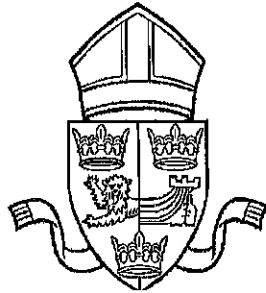


**Diocese  
of  
St Edmundsbury and Ipswich**



**Annual Report  
and  
Financial Statements  
of  
The Parochial Church Council of the Ecclesiastical Parish  
of  
St Mary the Virgin  
Walton, Felixstowe  
Suffolk**

**For the year ended 31 December 2024**

**Prepared under the Receipts and Payments Basis**

**Registered Charity: 1133981**

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## **GENERAL INFORMATION**

### **Contact Details**

#### **Church**

St Mary's Church  
Walton High Street  
Felixstowe  
Suffolk  
IP11 9DS

#### **Rector**

Revd Enid Pow (from 31/10/24)  
The Vicarage  
15 Walton Hall Drive  
Walton  
Felixstowe  
IP11 9FA

St Philip's Community Hub  
Wadgate Road  
Felixstowe  
IP11 2LY

#### **Office Manager**

Mrs Georgina South  
Church Office  
St Philip's Community Hub  
Wadgate Road  
Felixstowe  
IP11 2LY

#### **St Mary's Treasurer**

Dr David Bellamy  
Church Office  
St Philip's Community Hub  
Wadgate Road  
Felixstowe  
IP11 2LY

#### **Bankers**

Barclays Bank  
Leicester  
LE87 2BB

#### **Examiner**

Mr S Renvoize  
St Edmunds House  
1 Arwela Road  
Felixstowe  
Suffolk  
IP11 2DG

#### **Architect**

Mr Philip Orchard  
The Whitworth Co Partnership LLP  
18 Hatter Street  
Bury St Edmunds  
Suffolk  
IP33 1NE  
NR11 6EU

#### **Charitable Status**

Registered 2<sup>nd</sup> February 2010  
Charity Number 1133981

#### **Insurers**

Church Rep: Mr Guy Pearse (until October 24) Mr Philip Rawe (from November 24)  
Trinitas Church Insurance Services  
Blenheim House  
1-2 Bridge Street  
Guildford  
Surrey  
GU1 4RY

#### **Governing Document**

Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules

## **MEMBERSHIP OF THE PAROCHIAL CHURCH COUNCIL**

Members of St Mary's PCC can be either ex-officio and/or elected at the Annual Parochial Church Meeting (APCM) in April or May. The Church Wardens and Deanery Synod Representatives are all ex-officio members.

**St Mary's Parochial Church Council was made up as follows:**

	<b>St Mary's PCC 2024</b>	<b>TO</b>
<b>Rector</b>	Revd Enid Pow (from 31/10/24)	Ex Officio
<b>Wardens:</b> Ex Officio	Dr Lynda Tempest Mr Philip Rawe	May 2025 May 2025
<b>PCC Treasurer:</b>	Dr David Bellamy	June 2025
<b>Associate Priest</b>	Revd Wendy Smith**	Ex Officio
<b>Readers</b>	Mrs Wendy Fellingham Mrs Margaret White	Ex Officio
<b>Deanery Synod Representatives:</b> Ex Officio	Dr Lynda Tempest Miss Carole Edwards	June 2026 June 2027
<b>PCC Elected Members:</b>	Dr David Bellamy Mrs Lorna Bellamy Mrs Jan Garfield Mr Ian Cobb Mr Michael Gates Mrs Isabel Jenkins Mrs Carolyn Jones Mr David Mutum Vacancy	May 2023-May 2026* May 2022-May 2025* May 2023-May 2026* May 2023-May 2026* May 2022-May 2025* May 2023-May 2026* May 2022-May 2025 May 2022-May 2025* to May 2026
<b>PCC Secretary</b>	Mrs Diane Buxton **	June 2025

\*Has the option of standing for election for a further three years.

\*\*Not a Trustee.

## **COMMITTEES OF THE PAROCHIAL CHURCH COUNCIL**

The PCC operates through a Standing Committee that meets between full meetings of the PCC.

**PCC Standing Committee:** (This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council.) This committee is automatically comprised of the Rector, two Church Wardens, the Treasurer, the Secretary and one additional PCC Member.

The Rector has regular meetings with the two Church Wardens and the Treasurer.

### **Sub committees:**

#### **Finance:**

Dr David Bellamy (Treasurer), Mr Philip Rawe (Church Warden),  
Mr Stephen Rowe (Bookkeeper), Mr Paul Solomon (Gift Aid Officer),  
Mrs Margaret Lake (FWO Officer), Mrs Carolyn Jones

#### **Estate:**

Mr Philip Rawe (Church Warden), Mrs Georgina South (Benefice Co-ordinator), Mr Michael Gates (PCC),  
Mrs Jan Garfield, Mr Christopher Hadden and Mr Ian Cobb.

#### **St Philip's Community Hub:**

The Rev'd Enid Pow (Rector) (from 31/10/24), Dr Lynda Tempest (Church Warden), Mrs Carolyn Jones (Hub Manager), Mrs Margaret White (Pop-Up Manager), Dr David Bellamy (PCC),  
Mrs Wendy Fellingham and Mrs Alison Harvey.

**Benefice Council Representatives:** As the Benefice Churches hold joint Benefice PCC meetings regularly, there are no separate representatives.

**St Mary's Church Elders 2024:** Dr Lynda Tempest, Miss Mary Wakefield,  
Mrs Ann Woodard and Mrs Linda Moore.

**St Mary's Church Readers 2024:** Mrs Mary Rowe, Mrs Margaret White,  
Mrs Wendy Fellingham, and Mrs Sandra Griffiths.

### **St Mary's Church Officers 2024:**

**Health and Safety Officer:** There was no Health & Safety Officer in 2024.

**Parish Safeguarding Officers:** Mrs Sonya Stephenson and Mrs Ann Woodard.

## **Trustees Reports**

### **ST MARY'S CHURCH: ANNUAL REVIEW 2024**

#### **Church Wardens' Report 2024**

Surprise, surprise, 2024 was very busy.....

