

**Diocese
of
St Edmundsbury and Ipswich**



**Annual Report
and
Financial Statements
of
The Parochial Church Council of the Ecclesiastical Parish
of
St Mary the Virgin
Walton, Felixstowe
Suffolk**

For the year ended 31 December 2022

Prepared under the Receipts and Payments Basis

Registered Charity: 1133981

CONTENTS

General Information

Contact details	3
Parochial Church Council	4
Committees of the Parochial Church Council	5

Trustees Report

Report on behalf of the Rector	6
Church Wardens' Report	6
Aims and Purposes,	9
Objectives, Activities Achievements and Performance	9
Risk Assessment and Health and Safety	9
Safeguarding	10
Church Membership and Services	10
Financial review 2022	11
Trustee Signature	12

Financial Accounts

Independent Examiners Statement	13
Receipt and Payments Account	14
Statement of Assets and Liabilities	15
Notes to the Financial Accounts	16

GENERAL INFORMATION

Contact Details

Church

St Mary's Church
Walton High Street
Felixstowe
Suffolk
IP11 9DS

Rector

Revd Paul Clarke
The Vicarage
15 Walton Hall Drive
Walton
Felixstowe
IP11 9FA

Office Manager

Mrs Georgina South
Church Office
St Philip's Community Hub
Wadgate Road
Felixstowe
IP11 2LY

St Mary's Treasurer

Dr David Bellamy
Church Office
St Philip's Community Hub
Wadgate Road
Felixstowe
IP11 2LY

Bankers

Barclays Bank
Leicester
LE87 2BB

Examiner

Mr S Renvoize
St Edmunds House
1 Arwela Road
Felixstowe
Suffolk
IP11 2DG

Architect

Mr Philip Orchard
The Whitworth Co Partnership LLP
18 Hatter Street
Bury St Edmunds
Suffolk
IP33 1NE
NR11 6EU

Charitable Status

Registered 2nd February 2010
Charity Number 1133981

Insurers

Church Rep: Mr Guy Pearse
Trinitas Church Insurance Services
Blenheim House
1-2 Bridge Street
Guildford
Surrey
GU1 4RY

Governing Document

Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules

MEMBERSHIP OF THE PAROCHIAL CHURCH COUNCIL

Members of St Mary's PCC can be either ex-officio and/or elected at the Annual Parochial Church Meeting (APM) in April or May. The Church Wardens and Deanery Synod Representatives are all ex-officio members.

St Mary's Parochial Church Council was made up as follows:

	St Mary's PCC 2022	TO
Rector	Revd Paul Clarke	Ex Officio
Wardens: Ex Officio	Dr Lynda Tempest Mr Philip Rawe	May 2023 May 2023
Treasurer: Elected	Mrs Carolyn Jones (to May 2022)	May 2022
Co-opted	Dr David Bellamy (from May 2022)	May 2023
Deanery Synod Representatives: Ex Officio	Dr Lynda Tempest Mrs Margaret White	June 2023
PCC Elected Members:	Dr David Bellamy Mrs Lorna Bellamy (from May 2022) Mrs Jan Garfield Mr Michael Gates (from May 2022) Mrs Carolyn Jones (from May 2022) Miss Valerie Moore Mr David Mutum (from May 2022) Mrs Ann Woodard	May 2022 May 2025* May 2022 May 2025* May 2025* May 2025 May 2025* May 2023*
PCC Minute Secretary	Mrs Diane Buxton **	May 2023

*Has the option of standing for election for a further three years.

**Not a Trustee.

COMMITTEES OF THE PAROCHIAL CHURCH COUNCIL

The PCC operates through a Standing Committee that meets between full meetings of the PCC.

PCC Standing Committee: (This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council.) This committee is automatically comprised of the Rector, two Church Wardens, the Treasurer, the Secretary and one additional PCC Member.

The Rector has regular meetings with the two Church Wardens and the Treasurer.

Sub committees:

Finance:

Dr David Bellamy (Treasurer), Mr Philip Rawe (Church Warden),
Mr Stephen Rowe (Bookkeeper), Mr Paul Solomon (Gift Aid Officer),
Mrs Margaret Lake (F W O Officer), Mrs Carolyn Jones and Miss Valerie Moore.

Estate:

Mr Philip Rawe (Church Warden), Mrs Georgina South (Benefice Co-ordinator), Mr Michael Gates (PCC),
Mrs Jan Garfield, Mr Christopher Hadden and Mr Ian Cobb.

St Philip's Community Hub:

The Rev'd Paul Clarke (Rector), Dr Lynda Tempest (Church Warden), Mrs Carolyn Jones (Hub Manager), Mrs Margaret White (Pop-Up Manager), Dr David Bellamy (PCC),
Mrs Wendy Fellingham and Mrs Alison Harvey.

