

**Holy Trinity with St Nicholas, Weymouth  
Annual Report of the Parochial Church Council  
for the year ended 31<sup>st</sup> December 2024**

### **Administrative information**

Holy Trinity with St. Nicholas Church is situated in Trinity Road, Weymouth. It is part of the Diocese of Salisbury within the Church of England. The correspondence address is Holy Trinity Vicarage, 7 Glebe Close, Weymouth DT4 9RL. The Parochial Church Council (PCC) is a corporate body, and a registered charity, No. 1134026.

PCC members who served in 2024 until the date of this report are:

Rev Juliet Stephenson	Vicar and PCC chairperson
Trudi Shaw	Churchwarden (Bishop Council and Diocesan Synod member since September 2024)
Philippa Walker	Churchwarden
Jenny Keates	Treasurer and Deanery Synod Representative
David Picton	Deanery Synod Representative
Angela Kerigan	PCC Secretary
Krys Fursman	Safeguarding Officer
Liz Williams	PCC Minute taker
Elected Members	Peter Rendall, Alyson Brinsley, Robert Giles, Jane Hall, Tricia Donovan, Rick Fursman
Co-opted Members	Geoff Pritchard

### **Structure, governance and management**

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The membership of the PCC consists of our vicar, churchwardens, and members elected by those members of the congregation who are on the electoral roll of the church.

### **Objectives and Activities**

The PCC has the responsibility of working with our vicar to welcome all people to worship at our church and to share in the life of our parish community. It is important that the PCC maintain the fabric of the Church so that the building is not only a place of inclusive worship but also a venue for parish events.

## **Achievements and Performance**

### **Church Attendance**

There are 86 parishioners on the church electoral roll. The average attendance per week during 2024 08:00 (15-20) and 10:00 Sunday Services (35-45), 1000 mid-week service (10-15). Once a month open table service (20-25).

### **Review of the Year**

The Standing Committee of the PCC (Vicar, churchwardens, treasurer and secretary) meet when significant issues or events occur so they can inform the rest of the PCC as necessary or appropriate. Meetings of the Parochial Church Council took place frequently during 2024, and extraordinary meetings were held when necessary to discuss various issues.

In 2024 there have been several important pieces of work undertaken by the PCC. These included:

The Organ has been regularly serviced.

New Sound System installed.

We have supported the Chapelhay play garden events. Had a scouts sleep over and a Christmas tree festival.

We open on a regular basis to welcome all visitors including visitors from the cruise ships that dock at Portland.

Rev Juliet has led collective worship on a weekly basis at our primary school and organised activities at church for the pupils to attend and take part in. We have supported families of pupils financially when possible.

Rev Juliet has re-introduced home communions, services at Anning House care home, and taken Baptisms and funerals.

We have revised our seasonal liturgies based on Common Worship.

The life of the parish is well documented in our parish magazine Trinity Voice, web site, and facebook page. The formal minutes of the APCM is available from the PCC Secretary.

We are up to date and compliant regarding our Safeguarding training set down by Salisbury diocese and about to embark on level 3 on the dashboard.

### **Maintenance**

We continue to maintain the upkeep of the fabric of the church. Including further roof repairs, introduction of a safety rail by the choir vestry. Risk assessments, PAT testing, Fire Alarm system regularly checked, and all serviced during 2024. We have a regular band of volunteers that keep the church and gardens clean and tidy.

Successfully faculty applications have been approved for the removal of the asbestos screen to the rear of church. Installation of a new Sound System. Re-introduction of security gates

to trinity passage. The disposal of 12 pews. All these works were completed by the end of 2024 and the pews sold and the money raised contributed towards our parish share.

Faculty applications are being prepared for the provision of accessible toilets and a kitchen.

Successful grant applications have been received for the asbestos removal and gates to trinity passage.

Successful application to the Listed Places of Worship saw the return of a VAT reclaim.

Our vicar and churchwardens are grateful for the work all our volunteers do to keep the church in good order.

Trudi Shaw  
Church Warden

## **Financial Review**

The financial position is beginning to improve at Holy Trinity Church. At the end of the year we managed to balance our income and expenditure in the General Fund with a small gain of £586 whilst increasing the contribution made to the Parish Share by £17k compared to the year before.

Voluntary Receipts were up 37% aided by the introduction of the Parish Giving scheme, the availability for Contactless giving and keeping the church open to visitors and the community.