After morning prayers (all welcome) on a Monday, Annie & Lynda have continued to staff 3 C's (coffee, cake (home-made) & chat - oh and some superb cheese scones from Jean Morley. It is great to welcome non-church folk into the church on a regular basis.

In January - Week of Prayer for Christian Unity - the pilgrimage started at St Mary's before visiting the town centre churches.

We hosted World Day of Prayer on 1<sup>st</sup> March 2024.

On 26<sup>th</sup> March 2024 we hosted Felixstowe School (Year 7, 200+ Pupils) for an Easter Service. It was lovely to see the church full.

As you are all aware costs are going up for everything, so at the June PCC it was agreed that the church wardens could authorise emergency repairs by our authorised contractors up to £300 without bringing the problem to the PCC.

Georgina's ordination on 29<sup>th</sup> June 2024 was at the cathedral - we live streamed the service at St Mary's which was appreciated by those who attended. We gave Georgina a home communion set with two purificators.

July saw the interview for Rev Enid, and her installation on 31<sup>st</sup> October 2024 was another well attended service.

Summer 2024 saw the start of church roof repairs & the PCC decided that the Prayer & Gift Day would be allocated to the roof fund (please see the church accounts for the figures). Thank you for your generosity for the roof.

September - Heritage Weekend, followed the following week by the SHCT (Suffolk Historic Churches Trust) cycle ride. Thank-you to all who volunteered to steward those events.

In December we held our winter warmer (soup, cake & stalls in the church). It was good to welcome some non-church folk into the church.

In December Felixstowe School again held their 9 lessons and carols in church, which was a lovely service.

A BIG thank you to everyone who helped in any way to keep everything running smoothly. We would like to thank our Deputy Wardens Mike Gates & Carole Ewards (St. Mary's) and also David Mutum and Isabel Jenkins (St. Philips).

*Lynda & Philip*

#### **Estates Committee Report 2024**

We continue to attend to items of work identified in the Quinquennial Inspection from June 2022, in order of priority. More minor routine items of maintenance have been, and continue to be, undertaken.

### **St Mary's Church**

Re-tiling work to the roof turned out to be more extensive than anticipated. In addition to the planned south facing roof of the nave, the north facing roof of the side aisle was also re-tiled, and the lead valley gutter between the two roofs was renewed. The condition of these was such that it made sense to do them at the same time.

Brickwork repairs and repointing has been carried out to the east end of the church, to stabilise loose masonry.

The Council undertook work to the churchyard boundary walls; a section was re-built, and other areas had spalled bricks replaced, and the joints repointed.

In the tower, wire mesh has been fixed to the back of the wooden louvres to prevent pigeons from getting in. The upper floors of the tower were professionally cleaned.

Upgrades and new equipment has been installed to the Audio Visual systems and Heating Control systems to improve how these operate.

Planned work for 2025 includes repainting of the rainwater gutters and downpipes and the roof eaves/fascia boards.

### **St Mary's Church Hall**

Rainwater guttering on the main roof has been altered to resolve a problem of water leaking into the store room.

The rotten timber window in the end of the store room was replaced with a UPVC window.

Storage racking has been made and fitted by Trimley Men's Shed for 1 2 3 equipment.

A Wi-Fi link has been installed from the Church to the Hall to give improved connectivity.

### **Victoria Cottage**

Work is planned for 2025 to repoint/repair brickwork along with the Church Hall.

### **St Philip's**

The kitchen has been replaced which has proved very successful.

The toilets have been redecorated and new heaters fitted.

Sealing around the windows externally on the north side wall has been carried out to try and solve damp issues along this wall. This has only been partially successful. The rainwater guttering may need to be replaced with larger capacity to stop water overflowing in heavy rain.

Little Hoppers have put up a canopy/large gazebo and laid artificial grass in the courtyard area to make this space more useable. They have taken on responsibility for the outside areas at the rear of the buildings and will put in a growing area so the children can grow flowers and produce.

Thank you to the Estates Committee and to those who have carried out work to help maintain and improve the buildings, grounds and facilities.

*Mike Gates*  
Estates Committee

## **St Philip's Review 2024**

### **Church Plant at St Philip's**

We are now well over two years old and still going strong.

We have been privileged to meet with our community and build on the mission work already done by the Pop-Up Shop (food bank) and the Hub (community café).

We have been pleased to see some from the community come regularly and some occasionally. We now average a congregation of 25 - 35.

Sadly we lost one of our original 'pioneers' this year – Graham – and I am grateful for all the care he received from the congregation. "John 13:35 If you have love for one another, then everyone will know that you are my disciples" springs to mind.

We continue to encourage some to step out and take on some of the roles and there is a real sense of people growing in confidence and faith.

We have a relaxed café style of worship with little formality but still Godly.

With arrival of Rev Enid we were able to settle on a preferred Bible Translation - The Good News Bible, a copy of which was given to our 2 Baptism candidates and our 2 Confirmation candidates.

Our monthly Hub 'Home' Group continues with 5-10 attending.

The Hospitality Team have done a wonderful job throughout the year with Bacon Butties, Sunday Lunch, a BBQ, a Benefice Buffet and our second Birthday Party after a service.

Wow, what a faithful God we have! Please keep praying.