Benefice Council Representatives: As the Benefice Churches hold joint Benefice PCC meetings regularly, there are no separate representatives.

Ordinand: Mrs Georgina South

St Mary's Church Elders 2022: Dr Lynda Tempest, Miss Mary Wakefield,
Mrs Ann Woodard, Mrs Georgina South and Mrs Linda Moore

St Mary's Church Readers 2022: Mrs Mary Rowe, Mrs Margaret White,
Mrs Wendy Fellingham, Mrs Rachel Clarke, and Mrs Sandra Griffiths.

St Mary's Church Officers 2022:

Health and Safety Officer: There was no Health & Safety Officer in 2022.

Parish Safeguarding Officers: Mrs Sonya Stephenson and Mrs Ann Woodard.

Trustees Reports

ST MARY'S CHURCH: ANNUAL REVIEW 2022

Written on behalf of the Rector:

There was a gradual return to the new "normal" during 2022. During the year Zoom was used less as the online provision was transferred to YouTube and members of the congregation felt comfortable to return to church.

We hosted the Ecumenical Lent course which was appreciated by those who came.

Easter was different as Covid struck again such that the Maundy Thursday meal and service was cancelled as several of the leaders were ill!

During the Summer there were two Saturday meetings to discuss mission, where we are now and where we would like to be.

The weather was good for the benefice BBQ at Angela's with a good turnout of the benefice congregations.

September was dominated by the Queen's death and funeral.

With support from the PCC and the St Mary's congregation we saw the start of weekly services at St Philip's. This is a new expression of church which we hope and pray will develop into a self-sustaining church.

St Mary's hosted the Deanery confirmation service on October 9th with Bishop Mike presiding. There were four candidates in total with two from our benefice.

The big event of the year was the benefice Alpha course. Planning for this began in spring with the course starting in September. It was felt that it helped the benefice to "gel" together. There was a real buzz at the Alpha celebration service/party at the end of the course. Many of those who attended are hoping to join one of the two new home groups.

The Christingle celebration was spread over two days, the first to make the Christingle and the second the actual service on late Sunday afternoon so it was dusk when the candles were lit. It did attract children that we do not usually see in church to the service.

The Christmas eve and day services were appreciated by all who came and those who followed the service on YouTube.

A big thank you to all the retired clergy, readers and lay elders who have continued to support us in many ways throughout the year.

Lynda and Philip on Behalf of Rev Paul Clarke

Church Wardens' Report 2022

2022 was a pastorally busy year. After the COVID-19 lock down it proved an interesting year. The buildings and more importantly the church community continued. So, what did happen?

Lynda and Philip were elected as your church wardens for another year. David Bellamy took over the reins as the treasurer. This is an important role, made even more difficult with the energy crisis, a reduced congregation, and with some exceptions the general level of giving hasn't increased. According to the government web site £10 in 2015 would need you to give £14 today just to maintain your level of giving.

Thanks should be given to the Deputy Wardens Mike Gates and David Mutum, who have never complained about covering any of the duties. As a church we're still blessed with many willing helpers with the necessary skills to keep the church buildings and community functioning, we're pleased to report that most are gracefully ageing, but aches and pains are increasing. If you feel you have skills and God given gifts you could share, please consider doing so.

During the year, three PCC sub-committees were inaugurated; Finance, Estates and Community Hub. The purpose was to ensure financial, estates and Hub issues were dealt with in detail, with their recommendations being passed on to the PCC.

St Mary's Church:

If you have sat at home and watched a service on YouTube, the service the tech has provided has admittedly been a little variable. Basically, we have spent the year learning the vagaries of streaming. The remote camera failed and needed returning to the United States for them to issue a replacement unit. The Broadband contract has been changed to half the annual bill, but it has taken time to negotiate this change as BT Openreach apparently didn't have the Church's postcode on their database. The PCC purchased 3 new radio mics which don't seem susceptible to the interference which we experienced at the beginning of the year.

There have been occasions where the church has been a little colder than we would have wished. With the projected cost of energy increasing by £9k we will be discussing how best to manage the increased expenditure. More than a year late, but we have been assured that the organ refurbishment has been completed. This was funded by a legacy left to the church for the sole purpose of refurbishing and maintaining the pipe organ. We currently have a young organist who is enjoying practicing on the refurbished organ and playing for church services presently once a month. Full sign off should be in February 2023.

Coffee Cake and Chat (CCC) has been an excellent initiative and well supported. Philip is particularly keen on Jean Morley's scones. If you enjoy cooking then I know they would be appreciative of a cake, tart or if you want competition, scones, preferably on a regular basis, once a month is fine. Better still, come along and see what you've been missing as this is a social occasion. If you wanted to start the day with a morning prayer, they congregate from 09.15. You'd be made most welcome, but there is no requirement to attend.

