

Charity number: 1133996

THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S WITH ALL SOULS KILBURN

Report of the Trustees and Unaudited Financial Statements

For the year ended 31 December 2023

THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S WITH ALL SOULS KILBURN  
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For the year ended 31 December 2023

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# THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S WITH ALL SOULS KILBURN

## Report of the Trustees For the year ended 31 December 2023

The St Mary's Parochial Church Council have pleasure in presenting their report and the financial statements for the Church for the year ended 31 December 2023. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2019).

### Structure Government & Management

St James West Hampstead is currently served by Fr Robert Thompson as Vicar, and Fr Ross Hutchison SSM Assistant Priest and Fr Charles Morris returned to his native land Barbados in October 2023.

Former SSM Minister, Mother Denise Yeldam retired in May 2022, and Curate, Mother Caroline Rink moved on to another parish in April 2022.

### Objectives & Activities

The Parochial Church Council (PCC) is governed by Church of England legislation. The Parochial Church Council's Powers (Measure 1956 - as amended). The principal objective of the PCC is promoting in the parish the whole mission of the church.

### Achievements and Performance

During the year, Beryl Elsey our Parish Administrator retired after 13 years of sterling service. A new post of Operations & Development Manager was created and filled effective June 2023.

The church has continued in pursuit of its mission in the community especially to the youth through programs at the schools and 'Messy Church'. It maintains its connection with the community through social media and regular streaming of its services, and as a result has seen the usual Sunday attendance gradually return to pre pandemic levels.

Major improvements have been made to the Flats at Birchington Road ensuring that we adhere to HMO guidelines and are able to secure the maximum revenue from our rentals.

### Financial Review

The statement of financial activities shows total incoming resources for the year of £179,805 (2022 £189,580) and total expenditure of £213,857 (2022 £207,353).

Total reserves of £1,117,476 (2022 £1,151,528) were carried forward, comprising Unrestricted Funds of (£21,721), and Restricted Funds of £1,139,197

### Assessment of Going Concern

The PCC considers that, there are no material uncertainties about the Parish's ability to continue as a going concern for the next 12 months.

### Merger of Saint James and Saint Mary's Parishes

A Pastoral Scheme made by the Church Commissioners dated 15 December 2020 (which came into force on 1st January 2021) united the parish of Saint Mary with All Souls, Priory Road, Kilburn and the parish of Saint James, West Hampstead, both in the diocese of London, to create a new parish named "The Parish of Saint Mary with All Souls, Kilburn and Saint James, West Hampstead".

In accordance with the Church Representation Rules a new Parochial Church Council was elected in April 2021 for the parish of Saint Mary with All Souls, Kilburn and Saint James, West Hampstead.

The Parochial Church Councils of the former parishes were both separately registered with the Charity Commission as they each met the threshold for registration. The Parochial Church Council of the parish of Saint Mary with All Souls, Priory Road, Kilburn in the Diocese of London was registered under charity number 1133996 and the Parochial Church Council of Saint James, West Hampstead in the Diocese of London was registered under charity number 1133843.

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# THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S WITH ALL SOULS KILBURN

## Report of the Trustees Continued For the year ended 31 December 2023

Returns and accounts have continued to be prepared in relation to the former parishes and submitted to the Charity Commission under the separate registrations while they remained on the Charity Commission register.

In 2024, to reflect the union of the parishes, the registration for charity number 1133843 was removed from the Charity Commission register and the registration for charity number 1133996 was updated to relate to the new united parish.

From 2024 the Parochial Church Council of Saint Mary with All Souls, Kilburn and Saint James, West Hampstead is registered with the Charity Commission under charity number 1133996 with the combined assets and liabilities of both former parishes, which had passed to the new parish from 1st January 2021 by virtue of the Pastoral Scheme of 15 December 2020.

As a result, the individual reporting and submission of accounts and annual returns by both Parishes will cease on 31st December 2023.