*Wendy Fellingham and the Team*

### **St Philip's Pop-Up Shop**

The first morning of the Pop-Up Shop at St Philip's Hall was on November 22nd, 2016. Eight years on and today's Pop-Up is very different in many ways but fundamentally nothing has changed. We open every week (although we did take Christmas Eve off this year!) At 10am we open our doors for customers to come in for a hot drink. At 11am we welcome them to pay their £2.00 for a bag of groceries and do their shopping then enjoy coffee, cake and a chat. For some people this is their outing of the week, and the constancy of the Pop-Up Shop is vitally important. Every week we meet people whose lives are incredibly difficult, through money worries, health problems, isolation and loneliness, and difficulties with relationships. And every week the Pop-Up Shop does just that - we pop up at St Philip's Hall to welcome them, to listen, to provide food for the family, point them to our Parish Nurses, Lorna and Lesley, to offer coffee and cake and the opportunity for conversation. What a privilege it has been and will continue to be.

Our numbers have remained fairly constant over the year, as each week we welcome about 45 customers, shopping for over 100 people.

We are very grateful to all the sources of food - the Lidl supermarkets, the Walton Bakery, Fareshare, Fruit and Flowers and Greggs. We're also very grateful for the groceries given by the congregations of St Mary's and St Philip's, who respond so quickly to my notes in the Connect sheet about the things we're desperately in need of. We're so grateful to all the people who make individual donations of money, and organisations like the Rotary Club and St Martin's, Trimley, so we can buy what we need. The collections



from Saxon House in Ipswich, managed by the Public Health and Communities team paused after the October collection, but are expected to restart in January 2025.

We had a fabulous Christmas lunch, with a range of chicken casseroles in slow cookers, followed, of course, by Christmas pudding and custard. This was enjoyed by about 60 people.

All of this would not happen without the support of a large number of people who carry out all the necessary jobs and give so generously in terms of time, money and, above all, prayer - so a huge thank you to them all. Special thanks must go to Carolyn for all the work and form-filling she does for Pop-Up, and we wish her well.

*Margaret White*

### **St Philips Community Hub Drop In Thursdays 10am-1pm**

Every Thursday volunteers meet at St Philips about 8.30 to set up then at 9.30am we have morning prayers before we begin the day.

In 2024 we have welcomed new faces to the Hub, most looking for companionship and a welcoming place to share a cuppa and something to eat.

Rev Wendy and Wendy Fellingham have shared the craft and activity this past year ensuring there is always something for folk to do.

I continue to support those who need help with budgets and finance; however we no longer have a CAP Debt Centre and therefore cannot take referrals, but I will still use all the information and material CAP offer from their website to help folk.

Support is given with many issues folk may have and we signpost to other support agencies.

Felixstowe CAP donated a laptop for public use and a donation to help those in need.

Walton Parsh Nursing is integral to all that happens at St Philips and how blessed we are to have Lorna and Lesley attend every Thursday. The compassion, support, care and guidance they give to all is a joy to witness.

We continued to support Food for All in the summer school holidays making packed lunches for 30 to take away; many thanks to The Rotary and Mothers' Union for their donation towards this.

We held a table sale in April to raise money for our kitchen refit and were overwhelmed when 5 local councillors granted us 70% of the total cost in the summer. In September after other donations, we were able to give the builders the go ahead to complete the refit and we were thrilled with the beautiful fully functional kitchen.

In June we had a "Day at The Seaside" at The Hut, enjoying a Fish and Chip Lunch and Ice cream for 50 folk.

Julie from Active Lives visited and held a chair-based exercise session which was enjoyed by all.

In November we held a Christmas Sale raising funds for our Christmas Party. This helped fund food drink and a gift for over 80 folk.

Thank you to the team who erected our Christmas Tree outside shining a light out into the community.

The Hub is a safe place for all. Some who visit are lonely isolated anxious and vulnerable - we see visitors of all ages, and all are welcome. There is no charge; however donations are gratefully received.

Huge thanks to all who volunteer to set up - serve throughout the day - clear away - make soup and cakes. Also to Greggs in town who donate their unsold savouries, cakes and rolls each week which keeps our costs down.

Please continue to pray for this amazing place. Do come along Thursday between 10-1.30 - you would be most welcome.

*Carolyn Jones*

## **Aims and Purposes**

The Parochial Church Council (PCC) has the responsibility of co-operating with the minister in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical, which encompasses our charitable aims of providing public benefit.

The mission statement for the Benefice is:

To **grow in faith** together through the love of God, be empowered to **make Jesus known** and inspired by the Holy Spirit to **be His light** in our communities.

This is further simplified into three areas:

**Grow in Faith**  
**Make Jesus known**  
**Be His Light**

St Mary's PCC is responsible for co-operating with the clergy to fulfil God's mission in the ecclesiastical parish of Walton. Together with all clergy and members, they proclaim the gospel, worship God and care for their members and the local community. They also have maintenance responsibilities for the parish church of St Mary's, St Mary's Church Hall, Victoria Cottage and St Philip's Church and Hall.

## **Public Benefit**

The members of the PCC are aware of the Charity Commission guidance on public benefit in "The Advancement of Religion for the Public Benefit" and have had regard to it in their administration of the PCC. The PCC believes that by promoting the work of the Church of England in the Parish of St Mary's, Walton, it provides a benefit to the public by:

- Providing facilities for regular public worship, open to all;
- The provision of space for personal prayer and contemplation;
- Pastoral work including supporting the work of Walton Parish Nursing, the Boost Chaplain at Felixstowe School, Felixstowe Christians Against Poverty (until April 2024) and The Hope Trust;
- Providing a Community Hub Drop In and a Pop-Up Shop & Community Café;
- Taking religious assemblies in schools;
- Providing special services of remembrance, bereavement services and Remembrance Sunday;
- Providing help and support for the local community through various projects;
- Providing services of baptism, marriage and funerals.

## **Objectives, Activities, Achievements and Performance**

Noted in the Churchwardens' Report above.

