

Holy Trinity with St Nicholas, Weymouth Annual Report of the Parochial Church Council for the year ending 31st December 2022

Administrative Information

Holy Trinity with St. Nicholas is situated on Trinity Road, Weymouth. It is part of the Diocese of Salisbury within the church of England. The correspondence address is Holy Trinity Vicarage, 7 Glebe Close, Weymouth, DT4 9RL. The Parochial Church Council (PCC) is a corporate body and a charity registered with the charity commission. Registered No. 1134026.

PCC Members who served in 2022 are:

Revd. Canon Andrew Gough	Incumbent and PCC Chair until retirement May 2022
Philip Wise	Church Warden and Treasurer until June 2022
Trudi Shaw	Church Warden and Chair of PCC May 2022
Angela Kerigan	PCC Secretary
David Picton	Representative on the Deanery Synod
Elected PCC Members	Krys Fursman (safeguarding officer), Jenny Keates, Peter Rendall, Liz Williams. Helene Bishop, Thelma Green, Lesley Proctor, Keith Whittock, Jane Hall all stood down for the period 2022-2023
Elected Church Warden	Philippa Walker (sworn in by the Rural Dean Nick Clarke)
Elected to the PCC at the APCM	Christine Rashleigh-Berry
Elected during 2022-2023	Rick Fursman (Fabric Officer)
Co-Opted Members	Geoff Pritchard

Structure, governance, and management

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the electoral roll and stand for election to the PCC.

The membership of the PCC consists of the incumbent (vacancy), church wardens, and members elected by those of the congregation who are on the electoral roll of the church.

Objectives and Activities

The PCC has the responsibility to welcome people to worship at our church and to share in the life of our parish community. It is important that the PCC maintain the fabric of the church so that the building is not only a place of worship but also a venue for parish events.

Achievements and Performance

Church Attendance

There are 89 parishioners on the electoral roll for 2022. The average attendance during 2022 for the following Sunday Services, 0800 was approximately 15 and for the 1000 was approximately 25. There was a dramatic increase in attendance during main festivals, for example, Christmas, nine lessons and carols, Easter and when we had visiting clergy, including the Bishop of Salisbury and the Dean of Salisbury.

Review of the year

The last year has been another challenging year for us. Congregation numbers have dropped, and we were still recovering from the aftermath of the Covid pandemic. Our vicar took early retirement in May and one of our church wardens and our treasurer stood down in June. Our faculty application was suspended by the Chancellor and DAC because we did not have the correct permissions. The delay to the building works took its toll. The main entrance to church was closed due to scaffolding being erected to repair the stained-glass windows above, so passing tourists and even some residents thought that the church was closed. This has affected our financial income, as has our drop in numbers. We were unable to hold any fund-raising events. It took several months of hard work and determination to resolve the issues that the DAC had with our faculty application. Work restarted in November 2022 and was completed in February 2023.

Due to the absence of a vicar, our newly appointed Lay Pastoral Assistant (LPA) continued with pastoral care and visited members of our congregation in their homes and care homes and administered communion when requested.

The standing committee of the PCC met when significant issues or events occurred that needed to be addressed with discretion. The PCC met regularly approximately every 6 weeks.

Other work undertaken has been to revise the Electoral Roll and gift aid listing.

Social life has been minimal due to the delay in the building works and the lack of heating in church; we have been holding Sunday services in the crypt, where it was warmer.

Our main focus of worship and social activity has been our 1000 Sunday Sung Eucharist where we have a small choir and an organist.

Our Youth Worker has continued to build excellent relationships with Holy Trinity school, taking collective worship on a regular basis to three classes. Wayfarers after school club has been established with regular attendance from the pupils.

We have also supported the Chapelhay Play Garden events.

Parish life is documented on our parish website and Facebook page. PCC and APCM minutes and finance reports are available via our PCC Secretary. Inventory and terrier documents are available via our church warden.

Now that the building works have been completed, we have established an Events Committee to plan social and fundraising events for 2023.

Maintenance

Holy Trinity Church continues to demand extensive maintenance with a quinquennial inspection programmed for August 2023.

The church wardens and newly appointed fabric officer maintained the upkeep of the fabric of the church, carrying out risk assessments, updating and servicing fire extinguishers, reviewing and updating the electrics, installing an assessable toilet, baby changing facilities and servery.

Faculty applications are being prepared for replacement of the gates to Trinity Passage, provision of accessible toilets and a servery and the maintenance of the roof void.

