

# The Parish of Yate PCC

England & Wales · Charity number 1133980

## Details

|             |                                                                                                                                               |
|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------|
| Other names | THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF YATE NEW TOWN, THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF YATE |
| Status      | Registered                                                                                                                                    |
| Legal form  | Previously excepted                                                                                                                           |
| Registered  | 2010-02-02                                                                                                                                    |
| Register    | <a href="#">View on the Charity Commission register</a>                                                                                       |

## Contact

|         |                                                                                           |
|---------|-------------------------------------------------------------------------------------------|
| Address | The Parish Office<br>St. Marys Youth Centre<br>Church Road<br>Yate<br>Bristol<br>BS37 5BG |
| Phone   | 01454313105                                                                               |
| Email   | <a href="mailto:parishoffice@yateparish.org.uk">parishoffice@yateparish.org.uk</a>        |
| Website | <a href="http://www.yateparish.org">www.yateparish.org</a>                                |

## Activities

**Objects:** Promoting in the ecclesiastical parish the whole mission of the Church.

**Activities:** The PCC of Yate New Town supports the activities of the Anglican parish of Yate and includes the activities of the four churches, St, Mary's Yate, St Nicholas Yate, St Peter's Wapley and St James Westerleigh. The activities include the day to day running of the four churches and and their fund-raising.

## Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- South Gloucestershire

## Finances

| Period end | Income   | Expenditure | Assets   | Employees |
|------------|----------|-------------|----------|-----------|
| 2024-12-31 | £257,235 | £291,280    | -        | -         |
| 2023-12-31 | £254,660 | £260,307    | -        | -         |
| 2022-12-31 | £228,416 | £252,266    | -        | -         |
| 2021-12-31 | £7,225   | £496,430    | £433,261 | 9         |
| 2020-12-31 | £180,423 | £181,970    | -        | -         |

## Trustees

| Name                                | Role  | Appointed  |
|-------------------------------------|-------|------------|
| <b>Rev Peter Alexander Huxtable</b> | Chair | 2026-03-04 |
| Andrew Stephen Lord                 |       | 2020-04-01 |
| Christine Dolton                    |       | 2020-09-14 |
| Henry John Shiles                   |       | 2023-04-24 |
| Jennifer Margaret Shiles            |       | 2023-04-24 |
| John Cornforth                      |       | 2013-04-28 |
| June Powell                         |       | 2019-04-28 |
| Mary Farrell                        |       | 2026-05-11 |
| Michaela Mackenzie                  |       | 2024-04-29 |
| Peter Gillespie                     |       | 2024-04-29 |
| Rev Regan Rory Meares               |       | 2026-05-14 |
| Rev Wanda Kay Morris                |       | 2019-04-28 |
| stephen Ralph Theodore Pople        |       | 2025-04-29 |

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# Accounts

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**The Parish of Yate PCC  
Annual Report And Financial Statements  
Year Ended 31 December 2024**

(In line with the terms of the Charities Acts of 2011 & 2022 & the Church  
Representation Rules)

Parish Number 55/180  
Registered Charity number: 1133980



St Mary's Church, Yate  
St Nicholas' Church, Abbotswood  
St James' Church, Westerleigh  
St Peter's Church, Wapley

Deanery of Kingswood & South Gloucestershire  
Archdeaconry of Malmesbury  
Diocese of Bristol

**Mission Statement**

Making Jesus Visible

**The Trustees**

The members of the PCC are the Trustees of the charity and share the responsibility with the Ministry Team for promoting the whole work of the Church in the ecclesiastical parish. Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

