

Holy Trinity with St Nicholas, Weymouth
Annual Report of the Parochial Church Council
for the year ended 31st December 2021

Administrative information

Holy Trinity with St. Nicholas Church is situated in Trinity Road, Weymouth. It is part of the Diocese of Salisbury within the Church of England. The correspondence address is Holy Trinity Vicarage, 7 Glebe Close, Weymouth DT4 9RL. The Parochial Church Council (PCC) is a body corporate and a charity registered with the Charity Commission, Registered No. 1134026.

PCC members who served in 2021 until the date of this report are:

Revd. Canon Andrew Gough	Incumbent and PCC chairman
Phil Wise	Churchwarden
Trudi Shaw	Churchwarden and Representative on the Deanery Synod
Angela Kerigan	PCC Secretary
David Picton	Representative on the Deanery Synod
Elected Members	Helene Bishop, Krys Fursman (Safeguarding Officer), Thelma Green, Jane Hall, Jenny Keates, Lesley Proctor, Peter Rendall, Keith Whittock (PCC Vice Chairman), Liz Williams
CoOpted Members	Charles Deremaux (Assistant Churchwarden - resigned September 2021), Geoff Pritchard

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The membership of the PCC consists of the incumbent (our vicar), associate priest, churchwardens, and members elected by those members of the congregation who are on the electoral roll of the church.

Objectives and Activities

The PCC has the responsibility of co-operating with the incumbent to welcome people to worship at our church and to share in the life of our parish community. It is important that the PCC maintain the fabric of the Church so that the building is not only a place of worship but also a venue for parish events.

Achievements and Performance

Church Attendance

There are 82 parishioners on the church electoral roll in 2021. The average attendance during 2021 for the combined 08:00 and 10:00 Sunday Services was 44. There was a marked increase in attendance during the main festivals, for example the Christingle and Easter services.

Review of the Year

The last year have been particularly challenging for us, as they have for many churches and congregations in the country. According to the Church Urban Fund the parish of Holy Trinity, Weymouth ranks 2,050 out of 12,382 where 1 is the most deprived parish. This means that the parish is among the most deprived in the country. Many of our parishioners are vulnerable, frightened and lonely and our vicar, Revd. Canon Andrew Gough, continues to visit them to help where he can as we emerge from the lockdown restrictions and the worst of the pandemic. The churchwardens, in turn, look after the building as best they can to ensure it is a safe and, hopefully, welcoming environment for our local community.

The Standing Committee of the PCC (Vicar, churchwardens, treasurer and secretary) meet when significant issues or events occur so they can inform the rest of the PCC as necessary or appropriate. Meetings of the whole Parochial Church Council took place four times in 2021.

Following a number of incidents at church the Archdeacon dismissed our Director of Music, demanded our administration of trust funds were improved and reprimanded the churchwardens for not following faculty guidelines for essential repairs to the church building.

The social life of the church was difficult in the year due to the pandemic guidelines and restrictions but a variety of fund raising recitals and a renaissance concert to celebrate the 450th anniversary of Weymouth was a great success thanks to the support of the town council and a dedicated team of volunteers.

The Church Sunday School continues to support our children in difficult circumstances (for part of the year albeit in isolation) thanks to the dedicated Sunday School team supported by the vicar and volunteers from our congregation.

Thanks to a small but willing band of volunteers the church is cleaned and visitors made welcome throughout the year.

In 2021 there have been several important undertakings been instigated by the PCC. These included:

- Following the completion of the sale of St. Nicholas Church on Buxton Road the PCC agreed to use the income for a number of important works:
 - Undertake the essential repairs to the church building noted in the 2018 quinquennial inspection;
 - improve disabled access to the building;
 - install new toilets in the main body of the church; and
 - improve the kitchen facilities.

- Employ the services of a youth worker to support the Sunday School and become more involved with Holy Trinity church school and All Saints deanery school in Weymouth.

Other work undertaken includes a revision of the church electoral roll.

The life of the parish is well documented on our parish web site. The formal minutes of the APCM is available from the PCC Secretary¹.

Maintenance

Holy Trinity Church continues to demand extensive maintenance if we are to keep the building in good order. We were please to invite a contractor to develop a detailed specification and estimate of the work to undertake the essential repairs noted in our December 2018 quinquennial report. Faculty applications were subsequently prepared by the church architect and essential work will hopefully be completed by Easter 2022.

Routine and regular maintenance of the organ continue every three months to ensure any potential problems are addressed before a failure occurs.

