportunity to take part in an activity and to get to know us.

On the first Sunday in the month there is no Sunday Club as we are all in church.

Ken Gaskell – Sunday Club Team Leader

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Trinity Tots & Babies Stay and Play Playgroup

We always set up each session the same, so the children are used to different sections of the hall.

Throughout the year we always have two tables set up.

- We have a weekly crafts table that encourages children to develop their learning and different skills.

- We always put the play doh out on a different table each week as this helps with the children's fine motor skills.

The toys are placed in the same area each week for consistency. This helps the children with understanding the setups for nursery and school. We also have many sensory toys out.

Every few weeks instead of crafts we will have an activity table.

- We will put the jigsaws, colored blocks, number games to help with their fine motor skills.

- We have Messy play. This is a sensory activity that teaches the children different textures.

Each year we host a Macmillan Coffee morning and usually raise about £50.00

The Yorkshire Owl Experience comes every October and is always a great success with both children and adults.

At the end of each summer or Christmas term, we hire Deano Bouncy castle.

Throughout 2024 have continued to welcome existing and new families to the group. The majority of which live within the local community.

Karen Brewer

Tots & Toddlers Team

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REPORT FROM WIDER CHURCH E-GROUP 2024

Throughout the year we continued to give congregation members the opportunity to donate to our Christian Aid emergency church fund. This is kept in a restricted fund until needed and in October we sent £300 to the Gaza emergency appeal. In July we held our annual Children's Society coffee morning, and this is also an opportunity for those with home collecting boxes to return them for emptying. This year we raised £145 from the coffee morning and £310 from the collecting boxes. If anyone would like to take home a collecting box for small change then please have a word. We were unable to have our Fairtrade coffee morning during Fairtrade fortnight as it clashed with the Heritage weekend. Instead, we held it in church on the first Saturday in October. The coffee morning raised £165. We had many more people interested in filling a Christmas shoebox to send to children in eastern Europe via Teams4u. 76 shoeboxes were sent with more sent online and Trinity office acted as a drop off point for filled boxes. The money for our "Cards for the congregation" donations (£85) was this year sent to Wakefield Street Kitchen who help those in the Wakefield area in need. In February Sandra and Nicky represented Trinity Church at the marriage blessing of Azaria and David who we support in their work with the Church Mission Society in Guatemala. We are only a small group and if needed meet over coffee on a Sunday morning. If anyone wishes to join us or find out more then contact me. Sandra Bligh, Wider church group co-ordinator.

Sandra Bligh,

Wider Church Enabling Group Co-Ordinator

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Worship Enabling Group

No Report

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Report of the Wakefield Deanery Synod Representatives

Synod Report for APCM – 2024

21st February 2024 - Main item – David Greenwood-Haigh: Fairtrade
David Greenwood-Haigh is an award-winning chocolatier, a businessman and corporate team builder. He has been involved in Fairtrade over the last two decades, has previously worked for Divine Chocolate for 11 years, and has visited cocoa farmers in countries including Ghana and Haiti. David is also an LLM in the North Wakefield Benefice.

23rd May 2024 - Geoff Park, Chief Financial Officer for Leeds Diocese, and Janet Edmond, Senior Stewardship Officer for Leeds Diocese, as our speakers.

24th November 2024 - Speaker – Archdeacon Cat Thatcher
Cat introduced herself as the new Archdeacon of Wakefield and Pontefract. and gave a brief of her career. And set out what her new post will involve.

**Report compiled by Rev A Griffin
Duncan Smith, Nicky Fleming, Aldene Smith
Deanery Synod Representatives**

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Belfry Report

No report

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Trinity Childcare Report

No Report

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General Data Protection Regulations (GDPR)

The General Data Protection Regulation (GDPR) is a legal framework designed to protect individuals' personal data. Trinity Church is committed to safeguarding this information and ensuring full compliance with GDPR regulations. This report outlines our practices for data collection, processing, storage, and disposal to assure our parishioners and stakeholders that their privacy is respected and protected.

This policy outlines how Trinity Church manages the retention and disposal of personal data in compliance with GDPR.

1. **Purpose of Data Retention** Personal data collected by Trinity Church is retained only as long as necessary to fulfill the purpose for which it was collected or to comply with legal, regulatory, or contractual obligations.
2. **Retention Periods** Personal data is retained for the following periods:
 - **Electoral Roll:** Retained until the next revision, as required by church regulations.
 - **Gift Aid Declarations:** Retained for a minimum of six years to comply with HMRC requirements.
 - **Safeguarding Records:** Retained indefinitely or as required by legal guidance.
 - **Contact Information:** Retained for active church members, but reviewed annually to ensure relevance.
3. **Secure Storage** Data is stored securely, whether in electronic or physical formats, with access restricted to authorized individuals.
4. **Review and Disposal** Data will be reviewed annually, and any data that is no longer needed will be securely destroyed or anonymized. Paper records will be shredded, and electronic records will be permanently deleted.
5. **Individual Rights** Individuals may request access to their data, correction of inaccuracies, or deletion of data where appropriate. Requests will be handled in accordance with GDPR guidelines.

Rev A Griffin - Data Controller Ossett and Gawthorpe PCC

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Churchwarden's Reports

Churchwarden's (Aldene Smith and June Milburn) Annual Report

Since the last APCM in May 2024 the church fabric, goods and ornaments are all still present and correct. June and I feel at Trinity Church we are an inclusive and welcoming community with opportunities for all members of the congregation to be involved in and do so if they wish. For example, reading lessons, leading intercession prayers, welcoming, serving refreshments, cleaning the church and undertaking sidespersons duties are all opportunities to be involved.

We would like to say a big thank you to Revd. Marion Gaskell for coordinating a rota to cover the above duties. Also to Peter Holden for organising a similar rota for Sidespersons duties. The above tasks are all part of encouraging us as a church family to grow and worship together.

Over the past year it is encouraging that we have seen some steady growth in numbers of both individuals and families. Our revised baptism policy is already bearing fruit with requests for baptism on the increase. All our church special services and events have been well attended and we have had positive feedback from those who have visited, which is down to everyone who has been involved, whether that be in organising and delivering these services and events, or attending and supporting them.

We also have a good connection with the wider community with regards to local schools, care homes and the Gawthorpe Maypole Committee for the Coal Carrying Championships and Gawthorpe Maypole Procession with many church members supporting the organising and delivery of these events.

Thank you to Revd. Andrew and his wife Sally who open up St Mary's Room in the Trinity Centre on the first Saturday in the month to provide tea, coffee and cakes, along with generous donations of cakes from others and to welcome anyone from the community who would like to come and join us just for a social gathering.

Following generous donations at our Gift Day, we look forward this year to the installation of a new sound system and overhead projection to help enhance our worship. A new challenge for us now is a major repair needed to the church clock faces. A fundraising programme will be a major focus over the coming period in order to raise the substantial sums of money needed to carry out these repairs.

The church office has been relocated from the Portacabin into the former childcare office in Trinity Centre. The revised arrangement has been a more welcoming sight for visitors and a safer and more appropriate environment for Victoria, our Business and Finance Manager to work in.

June and I are proud and privileged to support Revd. Andrew in our role as Churchwarden's, he is a dedicated priest and a person who is approachable, welcoming and a good listener and is someone who will work with you. He is very down to earth and that is why he is loved by so many. Continue as you are Andrew and we expect through God's grace, we will see more growth in the year to come.

Aldene Smith (Churchwarden)
June Milburn – (Churchwarden)

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Vicar's Reflections 2024

Dear Brothers and Sisters in Christ

Spring has come around once more, and the life of Trinity Church continues to move forward. I do feel 2024 was quite a tense year in some ways, but also very fruitful in others.