|                            |                                                                                                                             |  |             |
|----------------------------|-----------------------------------------------------------------------------------------------------------------------------|--|-------------|
| <b>Team Rector</b>         | The Revd Ian Wallace                                                                                                        |  |             |
| <b>Associate Ministers</b> | The Revd. Hywel Snook, The Revd. Chris Ainslie, The Revd. Joanne Hodge,<br>The Revd. David Jones,<br>The Revd. Wanda Morris |  |             |
| <b>Curates</b>             | Mrs Pamela Brown                                                                                                            |  |             |
| <b>PCC Secretary</b>       | Mr Stephen Lord                                                                                                             |  |             |
| <b>PCC Treasurer</b>       | Mr John Cornforth, Mrs Claire Hayward, Mrs Mary Farrell (fin. April 24)                                                     |  | St Mary     |
| <b>Church Wardens</b>      | Mrs June Powell, Mrs Michaela Mackenzie (from April 2024)                                                                   |  | St James    |
|                            | Mrs Helen Belcher (April 2024)                                                                                              |  | St Nicholas |
|                            | Mrs Shirley Dando (fin. April 2024), Mr Henry Shiles                                                                        |  | St Peter    |

**Deanery Synod Representatives**

Mrs June Powell (St J), Mrs Diana Carter (St N), Mrs Jean Yates (from April to Nov 2024) (St M), Mrs Christine Dolton (St P)

**Elected PCC Members**

*Three members from each DCC of which one is to be the DCC Finance Officer.*

|                                                                                                                                  |   |             |
|----------------------------------------------------------------------------------------------------------------------------------|---|-------------|
| Mrs Heather Smith (fin. Oct 2024); Mrs Mary Perks; Mrs Clare Hayward (fin April),<br>Mrs Mary Farrell (from April)               | - | St Mary     |
| Mrs Diana Carter; Ros Bailey (fin. April), Debbie Foster (fin June), Mrs Christine Ward<br>Mrs Mrs Christine Dolton (from April) | - | St Nicholas |
| Mrs Kathryn Mills (fin April); Mrs Joy Archer (Fin April); Carol Goddard (fin April)<br>Mr Stephen Pople (from April)            | - | St James    |
| Mrs Janet Williams(fin April); Mr. Wulstan Perks; Jenny Shiles (from April)                                                      | - | St Peter    |

**Co-opted PCC Members**

There are currently no co-opted members of the PCC.

**PCC Standing Committee**

Revd Ian Wallace (Chair); Mrs Pamela Brown (Secretary); Mrs Claire Hayward; Mrs Mary Farrell; Mr John Cornforth (St M); Mr Henry Shiles (St P); Mrs June Powell (St J); Mrs. Michael Mackenzie (from April) Mrs Christine Dolton (Bookkeeper); Mr Stephen Lord (Treasurer), Revd. Hywel Snook (from April)

**Parish Safeguarding**      Mrs Beverley Hodgson

**Parish Health & Safety Officer:**      Mr Gus Smith (fin Oct), Revd. Hywel Snook (from Oct)

**Gift Aid Officer:**      Mr Stephen Lord

**Data Protection:**      Revd. Hywel Snook

**Churches**

St Mary  
St James  
St Peter  
St Nicholas

**Gift Aid Organisers**

Mr Terry Carter  
Mr Stephen Pople  
Mr Mike Collis  
Mrs Christine Dolton

**Electoral Roll Officers**

Mrs Wendy Dykes  
Mr Andrew Rapson  
Mr Mike Collis  
Mrs Moira Jenkins

**Health & Safety**

Mr Gus Smith (fin Oct)  
Mr Norman Shanks  
Mr Mike Collis  
Mrs Ros Bailey

**Churches**

St Mary  
St James  
St Peter  
St Nicholas

**Child Safety**

Mrs Beverley Hodgson  
Mrs Carol Goddard  
Mrs. Jenny Shiles  
Mrs. Ros Bailey

## Annual Report 2025 - Revd. Hywel Snook

2024 through to 2025 had been a year of continuity and transition. Throughout 2024 we continued with most of the usual pattern of parish life.

- We held a Lent course in 2024 considering the Easter services, which led to an increase in attendance of the Holy Week services.
- We continued with Thy Kingdom Come where we published Morning and Evening Prayer booklets for the whole year. Many of which are used regularly by the congregation.
- We continued with the various parish events such as coffee mornings, breakfasts, concerts and the Christmas tree festival.
- As always the daily round of pastoral visiting, Baptisms, Weddings and Funerals.