Holy Trinity is regularly cleaned by a small group of volunteers.

In March 2023 the organ and bellows were serviced.

Financial Review 2022

A challenging year for Holy Trinity Church with major repairs having an impact on building access and fund raising along with a fall in church membership. This put pressure on our finances and in agreement with the Archdeacon we only paid a token amount towards our Parish Share.

During the year every effort has been made to maximise income and control expenditure. This included the successful recovery of vat on the repair bills through the Listed Places of Worship Grant Scheme. This amounted to £44,312. A successful grant bid of £7,500 from Dorset Historic Churches was made and this will be received in 2023 when the work to the Warrior window is completed. The church refrained from using the heating system during the last few months of the year to save costs and a tighter control of ad hoc expenditure has been implemented. Along with not paying the share this enabled us to build up the General Fund and balance the books.

There are still funds invested which the PCC have agreed to set aside for an accessible toilet, a servery and electrical rewiring. After a visit by the diocesan fund-raising advisor, we will apply for some grant funding towards these costs. Although it was thoroughly investigated disabled access to the building was found not to be feasible and it was agreed that the side door would remain the accessible entrance with the aim to making it more welcoming.

Following the completion of the repair work in early 2023 every effort will be taken to open the church to the community and an events committee is already planning future fund-raising events.

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Trudi Shaw

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Churchwarden, Holy Trinity Church with St Nicholas

Holy Trinity Church with St Nicholas

Receipts and Payments Report for year ending December 2022

	Unrestricted	Restricted	Endowment	Total	Prior Year
<u>Receipts</u>	£	£	£	£	£
<u>Voluntary Receipts</u>					
SO/DD's	12,775	480	0	13,255	15,657
Envelopes	4,176	0	0	4,176	11,839
Plate	2,382	0	0	2,382	335
Contactless/ Stripe	199	0	0	199	150
Gift aid tax rcd	5,905	203	0	6,108	7,370
Baptism/ weddings/ funerals	222	0	0	222	4,480
Marriage certificate fee	0	0	0	0	46
Wedding Band Fee	50	0	0	50	31
Baptism Certificate	112	0	0	112	30
Donations to Vicar	780	0	0	780	0
Other Donations	191	0	0	191	8,875
From Sowter Investment	0	638	0	638	0
Ukraine Donations	325	0	0	325	0
	27,118	1,321	0	28,439	48,812
<u>Fundraising</u>					
Events	0	0	0	0	3,722
Christingle	0	0	0	0	188
Other Activities	0	29	0	29	544
Magazine Box	189	0	0	189	14
Tea & Coffee	181	0	0	181	0
	369	29	0	398	4,468
<u>Interest</u>	140	27,546	0	27,686	28,423
<u>Other Receipts</u>					
Sales	0	0	0	0	250
Fees	920	33	0	953	0
VAT Rebate	0	44,312	0	44,312	1,839
Reordering	0	2,322	0	2,322	0
	920	46,668	0	47,588	2,089
St Nicholas Investment Drawdown	0	20,000	0	20,000	264,500
Total Receipts	28,547	95,564	0	124,111	348,292
Capital Receipt Sale of St Nicholas					554,671
Total Receipts including Sale of St Nicholas					902,963

Charity No. 1134026
Holy Trinity Church with St Nicholas

	Unrestricted	Restricted	Endowment	Total	Prior Year
	£	£	£	£	£
<u>Payments</u>					
<u>Service Activity Costs</u>					
Servers	0	0	0	0	369
Choir Bursaries	0	0	0	0	50
Choir Other	0	0	0	0	544
Sunday School	0	109	0	109	9,263
Singing Lessons	0	210	0	210	1,776
Handbell Lessons	0	0	0	0	937
Piano Lessons	0	210	0	210	656
Organist weddings etc	0	0	0	0	120
Organist ex gratia payment	0	570	0	570	4,182
Organist monthly fee	3,062	338	0	3,400	10,763
Organ Service and repairs	198	0	0	198	660
RSCM Fees	110	0	0	110	110
CCLJ Licences	308	0	0	308	470
Assign of Statutory Fees	193	0	0	193	2,848
Casual Duty Fees	366	0	0	366	637
Verger Fees	25	0	0	25	50
Fee Refund	0	0	0	0	120
Youth Worker	0	15,146	0	15,146	5,536
Ministry	71	391	0	463	0
Wine candles etc	571	0	0	571	185
Flowers	28	0	0	28	0
Miscellaneous	130	0	0	130	0
Interim Clergy Fees	1,120	310	0	1,430	0
Vicar Expenses	881	0	0	881	2,016
Gift to Vicar	780	0	0	780	0
	7,843	17,284	0	25,127	41,292
<u>Office and Publicity costs</u>					
Printing/ Photocopying	522	0	0	522	539
Postage	0	0	0	0	11
Stationery	274	0	0	274	1,007
Pew Sheets	443	0	0	443	285
Telephone/ broadband	987	0	0	987	2,257
Website	325	0	0	325	330
Magazine	85	0	0	85	82
Publicity	45	0	0	45	616
Subscriptions	388	0	0	388	0
Card Machine	31	0	0	31	0
IT	339	0	0	339	592
Equipment	192	0	0	192	3,206
	3,631	0	0	3,631	8,925
<u>Utility Costs</u>					
Gas	2,595	0	0	2,595	3,341
Electricity	955	0	0	955	613
Water	102	0	0	102	98
	3,652	0	0	3,652	4,052