What made the year tense for me personally was a difference of theological views with Revd. Steven Harvey and myself. And whilst we already knew the fact that both churches are culturally different, we decided the views of each church were also too far apart to come together at this moment in time. This all resulted in Bishop Nick suspending the Benefice for up to five years. As we all know Steven Harvey has left the Church of England to go work for the Overseas Mission Fellowship (OMF) in South Asia. I am sure you will join me in keeping Steve & his family in our prayers. I am informed that Revd. Steve Harvey will be replaced at Christ Church South Ossett, and I have agreed with the Archdeacon and

the Bishop of Leeds that we will work together in bringing the Anglican churches in Ossett & Gawthorpe together.

Again in 2024, like the previous year, the church buildings appear to have been a big focus on the work we do, this of course is always inevitable with a large ageing building. For myself as a minister the most important focus is always the pastoral and spiritual welfare of our church and local community as opposed to the fabric of a building. But I also understand we have an amazing church building with a good heritage that will always take time, effort, and finance to maintain, but can at times lead me on a slightly different path away from my ministry of the people. But the building is still an important factor in our mission.

Some of the major tasks we are working on are:

- The church centre needs re-roofing, we have had quotes for this and are now looking at church grants and funding.
- The Church Clock – North face has deteriorated over the years, we had to do urgent work to secure the North Dial last year. Two more dials are now observed to have movement in the fabric around the dials. We need to raise around £90,000 for the restoration, this was a quote we had 12 months ago, Costs may have increased. We are currently looking at grants and funding, although I am finding it very difficult to get funding for the project. We have had a few kind donations for the church. If you can help in any way fund raising etc., please do. Also, prayer for this area would be most grateful.
- Regarding Audio & Visual, at the moment we are waiting for delivery of the new equipment (March 2025). The faculty has been passed through the Diocese, we have raised enough funds. Hopefully, installation will commence soon.

These are all the points we are currently working through, there are many minor works that will always come up. But can I please ask for your prayers in these areas, in particular for the funding of all projects to help Trinity church get through and fulfil all we must do to protect our amazing church building, so we can tell others about the Glory of our God.

So, for the positives:

- We have relocated the office, with a huge thanks to Peter Holden for seeing the project through. And I must mention Mark Walters, who converted the old office into an incredible safe space for Victoria Hunter to work in. A massive thank you to Mark for this and many other little jobs he does which we do not often know about.
- Again, we had a few more people join our church community in 2024, we are definitely growing numerically and spiritually, all down to the grace of our incredible God.
- The worship leadership team continue to meet every few months, I personally have found working as a team very fruitful, which enables us as a church to make those spaces for God even greater.
- There are a few more families now using church and The Sunday Club, which again is very encouraging. A huge thanks to Ken Gaskell and the Sunday Club team.
- We had a very positive Easter & Christmas, in particular the Christmas Tree Festival. The launch with Gawthorpe Brass Band went down extremely well, I had some fabulous feedback for the whole festival. This strengthens the body of the church, also engaging with the community in many ways.

- Working alongside Gawthorpe Maypole Committee is always a great way to show our commitment and presence within the community. Working alongside them brings a real joy and sense of unity to the parish.
- Heritage Day – again was a huge success, and a great way to show off our amazing building.
- Back to Church Sunday – another good day, we had a few new faces and some that have continued to worship with us.
- Trinity Childcare – as with the previous year, it is not the easiest of times, these are austere times we live in which impacts spending in general. But the team continues to move forward. Even in difficult times, childcare continues to show its integrity and spirit to work for what is best for the children – I have to thank Nicky & Vic, Sophie and all the staff for their hard work and dedication, also Duncan for his work and down to earth advice, as well as the management team who hold things together.
- A big thank you to Linda Musgreave for continuing to work with myself at Trinity Primary School. Along with Gawthorpe Academy, it is a real pleasure to work in the schools, we make a real difference in many ways. And we have had both schools in the church for festivals with a packed church full of energy - God is Good all the Time.
- Karen Pickering continues to run Tots & Toddlers; Karen does an absolutely great job. Karen has a team of volunteers, but could do with more help, she does struggle to get help at times. If you can help her out or know someone who would be willing to do a few hours volunteering a week, please do speak to me.
- Last year we had the Sunday Evening Get Together services and events. This year we will not do as many, but we will do a few of the Sunday Evening services which were more popular.
- I must also mention all those on rota's, cleaning, Sunday worship and much more. Thank you all for your dedication to God's amazing worship space.
- Friends, I am going to stop there, I realise I could go on to fill in a few more pages, but above are the main highlights of positives and achievements, I am sure you can all think of many more, so please forgive me if I have missed you out.

I would like to thank each member of the PCC for their continued dedication and hard work, in a year where they have continued to demonstrate their commitment to God and to His church here. I would also like to thank all the smaller groups within the church, with many people making everything happen. I don't want to name anyone in particular, because I am in fear of missing someone out, those who come in and clean and tidy up, the organising and printing of services and music, opening and closing the Centre, being on the church rota on a Sunday, even doing the church rota's, assisting with the churchyard and registers ... I could go on and on. Services and events do not just happen; there is a team who do all these things. Please could I urge you all if you are able to help in any way possible in the Centre or in church, please do come forward and help where you can. Those who do make this all happen, a huge thanks, you are so appreciated in everything you do.

I would like to thank the congregation for all your love, encouragement, kind words, support, and constructive feedback. In 2024 we found our preaching reverting back to the Lectionary, I must say I have rather enjoyed going back to the Gospel. I encourage you all to go out and spread God's word. I know this can be challenging but it is what Jesus commands us to do. It is the love of Christ that gives strength to everything we do and is shown within the community. I truly do love you all.

As I draw to the end, I have to thank Marion and Ken Gaskell, Duncan Smith, and Linda Musgreave. who have all supported me in the leadership of the church, as well as being up front themselves, we have an amazing Worship Leaders Team. Linda has stepped back from being a reader (LLM) but continues to help me in the school, as well as volunteering at Scargill House. Also, Daniel Beaumont, Nicky Fleming and Julia Oldroyd again thank you for contributing so much to the worship and the direction of this church. In particular Daniel & Nicky, 2024 was a new chapter for both of them, as they have both gone forward for LLM training. Please keep them both in your prayers, I know how hard it is to be committed to church, work full time, try to have family time and study for a new role. Both Daniel and Nicky have so much to offer, and I believe they will both be incredible ministers for Trinity Church, which can only strengthen our future here in Ossett & Gawthorpe.

I also would like to thank my amazing family for all their support. Sally, who keeps my feet firmly on the floor, who quite often makes me see sense when things are slightly foggy. For my children Scarlett & Elliott, and my incredible granddaughter Mia-Grace who is almost as tall as me (9 years old!!), thank you for all your love and support of which without all of you, my life would be empty, but you all give me the strength to get up and go forward.

Finally, thank you to an amazing God. In a year where He has demonstrated that He is faithful. He will never leave us or forsake us.

Whatever the future does bring we can, and will, weather whatever storm comes our way. We may still struggle to know what the future holds, but we can know and trust He who holds the future.

My love, thoughts and prayers are with you all,

God Bless,
Andrew

Revd Andrew Griffin

CHARITY REGISTRATION NUMBER: 1134034

The Parochial Church Council of Ossett and Gawthorpe
Unaudited Financial Statements
31 December 2024

B M Howarth Ltd
Chartered Accountants
Metic House
Wakefield
West Yorkshire
WF6 1QT

The Parochial Church Council of Ossett and Gawthorpe

Financial Statements

Year ended 31 December 2024

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The Parochial Church Council of Ossett and Gawthorpe

Trustees' Annual Report

Year ended 31 December 2024

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 December 2024.