2024 through to 2025 was also a year of transition. Charlie Blackett moved on from being our youth and families worker to begin her training for ordination. Ian and Ruth retired from parish ministry in September, Jean moved back to Gloucester diocese and Joanne moved to Fromeside to widen her ministerial experience. This reduced the ministry team from ten to six. In order to meet this challenge we have had to change the service times at St Nix and St James and we are very grateful for Malcom and Ben from Fromeside for stepping in and covering services on Sunday.

In the face of these challenges we have not just sat back and kept things going. We have embraced transition seized the opportunity to improved our facilities and our life together. In 2024 through to 2025 we have improved our church buildings in significant ways. We have:

- Improved St Peters with new lighting and heating systems funded by the eco grant from the diocese.

We have improved St Nix with:

- New CCTV to protect us from vandals and allow us to feel safer
- New Carpets and signage for the church
- New lighting in the main church, paid for by the diocese eco grant
- Held three clean up days which have improved the look and feel of the exterior and interior of church.
- The great Unlocking where we removed many unnecessary locks from church cupboards and doors. Because we are a family and can trust each other.
- A full set of service templates for the whole year, giving consistency in worship and reducing the preparation time for services dramatically.

We have improved St Mary's with:

- Moving the screens to open up the transept which can now be used for meetings and is now used by the craft group every week.

- Holding a cleanup day where 10 car loads of rubbish was taken to the tip, dramatically improving the look and feel of the church.
- Creating a chapel space for quiet prayer and services on a Thursday
- Creating a sanctuary space and choir
- New service sheets for the whole year, reducing clergy preparation time and making worship easier for all. Done in consultation with the choir and musical director.
- New sound system.
- Upgrading the AV system to high definition enabling us to use modern videos and improve picture quality.
- Removing and repositioning TVs which the DCC decided to move in consultation with the congregation.
- Installing a combination lock on the kitchen and sound system enabling ease of use by volunteers.
- Responding to the DCC and congregation's views in all these improvements.

We have improved St James with:

- A clean up day which dramatically improved the look of the church
- Installing new curtains in the vestry

At the last APCM in 2024 Ian published the PCC & DCC handbook which detailed the responsibilities and decision making processes of Yate Parish. This was the cumulation of years of work bringing our parish partially in line with church and charity law. It also gave us a framework for making decisions. We were aware that much of Ian's time was taken up by governance matters and that in the past we had tried to embark on mission and ministry only to be thwarted by unclear and sometimes dysfunctional systems.

Before Ian's departure Hywel asked the Archdeacon to undertake a governance review of the parish. He did this because he was concerned that when the new rector is appointed she or he will find themselves in the same position as Ian did. Keen to work in mission and ministry but thwarted by poor governance. In November 2024 Archdeacon Christopher undertook his review which was published in February 2025. The review is attached as an appendix to this report and is available online via our website.

The report calls for us to increase Transparency, Clarity and Accountability in our decision making. Also for us to come inline with church and charity law. In the February and March PCCs we passed various resolutions to make this a reality. Full details can be seen in the PCC minutes published on our website. In response to the review we have:

- Reformed the budgeting system to allow the PCC to be responsible for all parish expenses with the exception of sacristy and

maintenance budgets for each church. These will be administered by the DCC

- To take various actions to bring Yate parish in line with church and charity law. A full list of these actions is available in the PCC minutes for February and March 2025.
- We have published DCC and PCC agendas and minutes online, in church and a summary in the magazine. This has increased transparency of decision making and allowed everyone to have a voice.

The governance may seem immensely boring and unimportant, it is however vital to our life as a parish and how we relate as a family. Dave Jones put it best. "In the past we have spent lots of time and energy sowing seeds hoping they will grow, but like the Parable of the Sower we were sowing on stony ground. People would receive the word with joy and begin to grow, but because the ground was stoney they withered. What we are doing now is tilling the soil and making it fertile so when we sow there will be fruit."

This is true if we look at the work done in each of the churches, detailed above. None of this work would have been possible without getting real agreement and ownership from the people. We have made decisions in a transparent, accountable and clear way. This is the tilling of the soil which enabled the shoots of growth to begin.

