

The Parish of Friern Barnet (St John and St James)

Annual Report and Financial Statements of the Parochial Church Council for the year ended 31 December 2022

Parish Office:
St John's Parish Centre
Friern Barnet Road
London
N11 3BS

Incumbent:
Rev'd. Dagmar Wilkinson
The Rectory
147 Friern Barnet Lane
London
N20 0NP

Bankers:
CAF Bank Ltd.
25 Kings Hill
West Malling
Kent
ME19 4JQ

Independent Examiner:
Roger Seaton

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The Parish of Friern Barnet (St John and St James) Annual Report of the Parochial Church Council for the year ended 31 December 2022

Reference and Administrative information

St John the Evangelist Church is situated on Friern Barnet Road and St James' Church is situated on Friern Barnet Lane. The Parish is part of the Diocese of London within the Church of England. The correspondence address for both churches is St John's Parish Centre, Friern Barnet Road, London, N11 3BS.

The Parochial Church Council ("the PCC") is a charity registered with the Charity Commission under the registration number 1133984.

The financial statements are prepared in accordance with the policies set out in Note 1.

PCC members who have served from 1 January 2022 until the date this report was approved are:

*Incumbent
& Chairman of the PCC:* Revd. Dagmar Wilkinson

Wardens: John Kuti
Helen Edwards

Deputy Wardens: Fiona Cochrane
Alison O'Hare

*Representatives on the
Deanery Synod:* Anthony Kuti
Joyce Brand

Elected members: Joyce Brand
Susie Hickman
Alison O'Hare
Fiona Cochrane
Christian Pinnigar
Barry Hall
Carol Levy
Lisa Coletta Hime (from 24th April 2022)
Kevin Gujadhur (from 24th April 2022)

The 2022 Annual Parochial Church Meeting (APCM) was held on 24th April 2022.

The Parish website can be found at <https://stjohnschurchfriernbarnet.org>

The Parish of Friern Barnet (St John and St James) Annual Report of the Parochial Church Council for the year ended 31 December 2022 (continued)

1. Objectives and activities

The PCC is the body that, with the incumbent, steers the life of the church in its mission, witness and service in the Parish. It is a charitable trust and PCC members are charitable trustees, and so all the provisions of charity law apply to their corporate responsibilities, financial management and decision making. It has the responsibility of co-operating with the incumbent, supporting clergy and the Churchwardens, in promoting the Church of England in the Parish of Friern Barnet and in a wider field the whole mission of the Church, pastoral, evangelic, social and ecumenical.

It also has the responsibility for overseeing the maintenance of the Church buildings of St James in Friern Barnet Lane (including the Jubilee Room) - which is now used for worship by the Greek Orthodox Community of St Katherine, Barnet under a twenty-year license - and for carrying out maintenance at St John the Evangelist in Friern Barnet Road (including the Parish Centre) and for the proper stewardship of the financial and other resources of the Church.

2. Ministry and worship

Ministry and worship at St John the Evangelist in 2022 could be referred to as a journey of adjustments and recovery, following the long-awaited arrival of Rev'd. Dagmar in September 2021 and the cautious return to a state of new normal as the community of Friern Barnet has made conscious efforts to embrace life post Covid.

Rev'd. Dagmar continued to invest time in establishing connections with parishioners, working her way through the church electoral roll, while also exploring ways in which St John's Church could become more inclusive and embracing of the Friern Barnet community.

Live streaming of the Sunday 10am service remained available those unable to physically attend the church services.

Returning to worship at St John's in 2022 proved to be a slow but steady process.

3. Achievements and performance

Church Attendance

The parish electoral roll was presented with a total of 186 parishioners during the APCM on 24th April 2022. This was up ever so slightly from 184 the previous year.

Church attendance in 2022 was slow but encouraging. The return of junior church services saw more families and children engaging with church. There was also a noticeable increase in new faces coming to church. Attendance numbers did climb over the year but not to the levels of pre-pandemic times.

Review of the year

With a new rector in place and enthusiasm for the year ahead, activities for the first quarter promptly got underway.

- The PCC explored what being an Inclusive Church entailed by inviting John Bier from St Mary's Finchley to share some information and experiences on Inclusive Church St Mary's perspective.
- Work on the East side lower roof and guttering was completed, and preparation got underway for maintenance and repair work to the north side lower roof.
- Safeguarding was examined alongside a range of other maintenance activities in preparation for the Archdeacon's visitation on 15 March 2022.
- After a successful visitation exercise by the Archdeacon of Hampstead (Father John Hawkins) attention quickly shifted to the preparation for Easter services, beginning with a Lent course led by Rev'd. Dagmar.