Reference and administrative details

Registered charity name The Parochial Church Council of Ossett and Gawthorpe

Charity registration number 1134034

Principal office Trinity Church
Church Street
Ossett
West Yorkshire
WF5 9DW

Ex officio Members:

Vicar Priest in Charge – Revd. Steven Harvey
Associate Priest – Revd. Andrew Griffin (Resident Minister) - CHAIR

Churchwardens Aldene Smith
June Milburn

**Deanery Synod
Representatives (till 2023)** Aldene Smith (Gift Aid Officer)
Duncan Smith (Vice Chair)
Nicky Fleming

Elected: Joan Russell-Hogley *till 2025*
Leanne Walters *till 2025 - (Safeguarding Officer)*
Andrew Cameron *till 2025 - (Eco champion)*
Tony Richardson *till 2025 - (Buildings & Grounds)*
Peter Holden *till 2025 - (Health & Safety)*
Anne Rigg *till 2024*
Ken Gaskell *till 2023 - (Children's Work)*
Linda Musgreave *till 2023 - (LLM – Reader)*

PCC Secretary Victoria Hunter

Treasurer Duncan Smith

Independent examiner Charles R Moorby

B M Howarth Ltd
Metic House
Wakefield
West Yorkshire
WF6 1QT

The Parochial Church Council of Ossett and Gawthorpe

Trustees' Annual Report *(continued)*

Year ended 31 December 2024

PCC Statement of purpose:

Alongside the vicar, the purpose of the PCC is to share in servant leadership as we listen to God and share in his mission at Trinity Church, our local community of Ossett & Gawthorpe and the world. We aim to develop and grow in our love of God, our love of each other and our love and unity with the wider church.

Objectives and activities

Trinity Church is '*a Christian Community living and sharing faith.*'

Trinity Church alongside Christ Church South Ossett is an enabling community of Christian disciples, which engages effectively with other Christians in Ossett and Gawthorpe. We provide a generous welcome, an opportunity to belong to and worship in an environment that is accessible, inclusive, safe and transforming. We serve the people of Ossett and Gawthorpe and share faith through many community services and events.

Our purpose and aims are delivered through our activities within the Enabling Groups:

- Ministry Team, as well as involvement with local schools including Holy Trinity Primary and Gawthorpe Community Academy.
- Trinity Babies and Trinity Tots, the Alpha & Omega Clubs.
- Trinity Sunday Club.

We continue to serve and provide positive support for families and individuals through:

- Baptisms & Thanksgiving
- Weddings
- Funerals plus several funerals outside church at the crematoriums.
- Memorial Service
- Interment of Ashes
- The annual Remembrance Service.
- Service for Gawthorpe May Day festivities.
- Community events such as Christmas Tree Festival, Heritage Day etc.

Structure, Governance and Management.

The Parochial Church Council (PCC) is a charity registered with the Charities Commission. There are six formal meetings of the PCC across the year. Members of the Parochial Church Council are either ex-officio or elected at the Annual Parochial Church Meeting, in accordance with the Church Representation Rules. Decisions are taken by majority vote by members at regular meetings. The Council is served by the Standing and Finance Committee, which has power to transact the business of the Parochial Church Council between its meetings but is primarily used to formulate the agenda for meetings. Four of the Enabling Groups (Buildings & Grounds; Childcare; Children & Youth; Wider Church) enable extensive support and undertaking of a variety of actions and initiatives. These groups have delegated responsibility for which they are accountable to the Parochial Church Council. The PCC continues to develop a robust approach to Safeguarding, Leanne Walters & Revd. Andrew Griffin meet regularly and continue to work on the Traffic Light System, as introduced by Leeds Diocese and The Church of England.

Overall, it feels as though it has been a positive and productive year for Trinity. The coming together as a benefice is in a state of tension, both Trinity & Christ Church South Ossett are two very independent churches with totally different cultures. However, we continue to come together at certain services and community events. Trinity Church has again had growth in numbers and spiritually, which is very positive as we move forward. In 2023 we introduced a Ministry Leaders Team, looking at the worship and spiritual direction of Trinity Church, which has been very fruitful for the ministry and vision for the church. Can I also ask for your continued prayers for Trinity Church, Christ Church South Ossett, the Diocese of Leeds, its Bishops, and the Church of England.

The Parochial Church Council of Ossett and Gawthorpe

Trustees' Annual Report *(continued)*

Year ended 31 December 2024

Achievements and performance

Post Covid, including 2023, continued to pose challenges for the wider Church of England. As the year progressed church services and events started to return to normal patterns. Trinity Church has had growth in congregation numbers and finance, which gives a good platform to move forward.

A few of our performance and achievements for 2023:

- Continuation of monthly coffee mornings, which has been very popular with both Trinity and Christ Church, this has been very well attended including people on the fringes of church life.
- Trinity continues to play a part in Gawthorpe Coal Race and the Mayday festivities, enabling the church to be very present in the local community.
- We continue to work to our Mission and Vision plan alongside our sermon series. This year we also looked at adopting Leading Your Church into Growth (LYCIG) starting off looking at our Welcome. We also continue to look at Audio & Visual, which has become more challenging than expected due to funding and time.
- Reverend Andrew & Linda Musgreave continue with a two-year Collective Worship programme at Holy Trinity Primary School and deliver this weekly. We had a very successful Christmas family service in the school, which will continue 4 times per year. School links are very strong and well supported. Reverend Andrew & Nick Hamill are both foundation governors in the school. Reverend Andrew is involved in many other projects in school as well as a Mental Health champion.
- We have seen new faces in our Sunday Club; Tots and Babies are busier than ever thanks to Ken & Marion Gaskell and Karen Pickering and their teams.
- Remembrance Sunday, had a new fresh idea, bringing together all of the uniform groups in our local area, and allowing the service to be youth focused, taking Remembrance to the next generation.
- Childcare & Holiday club is now going strong with many attending from the local community.
- Both Easter & Christmas Services were very well attended.
- 3 Bible study courses for Lent, Summer & Advent, the Christmas study in particular was very well received.
- We held a Christmas Tree Festival over 2 days which was very well attended and much appreciated by the local community. Also, local businesses got on board with the event. A huge thanks to Ken & Marion Gaskell and the Scout groups for all their planning and involvement as well as all the Trinity Members who worked so hard to make it happen.

This is just a selection of achievements and performances, there has been some good progress, and we will continue to build on what we historically had and also what we have gained.

Financial review

The financial picture for 2023 saw an increase in income across most channels through increased activity, including giving and donations, fees and charges, fundraising, centre hire and childcare provision with a corresponding increase in expenditure. Total receipts on unrestricted funds were £180,418 of which £31,035 was unrestricted donations and legacies, including £5,371 from Gift Aid.

Planned Giving and Gift Aid (Note 4) was slightly up in 2023. The mainly downward trend in this area levelled off in 2023, which is encouraging and something to build upon. Our other activities, including Childcare, Church Centre Hire and Fee Income, are collectively very important to boost income, so a combination of income streams continue to be crucial in our efforts to achieve a balanced budget. Expenditure from unrestricted funds amounted to £173,378.

The PCC committed to make a £40,000 contribution towards the circa £56,000 requested to the Common Fund and this level was met, after making a contribution of £36,000 in 2022 against a request of circa £55,000.

The net result for the year was an excess of income over expenditure of £7,040 on unrestricted funds.

The Parochial Church Council of Ossett and Gawthorpe

Trustees' Annual Report *(continued)*

Year ended 31 December 2024

Reserves Policy

Due to continuing liabilities in 2023, the PCC has retained its reserves policy to reflect this position and continues to aim to maintain a balance of unrestricted cash funds of at least £40,000 (£10,000 church; £30,000 Childcare), to enable the church to meet its obligations for at least a three-month period. The unrestricted cash at the bank and in hand of £87,084 as at 31st December 2023 more than covered this. A significant proportion of the balance of £52,726 in the restricted funds (Note 17) represents the balance within the Church Development Fund (£13,206), a legacy for a new Font, if one is needed, or to maintain the heating system (£9,381) and a (£4,834) Covid Sustainability Grant and a HAF Grant (£17,724) from the Local Authority.

