

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, WALTON, FELIXSTOWE

England & Wales · Charity number 1133981

Details

Other names ST MARY'S CHURCH WALTON PCC

Status Registered

Legal form Previously excepted

Registered 2010-02-02

Register [View on the Charity Commission register](#)

Contact

Address St Philip's Hall
Wadgate Road
Felixstowe
Suffolk
IP11 2LY

Phone 01394547260

Email officemanager@waltonandtrimley.org.uk

Website www.waltonandtrimley.org.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Public Worship. Personal space for prayer. Pastoral work, visiting etc. Teaching Christianity through sermons, courses & small groups. Taking religious assemblies in schools. Promoting Christianity through events meetings & literature. Promoting whole mission of the Church through provision of activities for the elderly, families and other groups. Supporting other charities in the UK and overseas.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services, Other Charitable Activities
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- Suffolk

Finances

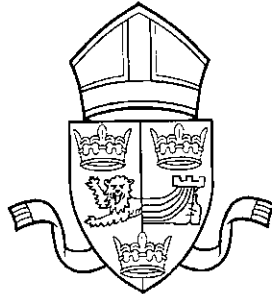
Period end	Income	Expenditure	Assets	Employees
2025-12-31	£154,794	£137,548	-	-
2024-12-31	£179,083	£187,679	-	-
2023-12-31	£169,622	£131,962	-	-
2022-12-31	£128,600	£138,485	-	-
2021-12-31	£119,801	£124,616	-	-
2020-12-31	£95,883	£123,517	-	-

Trustees

Name	Role	Appointed
Carole Edwards		2024-05-22
Carolyn Shane Jones		2026-05-10
DIANA MARGARET WHITE		2021-05-28
David Eric Mutum		2022-05-25
Dr DAVID PAUL BELLAMY		2015-04-21
Dr LYNDA CAROLE TEMPEST		
Isabel Mary Jenkins		2023-05-22
Janet Mary Garfield		2023-05-22
Michael Charles Gates		2022-05-25
Philip Anthony Rawe		2020-10-20
Rev Enid Pow		2024-11-05

Accounts

**Diocese
of
St Edmundsbury and Ipswich**



**Annual Report
and
Financial Statements
of
The Parochial Church Council of the Ecclesiastical Parish
of
St Mary the Virgin
Walton, Felixstowe
Suffolk**

For the year ended 31 December 2025

Prepared under the Receipts and Payments Basis

Registered Charity: 1133981

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GENERAL INFORMATION

Contact Details

Church

St Mary's Church
Walton High Street
Felixstowe
Suffolk
IP11 9DS

Rector

Revd Enid Pow
The Vicarage
15 Walton Hall Drive
Walton
Felixstowe
IP11 9FA

St Philip's Community Hub
Wadgate Road
Felixstowe
IP11 2LY

Office Manager

Mrs Georgina South (to 31/8/25)
Mrs Carla Ball (from 29/9/25)
Church Office
St Philip's Community Hub
Wadgate Road
Felixstowe
IP11 2LY

St Mary's Treasurer

Dr David Bellamy
Church Office
St Philip's Community Hub
Wadgate Road
Felixstowe
IP11 2LY

Bankers

Barclays Bank
Leicester
LE87 2BB

Independent Examiner

Mr Simon Sturman FCCA
Simply Accounts & Tax Ltd
Epsilon House
Ransomes Europark
Ipswich
Suffolk
IP3 9FJ

Architect

Mr Philip Orchard
Whitworth
Unit 12 Park Farm
Fornham St Genevieve
Bury St Edmunds
Suffolk
IP28 6TS

Charitable Status

Registered 2nd February 2010
Charity Number 1133981

Insurers

Church Rep: Mr Philip Rawe
Trinitas Church Insurance Services
Blenheim House
1-2 Bridge Street
Guildford
Surrey
GU1 4RY

Governing Document

Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules.

MEMBERSHIP OF THE PAROCHIAL CHURCH COUNCIL

Members of St Mary's PCC can be either ex-officio and/or elected at the Annual Parochial Church Meeting (APCM) in April or May. The Church Wardens and Deanery Synod Representatives are all ex-officio members.

St Mary's Parochial Church Council was made up as follows:

	St Mary's PCC 2025	TO
Rector	Revd Enid Pow	Ex Officio
Wardens: Ex Officio	Dr Lynda Tempest Mr Philip Rawe	May 2026 May 2026
PCC Treasurer:	Dr David Bellamy	June 2026
Associate Priest	Revd Wendy Smith**	Ex Officio
Readers	Mrs Wendy Fellingham Mrs Margaret White	to March 2025 Ex Officio
Deanery Synod Representatives: Ex Officio	Dr Lynda Tempest Miss Carole Edwards	June 2026 June 2027
PCC Elected Members:	Dr David Bellamy Mrs Lorna Bellamy Mrs Jan Garfield Mr Ian Cobb Mr Michael Gates Mrs Isabel Jenkins Mrs Carolyn Jones Mr David Mutum 1 Vacancy 2 Vacancies	May 2023-May 2026* to May 2025 May 2023-May 2026* May 2023-May 2026* May 2025-May 2028 May 2023-May 2026* to May 2025 May 2025-May 2028 to May 2026 to May 2028
PCC Secretary	Mrs Diane Buxton **	June 2026

*Has the option of standing for election for a further three years.

**Not a Trustee.

COMMITTEES OF THE PAROCHIAL CHURCH COUNCIL

The PCC operates through a Standing Committee that meets between full meetings of the PCC.

PCC Standing Committee: This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council. This committee is automatically comprised of the Rector (Revd Enid Pow), two Church Wardens (Dr Lynda Tempest and Mr Philip Rawe), the Treasurer (Dr David Bellamy), the Secretary (Mrs Diane Buxton) and one additional PCC Member (Mrs Jan Garfield).

The Rector has regular meetings with the two Church Wardens and the Treasurer.

Sub committees:

Finance:

Dr David Bellamy (Treasurer), Mr Philip Rawe (Church Warden),
Mr Stephen Rowe (Bookkeeper), Mr Paul Solomon (Gift Aid Officer),
Mrs Margaret Lake (FWO Officer) and Mrs Carolyn Jones.

Estate:

Mr Philip Rawe (Church Warden), Mrs Georgina South, Benefice Co-ordinator (to August 2025),
Mr Michael Gates (PCC), Mrs Jan Garfield,
Mr Christopher Hadden (to July 2025) and Mr Ian Cobb.

St Philip's Community Hub:

The Revd Enid Pow (Rector), Dr Lynda Tempest (Church Warden),
Mrs Carolyn Jones (Hub Manager), Mrs Margaret White (Pop-Up Manager),
Dr David Bellamy (PCC), Mrs Wendy Fellingham (to July 2025)
and Mrs Alison Harvey.

Benefice Council Representatives: As the Benefice Churches hold joint Benefice PCC meetings, there are no separate representatives.

St Mary's Church Elders 2025: Dr Lynda Tempest, Miss Mary Wakefield,
Mrs Ann Woodard and Mrs Linda Moore.
From 16/11/25: Mrs Heather Wakefield.

St Philip's Church Elders from 16/11/25: Mrs Winnie Mutum, Mr Christopher Cushing
and Mrs Alison Harvey.

St Mary's Church Readers 2025: Mrs Mary Rowe, Mrs Margaret White,
Mrs Wendy Fellingham (to July 2025) and Mrs Sandra Griffiths.

St Mary's Church Officers 2025:

Health and Safety Officer: There was no Health & Safety Officer in 2025.

Parish Safeguarding Officers: Mrs Sonya Stephenson and Mrs Ann Woodard.

Trustees Reports

ST MARY'S CHURCH: ANNUAL REVIEW 2025

Rector's Report

Unavailable due to ill health.

Church Wardens' Report 2025

2025 proved an interesting year. The buildings and more importantly the church community continued. So, what did happen?

Lynda and Philip were elected as your church wardens for another year. David Bellamy continued as the treasurer. This is an important role, made even more difficult with the energy crises, a reduced congregation and with some exceptions the general level of giving hasn't increased. According to the government website, £10 given in 2015 would mean you need you to give £14 today just to maintain your level of giving. However, our long term friends and tenants moved out of Victoria Cottage to a bungalow and we took the opportunity to redecorate a well maintained building ready for renting at the current market rate. Thanks to Rachel Green and her Dad for undertaking much of the preparatory work and advising on decor.

Thanks should be given to the Deputy Wardens Mike Gates and Carole Edwards at St. Mary's and David Mutum and Isabel at St Philip's; they have never complained about covering any of the duties. As a church we're still blessed with many willing helpers with the necessary skills to keep the church buildings and community functioning, we're pleased to report that most are gracefully ageing, but aches and pains are increasing. If you feel you have skills and God given gifts you could share, please consider doing so.

It would be remiss of me not to note the change of administrator. Georgina, who has followed her vision into the ministry, is our loss but our gain was the appointment of Carla as the Benefice Administrator. Many of you will already have spoken to her, welcoming her into the church. Carla is still learning the quirky ways of our church so be kind and if she can help, she will.

Three PCC sub-committees Finance, St Philip's Community Hub and Estates continue to work via email or in person. This ensures financial, Hub and estates issues are dealt with in detail, with their recommendations passed on to the PCC for consideration.

Thank you for the support that you give us both in the work that we do in our parish.

Philip and Lynda

Estates Committee Report 2025

St Mary's Church with St Philip's Church, Walton

We continue to attend to items of work identified in the Quinquennial Inspection from June 2022, in order of priority.

Many routine items of maintenance have been, and continue to be, undertaken.

St Mary's Church

Further brick and stonework repairs and repointing have been carried out to stabilise loose masonry.

Drain covers/bases have been repaired and a section of rainwater downpipe replaced.

A smart meter has been fitted. The organ has been maintained and tuned and the clock serviced.

New software has improved the control of the heating system (including in St. Mary's Hall) and a display monitor has been provided for the service leaders.

St Mary's Church Hall

The brick paving outside the front entrance has been pressure washed and re-grouted.

Repointing of external brickwork has been carried out.

Victoria Cottage

The property was redecorated internally throughout, and new carpets fitted, new fencing provided and general maintenance and improvement work undertaken. It is now re-let to a new tenant.

Repointing of external brickwork has been carried out.

The external boundary fence (south side) was replaced after it was demolished by a car.

St Philip's

The rainwater guttering on the Vicarage Road side has been replaced with larger capacity gutters, to help avoid these overflowing in heavy rain.

A new bench including concrete base has been installed outside the front entrance.

New door locks have been fitted to both the Hall and the Church.

The hall heaters have been repaired, and a sink unit replaced for Little Hoppers.

There is significant work that will be required over the next few years to keep the various properties in a satisfactory state of repair, such as:

- Next phase of St Mary's Church roof (north facing nave)
- St Mary's Hall redecoration (last done 30+ years ago), replacement curtains, possible replacement roof coverings
- Renewing failing old and inefficient lighting with energy efficient lighting, including re-wiring
- Substantial improvement work or possible redevelopment at St Philip's.

Thank you to the Estates Committee, Philip Rawe in particular and to those who have carried out work to help maintain and improve the buildings, grounds and facilities.

Mike Gates, Estates Committee

St Philip's Review 2025

Church Plant at St Philip's

We have had our third birthday and have an established congregation of approximately 30 plus. We are proud to maintain our relaxed café style of worship, offering tea, coffee and toast before the start of our services. Striving to build on the mission work, we continue to meet with the local community through our food bank, the Pop-Up Shop and our community café - the Hub, the latter of which offers drinks, cakes and a light lunch. The Hub homegroup continues to meet on the first Thursday of the month after the Hub

and although we are small in numbers (5-7), it's a place to ask questions and talk through our faith, offering support for each other. Through the work of Rev Enid, myself and all the various member teams, the congregation has been introduced to the wider benefice community and actively participates in benefice services - joining St. Martin's at their summer BBQ, enjoying shared lunches at St. Mary's and St. Philip's and hosting a benefice service ourselves. This year has seen three of our members become Elders and we are thrilled to welcome them as they lead services on Sundays supporting the ministry team. We are pleased that one of our members was confirmed during the year at Kirton Church and we continue to encourage our folks to step out in faith, with a real sense of people growing in confidence and faith. Our Hospitality Team continues to do an amazing job throughout the year, supporting our special occasions, ensuring we never let anyone go home hungry. In one of the highlights of the year, we were able to invite the children from Little Hoppers to our first midweek Christingle service at St. Philip's, supported by members of the congregation, which was thoroughly enjoyed by all, having 20 plus children attending. Please keep praying for us, as we celebrate all God is doing at St. Philip's.

Rev Wendy and Team

St Philip's Pop-Up Shop

I must begin with a huge "thank you" to all the people at St Mary's Church who support the Pop-Up Shop in so many ways throughout the year. You support us with donations in the grocery basket each week, with regular donations of money, with gifts from your allotments and this year by supporting the events we've put on for the Mayor's Charities fund which we, together with the Thursday Hub, will benefit from. The team of volunteers is also truly amazing, turning up week by week, no matter what the weather is doing, to set up the tables, serve our customers and then put everything away again – we couldn't function without you.

During the year Sainsbury's was added to the list of shops offering their leftover groceries, joining both branches of Lidl, Greggs and Walton Bakery. We are very grateful to them all, and to the team of people who collect from them each week.

For the first time it was decided to have a joint Christmas party with the Hub and this was very successful, as well as being much easier to organise and cater for. There was a lovely atmosphere and plenty of Christmas presents to be taken home.

Our main concern at present is shortage of space at St Philip's. Our very small cupboard/storeroom is inadequate for the volume of goods we need to sort and store, in date order so that we can ensure good stock rotation. I hope that next year's report will bring news of the best solution we can come up with.

Margaret

St Philip's Community Hub Drop In Thursday 10am-1.30pm

We have had another busy year with volunteers setting up from 8.30am, holding Morning Prayer at 9.30am and opening at 10am.

Whilst our numbers are not as high as in previous years, we still have around 40 people visit on Thursday with over 30 staying for lunch. Winter menu is homemade soup and a hot dessert whilst the summer menu is a filled roll, sausage roll and crisps and dessert.

We had a surprise visit from The Food Standards Agency and were pleased to receive a top rating of '5 Very Good' during our inspection, covering food hygiene, handling, physical conditions (they were very impressed with our new refurbished kitchen) and management of food safety.

It's lovely to see the staff from Little Hoppers Pre-School pop over to get their lunch.

We have regular visits from Mark, Tristan and Sally our Community Police Officers who engage with folk and listen to any concerns they have.

Lorna and Lesley, our Walton Parish Nurses, attend every Thursday to offer health checks, support, care and guidance. They encourage folk to visit the Hub. What a joy and a blessing they are!

Smoke Free Felixstowe have visited regularly and supported those who need their help.

We have been able to support those in need and also help with many queries and form filling and little worries that can keep you awake at night.

The Mayor, Corrinne Franklin, chose St Philip's Community Hub as one of her charities and we have raised awareness and raised funds by hosting events - an Afternoon Tea, Teddys Bears Picnic, Murder Mystery, a Meal at Alba Chiara and a beautiful Mayor's Civic Carol Service at St Mary's Church.

We had our usual Beach Day at The Hut in June with fish and chips and ice cream; however this year we needed raincoats and wellies as the weather was not kind to us, but we did have fun with 50 folk singing in The Hut whilst it poured with rain outside.

In September our bright and colourful bench was fitted in memory of Graham Fellingham, a dear friend and supporter of the work we do.

With Christmas looming it was decided to hold a joint Christmas Party with Pop-Up folk and over 70 attended with lots of singing and eating, and a gift for all funded by a sale held in November.

Thank you to everyone who supports the Hub by donations, cooking, baking, collecting food, setting up, clearing away, serving, washing up, putting up The Christmas Tree and decorations, as well as Greggs and The Bread Basket for donations of food.

It's been a challenging year for many with health issues for both volunteers and customers and walking into the Hub the message 'God is Faithful' with the bright rainbow gives us hope and strength to continue his work in our community.

Carolyn Jones

Aims and Purposes

The Parochial Church Council (PCC) has the responsibility of co-operating with the minister in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical, which encompasses our charitable aims of providing public benefit.

The mission statement for the Benefice is:

To **grow in faith** together through the love of God, be empowered to **make Jesus known** and inspired by the Holy Spirit to **be His light** in our communities.

This is further simplified into three areas:

Grow in Faith
Make Jesus known
Be His Light

St Mary's PCC is responsible for co-operating with the clergy to fulfil God's mission in the ecclesiastical parish of Walton. Together with all clergy and members, they proclaim the gospel, worship God and care for their members and the local community. They also have maintenance responsibilities for the parish church of St Mary's, St Mary's Church Hall, Victoria Cottage and St Philip's Church and Hall.

Public Benefit

The members of the PCC are aware of the Charity Commission guidance on public benefit in "The Advancement of Religion for the Public Benefit" and have had regard to it in their administration of the PCC. The PCC believes that by promoting the work of the Church of England in the Parish of St Mary's, Walton, it provides a benefit to the public by:

- Providing facilities for regular public worship, open to all
- The provision of space for personal prayer and contemplation
- Pastoral work including supporting the work of Walton Parish Nursing, the Boost Chaplain at Felixstowe School and The Hope Trust
- Providing a Community Hub Drop In and a Pop-Up Shop & Community Café
- Taking religious assemblies in schools
- Providing special services of remembrance, bereavement services and Remembrance Sunday
- Providing help and support for the local community through various projects
- Providing services of baptism, marriage and funerals.

Objectives, Activities, Achievements and Performance

Noted in the Church Wardens' Report above.

Future Plans

The PCC continues:

- with their discussions around developing St Philip's
- to support the Hub's work with the community
- to focus attention on St Mary's mission.

Risk Assessment and Health & Safety Report

The responsibility for Health and Safety rests with the Church Wardens and PCC and they are actively seeking a volunteer for this role.

Safeguarding Report

Annie and I met regularly to discuss progress and any issues and divide up the work between us over the past year; however Annie is opting out of church commitments at present but will join me again next year in 2027.

We are grateful for the support we have received from the churchwardens and members of the PCC. We haven't been able to meet regularly with Joan (PSO at Trimley) but we keep in contact with her and we continue to share responsibility for the Safeguarding emergency phone.

We continue to monitor the training needs of all our volunteers and paid staff (64 overall). We have been able to keep most up to date with training. A few people need DBS checks early in 2026. Anyone who

needs training for safeguarding is given an option to do so online. If not, I arrange this face to face. I am happy to assist people with any problems accessing their online training.

At the time of writing, there are six DBS checks, four Leadership courses, three Foundation courses and ten Basic courses that need completing this year. I have also handed out new Confidential Declaration Forms to two volunteers to bring these up to date. We would encourage everyone to complete their training in a timely manner to ensure we stay compliant with the Church of England's guidelines and to avoid us having to continually chase you up! As you will all be aware, the Church of England has again been under scrutiny this year with regard to its Safeguarding practices and we want to avoid similar issues in the future and ensure that our churches are safe.

We continue to care and be aware of our church members; we have only had two concerns which Enid dealt with very swiftly. The church remains sensitive and we believe this is further evidence of us all working together to ensure our visitors and church families are safe.

Safeguarding is on the PCC agenda for every meeting and I update them as and when necessary or ask for their prayers when there is nothing to report.

With our thanks to everyone who works to keep our churches safe places for all. We couldn't do it without you. Many thanks.

Sonya Stephenson (St Mary's Parish Safeguarding Officer)

Church Membership and Services

Electoral Roll

Resident:	45
Non-Resident	30
As at 31/12/2025	<u>Total</u> 75

Attendance

An average of 53 people attended church services at St Mary's Church, an average of 30 at St Philip's Community Hub, with a further average of 5-6 attending St Mary's Church online live on a Sunday and another 30-60 people who view all, or part, of the service later. We are of course reliant on YouTube, internet connections and equipment to be able to do this, not all within our control; but from conversations I have had I think this is understood by our audience and I know being able to join in this way is found helpful. We would welcome any feedback; please send via the Church Office.

Weddings	1
Baptisms	1
Funerals (inc. those held at Crematoria)	15
Interments	<u>2</u>
For period 1/1/25 to 31/12/25	<u>Total</u> 19

Financial Review 2025

As in previous years, 2025 has been busy financially but it has been good to us. I thank you for your continued support with your time, talents, prayers and monetary giving. God continues to bless us and we thank Him for that. Walton is a busy parish with work and outreach at both St Mary's and St Philip's. We have four buildings in our care to maintain and as a PCC we also have the usual everyday running costs to consider. The PCC continues to be prudent and careful with the financial decisions that it makes. We began 2025 with total funds of £92,489 and ended with £109,735. This is mostly due to the increased

amount in our Church Roof Restricted Fund as a result of your continued generous support at our Prayer & Gift Day in September, which raised around £9,000 (including gift aid), along with other welcome donations received during the year. It is anticipated that work on St Mary's Church roof will continue in 2026 so the money in this fund will be spent.

Receipts in 2025 on Unrestricted General Funds totalled £128,305. Regular planned giving through the bank and the Free Will Offering (FWO) envelopes was slightly down in 2025 to £43,976 (a decrease of £549). This regular giving amounts to 34% of receipts on Unrestricted General Funds. Loose plate collections at St Mary's and St Philip's were also down in 2025 to £5,757 (a decrease of £572). On the plus side irregular donations jumped from £6,890 in 2024 to £11,191 in 2025. We are extremely grateful for these irregular donations as it remains a fact that without them we would struggle.

Lettings income from Victoria Cottage, the Church Hall and part of St Philip's (to Little Hoppers Pre-School) remains a significant source of income for us. This generated £38,830 in 2025. Lettings income amounts to 30% of receipts on Unrestricted General Funds. In the summer of 2025 Ian and Pam Cobb moved out of Victoria Cottage; the Cottage has been refurbished and re-let with a monthly rental of £950.

Our contribution to the Diocesan Parish Share continues to be our biggest item of expenditure totalling £49,941, an increase of £1,352 on 2024 and, as last year, accounts for 40% of expenditure from Unrestricted General Funds. This money largely provides the stipends, pensions and housing for the clergy and training and support to the PCC. We continue to pay for a Benefice Coordinator & Communications Assistant and Carla Ball took on this role at the end of September following the departure of Georgina South. We also pay Steve Rowe as our bookkeeper along with keyboard players, an organist and a cleaner for the Church Hall and St Philip's Hall. Staff costs account for 21% of spending from Unrestricted General Funds.

Expenditure from Unrestricted General Funds in 2025 totalled £124,562 which means this fund shows a year end surplus of £3,742. Hopefully you will be as encouraged as I am by this.

You can read about the work and outreach at St Philip's (Pop-Up Shop, Community Hub and the Sunday services) elsewhere in the Annual Report. The unrestricted proceeds of the Pop-Up Shop and the Hub have continued to support Walton Parish Nursing with a donation of £500. Walton Parish Nursing work closely with us, with either Lorna, Lesley or both of them in attendance most weeks. The unrestricted proceeds were also used to make a donation of £1,000 towards the running costs at St Philip's. The Pop-Up Shop and the Hub received donations from the Rotary Club and from members of our church fellowships, this money being used to purchase stock and provide lunches. At year end the Pop-Up Shop held £4,736 in restricted monies and the Hub £6,821 in restricted monies – this includes grants to help people in need, with the distribution of this money being overseen by Carolyn.

As you might expect the PCC spent a lot of money on maintenance throughout 2025, just over £19,000. This includes but is not limited to the refurbishment of Victoria Cottage, replacing part of the rainwater goods and the guttering at St Philip's, repointing work to St Mary's Church, the Church Hall and Victoria Cottage, a new cast iron downpipe at St Mary's Church and repairs to the toilets at Little Hoppers. We have been fortunate over the past few years to have money designated in a maintenance fund to help pay for maintenance works. Just over £1,600 remains in this fund now so more maintenance expenditure is going to have to come from our General Unrestricted Fund which will put increased pressure on our finances.

We believe that our churches should be generous. The PCC continued with its five-year Mission Giving Strategy for the fourth year. We donated to our partner charities £2,000 to Walton Parish Nursing, £1,000 to Boost and £250 to CPAS. The Charity of the Quarter initiative, centred around Coffee, Cake & Chat on a Monday morning, remains a success and this year raised £1,944 for the chosen charities – Emmaus Suffolk, St Elizabeth Hospice, Mercy Ships and Memory Lane Dementia Support Group. We express a

big thank you to the faithful team who run this and those who come along to support it. 3C's will continue throughout 2026, once more supporting four charities – Kagera (our link Diocese in Tanzania), The Bible Society, St Elizabeth Hospice and Papyrus (the prevention of suicide in young people).

We continue to benefit from the tax recoverable on Gift Aid and this makes such a difference to our income each year. Across all donations received in 2025 this totalled £15,564. Thank you to all those who gift aid their financial contributions. Please do come and talk to me if this is something you would like to find out more about or are considering doing.

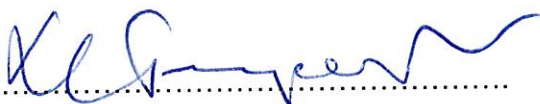
My thanks again go to the Finance Committee for the help that they give me and for their work throughout the year - Carolyn Jones, Philip Rawe, Steve Rowe (bookkeeper), Margaret Lake (FWO Coordinator) and Paul Solomon (Donations Coordinator). The FWO envelopes have now been phased out so a special thank you to Margaret who has been looking after this side of our giving for many years.

As we discover what 2026 brings we, as a PCC, value your continued support financially, practically and prayerfully and particularly as we consider the financial decisions that we need to make.

David Bellamy
Treasurer

The above reports were approved by the Parochial Church Council

On 24/3/2026 and signed on its behalf

By  (Chairman)

FINANCIAL ACCOUNTS

Independent examiner's report to the PCC of St Mary's Church Walton, for the year ended on December 31st 2025.

I report on the accounts for the year ended 31st December 2025 which are set out on pages 15-23.

Respective responsibilities of the PCC and the examiner

The Trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commissioner section 145 (5) (b) of the 2011 Act and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

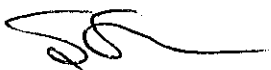
My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and consequently no opinion is given as to whether the accounts represent a 'true and fair' view and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matters have come to my attention:

- (1) which give me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the 2011 Act or to prepare accounts which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed)



Name: Mr Simon Sturman FCCA

Date: 25/3/2026

Address: Simply Accounts & Tax Ltd
Epsilon House
Ransomes Europark
Ipswich
Suffolk
IP3 9FJ

St Mary's Church Walton - 1133981

Receipts and Payments Account

For the period from 01 January 2025 to 31 December 2025

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts						
Donations and legacies	77,349	—	22,729	—	100,079	128,053
Income from charitable activities	11,434	—	887	—	12,321	10,938
Other trading activities	38,873	—	—	—	38,873	36,511
Investments	573	1,626	1,237	7	3,444	3,579
Other income	75	—	—	—	75	—
Total receipts	128,305	1,626	24,855	7	154,794	179,083
Payments						
Raising funds	27,269	2,369	567	—	30,206	38,361
Expenditure on charitable activities	96,942	4,184	5,529	—	106,656	148,965
Other expenditure	350	—	335	—	685	353
Total payments	124,562	6,554	6,431	—	137,548	187,679
Excess of receipts over payments before transfer	3,742	(4,927)	18,423	7	17,246	(8,596)
Transfers						
Gross transfers between funds - in	1,000	2,412	—	—	3,412	3,329
Gross transfers between funds - out	(2,412)	(1,000)	—	—	(3,412)	(3,329)
Excess of receipts over payments before other gains	2,330	(3,515)	18,423	7	17,246	(8,596)
Net movement in funds	2,330	(3,515)	18,423	7	17,246	(8,596)
Reconciliation of funds						
Funds at beginning of year	20,827	37,940	32,114	1,606	92,489	101,085
Funds at end of year	23,158	34,425	50,538	1,613	109,735	92,489

There may be minor discrepancies in the totals if the pence are not being shown

Statement of Assets and Liabilities as at 31st December 2025

Cash Funds

Representing balances on the following accounts:

	General Fund £	Designated Funds £	Restricted Funds £	Endowment Fund £	Total £	As at 31/12/24 £
Barclays Bank	13,158	4,163	12,951		30,272	16,404
CCLA Investment Account	10,000	30,262	37,588		77,850	74,479
Porter Endowment Fund				1,613	1,613	1,606
Total	23,158	34,425	50,539	1,613	109,735	92,489

Other monetary assets

Gift Aid tax refunds due	3,873		135		4,008	4,086
Unpaid invoices	170				170	0
Lettings fees due						300
Diocesan Board of Finance fees due						142
Total	4,043		135		4,178	4,528

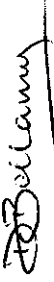
Assets retained for the charity's own use

The church is the beneficial owner of the following assets (estimated rebuilding valuation)

St Mary's Church Hall	550,000				550,000	550,000
Victoria Cottage	180,000				180,000	180,000
St Philip's Church and Hall	380,000				380,000	380,000
Total	1,110,000				1,110,000	1,110,000

Liabilities

Electricity invoices for St Philip's & Church Hall	1480				1480	0
Total	1480				1480	0

Signature  Date 24/03/26

There may be minor discrepancies in the totals if the pence are not being shown

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2025

1. Accounting Policies

These accounts have been prepared under the receipts and payments basis and in accordance with Section 133 Charities Act 2011.

Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Designated Funds are general fund set aside by the PCC for use in the future for particular purposes. The PCC may re-designate or transfer these funds back to unrestricted funds.

Restricted Funds are funds that have been given for particular purposes and can be spent only on the specific purpose intended by the donors. Interest on pooled investments is apportioned to the individual funds on an average balance basis.

Endowment Fund: The Porter Endowment Fund is specifically for the maintenance of the Porter Window in the church. A proportion of the interest is transferred to general fund for youth work.

2. Staff Costs

a) Staff costs

Total staff costs are shown below. Staff costs are shown on the Analysis of income and expenditure under the codes stated below.

	<u>2025</u>	<u>2024</u>
Wages and salaries from PCC funds codes 2007-2008-2011-2014-2050-2052-2363-2514-2544	£25,885	£27,204

b) Staffing

We employ a part time Benefice Coordinator & Communications Assistant, working 15 hours per week, who supports the Incumbent and PCC with benefice administration, secretarial and IT support and manages the lettings for our halls. (The previous employee in this position resigned in August 2025 and worked 20 hours per week. The new employee started at the end of September 2025 and works 15 hours per week.)

We employ a Benefice Support Assistant, working three hours per week, who supports the Benefice Coordinator & Communications Assistant.

We also employ a bookkeeper.

Pay is received by our keyboard players and organist.

The PCC employs a cleaner for both St Philip's Hall and St Mary's Hall.

The average head-count employed during the period is five staff.

There are no employees who received emoluments of more than £60,000.

c) Payment to PCC members

No payments or expenses were paid to any PCC member, persons closely connected to them or related parties, with the following exception - reimbursement for items or materials purchased solely for the use of the PCC.

3. Fixed Tangible Assets

a) All assets are freehold lands and buildings

Rebuilding valuations made by Richard Monks Associates Ltd, Chartered Surveyors on 22/09/2011 are as follows:

	<u>Rebuilding Valuation</u>
St Mary's Church Hall	£550,000
Victoria Cottage	£180,000
St Philips Church and Hall	£380,000
Total	<u>£1,110,00</u>

We have confirmation from the Diocese of our ownership of all the above assets.

b) Fixed assets: Consecrated property and moveable church furnishings.

Moveable church furnishings held by the Incumbent and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are listed in the church's inventory which can be inspected (at any reasonable time).

4. Income tax recoverable

Income tax received during the year on gift aid is £15,564.

5. Reserves Policy and Funds

a) Reserves

It is PCC policy to try to maintain a balance on unrestricted funds which equates to at least three months of unrestricted payments. It is held to smooth out fluctuations in cash flow and to meet emergencies.

Total 2025 unrestricted resources used were £124,562 therefore reserves of £31,140 should be set aside.

The Reserve Fund Designated balance at year end 2025 is £25,921.

Additionally, there is £23,158 within the closing general reserves.

b) The Endowment Fund

This comprises the Porter Family Bequest and 90% of the annual interest is transferred to the General Fund.

6. Analysis of income and expenditure

Selected period: 01 January 2025 to 31 December 2025

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Income and endowments						
<i>Donations and legacies</i>						
0101 - Gift Aid - Bank	34,720	—	1,200	—	35,920	34,367
0103 - Tax efficient planned gifts, inc. CAF	4,275	—	—	—	4,275	5,900
0110 - Gift Aid - Envelopes	525	—	—	—	525	485
0201 - Other planned giving Bank	4,296	—	—	—	4,296	4,411
0210 - Other planned giving FWO Envelopes	160	—	—	—	160	202
0301 - St Marys Loose plate collections	3,636	—	—	—	3,636	3,437
0302 - St Philips Loose Plate Collections	2,121	—	—	—	2,121	2,892
0303 - Irregular Gift Aid donations	10,170	—	5,919	—	16,089	13,243
0304 - Irregular nonGA gifts	821	—	933	—	1,754	2,929
0401 - Regular gift days Not GA	—	—	710	—	710	875
0405 - Regular Gift Days Gift Aided	—	—	6,590	—	6,590	7,490
0415 - St Mary's church group donations	—	—	—	—	—	301
0417 - St Mary's church hall donations	764	—	—	—	764	1,039
0419 - St Philips hall and church donations	816	—	—	—	816	1,088
0501 - One-off Gift Aid gifts	200	—	—	—	200	342
0550 - Donations appeals etc	—	—	—	—	—	732
0551 - Charity of the quarter	—	—	1,944	—	1,944	1,476
0601 - Tax recoverable on Gift Aid	10,247	—	5,316	—	15,564	13,526
0701 - Legacies	—	—	—	—	—	2,000
0801 - Recurring grants	135	—	—	—	135	135
08A1 - Non-recurring one-off grants	—	—	—	—	—	25,134
0902 - Fund raising activities	860	—	116	—	976	2,445
0903 - Benefice shared staff contribution	3,600	—	—	—	3,600	3,600
<i>Donations and legacies Totals</i>	77,349	—	22,729	—	100,079	128,053
<i>Income from charitable activities</i>						
1101 - PCC Fees for weddings and funerals	2,578	—	—	—	2,578	1,823
1150 - DBF assigned fees	—	—	335	—	335	89
1200 - PCC Fees Heating Weddings & Funerals	800	—	—	—	800	720
1201 - PCC Incumbent Travel Funerals	12	—	—	—	12	2
1206 - Organist any others	980	—	—	—	980	840
1207 - Online service fee	150	—	—	—	150	225
1208 - Verger Fees Income	1,050	—	—	—	1,050	980
1225 - St Philips pop-up shop income	4,737	—	—	—	4,737	4,424
1246 - Community Hub income	1,126	—	552	—	1,679	1,834
<i>Income from charitable activities Totals</i>	11,434	—	887	—	12,321	10,938
<i>Other trading activities</i>						
1213 - Victoria Cottage letting	8,200	—	—	—	8,200	6,645
1216 - Church hall lettings	16,173	—	—	—	16,173	14,396
1222 - Photocopier	42	—	—	—	42	20
1226 - St Philips lettings	14,457	—	—	—	14,457	15,450

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
Other trading activities Totals	38,873	—	—	—	38,873	36,511
Investments						
1020 - Bank and building society interest	573	1,626	1,237	7	3,444	3,579
Investments Totals	573	1,626	1,237	7	3,444	3,579
Other income						
1325 - Sundry income	75	—	—	—	75	—
Other income Totals	75	—	—	—	75	—
Income and endowments Grand totals	128,305	1,626	24,855	7	154,794	179,083

Expenditure

Raising funds

2514 - PCC staff costs St Mary's Hall Cleaner	2,509	—	—	—	2,509	2,465
2516 - Hall running - electricity	1,371	—	—	—	1,371	1,570
2518 - Hall running - gas	1,637	—	—	—	1,637	1,587
2520 - Hall running - insurance	668	—	—	—	668	673
2522 - Hall running - maintenance	1,564	1,280	—	—	2,844	3,996
2526 - Hall running - water	401	—	—	—	401	358
2530 - St Philips electric	3,310	—	—	—	3,310	3,106
2532 - St Philips Church Gas	1,273	—	—	—	1,273	1,298
2534 - St Philips Hall gas	1,394	—	—	—	1,394	2,014
2536 - St Philips Insurance	580	—	—	—	580	586
2538 - St Philips Maintenance	3,238	263	567	—	4,069	16,881
2540 - St Philips Water	918	—	—	—	918	653
2544 - PCC staff costs St Philips cleaner	1,881	—	—	—	1,881	1,906
2550 - Victoria Cottage insurance	344	—	—	—	344	349
2554 - Victoria Cottage routine Maintenance	6,093	826	—	—	6,919	763
2556 - Victoria Cottage annual servicing	80	—	—	—	80	150
Raising funds Totals	27,269	2,369	567	—	30,206	38,361

Expenditure on charitable activities

1801 - Giving to missionary societies	—	—	—	—	—	68
1830 - Giving - relief and development agencies	—	—	546	—	546	435
1850 - Home mission	3,250	500	—	—	3,750	4,658
1870 - Secular charities	—	—	1,398	—	1,398	90
1910 - Parish share	49,941	—	—	—	49,941	48,589
2002 - PCC staff expenses	48	—	—	—	48	84
2007 - PCC staff costs Pam H	756	—	—	—	756	760
2008 - PCC staff costs other musicians	870	—	125	—	995	925
2011 - PCC staff costs Inland Revenue	497	—	—	—	497	464
2014 - Verger expenses Weddings and Funerals	675	—	—	—	675	1,045
2050 - Salary of parish administrator	12,182	—	—	—	12,182	13,576
2052 - Benefice admin assistant salary	2,010	—	—	—	2,010	1,892
2205 - Parish training	890	—	—	—	890	—
2210 - Mission outreach	—	—	—	—	—	26
2215 - Education	75	—	—	—	75	—
2301 - Church running - insurance	1,783	—	—	—	1,783	1,799

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
2310 - St Marys Church broadband	328	—	—	—	328	489
2312 - Benefice office telephone & broadband	416	—	—	—	416	383
2320 - Organ / piano tuning	—	—	457	—	457	411
2330 - Church maintenance	1,860	3,398	—	—	5,258	5,569
2331 - St Marys Church, Cleaning Materials	125	—	—	—	125	138
2340 - St Marys Upkeep of services	1,229	—	—	—	1,229	544
2342 - Pastoral	122	—	—	—	122	410
2343 - St Marys hospitality	661	—	—	—	661	277
2362 - Admin Running costs	1,940	—	—	—	1,940	1,814
2363 - Bookkeeper	4,380	—	—	—	4,380	4,171
2364 - admin licences subs	1,505	—	—	—	1,505	1,538
2420 - St Marys Church running - water	263	—	—	—	263	243
2440 - St Marys Church, heating and light	6,665	—	—	—	6,665	6,562
2521 - St Marys Hall, cleaning materials	246	—	—	—	246	224
2541 - St Philips Hall, cleaning materials	358	—	—	—	358	385
2543 - St Philips hall hospitality	62	286	—	—	349	163
2545 - st philips pop-up shop expenses	2,754	—	1,366	—	4,120	4,277
2546 - Community Hub expenses	696	—	1,635	—	2,331	4,647
2547 - Home Support Grants	—	—	—	—	—	5,147
2548 - St Phils - upkeep of services	320	—	—	—	320	755
2560 - Sundry costs	24	—	—	—	24	—
2701 - Church major repairs - structure	—	—	—	—	—	34,980
2801 - Hall + major repairs - structure	—	—	—	—	—	1,413
Expenditure on charitable activities Totals	96,942	4,184	5,529	—	106,656	148,965
Other expenditure						
2020 - DBF assigned fees payments	—	—	335	—	335	17
2601 - Governance costs examination/audit fee	350	—	—	—	350	336
Other expenditure Totals	350	—	335	—	685	353
Expenditure Grand totals	124,562	6,554	6,431	—	137,548	187,679
Excess of receipts over payments before transfers	3,742	(4,927)	18,423	7	17,246	(8,596)

There may be minor discrepancies in the totals if the pence are not being shown

St Mary's Church Walton - 1133981

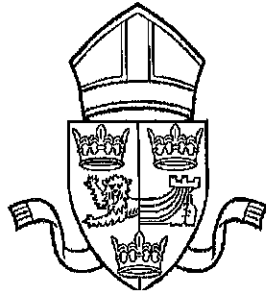
7. Fund movement by type
Selected period: 01 January 2025 to 31 December 2025

Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances carried forward
Unrestricted							
General - General fund	20,827	128,305	124,562	(1,412)	—	—	23,158
Sub-totals	20,827	128,305	124,562	(1,412)	—	—	23,158
Designated							
Hub-Des - Hub Designated	5,218	145	1,050	1,412	—	—	5,725
Maint-Des - Maintenance	6,856	310	5,504	—	—	—	1,662
Reserve - Reserve fund	24,798	1,122	—	—	—	—	25,921
Choir - Choir designated	1,067	48	—	—	—	—	1,115
Sub-totals	37,940	1,626	6,554	1,412	—	—	34,425
Restricted							
Ch-Rf-Res - St Marys Church Roof	7,027	18,635	—	—	—	—	25,662
ComHub-Res - Community Hub Restricted	7,142	1,314	1,635	—	—	—	6,821
Ext-Fund - External Fund Raising	567	1,944	2,512	—	—	—	—
Organ-Res - Church Organ Fund	5,996	262	582	—	—	—	5,675
PopUp-Res - Pop-Up Shop Restricted	4,070	2,032	1,366	—	—	—	4,736
Miss-Res - Mission Restricted	7,311	330	—	—	—	—	7,642
Sub-totals	32,114	24,520	6,096	—	—	—	50,538
Endowment							
Porter-End - Porter Endowment	1,606	7	—	—	—	—	1,613
Sub-totals	1,606	7	—	—	—	—	1,613
Totals	92,489	154,459	137,213	—	—	—	109,735

There may be minor discrepancies in the totals if the pence are not being shown

Accounts

**Diocese
of
St Edmundsbury and Ipswich**



**Annual Report
and
Financial Statements
of
The Parochial Church Council of the Ecclesiastical Parish
of
St Mary the Virgin
Walton, Felixstowe
Suffolk**

For the year ended 31 December 2024

Prepared under the Receipts and Payments Basis

Registered Charity: 1133981

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GENERAL INFORMATION

Contact Details

Church

St Mary's Church
Walton High Street
Felixstowe
Suffolk
IP11 9DS

Rector

Revd Enid Pow (from 31/10/24)
The Vicarage
15 Walton Hall Drive
Walton
Felixstowe
IP11 9FA

St Philip's Community Hub
Wadgate Road
Felixstowe
IP11 2LY

Office Manager

Mrs Georgina South
Church Office
St Philip's Community Hub
Wadgate Road
Felixstowe
IP11 2LY

St Mary's Treasurer

Dr David Bellamy
Church Office
St Philip's Community Hub
Wadgate Road
Felixstowe
IP11 2LY

Bankers

Barclays Bank
Leicester
LE87 2BB

Examiner

Mr S Renvoize
St Edmunds House
1 Arwela Road
Felixstowe
Suffolk
IP11 2DG

Architect

Mr Philip Orchard
The Whitworth Co Partnership LLP
18 Hatter Street
Bury St Edmunds
Suffolk
IP33 1NE
NR11 6EU

Charitable Status

Registered 2nd February 2010
Charity Number 1133981

Insurers

Church Rep: Mr Guy Pearse (until October 24) Mr Philip Rawe (from November 24)
Trinitas Church Insurance Services
Blenheim House
1-2 Bridge Street
Guildford
Surrey
GU1 4RY

Governing Document

Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules

MEMBERSHIP OF THE PAROCHIAL CHURCH COUNCIL

Members of St Mary's PCC can be either ex-officio and/or elected at the Annual Parochial Church Meeting (APCM) in April or May. The Church Wardens and Deanery Synod Representatives are all ex-officio members.

St Mary's Parochial Church Council was made up as follows:

	St Mary's PCC 2024	TO
Rector	Revd Enid Pow (from 31/10/24)	Ex Officio
Wardens: Ex Officio	Dr Lynda Tempest Mr Philip Rawe	May 2025 May 2025
PCC Treasurer:	Dr David Bellamy	June 2025
Associate Priest	Revd Wendy Smith**	Ex Officio
Readers	Mrs Wendy Fellingham Mrs Margaret White	Ex Officio
Deanery Synod Representatives: Ex Officio	Dr Lynda Tempest Miss Carole Edwards	June 2026 June 2027
PCC Elected Members:	Dr David Bellamy Mrs Lorna Bellamy Mrs Jan Garfield Mr Ian Cobb Mr Michael Gates Mrs Isabel Jenkins Mrs Carolyn Jones Mr David Mutum Vacancy	May 2023-May 2026* May 2022-May 2025* May 2023-May 2026* May 2023-May 2026* May 2022-May 2025* May 2023-May 2026* May 2022-May 2025 May 2022-May 2025* to May 2026
PCC Secretary	Mrs Diane Buxton **	June 2025

*Has the option of standing for election for a further three years.

**Not a Trustee.

COMMITTEES OF THE PAROCHIAL CHURCH COUNCIL

The PCC operates through a Standing Committee that meets between full meetings of the PCC.

PCC Standing Committee: (This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council.) This committee is automatically comprised of the Rector, two Church Wardens, the Treasurer, the Secretary and one additional PCC Member.

The Rector has regular meetings with the two Church Wardens and the Treasurer.

Sub committees:

Finance:

Dr David Bellamy (Treasurer), Mr Philip Rawe (Church Warden),
Mr Stephen Rowe (Bookkeeper), Mr Paul Solomon (Gift Aid Officer),
Mrs Margaret Lake (FWO Officer), Mrs Carolyn Jones

Estate:

Mr Philip Rawe (Church Warden), Mrs Georgina South (Benefice Co-ordinator), Mr Michael Gates (PCC),
Mrs Jan Garfield, Mr Christopher Hadden and Mr Ian Cobb.

St Philip's Community Hub:

The Rev'd Enid Pow (Rector) (from 31/10/24), Dr Lynda Tempest (Church Warden), Mrs Carolyn Jones (Hub Manager), Mrs Margaret White (Pop-Up Manager), Dr David Bellamy (PCC),
Mrs Wendy Fellingham and Mrs Alison Harvey.

Benefice Council Representatives: As the Benefice Churches hold joint Benefice PCC meetings regularly, there are no separate representatives.

St Mary's Church Elders 2024: Dr Lynda Tempest, Miss Mary Wakefield,
Mrs Ann Woodard and Mrs Linda Moore.

St Mary's Church Readers 2024: Mrs Mary Rowe, Mrs Margaret White,
Mrs Wendy Fellingham, and Mrs Sandra Griffiths.

St Mary's Church Officers 2024:

Health and Safety Officer: There was no Health & Safety Officer in 2024.

Parish Safeguarding Officers: Mrs Sonya Stephenson and Mrs Ann Woodard.

Trustees Reports

ST MARY'S CHURCH: ANNUAL REVIEW 2024

Church Wardens' Report 2024

Surprise, surprise, 2024 was very busy.....

After morning prayers (all welcome) on a Monday, Annie & Lynda have continued to staff 3 C's (coffee, cake (home-made) & chat - oh and some superb cheese scones from Jean Morley. It is great to welcome non-church folk into the church on a regular basis.

In January - Week of Prayer for Christian Unity - the pilgrimage started at St Mary's before visiting the town centre churches.

We hosted World Day of Prayer on 1st March 2024.

On 26th March 2024 we hosted Felixstowe School (Year 7, 200+ Pupils) for an Easter Service. It was lovely to see the church full.

As you are all aware costs are going up for everything, so at the June PCC it was agreed that the church wardens could authorise emergency repairs by our authorised contractors up to £300 without bringing the problem to the PCC.

Georgina's ordination on 29th June 2024 was at the cathedral - we live streamed the service at St Mary's which was appreciated by those who attended. We gave Georgina a home communion set with two purificators.

July saw the interview for Rev Enid, and her installation on 31st October 2024 was another well attended service.

Summer 2024 saw the start of church roof repairs & the PCC decided that the Prayer & Gift Day would be allocated to the roof fund (please see the church accounts for the figures). Thank you for your generosity for the roof.

September - Heritage Weekend, followed the following week by the SHCT (Suffolk Historic Churches Trust) cycle ride. Thank-you to all who volunteered to steward those events.

In December we held our winter warmer (soup, cake & stalls in the church). It was good to welcome some non-church folk into the church.

In December Felixstowe School again held their 9 lessons and carols in church, which was a lovely service.

A BIG thank you to everyone who helped in any way to keep everything running smoothly. We would like to thank our Deputy Wardens Mike Gates & Carole Ewards (St. Mary's) and also David Mutum and Isabel Jenkins (St. Philips).

Lynda & Philip

Estates Committee Report 2024

We continue to attend to items of work identified in the Quinquennial Inspection from June 2022, in order of priority. More minor routine items of maintenance have been, and continue to be, undertaken.

St Mary's Church

Re-tiling work to the roof turned out to be more extensive than anticipated. In addition to the planned south facing roof of the nave, the north facing roof of the side aisle was also re-tiled, and the lead valley gutter between the two roofs was renewed. The condition of these was such that it made sense to do them at the same time.

Brickwork repairs and repointing has been carried out to the east end of the church, to stabilise loose masonry.

The Council undertook work to the churchyard boundary walls; a section was re-built, and other areas had spalled bricks replaced, and the joints repointed.

In the tower, wire mesh has been fixed to the back of the wooden louvres to prevent pigeons from getting in. The upper floors of the tower were professionally cleaned.

Upgrades and new equipment has been installed to the Audio Visual systems and Heating Control systems to improve how these operate.

Planned work for 2025 includes repainting of the rainwater gutters and downpipes and the roof eaves/fascia boards.

St Mary's Church Hall

Rainwater guttering on the main roof has been altered to resolve a problem of water leaking into the store room.

The rotten timber window in the end of the store room was replaced with a UPVC window.

Storage racking has been made and fitted by Trimley Men's Shed for 1 2 3 equipment.

A Wi-Fi link has been installed from the Church to the Hall to give improved connectivity.

Victoria Cottage

Work is planned for 2025 to repoint/repair brickwork along with the Church Hall.

St Philip's

The kitchen has been replaced which has proved very successful.

The toilets have been redecorated and new heaters fitted.

Sealing around the windows externally on the north side wall has been carried out to try and solve damp issues along this wall. This has only been partially successful. The rainwater guttering may need to be replaced with larger capacity to stop water overflowing in heavy rain.

Little Hoppers have put up a canopy/large gazebo and laid artificial grass in the courtyard area to make this space more useable. They have taken on responsibility for the outside areas at the rear of the buildings and will put in a growing area so the children can grow flowers and produce.

Thank you to the Estates Committee and to those who have carried out work to help maintain and improve the buildings, grounds and facilities.

Mike Gates
Estates Committee

St Philip's Review 2024

Church Plant at St Philip's

We are now well over two years old and still going strong.

We have been privileged to meet with our community and build on the mission work already done by the Pop-Up Shop (food bank) and the Hub (community café).

We have been pleased to see some from the community come regularly and some occasionally. We now average a congregation of 25 - 35.

Sadly we lost one of our original 'pioneers' this year – Graham – and I am grateful for all the care he received from the congregation. "John 13:35 If you have love for one another, then everyone will know that you are my disciples" springs to mind.

We continue to encourage some to step out and take on some of the roles and there is a real sense of people growing in confidence and faith.

We have a relaxed café style of worship with little formality but still Godly.

With arrival of Rev Enid we were able to settle on a preferred Bible Translation - The Good News Bible, a copy of which was given to our 2 Baptism candidates and our 2 Confirmation candidates.

Our monthly Hub 'Home' Group continues with 5-10 attending.

The Hospitality Team have done a wonderful job throughout the year with Bacon Butties, Sunday Lunch, a BBQ, a Benefice Buffet and our second Birthday Party after a service.

Wow, what a faithful God we have! Please keep praying.

Wendy Fellingham and the Team

St Philip's Pop-Up Shop

The first morning of the Pop-Up Shop at St Philip's Hall was on November 22nd, 2016. Eight years on and today's Pop-Up is very different in many ways but fundamentally nothing has changed. We open every week (although we did take Christmas Eve off this year!) At 10am we open our doors for customers to come in for a hot drink. At 11am we welcome them to pay their £2.00 for a bag of groceries and do their shopping then enjoy coffee, cake and a chat. For some people this is their outing of the week, and the constancy of the Pop-Up Shop is vitally important. Every week we meet people whose lives are incredibly difficult, through money worries, health problems, isolation and loneliness, and difficulties with relationships. And every week the Pop-Up Shop does just that - we pop up at St Philip's Hall to welcome them, to listen, to provide food for the family, point them to our Parish Nurses, Lorna and Lesley, to offer coffee and cake and the opportunity for conversation. What a privilege it has been and will continue to be.

Our numbers have remained fairly constant over the year, as each week we welcome about 45 customers, shopping for over 100 people.

We are very grateful to all the sources of food - the Lidl supermarkets, the Walton Bakery, Fareshare, Fruit and Flowers and Greggs. We're also very grateful for the groceries given by the congregations of St Mary's and St Philip's, who respond so quickly to my notes in the Connect sheet about the things we're desperately in need of. We're so grateful to all the people who make individual donations of money, and organisations like the Rotary Club and St Martin's, Trimley, so we can buy what we need. The collections

from Saxon House in Ipswich, managed by the Public Health and Communities team paused after the October collection, but are expected to restart in January 2025.

We had a fabulous Christmas lunch, with a range of chicken casseroles in slow cookers, followed, of course, by Christmas pudding and custard. This was enjoyed by about 60 people.

All of this would not happen without the support of a large number of people who carry out all the necessary jobs and give so generously in terms of time, money and, above all, prayer - so a huge thank you to them all. Special thanks must go to Carolyn for all the work and form-filling she does for Pop-Up, and we wish her well.

Margaret White

St Philips Community Hub Drop In Thursdays 10am-1pm

Every Thursday volunteers meet at St Philips about 8.30 to set up then at 9.30am we have morning prayers before we begin the day.

In 2024 we have welcomed new faces to the Hub, most looking for companionship and a welcoming place to share a cuppa and something to eat.

Rev Wendy and Wendy Fellingham have shared the craft and activity this past year ensuring there is always something for folk to do.

I continue to support those who need help with budgets and finance; however we no longer have a CAP Debt Centre and therefore cannot take referrals, but I will still use all the information and material CAP offer from their website to help folk.

Support is given with many issues folk may have and we signpost to other support agencies.

Felixstowe CAP donated a laptop for public use and a donation to help those in need.

Walton Parsh Nursing is integral to all that happens at St Philips and how blessed we are to have Lorna and Lesley attend every Thursday. The compassion, support, care and guidance they give to all is a joy to witness.

We continued to support Food for All in the summer school holidays making packed lunches for 30 to take away; many thanks to The Rotary and Mothers' Union for their donation towards this.

We held a table sale in April to raise money for our kitchen refit and were overwhelmed when 5 local councillors granted us 70% of the total cost in the summer. In September after other donations, we were able to give the builders the go ahead to complete the refit and we were thrilled with the beautiful fully functional kitchen.

In June we had a "Day at The Seaside" at The Hut, enjoying a Fish and Chip Lunch and Ice cream for 50 folk.

Julie from Active Lives visited and held a chair-based exercise session which was enjoyed by all.

In November we held a Christmas Sale raising funds for our Christmas Party. This helped fund food drink and a gift for over 80 folk.

Thank you to the team who erected our Christmas Tree outside shining a light out into the community.

The Hub is a safe place for all. Some who visit are lonely isolated anxious and vulnerable - we see visitors of all ages, and all are welcome. There is no charge; however donations are gratefully received.

Huge thanks to all who volunteer to set up - serve throughout the day - clear away - make soup and cakes. Also to Greggs in town who donate their unsold savouries, cakes and rolls each week which keeps our costs down.

Please continue to pray for this amazing place. Do come along Thursday between 10-1.30 - you would be most welcome.

Carolyn Jones

Aims and Purposes

The Parochial Church Council (PCC) has the responsibility of co-operating with the minister in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical, which encompasses our charitable aims of providing public benefit.

The mission statement for the Benefice is:

To **grow in faith** together through the love of God, be empowered to **make Jesus known** and inspired by the Holy Spirit to **be His light** in our communities.

This is further simplified into three areas:

Grow in Faith
Make Jesus known
Be His Light

St Mary's PCC is responsible for co-operating with the clergy to fulfil God's mission in the ecclesiastical parish of Walton. Together with all clergy and members, they proclaim the gospel, worship God and care for their members and the local community. They also have maintenance responsibilities for the parish church of St Mary's, St Mary's Church Hall, Victoria Cottage and St Philip's Church and Hall.

Public Benefit

The members of the PCC are aware of the Charity Commission guidance on public benefit in "The Advancement of Religion for the Public Benefit" and have had regard to it in their administration of the PCC. The PCC believes that by promoting the work of the Church of England in the Parish of St Mary's, Walton, it provides a benefit to the public by:

- Providing facilities for regular public worship, open to all;
- The provision of space for personal prayer and contemplation;
- Pastoral work including supporting the work of Walton Parish Nursing, the Boost Chaplain at Felixstowe School, Felixstowe Christians Against Poverty (until April 2024) and The Hope Trust;
- Providing a Community Hub Drop In and a Pop-Up Shop & Community Café;
- Taking religious assemblies in schools;
- Providing special services of remembrance, bereavement services and Remembrance Sunday;
- Providing help and support for the local community through various projects;
- Providing services of baptism, marriage and funerals.