We have also undertake two ministry projects since October. We are Family, emphasising how we can better work together as a parish. Building Jesus to make him visible this Lent. Where we gave everyone a puzzle piece to show that it is only in working together that we will make Jesus visible. Apart we are incomplete it is only by working together that we become whole. There have been many encouraging signs of work across the parish, with people supporting churches in the clean up days and plans for a Christmas tree festival across the whole of Yate Parish.

For the future:

In June the position of Rector will be advertised and if the right candidate applies they will be appointed at the end of July. We are currently recruiting a Transitional minister who will start in September to take the pressure off the ministry team. Paul Belcher will God willing be licenced as an LLM in October and Claire Haywood is going forward for LLM selection in June. It is our hope that when the new Rector arrives she or he will find a parish which is functioning well together where the soil is tilled and ready for Mission and Ministry.

**The Parish of Yate PCC**  
**Notes to the Financial Statements**  
**For the year ending 31 December 2024**

**Accounting Policies**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

**Funds**

Endowment Funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in terms of the trust or bequest and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund. The PCC does not invest separately for each fund. Where there is no separate investment, interest will in future be apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds that can be used for PCC ordinary purposes.

**Incoming Resources**

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received provided there is sufficient information at the time of preparing the accounts to justify recognising the information, eg a claim submitted to HMRC. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest accrued. All other income is recognised when receivable. All incoming resources are accounted for gross. Amounts received specifically for mission are dealt with as restricted funds.

**Resources Expended**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

### **Activities Directly Relating To The Work Of The Church**

The diocesan parish share is accounted for when due. Any parish share unpaid at 31 December is provided for in these financial statements as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

### **Staff Costs**

An immaterial portion of the expenses paid to the clergy may have related to their services as members (including the choir) of the PCC. Payments of under £7,500 (2023: under £7,500) during the year were paid to PCC members for services outside the scope of their PCC duties.

### **Fixed Assets**

#### **Consecrated property and moveable church furnishings**

Consecrated and beneficed property is not included in the financial statements in accordance with s.96 (2) (a) of the Charities Act 1993.

Moveable church furnishings held by the vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory, which can be inspected (at a reasonable time). For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2000 with individual value below £1000 are written off.

### **Investments**

Investments are valued at market value at 31 December.

### **Current Assets**

Amounts owing to the PCC at 31 December in respect of fees, tax rebates, rents and other income are shown as debtors less provision for amounts that may prove uncollectable.

### **St Mary's Youth Centre**

With effect from 31 October 2024, the PCC was asked by the Trustees of St Mary's Educational Trust to take on the running of the St Mary's Youth Centre facility. No assets were transferred, but income and expenditure from that point were recorded in these accounts.

## **Independent Examiner's Report to the PCC of the Parish of Yate**

This report on the financial statements of the PCC for the year ended 31 December 2023, which are set out on these pages is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 (the Regulations) and s.43 of the Charities Act 1993 (the Act).

### **Respective responsibilities of the PCC and the examiner**

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of the Regulations and section 43(2) of the Act does not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

### **Basis of this report**

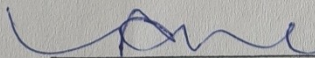
My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7)(b) of the Act and to be found in the Church guidance, 2006 edition. That examination included a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also included considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent Examiners Statement**

In connection with my examination, no matter has come to my attention, which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 41 of the Act; or
- to prepare financial statements which accord with the accounting records and comply with the Regulations have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts be reached.

 (Signed)

Richard Leslie MBA FCCA FCA  
Partner

25/4/25 (Dated)