Church Staff & Volunteers

Revd. Steven Harvey is Priest in Charge of Trinity and Christ Church and Resident Minister at Christ Church, South Ossett. Revd. Andrew Griffin is Associate Priest at Trinity Church and Christ Church and Resident Minister of Trinity Church. Revd. Marion Gaskell continues to be an active part of the church leadership team along with her husband Ken Gaskell, a retired Church Army Captain. Ken has led an able team of leaders within the Sunday Club which supports ministry with children and families as part of Sunday Worship. Marion also has permission to officiate, Ken a local scout group leader who brings incredible gifts and skills is also authorised to lead ministry, preach, and teach.

Readers Duncan Smith and Linda Musgreave continue to serve the church in many ways, which we are most grateful for. Aldene Smith and June Milburn were again elected as Churchwardens at the 2023 APCM and have served the church faithfully as churchwardens and are supported by a very dedicated team of sides-persons - Julia Oldroyd, June Milburn, Peter Holden, Mari Smith, Pam Young, Leanne Walters & Mark Walters during 2023. Victoria Hunter, our Business and Finance Manager has taken on the voluntary role of PCC Secretary for which we are all very grateful. The PCC Standing Committee included Revd. Andrew Griffin, the churchwardens Aldene Smith and June Milburn, Victoria Hunter, PCC Secretary and PCC vice-chair and Treasurer, Duncan Smith.

Leanne Walters has taken on the role of Safeguarding Officer. Aldene Smith collates our work on Gift Aid across the church, while Victoria Hunter deals with VAT reclaims resulting from building works; Tony has now also taken a more consultative role in this respect. We are grateful to Tony Richardson as he gets to grips in overseeing the Buildings and Grounds. We are grateful to Mark Sayle for his work on the Electoral Roll for 2023 and his continued help with Buildings and Grounds. Revd. Andrew Griffin and Nick Hammill have served as Foundation Governors at Holy Trinity School - this requires integrity and skills in governance, and their contributions are recognisable and much appreciated by the Governing Body.

Victoria Hunter supports administrative work alongside some very committed Church volunteers, Victoria quite often goes up and above her remit, and her skills, work and knowledge of Trinity are most appreciated in liaising with the clergy. Victoria Hunter also supports our childcare team and also provides support as Business & Finance Manager with payroll, financial management and control for the church as a whole. We have a team of motivated childcare staff, working with our Alpha & Omega and Holiday Clubs; as they have supported Holy Trinity School across most of the year.

Anne Rigg provides invaluable support with the churchyard, voluntarily, as well as with supporting Rev Andrew with the role of vergers, flowers, and changes of altar frontals in church. Karen Pickering and a team of faithful volunteers support Trinity Tots and Babies, with many volunteers. Trinity Tots and Babies continue to thrive in supporting parents with child play opportunities and is flourishing. Nicky Fleming along with Julia Oldroyd ably co-ordinates our worship team, with Daniel Beaumont, our gifted organist, continuing to provide much joy to members of the church and wider community. Other church members, led by Sandra Bligh, have promoted charities including Team4U, Christian Aid, the Leprosy Mission and held a very successful coffee morning for Fair Trade through fundraising and raising funds for many charities and organisations and serve quietly in all sorts of ways within the wider church and the communities where they live and work.

The Parochial Church Council of Ossett and Gawthorpe

Trustees' Annual Report *(continued)*

Year ended 31 December 2024

Revd. Andrew Griffin

PCC - Chair of Ossett & Gawthorpe

The trustees' annual report was approved on 12 March 2025 and signed on behalf of the board of trustees by:

A handwritten signature in black ink, appearing to read 'D. R. Smith', is written over a light blue rectangular background.

Mr. D. R. Smith
Trustee

The Parochial Church Council of Ossett and Gawthorpe
Independent Examiner's Report to the Trustees of The Parochial Church
Council of Ossett and Gawthorpe
Year ended 31 December 2024

I report to the trustees on my examination of the financial statements of The Parochial Church Council of Ossett and Gawthorpe ('the charity') for the year ended 31 December 2024.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Charles R Moorby
Independent Examiner

B M Howarth Ltd
Metic House
Wakefield
West Yorkshire
WF6 1QT

The Parochial Church Council of Ossett and Gawthorpe

Statement of Financial Activities

Year ended 31 December 2024

				2024	2023
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income and endowments					
Donations and legacies	4	46,107	16,355	62,462	42,205
Other trading activities	5	152,379	—	152,379	149,383
Investment income	6	—	—	—	—
Total income		<u>198,486</u>	<u>16,355</u>	<u>214,841</u>	<u>191,588</u>
Expenditure					
Expenditure on raising funds:					
Costs of other trading activities		112,749	10,187	122,936	118,596
Expenditure on charitable activities	7	65,567	10,340	75,907	64,430
Total expenditure		<u>178,316</u>	<u>20,527</u>	<u>198,843</u>	<u>183,026</u>
Net income and net movement in funds		<u>20,170</u>	<u>(4,172)</u>	<u>15,998</u>	<u>8,562</u>
Reconciliation of funds					
Total funds brought forward		176,078	52,726	228,804	220,242
Total funds carried forward		<u>196,248</u>	<u>48,204</u>	<u>244,802</u>	<u>228,804</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 9 to 16 form part of these financial statements.

The Parochial Church Council of Ossett and Gawthorpe

Statement of Financial Position

31 December 2024

	Note	2024 £	£	2023 £
Fixed assets				
Tangible fixed assets	13		78,000	81,250
Current assets				
Debtors	14	11,212		10,593
Cash at bank and in hand		157,869		139,810
		<u>169,081</u>		<u>150,403</u>
Creditors: amounts falling due within one year	15	<u>2,279</u>		<u>2,849</u>
Net current assets			<u>166,802</u>	<u>147,554</u>
Total assets less current liabilities			<u>244,802</u>	<u>228,804</u>
Net assets			<u><u>244,802</u></u>	<u><u>228,804</u></u>
Funds of the charity				
Restricted funds			48,204	52,726
Unrestricted funds			196,248	176,075
Total charity funds	18		<u><u>244,802</u></u>	<u><u>228,804</u></u>

These financial statements were approved by the board of trustees and authorised for issue on 19 May 2024, and are signed on behalf of the board by:

Mr. D. Smith
Trustee

The notes on pages 9 to 16 form part of these financial statements.

The Parochial Church Council of Ossett and Gawthorpe

Notes to the Financial Statements

Year ended 31 December 2024

1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is Trinity Church, Church Street, Ossett, West Yorkshire, WF5 9DW.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

The Parochial Church Council of Ossett and Gawthorpe

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Land and buildings	-	Over the estimated 40 year remaining useful life of the property
--------------------	---	--

The Parochial Church Council of Ossett and Gawthorpe

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

3. Accounting policies *(continued)*

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

4. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Donations			
Gifts, Donations and Legacies	14,497	5,676	20,173
Collections	3,661	–	3,661
Gifts			
Gift Aid and Planned Giving	20,342	–	20,342
Income Tax Recovered	7,607	–	7,607
Grants			
HAF Funding Grant	–	10,429	10,429
BDF Grant	–	250	250
	<u>46,107</u>	<u>16,355</u>	<u>62,462</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Donations			
Gifts, Donations and Legacies	3,194	2,263	5,457
Collections	2,852	–	2,852
Gifts			
Gift Aid and Planned Giving	19,618	–	19,618
Income Tax Recovered	5,371	–	5,371
Grants			
HAF Funding Grant	–	8,907	8,907
	<u>31,035</u>	<u>11,170</u>	<u>42,205</u>