### OBJECTIVES AND ACTIVITIES

#### Objectives and aims

The trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

### REFERENCE AND ADMINISTRATIVE INFORMATION

<b>Name of Charity</b>	THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S WITH ALL SOULS KILBURN
<b>Charity registration number</b>	1133996
<b>Principal address</b>	ST MARY & JAMES PARISH OFFICE 1 St. James's House Sherriff Road LONDON NW6 2AP

#### Trustees

The trustees and officers serving during the year and since the year end were as follows:

Rev'd Robert Thompson (Chair/Vicar)  
Carleen Kerr-Larrington  
Rev Ross Hutchison  
Diane Irene Ashby  
Nancy Jirira  
Funmilayo Akinbinu  
Florence Yateley Bruce-Annan  
Patricia Ann O'Sullivan  
Issabella Gyebi  
Caroline Nelson  
(Resigned: 30 April 2023)  
Susan Margaret Slade  
Richard Thomas Rainbow  
Mx Rah Carter  
Laurel Hunte  
Thomas Aagaard Nielsen  
Nelissa Mendy  
(Appointed: 30 April 2023)  
Maureen Smith  
(Appointed: 30 April 2023)



THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S WITH ALL SOULS KILBURN

Report of the Trustees Continued  
For the year ended 31 December 2023

**Independent examiner**

Emmanuel Mensah FMAAT  
Ground Floor West Office 10  
Nicholas House, River Front  
Enfield  
EN1 3TF

Approved by the Board of Trustees and signed on its behalf by

  
.....  
Rev'd Robert Thompson (Chair/Vicar) Trustee



THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S WITH ALL SOULS KILBURN  
Independent Examiners Report to the Trustees  
For the year ended 31 December 2023

I report to the trustees on my examination of the accounts of the charity for the year ended 31 December 2023.

**Responsibilities and basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiners statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Emmanuel Mensah FMAAT  
Ground Floor West Office 10  
Nicholas House, River Front  
Enfield  
EN1 3TF

Date: 12 June 2024

THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S WITH ALL SOULS KILBURN  
Statement of Financial Activities  
For the year ended 31 December 2023

	Notes	Unrestricted funds £	Restricted funds £	2023 £	2022 £
<b>Income and endowments from:</b>					
Donations and legacies	2	24,909	-	24,909	37,862
Charitable activities	3	133,406	-	133,406	137,883
Other trading activities	4	17,001	-	17,001	13,049
Investments	5	-	249	249	97
Other income	6	4,240	-	4,240	689
<b>Total</b>		<b>179,556</b>	<b>249</b>	<b>179,805</b>	<b>189,580</b>
<b>Expenditure on:</b>					
Charitable activities	7/8	(215,056)	-	(215,056)	(201,906)
Other expenditure		-	1,199	1,199	(5,447)
<b>Total</b>		<b>(215,056)</b>	<b>1,199</b>	<b>(213,857)</b>	<b>(207,353)</b>
<b>Net income/expenditure</b>		<b>(35,500)</b>	<b>1,448</b>	<b>(34,052)</b>	<b>(17,773)</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		12,580	1,138,948	1,151,528	1,169,301
<b>Total funds carried forward</b>		<b>(22,920)</b>	<b>1,140,396</b>	<b>1,117,476</b>	<b>1,151,528</b>

THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S WITH ALL SOULS KILBURN

Statement of Financial Position

As at 31 December 2023

	Notes	2023 £	2022 £
<b>Fixed assets</b>			
Tangible assets	13	1,133,034	1,133,304
Investments	14/15	-	7,437
		<b>1,133,034</b>	<b>1,140,741</b>
<b>Current assets</b>			
Debtors	16	518	-
Cash at bank and in hand		11,580	20,282
		<b>12,098</b>	<b>20,282</b>
<b>Creditors: amounts falling due within one year</b>	17	(10,000)	(7,776)
<b>Net current assets</b>		<b>2,098</b>	<b>12,506</b>
<b>Total assets less current liabilities</b>		<b>1,135,132</b>	<b>1,153,247</b>
<b>Creditors: amounts falling due after more than one year</b>	18	(17,656)	(1,719)
<b>Net assets</b>		<b>1,117,476</b>	<b>1,151,528</b>
<b>The funds of the charity</b>			
Restricted income funds	19	1,140,396	1,138,948
Unrestricted income funds	19	(22,920)	12,580
<b>Total funds</b>		<b>1,117,476</b>	<b>1,151,528</b>

The financial statements were approved and authorised for issue by the Board and signed on its behalf by:

  
 .....  
 Rev'd Robert Thompson (Chair/Vicar)  
 Trustee

Date:

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# THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S WITH ALL SOULS KILBURN

## Notes to the Financial Statements For the year ended 31 December 2023

### 1. Accounting Policies

#### Basis of accounting

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Charities Act 2011.

THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S WITH ALL SOULS KILBURN meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

#### Going concern

### 2. Income from donations and legacies

	2023 £	2022 £
<b>Unrestricted funds</b>		
Donations received	24,678	37,862
Grants received	231	-
	<b>24,909</b>	<b>37,862</b>

### 3. Income from charitable activities

	2023 £	2022 £
<b>Unrestricted funds</b>		
<i>Maintenance of Church Work</i>		
42 Birchington Road Rent	70,855	84,276
Aerial Income	33,871	33,748
Church Hall Lettings	25,000	15,000
Hire of Church Rooms, Church & Lower Vestry	1,580	925
Fees	1,945	3,786
	<b>133,251</b>	<b>137,735</b>
<i>Maintenance of Church Work</i>		
Bible Reading Fellowship	155	148
	<b>133,406</b>	<b>137,883</b>

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THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S WITH ALL SOULS KILBURN  
Notes to the Financial Statements Continued  
For the year ended 31 December 2023

**4. Income earned from other activities**

	2023	2022
	£	£
<b>Unrestricted funds</b>		
Fund raising events	103	46
Other Trading Income	7,698	3,403
Parking Fees	9,200	9,600
	<u>17,001</u>	<u>13,049</u>

**5. Investment income**

	2023	2022
	£	£
<b>Restricted funds</b>		
Income from listed investments	-	-
Income from unlisted investments	249	97
	<u>249</u>	<u>97</u>

**6. Other income**

	2023	2022
	£	£
<b>Unrestricted funds</b>		
Toddlers Drop In	288	689
Other income	3,952	-
	<u>4,240</u>	<u>689</u>

**7. Costs of charitable activities by fund type**

	2023	2022
	£	£
<b>Unrestricted funds</b>		
Maintenance of Church Work	69,047	57,900
Parish Mission Activities	16,428	16,257
Repairs, Maintenance and Improvements	102,143	92,852
Administration, Social etc.	25,453	31,892
Support costs	1,985	3,005
	<u>215,056</u>	<u>201,906</u>

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THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S WITH ALL SOULS KILBURN  
Notes to the Financial Statements Continued  
For the year ended 31 December 2023

**8. Costs of charitable activities by activity type**

	2023	2022
	£	£
<b>Activities undertaken directly</b>		
Maintenance of Church Work	71,032	59,965
Parish Mission Activities	16,428	16,620
Repairs, Maintenance and Improvements	102,143	93,429
Administration, Social etc.	25,453	31,892
	<u>215,056</u>	<u>201,906</u>

**9. Analysis of support costs**

	2023	2022
	£	£
Interest - LDF Loan & Bank Charges	-	197
Governance costs & Examiner's Fees	1,985	2,808
	<u>1,985</u>	<u>3,005</u>

**10. Net income/(expenditure) for the year**

This is stated after charging/(crediting):

	2023	2022
	£	£
Independent Examiner's Fees	1,985	2,065

**11. Staff costs and emoluments**

Total staff costs for the year ended 31 December 2023 were:

	2023	2022
	£	£
Salaries and wages	53,785	50,767
Social security costs	2,182	408
	<u>55,967</u>	<u>51,175</u>

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THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S WITH ALL SOULS KILBURN  
Notes to the Financial Statements Continued  
For the year ended 31 December 2023

	2023	2022
Staff and Support Workers	2	2
	<u>2</u>	<u>2</u>

**12. Comparative for the Statement of Financial Activities**

	Unrestricted funds £	Restricted funds £	2022 £
<b>Income and endowments from:</b>			
Donations and legacies	37,862	-	37,862
Charitable activities	137,883	-	137,883
Other trading activities	13,049	-	13,049
Investments	-	97	97
Other income	689	-	689
<b>Total</b>	<u>189,483</u>	<u>97</u>	<u>189,580</u>
<b>Expenditure on:</b>			
Charitable activities	(201,906)	-	(201,906)
Other expenditure	(5,447)	-	(5,447)
<b>Total</b>	<u>(207,353)</u>	<u>-</u>	<u>(207,353)</u>
<b>Net income/expenditure</b>	<u>(17,870)</u>	<u>97</u>	<u>(17,773)</u>
<b>Reconciliation of funds</b>			
Total funds brought forward	30,450	1,138,851	1,169,301
<b>Total funds carried forward</b>	<u>12,580</u>	<u>1,138,948</u>	<u>1,151,528</u>