### **Future Plans**

The PCC continues:

- with their discussions around developing St Philip's
- to support the Hub's work with the community
- to focus attention on St Mary's mission.

## **Risk Assessment and Health & Safety Report**

The responsibility for Health and Safety rests with the Church Wardens and PCC and they are actively seeking a volunteer for this role.

## **Safeguarding Report**

We meet regularly to discuss progress and any issues and divide up the work between us. We are grateful for the support we have received from Lynda (churchwarden) and members of the PCC. For various reasons we haven't been able to meet regularly with Joan (PSO at Trimley) but we are in contact with her, and we continue to share responsibility for the Safeguarding emergency phone, which has recently been replaced as it was very old and no longer functioning properly! Fortunately, we were able to keep the same number. We are planning a Benefice Safeguarding meeting with Joan and Rev Enid in the near future to offer support to one another and work collaboratively across the Benefice.

We continue to monitor the training needs of all our volunteers and paid staff (69 overall). In 2024 we were blessed to have several face-to-face sessions at Trimley which many people who don't drive or use a computer, were able to attend. We hope to plan more for these in 2025.

At present we are happy to report that most of the training and DBS checks are up to date but many are due this year and we are in the process of reminding folk ahead of time when to update their training.

Safeguarding is ever evolving and changing and this year the Diocese has updated their Safeguarding Training programme to make it easier to use. Courses can now be booked through Insight which can be accessed through the Diocesan website itself. We are happy to assist people with any problems accessing their online training.

At the time of writing, we have 2 DBS checks, 9 Leadership courses, 4 Foundation courses and 19 Basic courses that need completing this year. We have also handed out new Confidential Declaration Forms to 14 volunteers to bring these up to date. We would encourage everyone to complete their training in a timely manner to ensure we stay compliant with the Church of England's guidelines and to avoid us having to continually chase you up! As you will all be aware, the Church of England has been under much scrutiny this year with regard to its Safeguarding practices and we want to avoid similar issues in the future and ensure that our churches are safe places for all.

We held a Safeguarding Sunday Service in November which focused on the issue of safety and we received positive verbal feedback from this. We pray that we can continue to keep Safeguarding at the forefront of all that we do here at St Mary's.

Due to the care and diligence of our church members a few issues of concern were flagged up over the past year. We have worked to solve these with teamwork and assistance from Social Services and the police. Those involved should be commended for their sensitivity and actions and we believe this is further evidence of us all working together to ensure our visitors and church family are safe.

Without a Rector, until recently we have had to seek advice from Paul Griffiths and Chris Hood on occasion. Some situations have been difficult, so we have been glad of their support.

Safeguarding is on the PCC agenda for every meeting, and we update them as and when necessary or ask for their prayers when there is nothing to report.

With our thanks to everyone who works to keep our churches safe places for all. We couldn't do it without you. Many thanks,

*Annie Woodard and Sonya Stephenson (St Mary's Parish Safeguarding Officers)*

## **Church Membership and Services**

### **Electoral Roll**

Resident:	44
Non-Resident	31
As at 31/12/2024	<u>Total 75</u>

### **Attendance**

An average of 51 people attended church services at St Mary's Church, an average of 30 at St Philip's Community Hub, with a further average of 6-7 attending St Mary's Church online live on a Sunday and another 20-25 people who view all, or part, of the service later. We are of course reliant on YouTube, Internet connections and equipment to be able to do this, not all within our control; but from conversations I have had I think this is understood by our audience, and I know being able to join in this way is found helpful. We would welcome any feedback; please send via the Church Office.

Weddings	0
Baptisms	2
Funerals (inc those held at Crematoria)	16
For period 1/1/24 to 31/12/24	<u>Total 18</u>

## **Financial Review 2024**

2024 has been a busy year financially which has required the PCC to take careful and well-judged decisions regarding spending, not only with the usual day-to-day running costs but with the maintenance of the four buildings in our care along with continuing the work and outreach at both St Philip's and St Mary's. We thank you for your continued and generous support, not only with your monetary gifts but with your time, talents and prayers as well. I trust that you can agree that we have been blessed by God. We began 2024 with total funds of £101,085 and ended with £92,489 which reflects some of the spending from designated and restricted funds.

Receipts in 2024 on Unrestricted General Funds totalled £126,052. Regular planned giving through the bank and the Free Will Offering (FWO) envelopes increased by just over 3% (£1,541) to £44,525. Regular giving amounts to 35% of receipts on Unrestricted General Funds. Loose plate collections at St Mary's and St Philip's remained steady at £6,329. It is reassuring to see giving being maintained but the fact is without irregular donations, which totalled £6,980 in 2024, and lettings income we would fail to

meet our regular monthly expenditure. As an example, the cost of electricity, gas and water for St Mary's, the Church Hall and St Phillip's was over £17,300 in 2024.

Lettings income from Victoria Cottage, the Church Hall and part of St Philip's (to Little Hoppers Pre-School) generated £36,491 a significant increase on the £27,916 generated in 2023. This is mainly due to having some new hirers for the Church Hall and the PCC deciding to increase hire fees from January 2024. Lettings income amounts to 29% of receipts on Unrestricted General Funds.

Our contribution to the Diocesan Parish Share continues to be our biggest item of expenditure totalling £48,589, an increase of £1,665 on 2023, and accounts for 40% of expenditure from Unrestricted General Funds. This money largely provides the stipends, pensions and housing for the clergy and training and support to the PCC. We continue to pay Georgina South as our Benefice Coordinator & Communications Assistant and Steve Rowe as our bookkeeper along with keyboard players, an organist and a cleaner for the Church Hall and St Philip's Hall. As Georgina reduced her working hours to twenty a week, the PCC agreed to employ a Benefice Support Administrator for three hours a week and Heidi Lockwood was appointed to this role from 1st January 2024. Staff costs account for 22% of spending from Unrestricted General Funds.