Having moved into the 21st Century there is now a card machine by the entrance for the use of anyone wishing to use a bank card rather than cash donation. Any donation will appear as SumUp on your bank statement.

St Mary's Church Hall:

For several reasons Hall bookings have decreased. We increased the hourly rate for most none church hires from £12 ph. to £18 ph. which is still cheaper than most other hall hires of a similar size, but in the last couple of years we have lost the Badminton group, Art Group and occasional Party hires. This leaves us with Felixstowe Harmonies, the Dog Handlers and Antonia's Dance Academy as the only regular hires contributing to the cost of maintaining the Hall. If you know of a group that would like to hire the Hall, please talk to us.

To save money we're also exploring replacing the current 30 /40-year-old boiler with a more efficient design.

St Philip's Church:

The church has been hired to Little Hoppers 5 days a week on an exclusive basis. The hire makes a significant contribution to church finances. With the current cost of living and parents unable to make the fees they're also looking at their ongoing costs.

St Philip's Church Hall:

Most of you will be aware that St Philip's Hall has been made a church Plant with a regular Sunday service. This was going to be reviewed in February 2023, but due to Paul's illness at the beginning of 2023, has been postponed. The church will continue for a further 6 months until September 2023, and hopefully the provision will be reviewed before then.

If you haven't tried the Hub on a Thursday, this is a brilliant initiative and would welcome your support. The coffee, cake and meals are excellent for the cost of a donation or free. The Pop-up shop on a Tuesday is fulfilling a social need, and should also be acknowledged as part of St Mary's outreach. If you fancy helping, I'm sure you would be made welcome, but this does seem an opportune time to thank the many Benefice people supporting this initiative for all their hard work. Financially, Carolyn Jones deserves special mention for obtaining many community grants to provide the financial resources necessary to avoid these initiatives becoming a big drain on church finances. We should also thank Margaret White who leads the Pop-Up team and Wendy Fellingham for her leadership of the church plant.

Victoria Cottage:

The building is there and we receive a regular rent from our excellent renters. We try to be good Landlords by organising an annual Gas Safety Inspection every year and a quinquennial electrical installation test to be undertaken in January 2023.

The cottage needed a new heating controller and this was replaced. The Vicar as landlord undertook an inspection and confirmed the property was being well maintained.

General:

Every 5 years there is a quinquennial inspection by the Diocesan appointed architect of St Mary's Church and St Philip's. There is usually an extensive report on areas of concern and recommended remedial action. This, the Estates committee is slowly working through, trying to prioritise the essential from the nice to have. Unfortunately, most of this work comes with financial implications. Also, the architect has recommended a more detailed survey of the roof. The itemised areas were guesstimated to cost £30k with another £30k if the Nave roof needs re-roofing.

All the buildings with a gas supply have had their annual gas safe inspection, which costs the church £850 per annum

The 5-year electrical installation testing has been undertaken, for £1,600. 2023 will bring some additional expenditure as we upgrade our installations to meet modern requirements.

There were 8 PCC, 7 Finance, 7 Estates and 3 St Philips Hub meetings during 2022.

St Mary's has always been a friendly welcoming church with members of the congregation giving generously of their time and money. Some people give huge amounts of their time and financial support, and we can ask no more, but if you have time even for an hour a week to join one of the groups that meet at St Mary's or St Philip's, you might enjoy it. If everyone increased their regular giving by the rate of inflation, we wouldn't be looking at a substantial budgeted deficit for 2023. A theatre show would cost you at least £10 and a football match considerably more. The Church is free to all, with donations welcome, but we would appreciate you reviewing your commitment.

Philip and Lynda

Aims and Purposes

The Parochial Church Council (PCC) has the responsibility of co-operating with the minister in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical, which encompasses our charitable aims of providing public benefit.

The mission statement for the Benefice is:

To **grow in faith** together through the love of God, be empowered to **make Jesus known** and inspired by the Holy Spirit to **be His light** in our communities.

This is further simplified into three areas:

Grow in Faith
Make Jesus known
Be His Light

St Mary's PCC is responsible for co-operating with the clergy to fulfil God's mission in the ecclesiastical parish of Walton. Together with all clergy and members, they proclaim the gospel, worship God and care for their members and the local community. They also have maintenance responsibilities for the parish church of St Mary's, St Mary's Church Hall, Victoria Cottage and St Philip's Church and Hall.

Public Benefit

The members of the PCC are aware of the Charity Commission guidance on public benefit in "The Advancement of Religion for the Public Benefit" and have had regard to it in their administration of the PCC. The PCC believes that by promoting the work of the Church of England in the Parish of St Mary's, Walton, it provides a benefit to the public by:

- Providing facilities for regular public worship, open to all;
- The provision of space for personal prayer and contemplation;
- Pastoral work including supporting the work of Walton Parish Nursing, the Boost Chaplain at Felixstowe School, Felixstowe Christians Against Poverty and The Hope Trust;
- Providing a Community Hub Drop In and a Pop Up Shop & Community Café;
- Taking religious assemblies in schools;
- Providing special services of remembrance, bereavement services and Remembrance Sunday;
- Providing help and support for the local community through various projects;
- Providing services of baptism, marriage and funerals.