The Parochial Church Council of Ossett and Gawthorpe

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

5. Other trading activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Fundraising Events	3,138	—	3,138
Church Centre Hire	13,729	—	13,729
Childcare	126,005	—	126,005
Fee Income	7,142	—	7,142
Other Charges	2,364	—	2,364
Trinity Families	—	—	—
	<u>152,379</u>	<u>—</u>	<u>152,379</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Fundraising Events	2,700	—	2,700
Church Centre Hire	10,862	—	10,862
Childcare	122,728	—	122,728
Fee Income	9,909	—	9,909
Other Charges	3,184	—	3,184
Trinity Families	—	—	—
	<u>149,383</u>	<u>—</u>	<u>149,383</u>

6. Investment income

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Bank interest receivable	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>

The Parochial Church Council of Ossett and Gawthorpe

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

7. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Upkeep of Services	346	-	346
Church Running Expenses	5,185	-	5,185
Church Maintenance	1,200	8,060	9,260
Charities and Charitable Projects	-	1,348	1,348
Common Fund	45,000	-	45,000
Church Centre Expenses	4,600	-	4,600
Ministry: Clergy costs	415	-	415
Administrator and admin expenses	4,171	932	5,103
Governance costs	4,650	-	4,650
	<u>65,567</u>	<u>10,340</u>	<u>75,907</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Upkeep of Services	428	-	428
Church Running Expenses	4,225	-	4,225
Church Maintenance	775	1,303	2,078
Charities and Charitable Projects	307	1,017	1,324
Common Fund	40,000	-	40,000
Church Centre Expenses	5,874	-	5,874
Ministry: Clergy costs	797	-	797
Administrator and admin expenses	4,204	-	4,204
Governance costs	5,500	-	5,500
	<u>62,110</u>	<u>2,320</u>	<u>64,430</u>

8. Net income

Net income is stated after charging/(crediting):

	2024 £	2023 £
Depreciation of tangible fixed assets	<u>3,250</u>	<u>3,250</u>

9. Independent examination fees

	2024 £	2023 £
Fees payable to the independent examiner for:		
Independent examination of the financial statements	600	660
Other financial services	800	840
	<u>1,400</u>	<u>1,500</u>

The Parochial Church Council of Ossett and Gawthorpe

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

10. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2024	2023
	£	£
Wages and salaries	83,319	83,015
Employer contributions to pension plans	2,035	988
	<u>85,354</u>	<u>84,003</u>

The average head count of employees during the year was 8 (2023: 8). The average number of full-time equivalent employees during the year is analysed as follows:

	2024	2023
	No.	No.
Full-time equivalents	<u>6</u>	<u>6</u>

No employee received employee benefits of more than £60,000 during the year (2023: £60,000).

11. Trustee remuneration and expenses

No Trustees received remuneration from the Charity during the year.

12. Transfers between funds

Details of transfers between unrestricted funds and restricted funds are given at note 17 to the accounts.

13. Tangible fixed assets

	Land and buildings £
Cost	
At 1 January 2024 and 31 December 2024	<u>130,000</u>
Depreciation	
At 1 January 2024	48,750
Charge for the year	3,250
At 31 December 2024	<u>52,000</u>
Carrying amount	
At 31 December 2024	<u>78,000</u>
At 31 December 2023	<u>81,250</u>

14. Debtors

	2024	2023
	£	£
Other debtors	<u>11,212</u>	<u>10,593</u>

15. Creditors: amounts falling due within one year

	2024	2023
	£	£
Trade creditors and accruals	<u>2,279</u>	<u>2,849</u>

16. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £2,035 (2023: £988).

The Parochial Church Council of Ossett and Gawthorpe

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

17. Analysis of charitable funds

Unrestricted funds

	At 1 January 2024 £	Income £	Expenditure £	Transfers £	At 31 December 2024 £
General funds	176,078	198,486	(178,316)	—	196,248

	At 1 January 2023 £	Income £	Expenditure £	Transfers £	At 31 December 2023 £
General funds	169,038	180,418	(173,378)	—	176,078

Restricted funds

	At 1 January 2024 £	Income £	Expenditure £	Transfers £	At 31 December 2024 £
Organ	(74)	—	(74)	—	—
Curate	597	—	(319)	—	278
Church Building Development	13,206	—	(7,248)	—	5,958
Trinity Events	149	—	(10)	—	139
Bells	110	140	—	—	250
Church Centre Development	100	—	—	—	100
Bishop's Development Fund Grant	2,651	250	(250)	—	2,651
Other Charities	3,258	1,191	(1,348)	—	3,101
Lamposts (Young People)	790	—	(250)	—	540
Font/Heating Maintenance	9,381	—	(1,202)	—	8,179
HAF Funding	17,724	10,429	(6,297)	—	21,856
LA Covid Grant	4,834	—	(4,185)	—	649
Audio & Visual	—	3,812	—	—	3,812
Clock	—	533	—	—	533
Interest & Charges	—	158	—	—	158
	52,726	16,355	(21,183)	—	48,204

	At 1 January 2023 £	Income £	Expenditure £	Transfers £	At 31 December 2023 £
Organ	(550)	530	(180)	126	(74)
Curate	597	—	—	—	597
Church Building Development	14,207	—	(875)	(126)	13,206
Trinity Events	149	—	—	—	149
Bells	110	—	—	—	110
Church Centre Development	—	100	—	—	100
Bishop's Development Fund Grant	2,651	—	—	—	2,651
Other Charities	2,641	1,633	(1,016)	—	3,258
Lamposts (Young People)	955	—	(165)	—	790
Font/Heating Maintenance	9,629	—	(248)	—	9,381
HAF Funding	12,829	8,907	(4,012)	—	17,724
LA Covid Grant	7,986	—	(3,152)	—	4,834
	51,204	11,170	(9,648)	—	52,726

The Parochial Church Council of Ossett and Gawthorpe

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

Restrictions Imposed and Purposes of Restricted Funds

Organ	- Upkeep of the organ
Curate	- Expenses relating to the ministry of the Curate
Church Building Development	- Major works on church building
Trinity Events	- Funds for special events and celebrations
Bells	- Maintenance of the bells
Residual unallocated funds raised for restoration project	- Restoration / Improvement of Church
Bishop's Development Fund Grant	- Transitions project for work with 8-12 year olds
Other Charities	- Donations to Charities
Lamposts (Young People)	- Groups working with young people
Co-op Local Fund	- Church heating project
Font/Heating maintenance	- New font / Heating maintenance
HAF Funding	- Grant funding for school holiday activities for children in receipt of free school meals
LA Covid Grant	- Local Authority Discretionary Grant for childcare business sustainability

18. Analysis of net assets between funds

	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	2024
Tangible fixed assets	78,000	—	78,000
Current assets	120,878	48,203	169,081
Creditors less than 1 year	(2,279)	—	(2,279)
Net assets	196,599	48,203	244,802

	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	2023
Tangible fixed assets	81,250	—	81,250
Current assets	97,677	52,726	150,403
Creditors less than 1 year	(2,849)	—	(2,849)
Net assets	176,078	52,726	228,804

19. Assets held in trust

The following assets are held in Trust by the Wakefield Diocesan Church Organisation Society on behalf of Ossett & Gawthorpe PCC:-

Trust No.	Asset details	Value (£)
1628	Trinity Centre Building	250,000

CHARITY REGISTRATION NUMBER: 1134034

The Parochial Church Council of Ossett and Gawthorpe
Unaudited Financial Statements
31 December 2024

B M Howarth Ltd
Chartered Accountants
Metic House
Wakefield
West Yorkshire
WF6 1QT

The Parochial Church Council of Ossett and Gawthorpe

Financial Statements

Year ended 31 December 2024

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The Parochial Church Council of Ossett and Gawthorpe

Trustees' Annual Report

Year ended 31 December 2024

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 December 2024.