Objectives, Activities, Achievements and Performance

Noted in the Churchwardens' Report above.

Future Plans

The PCC continues:

- with their discussions around developing St Philip's
- to support the Hub's work with the community
- to focus attention on St Mary's mission.

Risk Assessment and Health & Safety Report

The responsibility for Health and Safety rests with the Church Wardens and PCC and they are actively seeking a volunteer for this role.

Safeguarding Report

We meet regularly to discuss progress and any issues and divide up the work between us. We are grateful for the support we have received from Lynda (churchwarden) and members of the PCC. For various reasons we haven't been able to meet regularly with Joan (PSO at Trimley) but we are in contact with her, and we continue to share responsibility for the Safeguarding emergency phone, which has recently been replaced as it was very old and no longer functioning properly! Fortunately, we were able to keep the same number. We are planning a Benefice Safeguarding meeting with Joan and Rev Enid in the near future to offer support to one another and work collaboratively across the Benefice.

We continue to monitor the training needs of all our volunteers and paid staff (69 overall). In 2024 we were blessed to have several face-to-face sessions at Trimley which many people who don't drive or use a computer, were able to attend. We hope to plan more for these in 2025.

At present we are happy to report that most of the training and DBS checks are up to date but many are due this year and we are in the process of reminding folk ahead of time when to update their training.

Safeguarding is ever evolving and changing and this year the Diocese has updated their Safeguarding Training programme to make it easier to use. Courses can now be booked through Insight which can be accessed through the Diocesan website itself. We are happy to assist people with any problems accessing their online training.

At the time of writing, we have 2 DBS checks, 9 Leadership courses, 4 Foundation courses and 19 Basic courses that need completing this year. We have also handed out new Confidential Declaration Forms to 14 volunteers to bring these up to date. We would encourage everyone to complete their training in a timely manner to ensure we stay compliant with the Church of England's guidelines and to avoid us having to continually chase you up! As you will all be aware, the Church of England has been under much scrutiny this year with regard to its Safeguarding practices and we want to avoid similar issues in the future and ensure that our churches are safe places for all.

We held a Safeguarding Sunday Service in November which focused on the issue of safety and we received positive verbal feedback from this. We pray that we can continue to keep Safeguarding at the forefront of all that we do here at St Mary's.

Due to the care and diligence of our church members a few issues of concern were flagged up over the past year. We have worked to solve these with teamwork and assistance from Social Services and the police. Those involved should be commended for their sensitivity and actions and we believe this is further evidence of us all working together to ensure our visitors and church family are safe.

Without a Rector, until recently we have had to seek advice from Paul Griffiths and Chris Hood on occasion. Some situations have been difficult, so we have been glad of their support.

Safeguarding is on the PCC agenda for every meeting, and we update them as and when necessary or ask for their prayers when there is nothing to report.

With our thanks to everyone who works to keep our churches safe places for all. We couldn't do it without you. Many thanks,

Annie Woodard and Sonya Stephenson (St Mary's Parish Safeguarding Officers)

Church Membership and Services

Electoral Roll

Resident:	44
Non-Resident	31
As at 31/12/2024	<u>Total</u> 75

Attendance

An average of 51 people attended church services at St Mary's Church, an average of 30 at St Philip's Community Hub, with a further average of 6-7 attending St Mary's Church online live on a Sunday and another 20-25 people who view all, or part, of the service later. We are of course reliant on YouTube, Internet connections and equipment to be able to do this, not all within our control; but from conversations I have had I think this is understood by our audience, and I know being able to join in this way is found helpful. We would welcome any feedback; please send via the Church Office.

Weddings	0
Baptisms	2
Funerals (inc those held at Crematoria)	16
For period 1/1/24 to 31/12/24	<u>Total</u> 18

Financial Review 2024

2024 has been a busy year financially which has required the PCC to take careful and well-judged decisions regarding spending, not only with the usual day-to-day running costs but with the maintenance of the four buildings in our care along with continuing the work and outreach at both St Philip's and St Mary's. We thank you for your continued and generous support, not only with your monetary gifts but with your time, talents and prayers as well. I trust that you can agree that we have been blessed by God. We began 2024 with total funds of £101,085 and ended with £92,489 which reflects some of the spending from designated and restricted funds.

Receipts in 2024 on Unrestricted General Funds totalled £126,052. Regular planned giving through the bank and the Free Will Offering (FWO) envelopes increased by just over 3% (£1,541) to £44,525. Regular giving amounts to 35% of receipts on Unrestricted General Funds. Loose plate collections at St Mary's and St Philip's remained steady at £6,329. It is reassuring to see giving being maintained but the fact is without irregular donations, which totalled £6,980 in 2024, and lettings income we would fail to

meet our regular monthly expenditure. As an example, the cost of electricity, gas and water for St Mary's, the Church Hall and St Phillip's was over £17,300 in 2024.

Lettings income from Victoria Cottage, the Church Hall and part of St Philip's (to Little Hoppers Pre-School) generated £36,491 a significant increase on the £27,916 generated in 2023. This is mainly due to having some new hirers for the Church Hall and the PCC deciding to increase hire fees from January 2024. Lettings income amounts to 29% of receipts on Unrestricted General Funds.

Our contribution to the Diocesan Parish Share continues to be our biggest item of expenditure totalling £48,589, an increase of £1,665 on 2023, and accounts for 40% of expenditure from Unrestricted General Funds. This money largely provides the stipends, pensions and housing for the clergy and training and support to the PCC. We continue to pay Georgina South as our Benefice Coordinator & Communications Assistant and Steve Rowe as our bookkeeper along with keyboard players, an organist and a cleaner for the Church Hall and St Philip's Hall. As Georgina reduced her working hours to twenty a week, the PCC agreed to employ a Benefice Support Administrator for three hours a week and Heidi Lockwood was appointed to this role from 1st January 2024. Staff costs account for 22% of spending from Unrestricted General Funds.

Expenditure from Unrestricted General Funds totalled £122,329 which means this fund shows a year end surplus of £3,723. In these continuing challenging times, I am encouraged by this surplus and hope you will be too. Let us pray that things will continue positively in 2025.

The work and outreach at St Philip's (Pop-Up Shop, Community Hub and the Sunday services) is detailed elsewhere in the Annual Report. The proceeds of the Pop-Up Shop and the Hub have continued to support Walton Parish Nursing, who work closely with us. Our monthly contribution of £105 to support Felixstowe Christian Action Against Poverty and Debt stopped in April following the closure of the Felixstowe branch. We subsequently received almost £2,200 from their closing funds to support the work of the Pop-Up Shop and the Hub. The Pop-Up Shop and the Hub have also been supported by donations from Trimley PCC and the Rotary Club along with donations from members of our church fellowships.

We are grateful to acknowledge the receipt of two grants, totalling £8,743, from East Suffolk Council's Enabling Communities Budget towards the £10,000 cost of the new kitchen at St Philip's and thank Carolyn Jones for her work in securing these.

At year end the Pop-Up Shop held £4,070 in restricted monies and the Hub £7,142 in restricted monies – this includes grants to help people in need, with the distribution of this money being overseen by Carolyn.

The PCC has spent a lot of money on maintenance work to the buildings in our care during 2024. The biggest job has been the replacement of two sections of the roof of St Mary's Church along with the lead box gutter in between at a cost of just under £35,000. We have been able to obtain grants from the Listed Places of Worship Grant Scheme to refund the VAT paid. We also received two grants totalling £3,500 from The Suffolk Historic Churches Trust towards the cost. We could not however have contemplated carrying out this work without the generous financial support of the church family. The Prayer and Gift Day in September raised just over £10,000 (including gift aid) for these roof repairs. Thank you.

Other necessary maintenance works, costing over £13,000, include repairs to the guttering over and a new UPVC window in the Church Hall storeroom; a deep clean of the church tower, repairs to the stained-glass windows and repointing work on the east end of St Mary's Church; ground works at St Philip's and improving the toilets there with new heaters and redecorating. These works have been funded from our Maintenance Designated and General Funds.

We believe that our churches should be generous. The PCC continued with its five year Mission Giving Strategy for the third year. We donated to our partner charities £2,000 to Walton Parish Nursing, £1,000 to Boost and £250 to CPAS. The Charity of the Quarter initiative, centred around Coffee, Cake & Chat on

a Monday morning, remains a success and this year raised £1,476 for the chosen charities - Mothers' Union, The Hope Trust, Felixstowe Town Pastors and The Children's Society. It will continue throughout 2025 supporting four different charities.

We benefit from the tax recoverable on Gift Aid as this makes such a difference to our income each year. Across all donations received in 2024 this totalled £13,526. Thank you to all those who gift aid their financial contributions. If this is something you could consider and would like to find out more, please do come and talk to me about it.

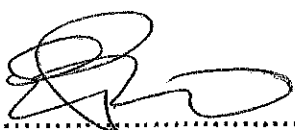
I express my thanks to the Finance Committee for their work throughout the year and for the help they give me - Carolyn Jones, Philip Rawe, Steve Rowe (bookkeeper), Margaret Lake (FWO Coordinator) and Paul Solomon (Donations Coordinator).

Please be assured that as a PCC we will continue to be prudent with the financial decisions that we make. We thank you for your continued support and prayers as we discover what 2025 has to bring.

David Bellamy
Treasurer

The above reports were approved by the Parochial Church Council

On 25th March 2025 and signed on its behalf

By  (Chairman)

FINANCIAL ACCOUNTS

Independent examiner's report to the PCC of St Mary's Church Walton, for the year ended on December 31st 2024

I report on the accounts for the year ended 31st December 2024 which are set out on pages 16-23

Respective responsibilities of the PCC and the examiner

The Trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioner section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts represent a 'true and fair' view and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matters have come to my attention:

- (1) which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed)

SR Renvoize

Name: Mr S R Renvoize ACA

Date: 25/3/25

Address: St Edmunds House
1 Anwela Road
Felixstowe
IP11 2DG

St Mary's Church Walton - 1133981

Receipts and Payments Account

For the period from 01 January 2024 to 31 December 2024

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts						
Donations and legacies	78,777	2,000	47,276	—	128,053	128,384
Income from charitable activities	10,312	—	626	—	10,938	11,873
Other trading activities	38,511	—	—	—	38,511	27,916
Investments	461	1,926	1,192	8	3,579	1,449
Total receipts	128,052	3,926	49,095	8	179,083	169,622
Payments						
Raising funds	26,340	2,044	9,950	—	38,335	23,116
Expenditure on charitable activities	95,662	8,340	44,997	—	148,991	107,917
Other expenditure	336	—	17	—	353	930
Total payments	122,329	10,385	54,964	—	187,679	131,962
Excess of receipts over payments before transfer	3,723	(6,459)	(5,869)	8	(8,596)	37,659
Transfers						
Gross transfers between funds - in	72	2,879	377	—	3,329	14,933
Gross transfers between funds - out	(3,257)	—	(72)	—	(3,329)	(14,933)
Excess of receipts over payments before other gains	537	(3,579)	(5,563)	8	(8,596)	37,659
Net movement in funds	537	(3,579)	(5,563)	8	(8,596)	37,659
Reconciliation of funds						
Funds at beginning of year	20,269	41,520	37,678	1,597	101,085	63,426
Funds at end of year	20,827	37,940	32,114	1,606	92,489	101,085

There may be minor discrepancies in the totals if the pence are not being shown

Statement of Assets and Liabilities as at 31st December 2024

	General Fund	Designated Fund	Restricted Fund	Endowment Fund	Total	As at 31/12/23
	£	£	£	£	£	£
Cash Funds						
Representing balances on the following accounts:						
Barclays Bank	9,637	2,000	4,767		16,404	28,435
CCLA Investment Account	11,190	35,941	27,343		74,479	70,988
Porter Endowment Fund				1,606	1,606	1,662
Total	20,827	37,941	32,115	1,606	92,489	101,085
Other monetary assets						
Gift Aid tax refunds due	2,077		2,009		4,086	2,205
Lettings fees due	300				300	1,667
Diocesan Board of Finance fees due	142				142	0
Total	2,519		2,009		4,528	3,872
Assets retained for the charity's own use						
The church is the beneficial owner of the following assets (estimated rebuilding valuation)						
St Mary's Church Hall	550,000				550,000	550,000
Victoria Cottage	180,000				180,000	180,000
St Philip's Church and Hall	380,000				380,000	380,000
Total	1,110,000				1,110,000	1,110,000

Liabilities: None

Signature 

Date 25th March 2025

There may be minor discrepancies in the totals if the pence are not being shown

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2024

1. Accounting Policies

These accounts have been prepared under the receipts and payments basis and in accordance with Section 133 Charities Act 2011.

Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Designated Funds are general funds set aside by the PCC for use in the future for particular purposes. The PCC may re-designate or transfer these funds back to unrestricted funds.

Restricted Funds are funds that have been given for particular purposes and can be spent only on the specific purpose intended by the donors. Interest on pooled investments is apportioned to the individual funds on an average balance basis.

Endowment Fund: The Porter Endowment Fund is specifically for the maintenance of the Porter Window in the church. A proportion of the interest is transferred to the general fund for youth work.

2. Staff Costs

a) Staff costs

Total staff costs are shown below. Staff costs are shown on the Analysis of income and expenditure under the codes stated below.

	2024	2023
Wages and salaries from PCC funds codes 2007-2008-2011-2014-2050-2052-2363- 2514-2544	£27,204	£24,518

b) Staffing

We employ a part time Benefice Coordinator & Communications Assistant, working 20 hours per week, who supports the Incumbent and the PCC with benefice administration, secretarial and IT support and manages the lettings for our halls.

We employ a Benefice Support Administrator, working three hours per week, who supports the Benefice Coordinator & Communications Assistant.

We also employ a bookkeeper.

Pay is received by our keyboard players and organist.

The PCC employs a cleaner for both St Philip's Hall and St Mary's Hall.

The average head-count employed during the period is five staff.

There are no employees who received emoluments of more than £60,000.

c) Payment to PCC members

No payments or expenses were paid to any PCC member, persons closely connected to them or related parties, with the following exception - reimbursement for items or materials purchased solely for the use of the PCC.

3. Fixed Tangible Assets

a) All assets are freehold lands and buildings.

Rebuilding valuations made by Richard Monks Associates Ltd, Chartered Surveyors on 22/09/2011 are as follows:

	Rebuilding Valuation
St Mary's Church Hall	£550,000
Victoria Cottage	£180,000
St Philip's Church and Hall	£380,000
Total	£1,110,000

We have confirmation from the Diocese of our ownership of all the above assets.

b) Fixed assets: Consecrated property and moveable church furnishings.

Moveable church furnishings held by the Incumbent and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are listed in the church's inventory which can be inspected (at any reasonable time).

4. Income tax recoverable

Income tax received during the year on gift aid is £13,526.

5. Reserves Policy and Funds

a) Reserves

It is PCC policy to try to maintain a balance on unrestricted funds which equates to at least three months of unrestricted payments. It is held to smooth out fluctuations in cash flow and to meet emergencies.

Total 2024 unrestricted resources used were £122,329 therefore reserves of £30,582 should be set aside.

The Reserve Fund Designated balance at year end 2024 is £24,798.

Additionally, there is £20,827 within the closing general reserves.

b) The Endowment Fund

This comprises the Porter Family Bequest and 90% of the annual interest is transferred to the General Fund.

6. Analysis of income and expenditure
Selected period: 01 January 2024 to 31 December 2024

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Income and endowments						
<i>Donations and legacies</i>						
0101 - Gift Aid - Bank	33,527	—	840	—	34,367	35,526
0103 - Tax efficient planned gifts, Inc. CAF	5,900	—	—	—	5,900	4,100
0110 - Gift Aid - Envelopes	485	—	—	—	485	575
0201 - Other planned giving Bank	4,411	—	—	—	4,411	2,914
0210 - Other planned giving FWO envelopes	202	—	—	—	202	432
0301 - St Mary's loose plate collections	3,437	—	—	—	3,437	3,823
0302 - St Phillip's loose plate collections	2,892	—	—	—	2,892	2,423
0303 - Irregular Gift Aid donations	5,635	—	7,608	—	13,243	16,971
0304 - Irregular non GA gifts	1,103	—	1,828	—	2,929	4,013
0401 - Regular gift days Not GA	—	—	875	—	875	1,230
0405 - Regular Gift Days Gift Aided	—	—	7,490	—	7,490	6,950
0415 - St Mary's Church group donations	—	—	301	—	301	145
0417 - St Mary's Church Hall donations	1,039	—	—	—	1,039	877
0419 - St Phillip's Hall and Church donations	1,088	—	—	—	1,088	1,001
0501 - One-off Gift Aid gifts	242	—	100	—	342	4,540
0550 - Donations, appeals etc	—	—	732	—	732	—
0551 - Charity of the Quarter	—	—	1,476	—	1,476	1,895
0601 - Tax recoverable on Gift Aid	11,785	—	1,741	—	13,526	16,748
0701 - Legacies	—	2,000	—	—	2,000	—
0801 - Recurring grants	135	—	—	—	135	105
08A1 - Non-recurring one-off grants	2,000	—	23,134	—	25,134	17,920
0902 - Fund raising activities	1,294	—	1,150	—	2,445	2,592
0903 - Benefice shared staff contribution	3,600	—	—	—	3,600	3,600
<i>Donations and legacies totals</i>	78,777	2,000	47,276	—	128,053	128,384
<i>Income from charitable activities</i>						
1101 - PCC fees for weddings and funerals	1,823	—	—	—	1,823	2,559
1150 - DBF assigned fees	—	—	89	—	89	601
1200 - PCC fees for heating weddings & funerals	720	—	—	—	720	720
1201 - PCC Incumbent travel funerals	2	—	—	—	2	—
1202 - PCC bells fees for weddings	—	—	—	—	—	90
1206 - Organist any others	840	—	—	—	840	980
1207 - Online service fee	225	—	—	—	225	225
1208 - Verger fees Income	980	—	—	—	980	880
1225 - St Phillip's Pop Up shop Income	4,424	—	—	—	4,424	4,336
1246 - Community Hub Income	1,296	—	537	—	1,834	1,480
<i>Income from charitable activities totals</i>	10,312	—	626	—	10,938	11,873

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Other trading activities						
1213 - Victoria Cottage letting	6,645	—	—	—	6,645	6,375
1216 - Church hall lettings	14,396	—	—	—	14,396	9,491
1222 - Photocopier	20	—	—	—	20	—
1226 - St Philip's lettings	15,450	—	—	—	15,450	12,050
Other trading activities totals	36,511	—	—	—	36,511	27,916
Investments						
1020 - Bank and building society interest	451	1,926	1,192	8	3,579	1,449
Investments totals	451	1,926	1,192	8	3,579	1,449
Income and endowments grand totals	126,052	3,926	49,095	8	179,083	189,622

Expenditure

Raising funds

1726 - Cost of admin of personal giving FWO etc	—	—	—	—	—	49
2514 - PCC staff costs St Mary's Hall cleaner	2,465	—	—	—	2,465	2,370
2516 - Hall running - electricity	1,570	—	—	—	1,570	857
2518 - Hall running - gas	1,587	—	—	—	1,587	1,410
2520 - Hall running - insurance	673	—	—	—	673	663
2522 - Hall running - maintenance	1,951	2,044	—	—	3,996	1,705
2526 - Hall running - water	358	—	—	—	358	283
2530 - St Philip's electric	3,106	—	—	—	3,106	1,198
2532 - St Philip's Church gas	1,298	—	—	—	1,298	1,085
2534 - St Philip's Hall gas	2,014	—	—	—	2,014	1,747
2536 - St Philip's insurance	586	—	—	—	586	577
2538 - St Philip's maintenance	6,931	—	9,950	—	16,881	7,448
2540 - St Philip's water	653	—	—	—	653	691
2544 - PCC staff costs St Philip's cleaner	1,906	—	—	—	1,906	1,778
2550 - Victoria Cottage insurance	349	—	—	—	349	345
2554 - Victoria Cottage routine maintenance	763	—	—	—	763	724
2556 - Victoria Cottage annual servicing	150	—	—	—	150	375
Raising funds totals	26,366	2,044	9,950	—	38,361	23,115

Expenditure on charitable activities

1801 - Giving to missionary societies	—	—	68	—	68	460
1830 - Giving to relief and development agencies	—	—	435	—	435	1,072
1850 - Home mission	3,250	—	1,408	—	4,658	3,613
1870 - Secular charities	50	—	40	—	90	—
1910 - Parish share	48,589	—	—	—	48,589	46,924
2002 - PCC staff expenses	84	—	—	—	84	87
2007 - PCC staff costs Pam H	760	—	—	—	760	832
2008 - PCC staff costs other musicians	775	—	150	—	925	1,065
2011 - PCC staff costs Inland Revenue	464	—	—	—	464	119
2014 - Verger expenses weddings and funerals	1,045	—	—	—	1,045	755
2050 - Salary of parish administrator	13,576	—	—	—	13,576	13,999
2052 - Salary of benefice admin assistant	1,892	—	—	—	1,892	—
2101 - Working expenses of incumbent	—	—	—	—	—	152

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
2205 - Parish training	—	—	—	—	—	80
2210 - Mission outreach	26	—	—	—	26	—
2301 - Church running - Insurance	1,799	—	—	—	1,799	1,777
2310 - St Mary's Church broadband	489	—	—	—	489	328
2312 - Benefice office telephone & broadband	383	—	—	—	383	464
2320 - Organ/piano tuning	—	—	411	—	411	—
2330 - Church maintenance	2,407	3,162	—	—	5,569	1,318
2331 - St Mary's Church cleaning materials	138	—	—	—	138	191
2340 - St Mary's upkeep of services	544	—	—	—	544	783
2342 - Pastoral	410	—	—	—	410	30
2343 - St Mary's hospitality	277	—	—	—	277	334
2360 - Administration	—	—	—	—	—	711
2362 - Admin running costs	1,814	—	—	—	1,814	1,536
2363 - Bookkeeper	4,171	—	—	—	4,171	3,600
2364 - Admin licences and subs	1,538	—	—	—	1,538	1,388
2420 - St Mary's Church running - water	243	—	—	—	243	227
2440 - St Mary's Church - heating and light	6,562	—	—	—	6,562	3,660
2521 - St Mary's Hall cleaning materials	224	—	—	—	224	371
2541 - St Philip's Hall cleaning materials	385	—	—	—	385	355
2543 - St Philip's Hall hospitality	163	—	—	—	163	386
2545 - St Philip's Pop Up Shop expenses	2,696	—	1,580	—	4,277	5,254
2546 - Community Hub expenses	105	25	4,516	—	4,647	3,898
2547 - Home Support grants	—	—	5,147	—	5,147	500
2548 - St Philip's upkeep of services	755	—	—	—	755	283
2560 - Sundry costs	—	—	—	—	—	400
2701 - Church major repairs - structure	—	3,740	31,240	—	34,980	—
2710 - Church major repairs - installation	—	—	—	—	—	1,200
2801 - Hall + major repairs - structure	—	1,413	—	—	1,413	—
2820 - Hall + major repairs - Installation	—	—	—	—	—	9,772
Expenditure on charitable activities totals	95,626	8,340	44,997	—	148,965	107,917
Other expenditure						
2020 - DBF assigned fees payments	—	—	17	—	17	601
2601 - Governance costs examination/audit fee	336	—	—	—	336	329
Other expenditure totals	336	—	17	—	353	930
Expenditure grand totals	122,329	10,385	54,964	—	187,679	131,962
Excess of receipts over payments before transfers	3,723	(6,459)	(5,869)	8	(8,596)	37,659

There may be minor discrepancies in the totals if the pence are not being shown

St Mary's Church Walton - 1133981

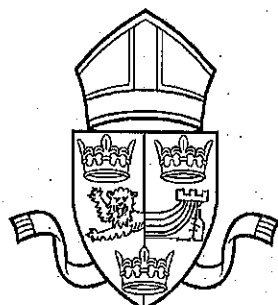
7. Fund movement by type
Selected period: 01 January 2024 to 31 December 2024

Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances carried forward
Unrestricted							
General - General fund	20,289	126,062	122,329	(3,185)	—	—	20,827
Sub-totals	20,289	126,062	122,329	(3,185)	—	—	20,827
Designated							
Hub-Des - Hub Designated	2,363	—	25	2,879	—	—	5,218
Maint-Des - Maintenance	14,500	2,716	10,360	—	—	—	6,856
Reserve - Reserve fund	23,644	1,154	—	—	—	—	24,798
Choir - Choir designated	1,011	55	—	—	—	—	1,067
Sub-totals	41,520	3,926	10,385	2,879	—	—	37,940
Restricted							
Ch-Rf-Res - St Marys Church Roof	10,996	26,934	31,240	337	—	—	7,027
ComHub-Res - Community Hub Restricted	10,476	16,279	19,613	—	—	—	7,142
Ext-Fund - External Fund Raising	—	2,478	1,961	40	—	—	567
Organ-Res - Church Organ Fund	6,250	306	561	—	—	—	5,996
PopUp-Res - Pop Up Shop Restricted	2,984	2,666	1,580	—	—	—	4,070
Miss-Res - Mission Restricted	6,969	341	—	—	—	—	7,311
Sub-totals	37,678	49,006	54,947	377	—	—	32,114
Endowment							
Porter-End - Porter Endowment	1,597	8	—	—	—	—	1,606
Sub-totals	1,597	8	—	—	—	—	1,606
Totals	101,085	178,994	187,662	72	—	—	92,489

There may be minor discrepancies in the totals if the pence are not being shown

Accounts

**Diocese
of
St Edmundsbury and Ipswich**



**Annual Report
and
Financial Statements
of
The Parochial Church Council of the Ecclesiastical Parish
of
St Mary the Virgin
Walton, Felixstowe
Suffolk**

For the year ended 31 December 2023

Prepared under the Receipts and Payments Basis

Registered Charity: 1133981

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GENERAL INFORMATION

Contact Details

Church

St Mary's Church
Walton High Street
Felixstowe
Suffolk
IP11 9DS

Rector

Revd Paul Clarke (until 31/05/23)
The Vicarage
15 Walton Hall Drive
Walton
Felixstowe
IP11 9FA

St Philip's Community Hub
Wadgate Road
Felixstowe
IP11 2LY

Office Manager

Mrs Georgina South
Church Office
St Philip's Community Hub
Wadgate Road
Felixstowe
IP11 2LY

PCC Treasurer

Dr David Bellamy
Church Office
St Philip's Community Hub
Wadgate Road
Felixstowe
IP11 2LY

Bankers

Barclays Bank
Leicester
LE87 2BB

Examiner

Mr S Renvoize
St Edmunds House
1 Arwela Road
Felixstowe
Suffolk
IP11 2DG

Architect

Mr Philip Orchard
The Whitworth Co Partnership LLP
18 Hatter Street
Bury St Edmunds
Suffolk
IP33 1NE
NR11 6EU

Charitable Status

Registered 2nd February 2010
Charity Number 1133981

Insurers

Church Rep: Mr Guy Pearse
Trinitas Church Insurance Services
Blenheim House
1-2 Bridge Street
Guildford
Surrey
GU1 4RY

Governing Document

Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules

MEMBERSHIP OF THE PAROCHIAL CHURCH COUNCIL

Members of St Mary's PCC can be either ex-officio and/or elected at the Annual Parochial Church Meeting (APCM) in April or May. The Associate Priest, the Readers, the Church Wardens and the Deanery Synod Representatives are all ex-officio members. All members of the PCC automatically become trustees. New trustees are inducted by the existing trustee body.

St Mary's Parochial Church Council was made up as follows:

	St Mary's PCC 2023	TO
Rector	Revd Paul Clarke (to 31/05/23)	Ex Officio
Wardens: Ex Officio	Dr Lynda Tempest Mr Philip Rawe	May 2024 May 2024
PCC Treasurer:	Dr David Bellamy	June 2024
Associate Priest	Revd Wendy Smith	Ex Officio
Readers	Mrs Wendy Fellingham Mrs Margaret White	Ex Officio Ex Officio
Deanery Synod Representatives: Ex Officio	Dr Lynda Tempest	June 2026
PCC Elected Members:	Dr David Bellamy Mrs Lorna Bellamy Mrs Jan Garfield Mr Ian Cobb Mr Michael Gates Mrs Isabel Jenkins Mrs Carolyn Jones Mr David Mutum Miss Valerie Moore Mrs Ann Woodard	May 2023-May 2026* May 2022-May 2025* May 2023-May 2026* May 2023-May 2026* May 2022-May 2025* May 2023-May 2026* May 2022-May 2025 May 2022-May 2025* To May 2023 May 2023-May 2026
PCC Secretary	Mrs Diane Buxton **	June 2024

*Has the option of standing for election for a further three years.

**Not a Trustee.

COMMITTEES OF THE PAROCHIAL CHURCH COUNCIL

The PCC operates through a Standing Committee that meets between full meetings of the PCC.

PCC Standing Committee: (This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council.) This committee is automatically comprised of the Rector, two Church Wardens, the Treasurer, the Secretary and one additional PCC Member.