A new water heater was installed in the church kitchen and a new cupboard installed in the Sunday School area in the crypt and the walls cleaned and repainted.

Until we can gain access to the roof void (an essential repair) we cannot fix the electrical fault in the organ transept and complete the electrical safety inspection of the church.

Thanks to a small and loyal band of cleaners all minor defects are noted and resolved quickly. The vicar and churchwardens are grateful for the work all our volunteers do to keep the church in good order.

Financial Review

2021 was once again a challenging year. Although our voluntary receipts in the year increased by 16% we could only achieve a “balanced” financial position by suspending the payment of our Parish Share obligation again in the year. In 2021 we had a shortfall of £38,158. The diocese have been informed that we cannot pay our full Parish Share demand for £56,790 in 2022. The projected shortfall in 2022 is £43,927. It is disappointing the diocese continue to use pre-pandemic 2019 figures to calculate the parish share.

The good news in 2021 was that we have finally sold St. Nicholas Church on Buxton Road and that the essential repairs to the church building noted in the December 2018 quinquennial report can now be undertaken.

A detailed Financial Statement is available from the PCC Secretary¹.

¹ The PCC Secretary can be contacted via the church website at www.holytrinityweymouth.org

Financial Review 2021

2021 was once again a challenging year. Our congregations for Sunday worship and those who give regularly to the church continue to give what they can to enable us to keep the church open and in good order.

Thanks to the hard work by the “Kettle Calls” church cafe team and our Director of Music income from events, recitals and concerts in the year increased over 200-fold and is much appreciated.

We continue to explore ways of restricting our expenditure to balance our income. Once more we had to suspend the payment of our Parish Share obligation in the year to “balance the books”. In 2021 we had a shortfall of £38,158. The diocese have been informed that we cannot pay our full Parish Share demand for £56,790 in 2022. The projected shortfall in 2022 is £43,927. It is disappointing the diocese continue to use pre-pandemic 2019 figures to calculate the parish share demand.

We continue to explore ways to achieve a realistic reserve policy of at least three months’ (and hopefully six months’) historical expenditure in line with Charity Commission and Church of England advice on the need for reserve funds.

Following the completion of the sale of St. Nicholas church on Buxton Road the essential repairs noted in the church quinquennial inspection in December 2018 could finally be undertaken. The PCC further resolved that any remaining income from the sale of St. Nicholas will fund the improvement of disabled access to the building, new toilets at nave level and refurbish the kitchen to improve the facilities at church. Over time the church council would aspire to open the church every day and make the building a community hub for the town.

A handwritten signature in black ink, appearing to read 'P J Wise', is written over a light blue grid background.

Philip Wise
Churchwarden, Holy Trinity with St. Nicholas
March 2022

CC Statement of Assets & Liabilities

Charity name: Holy Trinity Church with St Nicholas

Charity number: 1134026

At the period ending 31/12/2021

	Details	Unrestricted funds	Restricted funds	Endowment funds
B1 Cash funds				
	NatWest Bank account	7,408	56,013	0
	Lloyds Bank account	3,846	19,152	0
	CBF account	4,427	23,974	0
	Petty cash	0	0	0
	Total cash funds	865	99,139	0
B2 Other monetary assets		Unrestricted funds	Restricted funds	Endowment funds
	Other monetary assets			
B3 Investment assets		Funds to which asset belongs	Cost (optional)	Current value (optional)
	Chamberlaine COIF Accum Unit	General		28,603
	Chamberlaine COIF Income Unit	General		0
	Monice CBF 134001023S	General		53,532
	Quibell CBF 134001979S	General		9,296
	Sidney Groves CBF 134001673S	General		180,319
	Sidney Groves CBF 134001676S	General		432,893
	Sidney Groves CBF 134001022S	General		42,148
	Sowler Trust COIF Income Unit	General		97,012
	St Nicholas CBF 1340011089S	General		285,671
B4 Assets retained for the charity's own use		Funds to which asset belongs	Cost (optional)	Current value (optional)
	Assets retained for charity's own			
B5 Liabilities		Funds to which liability relates	Amount due (optional)	When due (optional)
	Liabilities			