Expenditure from Unrestricted General Funds totalled £122,329 which means this fund shows a year end surplus of £3,723. In these continuing challenging times, I am encouraged by this surplus and hope you will be too. Let us pray that things will continue positively in 2025.

The work and outreach at St Philip's (Pop-Up Shop, Community Hub and the Sunday services) is detailed elsewhere in the Annual Report. The proceeds of the Pop-Up Shop and the Hub have continued to support Walton Parish Nursing, who work closely with us. Our monthly contribution of £105 to support Felixstowe Christian Action Against Poverty and Debt stopped in April following the closure of the Felixstowe branch. We subsequently received almost £2,200 from their closing funds to support the work of the Pop-Up Shop and the Hub. The Pop-Up Shop and the Hub have also been supported by donations from Trimley PCC and the Rotary Club along with donations from members of our church fellowships.

We are grateful to acknowledge the receipt of two grants, totalling £8,743, from East Suffolk Council's Enabling Communities Budget towards the £10,000 cost of the new kitchen at St Philip's and thank Carolyn Jones for her work in securing these.

At year end the Pop-Up Shop held £4,070 in restricted monies and the Hub £7,142 in restricted monies – this includes grants to help people in need, with the distribution of this money being overseen by Carolyn.

The PCC has spent a lot of money on maintenance work to the buildings in our care during 2024. The biggest job has been the replacement of two sections of the roof of St Mary's Church along with the lead box gutter in between at a cost of just under £35,000. We have been able to obtain grants from the Listed Places of Worship Grant Scheme to refund the VAT paid. We also received two grants totalling £3,500 from The Suffolk Historic Churches Trust towards the cost. We could not however have contemplated carrying out this work without the generous financial support of the church family. The Prayer and Gift Day in September raised just over £10,000 (including gift aid) for these roof repairs. Thank you.

Other necessary maintenance works, costing over £13,000, include repairs to the guttering over and a new UPVC window in the Church Hall storeroom; a deep clean of the church tower, repairs to the stained-glass windows and repointing work on the east end of St Mary's Church; ground works at St Philip's and improving the toilets there with new heaters and redecorating. These works have been funded from our Maintenance Designated and General Funds.

We believe that our churches should be generous. The PCC continued with its five year Mission Giving Strategy for the third year. We donated to our partner charities £2,000 to Walton Parish Nursing, £1,000 to Boost and £250 to CPAS. The Charity of the Quarter initiative, centred around Coffee, Cake & Chat on

a Monday morning, remains a success and this year raised £1,476 for the chosen charities - Mothers' Union, The Hope Trust, Felixstowe Town Pastors and The Children's Society. It will continue throughout 2025 supporting four different charities.

We benefit from the tax recoverable on Gift Aid as this makes such a difference to our income each year. Across all donations received in 2024 this totalled £13,526. Thank you to all those who gift aid their financial contributions. If this is something you could consider and would like to find out more, please do come and talk to me about it.

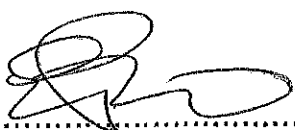
I express my thanks to the Finance Committee for their work throughout the year and for the help they give me - Carolyn Jones, Philip Rawe, Steve Rowe (bookkeeper), Margaret Lake (FWO Coordinator) and Paul Solomon (Donations Coordinator).

Please be assured that as a PCC we will continue to be prudent with the financial decisions that we make. We thank you for your continued support and prayers as we discover what 2025 has to bring.

*David Bellamy*  
Treasurer

The above reports were approved by the Parochial Church Council

On 25th March 2025 and signed on its behalf

By  (Chairman)

## FINANCIAL ACCOUNTS

### **Independent examiner's report to the PCC of St Mary's Church Walton, for the year ended on December 31<sup>st</sup> 2024**

I report on the accounts for the year ended 31<sup>st</sup> December 2024 which are set out on pages 16-23

#### **Respective responsibilities of the PCC and the examiner**

The Trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioner section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

#### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts represent a 'true and fair' view and the report is limited to those matters set out in the statements below.

#### **Independent examiner's statement**

In connection with my examination, no matters have come to my attention:

- (1) which give me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; or
  - to prepare accounts which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed)

SR Renvoize

Name: Mr S R Renvoize ACA

Date: 25/3/25

Address: St Edmunds House  
1 Anwela Road  
Felixstowe  
IP11 2DG

**St Mary's Church Walton - 1133981**

**Receipts and Payments Account**

**For the period from 01 January 2024 to 31 December 2024**

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Receipts</b>						
Donations and legacies	78,777	2,000	47,276	—	128,053	128,384
Income from charitable activities	10,312	—	626	—	10,938	11,873
Other trading activities	38,511	—	—	—	38,511	27,916
Investments	461	1,926	1,192	8	3,579	1,449
<b>Total receipts</b>	<b>128,052</b>	<b>3,926</b>	<b>49,095</b>	<b>8</b>	<b>179,083</b>	<b>169,622</b>
<b>Payments</b>						
Raising funds	26,340	2,044	9,950	—	38,335	23,116
Expenditure on charitable activities	95,662	8,340	44,997	—	148,991	107,917
Other expenditure	336	—	17	—	353	930
<b>Total payments</b>	<b>122,329</b>	<b>10,385</b>	<b>54,964</b>	<b>—</b>	<b>187,679</b>	<b>131,962</b>
<b>Excess of receipts over payments before transfer</b>	<b>3,723</b>	<b>(6,459)</b>	<b>(5,869)</b>	<b>8</b>	<b>(8,596)</b>	<b>37,659</b>
<b>Transfers</b>						
Gross transfers between funds - in	72	2,879	377	—	3,329	14,933
Gross transfers between funds - out	(3,257)	—	(72)	—	(3,329)	(14,933)
<b>Excess of receipts over payments before other gains</b>	<b>537</b>	<b>(3,579)</b>	<b>(5,563)</b>	<b>8</b>	<b>(8,596)</b>	<b>37,659</b>
<b>Net movement in funds</b>	<b>537</b>	<b>(3,579)</b>	<b>(5,563)</b>	<b>8</b>	<b>(8,596)</b>	<b>37,659</b>
<b>Reconciliation of funds</b>						
<b>Funds at beginning of year</b>	<b>20,269</b>	<b>41,520</b>	<b>37,678</b>	<b>1,597</b>	<b>101,085</b>	<b>63,426</b>
<b>Funds at end of year</b>	<b>20,827</b>	<b>37,940</b>	<b>32,114</b>	<b>1,605</b>	<b>92,489</b>	<b>101,085</b>