The Rector has regular meetings with the two Church Wardens and the Treasurer.

Sub committees:

Finance:

Dr David Bellamy (Treasurer), Mr Philip Rawe (Church Warden – PCC Rep),
Mr Stephen Rowe (Bookkeeper), Mr Paul Solomon (Gift Aid Officer),
Mrs Margaret Lake (FWO Officer), Mrs Carolyn Jones and Miss Valerie Moore (until May 2023).

Estate:

Mr Philip Rawe (Church Warden), Mrs Georgina South (Benefice Co-ordinator), Mr Michael Gates (PCC Rep), Mrs Jan Garfield, Mr Christopher Hadden and Mr Ian Cobb.

St Philip's Community Hub:

The Rev'd Paul Clarke (Rector) (until 31/05/23), Dr Lynda Tempest (Church Warden), Mrs Carolyn Jones (Hub Manager), Mrs Margaret White (Pop-Up Manager), Dr David Bellamy (PCC Rep),
Mrs Wendy Fellingham and Mrs Alison Harvey.

Benefice Council Representatives: As the Benefice Churches hold joint Benefice PCC meetings regularly, there are no separate representatives.

Ordinand: Mrs Georgina South

St Mary's Church Elders 2023: Dr Lynda Tempest, Miss Mary Wakefield,
Mrs Ann Woodard, Mrs Georgina South and Mrs Linda Moore.

St Mary's Church Readers 2023: Mrs Mary Rowe, Mrs Margaret White,
Mrs Wendy Fellingham, Mrs Rachel Clarke (until 31/05/23) and Mrs Sandra Griffiths.

St Mary's Church Officers 2023:

Health and Safety Officer: There was no Health & Safety Officer in 2023.

Parish Safeguarding Officers: Mrs Sonya Stephenson and Mrs Ann Woodard.

Trustees Reports

ST MARY'S CHURCH: ANNUAL REVIEW 2023

Church Wardens Report 2023

Can anyone believe 2023 has come and gone? By the time you read this report we'll be nearly half way through 2024. It may surprise you to know we start the annual report in early January, but we have to leave time for all the 2023 invoices to be accrued. Come February we submit the financial report and church activity reports to the PCC for them to agree so that the draft APCM report can be forwarded to our financial examiner. He usually takes several weeks to complete this task and invariably seeks clarification over some of our activities. Historically the clarification is provided by our treasurer, in the present case, David Bellamy. The inspected report then has to go before the PCC for them to acknowledge the examiner has found no discrepancy in our accounts before it is presented at the APCM.

2023 has been an interesting year. The Rector Paul contracted Covid in 2022, and unfortunately this developed into long Covid. The Bishop transferred him to a much quieter Benefice, but it left this Benefice in "Vacancy". Older members of the congregation would describe it as an interregnum!

A team from the Benefice rewrote the Parish / Benefice profile before we advertised for a replacement Rector in November 2023. Yes it took 6 months to process the formalities. At the end of 2023 we had had no interest in the post. We can only hope and pray someone will come forward in 2024 to be welcomed into our friendly welcoming Benefice. During the vacancy the Church Wardens are responsible for the church's administration. As Lay Chair of the PCC Lynda Tempest has taken on this managerial role, an important job with little thanks.

At this point in the dialogue I could thank everyone by name, and I would guarantee missing someone off the list. So in general terms, the church has much to thank the Assistant Wardens, PCC members, Finance committee, Estates committee and the people who help maintain the fabric and pastoral support of the church. Our safeguarding team and Insurance adviser have thankless but incredibly important functions to perform on behalf of the church community. Have you ever thought of saying thank you to them for all their hard work?

It is a privilege to support St Mary's Church family. We might not always agree but I've only ever observed kindness and our respect for one another. We live in rapidly changing times, and if you listen to the news you could be forgiven for thinking it is all bad. Change can bring new opportunities. As a Church, we're obviously looking forward to a major change with the appointment of a new Rector, but it would be remiss of us not to thank the 'retired' Clergy, our Readers, Elders and office administrator for their support during 2023 to maintain our church services.

Philip & Lynda

Estates Committee Report 2023

The Quinquennial Inspection from June 2022 identified various items of work required, and we are attending to these in order of priority.

More minor routine items of maintenance have been, and continue to be, carried out.

St Mary's Church

The major project planned is re-tiling of the south facing roof of the nave. Insulation will be added to the roof where possible. Funding is in place for this. The Bat Conservation Trust have visited to check if we

have bats, as this would affect how and when the work is carried out. No bats were found, and subject to receiving their official report, work is due to start mid-March 2024.

Pigeons have been getting into the tower, making a mess. Work is planned to fix wire mesh to the back of the wooden louvres to prevent them from getting in.

St Mary's Church Hall

A new replacement boiler has been fitted, along with alterations to the heating controls to allow the Symonds Room to be heated independently of the Main Hall.

Work is planned to try and solve a problem of water leaking into the store room, and options are being looked at to replace the stage carpet.

Victoria Cottage

Various maintenance works have been carried out, including path repairs, replacement extractor fan, and fixing loose floor boards.

St Philip's

New audio-visual equipment has been installed, and is working well.

Gaps in the roof sheeting have been sealed to stop water leaking through to the kitchen ceiling.

Investigations are ongoing to identify the cause, and solve, damp issues along the north side wall.

With thanks to members of the Estates committee et-al for their help and support during 2023.

Mike Gates

St Philip's Review

Church Plant at St Philip's Report 2023

The team of 'Pioneers' as someone called us, from St Mary's Church, set off on our adventure at 11am. on Sunday 24th September 2022 and 18 months later I am pleased to say we are thriving.

We have been privileged to meet with our community and build on the mission work already done by the Pop-Up Shop (food bank) and the Hub (community café).

We have been pleased to see some from the community come regularly and some occasionally. We now average a congregation of 25-40.

We have formed a Steering Group to take care of the week to week running and to report to PCC.

We have begun to encourage some to step out and take on some of the roles and there is a real sense of people growing in confidence and faith.

We have a relaxed café style of worship with little formality but still Godly.

We have had comments like - Thanks for the commitment of the core team. Being accepted without judgement. I feel God's love again. I feel God's presence here. Thank you for the support given to me. It's happy, calm, relaxing. I feel safe here. Love the coffee and the toast. (*Our usual refreshments before the service*). People listen and help in times of need.

We have started a monthly Hub 'Home' Group with 5-10 attending and are now beginning to have events like Ice Cream Sunday, Bacon Butties and are about to have Sunday Lunch after a service.

Wow what a faithful God we have! Please keep praying.

Wendy Fellingham and the Team

St Philip's Pop-Up Shop 2023

Looking back at the report I wrote last year, I see that very little has changed as far as the Pop-Up Shop at St Philip's is concerned. And in many ways this is the important nature of the work we do every Tuesday. Every week we meet people whose lives are incredibly difficult, through money worries, health problems, isolation and loneliness, and difficulties with relationships. And every week the Pop-Up Shop does just that - we pop up at St Philip's Hall to welcome them, to listen, to provide food for the family, to refer to CAP in the form of Carolyn, or to Parish Nursing in the form of Lorna and John (now replaced by Lesley), to offer coffee and cake and the opportunity for conversation. We are very often the only constant source of all these things in their lives, and as a team we see this as a great privilege.

Our numbers have remained fairly constant over the year, as each week we welcome about 45 customers, shopping for over 100 people.

We are very grateful to all the sources of food - the supermarkets Tesco and Lidl, the Walton Bakery, Fareshare and Greggs. During the year we've also started having a weekly delivery of fruit and vegetables from Fruit and Flowers, which has been very popular and enables people to make choices about healthier eating. We're also very grateful for the groceries given by the congregations of St Mary's and St Philip's, who respond so quickly to my notes in the Connect sheet about the things we're desperately in need of. We're so grateful to all the people who make individual donations of money, and organisations like the Rotary Club and St Martin's, Trimley, so we can buy what we need. We continue to access the warehouse in Ipswich run by East Suffolk, and have recently taken delivery of a bulk order of non-food items made possible through the same source. An innovation this year has been regular visits from Simone, the hairdresser, who has so kindly given her time and skills to offer free haircuts during the morning. This has been such a treat for our customers.

We had a fabulous Christmas lunch, with a range of chicken casseroles in slow cookers, followed, of course, by Christmas pudding and custard. This was enjoyed by about 60 people.

Once again I want to thank the fabulous team of helpers for all they do, for their willingness and enthusiasm, and especially to Carolyn for her success in grant applications! Thanks above all to the people of St Mary's whose prayers underpin all we do. Thank you so much to everyone who supports us in prayer and by your gifts.

Margaret

St Philip's Community Hub Report 2023

When you enter St Philip's Community Hub on a Thursday it is a hive of activity. The day begins with Isabel and myself opening up and setting up food for the day. Lunch is slow cookers filled with delicious homemade soup all made by volunteers. The café table is laden with cakes and savouries mostly donated by Greggs the bakery in town along with homemade and donated goodies by our band of volunteers. At 9.30 we stop to have morning prayer a quiet time to reflect on the day ahead and give thanks for this amazing place.

Since opening in May 2021 the day remains busier and busier and what a joy it is to witness Gods work in Action. On average 50-60 folk come through our doors, some stay for coffee and cake and conversation, some make a craft, most stay for lunch. The Winter menu is homemade soup, roll pasty,

hot dessert or fruit. The Summer menu is filled roll, side salad, pasty, crisps, fruit and on occasions ice cream! There is always a Greggs filled roll to take home if you cannot make lunch!

We do not charge, however we welcome donations and along with grants and money from friends and family we aim to continue this way, making it a place accessible for everyone.

Following the support for Warm Spaces Oct 22-April 23 we received £900 to offset gas costs and a donation for all the extra hot drinks and food served from Cost-of-Living grant.

February we were shortlisted for The Great Ideas Award (nominated by a councillor) and although we did not win, Margaret, Alison, Isabel and myself enjoyed a lovely evening at Snape Maltings. Also in February Margaret and I attended The Felixstowe Community Choir presentation evening and were given a generous donation.

I am The Felixstowe Christians Against Poverty representative for St Mary's and St Philip's and Tuesdays and Thursday I hold 1-1 sessions to support folk with all money related matters. This is the 2nd year that I have successfully gained funding for folk who are struggling with the cost of living. The Household Support Fund administered by Suffolk Foundation Trust is government money that is given to local groups who daily come across hardship (food energy and wider living essential costs). In 2023 I have been able to help over 40 folk, holding interviews, giving support with budgets and funding following strict criteria. St Mary's PCC has supported this work which has helped many who struggle with life's challenges.

I received the Mayor's Award in May for the work at The Community Hub and explained without the amazing Team at St Philip's there would be no Hub!

We love a celebration and on the King's Coronation we had a fabulous party attended by over 100 folk. Lyndsey won the prize for a cake fit for a king!

Training at The Hub takes many forms, and we were inspected by Food Standards and our criteria had to be updated to café standard, we achieved a 4 with feedback that more volunteers should hold Food Safety qualifications. I ran 2 sessions educating all on Safer Food and Better Business which most of our volunteers attended, with over 8 now holding Level 2 Food Safety.

We had a Fire Prevention in the Home talk by Mick from Ipswich Fire Safety which was very interesting and several folk booked safety home checks, with some having smoke alarms fitted in their homes free of charge.

Ben Taylor has visited on several occasions to clean and repair watches and jewellery free of charge.

Walton Parsh Nursing is integral to all that happens at St Philip's and how blessed we are to have Lorna and John attend every Thursday. The compassion support care and guidance they give to all is a joy to witness. We said goodbye to John in November with a gift and all our love for a Happy Retirement, and Lesley has slotted into his role perfectly.

It was Lorna who was instrumental in obtaining a defibrillator after several of us attended a First Aid & defib course at the Hub.

With some of the donations we were able to fund the electrics for the installation and now have our own defib, and it has been accessed on several occasions. Well done Lorna.

We continued to support Food for All in the summer school holidays making packed lunches for 30 to take away. Many thanks to The Rotary and Mothers Union for their donation towards this.

Thank you to Tesco and Groundworks for their Grant of £1000 to support the Hub.

We held a table sale in November to help fund the Christmas Party for over 112 folk and were delighted to receive a grant from Suffolk Coastal to pay for the gifts.

Thank you to the team who erected our Christmas tree outside shining a light out in the community, funded again from donations.

The Hub is a safe place for all, some who visit are lonely isolated anxious and vulnerable – we see grandparents with grandchildren, visitors of all ages are welcome.

Huge thanks to all who volunteer - serve throughout the day - make soup and cakes - wash up, and to Greggs in town who donate their unsold savouries, cakes and rolls each week.

Please continue to pray for this amazing place.

Do come along Thursday between 10-1.30 - you would be most welcome.

Carolyn Jones

Aims and Purposes

The Parochial Church Council (PCC) has the responsibility of co-operating with the minister in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical, which encompasses our charitable aims of providing public benefit.

The mission statement for the Benefice is:

To **grow in faith** together through the love of God, be empowered to **make Jesus known** and inspired by the Holy Spirit to **be His light** in our communities.

This is further simplified into three areas:

Grow in Faith
Make Jesus known
Be His Light

St Mary's PCC is responsible for co-operating with the clergy to fulfil God's mission in the ecclesiastical parish of Walton. Together with all clergy and members, they proclaim the gospel, worship God and care for their members and the local community. They also have maintenance responsibilities for the parish church of St Mary's, St Mary's Church Hall, Victoria Cottage and St Philip's Church and Hall.

Public Benefit

The members of the PCC are aware of the Charity Commission guidance on public benefit in "The Advancement of Religion for the Public Benefit" and have had regard to it in their administration of the PCC. The PCC believes that by promoting the work of the Church of England in the Parish of St Mary's, Walton, it provides a benefit to the public by:

- Providing facilities for regular public worship, open to all;
- The provision of space for personal prayer and contemplation;
- Pastoral work including supporting the work of Walton Parish Nursing, the Boost Chaplain at Felixstowe School, Felixstowe Christians Against Poverty and The Hope Trust;
- Providing a Community Hub Drop In and a Pop Up Shop & Community Café;
- Taking religious assemblies in schools;

- Providing special services of remembrance, bereavement services and Remembrance Sunday;
- Providing help and support for the local community through various projects;
- Providing services of baptism, marriage and funerals.

Objectives, Activities, Achievements and Performance

Noted in the Churchwardens' Report above.

Future Plans

The PCC continues:

- with their discussions around developing St Philip's
- to support the Hub's work with the community
- to focus attention on St Mary's mission.

Risk Assessment and Health & Safety Report

The responsibility for Health and Safety rests with the Church Warden and PCC and they are actively seeking a volunteer for this role.

Safeguarding Report for APCM 2024 (for the year 2023)

We continue to monitor the training needs of all our volunteers (70 overall) and paid staff and have been very encouraged by everyone's willingness to keep themselves up to date. In 2023 we were blessed to have several face-to-face sessions at Trimley which many people were able to attend. More are planned for this year.

Safeguarding is ever evolving and changing, and the Diocese have added further mandatory courses for certain members of the church. Pastoral visitors, members of the ministry team and others have been asked to complete the Raising Awareness of Domestic Abuse course and a few members of the PCC, and the PSOs, are required to complete the Safer Recruitment course. The Diocese have also updated their Safeguarding web page and it should now be easier for folks to navigate and use.

At present we are happy to report that the majority of training and DBS checks are up to date, and we are trying to get ahead by reminding folk ahead of time when their training is due.

Annie had the opportunity, in January, to talk to the Pastoral Care Team about lone working and the new training requirements. If anyone else would like us to talk to them or their group/activity, we are more than happy to do so.

Due to the care and diligence of our church members a few issues of concern were flagged up over the past year. We have worked to solve these with teamwork and assistance from Social Services and Walton Parish Nursing. While we were both away in September/October, we left advice and contact numbers for any problems. Unfortunately, an incident did occur, but it was dealt with so well by members of the congregation and they sought advice from Karen Galloway at the Diocese. Those involved should be commended for their sensitivity and actions and we believe this is further evidence of us all working together to ensure our visitors and church family are safe.

Without a Rector, things haven't always been easy, so we are glad to have each other for support. We meet regularly to discuss progress and any issues and divide up the work between us. We are also very grateful for the support we have received from Lynda (churchwarden) and members of the PCC. For

various reasons we haven't been able to meet regularly with Joan at Trimley but we are in contact with her and we continue to share responsibility for the Safeguarding emergency phone.

With our thanks to everyone who works to keep our churches safe places for all. We couldn't do it without you.

Many thanks,

Annie Woodard and Sonya Stephenson (St Mary's Parish Safeguarding Officers)

Church Membership and Services

Electoral Roll

Resident:	47
Non-Resident	31
As at 31/12/2023	<u>Total</u> 78

Attendance

An average of 47 people attended church services at St Mary's Church, an average of 29 at St Philip's Community Hub, with a further average of 5 attending St Mary's Church online.

Weddings	2
Baptisms	2
Funerals (inc those held at Crematoria)	14
For period 1/1/23 to 31/12/23	<u>Total</u> 18

Financial Review 2023

As I complete my first full year as PCC treasurer the word 'generous' comes to mind. I have seen the generosity of the church family reflecting the generosity that we receive from God. A year that, like many before it, has required the PCC to take careful and considered decisions on spending in these challenging financial times has not proved to be as difficult as was initially feared. For that we feel blessed and grateful. We end the year in better financial shape than we started it in. We cannot, however, ease back and must remain watchful. Economic uncertainty and world events can rapidly change things. We have four important buildings to maintain; much valued outreach work, particularly at St Philip's, that we wish to continue and the usual day-to-day costs to be met. With your continued, appreciated and generous support, both financially and with your time, talents and prayers, this we aim to achieve.

We began 2023 with total funds of £63,426 and ended with £101,085 an increase of £37,659.

In February, as cash flow worries eased, we were able to return the £10,000 moved from our reserves last year back to the deposit account from the current account.

Receipts in 2023 on Unrestricted General Funds totalled £126,837. Regular planned giving through the bank and the Free Will Offering (FWO) envelopes increased by £5,696 to £43,067; loose plate collections at St Mary's and St Philip's increased by £2,904 to £6,246. This increase in giving is a testament to the faithfulness of the church family.

Irregular donations increased by £3,617 to £22,059. This figure includes a generous gift aided donation of £11,500 received in January which the PCC prudently decided to designate for maintenance. It also includes gift aided donations of £4,000 towards the £5,445 cost of the new tech equipment at St Philip's

which has made such a difference to the Sunday services there. I have mentioned previously that irregular donations are necessary to help us meet our regular monthly expenditure and this remains so.

We continue to let Victoria Cottage, the Church Hall and part of St Philip's (to Little Hoppers Pre-School). We are dependent on the income generated from these lettings which remained on a par with 2022 at just under £28,000.

In February we received an Energy Support Grant of £5,000 from our diocese to help with the energy costs of our buildings as well as a £900 Cost of Living Grant from East Suffolk Council to help towards the cost of providing a Warm Space at St Philip's Hub over the winter months. Communities Together gave us a grant of £408 in April towards the cost of hospitality at St Philip's. The Pop-Up Shop and the Hub have also been supported by donations from Trimley PCC, the Rotary Club and Felixstowe Town Council.

The work and outreach at St Philip's (Pop-Up Shop, Community Hub and the Sunday services) is detailed elsewhere in the Annual Report. The proceeds of the Pop-Up Shop and Hub have continued to support Felixstowe Christian Action Against Poverty and Debt with a monthly contribution of £105 (totalling £1,260 over the year) as well as donating £500 to Walton Parish Nursing, who both work closely with us. At year end the Pop Up Shop held £2,984 in restricted monies and the Hub £10,476 in restricted monies – this includes a £5,000 Household Support Grant from the Suffolk Community Foundation, received in December, which will be overseen by Carolyn Jones to help people in need.

Our contribution to the Diocesan Parish Share continues to be our biggest item of expenditure, totalling £46,924 an increase of £2,000 on 2022. This money largely provides the stipends, pensions and housing for the clergy and training and support to the PCC. We continue to pay Georgina South as our Benefice Coordinator & Communications Assistant and Steve Rowe as our bookkeeper along with keyboard players, an organist and a cleaner for the Church Hall and St Philip's Hall.

Expenditure from Unrestricted General Funds totalled £113,315 which means this fund shows a year end surplus of £13,521. I hope that you will be as encouraged by this as I am and pray that things will continue positively in 2024.

After much consideration the PCC decided to replace the ageing boiler in the Church Hall with a more efficient one and a new gas boiler was installed in August at a cost of £9,772. Grants of £2,000 from the Ganzoni Trust and £2,000 from Trinity College, Cambridge were received to offset the cost. £5,000 of our reserves was also used, which we aim to replace as efficiency savings accrue and conditions allow.

Our most recent Quinquennial Inspection highlighted concerns about three sections of St Mary's Church roof. It was decided to plan the repair of the most urgent part, which will cost £14,000 + VAT (which can be reclaimed through the Listed Places of Worship Grant Scheme). A Prayer and Gift Day was held in September with the gifts received to be used for this work. With gratitude for your generous response, £7,267.50 was raised; receipt of subsequent donations to the Church Roof Fund brought the amount available to £10,996 by the end of the year. The Suffolk Historic Churches Trust (SHCT) have promised a grant of £1,000. The work will commence in March 2024.

Believing that our churches should be generous, the PCC continued with its five-year Mission Giving Strategy for the second year. We donated to our partner charities £2,000 to Walton Parish Nursing, £1,000 to Boost and £250 to CPAS. The Charity of the Quarter initiative has met with great success and in this first year raised £1,895 for the chosen charities, Tearfund, The Leprosy Mission, SHCT and Bible Society. It will continue throughout 2024 supporting four different charities.

Tax recoverable on Gift Aid makes such a difference to our income each year. Across all donations received in 2023 this totalled £16,748. Thank you to all those who gift aid their financial contributions. If this is something you could consider and would like to find out more, please do come and talk to me about it.

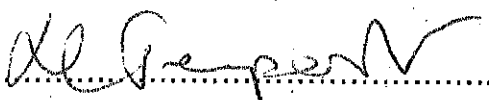
My thanks go to a dedicated and supportive Finance Committee for their help throughout the year - Carolyn Jones, Philip Rawe, Steve Rowe (bookkeeper), Margaret Lake (FWO Coordinator), Paul Solomon (Donations Coordinator) and Valerie Moore.

As we move into 2024 and all that it brings, please be assured that as a PCC we will continue to be prudent with decisions on spending and we thank you all for your continued support and prayers.

David Bellamy
Treasurer

The above reports were approved by the Parochial Church Council

On 26/3/2024 and signed on its behalf

By  (Chairman)

FINANCIAL ACCOUNTS

Independent examiner's report to the PCC of St Mary's Church Walton, for the year ended on December 31st 2023

I report on the accounts for the year ended 31st December 2023 which are set out on pages 16-23

Respective responsibilities of the PCC and the examiner

The Trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioner section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts represent a 'true and fair' view and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matters have come to my attention:

- (1) which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed)



Name: Mr S R Renvoize ACA

Date: 26/3/24

Address: St Edmunds House
1 Arwela Road
Felixstowe
IP11 2DG

St Mary's Church Walton - 1133981

Receipts and Payments Account

For the period from 01 January 2023 to 31 December 2023

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts						
Donations and legacies	87,602	14,375	26,406	—	128,384	93,317
Income from charitable activities	11,272	—	601	—	11,873	7,555
Other trading activities	27,916	—	—	—	27,916	27,188
Investments	46	992	405	5	1,449	507
Other income	—	—	—	—	—	30
Total receipts	126,837	15,367	27,412	5	169,622	128,598
Payments						
Raising funds	21,092	2,022	—	—	23,115	21,923
Expenditure on charitable activities	91,893	6,676	9,347	—	107,917	115,916
Other expenditure	329	—	601	—	930	645
Total payments	113,315	8,698	9,948	—	131,962	138,485
Excess of receipts over payments before transfers	13,521	6,668	17,464	5	37,659	(9,887)
Transfers						
Gross transfers between funds - in	1,000	13,933	—	—	14,933	10,000
Gross transfers between funds - out	(13,933)	(1,000)	—	—	(14,933)	(10,000)
Excess of receipts over payments before other gains	588	19,602	17,464	5	37,659	(9,887)
Net movement in funds	588	19,602	17,464	5	37,659	(9,887)
Reconciliation of funds						
Funds at beginning of year	19,701	21,918	20,214	1,592	63,426	73,313
Funds at end of year	20,289	41,520	37,678	1,597	101,085	63,426

There may be minor discrepancies in the totals if the pence are not being shown

Statement of Assets and Liabilities as at 31st December 2023

	General Fund	Designated Fund	Restricted Fund	Endowment Fund	Total	As at 31/12/22
	£	£	£	£	£	£
Cash Funds						
Representing balances on the following accounts:						
Barclays Bank	12,607	2,365	13,463		28,435	27,226
CCLA Investment Account	7,618	39,155	24,215		70,988	34,590
Porter Endowment Fund	65			1,597	1,662	1,592
Cash in hand	0			0	0	16
Total	20,290	41,520	37,678	1,597	101,085	63,424

Other monetary assets

Gift Aid tax refunds due
Lettings fees due

	2,205	2,205	1,223
	1,667	1,667	
Total	3,872	3,872	1,223

Assets retained for the charity's own use

The church is the beneficial owner of the following assets (estimated rebuilding valuation)

St Mary's Church Hall
Victoria Cottage
St Philip's Church and Hall

	550,000	550,000	550,000
	180,000	180,000	180,000
	380,000	380,000	380,000
Total	1,110,000	1,110,000	1,110,000

Liabilities: None

Signature 

Date 26/03/24

There may be minor discrepancies in the totals if the pence are not being shown

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 December 2023

1. Accounting Policies

These accounts have been prepared under the receipts and payments basis and in accordance with Section 133 Charities Act 2011.

Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Designated Funds are general fund set aside by the PCC for use in the future for particular purposes. The PCC may re-designate or transfer these funds back to unrestricted funds.

Restricted Funds are funds that have been given for particular purposes and can be spent only on the specific purpose intended by the donors. Interest on pooled investments is apportioned to the individual funds on an average balance basis.

Endowment Fund: The Porter Endowment Fund is specifically for the maintenance of the Porter Window in the church. A proportion of the interest is transferred to general fund for youth work.

2. Staff Costs

a) Staff costs

Total staff costs are shown below. Staff costs are shown on the Analysis of Income and Expenses under the codes stated below.

	2023	2022
Wages and Salaries from PCC funds code - 2007-2008-2011-2014-2050-2363-2514- 2544	£24,518	£23,541

b) Staffing

We employ a part time Benefice Coordinator & Communications Assistant, working 25 hours per week, who supports the Incumbent and PCC with benefice administration, secretarial and IT support and manages the lettings for our halls.

We also employ a Bookkeeper.

Pay is received by our keyboard players and organist.

The PCC employs a cleaner for both St Philip's Hall and St Mary's Hall.

The average head-count employed during the period is four staff.

There are no employees who received emoluments of more than £60,000.

c) Payment to PCC members.

No payments or expenses were paid to any PCC member, persons closely connected to them or related parties, with the following exceptions

- (i) reimbursement for items or materials purchased solely for the use of the PCC
- (ii) small transfer payments to the Administrator for petty cash.

3. Fixed Tangible Assets

a) All assets are freehold lands and buildings
Rebuilding valuations made by Richard Monks Associates Ltd,
Chartered Surveyors on 22/09/2011 are as follows:

	Rebuilding Valuation
St Mary's Church Hall	£550,000
Victoria Cottage	£180,000
St Philips Church and Hall	£380,000
Total	£1,110,000

We have confirmation from the Diocese of our ownership of all the above assets.

b) Fixed assets

Consecrated property and moveable church furnishings.

Moveable church furnishings held by the Incumbent and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are listed in the church's inventory which can be inspected (at any reasonable time).

4. Income tax recoverable

Income tax received during the year on gift aid is £16,748.

5. Reserves Policy and Funds

a) Reserves

It is PCC policy to try to maintain a balance on unrestricted funds which equates to at least three months of unrestricted payments. It is held to smooth out fluctuations in cash flow and to meet emergencies.
Total 2023 unrestricted resources used were £113,315 therefore reserves of £28,329 should be set aside.
The Reserve Fund Designated balance at year end 2023 is £23,644.
Additionally, there is £20,289 within the closing general reserves.

b) The Endowment Fund

This comprises the Porter Family Bequest and 90% of the annual interest is transferred to the General Fund.