Reference and administrative details

Registered charity name The Parochial Church Council of Ossett and Gawthorpe

Charity registration number 1134034

Principal office Trinity Church
Church Street
Ossett
West Yorkshire
WF5 9DW

Ex officio Members:

Vicar Priest in Charge – Revd. Steven Harvey
Associate Priest – Revd. Andrew Griffin (Resident Minister) - CHAIR

Churchwardens Aldene Smith
June Milburn

**Deanery Synod
Representatives (till 2023)** Aldene Smith (Gift Aid Officer)
Duncan Smith (Vice Chair)
Nicky Fleming

Elected: Joan Russell-Hogley *till 2025*
Leanne Walters *till 2025 - (Safeguarding Officer)*
Andrew Cameron *till 2025 - (Eco champion)*
Tony Richardson *till 2025 - (Buildings & Grounds)*
Peter Holden *till 2025 - (Health & Safety)*
Anne Rigg *till 2024*
Ken Gaskell *till 2023 - (Children's Work)*
Linda Musgreave *till 2023 - (LLM – Reader)*

PCC Secretary Victoria Hunter

Treasurer Duncan Smith

Independent examiner Charles R Moorby

B M Howarth Ltd
Metic House
Wakefield
West Yorkshire
WF6 1QT

The Parochial Church Council of Ossett and Gawthorpe

Trustees' Annual Report *(continued)*

Year ended 31 December 2024

PCC Statement of purpose:

Alongside the vicar, the purpose of the PCC is to share in servant leadership as we listen to God and share in his mission at Trinity Church, our local community of Ossett & Gawthorpe and the world. We aim to develop and grow in our love of God, our love of each other and our love and unity with the wider church.

Objectives and activities

Trinity Church is '*a Christian Community living and sharing faith.*'

Trinity Church alongside Christ Church South Ossett is an enabling community of Christian disciples, which engages effectively with other Christians in Ossett and Gawthorpe. We provide a generous welcome, an opportunity to belong to and worship in an environment that is accessible, inclusive, safe and transforming. We serve the people of Ossett and Gawthorpe and share faith through many community services and events.

Our purpose and aims are delivered through our activities within the Enabling Groups:

- Ministry Team, as well as involvement with local schools including Holy Trinity Primary and Gawthorpe Community Academy.
- Trinity Babies and Trinity Tots, the Alpha & Omega Clubs.
- Trinity Sunday Club.

We continue to serve and provide positive support for families and individuals through:

- Baptisms & Thanksgiving
- Weddings
- Funerals plus several funerals outside church at the crematoriums.
- Memorial Service
- Interment of Ashes
- The annual Remembrance Service.
- Service for Gawthorpe May Day festivities.
- Community events such as Christmas Tree Festival, Heritage Day etc.

Structure, Governance and Management.

The Parochial Church Council (PCC) is a charity registered with the Charities Commission. There are six formal meetings of the PCC across the year. Members of the Parochial Church Council are either ex-officio or elected at the Annual Parochial Church Meeting, in accordance with the Church Representation Rules. Decisions are taken by majority vote by members at regular meetings. The Council is served by the Standing and Finance Committee, which has power to transact the business of the Parochial Church Council between its meetings but is primarily used to formulate the agenda for meetings. Four of the Enabling Groups (Buildings & Grounds; Childcare; Children & Youth; Wider Church) enable extensive support and undertaking of a variety of actions and initiatives. These groups have delegated responsibility for which they are accountable to the Parochial Church Council. The PCC continues to develop a robust approach to Safeguarding, Leanne Walters & Revd. Andrew Griffin meet regularly and continue to work on the Traffic Light System, as introduced by Leeds Diocese and The Church of England.

Overall, it feels as though it has been a positive and productive year for Trinity. The coming together as a benefice is in a state of tension, both Trinity & Christ Church South Ossett are two very independent churches with totally different cultures. However, we continue to come together at certain services and community events. Trinity Church has again had growth in numbers and spiritually, which is very positive as we move forward. In 2023 we introduced a Ministry Leaders Team, looking at the worship and spiritual direction of Trinity Church, which has been very fruitful for the ministry and vision for the church. Can I also ask for your continued prayers for Trinity Church, Christ Church South Ossett, the Diocese of Leeds, its Bishops, and the Church of England.

The Parochial Church Council of Ossett and Gawthorpe

Trustees' Annual Report *(continued)*

Year ended 31 December 2024

Achievements and performance

Post Covid, including 2023, continued to pose challenges for the wider Church of England. As the year progressed church services and events started to return to normal patterns. Trinity Church has had growth in congregation numbers and finance, which gives a good platform to move forward.

A few of our performance and achievements for 2023:

- Continuation of monthly coffee mornings, which has been very popular with both Trinity and Christ Church, this has been very well attended including people on the fringes of church life.
- Trinity continues to play a part in Gawthorpe Coal Race and the Mayday festivities, enabling the church to be very present in the local community.
- We continue to work to our Mission and Vision plan alongside our sermon series. This year we also looked at adopting Leading Your Church into Growth (LYCIG) starting off looking at our Welcome. We also continue to look at Audio & Visual, which has become more challenging than expected due to funding and time.
- Reverend Andrew & Linda Musgreave continue with a two-year Collective Worship programme at Holy Trinity Primary School and deliver this weekly. We had a very successful Christmas family service in the school, which will continue 4 times per year. School links are very strong and well supported. Reverend Andrew & Nick Hamill are both foundation governors in the school. Reverend Andrew is involved in many other projects in school as well as a Mental Health champion.
- We have seen new faces in our Sunday Club; Tots and Babies are busier than ever thanks to Ken & Marion Gaskell and Karen Pickering and their teams.
- Remembrance Sunday, had a new fresh idea, bringing together all of the uniform groups in our local area, and allowing the service to be youth focused, taking Remembrance to the next generation.
- Childcare & Holiday club is now going strong with many attending from the local community.
- Both Easter & Christmas Services were very well attended.
- 3 Bible study courses for Lent, Summer & Advent, the Christmas study in particular was very well received.
- We held a Christmas Tree Festival over 2 days which was very well attended and much appreciated by the local community. Also, local businesses got on board with the event. A huge thanks to Ken & Marion Gaskell and the Scout groups for all their planning and involvement as well as all the Trinity Members who worked so hard to make it happen.

This is just a selection of achievements and performances, there has been some good progress, and we will continue to build on what we historically had and also what we have gained.

Financial review

The financial picture for 2023 saw an increase in income across most channels through increased activity, including giving and donations, fees and charges, fundraising, centre hire and childcare provision with a corresponding increase in expenditure. Total receipts on unrestricted funds were £180,418 of which £31,035 was unrestricted donations and legacies, including £5,371 from Gift Aid.

Planned Giving and Gift Aid (Note 4) was slightly up in 2023. The mainly downward trend in this area levelled off in 2023, which is encouraging and something to build upon. Our other activities, including Childcare, Church Centre Hire and Fee Income, are collectively very important to boost income, so a combination of income streams continue to be crucial in our efforts to achieve a balanced budget. Expenditure from unrestricted funds amounted to £173,378.

The PCC committed to make a £40,000 contribution towards the circa £56,000 requested to the Common Fund and this level was met, after making a contribution of £36,000 in 2022 against a request of circa £55,000.

The net result for the year was an excess of income over expenditure of £7,040 on unrestricted funds.