Fundraising income increased again this year reflecting the success of The Christmas Tree Festival, Music Hall Concert, D-Day Quiz and the coffee morning events. Many Thanks must go to all those who help to make these events happen and which help to bring the community and visitors into the church.

Grants for Electrical work were received from the Benefact Trust and Dorset Historic Churches.

Other receipts included £14k VAT reclaimed through the Listed Places of Worship Grant Scheme for works carried out to the building. Although the Government proposed the stoppage of this scheme it has just been extended for another financial year until March 2026 which is good news for Holy Trinity.

In addition, there were generous donations towards the new sound system, a new kitchen and accessible toilets. It is proposed that the new kitchen and toilets will be installed at the back of the church under the gallery. Trudi our churchwarden is currently working with the architect in obtaining the relevant faculty approvals for the work to commence.

No investments were drawn down during the year.

Every effort is made to ensure that costs are kept to a minimum with financial controls in place for the signing off of ad hoc expenses and quotes are sought for all building works. Service cost savings were largely due to not replacing a Youth Worker. Rev Juliet has been pro-active in this area working closely with the school, bringing the church and school closer together. School Children, Scouts and local community children and their families have all

enjoyed the various services and events that Juliet has successfully run during the year. During the year building works amounted to £141.4k, funded from the drawdown of investments at the end of 2023, restricted reserves, grants, donations and reclaimed VAT. Works included cleaning of the loft space after the pigeons visit, removal of asbestos, electrical rewire and the implementation of a much-improved sound system.

With the strong leadership skills of Rev Juliet and with the support of our hard working churchwardens all members of Holy Trinity can be proud of the part they too have played in the financial progress that has been achieved in 2024.

However, whilst we have improved financially, we are still not in the position where we can pay the full parish share. For 2024 the Parish share for Holy Trinity Church was £59,664.

We paid £23,000 39% (£5,950 10% in 2023). Salisbury has recognised our difficulties and awarded a £15,000 deprivation grant for 2025 which brings our share down to £45,053. 2024 showed positive improvements to the church finances but there is still a journey to be made together so that we can pay the Full Parish Share.

Jennifer Keates

Treasurer

**NOTE:**

There is a graphical paper available comparing receipts and expenditure for 2023 & 2024 and the payment of the share. It contains information on the best ways to give and what we can all do to help during 2025. This is available along with this review on the church notice board. If you would like to be emailed a copy of this information please email me on [grahamkeates@btinternet.com](mailto:grahamkeates@btinternet.com) or if you would like a paper copy then let me know.



## Holy Trinity Church with St Nicholas

### Receipts and Payments Summary Report for year ending December 2024

	Year End Unrestricted	Year End Restricted	Year End Total	Prior Year Total
<b><u>Receipts</u></b>				
Voluntary Receipts	42,319	2,649	44,968	32,872
Fundraising	7,029	634	7,664	5,405
Interest	588	28,727	29,315	30,042
Grants	310	8,750	9,060	17,835
Other	250	37,118	37,368	27,423
	50,497	77,878	128,375	113,577
Asset and Investment Sales	0	0	0	94,000
<b>TOTAL RECEIPTS</b>	<b>50,497</b>	<b>77,878</b>	<b>128,375</b>	<b>207,577</b>
<b><u>Payments</u></b>				
Activity Costs	12,992	5,190	18,181	26,011
Office & Publicity Costs	4,240	550	4,790	3,808
Utility Costs	2,736	300	3,036	2,599
Building Costs	4,732	136,714	141,446	129,724
Charitable Giving	383	0	383	1,017
Fundraising incl publicity	1,638	0	1,638	889
Governance	190	0	190	190
Parish Share	23,000	0	23,000	5,950
	49,911	142,754	192,664	170,189
<b>TOTAL PAYMENTS</b>	<b>49,911</b>	<b>142,754</b>	<b>192,664</b>	<b>170,189</b>
<b>NET GAIN/(LOSS)</b>	<b>586</b>	<b>-64,876</b>	<b>-64,289</b>	<b>37,388</b>