6. Analysis of income and expenditure
Selected period: 01 January 2023 to 31 December 2023

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Income and endowments						
Donations and legacies						
0101 - Gift Aid - Bank	35,046	—	480	—	35,526	27,347
0103 - Tax efficient planned gifts, Including C	4,100	—	—	—	4,100	4,050
0110 - Gift Aid - Envelopes	575	—	—	—	575	3,007
0201 - Other planned giving Bank	2,914	—	—	—	2,914	1,120
0210 - Other planned giving FWO Envelopes	432	—	—	—	432	2,147
0301 - St Marys Loose plate collections	3,823	—	—	—	3,823	3,050
0302 - St Phillips Loose Plate Collections	2,423	—	—	—	2,423	292
0303 - Irregular Gift Aid donations	4,351	11,500	1,120	—	16,971	16,530
0304 - Irregular nonGA gifts	1,668	—	2,345	—	4,013	3,467
0401 - Regular gift days Not GA	—	—	1,230	—	1,230	—
0405 - Regular Gift Days Gift Aided	—	—	6,950	—	6,950	—
0410 - Additional gifts for services and refes	—	—	—	—	—	775
0415 - St Mary's church group donations	145	—	—	—	145	525
0417 - St Mary's church hall donations	877	—	—	—	877	624
0419 - St Phillips hall and church donations	1,001	—	—	—	1,001	771
0501 - One-off Gift Aid gifts	4,540	—	—	—	4,540	—
0550 - Donations appeals etc	—	—	—	—	—	227
0551 - Charity of the quarter	—	—	1,895	—	1,895	—
0601 - Tax recoverable on Gift Aid	12,015	2,875	1,857	—	16,748	12,076
0801 - Recurring grants	105	—	—	—	105	573
08A1 - Non-recurring one-off grants	8,308	—	9,612	—	17,920	12,971
0901 - Other funds generated	—	—	—	—	—	22
0902 - Fund raising activities	1,676	—	916	—	2,592	1,238
0903 - Benefice shared staff contribution	3,600	—	—	—	3,600	2,500
Donations and legacies totals	87,602	14,375	26,406	—	128,384	93,317
Income from charitable activities						
1101 - PCC Fees for weddings and funerals	2,559	—	—	—	2,559	1,192
1150 - DBF assigned fees	—	—	601	—	601	112
1200 - PCC Fees Heating Weddings & Funerals	720	—	—	—	720	60
1202 - PCC Bells Fees for Weddings	90	—	—	—	90	—
1206 - Organist any others	980	—	—	—	980	385
1207 - Online service fee	225	—	—	—	225	—
1208 - Verger Fees Income	880	—	—	—	880	250
1225 - St Phillips pop-up shop income	4,336	—	—	—	4,336	3,924
1246 - Community Hub income	1,480	—	—	—	1,480	1,631
Income from charitable activities totals	11,272	—	601	—	11,873	7,555

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	Total This year	Last year
Other trading activities						
1213 - Victoria Cottage letting	6,375	—	—	—	6,375	6,170
1216 - Church hall lettings	9,491	—	—	—	9,491	9,218
1226 - St Phillips lettings	12,050	—	—	—	12,050	11,800
Other trading activities totals	27,916	—	—	—	27,916	27,188
Investments						
1020 - Bank and building society interest	46	992	405	5	1,449	507
Investments totals	46	992	405	5	1,449	507
Other income						
1325 - Sundry income	—	—	—	—	—	30
Other income totals	—	—	—	—	—	30
Income and endowments grand totals	126,837	15,367	27,412	5	169,622	128,598

Expenditure

Raising funds

1725 - Cost of admin of personal giving FWO etc	49	—	—	—	49	53
2514 - PCC staff costs St Mary's Hall Cleaner	2,370	—	—	—	2,370	1,955
2516 - Hall running - electricity	657	—	—	—	657	568
2518 - Hall running - gas	1,410	—	—	—	1,410	1,324
2520 - Hall running - insurance	663	—	—	—	663	628
2522 - Hall running - maintenance	1,018	686	—	—	1,705	594
2526 - Hall running - water	283	—	—	—	283	322
2530 - St Phillips electric	1,198	—	—	—	1,198	3,474
2532 - St Phillips Church Gas	1,085	—	—	—	1,085	1,011
2534 - St Phillips Hall gas	1,747	—	—	—	1,747	1,783
2536 - St Phillips Insurance	577	—	—	—	577	546
2538 - St Phillips Maintenance	6,587	861	—	—	7,448	4,668
2540 - St Phillips Water	691	—	—	—	691	549
2544 - PCC staff costs St Phillips cleaner	1,778	—	—	—	1,778	1,452
2550 - Victoria Cottage Insurance	345	—	—	—	345	327
2554 - Victoria Cottage routine maintenance	250	474	—	—	724	2,461
2556 - Victoria Cottage annual servicing	375	—	—	—	375	200
Raising funds totals	21,092	2,022	—	—	23,115	21,923

Expenditure on charitable activities

1801 - Giving to missionary societies	—	—	460	—	460	—
1830 - Giving - relief and development agencies	—	—	1,072	—	1,072	131
1850 - Home mission	3,250	—	363	—	3,613	4,170
1910 - Parish share	46,924	—	—	—	46,924	44,924
2002 - PCC staff expenses	87	—	—	—	87	91
2007 - PCC staff costs Pam H	832	—	—	—	832	832
2008 - PCC staff costs other musicians	770	—	295	—	1,065	360
2011 - PCC staff costs Inland Revenue	119	—	—	—	119	1,136
2014 - Verger expenses weddings and funerals	755	—	—	—	755	185

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
2050 - Salary of parish administrator	13,999	—	—	—	13,999	14,021
2101 - Working expenses of incumbent	152	—	—	—	152	2,520
2205 - Parish training	80	—	—	—	80	15
2210 - Mission outreach	—	—	—	—	—	302
2301 - Church running - Insurance	1,777	—	—	—	1,777	1,682
2310 - St Marys Church broadband	328	—	—	—	328	609
2312 - Benefice office telephone & broadband	464	—	—	—	464	657
2330 - Church maintenance	211	1,106	—	—	1,318	5,553
2331 - St Marys Church, cleaning materials	191	—	—	—	191	115
2340 - St Marys Upkeep of services	783	—	—	—	783	900
2342 - Pastoral	30	—	—	—	30	43
2343 - St Marys hospitality	334	—	—	—	334	531
2360 - Administration	711	—	—	—	711	12
2362 - Admin Running costs	1,536	—	—	—	1,536	1,666
2363 - Bookkeeper	3,600	—	—	—	3,600	3,600
2364 - Admin licences subs	1,388	—	—	—	1,388	1,539
2420 - St Marys Church running - water	227	—	—	—	227	220
2440 - St Marys Church, heating and light	3,660	—	—	—	3,660	4,019
2521 - St Marys Hall, cleaning materials	371	—	—	—	371	253
2523 - St Marys Hall hospitality	—	—	—	—	—	16
2541 - St Philips Hall, cleaning materials	355	—	—	—	355	270
2543 - St Philips hall hospitality	366	—	—	—	366	315
2545 - St Philips pop-up shop expenses	2,963	45	2,245	—	5,254	3,573
2546 - Community Hub expenses	562	525	2,810	—	3,898	5,301
2547 - Home Support Grants	—	—	500	—	500	5,499
2548 - St Philips - upkeep of services	283	—	—	—	283	140
2560 - Sundry costs	—	—	400	—	400	—
2701 - Church major repairs - structure	—	—	—	—	—	4,700
2710 - Church major repairs - Installation	—	—	1,200	—	1,200	6,000
2820 - Hall + major repairs - installation	4,772	5,000	—	—	9,772	—
Expenditure on charitable activities totals	91,893	6,676	9,347	—	107,917	145,916
Other expenditure						
2020 - DBF assigned fees payments	—	—	601	—	601	323
2601 - Governance costs examination/audit fee	329	—	—	—	329	322
Other expenditure totals	329	—	601	—	930	645
Expenditure grand totals	113,315	8,698	9,948	—	131,962	138,485
Excess of receipts over payments before transfers	13,521	6,668	17,464	5	37,659	(9,887)

There may be minor discrepancies in the totals if the pence are not being shown

7. Fund movement by type
Selected period: 01 January 2023 to 31 December 2023

Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances carried forward
Unrestricted							
General - General fund	19,701	126,837	113,315	(12,933)	—	—	20,289
Sub-totals	19,701	126,837	113,315	(12,933)	—	—	20,289
Designated							
Hub-Des - Hub Designated	—	—	570	2,933	—	—	2,363
Maint-Des - Maintenance Reserve	—	14,500	—	—	—	—	14,500
Reserve - Reserve fund	17,777	866	5,000	10,000	—	—	23,644
Choir - Choir designated	1,011	—	—	—	—	—	1,011
Ch-Dv-Des - Church Development designated	3,128	—	3,128	—	—	—	—
Sub-totals	21,918	15,367	8,698	12,933	—	—	41,520
Restricted							
Ch-Rf-Res - St Marys Church Roof	—	10,996	—	—	—	—	10,996
ComHub-Res - Community Hub Restricted	3,934	9,853	3,310	—	—	—	10,476
DBF - DBF	—	601	601	—	—	—	—
Ext-Fund - External Fund Raising	—	2,295	2,295	—	—	—	—
Organ-Res - Church Organ Fund	7,350	395	1,495	—	—	—	6,250
PopUp-Res - Pop-Up Shop Restricted	2,169	3,061	2,245	—	—	—	2,984
Trinity-Rs - Incumbent's Trinity College Fund	0	—	—	—	—	—	0
Miss-Res - Mission Restricted	6,760	209	—	—	—	—	6,969
Sub-totals	20,214	27,412	9,948	—	—	—	37,678
Endowment							
Porter-End - Porter Endowment	1,592	5	—	—	—	—	1,597
Sub-totals	1,592	5	—	—	—	—	1,597
Totals	63,426	169,622	131,962	—	—	—	101,085

There may be minor discrepancies in the totals if the pence are not being shown

Accounts

**Diocese
of
St Edmundsbury and Ipswich**



**Annual Report
and
Financial Statements
of
The Parochial Church Council of the Ecclesiastical Parish
of
St Mary the Virgin
Walton, Felixstowe
Suffolk**

For the year ended 31 December 2022

Prepared under the Receipts and Payments Basis

Registered Charity: 1133981

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GENERAL INFORMATION

Contact Details

Church

St Mary's Church
Walton High Street
Felixstowe
Suffolk
IP11 9DS

Rector

Revd Paul Clarke
The Vicarage
15 Walton Hall Drive
Walton
Felixstowe
IP11 9FA

Office Manager

Mrs Georgina South
Church Office
St Philip's Community Hub
Wadgate Road
Felixstowe
IP11 2LY

St Mary's Treasurer

Dr David Bellamy
Church Office
St Philip's Community Hub
Wadgate Road
Felixstowe
IP11 2LY

Bankers

Barclays Bank
Leicester
LE87 2BB

Examiner

Mr S Renvoize
St Edmunds House
1 Arwela Road
Felixstowe
Suffolk
IP11 2DG

Architect

Mr Philip Orchard
The Whitworth Co Partnership LLP
18 Hatter Street
Bury St Edmunds
Suffolk
IP33 1NE
NR11 6EU

Charitable Status

Registered 2nd February 2010
Charity Number 1133981

Insurers

Church Rep: Mr Guy Pearse
Trinitas Church Insurance Services
Blenheim House
1-2 Bridge Street
Guildford
Surrey
GU1 4RY

Governing Document

Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules

MEMBERSHIP OF THE PAROCHIAL CHURCH COUNCIL

Members of St Mary's PCC can be either ex-officio and/or elected at the Annual Parochial Church Meeting (APM) in April or May. The Church Wardens and Deanery Synod Representatives are all ex-officio members.

St Mary's Parochial Church Council was made up as follows:

	St Mary's PCC 2022	TO
Rector	Revd Paul Clarke	Ex Officio
Wardens: Ex Officio	Dr Lynda Tempest Mr Philip Rawe	May 2023 May 2023
Treasurer: Elected	Mrs Carolyn Jones (to May 2022)	May 2022
Co-opted	Dr David Bellamy (from May 2022)	May 2023
Deanery Synod Representatives: Ex Officio	Dr Lynda Tempest Mrs Margaret White	June 2023
PCC Elected Members:	Dr David Bellamy Mrs Lorna Bellamy (from May 2022) Mrs Jan Garfield Mr Michael Gates (from May 2022) Mrs Carolyn Jones (from May 2022) Miss Valerie Moore Mr David Mutum (from May 2022) Mrs Ann Woodard	May 2022 May 2025* May 2022 May 2025* May 2025* May 2025 May 2025* May 2023*
PCC Minute Secretary	Mrs Diane Buxton **	May 2023

*Has the option of standing for election for a further three years.

**Not a Trustee.

COMMITTEES OF THE PAROCHIAL CHURCH COUNCIL

The PCC operates through a Standing Committee that meets between full meetings of the PCC.

PCC Standing Committee: (This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council.) This committee is automatically comprised of the Rector, two Church Wardens, the Treasurer, the Secretary and one additional PCC Member.

The Rector has regular meetings with the two Church Wardens and the Treasurer.

Sub committees:

Finance:

Dr David Bellamy (Treasurer), Mr Philip Rawe (Church Warden),
Mr Stephen Rowe (Bookkeeper), Mr Paul Solomon (Gift Aid Officer),
Mrs Margaret Lake (F W O Officer), Mrs Carolyn Jones and Miss Valerie Moore.

Estate:

Mr Philip Rawe (Church Warden), Mrs Georgina South (Benefice Co-ordinator), Mr Michael Gates (PCC),
Mrs Jan Garfield, Mr Christopher Hadden and Mr Ian Cobb.

St Philip's Community Hub:

The Rev'd Paul Clarke (Rector), Dr Lynda Tempest (Church Warden), Mrs Carolyn Jones (Hub Manager), Mrs Margaret White (Pop-Up Manager), Dr David Bellamy (PCC),
Mrs Wendy Fellingham and Mrs Alison Harvey.

Benefice Council Representatives: As the Benefice Churches hold joint Benefice PCC meetings regularly, there are no separate representatives.

Ordinand: Mrs Georgina South

St Mary's Church Elders 2022: Dr Lynda Tempest, Miss Mary Wakefield,
Mrs Ann Woodard, Mrs Georgina South and Mrs Linda Moore

St Mary's Church Readers 2022: Mrs Mary Rowe, Mrs Margaret White,
Mrs Wendy Fellingham, Mrs Rachel Clarke, and Mrs Sandra Griffiths.

St Mary's Church Officers 2022:

Health and Safety Officer: There was no Health & Safety Officer in 2022.

Parish Safeguarding Officers: Mrs Sonya Stephenson and Mrs Ann Woodard.

Trustees Reports

ST MARY'S CHURCH: ANNUAL REVIEW 2022

Written on behalf of the Rector:

There was a gradual return to the new "normal" during 2022. During the year Zoom was used less as the online provision was transferred to YouTube and members of the congregation felt comfortable to return to church.

We hosted the Ecumenical Lent course which was appreciated by those who came.

Easter was different as Covid struck again such that the Maundy Thursday meal and service was cancelled as several of the leaders were ill!

During the Summer there were two Saturday meetings to discuss mission, where we are now and where we would like to be.

The weather was good for the benefice BBQ at Angela's with a good turnout of the benefice congregations.

September was dominated by the Queen's death and funeral.

With support from the PCC and the St Mary's congregation we saw the start of weekly services at St Philip's. This is a new expression of church which we hope and pray will develop into a self-sustaining church.

St Mary's hosted the Deanery confirmation service on October 9th with Bishop Mike presiding. There were four candidates in total with two from our benefice.

The big event of the year was the benefice Alpha course. Planning for this began in spring with the course starting in September. It was felt that it helped the benefice to "gel" together. There was a real buzz at the Alpha celebration service/party at the end of the course. Many of those who attended are hoping to join one of the two new home groups.

The Christingle celebration was spread over two days, the first to make the Christingle and the second the actual service on late Sunday afternoon so it was dusk when the candles were lit. It did attract children that we do not usually see in church to the service.

The Christmas eve and day services were appreciated by all who came and those who followed the service on YouTube.

A big thank you to all the retired clergy, readers and lay elders who have continued to support us in many ways throughout the year.

Lynda and Philip on Behalf of Rev Paul Clarke

Church Wardens' Report 2022

2022 was a pastorally busy year. After the COVID-19 lock down it proved an interesting year. The buildings and more importantly the church community continued. So, what did happen?

Lynda and Philip were elected as your church wardens for another year. David Bellamy took over the reins as the treasurer. This is an important role, made even more difficult with the energy crisis, a reduced congregation, and with some exceptions the general level of giving hasn't increased. According to the government web site £10 in 2015 would need you to give £14 today just to maintain your level of giving.

Thanks should be given to the Deputy Wardens Mike Gates and David Mutum, who have never complained about covering any of the duties. As a church we're still blessed with many willing helpers with the necessary skills to keep the church buildings and community functioning, we're pleased to report that most are gracefully ageing, but aches and pains are increasing. If you feel you have skills and God given gifts you could share, please consider doing so.

During the year, three PCC sub-committees were inaugurated; Finance, Estates and Community Hub. The purpose was to ensure financial, estates and Hub issues were dealt with in detail, with their recommendations being passed on to the PCC.

St Mary's Church:

If you have sat at home and watched a service on YouTube, the service the tech has provided has admittedly been a little variable. Basically, we have spent the year learning the vagaries of streaming. The remote camera failed and needed returning to the United States for them to issue a replacement unit. The Broadband contract has been changed to half the annual bill, but it has taken time to negotiate this change as BT Openreach apparently didn't have the Church's postcode on their database. The PCC purchased 3 new radio mics which don't seem susceptible to the interference which we experienced at the beginning of the year.

There have been occasions where the church has been a little colder than we would have wished. With the projected cost of energy increasing by £9k we will be discussing how best to manage the increased expenditure. More than a year late, but we have been assured that the organ refurbishment has been completed. This was funded by a legacy left to the church for the sole purpose of refurbishing and maintaining the pipe organ. We currently have a young organist who is enjoying practicing on the refurbished organ and playing for church services presently once a month. Full sign off should be in February 2023.

Coffee Cake and Chat (CCC) has been an excellent initiative and well supported. Philip is particularly keen on Jean Morley's scones. If you enjoy cooking then I know they would be appreciative of a cake, tart or if you want competition, scones, preferably on a regular basis, once a month is fine. Better still, come along and see what you've been missing as this is a social occasion. If you wanted to start the day with a morning prayer, they congregate from 09.15. You'd be made most welcome, but there is no requirement to attend.

Having moved into the 21st Century there is now a card machine by the entrance for the use of anyone wishing to use a bank card rather than cash donation. Any donation will appear as SumUp on your bank statement.

St Mary's Church Hall:

For several reasons Hall bookings have decreased. We increased the hourly rate for most non church hires from £12 ph. to £18 ph. which is still cheaper than most other hall hires of a similar size, but in the last couple of years we have lost the Badminton group, Art Group and occasional Party hires. This leaves us with Felixstowe Harmonies, the Dog Handlers and Antonia's Dance Academy as the only regular hires contributing to the cost of maintaining the Hall. If you know of a group that would like to hire the Hall, please talk to us.

To save money we're also exploring replacing the current 30 /40-year-old boiler with a more efficient design.

St Philip's Church:

The church has been hired to Little Hoppers 5 days a week on an exclusive basis. The hire makes a significant contribution to church finances. With the current cost of living and parents unable to make the fees they're also looking at their ongoing costs.

St Philip's Church Hall:

Most of you will be aware that St Philip's Hall has been made a church Plant with a regular Sunday service. This was going to be reviewed in February 2023, but due to Paul's illness at the beginning of 2023, has been postponed. The church will continue for a further 6 months until September 2023, and hopefully the provision will be reviewed before then.

If you haven't tried the Hub on a Thursday, this is a brilliant initiative and would welcome your support. The coffee, cake and meals are excellent for the cost of a donation or free. The Pop-up shop on a Tuesday is fulfilling a social need, and should also be acknowledged as part of St Mary's outreach. If you fancy helping, I'm sure you would be made welcome, but this does seem an opportune time to thank the many Benefice people supporting this initiative for all their hard work. Financially, Carolyn Jones deserves special mention for obtaining many community grants to provide the financial resources necessary to avoid these initiatives becoming a big drain on church finances. We should also thank Margaret White who leads the Pop-Up team and Wendy Fellingham for her leadership of the church plant.

Victoria Cottage:

The building is there and we receive a regular rent from our excellent renters. We try to be good Landlords by organising an annual Gas Safety Inspection every year and a quinquennial electrical installation test to be undertaken in January 2023.

The cottage needed a new heating controller and this was replaced. The Vicar as landlord undertook an inspection and confirmed the property was being well maintained.

General:

Every 5 years there is a quinquennial inspection by the Diocesan appointed architect of St Mary's Church and St Philip's. There is usually an extensive report on areas of concern and recommended remedial action. This, the Estates committee is slowly working through, trying to prioritise the essential from the nice to have. Unfortunately, most of this work comes with financial implications. Also, the architect has recommended a more detailed survey of the roof. The itemised areas were guesstimated to cost £30k with another £30k if the Nave roof needs re-roofing.

All the buildings with a gas supply have had their annual gas safe inspection, which costs the church £850 per annum

The 5-year electrical installation testing has been undertaken, for £1,600. 2023 will bring some additional expenditure as we upgrade our installations to meet modern requirements.

There were 8 PCC, 7 Finance, 7 Estates and 3 St Philips Hub meetings during 2022.

St Mary's has always been a friendly welcoming church with members of the congregation giving generously of their time and money. Some people give huge amounts of their time and financial support, and we can ask no more, but if you have time even for an hour a week to join one of the groups that meet at St Mary's or St Philip's, you might enjoy it. If everyone increased their regular giving by the rate of inflation, we wouldn't be looking at a substantial budgeted deficit for 2023. A theatre show would cost you at least £10 and a football match considerably more. The Church is free to all, with donations welcome, but we would appreciate you reviewing your commitment.

Philip and Lynda

Aims and Purposes

The Parochial Church Council (PCC) has the responsibility of co-operating with the minister in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical, which encompasses our charitable aims of providing public benefit.

The mission statement for the Benefice is:

To **grow in faith** together through the love of God, be empowered to **make Jesus known** and inspired by the Holy Spirit to **be His light** in our communities.

This is further simplified into three areas:

Grow in Faith
Make Jesus known
Be His Light

St Mary's PCC is responsible for co-operating with the clergy to fulfil God's mission in the ecclesiastical parish of Walton. Together with all clergy and members, they proclaim the gospel, worship God and care for their members and the local community. They also have maintenance responsibilities for the parish church of St Mary's, St Mary's Church Hall, Victoria Cottage and St Philip's Church and Hall.

Public Benefit

The members of the PCC are aware of the Charity Commission guidance on public benefit in "The Advancement of Religion for the Public Benefit" and have had regard to it in their administration of the PCC. The PCC believes that by promoting the work of the Church of England in the Parish of St Mary's, Walton, it provides a benefit to the public by:

- Providing facilities for regular public worship, open to all;
- The provision of space for personal prayer and contemplation;
- Pastoral work including supporting the work of Walton Parish Nursing, the Boost Chaplain at Felixstowe School, Felixstowe Christians Against Poverty and The Hope Trust;
- Providing a Community Hub Drop In and a Pop Up Shop & Community Café;
- Taking religious assemblies in schools;
- Providing special services of remembrance, bereavement services and Remembrance Sunday;
- Providing help and support for the local community through various projects;
- Providing services of baptism, marriage and funerals.

Objectives, Activities, Achievements and Performance

Noted in the Rector's Report and Churchwardens' Report above.

Future Plans

The PCC continues:

- with their discussions around developing St Philip's
- to support the hub's work with the community
- to focus attention on St Mary's mission.

Risk Assessment and Health & Safety Report

The responsibility for Health and Safety rests with the Church Warden and PCC and they are actively seeking a volunteer for this role.

Safeguarding Report 2022

At present we have 84 people on our Safeguarding Training/DBS grid.

Out of these we have 5 Confidential Declarations outstanding, a few DBS applications being processed and 4 renewals due in 2023, 8 people who need to complete their Basic Training module, 3 who need to do their Foundation module and 2 people who need to do their Leadership module (1 of these is booked). Most of the outstanding training applies to folks who, for one reason or another, are not currently attending church or involved in church activities.

Some face-to-face training is available later in the year at Trimley for those who don't drive or use a computer. This will be run by Joan Wardle and we are grateful to her for becoming a Safeguarding Trainer. We continue to keep close links with Joan and support one another.

The number of folks we need to monitor and support through their training is increasing all the time with the success of the Pop-up shop, the Hub and the new church plant at St Philip's. To assist with this Annie attended a meeting at the Hub where it was agreed that Carolyn and Margaret would keep their own records of the volunteers to ensure they keep up to date with their training and would inform any new volunteer of the Safeguarding processes we have in place whilst keeping Annie and Sonya informed.

Rev Paul was very keen that all policies should be Benefice policies wherever possible to avoid duplication and make for easier administration. To this end the Lone Working Policy was amended and agreed by both PCCs. We would ask anyone who works alone on any church site or visits homes on behalf of the church, to read this policy and make themselves familiar with its recommendations. Over the year we have had a few Safeguarding concerns to deal with. Where necessary we have sought advice from Karen Galloway at the Diocese and referred the matter on. Otherwise we have been able to deal with the matter at a Parish-level. We are very grateful for the vigilance of our church members and volunteers and their reporting of any concerns. It is a sure sign that we really are beginning to realise the fact that "safeguarding is everyone's concern".

Safeguarding continues to be challenging but we are starting to see that most people are taking this serious issue on board. We are always delighted when we see folks overcoming the "inconveniences" and realising that we all have a part to play in keeping our church a safe place.

Rev Paul, Annie, and Sonya continue to deal with any Safeguarding issues that arise and support one another with this.

Annie Woodard and Sonya Stephenson.

CHURCH MEMBERSHIP and SERVICES

Electoral Roll

Resident:	45
Non-Resident	31
As at 31/12/2022	<u>Total</u> 76

Attendance

An average of 70 people attended in church services at St Mary's Church and St Philip's Community Hub, with a further average of 12 attending St Mary's Church via zoom.

Weddings	0
Baptisms	3
Funerals (inc those held at Crematoria)	6
For period 1/1/22 to 31/12/22	<u>Total</u> 9

Financial Review 2022

At the start of 2022 we could not have realised how world and domestic events would impact on each one of us individually and as a church. This has created a great deal of financial uncertainty for us all and St Mary's Church is not exempt from this. 2022 has been a difficult year and unfortunately the outlook for 2023 does not offer signs of a quick return to normal. We do, however, put our faith in God and count the blessings of having a generous and faithful church family.

2022 started with Carolyn Jones as treasurer and finished with myself in the role having taken over from Carolyn at the APCM in May. Carolyn stepped down as treasurer after ten years and on your behalf I thank her for her hard work and dedication over this time. I personally thank her as she continues to mentor me in this role and gives me her help and support. I am also ably assisted by the Finance Committee of Carolyn Jones, Philip Rawe, Valerie Moore, Steve Rowe (bookkeeper), Margaret Lake (Free Will Offering Coordinator) and Paul Solomon (Donations Coordinator) and thank them too for the work they do and the help they give me.

Receipts in 2022 on Unrestricted General Funds totalled £111,766. Regular planned giving through bank standing orders and the FWO envelopes decreased by £510 to £37,371 whereas loose plate collections increased by £1,052 – this was helped by more people attending church after Covid, the availability of contactless giving with our Payaz Giving Station and a weekly Sunday service starting at St Philip's in September. Irregular donations increased by £6,049 to £18,442 with some of this being a response to people seeing a particular need and contributing, for example the upgrade to the church tech equipment as we sought to enhance our worship and make it easily accessible to those unable to come to church by streaming our services. We continue to let Victoria Cottage and this provided an annual income of £6,170. Lettings from the Church Hall and St Philip's generated £21,018, an increase of £1,281 from 2021. Whilst this is encouraging as things return to normal after Covid, we have to be aware that we are very much dependant on the income from these lettings to balance the books and this income can be said to be fragile in these challenging times.

Our contribution to the Diocesan Parish Share continues to be our biggest item of expenditure, totalling £44,924, a very modest increase of £194 on 2021. This money largely provides the stipends, pensions and housing for the clergy and training and support to the PCC. We continue to pay Georgina South as our Benefice Coordinator & Communications Assistant and Steve Rowe as our bookkeeper, along with keyboard players, an organist and a cleaner for the Church Hall and St Philip's Hall. Expenditure totalled £110,937 which means our Unrestricted General Fund shows a small year-end surplus of £829. It is important to remember, however, that £8,829 was taken from the Church Development Designated Fund to pay for required maintenance and other works to the church's buildings. Without the availability of this money our year-end position would have been much worse. Going into 2023 we have nearly exhausted the money in this fund so there will no longer be this cushion to rely on.

The Pop-Up Shop and Community Hub run by Margaret White, Carolyn Jones and their team of volunteers continues to be a beacon of outreach to the community in the St Philip's area and beyond, providing a much needed service, support and friendship. With the proceeds of these we were able to support Felixstowe Christian Action Against Poverty and Debt with a monthly contribution of £105 as well as donating £500 to Walton Parish Nursing, who both work closely with us. At year end the Pop-Up Shop held £2,169 in restricted monies and the Hub £3,934 in restricted monies.