The Parochial Church Council of Ossett and Gawthorpe

Trustees' Annual Report *(continued)*

Year ended 31 December 2024

Reserves Policy

Due to continuing liabilities in 2023, the PCC has retained its reserves policy to reflect this position and continues to aim to maintain a balance of unrestricted cash funds of at least £40,000 (£10,000 church; £30,000 Childcare), to enable the church to meet its obligations for at least a three-month period. The unrestricted cash at the bank and in hand of £87,084 as at 31st December 2023 more than covered this. A significant proportion of the balance of £52,726 in the restricted funds (Note 17) represents the balance within the Church Development Fund (£13,206), a legacy for a new Font, if one is needed, or to maintain the heating system (£9,381) and a (£4,834) Covid Sustainability Grant and a HAF Grant (£17,724) from the Local Authority.

Church Staff & Volunteers

Revd. Steven Harvey is Priest in Charge of Trinity and Christ Church and Resident Minister at Christ Church, South Ossett. Revd. Andrew Griffin is Associate Priest at Trinity Church and Christ Church and Resident Minister of Trinity Church. Revd. Marion Gaskell continues to be an active part of the church leadership team along with her husband Ken Gaskell, a retired Church Army Captain. Ken has led an able team of leaders within the Sunday Club which supports ministry with children and families as part of Sunday Worship. Marion also has permission to officiate, Ken a local scout group leader who brings incredible gifts and skills is also authorised to lead ministry, preach, and teach.

Readers Duncan Smith and Linda Musgreave continue to serve the church in many ways, which we are most grateful for. Aldene Smith and June Milburn were again elected as Churchwardens at the 2023 APCM and have served the church faithfully as churchwardens and are supported by a very dedicated team of sides-persons - Julia Oldroyd, June Milburn, Peter Holden, Mari Smith, Pam Young, Leanne Walters & Mark Walters during 2023. Victoria Hunter, our Business and Finance Manager has taken on the voluntary role of PCC Secretary for which we are all very grateful. The PCC Standing Committee included Revd. Andrew Griffin, the churchwardens Aldene Smith and June Milburn, Victoria Hunter, PCC Secretary and PCC vice-chair and Treasurer, Duncan Smith.

Leanne Walters has taken on the role of Safeguarding Officer. Aldene Smith collates our work on Gift Aid across the church, while Victoria Hunter deals with VAT reclaims resulting from building works; Tony has now also taken a more consultative role in this respect. We are grateful to Tony Richardson as he gets to grips in overseeing the Buildings and Grounds. We are grateful to Mark Sayle for his work on the Electoral Roll for 2023 and his continued help with Buildings and Grounds. Revd. Andrew Griffin and Nick Hammill have served as Foundation Governors at Holy Trinity School - this requires integrity and skills in governance, and their contributions are recognisable and much appreciated by the Governing Body.

Victoria Hunter supports administrative work alongside some very committed Church volunteers, Victoria quite often goes up and above her remit, and her skills, work and knowledge of Trinity are most appreciated in liaising with the clergy. Victoria Hunter also supports our childcare team and also provides support as Business & Finance Manager with payroll, financial management and control for the church as a whole. We have a team of motivated childcare staff, working with our Alpha & Omega and Holiday Clubs; as they have supported Holy Trinity School across most of the year.

Anne Rigg provides invaluable support with the churchyard, voluntarily, as well as with supporting Rev Andrew with the role of vergers, flowers, and changes of altar frontals in church. Karen Pickering and a team of faithful volunteers support Trinity Tots and Babies, with many volunteers. Trinity Tots and Babies continue to thrive in supporting parents with child play opportunities and is flourishing. Nicky Fleming along with Julia Oldroyd ably co-ordinates our worship team, with Daniel Beaumont, our gifted organist, continuing to provide much joy to members of the church and wider community. Other church members, led by Sandra Bligh, have promoted charities including Team4U, Christian Aid, the Leprosy Mission and held a very successful coffee morning for Fair Trade through fundraising and raising funds for many charities and organisations and serve quietly in all sorts of ways within the wider church and the communities where they live and work.

The Parochial Church Council of Ossett and Gawthorpe

Trustees' Annual Report *(continued)*

Year ended 31 December 2024

Revd. Andrew Griffin

PCC - Chair of Ossett & Gawthorpe

The trustees' annual report was approved on 12 March 2025 and signed on behalf of the board of trustees by:

A handwritten signature in black ink, appearing to read 'D. R. Smith', is written over a light blue rectangular background.

Mr. D. R. Smith
Trustee

The Parochial Church Council of Ossett and Gawthorpe
Independent Examiner's Report to the Trustees of The Parochial Church
Council of Ossett and Gawthorpe
Year ended 31 December 2024

I report to the trustees on my examination of the financial statements of The Parochial Church Council of Ossett and Gawthorpe ('the charity') for the year ended 31 December 2024.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Charles R Moorby
Independent Examiner

B M Howarth Ltd
Metic House
Wakefield
West Yorkshire
WF6 1QT

The Parochial Church Council of Ossett and Gawthorpe

Statement of Financial Activities

Year ended 31 December 2024

				2024	2023
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income and endowments					
Donations and legacies	4	46,107	16,355	62,462	42,205
Other trading activities	5	152,379	—	152,379	149,383
Investment income	6	—	—	—	—
Total income		<u>198,486</u>	<u>16,355</u>	<u>214,841</u>	<u>191,588</u>
Expenditure					
Expenditure on raising funds:					
Costs of other trading activities		112,749	10,187	122,936	118,596
Expenditure on charitable activities	7	65,567	10,340	75,907	64,430
Total expenditure		<u>178,316</u>	<u>20,527</u>	<u>198,843</u>	<u>183,026</u>
Net income and net movement in funds		<u>20,170</u>	<u>(4,172)</u>	<u>15,998</u>	<u>8,562</u>
Reconciliation of funds					
Total funds brought forward		176,078	52,726	228,804	220,242
Total funds carried forward		<u>196,248</u>	<u>48,204</u>	<u>244,802</u>	<u>228,804</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The notes on pages 9 to 16 form part of these financial statements.

The Parochial Church Council of Ossett and Gawthorpe

Statement of Financial Position

31 December 2024

	Note	2024 £	£	2023 £
Fixed assets				
Tangible fixed assets	13		78,000	81,250
Current assets				
Debtors	14	11,212		10,593
Cash at bank and in hand		157,869		139,810
		<u>169,081</u>		<u>150,403</u>
Creditors: amounts falling due within one year	15	<u>2,279</u>		<u>2,849</u>
Net current assets			<u>166,802</u>	<u>147,554</u>
Total assets less current liabilities			<u>244,802</u>	<u>228,804</u>
Net assets			<u><u>244,802</u></u>	<u><u>228,804</u></u>
Funds of the charity				
Restricted funds			48,204	52,726
Unrestricted funds			196,248	176,075
Total charity funds	18		<u><u>244,802</u></u>	<u><u>228,804</u></u>

These financial statements were approved by the board of trustees and authorised for issue on 19 May 2024, and are signed on behalf of the board by:

Mr. D. Smith
Trustee

The notes on pages 9 to 16 form part of these financial statements.