*There may be minor discrepancies in the totals if the pence are not being shown*



# Statement of Assets and Liabilities as at 31<sup>st</sup> December 2024

	General Fund	Designated Fund	Restricted Fund	Endowment Fund	Total	As at 31/12/23
	£	£	£	£	£	£
<b>Cash Funds</b>						
Representing balances on the following accounts:						
Barclays Bank	9,637	2,000	4,767		16,404	28,435
CCLA Investment Account	11,190	35,941	27,343		74,479	70,988
Porter Endowment Fund				1,606	1,606	1,662
<b>Total</b>	<b>20,827</b>	<b>37,941</b>	<b>32,115</b>	<b>1,606</b>	<b>92,489</b>	<b>101,085</b>
<b>Other monetary assets</b>						
Gift Aid tax refunds due	2,077		2,009		4,086	2,205
Lettings fees due	300				300	1,667
Diocesan Board of Finance fees due	142				142	0
<b>Total</b>	<b>2,519</b>		<b>2,009</b>		<b>4,528</b>	<b>3,872</b>
<b>Assets retained for the charity's own use</b>						
The church is the beneficial owner of the following assets (estimated rebuilding valuation)						
St Mary's Church Hall	550,000				550,000	550,000
Victoria Cottage	180,000				180,000	180,000
St Philip's Church and Hall	380,000				380,000	380,000
<b>Total</b>	<b>1,110,000</b>				<b>1,110,000</b>	<b>1,110,000</b>
<b>Liabilities: None</b>						

Signature 

Date 25<sup>th</sup> March 2025

There may be minor discrepancies in the totals if the pence are not being shown

# NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2024

## 1. Accounting Policies

These accounts have been prepared under the receipts and payments basis and in accordance with Section 133 Charities Act 2011.

### Funds

**Unrestricted funds** represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

**Designated Funds** are general funds set aside by the PCC for use in the future for particular purposes. The PCC may re-designate or transfer these funds back to unrestricted funds.

**Restricted Funds** are funds that have been given for particular purposes and can be spent only on the specific purpose intended by the donors. Interest on pooled investments is apportioned to the individual funds on an average balance basis.

**Endowment Fund:** The Porter Endowment Fund is specifically for the maintenance of the Porter Window in the church. A proportion of the interest is transferred to the general fund for youth work.

## 2. Staff Costs

### a) Staff costs

Total staff costs are shown below. Staff costs are shown on the Analysis of income and expenditure under the codes stated below.

	2024	2023
Wages and salaries from PCC funds codes 2007-2008-2011-2014-2050-2052-2363- 2514-2544	£27,204	£24,518

### b) Staffing

We employ a part time Benefice Coordinator & Communications Assistant, working 20 hours per week, who supports the Incumbent and the PCC with benefice administration, secretarial and IT support and manages the lettings for our halls.

We employ a Benefice Support Administrator, working three hours per week, who supports the Benefice Coordinator & Communications Assistant.

We also employ a bookkeeper.

Pay is received by our keyboard players and organist.

The PCC employs a cleaner for both St Philip's Hall and St Mary's Hall.

The average head-count employed during the period is five staff.

There are no employees who received emoluments of more than £60,000.

### **c) Payment to PCC members**

No payments or expenses were paid to any PCC member, persons closely connected to them or related parties, with the following exception - reimbursement for items or materials purchased solely for the use of the PCC.

### **3. Fixed Tangible Assets**

a) All assets are freehold lands and buildings.  
Rebuilding valuations made by Richard Monks Associates Ltd,  
Chartered Surveyors on 22/09/2011 are as follows:

	Rebuilding Valuation
St Mary's Church Hall	£550,000
Victoria Cottage	£180,000
St Philip's Church and Hall	£380,000
Total	£1,110,000

We have confirmation from the Diocese of our ownership of all the above assets.

### **b) Fixed assets: Consecrated property and moveable church furnishings.**

Moveable church furnishings held by the Incumbent and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are listed in the church's inventory which can be inspected (at any reasonable time).

### **4. Income tax recoverable**

Income tax received during the year on gift aid is £13,526.

### **5. Reserves Policy and Funds**

#### **a) Reserves**

It is PCC policy to try to maintain a balance on unrestricted funds which equates to at least three months of unrestricted payments. It is held to smooth out fluctuations in cash flow and to meet emergencies. Total 2024 unrestricted resources used were £122,329 therefore reserves of £30,582 should be set aside. The Reserve Fund Designated balance at year end 2024 is £24,798. Additionally, there is £20,827 within the closing general reserves.

#### **b) The Endowment Fund**

This comprises the Porter Family Bequest and 90% of the annual interest is transferred to the General Fund.