Objectives, Activities, Achievements and Performance

Noted in the Rector's Report and Churchwardens' Report above.

Future Plans

The PCC continues:

- with their discussions around developing St Philip's
- to support the hub's work with the community
- to focus attention on St Mary's mission.

Risk Assessment and Health & Safety Report

The responsibility for Health and Safety rests with the Church Warden and PCC and they are actively seeking a volunteer for this role.

Safeguarding Report 2022

At present we have 84 people on our Safeguarding Training/DBS grid.

Out of these we have 5 Confidential Declarations outstanding, a few DBS applications being processed and 4 renewals due in 2023, 8 people who need to complete their Basic Training module, 3 who need to do their Foundation module and 2 people who need to do their Leadership module (1 of these is booked). Most of the outstanding training applies to folks who, for one reason or another, are not currently attending church or involved in church activities.

Some face-to-face training is available later in the year at Trimley for those who don't drive or use a computer. This will be run by Joan Wardle and we are grateful to her for becoming a Safeguarding Trainer. We continue to keep close links with Joan and support one another.

The number of folks we need to monitor and support through their training is increasing all the time with the success of the Pop-up shop, the Hub and the new church plant at St Philip's. To assist with this Annie attended a meeting at the Hub where it was agreed that Carolyn and Margaret would keep their own records of the volunteers to ensure they keep up to date with their training and would inform any new volunteer of the Safeguarding processes we have in place whilst keeping Annie and Sonya informed.

Rev Paul was very keen that all policies should be Benefice policies wherever possible to avoid duplication and make for easier administration. To this end the Lone Working Policy was amended and agreed by both PCCs. We would ask anyone who works alone on any church site or visits homes on behalf of the church, to read this policy and make themselves familiar with its recommendations. Over the year we have had a few Safeguarding concerns to deal with. Where necessary we have sought advice from Karen Galloway at the Diocese and referred the matter on. Otherwise we have been able to deal with the matter at a Parish-level. We are very grateful for the vigilance of our church members and volunteers and their reporting of any concerns. It is a sure sign that we really are beginning to realise the fact that "safeguarding is everyone's concern".

Safeguarding continues to be challenging but we are starting to see that most people are taking this serious issue on board. We are always delighted when we see folks overcoming the "inconveniences" and realising that we all have a part to play in keeping our church a safe place.

Rev Paul, Annie, and Sonya continue to deal with any Safeguarding issues that arise and support one another with this.

Annie Woodard and Sonya Stephenson.

CHURCH MEMBERSHIP and SERVICES

Electoral Roll

Resident:	45
Non-Resident	31
As at 31/12/2022	<u>Total</u> 76

Attendance

An average of 70 people attended in church services at St Mary's Church and St Philip's Community Hub, with a further average of 12 attending St Mary's Church via zoom.

Weddings	0
Baptisms	3
Funerals (inc those held at Crematoria)	6
For period 1/1/22 to 31/12/22	<u>Total</u> 9

Financial Review 2022

At the start of 2022 we could not have realised how world and domestic events would impact on each one of us individually and as a church. This has created a great deal of financial uncertainty for us all and St Mary's Church is not exempt from this. 2022 has been a difficult year and unfortunately the outlook for 2023 does not offer signs of a quick return to normal. We do, however, put our faith in God and count the blessings of having a generous and faithful church family.

2022 started with Carolyn Jones as treasurer and finished with myself in the role having taken over from Carolyn at the APCM in May. Carolyn stepped down as treasurer after ten years and on your behalf I thank her for her hard work and dedication over this time. I personally thank her as she continues to mentor me in this role and gives me her help and support. I am also ably assisted by the Finance Committee of Carolyn Jones, Philip Rawe, Valerie Moore, Steve Rowe (bookkeeper), Margaret Lake (Free Will Offering Coordinator) and Paul Solomon (Donations Coordinator) and thank them too for the work they do and the help they give me.

Receipts in 2022 on Unrestricted General Funds totalled £111,766. Regular planned giving through bank standing orders and the FWO envelopes decreased by £510 to £37,371 whereas loose plate collections increased by £1,052 – this was helped by more people attending church after Covid, the availability of contactless giving with our Payaz Giving Station and a weekly Sunday service starting at St Philip's in September. Irregular donations increased by £6,049 to £18,442 with some of this being a response to people seeing a particular need and contributing, for example the upgrade to the church tech equipment as we sought to enhance our worship and make it easily accessible to those unable to come to church by streaming our services. We continue to let Victoria Cottage and this provided an annual income of £6,170. Lettings from the Church Hall and St Philip's generated £21,018, an increase of £1,281 from 2021. Whilst this is encouraging as things return to normal after Covid, we have to be aware that we are very much dependant on the income from these lettings to balance the books and this income can be said to be fragile in these challenging times.