Holy Week, Easter services and preparation for our Annual Parochial Church Meeting, held on the 24th of April 2022, were the focus as we kicked off the second quarter in 2022.

The preparation of the budget for 2022 prompted us to take a hard look at our finances and commitment to fundraising.

Rev'd. Dagmar continued to work on engaging the community spirit, bringing individuals and families together, by hosting a social event at the rectory.

During the third quarter of 2022, the PCC looked to engage with issues impacting the wider community and invited Helen Newman (Chief Executive of Age UK Barnet) to give a presentation on the Borough's commitment to being a dementia friendly Borough as well as ways churches and faith communities could support people with dementia.

Finances came front and centre again as repairs to the north side lower roof significantly exceeded our contingency budget. The PCC was also challenged to review its commitment to Common Fund. All hands were on deck in the race to raise additional funds for the lower roof work. This included sponsorship activities like the River Swim and Run event in Cornwall by Deputy Warden Alison and Rev'd. Dagmar.

The summer period saw the parish carry out planning for key fourth quarter events such as our Confirmation service and a church Open Day event to align with the National Heritage week.

The sudden passing away of Queen Elizabeth II in September united individuals and families across the nation in a state of mourning. St John's was opened so that people could pay their respects by remembering our much loved monarch and her long years of service and duty and signing the book of remembrance. Previously planned activities were either cancelled or rescheduled to allow for a period of grieving and support for the royal family.

The third quarter ended with the nation and the world witnessing a state funeral like no other as we bid farewell to Queen Elizabeth II.

A wonderful confirmation service by Bishop Rob and a successful rescheduled Open Day, which took place at our Dedication Festival in early October and provided a marvellous opportunity to celebrate our church building and welcome curious visitors, were some of the highlights in our fourth quarter of 2022.

The impact of heating and cost of living increases emphasised again the need to revisit finances and fundraising. Renewed effort was put into exploring an application for a loan / grant from the diocese.

A new laptop was purchased for the parish office in line with the 2022 budget and as a follow up to planned efforts in bringing the technology up to date for safer and collaborative use.

The year ended with some lovely Christmas service celebrations. However, the absence of our dear rector was noticeable, as Rev'd. Dagmar returned home for essential and urgent medical treatment.

i. Music & Choir

Music remains an important part of the worship at St John's and the choir plays a crucial role in supporting the services.

The choir consistently added to the quality of services in 2022. However, some challenges with availability impacted their ability to develop in 2022.

The choir was enhanced by the addition of a new and experienced member during the year who quickly became a positive support for both the choir and the wider community at St John's.

With growth and development a priority for 2023, a recruitment drive was launched in the fourth quarter of 2022 with the aim of bringing younger voices into the choir.

ii. Community Support & Services

Sunday morning tea & coffee got back into full swing, providing members of the congregation the opportunity for a weekly catch up and the chance to meet those new to St John's.

The twice monthly Friday lunch club also became a regular item on the church calendar, providing an opportunity for engagement with the community of Friern Barnet.

The church building and parish centre hall continued to be an avenue for connecting with the community of Friern Barnet.

iii. Outreach

Operation Christmas Child and support for the local Food Bank remained a priority for St John's in 2022.

The PCC also increased its awareness and commitment to become an Inclusive Church as well as exploring how St John's might partner with Age UK in supporting parishioners struggling with Dementia.

There was great success in supporting Christian Aid in 2022, with individuals and small groups coming together to participate in fundraising activities.

The link and support for Mozambique is a pending item for follow-up by the PCC.

iv. St John's School

Rev'd. Dagmar continued to grow the church/school relationship with Mr Gunn and staff of St John's primary school, supporting with school assemblies and looking for opportunities to collaborate on events. A group of mainly Yr 6 leavers pupils were prepared for confirmation in October. There is also a Y6 group being prepared this summer term 2023 for Confirmation in July 2023.

There is more to be done in the areas of growing the relationship between families at the school and participation in church life.

v. Deanery Synod

The PCC continued to ensure through APCM elections that there is parish representation on the Deanery Synod.

vi. Talks, Presentations & Publications

Rev'd. Dagmar always ensured teachings were real and relevant to ongoing life challenges. Chosen topics for lent courses encouraged deep thinking and reflection on scriptures and how they relate to everyday living.