**6. Analysis of income and expenditure**  
**Selected period: 01 January 2024 to 31 December 2024**

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
<b>Income and endowments</b>						
<b><i>Donations and legacies</i></b>						
0101 - Gift Aid - Bank	33,527	—	840	—	34,367	35,526
0103 - Tax efficient planned gifts, Inc. CAF	5,900	—	—	—	5,900	4,100
0110 - Gift Aid - Envelopes	485	—	—	—	485	575
0201 - Other planned giving Bank	4,411	—	—	—	4,411	2,914
0210 - Other planned giving FWO envelopes	202	—	—	—	202	432
0301 - St Mary's loose plate collections	3,437	—	—	—	3,437	3,823
0302 - St Phillip's loose plate collections	2,892	—	—	—	2,892	2,423
0303 - Irregular Gift Aid donations	5,635	—	7,608	—	13,243	16,971
0304 - Irregular non GA gifts	1,103	—	1,828	—	2,929	4,013
0401 - Regular gift days Not GA	—	—	875	—	875	1,230
0405 - Regular Gift Days Gift Aided	—	—	7,490	—	7,490	6,950
0415 - St Mary's Church group donations	—	—	301	—	301	145
0417 - St Mary's Church Hall donations	1,039	—	—	—	1,039	877
0419 - St Phillip's Hall and Church donations	1,088	—	—	—	1,088	1,001
0501 - One-off Gift Aid gifts	242	—	100	—	342	4,540
0550 - Donations, appeals etc	—	—	732	—	732	—
0551 - Charity of the Quarter	—	—	1,476	—	1,476	1,895
0601 - Tax recoverable on Gift Aid	11,785	—	1,741	—	13,526	16,748
0701 - Legacies	—	2,000	—	—	2,000	—
0801 - Recurring grants	135	—	—	—	135	105
08A1 - Non-recurring one-off grants	2,000	—	23,134	—	25,134	17,920
0902 - Fund raising activities	1,294	—	1,150	—	2,445	2,592
0903 - Benefice shared staff contribution	3,600	—	—	—	3,600	3,600
<b><i>Donations and legacies totals</i></b>	<b>78,777</b>	<b>2,000</b>	<b>47,276</b>	<b>—</b>	<b>128,053</b>	<b>128,384</b>
<b><i>Income from charitable activities</i></b>						
1101 - PCC fees for weddings and funerals	1,823	—	—	—	1,823	2,559
1150 - DBF assigned fees	—	—	89	—	89	601
1200 - PCC fees for heating weddings & funerals	720	—	—	—	720	720
1201 - PCC Incumbent travel funerals	2	—	—	—	2	—
1202 - PCC bells fees for weddings	—	—	—	—	—	90
1206 - Organist any others	840	—	—	—	840	980
1207 - Online service fee	225	—	—	—	225	225
1208 - Verger fees Income	980	—	—	—	980	880
1225 - St Phillip's Pop Up shop Income	4,424	—	—	—	4,424	4,336
1246 - Community Hub Income	1,296	—	537	—	1,834	1,480
<b><i>Income from charitable activities totals</i></b>	<b>10,312</b>	<b>—</b>	<b>626</b>	<b>—</b>	<b>10,938</b>	<b>11,873</b>

*There may be minor discrepancies in the totals if the pence are not being shown*

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
<b>Other trading activities</b>						
1213 - Victoria Cottage letting	6,645	—	—	—	6,645	6,375
1216 - Church hall lettings	14,396	—	—	—	14,396	9,491
1222 - Photocopier	20	—	—	—	20	—
1226 - St Philip's lettings	15,450	—	—	—	15,450	12,050
<b>Other trading activities totals</b>	<b>36,511</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>36,511</b>	<b>27,916</b>
<b>Investments</b>						
1020 - Bank and building society interest	451	1,926	1,192	8	3,579	1,449
<b>Investments totals</b>	<b>451</b>	<b>1,926</b>	<b>1,192</b>	<b>8</b>	<b>3,579</b>	<b>1,449</b>
<b>Income and endowments grand totals</b>	<b>126,052</b>	<b>3,926</b>	<b>49,095</b>	<b>8</b>	<b>179,083</b>	<b>189,622</b>

## Expenditure

### Raising funds

1726 - Cost of admin of personal giving FWO etc	—	—	—	—	—	49
2514 - PCC staff costs St Mary's Hall cleaner	2,465	—	—	—	2,465	2,370
2516 - Hall running - electricity	1,570	—	—	—	1,570	857
2518 - Hall running - gas	1,587	—	—	—	1,587	1,410
2520 - Hall running - insurance	673	—	—	—	673	663
2522 - Hall running - maintenance	1,951	2,044	—	—	3,996	1,705
2526 - Hall running - water	358	—	—	—	358	283
2530 - St Philip's electric	3,106	—	—	—	3,106	1,198
2532 - St Philip's Church gas	1,298	—	—	—	1,298	1,085
2534 - St Philip's Hall gas	2,014	—	—	—	2,014	1,747
2536 - St Philip's insurance	586	—	—	—	586	577
2538 - St Philip's maintenance	6,931	—	9,950	—	16,881	7,448
2540 - St Philip's water	653	—	—	—	653	691
2544 - PCC staff costs St Philip's cleaner	1,906	—	—	—	1,906	1,778
2550 - Victoria Cottage insurance	349	—	—	—	349	345
2554 - Victoria Cottage routine maintenance	763	—	—	—	763	724
2556 - Victoria Cottage annual servicing	150	—	—	—	150	375
<b>Raising funds totals</b>	<b>26,366</b>	<b>2,044</b>	<b>9,950</b>	<b>—</b>	<b>38,361</b>	<b>23,115</b>