Our contribution to the Diocesan Parish Share continues to be our biggest item of expenditure, totalling £44,924, a very modest increase of £194 on 2021. This money largely provides the stipends, pensions and housing for the clergy and training and support to the PCC. We continue to pay Georgina South as our Benefice Coordinator & Communications Assistant and Steve Rowe as our bookkeeper, along with keyboard players, an organist and a cleaner for the Church Hall and St Philip's Hall. Expenditure totalled £110,937 which means our Unrestricted General Fund shows a small year-end surplus of £829. It is important to remember, however, that £8,829 was taken from the Church Development Designated Fund to pay for required maintenance and other works to the church's buildings. Without the availability of this money our year-end position would have been much worse. Going into 2023 we have nearly exhausted the money in this fund so there will no longer be this cushion to rely on.

The Pop-Up Shop and Community Hub run by Margaret White, Carolyn Jones and their team of volunteers continues to be a beacon of outreach to the community in the St Philip's area and beyond, providing a much needed service, support and friendship. With the proceeds of these we were able to support Felixstowe Christian Action Against Poverty and Debt with a monthly contribution of £105 as well as donating £500 to Walton Parish Nursing, who both work closely with us. At year end the Pop-Up Shop held £2,169 in restricted monies and the Hub £3,934 in restricted monies.

During the year the PCC developed a five-year Mission Giving Strategy from its strong belief that St Mary's should continue to be a generous church. As such we donated to our partner charities £2,000 to Walton Parish Nursing, £1,000 to Boost and £250 to CPAS. The PCC also decided to focus on a Charity of the Quarter, starting in January 2023 with Tearfund. The money raised at Coffee, Cake & Chat on a Monday morning will be given to that quarter's charity along with any other donations or fundraising events held specifically for that charity.

At our Harvest Service in October, I was given an opportunity on behalf of the PCC to inform the church family about our financial position. Thank you to those of you who felt able and were led to increase your

regular monthly giving. This is making a difference especially as others have had to reduce their financial contributions. Thank you also to those who have moved from giving using the FWO envelopes to bank standing order after encouragement from Margaret Lake. This helps by simplifying the administration of these donations.

On that occasion I highlighted the PCC's concern that our monthly regular donations and rental income do not meet our monthly regular expenditure and that we are reliant on irregular donations to keep our heads above water. This remains an ongoing concern. In the summer we had to move £10,000 of our Reserves from the deposit account to the current account to ease cash flow worries.

In June 2023 we will come to the end of our current favourable contracts for electricity for the Church, Church Hall and St Philip's. Indications are that this will result in our annual electricity bills for these buildings doubling or even tripling.

The past few years have been challenging for St Mary's and this will continue in 2023 Rest assured that as a PCC we will continue to be prudent with decisions on spending and we thank you all for your continued support and prayers.

David Bellamy
Treasurer

The above reports were approved by the Parochial Church Council

On 2.8.23 and signed on its behalf

By [Signature] (Chairman)

FINANCIAL ACCOUNTS

Independent examiner's report to the PCC of St Mary's Church Walton, for the year ended on December 31st 2022

I report on the accounts for the year ended 31st December 2022 which are set out on pages 14-22

Respective responsibilities of the PCC and the examiner

The Trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioner section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts represent a 'true and fair' view and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matters have come to my attention:

- (1) which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed)



Address: St Edmunds House

Name: Mr S R Renvoize ACA

1 Arwela Road

Date: 22/3/23

Felixstowe

IP11 2DG

St Mary's Church Walton - 1133981
Receipts and Payments Account
For the period from 01 January 2022 to 31 December 2022

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts						
Donations and legacies	77,246	—	16,070	—	93,317	86,839
Income from charitable activities	7,283	—	272	—	7,555	7,000
Other trading activities	27,188	—	—	—	27,188	25,937
Investments	18	319	167	2	507	23
Other income	30	—	—	—	30	—
Total receipts	111,766	319	16,510	2	128,598	119,801
Payments						
Raising funds	16,976	4,129	817	—	21,923	16,598
Expenditure on charitable activities	93,639	4,737	17,540	—	115,916	107,450
Other expenditure	322	—	323	—	645	568
Total payments	110,937	8,867	18,680	—	138,485	124,616
Excess of receipts over payments before transfers	829	(8,548)	(2,170)	2	(9,887)	(4,815)
Transfers						
Gross transfers between funds - in	10,000	—	—	—	10,000	15,025
Gross transfers between funds - out	—	(10,000)	—	—	(10,000)	(15,025)
Excess of receipts over payments before other gains	10,828	(18,548)	(2,170)	2	(9,887)	(4,815)
Net movement in funds	10,828	(18,548)	(2,170)	2	(9,887)	(4,815)
Reconciliation of funds						
Funds at beginning of year	8,872	40,466	22,384	1,589	73,313	78,129
Funds at end of year	19,701	21,918	20,214	1,592	63,426	73,313