**Note:** There are no Endowment Funds

**Holy Trinity Church with St Nicholas**

**Receipts and Payments Detail Report for year ending December 2024**

	Year End Unrestricted	Year End Restricted	Year End Total	Prior Year Total
<b><u>Receipts</u></b>				
<b><u>Voluntary Receipts</u></b>				
SO/DD's	12,835	275	13,110	13,255
Parish Giving	3,284	385	3,669	0
Envelopes	5,548	160	5,708	4,966
Plate	4,476	0	4,476	2,899
Contactless	1,675	330	2,005	320
Gift aid tax rcd	5,874	103	5,977	4,333
Gift Aid Parish Giving	798	96	894	0
Baptism/weddings/funerals	5,018	0	5,018	3,627
Marriage certificate fee	0	0	0	0
Wedding Band Fee	55	0	55	0
Baptism Certificate	0	0	0	0
Donations to Vicar	0	0	0	130
Flower Fund	105	0	105	215
Other Donations	2,651	1,300	3,951	2,759
From Sowter Investment	0	0	0	0
Sudan/Ukraine Donations	0	0	0	368
	42,319	2,649	44,968	32,873
<b><u>Fundraising</u></b>				
Events	4,870	569	5,439	4,437
Other Activities	1,203	66	1,268	256
Magazine Box	95	0	95	172
Tea & Coffee	862	0	862	540
	7,029	634	7,664	5,405
<b><u>Interest</u></b>	588	28,727	29,315	30,042
<b><u>Grants</u></b>	310	8,750	9,060	17,835
<b><u>Other Receipts</u></b>				
Sales	200	0	200	0
Fees	0	0	0	1,980
VAT Rebate	0	14,118	14,118	18,705
Insurance Claim	0	0	0	6,738
Heating	50	0	50	0
Soundsystem Donation	0	12,000	12,000	0
Reordering	0	11,000	11,000	0
	250	37,118	37,368	27,423
Investment Drawdown	0	0	0	94,000
<b>Total Receipts</b>	<b>50,497</b>	<b>77,878</b>	<b>128,375</b>	<b>207,578</b>

	Year End Unrestricted	Year End Restricted	Year End Total	Prior Year Total
<b><u>Payments</u></b>				
<b><u>Service Activity Costs</u></b>				
Organist weddings etc	244	0	244	325
Organist monthly fee	4,590	0	4,590	4,650
Organ/Piano Service and repairs	250	2,065	2,315	1,912
Choir	242	0	242	0
RSCM Fees	270	0	270	127
CCLI Licences	348	0	348	0
Copyright Fees	0	0	0	331
Assign of Statutory Fees	2,929	0	2,929	0
Casual Duty Fees	0	0	0	0
Verger Fees	0	0	0	75
Youth Work	0	1,310	1,310	12,567
LLM Expenses	0	0	0	22
Ministry	739	0	739	572
Mission	6	1,815	1,821	0
Wine candles etc	901	0	901	842
Flowers	227	0	227	160
Miscellaneous	365	0	365	834
Interim Clergy Fees	900	0	900	2,744
Vicar Expenses	940	0	940	650
Gift to Vicar	41	0	41	200
	12,992	5,190	18,181	26,011
<b><u>Office and Publicity costs</u></b>				
Printing/Photocopying	2,440	0	2,440	1,037
Postage	3	0	3	0
Stationery	57	0	57	7
Pew Sheets	176	0	176	527
Telephone/broadband	508	0	508	471
Website	170	550	720	555
Magazine	0	0	0	178
Publicity	274	0	274	552
Subscriptions	149	0	149	179
Card Machine	463	0	463	6
IT	0	0	0	0
Equipment	0	0	0	298
	4,240	550	4,790	3,809
<b><u>Utility Costs</u></b>				
Gas	1,436	300	1,736	1,402
Electricity	1,117	0	1,117	1,034
Water	183	0	183	163
	2,736	300	3,036	2,599



<b><u>Building Costs</u></b>				
Insurances	4,234	4,234	8,468	7,688
Cleaning and Admin	200	0	200	139
Loft Clean - Pigeons	0	27,570	27,570	830
Gardening & minor repairs	23	0	23	604
Fabric R & M	118	815	933	8,523
Heating Repairs	0	0	0	5,028
Asbestos Removal	0	15,777	15,777	0
Passage Gates	32	4,994	5,026	1,148
Quinquennial Repairs	0	26	26	103,447
Electrical Repairs	0	59,507	59,507	318
PAT Testing	124	0	124	0
Sound System	0	21,516	21,516	0
Servery & Toilets	0	0	0	0
Reordering	0	2,275	2,275	1,997
	4,732	136,714	141,446	129,724
<b><u>Charitable Giving</u></b>	383	0	383	1,017
<b><u>Fundraising inc publicity</u></b>	1,638	0	1,638	889
<b><u>Governance Costs</u></b>				
Audit & Accountancy Costs	190	0	190	190
Other Professional Fees	0	0	0	0
	190	0	190	190
<b><u>Parish Share</u></b>	23,000	0	23,000	5,950
<b>Total Payments</b>	<b>49,911</b>	<b>142,754</b>	<b>192,664</b>	<b>170,189</b>
<b>Net Receipts</b>	<b>586</b>	<b>-64,876</b>	<b>-64,289</b>	<b>37,388</b>