The Parochial Church Council of Ossett and Gawthorpe

Notes to the Financial Statements

Year ended 31 December 2024

1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is Trinity Church, Church Street, Ossett, West Yorkshire, WF5 9DW.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

The Parochial Church Council of Ossett and Gawthorpe

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Land and buildings	-	Over the estimated 40 year remaining useful life of the property
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The Parochial Church Council of Ossett and Gawthorpe

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

3. Accounting policies *(continued)*

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

4. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Donations			
Gifts, Donations and Legacies	14,497	5,676	20,173
Collections	3,661	–	3,661
Gifts			
Gift Aid and Planned Giving	20,342	–	20,342
Income Tax Recovered	7,607	–	7,607
Grants			
HAF Funding Grant	–	10,429	10,429
BDF Grant	–	250	250
	<u>46,107</u>	<u>16,355</u>	<u>62,462</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Donations			
Gifts, Donations and Legacies	3,194	2,263	5,457
Collections	2,852	–	2,852
Gifts			
Gift Aid and Planned Giving	19,618	–	19,618
Income Tax Recovered	5,371	–	5,371
Grants			
HAF Funding Grant	–	8,907	8,907
	<u>31,035</u>	<u>11,170</u>	<u>42,205</u>

The Parochial Church Council of Ossett and Gawthorpe

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

5. Other trading activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Fundraising Events	3,138	—	3,138
Church Centre Hire	13,729	—	13,729
Childcare	126,005	—	126,005
Fee Income	7,142	—	7,142
Other Charges	2,364	—	2,364
Trinity Families	—	—	—
	<u>152,379</u>	<u>—</u>	<u>152,379</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Fundraising Events	2,700	—	2,700
Church Centre Hire	10,862	—	10,862
Childcare	122,728	—	122,728
Fee Income	9,909	—	9,909
Other Charges	3,184	—	3,184
Trinity Families	—	—	—
	<u>149,383</u>	<u>—</u>	<u>149,383</u>

6. Investment income

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Bank interest receivable	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>

The Parochial Church Council of Ossett and Gawthorpe

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

7. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Upkeep of Services	346	-	346
Church Running Expenses	5,185	-	5,185
Church Maintenance	1,200	8,060	9,260
Charities and Charitable Projects	-	1,348	1,348
Common Fund	45,000	-	45,000
Church Centre Expenses	4,600	-	4,600
Ministry: Clergy costs	415	-	415
Administrator and admin expenses	4,171	932	5,103
Governance costs	4,650	-	4,650
	<u>65,567</u>	<u>10,340</u>	<u>75,907</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Upkeep of Services	428	-	428
Church Running Expenses	4,225	-	4,225
Church Maintenance	775	1,303	2,078
Charities and Charitable Projects	307	1,017	1,324
Common Fund	40,000	-	40,000
Church Centre Expenses	5,874	-	5,874
Ministry: Clergy costs	797	-	797
Administrator and admin expenses	4,204	-	4,204
Governance costs	5,500	-	5,500
	<u>62,110</u>	<u>2,320</u>	<u>64,430</u>

8. Net income

Net income is stated after charging/(crediting):

	2024 £	2023 £
Depreciation of tangible fixed assets	<u>3,250</u>	<u>3,250</u>

9. Independent examination fees

	2024 £	2023 £
Fees payable to the independent examiner for:		
Independent examination of the financial statements	600	660
Other financial services	800	840
	<u>1,400</u>	<u>1,500</u>

The Parochial Church Council of Ossett and Gawthorpe

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

10. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2024	2023
	£	£
Wages and salaries	83,319	83,015
Employer contributions to pension plans	2,035	988
	<u>85,354</u>	<u>84,003</u>

The average head count of employees during the year was 8 (2023: 8). The average number of full-time equivalent employees during the year is analysed as follows:

	2024	2023
	No.	No.
Full-time equivalents	<u>6</u>	<u>6</u>

No employee received employee benefits of more than £60,000 during the year (2023: £60,000).

11. Trustee remuneration and expenses

No Trustees received remuneration from the Charity during the year.

12. Transfers between funds

Details of transfers between unrestricted funds and restricted funds are given at note 17 to the accounts.

13. Tangible fixed assets

	Land and buildings £
Cost	
At 1 January 2024 and 31 December 2024	<u>130,000</u>
Depreciation	
At 1 January 2024	48,750
Charge for the year	3,250
At 31 December 2024	<u>52,000</u>
Carrying amount	
At 31 December 2024	<u>78,000</u>
At 31 December 2023	<u>81,250</u>

14. Debtors

	2024	2023
	£	£
Other debtors	<u>11,212</u>	<u>10,593</u>

15. Creditors: amounts falling due within one year

	2024	2023
	£	£
Trade creditors and accruals	<u>2,279</u>	<u>2,849</u>

16. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £2,035 (2023: £988).

The Parochial Church Council of Ossett and Gawthorpe

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

17. Analysis of charitable funds

Unrestricted funds

	At 1 January 2024 £	Income £	Expenditure £	Transfers £	At 31 December 2024 £
General funds	176,078	198,486	(178,316)	—	196,248

	At 1 January 2023 £	Income £	Expenditure £	Transfers £	At 31 December 2023 £
General funds	169,038	180,418	(173,378)	—	176,078

Restricted funds

	At 1 January 2024 £	Income £	Expenditure £	Transfers £	At 31 December 2024 £
Organ	(74)	—	(74)	—	—
Curate	597	—	(319)	—	278
Church Building Development	13,206	—	(7,248)	—	5,958
Trinity Events	149	—	(10)	—	139
Bells	110	140	—	—	250
Church Centre Development	100	—	—	—	100
Bishop's Development Fund Grant	2,651	250	(250)	—	2,651
Other Charities	3,258	1,191	(1,348)	—	3,101
Lamposts (Young People)	790	—	(250)	—	540
Font/Heating Maintenance	9,381	—	(1,202)	—	8,179
HAF Funding	17,724	10,429	(6,297)	—	21,856
LA Covid Grant	4,834	—	(4,185)	—	649
Audio & Visual	—	3,812	—	—	3,812
Clock	—	533	—	—	533
Interest & Charges	—	158	—	—	158
	52,726	16,355	(21,183)	—	48,204

	At 1 January 2023 £	Income £	Expenditure £	Transfers £	At 31 December 2023 £
Organ	(550)	530	(180)	126	(74)
Curate	597	—	—	—	597
Church Building Development	14,207	—	(875)	(126)	13,206
Trinity Events	149	—	—	—	149
Bells	110	—	—	—	110
Church Centre Development	—	100	—	—	100
Bishop's Development Fund Grant	2,651	—	—	—	2,651
Other Charities	2,641	1,633	(1,016)	—	3,258
Lamposts (Young People)	955	—	(165)	—	790
Font/Heating Maintenance	9,629	—	(248)	—	9,381
HAF Funding	12,829	8,907	(4,012)	—	17,724
LA Covid Grant	7,986	—	(3,152)	—	4,834
	51,204	11,170	(9,648)	—	52,726

The Parochial Church Council of Ossett and Gawthorpe

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

Restrictions Imposed and Purposes of Restricted Funds

Organ	- Upkeep of the organ
Curate	- Expenses relating to the ministry of the Curate
Church Building Development	- Major works on church building
Trinity Events	- Funds for special events and celebrations
Bells	- Maintenance of the bells
Residual unallocated funds raised for restoration project	- Restoration / Improvement of Church
Bishop's Development Fund Grant	- Transitions project for work with 8-12 year olds
Other Charities	- Donations to Charities
Lamposts (Young People)	- Groups working with young people
Co-op Local Fund	- Church heating project
Font/Heating maintenance	- New font / Heating maintenance
HAF Funding	- Grant funding for school holiday activities for children in receipt of free school meals
LA Covid Grant	- Local Authority Discretionary Grant for childcare business sustainability

18. Analysis of net assets between funds

	Unrestricted Funds	Restricted Funds	Total Funds 2024
	£	£	£
Tangible fixed assets	78,000	—	78,000
Current assets	120,878	48,203	169,081
Creditors less than 1 year	(2,279)	—	(2,279)
Net assets	196,599	48,203	244,802

	Unrestricted Funds	Restricted Funds	Total Funds 2023
	£	£	£
Tangible fixed assets	81,250	—	81,250
Current assets	97,677	52,726	150,403
Creditors less than 1 year	(2,849)	—	(2,849)
Net assets	176,078	52,726	228,804

19. Assets held in trust

The following assets are held in Trust by the Wakefield Diocesan Church Organisation Society on behalf of Ossett & Gawthorpe PCC:-

Trust No.	Asset details	Value (£)
1628	Trinity Centre Building	250,000