There may be minor discrepancies in the totals if the pence are not being shown

Statement of Assets and Liabilities as at 31st December 2022

	General Fund	Designated Fund	Restricted Fund	Endowment Fund	Total	As at 31/12/21
	£	£	£	£	£	£
Cash Funds						
Representing balances on the following accounts:						
Barclays Bank	19,685	1,438	6,103		27,226	27,616
CCLA Investment Account		20,480	14,110		34,590	44,103
Porter Endowment Fund				1,592	1,592	1,589
Cash in hand	16				16	3
Total	19,701	21,918	20,213	1,592	63,424	73,313
Other monetary assets						
Gift Aid tax refunds due	1,223				1,223	683
Listed Places of Worship Grant (VAT organ)						3,100
Total	1,223				1,223	3,783
Assets retained for the charity's own use						
The church is the beneficial owner of the following assets (estimated rebuilding valuation)						
St Mary's Church Hall	550,000				550,000	550,000
Victoria Cottage	180,000				180,000	180,000
St Philip's Church and Hall	380,000				380,000	380,000
Total	1,110,000				1,110,000	1,110,000

Liabilities: None

Signature 

Date 28/03/23

There may be minor discrepancies in the totals if the pence are not being shown

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 December 2022

1. Accounting Policies

These accounts have been prepared under the receipts and payments basis and in accordance with Section 133 Charities Act 2011.

Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Designated Funds are general fund set aside by the PCC for use in the future for particular purposes. The PCC may re-designate or transfer these funds back to unrestricted funds.

Restricted Funds are funds that have been given for particular purposes and can be spent only on the specific purpose intended by the donors. Interest on pooled investments is apportioned to the individual funds on an average balance basis.

Endowment Fund: The Porter Endowment Fund is specifically for the maintenance of the Porter Window in the church. A proportion of the interest is transferred to general fund for youth work.

2. Staff Costs

a) Staff costs

Total staff costs are shown below. Staff costs are shown on the Analysis of Income and Expenses under the codes stated below.

	2022	2021
Wages and Salaries from PCC funds code - 2007-2008-2011-2014-2050-2363-2514-2544	23,541	19,759

b) Staffing

We employ a part time Benefice Coordinator & Communications Assistant, working 25 hours per week, who supports Rev Paul Clarke with Benefice administration, secretarial and IT support and also manages the lettings for our halls.

We also employ a Bookkeeper.

Pay is received by our keyboard player and organist.

The PCC employs a cleaner for both St Philip's Hall and St Mary's Hall.

The average head-count employed during the period is four staff.

There are no employees who received emoluments of more than £60,000.

c) Payment to PCC members.

No payments or expenses were paid to any PCC member, persons closely connected to them or related parties, with the following exceptions:

- (i) reimbursement for items or materials purchased solely for the use of the PCC
- (ii) small transfer payments to the Administrator for petty cash.

3. Fixed Tangible Assets

a) All assets are freehold lands and buildings

Rebuilding valuations have been made by Richard Monks Associates Ltd Chartered Surveyors 22/09/2011 are as follows:

	Rebuilding Valuation
St Mary's Church Hall	£550,000
Victoria Cottage	£180,000
St Philips Church and Hall	£380,000
Total	£1,110,000

We have confirmation from the Diocese of our ownership of all the above assets.

b) Fixed assets

Consecrated property and moveable church furnishings.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are listed in the church's Inventory which can be inspected (at any reasonable time).

4. Income tax recoverable

Income tax received during the year on gift aid is £12,076.

5. Reserves Policy and Funds

a) Reserves

It is PCC policy to try to maintain a balance on unrestricted funds which equates to at least three months unrestricted payments. It is held to smooth out fluctuations in cash flow and to meet emergencies.

Total 2022 unrestricted resources used were £110,937 therefore reserves of £27,734 should be set aside.

The Reserve Fund Designated balance at year end 2022 is £17,777.

(During the year, £10,000 of reserves money was undesignated and is included within the closing general reserves of £19,701.)

b) The Endowment Fund

This comprises the Porter Family Bequest and 90% of the annual interest is transferred to the General Fund.