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<u>Building Costs</u>					
Insurances	3,528	3,528	0	7,055	6,838
Cleaning and Admin	9	3,089	0	3,098	3,064
Gardening & minor repairs	0	422	0	422	625
Fabric R & M	0	620	0	620	72,462
Quinquennial Repairs	0	47,621	0	47,621	153,114
Reordering	0	6,156	0	6,156	13,293
	3,537	61,434	0	64,972	249,397
<u>Charitable Giving</u>	435	300	0	735	2,431
<u>Fundraising inc publicity</u>	0	0	0	0	2,944
<u>Governance Costs</u>					
Audit & Accountancy Costs	1,151	0	0	1,151	682
Other Professional Fees	0	0	0	0	2,000
	1,151	0	0	1,151	2,682
<u>Parish Share</u>	1,200	0	0	1,200	15,928
Total Payments	21,450	79,018	0	100,469	327,651
Purchase of Investments (St Nicholas Capital Investment)					542,671
Total Payments including Purchase of Investments					870,322
Net Receipts	7,096	16,546	0	23,642	32,642

Holy Trinity Church with St Nicholas

Asset Report as at 31st December 2022

Cash Funds

	Unrestricted	Restricted	Endowment	Total
	£	£	£	£
Nat West Bank	5,550	24,189	0	29,739
Lloyds Bank	680	71,691	0	72,371
CBF PCC	0	19,804	0	19,804
Petty Cash	0	0	0	0
Total Cash	6,230	115,684	0	121,915

Investments

	Fund Type	£
Chamberlaine COIF	Restricted	26,029
Morrice CBF	Restricted	47,230
Quibell CBF	Restricted	8,201
Sidney Groves CBF	Restricted	159,093
Sidney Groves CBF	Restricted	381,935
Sidney Groves CBF	Restricted	37,186
Sowter Trust COIF	Restricted	85,731
St Nicholas CBF	Restricted	278,240
		1,023,645

Notes to the Financial Statements

Financial Review 2022

Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of investments assets which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Endowment Funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund. All investments are invested separately and interest applied accordingly.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Incoming resources

All income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. All other expenditure is recognised when it is incurred and is accounted for gross.

Fixed assets

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual

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item has cost more than £2,500 so all such expenditure has been written off when incurred.

Investments are valued at market value as at 31st December.

Holy Trinity Church, Weymouth

Registered Charity No. 1134026

Independent Examiner's Report to the trustees / members of Holy Trinity Church,
Weymouth, Parochial Church Council

I report on the accounts for the year ended 31 December 2022 which are set out on pages
and of the financial report.

Respective responsibilities of trustees and examiner

The charity's trustees consider that the audit is not required for this year under section 43(2) of the Charities Act 1993(the Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts (under section 43 of the Act)
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act), and
- to state whether particular matters have come to my attention.

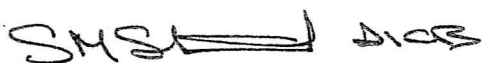
Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts, and seeking explanation from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below..

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect, the requirement:
 - to keep accounting records in accordance with section 41 of the Act; and to prepare accounts which accord with the accounting records and comply with the requirements of the 1993 have not been met; or
- (2) to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

 AICB

Sheila Stewart AICB

21 Westcliff Road, Portland, Dorset. DT5 2HW

Date: 21st February 2023