Paxton Charity Commission Receipts and Payments Details Page 1 of 4

Charity no. 1134026

Holy Trinity Church with St Nicholas

Printed: 06/04/2022

December 2021

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Year Total</u>	<u>Last Year</u>
AI Receipts					
	0	0	0	0	0
AI Voluntary Receipts					
Standing Order / Direct Debit	13,262	2,395	0	15,657	16,162
Envelope Donations	11,839	0	0	11,839	11,107
Plate Collection at Services	335	0	0	335	157
Contactless Giving	150	0	0	150	800
Gift aid tax received	6,574	796	0	7,370	5,923
Baptism Wedding Funerals	4,480	0	0	4,480	2,091
Statutory Diocesan Fee	0	0	0	0	398
Organist Fee	0	0	0	0	0
Choir Fee	0	0	0	0	0
Venger Fee	0	0	0	0	0
Heat & Light Fee	0	0	0	0	0
Marriage Certificate Fee	46	0	0	46	0
Wedding Banns Fee	31	0	0	31	45
Baptism Certificate	30	0	0	30	57
Donations to Vicar	0	0	0	0	0
Other Donations to Church	2,768	6,107	0	8,875	646
Donations Sudan Cards	0	0	0	0	0
Donations to Fabric Fund	0	0	0	0	432
Receipts from SG Trust	0	0	0	0	259
Grant from Morrice Trust	0	0	0	0	329
Receipts from Sowter Investmen	0	0	0	0	2,479
Grant from Erskine Muten Fund	0	0	0	0	0
Bequests and legacies	0	0	0	0	0
Receipts from Rev Chamberlaine	0	0	0	0	0
Ukraine Donations	0	0	0	0	0
Grants received	0	0	0	0	0
	39,515	9,298	0	48,813	40,885
AI Fundraising Activities					
Income from Events	3,528	195	0	3,722	188
Harvest Lunch	0	0	0	0	0
Sunday School Kenya Project	0	0	0	0	0
Christmas Fayre	0	0	0	0	0
Christingle Childrens Society	188	0	0	188	0
Craft Fair Stall	0	0	0	0	0
Income from Activities	329	215	0	544	0
Income from Hire of Hall	0	0	0	0	0
Holy Trinity Magazine Box	14	0	0	14	42
Income from SN Mag	0	0	0	0	0
Receipt from copying	0	0	0	0	0
Tea & Coffee money	0	0	0	0	0
Choir Receipts	0	0	0	0	0
Church Club Receipts	0	0	0	0	0
	4,059	410	0	4,468	230
AI Investments					

Paxton		Charity Commission Receipts and Payments Details			Page 2 of 4
Charity no. 1134026					Printed: 06/04/2022
Holy Trinity Church with St Nicholas					
December 2021					
	Unrestricted	Restricted	Endowment	Year Total	Last Year
Interest received	670	27,753	0	28,423	13,302
	670	27,753	0	28,423	13,302
A1 Charitable Activities					
Sales	0	250	0	250	0
Fees received	0	0	0	0	0
	0	250	0	250	0
A1 Other Receipts					
Other Income Insurance Claim	0	0	0	0	0
Other income VAT rebate	0	1,839	0	1,839	0
Other Income From CBF Funds	0	0	0	0	3,828
Rodring	0	0	0	0	0
	0	1,839	0	1,839	3,828
A2 Asset and Investment sales etc					
Receipt - Sale of Fixed Assets	0	554,671	0	554,671	0
Receipt - Sale of Investments	0	264,500	0	264,500	0
	0	819,171	0	819,171	0
A3 Payments					
	0	0	0	0	0
A3 Voluntary Income Costs					
	0	0	0	0	0
A3 Fundraising Costs					
Fundraising costs	1,716	83	0	1,799	36
	1,716	83	0	1,799	36
A3 Charitable Activities Costs					
Servers Honoraria and Events	0	369	0	369	856
Choir Bursaries	0	50	0	50	0
Choir accessories	0	544	0	544	93
Church Sunday School	0	9,263	0	9,263	1,776
Singing Lessons	0	1,776	0	1,776	0
Handbell Lessons	0	937	0	937	0
Piano Lessons	0	656	0	656	0
Junior Youth Club	0	0	0	0	0
Salaries and wages	0	0	0	0	170
PAYE/Employer NI	0	0	0	0	0