There is still work to be done on engaging with more of the congregation outside Sunday services.

vii. Parish Life & Volunteers

There were some signs of improvement in parish life activities and volunteers post covid. However, they seemed limited to fundraising events and junior church activities in 2022.

The growing distractions demanding attention from parishioners continued to challenge efforts engaging with volunteers for committee participation and parish life activities. There is a need to find richer and stronger connections between everyday living and church life.

viii. Church Building & Parish Centre

Essential maintenance work was carried out on the north side lower roof of the church building. Water damage had caused extensive rot to some timbers which led to an increase in both the scope of work and the budget for the north side phase of the maintenance project. This consequently delayed the start of maintenance work on the south side lower roof.

Necessary electrical maintenance was carried out on the church building and parish centre as needed. A survey of the electrical network in the church building and parish centre was completed to meet insurance requirements. The output report also helped identify a schedule of repairs by priority and has revealed another necessary and costly maintenance exercise which will commence in 2023.

Some urgent plumbing repairs were carried out on the parish centre to keep it functional as a revenue generating source of income for the church.

Fundraising activity is ongoing in preparation for a more comprehensive maintenance plan for both the church building and parish centre, which will celebrate its 30th birthday in 2023.

ix. Safeguarding

The PCC reviews and updates its safeguarding statement and policy, as required, each year. The last review and update was carried out during the 2022 APCM.

The PCC confirms that it has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Limited bandwidth impacted progress with safeguarding initiatives at St John's in 2022.

2023 will require that the PCC prioritizes safeguarding and makes it a regular agenda item.

4. Financial Review

We continue to produce Receipts and Payments accounts (R&P)

Even with significant maintenance expenditure, cash funds increased from £104,939 in 2021 to £105,277 in 2022.

This was due to the following...

- Significant fundraising for the lower roof
- Increase in church lettings and parish center income
- Increase in church collections and general giving

Overall, a significant deficit of £25,000 in 2021 become a slight surplus of £338 in 2022.

The PCC challenged itself to increase Common Fund payments by 1% in 2023. Current payments are at 92% of the full costs of having a priest in a parish (stipend, training, pension, housing, Diocese).

The Constance Piper Fund has continued to be used for the maintenance of the Garden of Remembrance at St James.

5. Reserves Policy

It is PCC policy to try to maintain a balance on unrestricted funds which equates to at least three months unrestricted payments. This is equivalent to £35,000. It is held to smooth out fluctuations in cash flow and to meet emergencies. The cash balance of £72,249.00 held on unrestricted (including designated) funds at the year end, together with the amounts payable to and by the PCC, meets this target.

It is the policy of the PCC to set aside funds for the future maintenance of its properties. The current fund level is deemed sufficient therefore no additional funds have been transferred to the Rectory Redecoration Fund for additional renovation and redecoration costs.

The Rector's Discretionary Fund was used very little during the year, so no top up has been made.

Money for normal expenses is held in the CAF Bank current account (CAF Cash) and the linked deposit account (CAF Gold). Other monies are held on deposit with CCLA in the CBF Church of England Deposit Fund and CBF Income Shares.

6. Structure, Governance and Management

Once St James's Church was licenced for occupation by the Greek Orthodox Church, St John the Evangelist officially became the parish church as of October 1st, 2011. St James's is now a chapel of ease.

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC at the APCM which is normally held each spring. The PCC normally meets once every two months, with the Standing Committee meeting in the intervening months. In addition, the PCC's sub committees met throughout the year.

Standing Committee:

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council.

Fabric Committee:

Attends to matters relating to the stewardship of the plant, including all church buildings and their maintenance, St James' churchyard, the internal decoration of the Rectory and the parish owned freehold house at 2 Hatley Close.

The fabric committee did not meet as it had done pre-covid. This is due to lack of resources to support regular meetings, and the current focus of effort and limited resource on the lower roof maintenance project.

Social Committee:

Attends to matters which support and promote the social life of the parish. The main focus of this committee is to organize, cater and provide refreshment at parish social events which promote Christian fellowship including the Lunch Club, Lent Lunches, parish breakfasts, coffee on Sunday mornings, celebratory lunches and refreshments after many major services.

Fund Raising Committee:

Although social gatherings and parish events took place, this committee did not meet in 2022.

Parish Centre Management Committee:

The Parish Centre Management Committee attends to matters relating to the day-to-day management of the parish centre; maintenance, upkeep and the use of the facilities, which incorporates use by the Parish as well as external hires.