**13. Tangible fixed assets**

Cost or valuation	Land and Buildings £	Fixtures and Fittings £	Total £
At 01 January 2023	1,133,034	270	1,133,304
At 31 December 2023	<u>1,133,034</u>	<u>270</u>	<u>1,133,304</u>
<b>Depreciation</b>			
At 01 January 2023	-	270	270
At 31 December 2023	<u>-</u>	<u>270</u>	<u>270</u>
<b>Net book values</b>			
At 31 December 2023	<u>1,133,034</u>	<u>-</u>	<u>1,133,034</u>
At 31 December 2022	<u>1,133,034</u>	<u>-</u>	<u>1,133,034</u>

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THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S WITH ALL SOULS KILBURN  
Notes to the Financial Statements Continued  
For the year ended 31 December 2023

**Investments**

**14. Analysis of movement of commercial investments**

	Listed investments £
Market value at 01 January 2023	7,437
Disposals at carrying value	(7,437)
Market value at 31 December 2023	-

**15. Analysis of investments between funds as at year ended 31 December 2023**

	2023 £	2022 £
<b>Restricted funds</b>		
Listed investments	-	7,437
	-	7,437

**16. Debtors**

	2023 £	2022 £
<b>Amounts due within one year:</b>		
Trade debtors	518	-
	518	-

**17. Creditors: amounts falling due within one year**

	2023 £	2022 £
Trade creditors	270	630
Other creditors	7,745	600
Accruals and deferred income	1,985	6,546
	10,000	7,776

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THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S WITH ALL SOULS KILBURN  
Notes to the Financial Statements Continued  
For the year ended 31 December 2023

**18. Creditors: amounts falling due after more than one year**

	2023	2022
	£	£
Loans and overdrafts	-	-
St James Loan	15,937	-
Other creditors (42 Birchington Road Deposit)	1,719	1,719
	<u>17,656</u>	<u>1,719</u>

**19. Movement in funds**

**Unrestricted Funds**

	Balance at 01/01/2023	Incoming resources	Outgoing resources	Balance at 31/12/2023
	£	£	£	£
<i>General</i>				
General Funds	12,580	179,556	(215,056)	(22,920)
	<u>12,580</u>	<u>179,556</u>	<u>(215,056)</u>	<u>(22,920)</u>

**Unrestricted Funds - Previous year**

	Balance at 01/01/2022	Incoming resources	Outgoing resources	Balance at 31/12/2022
	£	£	£	£
<i>General</i>				
General Funds	30,450	189,483	(207,353)	12,580
	<u>30,450</u>	<u>189,483</u>	<u>(207,353)</u>	<u>12,580</u>

**Purpose of unrestricted Funds**

General Funds

For general purpose use at the discretion of the PCC.

**Restricted Funds**

	Balance at 01/01/2023	Incoming resources	Outgoing resources	Balance at 31/12/2023
	£	£	£	£
Restricted Funds	1,138,948	249	1,199	1,140,396
	<u>1,138,948</u>	<u>249</u>	<u>1,199</u>	<u>1,140,396</u>

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THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S WITH ALL SOULS KILBURN  
Notes to the Financial Statements Continued  
For the year ended 31 December 2023

**Restricted Funds - Previous year**

	Balance at 01/01/2022	Incoming resources	Outgoing resources	Balance at 31/12/2022
	£	£	£	£
Restricted Funds	1,138,851	97	-	1,138,948
	<b>1,138,851</b>	<b>97</b>	<b>-</b>	<b>1,138,948</b>

**Purpose of restricted funds**

Restricted Funds

For restricted purposes only

**20. Analysis of net assets between funds**

	Tangible fixed assets	Investments	Net current assets / (liabilities)	Creditors > one year	Net Assets
	£	£	£	£	£
<b>Unrestricted funds</b>					
<i>General</i>					
General Funds	-	-	2,098	(15,937)	(13,839)
<b>Restricted funds</b>					
Restricted Funds	1,133,034	-	-	(1,719)	1,131,315
	<b>1,133,034</b>	<b>-</b>	<b>2,098</b>	<b>(17,656)</b>	<b>1,117,476</b>