During the year the PCC developed a five-year Mission Giving Strategy from its strong belief that St Mary's should continue to be a generous church. As such we donated to our partner charities £2,000 to Walton Parish Nursing, £1,000 to Boost and £250 to CPAS. The PCC also decided to focus on a Charity of the Quarter, starting in January 2023 with Tearfund. The money raised at Coffee, Cake & Chat on a Monday morning will be given to that quarter's charity along with any other donations or fundraising events held specifically for that charity.

At our Harvest Service in October, I was given an opportunity on behalf of the PCC to inform the church family about our financial position. Thank you to those of you who felt able and were led to increase your

regular monthly giving. This is making a difference especially as others have had to reduce their financial contributions. Thank you also to those who have moved from giving using the FWO envelopes to bank standing order after encouragement from Margaret Lake. This helps by simplifying the administration of these donations.

On that occasion I highlighted the PCC's concern that our monthly regular donations and rental income do not meet our monthly regular expenditure and that we are reliant on irregular donations to keep our heads above water. This remains an ongoing concern. In the summer we had to move £10,000 of our Reserves from the deposit account to the current account to ease cash flow worries.

In June 2023 we will come to the end of our current favourable contracts for electricity for the Church, Church Hall and St Philip's. Indications are that this will result in our annual electricity bills for these buildings doubling or even tripling.

The past few years have been challenging for St Mary's and this will continue in 2023. Rest assured that as a PCC we will continue to be prudent with decisions on spending and we thank you all for your continued support and prayers.

David Bellamy
Treasurer

The above reports were approved by the Parochial Church Council

On 2.8.23 and signed on its behalf

By [Signature] (Chairman)

FINANCIAL ACCOUNTS

Independent examiner's report to the PCC of St Mary's Church Walton, for the year ended on December 31st 2022

I report on the accounts for the year ended 31st December 2022 which are set out on pages 14-22

Respective responsibilities of the PCC and the examiner

The Trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioner section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts represent a 'true and fair' view and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matters have come to my attention:

- (1) which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed)



Address: St Edmunds House

Name: Mr S R Renvoize ACA

1 Arwela Road

Date: 23/3/23

Felixstowe

IP11 2DG

St Mary's Church Walton - 1133981
Receipts and Payments Account
For the period from 01 January 2022 to 31 December 2022

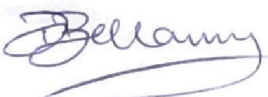
	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts						
Donations and legacies	77,246	—	16,070	—	93,317	86,839
Income from charitable activities	7,283	—	272	—	7,555	7,000
Other trading activities	27,188	—	—	—	27,188	25,937
Investments	18	319	167	2	507	23
Other income	30	—	—	—	30	—
Total receipts	111,766	319	16,510	2	128,598	119,801
Payments						
Raising funds	16,976	4,129	817	—	21,923	16,598
Expenditure on charitable activities	93,639	4,737	17,540	—	115,916	107,450
Other expenditure	322	—	323	—	645	568
Total payments	110,937	8,867	18,680	—	138,485	124,616
Excess of receipts over payments before transfers	829	(8,548)	(2,170)	2	(9,887)	(4,815)
Transfers						
Gross transfers between funds - in	10,000	—	—	—	10,000	15,025
Gross transfers between funds - out	—	(10,000)	—	—	(10,000)	(15,025)
Excess of receipts over payments before other gains	10,828	(18,548)	(2,170)	2	(9,887)	(4,815)
Net movement in funds	10,828	(18,548)	(2,170)	2	(9,887)	(4,815)
Reconciliation of funds						
Funds at beginning of year	8,872	40,466	22,384	1,589	73,313	78,129
Funds at end of year	19,701	21,918	20,214	1,592	63,426	73,313

There may be minor discrepancies in the totals if the pence are not being shown

Statement of Assets and Liabilities as at 31st December 2022

	General Fund	Designated Fund	Restricted Fund	Endowment Fund	Total	As at 31/12/21
	£	£	£	£	£	£
Cash Funds						
Representing balances on the following accounts:						
Barclays Bank	19,685	1,438	6,103		27,226	27,616
CCLA Investment Account		20,480	14,110		34,590	44,103
Porter Endowment Fund				1,592	1,592	1,589
Cash in hand	16				16	3
Total	19,701	21,918	20,213	1,592	63,424	73,313
Other monetary assets						
Gift Aid tax refunds due	1,223				1,223	683
Listed Places of Worship Grant (VAT organ)						3,100
Total	1,223				1,223	3,783
Assets retained for the charity's own use						
The church is the beneficial owner of the following assets (estimated rebuilding valuation)						
St Mary's Church Hall	550,000				550,000	550,000
Victoria Cottage	180,000				180,000	180,000
St Philip's Church and Hall	380,000				380,000	380,000
Total	1,110,000				1,110,000	1,110,000

Liabilities: None

Signature 

Date 28/03/23

There may be minor discrepancies in the totals if the pence are not being shown

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 December 2022

1. Accounting Policies

These accounts have been prepared under the receipts and payments basis and in accordance with Section 133 Charities Act 2011.

Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Designated Funds are general fund set aside by the PCC for use in the future for particular purposes. The PCC may re-designate or transfer these funds back to unrestricted funds.

Restricted Funds are funds that have been given for particular purposes and can be spent only on the specific purpose intended by the donors. Interest on pooled investments is apportioned to the individual funds on an average balance basis.

Endowment Fund: The Porter Endowment Fund is specifically for the maintenance of the Porter Window in the church. A proportion of the interest is transferred to general fund for youth work.

2. Staff Costs

a) Staff costs

Total staff costs are shown below. Staff costs are shown on the Analysis of Income and Expenses under the codes stated below.

	2022	2021
Wages and Salaries from PCC funds code - 2007-2008-2011-2014-2050-2363-2514-2544	23,541	19,759

b) Staffing

We employ a part time Benefice Coordinator & Communications Assistant, working 25 hours per week, who supports Rev Paul Clarke with Benefice administration, secretarial and IT support and also manages the lettings for our halls.

We also employ a Bookkeeper.

Pay is received by our keyboard player and organist.

The PCC employs a cleaner for both St Philip's Hall and St Mary's Hall.

The average head-count employed during the period is four staff.

There are no employees who received emoluments of more than £60,000.

c) Payment to PCC members.

No payments or expenses were paid to any PCC member, persons closely connected to them or related parties, with the following exceptions:

- (i) reimbursement for items or materials purchased solely for the use of the PCC
- (ii) small transfer payments to the Administrator for petty cash.

3. Fixed Tangible Assets

a) All assets are freehold lands and buildings

Rebuilding valuations have been made by Richard Monks Associates Ltd Chartered Surveyors 22/09/2011 are as follows:

	Rebuilding Valuation
St Mary's Church Hall	£550,000
Victoria Cottage	£180,000
St Philips Church and Hall	£380,000
Total	£1,110,000

We have confirmation from the Diocese of our ownership of all the above assets.

b) Fixed assets

Consecrated property and moveable church furnishings.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are listed in the church's Inventory which can be inspected (at any reasonable time).

4. Income tax recoverable

Income tax received during the year on gift aid is £12,076.

5. Reserves Policy and Funds

a) Reserves

It is PCC policy to try to maintain a balance on unrestricted funds which equates to at least three months unrestricted payments. It is held to smooth out fluctuations in cash flow and to meet emergencies.

Total 2022 unrestricted resources used were £110,937 therefore reserves of £27,734 should be set aside.

The Reserve Fund Designated balance at year end 2022 is £17,777.

(During the year, £10,000 of reserves money was undesignated and is included within the closing general reserves of £19,701.)

b) The Endowment Fund

This comprises the Porter Family Bequest and 90% of the annual interest is transferred to the General Fund.

St Mary's Church Walton - 1133981

6. Analysis of income and expenditure Selected period: 01 January 2022 to 31 December 2022

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Income and endowments						
Donations and legacies						
0101 - Gift Aid - Bank	27,047	—	300	—	27,347	26,176
0103 - Tax efficient planned gifts, including C	4,050	—	—	—	4,050	5,550
0110 - Gift Aid - Envelopes	3,007	—	—	—	3,007	3,035
0201 - Other planned giving Bank	1,120	—	—	—	1,120	1,172
0210 - Other planned giving FWO Envelopes	2,147	—	—	—	2,147	2,098
0301 - Loose plate collections	3,050	—	—	—	3,050	2,290
0302 - St Philips Loose Plate Collections	292	—	—	—	292	—
0303 - Irregular Gift Aid donations	15,930	—	600	—	16,530	10,265
0304 - Irregular nonGA gifts	2,512	—	955	—	3,467	3,584
0410 - Additional gifts for services and refres	775	—	—	—	775	—
0415 - St Mary's church group donations	525	—	—	—	525	79
0417 - St Mary's church hall donations	624	—	—	—	624	—
0419 - St Philips hall and church donations	771	—	—	—	771	600
0550 - Donations appeals etc	—	—	227	—	227	—
0601 - Tax recoverable on Gift Aid	11,851	—	225	—	12,076	10,947
0701 - Legacies	—	—	—	—	—	7,177
0801 - Recurring grants	105	—	468	—	573	573
08A1 - Non-recurring one-off grants	500	—	12,471	—	12,971	8,895
0901 - Other funds generated	22	—	—	—	22	788
0902 - Fund raising activities	414	—	824	—	1,238	1,208
0903 - Benefice shared staff contribution	2,500	—	—	—	2,500	2,400
Donations and legacies Totals	77,246	—	16,070	—	93,317	86,839
Income from charitable activities						
1101 - PCC Fees for weddings and funerals	1,192	—	—	—	1,192	2,423
1150 - DBF assigned fees	—	—	112	—	112	464
1200 - PCC Fees Heating Weddings & Funerals	60	—	—	—	60	180
1202 - PCC Bells Fees for Weddings	—	—	—	—	—	60
1206 - Organist any others	385	—	—	—	385	560
1208 - Verger Fees Income	250	—	—	—	250	480
1225 - St Philips pop-up shop income	3,764	—	160	—	3,924	2,833
1246 - Community Hub income	1,631	—	—	—	1,631	—
Income from charitable activities Totals	7,283	—	272	—	7,555	7,000
Other trading activities						
1213 - Victoria Cottage letting	6,170	—	—	—	6,170	6,120
1216 - Church hall lettings	9,218	—	—	—	9,218	7,220
1222 - Photocopier	—	—	—	—	—	79
1226 - St Philips lettings	11,800	—	—	—	11,800	12,517
Other trading activities Totals	27,188	—	—	—	27,188	25,937

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
Investments						
1020 - Bank and building society interest	18	319	167	2	507	23
Investments Totals	18	319	167	2	507	23
Other income						
1325 - Sundry income	30	—	—	—	30	—
Other income Totals	30	—	—	—	30	—
Income and endowments Grand totals	111,766	319	16,510	2	128,598	119,801

Expenditure

Raising funds

1725 - cost of admin of personal giving FWO etc	53	—	—	—	53	47
1730 - Costs of fetes & other events	—	—	—	—	—	91
2514 - PCC staff costs St Mary's Hall Cleaner	1,955	—	—	—	1,955	1,274
2516 - Hall running - electricity	568	—	—	—	568	714
2518 - Hall running - gas	1,324	—	—	—	1,324	1,291
2520 - Hall running - insurance	628	—	—	—	628	601
2522 - Hall running - maintenance	594	—	—	—	594	648
2526 - Hall running - water	322	—	—	—	322	408
2530 - St Philips electric	3,474	—	—	—	3,474	1,428
2532 - St Philips Church Gas	1,011	—	—	—	1,011	1,502
2534 - St Philips Hall gas	1,783	—	—	—	1,783	1,085
2536 - St Philips Insurance	546	—	—	—	546	522
2538 - St Philips Maintenance	1,881	2,230	557	—	4,668	2,318
2540 - St Philips Water	549	—	—	—	549	245
2544 - PCC staff costs St Philips cleaner	1,452	—	—	—	1,452	1,023
2550 - Victoria Cottage insurance	327	—	—	—	327	315
2554 - Victoria Cottage routine Maintenance	301	1,899	260	—	2,461	3,080
2556 - Victoria Cottage annual servicing	200	—	—	—	200	—
Raising funds Totals	16,976	4,129	817	—	21,923	16,598

Expenditure on charitable activities

1801 - Giving to missionary societies	—	—	—	—	—	243
1830 - Giving - relief and development agencies	—	—	131	—	131	200
1850 - Home mission	3,988	—	181	—	4,170	5,140
1910 - Parish share	44,924	—	—	—	44,924	44,730
2002 - PCC staff expenses	91	—	—	—	91	—
2007 - PCC staff costs Pam H	832	—	—	—	832	606
2008 - PCC staff costs other musicians	360	—	—	—	360	290
2011 - PCC staff costs Inland Revenue	1,136	—	—	—	1,136	530
2014 - Verger expenses Weddings and Funerals	185	—	—	—	185	550
2050 - Salary of parish administrator	14,021	—	—	—	14,021	11,985
2101 - Working expenses of incumbent	2,038	—	482	—	2,520	1,753
2205 - Parish training	15	—	—	—	15	—
2210 - Mission outreach	302	—	—	—	302	1,212
2301 - Church running - insurance	1,682	—	—	—	1,682	1,628
2310 - Church office - telephone	609	—	—	—	609	572

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
2312 - St Philip's Office Telephone	657	—	—	—	657	745
2330 - Church maintenance	5,553	—	—	—	5,553	319
2331 - St Marys Church, Cleaning Materials	115	—	—	—	115	256
2340 - Upkeep of services	863	37	—	—	900	1,151
2342 - Pastoral	43	—	—	—	43	164
2343 - St Marys church hospitality	531	—	—	—	531	—
2355 - Flowers costs	—	—	—	—	—	50
2360 - Administration	12	—	—	—	12	—
2362 - Admin Running costs	1,666	—	—	—	1,666	1,737
2363 - Bookkeeper	3,600	—	—	—	3,600	3,500
2364 - admin licences subs	1,539	—	—	—	1,539	1,426
2420 - Church running - water	220	—	—	—	220	136
2440 - Church running - heating and lighting	4,019	—	—	—	4,019	2,779
2521 - St Marys Hall, cleaning materials	253	—	—	—	253	—
2523 - St Marys Hall hospitality	16	—	—	—	16	—
2541 - St Philips Hall, cleaning materials	270	—	—	—	270	—
2543 - St Philips hall hospitality	192	—	122	—	315	—
2545 - st philips pop-up shop expenses	2,865	—	708	—	3,573	2,356
2546 - Community Hub expenses	887	—	4,413	—	5,301	4,433
2547 - Home Support Grants	—	—	5,499	—	5,499	—
2548 - St Phils - upkeep of services	140	—	—	—	140	—
2560 - Sundry costs	—	—	—	—	—	150
2701 - Church major repairs - structure	—	4,700	—	—	4,700	—
2710 - Church major repairs - installation	—	—	6,000	—	6,000	18,600
2766 - Admin Church Development project	—	—	—	—	—	200
Expenditure on charitable activities Totals	93,639	4,737	17,540	—	115,916	107,450
Other expenditure						
2020 - DBF assigned fees payments	—	—	323	—	323	253
2601 - Governance costs examination/audit fee	322	—	—	—	322	315
Other expenditure Totals	322	—	323	—	645	568
Expenditure Grand totals	110,937	8,867	18,680	—	138,485	124,616
Excess of receipts over payments before transfers	829	(8,548)	(2,170)	2	(9,887)	(4,815)

There may be minor discrepancies in the totals if the pence are not being shown

St Mary's Church Walton - 1133981

7. Fund movement by type

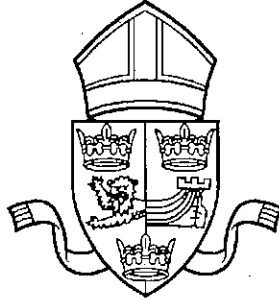
Selected period: 01 January 2022 to 31 December 2022

Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances carried forward
Unrestricted							
General - General fund	8,872	111,766	110,937	10,000	—	—	19,701
Sub-totals	8,872	111,766	110,937	10,000	—	—	19,701
Designated							
Reserve - Reserve fund	27,499	278	—	(10,000)	—	—	17,777
Choir - Choir designated	1,042	6	37	—	—	—	1,011
Ch-Dv-Des - Church Development designated	11,923	34	8,829	—	—	—	3,128
Sub-totals	40,466	319	8,867	(10,000)	—	—	21,918
Restricted							
ComHub-Res - Community Hub Restricted	5,583	8,939	10,587	—	—	—	3,934
DBF - DBF	211	112	323	—	—	—	—
Ext-Fund - External Fund Raising	346	227	573	—	—	—	—
Organ-Res - Church Organ Fund	9,165	4,184	6,000	—	—	—	7,350
PopUp-Res - Pop-Up Shop Restricted	387	2,496	714	—	—	—	2,169
Trinity-Rs - Incumbent's Trinity College Fund	14	468	482	—	—	—	0
Miss-Res - Mission Restricted	6,676	83	—	—	—	—	6,760
Sub-totals	22,384	16,510	18,680	—	—	—	20,214
Endowment							
Porter-End - Porter Endowment	1,589	2	—	—	—	—	1,592
Sub-totals	1,589	2	—	—	—	—	1,592
Totals	73,313	128,598	138,485	—	—	—	63,426

There may be minor discrepancies in the totals if the pence are not being shown

Accounts

**Diocese
of
St Edmundsbury and Ipswich**



**Annual Report
and
Financial Statements
of
The Parochial Church Council of the Ecclesiastical Parish
of
St Mary the Virgin
Walton, Felixstowe
Suffolk**

For the year ended 31 December 2021

Prepared under the Receipts and Payments Basis

Registered Charity: 1133981

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GENERAL INFORMATION

Contact Details

Church

St Mary's Church
Walton High Street
Felixstowe
Suffolk
IP11 9DS

Rector

Revd Paul Clarke
The Vicarage
15 Walton Hall Drive
Walton
Felixstowe
IP11 9FA

Office Manager

Mrs Georgina South
Church Office
St Philip's Hall
Wadgate Road
Felixstowe
IP11 2LY

St Mary's Treasurer

Mrs Carolyn Jones
Church Office
St Mary's Church
High Street
Walton
IP11 9DS

Bankers

Barclays Bank
18 Hamilton Road
Felixstowe
Suffolk
IP11 7AR

Examiner

Mr S Renvoize
St Edmunds House
1 Arwela Road
Felixstowe
Suffolk
IP11 2DG

Architect

Mr Philip Orchard
The Whitworth Co Partnership LLP
18 Hatter Street
Bury St Edmunds
Suffolk
IP33 1NE
NR11 6EU

Charitable Status

Registered 2nd February 2010
Charity Number 1133981

Insurers

Church Rep: Mr Guy Pearce
Trinitas Church Insurance Services
Blenheim House
1-2 Bridge Street
Guildford
Surrey
GU1 4RY

Governing Document

Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules

MEMBERSHIP OF THE PAROCHIAL CHURCH COUNCIL

Members of St Mary's PCC can be either ex-officio and/or elected at the Annual Parochial Church Meeting (APM) in April or May. The Associate Benefice Priest: Revd Wendy Smith, the Readers, Mrs Wendy Fellingham & Mrs Margaret White, the Church Wardens Dr Lynda Tempest & Mr Philip Rawe are all ex-officio members.

St Mary's Parochial Church Council was made up as follows

	St Mary's PCC 2021	TO
Rector	Revd Paul Clarke	Ex Officio
Associate Benefice Priest	Revd Wendy Smith**	Ex Officio
Lay Pastor	Mr David Smith	Ex Officio
Wardens: Ex Officio	Dr Lynda Tempest Mr Philip Rawe	May 2022 May 2022
Treasurer:	Mrs Carolyn Jones (extended May 2022 due to Covid)	May 2021
Deanery Synod Representatives: Ex Officio	Dr Lynda Tempest Miss Annika Mathews (resigned June 2021) Mrs Margaret White (from October 2021)	June 2023
PCC Elected Members:	Dr David Bellamy (extended due to pandemic) Mr David Coppock (resigned December 2021) Mrs Jan Garfield (extended due to pandemic) Mr Paul Solomon (resigned May 2021) Mrs Lorraine Banham (resigned June 2021) Miss Valerie Moore Mrs Ann Woodard 4 Vacancies	May 2022 April 2024 May 2022 April 2021 April 2022* April 2022* May 2023*
PCC Secretary	Mrs Debra Rowe** (1 st March 21-30 th November 21)	

*Has the option of standing for election for a further three years.

**Not a Trustee.

Training of PCC members

Various members have attended training sessions throughout the year according to their areas of expertise or ministry.

COMMITTEES OF THE PAROCHIAL CHURCH COUNCIL

The PCC operates through a Standing Committee that meets between full meetings of the PCC.

PCC Standing Committee: (This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council.) This committee is automatically comprised of the Rector, two Church Wardens, the Treasurer, the Secretary and one additional PCC Member. Members of the current PCC Standing Committee are Rev Paul Clarke, Dr Lynda Tempest, Mr Philip Rawe, Mrs Carolyn Jones, Miss Valerie Moore, Mrs Jan Garfield and Mrs Debra Rowe (Secretary).

Benefice Council Representatives: As the Benefice Churches hold joint Benefice PCC meetings regularly, there are no separate representatives.

St Mary's Church Elders 2021: Dr Lynda Tempest, Miss Mary Wakefield, Mrs Ann Woodard and Mrs Georgina South.

St Mary's Church Readers 2021: Mrs Mary Rowe, Mrs Margaret White, Mrs Wendy Fellingham, and Mrs Rachel Clarke.

St Mary's Church Officers 2021:

Health and Safety Officer: There was no Health & Safety Officer in 2021.

Parish Safeguarding Officers: Mrs Sonya Stephenson and Mrs Ann Woodard.

Trustees Reports

ST MARY'S CHURCH: ANNUAL REVIEW 2021

Rector's Report

We have once again had a challenging year. The Covid pandemic continued to cause disruption and the need to respond to constantly changing conditions. However, despite the difficulties we can give thanks to God that our church still met for worship and served the wider community. Here is a summary of what we did:

January started with a third Lockdown and so we returned to the zoom services and Sunday Radio Service, and we were undeterred and explored our new Vision Statement with a sermon series. Rev Paul's office was relocated to St Philip's Hall, part of the plan to create a Community Hub.

In February we challenged ourselves to Grow In Faith through attending a Christianity Explored course and our CTIF Lent Course was based on the York Courses book, Caring for Creation. Rev Paul and Rev Chris Hood started a new radio show on alternate Wednesdays – called all revved up! And by the end of the month, the Benefice Office had also been relocated to St Philip's creating a base for the benefice.

Throughout March grant applications were successfully made which enabled the creation of The Hub at St Philip's, a new Logo was created and signage went up. Equipment was purchased and running costs were covered.

We returned to in church worship on Palm Sunday – 28th March, just in time for Holy Week and full Easter Sunday Services. We give thanks to all the techs and generous gifts which facilitated a streaming camera to be installed to enable the services to be zoomed.

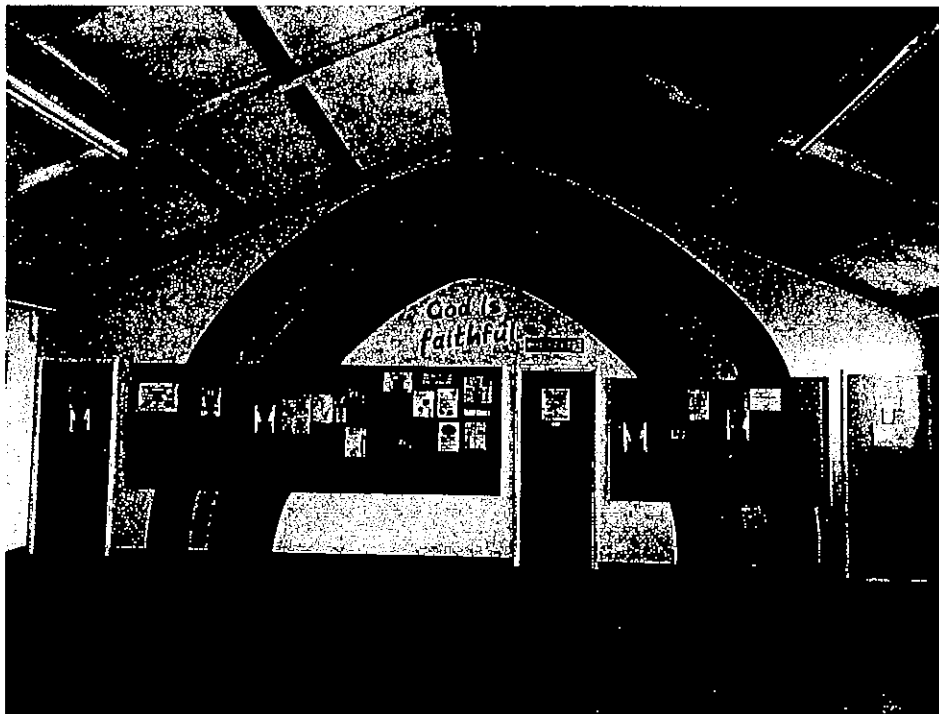
In April we created separate Facebook pages for St Mary's, St Martin's and The Hub, in anticipation of our online presence increasing.

St Mary's: <https://www.facebook.com/stmaryswalton/>

St Martin's: <https://www.facebook.com/St-Martins-Church-Trimley-103617428523397>

The Hub: <https://www.facebook.com/St-Philips-Community-Hub-108210741401632>

May was a busy month for the church. At the beginning Men's Shed gifted us a beautiful rainbow mural at The Hub, with the reminder that 'God is Faithful'.



The Hub opened on 20th May, and it was obvious that it was meeting a need within the community as the numbers attending have been consistently around 35 people.



on 18th May we were awarded the Bronze Eco Church Award. The award is given to churches which have completed a survey and provided environment features in our worship and teaching, care and use of our buildings and land, lifestyle and publicity, and whose responses meet the required criteria. It is an acknowledgement that we care about God's creation and our role in protecting our environment, and working towards a more sustainable future. As Christians we understand that human beings have placed the whole of creation in peril, and that we must take positive action to turn this situation around. We have made a few changes including using recycled paper in our printer/copier and switching to environmentally friendly cleaning products. As we work towards our silver award we'll need to make further changes, headed up by the newly formed St Mary's Eco Team.

In June and back to in person services the ministry team led our first sermon series on Elijah which was well received and also discussed in some of our home groups. It was part of our vision to 'Grow in Him,' be His Light and to Make Him known.

The Community Hub Celebration Day was held on Saturday 10th July at St Philip's. There were all sorts of stalls, from jigsaws to home furnishings! A BBQ kept us well fed and of course there were cakes and other refreshments as well. It was a fantastic opportunity to celebrate the creation of the Hub as well as engaging with the community and advertising the Hub resources. The Hub offered free lunches for all during the summer holiday and from October offered hot soup lunches throughout the winter.

On 18th July Georgina South was commissioned as Ordinand at St Edmundsbury Cathedral at the Evensong Service and we continued to encourage vocations across the benefice, adding to our team of Elders that lead services and provide much needed pastoral help.

Building on the success of St Mary's Eco Church bronze award, the Eco team organised a Bugs and Brambles Morning in the churchyard on Saturday 31st July. It was a morning for the whole church family to join in, tidying the churchyard, building "Bug Hotels", putting up bird boxes and of course enjoying tea, coffee and cake.

After the summer break in September Café Church at the hub was created as a way of helping those that come to connect with their faith. It started well, with around 30 people who watched Rev Paul do a short talk and included a chance to use our newly created prayer wall.

The church continued to 'Grow in Faith' as the ministry team led six sessions based on the book 'The Elimination of Hurry' which was attended by people both in person and via Zoom using the new streaming equipment in church.

It had been a fairly quiet period for maintenance due to the pandemic, but on the 13th September the much waited for Organ renovation, when completed will ensure that this instrument can be used for years to come. Music was also evident later that month as we held our first Taizé service, a reflective evening that was well received by all that attended.

Our outreach did not confine itself to the Community Hub. In September we launched 'Coffee Cake & Chat' from St Mary's Church that started slow and has since continued to go from strength to strength, providing the community with a space to meet and enjoy delicious homemade cakes.

During this month, we also held our first training event for those who are Welcomers, conduct Readings and those Leading Prayers. We met in Trimley church for three sessions which helped us think through best practice and it was such a success that we plan to do it again regularly.

In October we created a space for the whole benefice to come together and pray. The Benefice Pause & Pray Day was an opportunity for all of us to take time out to pray for our Benefice, our communities, work and worship and was held this time at St Mary's.

In December we joined in with the Walton Lights switch on by holding our Winter Warmer event, offering a warm space and serving hot drinks and cake. A few stalls also offered goods and soup was served at lunchtime.