Paxton Charity Commission Receipts and Payments Details Page 3 of 4

Charity no. 1134026

Holy Trinity Church with St Nicholas

Printed: 06/04/2022

December 2021

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Year Total</u>	<u>Last Year</u>
Travel costs	0	0	0	0	158
Subsistence costs	0	0	0	0	0
Verge Fees	50	0	0	50	0
Organist weddings etc	120	0	0	120	619
Organist ex gratia payment	1,186	2,996	0	4,182	5,603
Organist Monthly Service Fee	4,137	6,626	0	10,763	3,387
Organ Service and Repairs	120	540	0	660	4,217
RSCM Fees	110	0	0	110	107
CCLI Licences	470	0	0	470	529
Refund of Fees	120	0	0	120	0
Gas	3,341	0	0	3,341	1,065
Electricity	613	0	0	613	1,624
Water	98	0	0	98	88
Insurances	6,838	0	0	6,838	7,367
Cleaning	850	2,214	0	3,064	1,647
Gardening and Minor Repairs	0	625	0	625	0
Church Flowers	0	0	0	0	90
Wine Candles etc	136	49	0	185	290
Fabric Repair and Maintain	0	225,577	0	225,577	6,257
Quinquennial Repairs	0	0	0	0	0
Reordering	0	13,293	0	13,293	4,665
Funding Management	0	0	0	0	0
Printing photocopying	416	123	0	539	36
Holy Trinity School	0	0	0	0	0
Postage	2	9	0	11	0
Stationery	1,007	0	0	1,007	1,031
Pew Sheets - Rodemp	285	0	0	285	200
Telephone/broadband	1,541	716	0	2,257	0
Website	330	0	0	330	348
Parish Magazine	82	0	0	82	46
Publicity costs	290	326	0	616	36
IT costs	592	0	0	592	621
Equipment purchases	341	2,865	0	3,206	617
Equipment repairs	0	0	0	0	0
PCC Charitable Giving	1,201	1,230	0	2,431	1,626
Fundraising and Publicity	56	1,090	0	1,145	0
Outreach/ Youth Worker	50	5,486	0	5,536	74
Ministry	0	0	0	0	0
Parish Share	15,928	0	0	15,928	21,763
Assign of Statutory Fees	2,848	0	0	2,848	2,388
Casual Duty Fees	349	288	0	637	672
Vicar Expenses	2,016	0	0	2,016	2,086
LLM Training Expenses	0	0	0	0	0
	45,523	277,648	0	323,170	72,152
A3 Governance Costs					
Audit & accountancy costs	682	0	0	682	382
Adjustments	0	0	0	0	588
Adjust GADS Record	0	0	0	0	257
Trustees meeting expenses	0	0	0	0	0
Bank charges	0	0	0	0	20
Other professional fees	0	2,000	0	2,000	877

Paxton Charity Commission Receipts and Payments Details Page 4 of 4

Charity no. 1134026

Holy Trinity Church with St Nicholas

Printed: 06/04/2022

December 2021

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Year Total</u>	<u>Last Year</u>
	682	2,000	0	2,682	2,124
A4 Assets and investments gains/losses					
Purchase of Investments	0	542,671	0	542,671	0
	0	542,671	0	542,671	0
A5 Transfers between Funds					
Transfers between funds	-53	53	0	0	0
	-53	53	0	0	0

NOTES TO THE FINANCIAL STATEMENT

Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is portioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Incoming resources

Planned giving, collections and donations are recognized when received. Tax refunds are recognized when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognized when it is receivable. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognized when it is incurred and is accounted for gross.

Fixed assets

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £2,500 so all such expenditure has been written off when incurred.

Investments are valued at market value at 31 December.

Holy Trinity Church, Weymouth

Registered Charity No. 1134026

Independent Examiner's Report to the trustees / members of Holy Trinity Church,
Weymouth, Parochial Church Council

I report on the accounts for the year ended 31 December 2021 which are set out on pages

Respective responsibilities of trustees and examiner

The charity's trustees consider that the audit is not required for this year under section 43(2) of the Charities Act 1993(the Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts (under section 43 of the Act)
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts, and seeking explanation from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below..

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect, the requirement:
 - to keep accounting records in accordance with section 41 of the Act; and to prepare accounts which accord with the accounting records and comply with the requirements of the 1993 have not been met; or
- (2) to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Sheila Stewart AICB
21 Westliff Road, Portland, Dorset. DT5 2HW

Date: 18th May 2022

Holy Trinity Church, Weymouth

Registered Charity No. 1134026

Independent Examiner's Report to the trustees / members of Holy Trinity Church,
Weymouth, Parochial Church Council

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Sheila Stewart AICB

21 Westliff Road, Portland, Dorset. DT5 2HW

Date: 18th May 2022