Governance

The PCC is governed by two pieces of Church of England legislation, called Measures. These are:

- The Parochial Church Councils (Powers) Measure 1956 as amended ("the 1956 Measure")¹; and
- The Parish Governance Model Rules (Part 9), contained in the Church Representation and Ministers Measure 2019, Church Representation Rules 2022.

Public Benefit

The Trustees confirm that in accordance with section 17 of the Charities Act 2011, they have referred to the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning their future activities.

Approved by the meeting of the PCC on 9 May 2023 and signed on its behalf by



John Kuti
Churchwarden

¹ The full text of the 1956 Measure in its currently amended form is available on the Statute Law database at <http://www.legislation.gov.uk/ukcm/Eliz2/4-5/3/contents>

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF THE PARISH OF FRIERN BARNET (ST JOHN AND ST JAMES) PAROCHIAL CHURCH COUNCIL

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2022, which are set out on pages 11 to 14.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

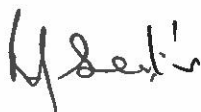
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Roger J Seaton FCA
23 Greenhill Park, Barnet, Herts EN5 1HQ

9th May 2023

Parochial Church Council of Friern Barnet
Receipts & Payments Accounts 2022

			Unrestricted General Fund 2022	Unrestricted Designated Funds 2022	Unrestricted Funds 2022	Restricted Funds 2022	Total 2022	Total 2021
Notes								
RECEIPTS								
Voluntary Receipts	Planned Giving	Bank	40,427		40,427		40,427	42,498
		Envelopes	0		0		0	230
		Gift Aid	8,137		8,137		8,137	12,223
	Collections at Services		2,769		2,769		2,769	1,133
	All Other Giving		6,610		6,610	2,925	9,535	5,127
	Bequests	Gift Aid	1,171		1,171		1,171	1,530
				0	0		0	
Activities for Generating Funds	Gift Day	GA incl above	128		128		128	0
	Slide/fundraising		0		0	32,566	32,566	6,580
							0	0
Investment Income	CAF Gold		230		230		230	9
	CBF		2,483		2,483		2,483	1,920
Church Activities	Fees		471		471		471	646
	Magazine		0		0		0	0
	Church Lettings		1,674		1,674		1,674	452
	Parish Centre		17,860		17,860	0	17,860	9,634
	GOC		25,816		25,816		25,816	36,260
	Clergy Property		21,900	0	21,900		21,900	21,250
	Other		5,360		5,360	0	5,360	597
	Diocesan Fees					508	508	667
TOTAL RECEIPTS			135,037	0	135,037	35,999	171,036	140,868
PAYMENTS								
Church Activities	Common Fund		79,236		79,236		79,236	79,236
	Rectors Expenses		2,292		2,292		2,292	563
	Curates Expenses		0		0		0	1,710
	St James Upkeep & Running		0		0	0	0	0
	St John's		15,797	874	16,671	0	16,671	15,858
	St John's Roof & Drains		0	0	0	36,665	36,665	38,170
	Mission		0	18	18		18	0
	Charities				0	3,306	3,306	0
	Music & Sacristy		6,978		6,978		6,978	8,059
	Parish Office		5,517		5,517		5,517	4,540
	Rectory maintenance			0	0		0	0
	Clergy Property		861	0	861		861	1,355
	Parish Centre		8,897	3,204	12,101	0	12,101	11,448
	Other		6,779		6,779	0	6,779	4,301
	Diocesan Fees					274	274	667
TOTAL PAYMENTS			126,356	4,096	130,453	40,245	170,698	165,906
EXCESS OF RECEIPTS OVER PAYMENTS			8,681	(4,096)	4,584	(4,246)	338	(25,039)
Transfer between Funds			0	0	0	0	0	(33,000)
			8,681	(4,096)	4,584	(4,246)	338	(58,039)
Cash at Bank and In Hand at 1 Jan			8,944	58,721	67,665	37,274	104,939	129,978
Cash at Bank and In Hand at 31 Dec			17,624	54,625	72,249	33,028	105,277	104,939