The Orwell Connections choir held a concert in the church which was in aid of Walton Parish Nursing as the building continued to return to providing a community space, which we hope to develop in the future so that our excellent facilities can be enjoyed by all.

The year finished by our Christmas events at the Hub, providing Christmas dinner for our Pop Up Customers which had been served throughout the pandemic every Tuesday by the brilliant Pop Up Team and a party for the Community Hub. Our Christmas services were conducted despite me getting Covid at the last minute and having to isolate at home!

We have so much to be thankful for as we look back and see how God was at work among us, even in what was at times restricting and fearful circumstances. I constantly give thanks for YOU and your ministry/work among us without which all this would not have been possible. As we celebrate the year gone, we are going to gather in church for a service of celebration and thank you as part of our annual meeting.

Rev'd Paul Clarke

Church Wardens' Report

Covid 19 has continued to dominate church life, it has encouraged us to engage with technology. Who before last year had heard of zoom? These days we zoom almost all our services including funerals and should the need arise weddings. Social distancing has provided us with some interesting seating layouts and seems alien to those of us who like a hug. Thank you for observing the covid restrictions and using common sense, we very rarely had to remind people of the restrictions. With the relaxing of the legal requirements, can we remind you that some of our congregation still feel very vulnerable and we should observe the social distancing etc. that makes them feel safe to attend church.

We would like to express a thank you to everyone who helps to maintain the church and its associated properties. They are the hidden army of helpers whose work is rarely seen. However, there is also an army of volunteers who support our services, whether it be flower arranging, coffees or even those who welcome you each Sunday morning. We would like to think everyone's contribution both great & small is valued and noticed. Our deputy wardens David Mutum and Mike Gates deserve special thanks as they quietly get on and do whatever is needed to ensure a smooth worship experience.

In October we had our first shared meal to celebrate Harvest. The previous celebratory meal was when Rev Paul and family joined us in Jan 2020. We can only hope and pray that 2022 offers us more opportunities to celebrate our church life and strengthen our fellowship together.

After much delay due to the availability of parts and Covid restrictions the organ refurbishment commenced in October 2021. Although currently playable the console also required upgrading, replacing the 1950's wiring with 21st century technology. The current delay is because the suppliers are unable to provide the necessary switch gear. We hope this phase will be completed by Easter 2022 but at the time of writing the parts are still in transit.

A faculty was needed and obtained to automate the clock winding mechanism, again the start of the work has been delayed by Covid restrictions including the contractors having contracted Covid.

It has been agreed that the Choir Vestry meeting room be renamed "The Wakefield Room" to reflect a wider usage and as a tribute to the Wakefield family who have and who continue to support St Mary's in so many ways. However the choir will still use it as required.

A BIG thank you to everyone who has supported the wardens through another interesting year!

Lynda Tempest & Philip Rawe

Aims and Purposes

The Parochial Church Council (PCC) has the responsibility of co-operating with the minister in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical, which encompasses our charitable aims of providing public benefit.

The mission statement for the Benefice was revised during the year to:

To **grow In faith** together through the love of God, be empowered to **make Jesus known** and inspired by the Holy Spirit to **be His light** in our communities.

This was further simplified into three areas:

Grow in Faith
Make Jesus known
Be His Light

St Mary's PCC is responsible for co-operating with the clergy to fulfil God's mission in the ecclesiastical parish of Walton. Together with all clergy and members, they proclaim the gospel, worship God and care for their members and the local community. They also have maintenance responsibilities for the parish church of St Mary's, St Mary's Church Hall, Victoria Cottage and St Philip's Church and Hall.

Public Benefit

The members of the PCC are aware of the Charity Commission guidance on public benefit in "The Advancement of Religion for the Public Benefit" and have had regard to it in their administration of the PCC. The PCC believes that by promoting the work of the Church of England in the Parish of St Mary's, Walton, it provides a benefit to the public by:

- Providing facilities for regular public worship, open to all;
- The provision of space for personal prayer and contemplation;
- Pastoral work including supporting the work of Walton Parish Nursing, the Boost Chaplain at Felixstowe School, Felixstowe Christians Against Poverty, Hope Trust, and The Basic Life Charity
- Providing a Community Hub Drop In and a Pop Up Shop & Community Café;
- Taking religious assemblies in schools;
- Providing special services of remembrance, bereavement services and Remembrance Sunday;
- Providing help and support for the local community through various projects
- Providing services of baptism, marriage and funerals.

Objectives, Activities, Achievements and Performance

Noted in the Rector's Report and Churchwardens' Report above.

Future Plans

The PCC plans to

- begin discussions around developing St Philips
- continue to support the hubs work with the community
- focus attention on St Mary's mission, particularly work with families

Risk Assessment And Health & Safety Report

The responsibility for Health and Safety rests with the Church Warden and PCC and are actively seeking a volunteer for this role.

Safeguarding 2021

Despite the continued pandemic and closure of the church for most of the 2021 year, there has been a lot going on behind the scenes as far as Safeguarding is concerned. Sonya, Annie, Reverend Paul and Joan (PSO at St Martin's Trimley) meet up on a regular basis to discuss any issues that have occurred and training that needs to take place. Workload has increased with the Pop Up Shop, Hub, 123 and Coffee, Cake & Chat (3Cs) continuing to increase in numbers and regularity.

We still strongly believe God is calling us to make our church a safer place for all, raising the profile of Safeguarding and help our fellowship understand that this is a responsibility we all share. We hope and pray that you will support us in this. It is our ultimate goal to ensure that eventually all at church will be able to do the basic safeguarding course. We endeavour to have a face-to-face basic safeguarding course after a Sunday service in the near future. The Safeguarding guidance from the Diocese requires all members of the church to complete the Basic Module.

Sonya and Annie are working on a staged roll-out of the new training for those that need it. Sonya and Annie meet regularly and update the grid, so we have an accurate record of DDC (Due Diligence Checking), confidential declaration and basic, foundation and leadership course in safeguarding. We regularly email and meet up with those who need us to assist with any of these.

We had a "Safeguarding Sunday" in 2021, this was supported by most of the church. However, the congregation was mostly on zoom on this occasion. We are really committed to encouraging all and involving you all in this vital ministry and that it is not just safeguarding of children, but for anyone who is vulnerable at any time in their lives.

Both Walton and Trimley Safeguarding Officers continue with the Safeguarding Dashboard. This is an online tool which helps us and the Diocese, to see where we are with our Safeguarding requirements and to ensure we meet all the standards they set out.

We would both like to express our sincere thanks to Rev Paul for his support and encouragement and to Georgina for her help with all things administrative. Please do keep this important work in your prayers and please do not hesitate to contact either of us if you have any concerns or worries.

Yours in Christ,

Sonya Stephenson and Annie Woodard.

CHURCH MEMBERSHIP and SERVICES

Electoral Roll

Resident:	49
Non-Resident	35
As at 31/12/2021	<u>Total</u> 84

Attendance

An average of 50 people attended in church services at St Mary's Church and St Philip's Community Hub, with a further average of 12 attending St Mary's Church via zoom.

Weddings	2
Baptisms	0
Funerals (inc those held at Crematoria)	16
For period 1/1/21 to 31/12/21	<u>Total</u> 18

Financial Review 2021

We have restated our end of year 2020 figure to £78,129 due to an error of £32.71 on our Petty Cash Account and ended with £73,313: a net decrease of £4,816.

Total receipts on unrestricted funds were £100,304.

Victoria Cottage continues to be let which provides an annual income of £6,120. Due to the continuing disruption of the pandemic and subsequent closure of our buildings along with cancellation of groups meeting this has impacted our lettings income. Also our floor at St Philips has been affected by damp therefore we moved groups across to St Mary's Hall. The figures for this year are as follows I have included 2020 in brackets:

St Mary's Church hall lettings income £7,299 (2020 £1,896)

St Phillips Church and Hall income of £13,117 (2020 £10,360)

We paid our Organist and Cleaner full pay even though our buildings were closed and where possible claimed help via the furlough scheme January through to June. Our cleaner resigned in June 2021 and we employed a new cleaner September 2021.

The planned giving through envelopes and bankers orders has decreased by £2,242 and our loose plate has increased by £1,156.

Total income from grants, donations and legacies, including tax recovered has increased by 38% (£12,920) compared to last year. This includes a grant for Mission Outreach £6,676 and Grants and donations for the St Philips Community Hub £8,042. A further £2,000 sits in the St Philips Community Hub restricted Fund as part of The Home Support Grant funding from Department for Work and Pensions via Suffolk County Council and the Suffolk Collaborative Communities Board. This funding is to support families and individuals through financial hardship to meet needs for essential items and address a need not met by other means. This money is to be returned if not used by 31st March 2022.

£44,730 was spent from unrestricted funds on our contribution to the Diocesan Parish Share a small decrease of £863 on 2020. The money largely provides the stipends and housing for the clergy and training and support to the PCC.

A total of £5,583 was donated from the PCC to our missions:

Walton Parish Nursing £3,468.50

Boost £1,000

CPAS £500

Tearfund £200

Bible Society £243

Felixstowe CAP £171.50

We continue with the extensive Outreach work within our community and with the proceeds from our Pop Up Shop we are able to fund:

- St Philips Pop Up Shop (£40 contribution monthly to Basic Charity)
- Felixstowe Action Against Poverty and Debt (£105 contribution monthly to CAP HQ)
- plus any additional food we have to purchase.
- In October £750 was donated from the proceeds of The Pop Up Shop to Walton Parish Nursing.

The community around St Philips Hall experienced a very challenging time during Covid and on May 17th we were thrilled to open the St Philips Community Hub having been successful gaining grants and donations and help from volunteers. We meet every Thursday in a Café environment and serve a light lunch. We offer many activities craft making, tile painting, games, and IT support. Walton Parish Nursing and Felixstowe CAP offer consultations and can signpost folk to get further help. The Community Hub restricted Fund has a balance of £5,583 of which £1900 is the Home Support Grant.

The organ works by Bishops Organ Builders is nearly complete at a current cost of £18,600 with another invoice due of £2,400 in Jan 2022. A claim of £3,100 (20% VAT) through the Listed Places of Worship Grant Scheme has been submitted in December.

Paul Solomon and Margaret Lake continue to take on responsibility for Donations Coordinator and Steve Rowe is our Bookkeeper.

The £15,000 we moved from our Reserve Fund to General Fund to help with cash flow at the end of 2020 has been transferred back to Reserve.

The net result for the year was a surplus of receipts of £1,615 on unrestricted funds, prior to transfers.

We brought forward from 2020 a total of £22,232 resulting in the balance at the end of 2021 on Unrestricted Fund of £8,872.

This has been another challenging year and as a PCC we will continue to be prudent with decisions on spending.

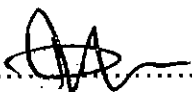
At 31st December 2021 significant balances to carry forward were:

- Unrestricted Fund is £8,872
- Church Development Designated £11,923
- Reserve Fund Designated £27,499
- Church Organ Fund Restricted £9,165

Carolyn Jones
Treasurer

The above reports were approved by the Parochial Church Council

On 5th April 2022 and signed on its behalf

By  (Chairman)

FINANCIAL ACCOUNTS

Independent examiner's report to the PCC of St Mary's Church Walton, for the year ended on December 31st 2021

I report on the accounts for the year ended 31st December 2021 which are set out on pages 11-22

Respective responsibilities of the PCC and the examiner

The Trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioner section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

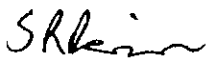
My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts represent a 'true and fair' view and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matters have come to my attention:

- (1) which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed)



Name: Mr S R Renvoize ACA

Date: 5/4/22

Address: St Edmunds House
1 Arwela Road
Felixstowe
IP11 2DG

St Mary's Church Walton - 1133981

Receipts and Payments Account

For the period from 01 January 2021 to 31 December 2021

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds restated
Receipts						
Donations and legacies	87,829	—	19,010	—	86,839	74,856
Income from charitable activities	6,536	—	484	—	7,000	3,225
Other trading activities	25,937	—	—	—	25,937	17,552
Investments	0	9	13	0	23	250
Total receipts	100,303	9	19,488	0	119,801	95,883
Payments						
Raising funds	15,968	559	70	—	16,598	11,523
Expenditure on charitable activities	82,405	200	24,844	—	107,450	111,548
Other expenditure	315	—	253	—	568	477
Total payments	98,689	759	25,168	—	124,616	123,549
Excess of receipts over payments before transfer	1,614	(750)	(5,680)	0	(4,815)	(27,665)
Transfers						
Gross transfers between funds - in	25	15,000	—	—	15,025	17,948
Gross transfers between funds - out	(15,000)	—	(25)	—	(15,025)	(17,948)
Excess of receipts over payments before other gains	(13,360)	14,249	(5,705)	0	(4,815)	(27,665)
Net movement in funds	(13,360)	14,249	(5,705)	0	(4,815)	(27,665)
Reconciliation of funds						
Funds at beginning of year	22,232	26,216	28,090	1,589	78,129	105,794
Funds at end of year	8,872	40,466	22,384	1,589	73,313	78,129

There may be minor discrepancies in the totals if the pence are not being shown

Statement of Assets and Liabilities as at 31st December 2021

As at 31/12/2021.....

	General Fund	Restricted Fund	Designated Fund	Endowment	Total	As at 31/12/2020 restated
	£	£	£	£	£	£
Cash Funds:						
Representing balances on the following accounts:						
Barclays Bank	8,869		18,747		27,616	32,352
CCLA Investment Account		22,384	21,718		44,103	44,084
Porter Endowment Fund				1,589	1,589	1,603
Cash in Hand	3				3	89
	8,872	22,384	40,466	1,589	73,313	78,129

Other monetary assets:

Gift Aid tax refunds due	683				683	As at 31/12/2020 Total Funds 1,119
Rental Arrears						214
Listed Places Of Worship Grant (vat organ)	3,100				3,100	
Total	3,783				3,783	1,333
Assets retained for the charity's own use:						As at 31/12/2020 General Funds £
	General Fund				Total Funds £	
	£					

The church is the beneficial owner of the following assets:(estimated rebuilding valuation)

St Mary's Church Hall
Victoria Cottage
St Philip's Church and Hall

550,000
180,000
380,000

550,000
180,000
380,000

Total

1,110,000

1,110,000

Liabilities None

Signature



Date

5/4/2022

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 December 2021

1. Accounting Policies

These accounts have been prepared under the receipts and payments basis and in accordance with Section 133 Charities Act 2011.

Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Designated Funds are general fund set aside by the PCC for use in the future for particular purposes. The PCC may re-designate or transfer these funds back to unrestricted funds.

Restricted Funds are funds that have been given for particular purposes and can be spent only on the specific purpose intended by the donors. Interest on pooled investments is apportioned to the individual funds on an average balance basis.

Endowment Fund The Porter Endowment Fund is specifically for the maintenance of the Porter Window in the church. A proportion of the interest is transferred to general fund for youth work.

2. Staff Costs

a) Staff costs

Total staff costs are shown below. Staff costs are shown on the Analysis of Income and Expenses under the codes stated below.

	2021	2020
Wages and Salaries from PCC funds code - 2007-2008-2011-2014-2050-2363-2514- 2544	19,759	17,653

b) Staffing

We employ a part time Office Manager working 25 hours per week who supports Rev Paul Clarke with Benefice administration, secretarial and IT support. The Office Manager also manages the lettings for our halls.

We also employ a Bookkeeper.

An honorarium or pay is received by our keyboard player/organists who also coordinates the music worship.

The PCC also employs a cleaner for both St Philip's Hall and for St Mary's Hall and during COVID she has cleaned the church.

The average head-count employed during the period is 5 staff.

There are no employees who received emoluments of more than £60,000.

c) Payment to PCC members.

No payments or expenses were paid to any PCC member, persons closely connected to them or related parties, with the following exceptions:

- i) reimbursement for items or materials purchased solely for the use of the PCC
- ii) Small transfer payments to the Administrator for Petty Cash.

3. Fixed Tangible Assets

a) All assets are freehold lands and buildings

Rebuilding valuations have been made by Richard Monks Associates Ltd Chartered Surveyors 22/9/2011 are as follows:

	Rebuilding Valuation
St Mary's Church Hall	£550,000
Victoria Cottage	£180,000
St Philips Church and Hall	£380,000
Total	£1,110,000

We have confirmation from the Diocese of our ownership of all the above assets.

b) Fixed assets

Consecrated property and moveable church furnishings.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are listed in the church's Inventory which can be inspected (at any reasonable time).

4. Income tax recoverable

Income tax received during the year on gift aid is £10,947.

5. Reserves Policy and Funds

a) Reserves

It is PCC policy is to try to maintain a balance on unrestricted funds which equates to at least 3 months unrestricted payments. It is held to smooth out fluctuations in cash flow and to meet emergencies.

Total 2021 unrestricted resources used were £98,689 therefore reserves of £24,672 should be set aside.

The Reserve Fund balance designated end 2021 is £27,499.

b) The Endowment Fund

This comprises the Porter Family Bequest and 90% of the annual interest is transferred to the General Fund for Youth Work within the Church fellowship.

6. Restatement of comparative year.

The comparative year has been restated, by the inclusion of a further £32 payment made from petty cash in the year to 31st December 2020. The adjustment arose due to a clerical error.

Analysis of Income and expenditure
Selected period: 01 January 2021 to 31 December 2021

7.

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year restated
Income and endowments						
Donations and legacies						
0101 - Gift Aid - Bank	26,026	—	150	—	26,176	27,028
0103 - Bank gifts other planned Tax efficient	5,550	—	—	—	5,550	5,250
0110 - Gift Aid - Envelopes	3,035	—	—	—	3,035	3,981
0201 - Other planned giving Bank	1,172	—	—	—	1,172	1,252
0210 - Other planned giving FWO Envelopes	2,098	—	—	—	2,098	2,612
0301 - Loose plate collections	2,290	—	—	—	2,290	1,134
0303 - Irregular Gift Aid donations	10,140	—	125	—	10,265	12,925
0304 - Irregular nonGA gifts	2,253	—	1,331	—	3,584	2,678
0415 - St Mary's church group donations	79	—	—	—	79	185
0417 - St Mary's church hall donations	—	—	—	—	—	433
0419 - St Phillips hall and church donations	600	—	—	—	600	225
0601 - Tax recoverable on Gift Aid	10,882	—	65	—	10,947	11,257
0701 - Legacies	500	—	6,676	—	7,177	—
0801 - Recurring grants	105	—	468	—	573	573
08A1 - Non-recurring one-off grants	—	—	8,895	—	8,895	1,513
0901 - Other funds generated	438	—	350	—	788	15
0902 - Fund raising activities	259	—	949	—	1,208	1,392
0903 - Benefice shared staff contribution	2,400	—	—	—	2,400	2,400
Donations and legacies Totals	67,829	—	19,010	—	86,839	74,855
Income from charitable activities						
1101 - PCC Fees for weddings and funerals	2,423	—	—	—	2,423	400
1150 - DBF assigned fees	—	—	464	—	464	169
1200 - PCC Fees Heating Weddings & Funerals	180	—	—	—	180	30
1202 - PCC Bells Fees for Weddings	60	—	—	—	60	—
1206 - Organist any others	560	—	—	—	560	70
1208 - Verger Fees Income	480	—	—	—	480	50
1225 - St Phillips pop-up shop Income	2,833	—	—	—	2,833	2,506
Income from charitable activities Totals	6,536	—	464	—	7,000	3,225
Other trading activities						
1213 - Victoria Cottage letting	6,120	—	—	—	6,120	6,110
1216 - Church hall lettings	7,220	—	—	—	7,220	1,278
1222 - Photocopier	79	—	—	—	79	29
1226 - St Phillips lettings	12,517	—	—	—	12,517	10,135
Other trading activities Totals	25,937	—	—	—	25,937	17,552

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year restated
Investments						
1020 - Bank and building society Interest	0	9	13	0	23	250
Investments Totals	0	9	13	0	23	250
Income and endowments	100,303	9	19,488	0	119,801	95,883
Grand totals						

Expenditure

Raising funds

1720 - Costs of stewardship campaign	—	—	—	—	—	22
1725 - cost of admin of personal giving FWO etc	47	—	—	—	47	67
1730 - Costs of fetes & other events	91	—	—	—	91	—
2514 - PCC staff costs St Mary's Hall Cleaner	1,274	—	—	—	1,274	885
2516 - Hall running - electricity	714	—	—	—	714	959
2518 - Hall running - gas	1,291	—	—	—	1,291	1,586
2520 - Hall running - Insurance	601	—	—	—	601	583
2522 - Hall running - maintenance	577	—	70	—	648	908
2526 - Hall running - water	408	—	—	—	408	191
2530 - St Phillips electric	1,428	—	—	—	1,428	1,256
2532 - St Phillips Church Gas	1,502	—	—	—	1,502	851
2534 - St Phillips Hall gas	1,085	—	—	—	1,085	886
2536 - St Phillips Insurance	522	—	—	—	522	507
2538 - St Phillips Maintenance	1,758	559	—	—	2,318	817
2540 - St Phillips Water	245	—	—	—	245	138
2544 - PCC staff costs St Phillips cleaner	1,023	—	—	—	1,023	925
2550 - Victoria Cottage Insurance	315	—	—	—	315	306
2554 - Victoria Cottage routine Maintenance	3,080	—	—	—	3,080	629
Raising funds Totals	15,968	559	70	—	16,598	11,523

Expenditure on charitable activities

1801 - Giving to missionary societies	—	—	243	—	243	500
1830 - Giving - relief and development agencies	200	—	—	—	200	—
1850 - Home mission	4,593	—	547	—	5,140	3,350
1870 - Secular charities	—	—	—	—	—	112
1910 - Parish share	44,730	—	—	—	44,730	45,593
2007 - PCC staff costs Pam H	606	—	—	—	606	291
2008 - PCC staff costs other musicians	290	—	—	—	290	117
2011 - PCC staff costs Inland Revenue	530	—	—	—	530	743
2014 - Verger expenses Weddings and Funerals	550	—	—	—	550	85
2050 - Salary of parish administrator	11,985	—	—	—	11,985	11,804
2101 - Working expenses of Incumbent	1,285	—	488	—	1,753	1,059
2201 - Mission Expenses	—	—	—	—	—	73
2210 - Mission outreach	1,212	—	—	—	1,212	201
2301 - Church running - Insurance	1,628	—	—	—	1,628	1,700
2310 - Church office - telephone	572	—	—	—	572	636
2312 - St Philip's Office Telephone	745	—	—	—	745	114
2320 - Organ / piano tuning	—	—	—	—	—	511
2330 - Church maintenance	319	—	—	—	319	1,483
2331 - St Marys Church, Cleaning Materials	256	—	—	—	256	190
2340 - Upkeep of services	1,151	—	—	—	1,151	3,942

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year restated
2342 - Pastoral	164	—	—	—	164	34
2355 - Flowers costs	50	—	—	—	50	—
2360 - Administration	—	—	—	—	—	46
2362 - Admin Running costs	1,737	—	—	—	1,737	2,209
2363 - Bookkeeper	3,500	—	—	—	3,500	2,800
2364 - admin licences subs	1,426	—	—	—	1,426	1,084
2420 - Church running - water	136	—	—	—	136	162
2440 - Church running - heating and lighting	2,779	—	—	—	2,779	3,686
2545 - st phillips pop-up shop expenses	1,803	—	552	—	2,356	3,333
2546 - Community Hub expenses	—	—	4,433	—	4,433	—
2560 - Sundry costs	150	—	—	—	150	—
2701 - Church major repairs - structure	—	—	—	—	—	24,202
2710 - Church major repairs - Installation	—	—	18,600	—	18,600	1,500
2766 - Admin Church Development project	—	200	—	—	200	—
Expenditure on charitable activities Totals	82,405	200	24,844	—	107,450	111,548
Other expenditure						
2020 - DBF assigned fees payments	—	—	253	—	253	169
2601 - Governance costs examination/audit fee	315	—	—	—	315	308
Other expenditure Totals	315	—	253	—	568	477
Expenditure Grand totals	98,689	759	25,168	—	124,616	123,549
Excess of receipts over payments	1,614	(750)	(5,680)		(4,815)	(27,665)

There may be minor discrepancies in the totals if the pence are not being shown

8.

St Mary's Church Walton - 1133981

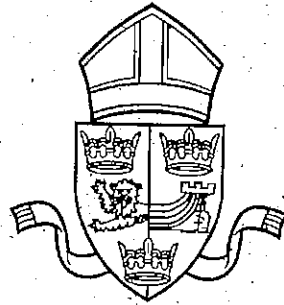
Fund movement by type
Selected period: 01 January 2021 to 31 December 2021

Fund and type	Fund balances brought forward restated	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances carried forward
Unrestricted							
General - General fund	22,232	100,303	98,689	(14,975)	—	—	8,872
Sub-totals	22,232	100,303	98,689	(14,975)	—	—	8,872
Designated							
Reserve - Reserve fund	12,490	9	—	15,000	—	—	27,499
Choir - Choir designated	1,042	—	—	—	—	—	1,042
Ch-Dv-Des - Church Development designated	12,683	—	759	—	—	—	11,923
Sub-totals	26,216	9	759	15,000	—	—	40,466
Restricted							
ComHub-Res - Community Hub	—	10,042	4,433	(25)	—	—	5,583
DBF - DBF	—	464	253	—	—	—	211
Ext-Fund - External Fund Raising	323	883	861	—	—	—	346
Organ-Res - Church Organ Fund	27,752	13	18,800	—	—	—	9,165
PopUp-Res - Pop-Up Shop Restricted	—	940	552	—	—	—	387
Trinity-Rs - Incumbent's Trinity College Fund	14	468	468	—	—	—	14
Miss-Res - Mission Restricted	—	6,676	—	—	—	—	6,676
Sub-totals	28,090	19,488	25,168	(25)	—	—	22,384
Endowment							
Porter-End - Porter Endowment	1,589	0	—	—	—	—	1,589
Sub-totals	1,589	0	—	—	—	—	1,589
Totals	78,129	119,801	124,616	—	—	—	73,313

There may be minor discrepancies in the totals if the pence are not being shown

Accounts

**Diocese
of
St Edmundsbury and Ipswich**



**Annual Report
and
Financial Statements
of
The Parochial Church Council of the Ecclesiastical Parish
of
St Mary the Virgin
Walton, Felixstowe
Suffolk**

For the year ended 31 December 2020

Prepared under the Receipts and Payments Basis

Registered Charity: 1133981

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GENERAL INFORMATION

Contact Details

Church

St Mary's Church
Walton High Street
Felixstowe
Suffolk
IP11 9DS
01394 670090

Rector

Rev'd Paul Clarke
The Vicarage
15 Walton Hall Drive
Walton
Felixstowe
IP11 9FA

Office Manager

Mrs Georgina South
Church Office
St Mary's Church
High Street
Walton
IP11 9DS

St Mary's Treasurer

Mrs Carolyn Jones
Church Office
St Mary's Church
High Street
Walton
IP11 9DS

Bankers

Barclays Bank
18 Hamilton Road
Felixstowe
Suffolk
IP11 7AR

Examiner

Mr S Renvoize
St Edmunds House
1 Arwela Road
Felixstowe
Suffolk
IP11 2DG

Architect

Mr Philip Orchard
The Whitworth Co Partnership LLP
18 Hatter Street
Bury St Edmunds
Suffolk
IP33 1NE
NR11 6EU

Charitable Status

Registered 2nd February 2010
Charity Number 1133981

Insurers

Church Rep: Mr Guy Pearse
Trinitas Church Insurance Services
Blenheim House
1-2 Bridge Street
Guildford
Surrey
GU1 4RY

Governing Document

Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules

MEMBERSHIP OF THE PAROCHIAL CHURCH COUNCIL

Members of St Mary's PCC can be either ex-officio and/or elected at the Annual Parochial Church Meeting (APM) in April or May. The Associate Benefice Priest: Revd Wendy Smith, the Readers, Mrs Wendy Fellingham & Mrs Margaret White, the Church Wardens Dr Lynda Tempest & Mr Philip Rawe are all ex-officio members.

St Mary's Parochial Church Council was made up as follows

	St Mary's PCC 2020	TO
Rector	Revd Paul Clarke	Ex Officio
Associate Benefice Priest	Revd Wendy Smith**	Ex Officio
Reader:	Mrs Wendy Fellingham Mrs Margaret White	Ex Officio Ex Officio
Wardens: Ex Officio	Dr Lynda Tempest Mr Philip Rawe	May 2021 May 2021
Treasurer:	Mrs Carolyn Jones	May 2021
Deanery Synod Representatives:	Dr Lynda Tempest Miss Annika Mathews	June 2023 June 2023
PCC Elected Members:	Dr David Bellamy Mrs Jan Garfield Mr Paul Solomon Mrs Lorraine Banham Miss Valerie Moore Mrs Ann Woodard 3 Vacancies	April 2021 April 2021 April 2021 April 2022* April 2022* May 2023*
PCC Co-opted Members	Mr David Smith	May 2021
PCC Secretary	Mrs Georgina South**	May 2021

In Attendance: Mr Steve Rowe (Bookkeeper)**

*Has the option of standing for election for a further three years.