St Mary's Church Walton - 1133981

6. Analysis of income and expenditure Selected period: 01 January 2022 to 31 December 2022

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Income and endowments						
Donations and legacies						
0101 - Gift Aid - Bank	27,047	—	300	—	27,347	26,176
0103 - Tax efficient planned gifts, including C	4,050	—	—	—	4,050	5,550
0110 - Gift Aid - Envelopes	3,007	—	—	—	3,007	3,035
0201 - Other planned giving Bank	1,120	—	—	—	1,120	1,172
0210 - Other planned giving FWO Envelopes	2,147	—	—	—	2,147	2,098
0301 - Loose plate collections	3,050	—	—	—	3,050	2,290
0302 - St Philips Loose Plate Collections	292	—	—	—	292	—
0303 - Irregular Gift Aid donations	15,930	—	600	—	16,530	10,265
0304 - Irregular nonGA gifts	2,512	—	955	—	3,467	3,584
0410 - Additional gifts for services and refres	775	—	—	—	775	—
0415 - St Mary's church group donations	525	—	—	—	525	79
0417 - St Mary's church hall donations	624	—	—	—	624	—
0419 - St Philips hall and church donations	771	—	—	—	771	600
0550 - Donations appeals etc	—	—	227	—	227	—
0601 - Tax recoverable on Gift Aid	11,851	—	225	—	12,076	10,947
0701 - Legacies	—	—	—	—	—	7,177
0801 - Recurring grants	105	—	468	—	573	573
08A1 - Non-recurring one-off grants	500	—	12,471	—	12,971	8,895
0901 - Other funds generated	22	—	—	—	22	788
0902 - Fund raising activities	414	—	824	—	1,238	1,208
0903 - Benefice shared staff contribution	2,500	—	—	—	2,500	2,400
Donations and legacies Totals	77,246	—	16,070	—	93,317	86,839
Income from charitable activities						
1101 - PCC Fees for weddings and funerals	1,192	—	—	—	1,192	2,423
1150 - DBF assigned fees	—	—	112	—	112	464
1200 - PCC Fees Heating Weddings & Funerals	60	—	—	—	60	180
1202 - PCC Bells Fees for Weddings	—	—	—	—	—	60
1206 - Organist any others	385	—	—	—	385	560
1208 - Verger Fees Income	250	—	—	—	250	480
1225 - St Philips pop-up shop income	3,764	—	160	—	3,924	2,833
1246 - Community Hub income	1,631	—	—	—	1,631	—
Income from charitable activities Totals	7,283	—	272	—	7,555	7,000
Other trading activities						
1213 - Victoria Cottage letting	6,170	—	—	—	6,170	6,120
1216 - Church hall lettings	9,218	—	—	—	9,218	7,220
1222 - Photocopier	—	—	—	—	—	79
1226 - St Philips lettings	11,800	—	—	—	11,800	12,517
Other trading activities Totals	27,188	—	—	—	27,188	25,937

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
Investments						
1020 - Bank and building society interest	18	319	167	2	507	23
Investments Totals	18	319	167	2	507	23
Other income						
1325 - Sundry income	30	—	—	—	30	—
Other income Totals	30	—	—	—	30	—
Income and endowments Grand totals	111,766	319	16,510	2	128,598	119,801

Expenditure

Raising funds

1725 - cost of admin of personal giving FWO etc	53	—	—	—	53	47
1730 - Costs of fetes & other events	—	—	—	—	—	91
2514 - PCC staff costs St Mary's Hall Cleaner	1,955	—	—	—	1,955	1,274
2516 - Hall running - electricity	568	—	—	—	568	714
2518 - Hall running - gas	1,324	—	—	—	1,324	1,291
2520 - Hall running - insurance	628	—	—	—	628	601
2522 - Hall running - maintenance	594	—	—	—	594	648
2526 - Hall running - water	322	—	—	—	322	408
2530 - St Philips electric	3,474	—	—	—	3,474	1,428
2532 - St Philips Church Gas	1,011	—	—	—	1,011	1,502
2534 - St Philips Hall gas	1,783	—	—	—	1,783	1,085
2536 - St Philips Insurance	546	—	—	—	546	522
2538 - St Philips Maintenance	1,881	2,230	557	—	4,668	2,318
2540 - St Philips Water	549	—	—	—	549	245
2544 - PCC staff costs St Philips cleaner	1,452	—	—	—	1,452	1,023
2550 - Victoria Cottage insurance	327	—	—	—	327	315
2554 - Victoria Cottage routine Maintenance	301	1,899	260	—	2,461	3,080
2556 - Victoria Cottage annual servicing	200	—	—	—	200	—
Raising funds Totals	16,976	4,129	817	—	21,923	16,598