**Previous year**

	Tangible fixed assets	Investments	Net current assets / (liabilities)	Creditors > one year	Net Assets
	£	£	£	£	£
<b>Unrestricted funds</b>					
<i>General</i>					
General Funds	-	-	12,506	(1,719)	10,787
<b>Restricted funds</b>					
Restricted Funds	1,133,304	7,437	-	-	1,140,741
	<b>1,133,304</b>	<b>7,437</b>	<b>12,506</b>	<b>(1,719)</b>	<b>1,151,528</b>

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**THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S WITH ALL SOULS KILBURN**

**Detailed Statement of Financial Activities**

**For the year ended 31 December 2023**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>INCOME AND ENDOWMENT</b>		
<b>Donations and legacies</b>		
Donations	7,023	14,203
Donations - Gift Aid	15,212	764
Collections Open Plate	2,443	2,534
Other Donations (Community Hall)	-	13,786
Donations - Direct Congregational Giving	-	6,575
Grants - London Diocesan Fund	231	-
	<b>24,909</b>	<b>37,862</b>
<b>Charitable activities</b>		
42 Birchington Road Rent	70,855	84,276
Aerial Income	33,871	33,748
Church Hall Lettings)	25,000	15,000
Hire of Church Rooms, Church & Lower Vestry	1,580	925
Fees	1,945	3,786
Bible Reading Fellowship	155	148
	<b>133,406</b>	<b>137,883</b>
<b>Other trading activities</b>		
Fund raising events	103	46
Income from Other Trading Income	7,698	3,403
Income from Parking Fees	9,200	9,600
	<b>17,001</b>	<b>13,049</b>
<b>Investments</b>		
Income from listed investments	-	97
Income from unlisted investments	249	-
	<b>249</b>	<b>97</b>
<b>Other income</b>		
Toddlers Drop In	288	689
Other income	3,952	-
	<b>4,240</b>	<b>689</b>
<b>Total incoming resources</b>	<b>179,805</b>	<b>189,580</b>
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Diocesan Common Fund	(24,810)	(21,350)
Insurance	(12,845)	(14,285)
Church Hall Running Costs	(24,187)	(9,705)
Equipments	(4,745)	(9,264)
Subscriptions	(1,833)	(3,186)
Donations/Giving	(627)	(110)
Parish Mission Activities Costs	(4,303)	(5,927)

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**THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S WITH ALL SOULS KILBURN**

**Detailed Statement of Financial Activities Continued**

**For the year ended 31 December 2023**

Organ Expenditure	(900)	-
Organist & Pianist, Singers & Choir Costs	(11,225)	(10,330)
Church Repairs & Maintenance	(11,354)	(22,014)
Staff costs - wages & salaries	(39,461)	(34,628)
Property Repairs & Maintenance	(7,926)	(36,210)
Property Improvements	(43,402)	-
Staff costs - wages & salaries	(14,324)	(16,139)
Staff costs - social security costs	(2,182)	(408)
Telephone	(724)	(478)
Print, Post & Stationeries	(1,583)	(1,268)
Travel	(117)	(33)
Legal Fees	(3,038)	(2,305)
Accountancy Fees	(219)	(819)
Other Office Costs	(1,305)	(4,727)
Adverting & Publicity	-	(445)
Books & Publications	(980)	(495)
Bank Interest	(551)	(410)
Catering & Social	-	(631)
Loan Interest & Other Charges	-	(3,734)
Staff Recruitment	(430)	-
	<b>(213,071)</b>	<b>(198,901)</b>
<b>Other</b>		
Other resources expended	1,199	3,781
Other Exceptional Expenses	-	(9,228)
	<b>1,199</b>	<b>(5,447)</b>
<b>SUPPORT COSTS</b>		
<b>Interest - LDF Loan &amp; Bank Charges</b>		
Interest - LDF Loan & Bank Charges (Repairs, Maintenance and Improvements)	-	(197)
	<b>-</b>	<b>(197)</b>
<b>Governance costs</b>		
Independent Examiner's Fees	(1,985)	(2,065)
Motor and travel expenses	-	(63)
Other office costs	-	(300)
Other costs	-	(380)
	<b>(1,985)</b>	<b>(2,808)</b>
<b>Total resources expended</b>	<b>(213,857)</b>	<b>(207,353)</b>
<b>Net Expenditure</b>	<b>(34,052)</b>	<b>(17,773)</b>