**Parochial Church Council of Friern Barnet
Statement of Assets and Liabilities 2022**

	Note	Unrestricted Funds 2022	Restricted Funds 2022	TOTAL 2022	TOTAL 2021
Cash Funds					
CAF Bank (CAF Cash+CAF Gold)		53,516	10,000	63,516	66,167
Barclays Bank		1,200	0	1,200	693
CBF of Church of England		17,533	23,028	40,562	38,079
		<u>72,249</u>	<u>33,028</u>	<u>105,277</u>	<u>104,939</u>
Other Monetary Assets					
Cash in Safe		126	174	300	0
Gift Aid Recoverable Dec22 (Oct-Dec2020)		2,657	0	2,657	837
Prepayments		0	0	0	
		<u>2,783</u>	<u>174</u>	<u>2,957</u>	<u>837</u>
Investment Assets					
Investment Fund Shares - current value (Hilda Heil Unrestricted Designated Fund)		66,037	0	66,037	74,804
Other Assets					
Clergy Property (valued Mar 2016)		675,000	0	675,000	675,000
		<u>675,000</u>	<u>0</u>	<u>675,000</u>	<u>675,000</u>
Total Assets		816,070	33,202	849,272	855,580
Liabilities					
Charities			174	174	418
Diocesan Fees		0		0	0
Rectors Expenses		1,079		1,079	0
		<u>1,079</u>	<u>174</u>	<u>1,253</u>	<u>418</u>
NET ASSETS		814,991	33,028	848,019	855,162

Notes:

1. The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using receipts and payments basis.

2. Related party transactions

The PCC members are considered the key management personnel of the church. No remuneration was paid directly to key management personnel, although the church contributes to the diocesan fund and the incumbent, who has overall responsibility for promoting the whole mission of the church, is remunerated directly by the Diocese.

Income from donations includes £8,416 (2020 £7,790) received from PCC members.

3. Any minor summation errors in the tables in this report are due to all the numbers having been rounded to the nearest pound with zero decimal places

3. Movement in Funds - General, Designated and Restricted Funds

Movements in Funds during the year were:

	2022 movements				
	Bal b/fwd	Receipts	Payments	Transfers	Bal c/fwd
	£	£	£		
3a Unrestricted Funds					
3a(i) General Fund	8,944	135,037	126,356	0	17,624
3a(ii) Designated Funds					
Fabric	5,670	0	0		5,670
Parish Organ	874	0	874		0
Miss Hilda Heil Fund	95,234	(8,767)	0		86,467
Rectory Redecoration	3,285	0	0	0	3,285
Bequest	26,363	0	3,204	0	23,159
Discretionary Fund	1,418	0	18	0	1,400
Clergy House	681	0	0		681
Total Designated Funds	133,525	(8,767)	4,096	0	120,662
Total Unrestricted Funds	142,469	126,270	130,453	0	138,286
3b Restricted Funds					
Scrivens Bequest	451	0	0	0	451
Holiday @ Home	609	0	0		609
St. John's N side project	17,501	0	0		17,501
Fundraising - Roof, Drains	14,001	32,566	36,665		9,902
Cedric Blaker Fund	2,387	0	0		2,387
Windows	1,521	0	0		1,521
Charities	761	2,925	3,306		381
Diocesan Fees	42	508	274		276
Total Restricted Funds	37,274	35,999	40,245	0	33,028
TOTAL FUNDS	179,743	162,270	170,698	0	171,315

4. Further Analysis of Receipts & Payments

	Unrestricted Funds 2022	Restricted Funds 2022	TOTAL 2022	TOTAL 2021
Receipts				
a) All Other Giving				
Bequest				
Charities		2,925	2,925	570
Sundry Donations	6,610		6,610	4,558
	6,610	2,925	9,535	5,127
b) Church Activities - Other				
Coffee	401		401	139
Lunch Club	1,517		1,517	268
Insurance Claim - roof	2,900		2,900	-
General	541		541	191
	5,360	-	5,360	597
c) Payments - St John's				
insurance	6,478		6,478	6,576
gas : expenditure	6,274		6,274	4,080
gas : grant from Diocese	(2,641)		(2,641)	
electric	1,525		1,525	2,077
water	313		313	119
servicing	328		328	1,409
general repairs	2,756		2,756	382
organ repairs				
tree lopping				
garden	764		764	1,215
Sub Total	15,797		15,797	15,472
From Funds				
Fundraising: Roof, Drains	-	36,665	36,665	-
Organ Fund	874		-	-
Sub Total	874	36,665	36,665	2,000
St John's Total	16,672		52,462	15,858
d) Payments - Charities				
General Charities		3,306	3,306	-
		3,306	3,306	-
e) Payments - Music & Sacristy				
Music	7,441		7,441	7,360
Sacristy	352		352	700
	7,793		7,793	8,059
f) Payments - Other				
Lunch Club	1,441		1,441	313
General	2,338		2,338	3,987
	3,779	-	3,779	4,301