**Note:** There are no Endowment Funds

### Movement In Funds Report

<b>Cash Funds</b>						
	Dec-23					Dec-24
	Bal Bfwd	Income	Exp	Xfrs	Gains/(losses)	Bal c/fwd
General	15,027	51,396	49,911	-899		15,613
Fabric	96,562	15,111	112,923	899		-351
Morrice	786	13,710	25,946			-11,450
Reorder	-18,274	26,911	2,275			6,362
Sidney Groves	57,969	18,642	1,610			75,001
Sowter	7,233	2,606				9,838
	<u>159,303</u>	<u>128,375</u>	<u>192,665</u>	<u>0</u>	<u>0</u>	<u>95,013</u>

<b>Investment Funds</b>				
	Dec-23			Dec-24
	Bal B/fwd	Drawdowns	Gains/Losses	Bal c/fwd
Chamberlaine COIF	23,937	0	1,218	25,155
Morrice CBF	51,674		1,183	52,856
Quibell CBF	8,973		205	9,178
Sidney Groves CBF	174,061		3,984	178,045
Sidney Groves CBF	417,868		9,564	427,433
Sidney Groves CBF	40,685		931	41,616
Sowter Trust COIF	93,609		2,115	95,724
St Nicholas CBF	210,550	0	4,819	215,369
	<u>1,021,357</u>	<u>0</u>	<u>24,019</u>	<u>1,045,376</u>

**Note: All Investment Funds are restricted except for Quibell.**

**There are no other Assets or Liabilities**

## Notes to the Financial Statements

### Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005. As receipts for the year amounted to less than £250,000 the financial statements have been prepared on a receipts and payments basis. These have been reviewed by an Independent examiner whose report is attached.

### Funds

Holy Trinity does not have any **endowment funds**.

**Unrestricted funds** are classed as general funds which can be used for PCC ordinary purposes.

**Restricted funds** represent a) income from trusts which may be expended only on those restricted objects provided in the terms of the trust or bequest, and b) donations or grants received for a specific object or invited by the PCC for a specific object. These funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund. All investments are invested separately and interest applied accordingly.

### Incoming resources

All income is recognised when it is receivable and accounted for gross. Gift Aid for the last quarter and for small donations made during the year were not claimed and received until Quarter 1 2025.

### Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. All other expenditure is recognised when it is incurred and is accounted for gross.

### Fixed assets

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £2,500 so all such expenditure has been written off when incurred.

Investments are valued at market value as at 31<sup>st</sup> December.

# Holy Trinity Church, Weymouth

Registered Charity No. 1134026

Independent Examiner's Report to the trustees / members of Holy Trinity Church,  
Weymouth, Parochial Church Council

I report on the accounts for the year ended 31 December 2024 which are set out on pages  
and of the financial report.

Respective responsibilities of trustees and examiner

The charity's trustees consider that the audit is not required for this year under section  
43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed. It  
is my responsibility to:

- examine the accounts (under section 43 of the Act)
- to follow the procedures laid down in the General Directions given by the Charity  
Commission (under section 43(7)(b) of the Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the  
Charity Commission. An examination includes a review of the accounting records kept by  
the charity and a comparison of the accounts with those records. It also includes  
considering any unusual items or disclosures in the accounts, and seeking explanation from  
you as trustees concerning any such matters. The procedures undertaken do not provide all  
the evidence that would be required in an audit, and consequently no opinion is given as to  
whether the accounts present a "true and fair" view and the report is limited to those  
matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect, the  
requirement:
  - to keep accounting records in accordance with section 41 of the Act; and to  
prepare accounts which accord with the accounting records and comply with  
the requirements of the 1993 have not been met; or
- (2) to which in my opinion, attention should be drawn in order to enable a proper  
understanding of the accounts to be reached.



Sheila Stewart AICB  
21 Westcliff Road, Portland, Dorset. DT5 2HW

Date: 14th March 2025