### Expenditure on charitable activities

1801 - Giving to missionary societies	—	—	68	—	68	460
1830 - Giving to relief and development agencies	—	—	435	—	435	1,072
1850 - Home mission	3,250	—	1,408	—	4,658	3,613
1870 - Secular charities	50	—	40	—	90	—
1910 - Parish share	48,589	—	—	—	48,589	46,924
2002 - PCC staff expenses	84	—	—	—	84	87
2007 - PCC staff costs Pam H	760	—	—	—	760	832
2008 - PCC staff costs other musicians	775	—	150	—	925	1,065
2011 - PCC staff costs Inland Revenue	464	—	—	—	464	119
2014 - Verger expenses weddings and funerals	1,045	—	—	—	1,045	755
2050 - Salary of parish administrator	13,576	—	—	—	13,576	13,999
2052 - Salary of benefice admin assistant	1,892	—	—	—	1,892	—
2101 - Working expenses of incumbent	—	—	—	—	—	152

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
2205 - Parish training	—	—	—	—	—	80
2210 - Mission outreach	26	—	—	—	26	—
2301 - Church running - Insurance	1,799	—	—	—	1,799	1,777
2310 - St Mary's Church broadband	489	—	—	—	489	328
2312 - Benefice office telephone & broadband	383	—	—	—	383	464
2320 - Organ/piano tuning	—	—	411	—	411	—
2330 - Church maintenance	2,407	3,162	—	—	5,569	1,318
2331 - St Mary's Church cleaning materials	138	—	—	—	138	191
2340 - St Mary's upkeep of services	544	—	—	—	544	783
2342 - Pastoral	410	—	—	—	410	30
2343 - St Mary's hospitality	277	—	—	—	277	334
2360 - Administration	—	—	—	—	—	711
2362 - Admin running costs	1,814	—	—	—	1,814	1,536
2363 - Bookkeeper	4,171	—	—	—	4,171	3,600
2364 - Admin licences and subs	1,538	—	—	—	1,538	1,388
2420 - St Mary's Church running - water	243	—	—	—	243	227
2440 - St Mary's Church - heating and light	6,562	—	—	—	6,562	3,660
2521 - St Mary's Hall cleaning materials	224	—	—	—	224	371
2541 - St Philip's Hall cleaning materials	385	—	—	—	385	355
2543 - St Philip's Hall hospitality	163	—	—	—	163	386
2545 - St Philip's Pop Up Shop expenses	2,696	—	1,580	—	4,277	5,254
2546 - Community Hub expenses	105	25	4,516	—	4,647	3,898
2547 - Home Support grants	—	—	5,147	—	5,147	500
2548 - St Philip's upkeep of services	755	—	—	—	755	283
2560 - Sundry costs	—	—	—	—	—	400
2701 - Church major repairs - structure	—	3,740	31,240	—	34,980	—
2710 - Church major repairs - installation	—	—	—	—	—	1,200
2801 - Hall + major repairs - structure	—	1,413	—	—	1,413	—
2820 - Hall + major repairs - Installation	—	—	—	—	—	9,772
<b>Expenditure on charitable activities totals</b>	<b>95,626</b>	<b>8,340</b>	<b>44,997</b>	<b>—</b>	<b>148,965</b>	<b>107,917</b>
<b>Other expenditure</b>						
2020 - DBF assigned fees payments	—	—	17	—	17	601
2601 - Governance costs examination/audit fee	336	—	—	—	336	329
<b>Other expenditure totals</b>	<b>336</b>	<b>—</b>	<b>17</b>	<b>—</b>	<b>353</b>	<b>930</b>
<b>Expenditure grand totals</b>	<b>122,329</b>	<b>10,385</b>	<b>54,964</b>	<b>—</b>	<b>187,679</b>	<b>131,962</b>
<b>Excess of receipts over payments before transfers</b>	<b>3,723</b>	<b>(6,459)</b>	<b>(5,869)</b>	<b>8</b>	<b>(8,596)</b>	<b>37,659</b>

*There may be minor discrepancies in the totals if the pence are not being shown*

St Mary's Church Walton - 1133981

7. Fund movement by type  
Selected period: 01 January 2024 to 31 December 2024

Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances carried forward
<b>Unrestricted</b>							
General - General fund	20,289	126,062	122,329	(3,185)	—	—	20,827
<b>Sub-totals</b>	<b>20,289</b>	<b>126,062</b>	<b>122,329</b>	<b>(3,185)</b>	<b>—</b>	<b>—</b>	<b>20,827</b>
<b>Designated</b>							
Hub-Des - Hub Designated	2,363	—	25	2,879	—	—	5,218
Maint-Des - Maintenance	14,500	2,716	10,360	—	—	—	6,856
Reserve - Reserve fund	23,644	1,154	—	—	—	—	24,798
Choir - Choir designated	1,011	55	—	—	—	—	1,067
<b>Sub-totals</b>	<b>41,520</b>	<b>3,926</b>	<b>10,385</b>	<b>2,879</b>	<b>—</b>	<b>—</b>	<b>37,940</b>
<b>Restricted</b>							
Ch-Rf-Res - St Marys Church Roof	10,996	26,934	31,240	337	—	—	7,027
ComHub-Res - Community Hub Restricted	10,476	16,279	19,613	—	—	—	7,142
Ext-Fund - External Fund Raising	—	2,478	1,961	40	—	—	567
Organ-Res - Church Organ Fund	6,250	306	561	—	—	—	5,996
PopUp-Res - Pop Up Shop Restricted	2,984	2,666	1,580	—	—	—	4,070
Miss-Res - Mission Restricted	6,969	341	—	—	—	—	7,311
<b>Sub-totals</b>	<b>37,678</b>	<b>49,006</b>	<b>54,947</b>	<b>377</b>	<b>—</b>	<b>—</b>	<b>32,114</b>
<b>Endowment</b>							
Porter-End - Porter Endowment	1,597	8	—	—	—	—	1,606
<b>Sub-totals</b>	<b>1,597</b>	<b>8</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,606</b>
<b>Totals</b>	<b>101,085</b>	<b>178,994</b>	<b>187,662</b>	<b>72</b>	<b>—</b>	<b>—</b>	<b>92,489</b>

There may be minor discrepancies in the totals if the pence are not being shown