**Not a Trustee.

Training of PCC members

Various members have attended training sessions throughout the year according to their areas of expertise or ministry.

COMMITTEES OF THE PAROCHIAL CHURCH COUNCIL

The PCC operates through a number of committees that meet between full meetings of the PCC.

PCC Standing Committee: (This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council.) This committee is automatically comprised of the Rector, two Church Wardens, the Treasurer, the Secretary and one additional PCC Member. Members of the current PCC Standing Committee are Rev Paul Clarke, Dr Lynda Tempest, Mr Philip Rawe, Mrs Carolyn Jones, Miss Valerie Moore, Mrs Jan Garfield and Mrs Georgina South (Secretary).

Benefice Council Representatives: As the Benefice Churches hold joint Benefice PCC meetings regularly, there are no separate representatives.

St Mary's Church Elders 2020: Mrs Pamela Allen, Dr Lynda Tempest, Miss Mary Wakefield, Mrs Ann Woodard and Mrs Georgina South.

St Mary's Church Readers 2020: Mrs Mary Rowe, Mr Roy Allen (Emeritus), Mrs Margaret White and Mrs Wendy Fellingham, Mrs Rachel Clarke (from 27th September 2020).

St Mary's Church Officers 2020:

Health and Safety Officer: There was no Health & Safety Officer in 2020.

Parish Safeguarding Officers: Mrs Sonya Stephenson and Mrs Ann Woodard.

Trustees Reports

ST MARY'S CHURCH: ANNUAL REVIEW 2020

Rector's Report

Well, what a strange start to our time with you!

When I was licensed in January few could predict the pandemic that would arrive just weeks later and lead to multiple lockdowns. This has meant that my start with you has felt disjointed and it is taking me much longer to get to know you than I would have liked.

In amongst it all I have also struggled to find a pattern and location for working effectively, which eventually led me to set up my study at St Philip's Church and I have now been working from the building successfully for the past six months.

However, despite the difficulties there is much to thank God for. I have seen first-hand the response of our church community to the virus and have been humbled to hear that so many people have been able to reach out to others, providing support and care. We have managed together to create a whole new service via Zoom that has involved lots of different people that although it will never be as good as 'in person' worship, it has at least been helpful for many.

Running alongside all of this we have had Tuesday evening sessions aimed at finding God's vision for our benefice and I have found these to be very fruitful. I believe that God is leading us clearly in the three areas of *'Growing in Faith, Making Jesus Known and being His light'*. Much prayer and thought has gone into the process and I look forward with enthusiasm to see where it will take us forward in the future.

I think it is clear coming out of this pandemic that the church will be needed more than ever before. People are already struggling with finances and mental health difficulties alongside a real need to connect with others once again. Together, I believe we can make a difference, be God's light in our community and be ambassadors for Christ, providing the care and support that is needed.

I want to take this opportunity to thank you all for your welcome, prayer and understanding in this first year. We love being here and find ourselves very blessed to be surrounded by so many people who are serving God in amazing ways. In the years to come we will face challenges together, but we do so with the love of Christ that bonds and unites us together.

Thank you for all you do, and who you are.
Rev Paul

Church Warden's Report

I am sure that you will all agree with me that 2020 has been a very different year. The year started well with a full church for Paul's licensing on the 8/1/2020. The following Sunday we held a joint benefice Holy communion followed by a shared lunch in the church hall to which we also invited the mayor. We were all starting to get to know Paul & the family (the congregation had the easy job of remembering their names as there are 5 in Paul's family. & a lot more of us...).

Then Covid 19 hit. We soon found out that Paul likes tech... It was decided that zoom was the platform that suited us most of the time. We have added items such as a fixed camera in church such that when we return to church we can continue to live stream services. Due to the pandemic it has been very easy to get permissions from the diocese for any items that need fixing to the historic walls such that we could continue our services on line. A big thank-you to all the techs.

At the end of lockdown 1 it was possible to finish all the cupboards & interior snagging was also completed. The disabled drop off area was also completed so OTL [On The Level] was finally signed off.

A BIG BIG thank-you to everyone who helped in any way. I am sure that in the future the alterations will enable St Mary's to continue to show God's love to the local community.

During the year there have been regular checks on all our buildings & any relevant basic maintenance has been completed as needed. A big thank you to Georgina as office manager who has continued to run the office so efficiently in spite of Covid. A BIG BIG thank-you to everyone for the support you have given to the Church Wardens.

Lynda Tempest & Philip Rawe

Aims and Purposes

The Parochial Church Council (PCC) has the responsibility of co-operating with the minister in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical, which encompasses our charitable aims of providing public benefit.

The mission statement for the Benefice was revised during the year to:

To **grow in faith** together through the love of God, be empowered to **make Jesus known** and inspired by the Holy Spirit to **be His light** in our communities.

This was further simplified into three areas:

Grow in Faith

Make Jesus known

Be His Light

St Mary's PCC is responsible for co-operating with the clergy to fulfil God's mission in the ecclesiastical parish of Walton. Together with all clergy and members, they proclaim the gospel, worship God and care for their members and the local community. They also have maintenance responsibilities for the parish church of St Mary's, St Mary's Church Hall, Victoria Cottage and St Philip's Church and Hall.

Public Benefit

The members of the PCC are aware of the Charity Commission guidance on public benefit in "The Advancement of Religion for the Public Benefit" and have had regard to it in their administration of the PCC. The PCC believes that by promoting the work of the Church of England in the Parish of St Mary's, Walton, it provides a benefit to the public by:

- Providing facilities for regular public worship, open to all;
- The provision of space for personal prayer and contemplation;
- Pastoral work including supporting the work of Walton Parish Nursing, the Boost Youth Worker at Felixstowe Academy, Felixstowe Christians Against Poverty, Hope Trust, The Basic Life Charity and a Pop Up Shop & Community Café;
- Taking religious assemblies in schools;
- Providing special services of remembrance, bereavement services and Remembrance Sunday;
- Providing help and support for the local community through various projects
- Providing services of baptism, marriage and funerals.

Objectives, Activities, Achievements and Performance

Rev Paul Clarke was licenced to the Benefice on Wednesday 8th January. This started the year fairly normally and the parish were eager to meet with Paul and his family and get to know them. Our annual Burns Night gave a good opportunity to chat with Paul, it was well attended and raised a significant amount for church funds.

February saw lots of organising for the Lent Course, coffee mornings and quizzes and on 15th March Rev Paul announced plans for a new Café Worship service and invited everyone to be involved with its formation.

However, on 16th March the Archbishop announced the closing of churches for public worship and private prayer due to the Covid 19 Coronavirus Pandemic. And on Sunday 18th March, Mothering Sunday, Rev Paul streamed a service, online from church.

Rev Paul, together with Rev Chris Hood from Old Felixstowe Parish quickly launched a Sunday Service on the local radio station Felixstowe Radio. This service became a permanent fixture in the schedule and will continue to reach out to the community.

Online worship was developed and from 19th April Morning Worship services were held via an online platform – Zoom. The services were attended by parishioners from both parishes in the benefice, with an initial attendance of approx. 50, rising to 70-75 as confidence rose. Morning Prayer was similarly held on Wednesdays with approx. 10 attending.

The Connect sheet was developed to an online information/news sheet and was sent via email to over 160 folk in both parishes as well as further afield.

During this period, Rev Paul invited the PCCs and parish folk to work through the Simple Church process, focusing on aligning our activities to discipleship. That process led to further meetings so the benefice could consider a new Mission Statement, one that would lead us out of the pandemic and into the future. The statement was developed through prayer and lots of discussion and feedback, and now forms part of our report. This was approved both by the Ministry Team and PCC.

From Sunday 12th July, the church reopened to public worship and a service was held at 9am on alternate Sundays. Strict limits of numbers attending and Covid secure procedures were put in place. The online Zoom services continued. In October the In Church and Zoom services were combined by a single service at 10am zoomed from church, again on alternate Sundays at Trimley and Walton.

On 5th November the nation was again ordered into a second lockdown for four weeks and churches closed for public worship. Special Christmas Services were zoomed or streamed on YouTube from the church, in line with government restrictions. Services remained online via Zoom for the remainder of the year.

Future Plans

The PCC are working towards creating a Community Hub at St Philip's Hall.

Risk Assessment And Health & Safety Report

The responsibility for Health and Safety rests with the Church Warden and PCC and are actively seeking a volunteer for this role.

Safeguarding 2020

Despite the pandemic and the subsequent closure of the church, there has been a lot going on behind the scenes as far as Safeguarding is concerned.

This year Rev Paul, Sonya and Annie completed the new Safeguarding Training – 3 Modules – Basic, Foundation and Leadership. We all found it really helpful and felt that God is calling us to make our church a safer place for all, to raise the profile of Safeguarding and help our fellowship understand that this is a responsibility we all share. We hope and pray that you will support us in this.

Sonya and Annie are working on a staged roll-out of the new training for those that need it. At present the PCC are all in the process of completing the Basic and Foundation Modules and we are very grateful to them for their positive response so far.

The new Safeguarding guidance from the Diocese requires all members of the church to complete the Basic Module. To support you in this we are planning a "Safeguarding Sunday" when the church re-opens. We are really committed to helping you all and involving you all in this vital ministry.

Both Walton and Trimley Safeguarding Officers are now signed up to the Safeguarding Dashboard. This is an online tool which helps us, and the Diocese, to see where we are with our Safeguarding requirements and to ensure we meet all the standards they set out.

We would both like to express our sincere thanks to Rev Paul for his support and encouragement and to Georgina for her help with all things administrative. Please do keep this important work in your prayers and please do not hesitate to contact either of us if you have any concerns or worries.

Yours in Christ,

Sonya Stephenson and Annie Woodard.

CHURCH MEMBERSHIP and SERVICES

Electoral Roll

Resident:	53
Non-Resident	36
As at 31/12/2020	
Total	89

Attendance

During the Pandemic formal attendance figures were not recorded, however an average of 70 adults regularly attended worship services held online via Zoom.

Weddings	0
Baptisms	1
Funerals (inc those held at Crematoria)	10
For period 1/1/20 to 31/12/20	
Total	11

Financial Review 2020

We began 2020 with total funds of £105,794 and ended with £78,161 a net decrease of £27,633.

Total receipts on unrestricted funds were £94,474.

Victoria Cottage continues to be let which provides an annual income of £6,110. Due to the pandemic and subsequent closure of all our buildings from March this has had a major impact on our lettings income.

St Mary's Church hall lettings income of £1278 is down by 85%.

St Philips Church and Hall income of £10135 (less what was owed from 2019 £3223) is down by 53% compared to last year.

Due to the closure of the church and our 2 halls in March we furloughed our cleaner and organist and claimed through the Government Job Retention Scheme which was 80% of salary reducing to 70% then 60% from September to October then increasing to 80% from November. The PCC agreed to make up the difference and have paid both employees 100% of their salary with the cleaner on flexi furlough from July.

The planned giving through envelopes and bankers orders has decreased by £2876 as has our loose plate of £2857.

Total income from donations and legacies, including tax recovered has decreased by 62% (£41,727) compared to last year.

£45,593 was spent from unrestricted funds on our contribution to the Diocesan Parish Share no increase on 2019. The money largely provides the stipends and housing for the clergy and training and support to the PCC.

A total of £3,850 was donated from the PCC to our chosen missions.

Apart from our day to day running expenses, we fund the extensive outreach work within our community:

- St Philips Pop Up Shop (£40 contribution monthly to Basic Charity)
- Felixstowe Action Against Poverty and Debt (£105 contribution monthly to CAP HQ)
- Costs for use of St Philips Hall weekly to run Pop Up Shop

Income for OTL (On The Level) this year was £528 as much of the work had been completed in 2019. 2020 saw the full completion of all phases the tech cupboard - wardrobe in the choir room - storage in the accessible toilet - air curtain above the glazed door and the drop off point at the side of the church at a total of £25,347.

Since we opened the OTL Fund in August 2016 the Income totals £158,661 and expenses £221,097. A huge achievement and thank you to the family of St Mary's and all its supporters!

At the January 2020 meeting the PCC approved the quote from Bishops of £25,000 for the restoration of the church organ and have obtained a faculty, however due to the pandemic this has been postponed until Bishops feel it is safe to do so.

Rev Paul has done an amazing job in keeping services running via Zoom and it was proposed at the September PCC meeting that we look at installing a streaming facility in the church which was agreed. We were successful in obtaining a £1000 Growing in God grant from the Diocese to offset the costs of £3,409. Many hours of installation was lovingly given by our tech heroes within our church family many thanks to them. We were extremely grateful for a further £2000 donation to cover costs.

Paul Solomon and Margaret Lake continue to take on responsibility for Donations Coordinator and Steve Rowe is our Bookkeeper.

Towards the end of the year it was agreed to move £15,000 from our Reserve Fund to General Fund to help with cash flow.

The net result for the year was a deficit of receipts over payments of £2,831 on unrestricted funds, prior to transfers.

We brought forward from 2019 a total of £10,096 resulting in the balance at the end of 2020 on Unrestricted Fund of £22,264.

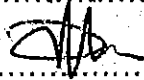
This has been a very challenging year and as a PCC we will continue to be prudent with decisions on spending.

At 31st December 2020 significant balances to carry forward were:

- Unrestricted Fund is £22,264
- Church Development Designated £12,683
- Reserve Fund Designated £12,490
- Church Organ Fund Restricted £27,752

The above reports were approved by the Parochial Church Council

On 12/4/21 and signed on its behalf

By  (Chairman)

FINANCIAL ACCOUNTS

Independent examiner's report to the PCC of St Mary's Church Walton, for the year ended on December 31st 2020

I report on the accounts for the year ended 31st December 2020 which are set out on pages 13 to 21.

Respective responsibilities of the PCC and the examiner

The Trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioner section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts represent a 'true and fair' view and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matters have come to my attention:

- (1) which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed)


Name: Mr S R Renvoize ACA

12/4/21

Address: St Edmunds House
1 Arwela Road
Felixstowe IP11 2DG

St Mary's Church Walton - 1133981

Receipts and Payments Account

For the period from 01 January 2020 to 31 December 2020

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts						
Donations and legacies	73,858	—	996	—	74,855	158,292
Income from charitable activities	3,056	—	169	—	3,225	9,239
Other trading activities	17,552	—	—	—	17,552	29,615
Investments	6	125	117	0	250	521
Other Income	—	—	—	—	—	619
Total receipts	94,474	125	1,283	0	95,883	198,289
Payments						
Raising funds	11,408	—	101	—	11,509	13,976
Expenditure on charitable activities	85,589	20,703	5,237	—	111,531	251,072
Other expenditure	308	—	169	—	477	1,811
Total payments	97,306	20,703	5,507	—	123,517	266,859
Excess of receipts over payments before transfer	(2,831)	(20,577)	(4,224)	0	(27,633)	(68,570)
Transfers						
Gross transfers between funds - In	15,000	—	2,948	—	17,948	10,000
Gross transfers between funds - out	—	(17,948)	—	—	(17,948)	(10,000)
Excess of receipts over payments before other gains	12,168	(38,526)	(1,276)	0	(27,633)	(68,570)
Net movement in funds	12,168	(38,526)	(1,276)	0	(27,633)	(68,570)
Reconciliation of funds						
Funds at beginning of year	10,096	64,742	29,386	1,589	105,794	174,365
Funds at end of year	22,264	26,216	28,090	1,589	78,161	105,794

There may be minor discrepancies in the totals if the pence are not being shown

Statement of Assets and Liabilities as at 31st December 2020

As at 31/12/2020.....

	General Fund	Restricted Fund	Designated Fund	Endowment	Total	As at 31/12/2019
	£	£	£		£	£
Cash Funds:						
Representing balances on the following accounts:						
Barclays Bank	22,126	337	9,889		32,352	45,273
CCLA Investment Account	3	27,753	16,327		44,084	58,837
Porter Endowment Fund	14			1,589	1,603	1,600
Cash in Hand	121				121	84
	22,264	28,090	26,216	1,589	78,161	105,794

Other monetary assets:

Gift Aid tax refunds due

Rental owing

Total

As at 31/12/2020.....

General Fund

1119
214
1333

Total Funds

1119
214
1333

As at 31/12/2019
Total Funds

884
3,223
4,107

Assets retained for the charity's own use:

The church is the beneficial owner of the following assets:(estimated rebuilding valuation)

St Mary's Church Hall

Victoria Cottage

St Philip's Church and Hall

As at 31/12/2020.....

General Fund

£

550,000
180,000
380,000

Total Funds

£

550,000
180,000
380,000

As at 31/12/2019
General Funds

£

Total

1,110,000

1,110,000

Liabilities None

Signature  Date 12-11-2020

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 December 2020

1. Accounting Policies

These accounts have been prepared under the receipts and payments basis and in accordance with Section 133 Charities Act 2011.

Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Designated Funds are general fund set aside by the PCC for use in the future for particular purposes. The PCC may re-designate or transfer these funds back to unrestricted funds.

Restricted Funds are funds that have been given for particular purposes and can be spent only on the specific purpose intended by the donors. Interest on pooled investments is apportioned to the individual funds on an average balance basis.

Endowment Fund The Porter Endowment Fund is specifically for the maintenance of the Porter Window in the church. A proportion of the interest is transferred to general fund for youth work.

2. Staff Costs

a) Staff costs

Total staff costs are shown below. Staff costs are shown on the Analysis of Income and Expenses under the codes stated below.

	2020	2019
Wages and Salaries from PCC funds code - 2007-2008-2011-2014-2050-2363-2514- 2544	17,653	20,635
TOTAL	17,653	20,635

b) Staffing

We employ a part time Office Manager working 25 hours per week who supports Rev Paul Clarke with Benefice administration, secretarial and IT support. The Office Manager also manages the lettings for our halls.

We also employ a Bookkeeper.

An honorarium or pay is received by our keyboard player/organists who also coordinates the choir.

The PCC also employs a cleaner for both St Philip's Hall and for St Mary's Hall and during COVID she has cleaned the church.

The average head-count employed during the period is 5 staff.

There are no employees who received emoluments of more than £60,000.

c) Payment to PCC members.

No payments or expenses were paid to any PCC member, persons closely connected to them or related parties, with the following exceptions:

- i) reimbursement for items or materials purchased solely for the use of the PCC
- ii) Small transfer payments to the Administrator for Petty Cash.

3. Fixed Tangible Assets

a) All assets are freehold lands and buildings

Rebuilding valuations have been made by Richard Monks Associates Ltd Chartered Surveyors 22/9/2011 are as follows:

	Rebuilding Valuation
St Mary's Church Hall	£550,000
Victoria Cottage	£180,000
St Phillips Church and Hall	£380,000
Total	£1,110,000

We have confirmation from the Diocese of our ownership of all the above assets.

b) Fixed assets

Consecrated property and moveable church furnishings.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are listed in the church's Inventory which can be inspected (at any reasonable time).

4. Income tax recoverable

Income tax received during the year on gift aid is £11,257.

5. Reserves Policy and Funds

a) Reserves

It is PCC policy is to try to maintain a balance on unrestricted funds which equates to at least 3 months unrestricted payments. It is held to smooth out fluctuations in cash flow and to meet emergencies.

Total 2020 unrestricted resources used were £97,306 therefore reserves of £23,326 should be set aside.

In fact the Reserve Fund balance designated end 2020 is £12,490 as £15,000 was transferred to General Fund due to financial impact of the pandemic.

b) The Endowment Fund

This comprises the Porter Family Bequest and 90% of the annual interest is transferred to the General Fund for Youth Work within the Church fellowship.

Analysis of receipts and payments
Selected period: 01 January 2020 to 31 December 2020

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Receipts						
Donations and legacies						
0101 - Gift Aid - Bank	27,028	—	—	—	27,028	26,526
0103 - Bank gifts other planned Tax efficient	5,250	—	—	—	5,250	6,100
0110 - Gift Aid - Envelopes	3,981	—	—	—	3,981	5,974
0201 - Other planned giving Bank	1,252	—	—	—	1,252	1,377
0210 - Other planned giving FWO Envelopes	2,612	—	—	—	2,612	3,022
0301 - Loose plate collections	1,134	—	—	—	1,134	3,991
0303 - Irregular Gift Aid donations	12,925	—	—	—	12,925	17,860
0304 - Irregular nonGA gifts	2,668	—	10	—	2,678	21,639
0401 - Regular gift days Not GA	—	—	—	—	—	154
0405 - Regular Gift Days Gift Aided	—	—	—	—	—	4,020
0410 - Additional gifts for services and refres	—	—	—	—	—	80
0416 - St Mary's church group donations	185	—	—	—	185	280
0417 - St Mary's church hall donations	433	—	—	—	433	698
0419 - St Phillips hall and church donations	225	—	—	—	225	1,075
0550 - Donations appeals etc	—	—	—	—	—	130
0601 - Tax recoverable on Gift Aid	11,257	—	—	—	11,257	14,466
0701 - Legacies	—	—	—	—	—	10,000
0801 - Recurring grants	105	—	468	—	573	573
08A1 - Non-recurring one-off grants	1,000	—	513	—	1,513	29,347
0901 - Other funds generated	15	—	—	—	15	767
0902 - Fund raising activities	1,387	—	5	—	1,392	7,409
0903 - Benefice shared staff contribution	2,400	—	—	—	2,400	2,798
Donations and legacies Totals	73,858	—	996	—	74,855	158,292
Income from charitable activities						
1101 - PCC Fees for weddings and funerals	400	—	—	—	400	3,688
1150 - DBF assigned fees	—	—	169	—	169	1,296
1200 - PCC Fees Heating Weddings & Funerals	30	—	—	—	30	60
1202 - PCC Bells Fees for Weddings	—	—	—	—	—	120
1203 - Choir fees for weddings	—	—	—	—	—	50
1206 - Organist any others	70	—	—	—	70	490
1207 - Video Fees Weddings Etc	—	—	—	—	—	30
1208 - Verger Fees Income	50	—	—	—	50	500
1225 - St Phillips pop-up shop Income	2,506	—	—	—	2,506	3,005
Income from charitable activities Totals	3,056	—	169	—	3,225	9,239
Other trading activities						
1213 - Victoria Cottage letting	6,110	—	—	—	6,110	5,950
1216 - Church hall lettings	1,278	—	—	—	1,278	8,662
1222 - Photocopier	29	—	—	—	29	32
1226 - St Phillips lettings	10,135	—	—	—	10,135	14,971

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Other trading activities Totals	17,552	—	—	—	17,552	29,615
Investments						
1020 - Bank and building society interest	6	125	117	0	250	521
Investments Totals	6	125	117	0	250	521
Other Income						
1310 - Insurance claims	—	—	—	—	—	524
1325 - Sundry income	—	—	—	—	—	95
Other Income Totals	—	—	—	—	—	619
Receipts Grand totals	94,474	125	1,283	0	95,883	198,289
Payments						
Raising funds						
1701 - Fees paid to fund raisers	—	—	—	—	—	802
1710 - Costs of applying for grants	—	—	—	—	—	7
1720 - Costs of stewardship campaign	22	—	—	—	22	—
1725 - cost of admin of personal giving FWO etc	67	—	—	—	67	59
2514 - PCC staff costs St Mary's Hall Cleaner	885	—	—	—	885	1,736
2516 - Hall running - electricity	959	—	—	—	959	1,009
2518 - Hall running - gas	1,586	—	—	—	1,586	758
2520 - Hall running - Insurance	583	—	—	—	583	565
2522 - Hall running - maintenance	793	—	101	—	894	872
2526 - Hall running - water	191	—	—	—	191	315
2530 - St Phillips electric	1,256	—	—	—	1,256	1,626
2532 - St Phillips Church Gas	851	—	—	—	851	1,258
2534 - St Phillips Hall gas	886	—	—	—	886	890
2536 - St Phillips Insurance	507	—	—	—	507	489
2538 - St Phillips Maintenance	816	—	—	—	816	558
2540 - St Phillips Water	138	—	—	—	138	839
2544 - PCC staff costs St Phillips cleaner	925	—	—	—	925	1,302
2550 - Victoria Cottage insurance	306	—	—	—	306	296
2554 - Victoria Cottage routine Maintenance	629	—	—	—	629	180
2556 - Victoria Cottage annual servicing	—	—	—	—	—	410
Raising funds Totals	11,408	—	101	—	11,509	13,976
Expenditure on charitable activities						
1801 - Giving to missionary societies	500	—	—	—	500	786
1850 - Home mission	3,350	—	—	—	3,350	3,811
1870 - Secular charities	112	—	—	—	112	183
1910 - Parish share	45,593	—	—	—	45,593	45,593
2005 - PCC staff costs Paul	—	—	—	—	—	200
2006 - PCC staff costs Rebecca	—	—	—	—	—	25
2007 - PCC staff costs Pam H	291	—	—	—	291	832
2008 - PCC staff costs other musicians	117	—	—	—	117	401
2011 - PCC staff costs Inland Revenue	743	—	—	—	743	745
2014 - Verger expenses Weddings and Funerals	85	—	—	—	85	400
2050 - Salary of parish administrator	11,804	—	—	—	11,804	11,794
2101 - Working expenses of incumbent	591	—	468	—	1,059	—

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	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
2110 - Visiting speakers / locums	—	—	—	—	—	13
2112 - Curate's Expenses	—	—	—	—	—	706
2201 - Mission Expenses	73	—	—	—	73	—
2205 - Parish training	—	—	—	—	—	259
2210 - Mission outreach	201	—	—	—	201	370
2301 - Church running - Insurance	1,700	—	—	—	1,700	1,654
2310 - Church office - telephone	636	—	—	—	636	735
2312 - St Philip's Office Telephone	114	—	—	—	114	—
2320 - Organ / piano tuning	—	—	511	—	511	—
2330 - Church maintenance	1,483	—	—	—	1,483	1,084
2331 - Cleaning Materials	189	—	—	—	189	30
2340 - Upkeep of services	3,620	308	—	—	3,928	1,187
2342 - Pastoral	31	—	—	—	31	455
2350 - Upkeep of churchyard	—	—	—	—	—	43
2360 - Administration	46	—	—	—	46	954
2362 - Admin Running costs	2,209	—	—	—	2,209	2,315
2363 - Bookkeeper	2,800	—	—	—	2,800	3,600
2364 - admin licences subs	1,064	—	—	—	1,064	677
2420 - Church running - water	162	—	—	—	162	223
2440 - Church running - heating and lighting	3,686	—	—	—	3,686	3,135
2545 - st philips pop-up shop expenses	3,333	—	—	—	3,333	1,837
2560 - Sundry costs	—	—	—	—	—	2
2701 - Church major repairs - structure	1,000	19,522	3,680	—	24,202	144,456
2710 - Church major repairs - installation	48	873	578	—	1,500	7,500
2766 - Admin Church Development project	—	—	—	—	—	15,056
Expenditure on charitable activities Totals	85,589	20,703	5,237	—	111,531	251,072
Other expenditure						
2020 - DBF assigned fees payments	—	—	169	—	169	1,510
2601 - Governance costs examination/audit fee	308	—	—	—	308	301
Other expenditure Totals	308	—	169	—	477	1,811
Payments Grand totals	97,306	20,703	5,507	—	123,517	266,859
Excess of receipts over payments	(2,831)	(20,577)	(4,224)	0	(27,633)	(68,570)

There may be minor discrepancies in the totals if the pence are not being shown

7.

St Mary's Church Walton - 1133981

Fund movement by type
Selected period: 01 January 2020 to 31 December 2020

Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances carried forward
Unrestricted							
General - General fund	10,096	94,474	97,306	15,000	—	—	22,264
Sub-totals	10,096	94,474	97,306	15,000	—	—	22,264
Designated							
Reserve - Reserve fund	27,372	117	—	(15,000)	—	—	12,490
Choir - Choir designated	1,042	—	—	—	—	—	1,042
Ch-Dv-Des - Church Development designated	36,327	7	20,703	(2,948)	—	—	12,683
Sub-totals	64,742	125	20,703	(17,948)	—	—	26,216
Restricted							
DBF - DBF	—	169	169	—	—	—	—
Ext-Fund - External Fund Raising	425	—	101	—	—	—	323
Organ-Res - Church Organ Fund	28,146	117	511	—	—	—	27,752
Trinity-Rs - Incumbent's Trinity College Fund	14	468	468	—	—	—	14
Ch-Dev-Res - Church Development Projects	781	528	4,258	2,948	—	—	—
Sub-totals	29,366	1,283	5,507	2,948	—	—	28,090
Endowment							
Porter-End - Porter Endowment	1,589	0	—	—	—	—	1,589
Sub-totals	1,589	0	—	—	—	—	1,589
Totals	105,794	95,883	123,517	—	—	—	78,161

There may be minor discrepancies in the totals if the pence are not being shown