Expenditure on charitable activities

1801 - Giving to missionary societies	—	—	—	—	—	243
1830 - Giving - relief and development agencies	—	—	131	—	131	200
1850 - Home mission	3,988	—	181	—	4,170	5,140
1910 - Parish share	44,924	—	—	—	44,924	44,730
2002 - PCC staff expenses	91	—	—	—	91	—
2007 - PCC staff costs Pam H	832	—	—	—	832	606
2008 - PCC staff costs other musicians	360	—	—	—	360	290
2011 - PCC staff costs Inland Revenue	1,136	—	—	—	1,136	530
2014 - Verger expenses Weddings and Funerals	185	—	—	—	185	550
2050 - Salary of parish administrator	14,021	—	—	—	14,021	11,985
2101 - Working expenses of incumbent	2,038	—	482	—	2,520	1,753
2205 - Parish training	15	—	—	—	15	—
2210 - Mission outreach	302	—	—	—	302	1,212
2301 - Church running - insurance	1,682	—	—	—	1,682	1,628
2310 - Church office - telephone	609	—	—	—	609	572

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
2312 - St Philip's Office Telephone	657	—	—	—	657	745
2330 - Church maintenance	5,553	—	—	—	5,553	319
2331 - St Marys Church, Cleaning Materials	115	—	—	—	115	256
2340 - Upkeep of services	863	37	—	—	900	1,151
2342 - Pastoral	43	—	—	—	43	164
2343 - St Marys church hospitality	531	—	—	—	531	—
2355 - Flowers costs	—	—	—	—	—	50
2360 - Administration	12	—	—	—	12	—
2362 - Admin Running costs	1,666	—	—	—	1,666	1,737
2363 - Bookkeeper	3,600	—	—	—	3,600	3,500
2364 - admin licences subs	1,539	—	—	—	1,539	1,426
2420 - Church running - water	220	—	—	—	220	136
2440 - Church running - heating and lighting	4,019	—	—	—	4,019	2,779
2521 - St Marys Hall, cleaning materials	253	—	—	—	253	—
2523 - St Marys Hall hospitality	16	—	—	—	16	—
2541 - St Philips Hall, cleaning materials	270	—	—	—	270	—
2543 - St Philips hall hospitality	192	—	122	—	315	—
2545 - st philips pop-up shop expenses	2,865	—	708	—	3,573	2,356
2546 - Community Hub expenses	887	—	4,413	—	5,301	4,433
2547 - Home Support Grants	—	—	5,499	—	5,499	—
2548 - St Phils - upkeep of services	140	—	—	—	140	—
2560 - Sundry costs	—	—	—	—	—	150
2701 - Church major repairs - structure	—	4,700	—	—	4,700	—
2710 - Church major repairs - installation	—	—	6,000	—	6,000	18,600
2766 - Admin Church Development project	—	—	—	—	—	200
Expenditure on charitable activities Totals	93,639	4,737	17,540	—	115,916	107,450
Other expenditure						
2020 - DBF assigned fees payments	—	—	323	—	323	253
2601 - Governance costs examination/audit fee	322	—	—	—	322	315
Other expenditure Totals	322	—	323	—	645	568
Expenditure Grand totals	110,937	8,867	18,680	—	138,485	124,616
Excess of receipts over payments before transfers	829	(8,548)	(2,170)	2	(9,887)	(4,815)

There may be minor discrepancies in the totals if the pence are not being shown

St Mary's Church Walton - 1133981

7. Fund movement by type

Selected period: 01 January 2022 to 31 December 2022

Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances carried forward
Unrestricted							
General - General fund	8,872	111,766	110,937	10,000	—	—	19,701
Sub-totals	8,872	111,766	110,937	10,000	—	—	19,701
Designated							
Reserve - Reserve fund	27,499	278	—	(10,000)	—	—	17,777
Choir - Choir designated	1,042	6	37	—	—	—	1,011
Ch-Dv-Des - Church Development designated	11,923	34	8,829	—	—	—	3,128
Sub-totals	40,466	319	8,867	(10,000)	—	—	21,918
Restricted							
ComHub-Res - Community Hub Restricted	5,583	8,939	10,587	—	—	—	3,934
DBF - DBF	211	112	323	—	—	—	—
Ext-Fund - External Fund Raising	346	227	573	—	—	—	—
Organ-Res - Church Organ Fund	9,165	4,184	6,000	—	—	—	7,350
PopUp-Res - Pop-Up Shop Restricted	387	2,496	714	—	—	—	2,169
Trinity-Rs - Incumbent's Trinity College Fund	14	468	482	—	—	—	0
Miss-Res - Mission Restricted	6,676	83	—	—	—	—	6,760
Sub-totals	22,384	16,510	18,680	—	—	—	20,214
Endowment							
Porter-End - Porter Endowment	1,589	2	—	—	—	—	1,592
Sub-totals	1,589	2	—	—	—	—	1,592
Totals	73,313	128,598	138,485	—	—	—	63,426

There may be minor discrepancies in the totals if the pence are not being shown