R. A. Leslie & Co. | Chartered Accountants  
Gowran House, 56 Broad Street, Chipping Sodbury, Bristol, BS37 6AG

**The Parish Of Yate PCC**  
**Statement of Financial Activities**  
**For The Year to 31st December 2024**

| <b>Incoming Resources</b>                            | Note | Unrestricted   | Restricted    | Endowment | <b>Total Funds</b> |                |
|------------------------------------------------------|------|----------------|---------------|-----------|--------------------|----------------|
|                                                      |      | Funds          | Funds         | Funds     | 2024               | 2023           |
|                                                      |      | £              | £             | £         | £                  | £              |
| <b>Incoming resources from generated funds</b>       | 2    |                |               |           |                    |                |
| Voluntary income from donors                         | 2a   | 97,950         | 0             | 0         | 97,950             | 100,588        |
| Voluntary income - other                             | 2b   | 8,192          | 23,738        | 0         | 31,930             | 31,330         |
| <b>Incoming resources from charitable activities</b> |      |                |               |           |                    |                |
| Lettings and fees                                    | 2c   | 69,889         | 0             | 0         | 69,889             | 73,306         |
| Other                                                | 2d   | 37,502         | 0             | 0         | 37,502             | 32,078         |
| Investment income                                    | 2e   | 4,155          | 15,799        | 0         | 19,955             | 15,926         |
| Other incoming resources                             | 2f   | 10             | 0             | 0         | 10                 | 1,432          |
| <b>Total Incoming Resources</b>                      |      | <b>217,698</b> | <b>39,537</b> | <b>0</b>  | <b>257,235</b>     | <b>254,660</b> |
| <b>Resources Expended</b>                            |      |                |               |           |                    |                |
| <b>Cost of generating funds</b>                      | 3    |                |               |           |                    |                |
| Costs of generating voluntary income                 | 3a   | 181,061        | 11,991        | 0         | 193,051            | 165,504        |
| Governance costs                                     | 3b   | 61,604         | 25,927        | 0         | 87,531             | 83,935         |
| Costs of Generating Funds                            | 3c   | 5,560          | (225)         | 0         | 5,335              | 4,710          |
| Charitable activities                                | 3d   | 5,362          | 0             | 0         | 5,362              | 6,158          |
| <b>Total Resources Expended</b>                      |      | <b>253,587</b> | <b>37,693</b> | <b>0</b>  | <b>291,280</b>     | <b>260,307</b> |
| <b>Net Incoming (Outgoing) Resources</b>             |      | (35,889)       | 1,844         | 0         | (34,045)           | (5,647)        |
| <b>Transfers</b>                                     |      | 11,560         | 1,170         | 0         | 12,731             | 2              |
| <b>Gains and Losses on Investments</b>               |      | 2,120          | 0             | (1,175)   | 945                | 15,635         |
| <b>Net Movement in Funds</b>                         |      | (22,209)       | 3,015         | (1,175)   | (20,369)           | 9,990          |
| <b>Reconciliation of Funds</b>                       |      |                |               |           |                    |                |
| Balances B/F @ Start Of Year                         |      | 163,875        | 104,833       | 122,610   | 391,317            | 381,327        |
| <b>Net Movement in Funds</b>                         |      | (22,209)       | 3,015         | (1,175)   | (20,369)           | 9,990          |
| Balances C/F @ End Of Year                           |      | 141,666        | 107,848       | 121,435   | 370,948            | 391,317        |

**The Parish Of Yate PCC**  
**Balance Sheet as at 31st December 2024**

|                                                          | Note | 2024<br>£      | 2023<br>£      |
|----------------------------------------------------------|------|----------------|----------------|
| <b>Fixed Assets</b>                                      |      |                |                |
| Tangible Fixed Assets                                    | 4a   | 0              | 0              |
| Investment Assets                                        | 4b   | 216,130        | 215,186        |
| <b>Current Assets</b>                                    |      |                |                |
| Debtors                                                  | 5    | 1,202          | 4,669          |
| Cash at bank and in hand                                 | 6    | 158,105        | 172,167        |
| <b>Total</b>                                             |      | <b>159,306</b> | <b>176,836</b> |
| <br>Liabilities - Amounts falling due within one year    | 7    | <br>(4,488)    | <br>(705)      |
| <b>Net Current Assets</b>                                |      | <b>154,819</b> | <b>176,131</b> |
| <br>Liabilities - Amounts falling due more than one year |      | <br>0          | <br>0          |
| <b>Net Assets</b>                                        |      | <b>370,948</b> | <b>391,317</b> |
| <br><b>Funds</b>                                         |      |                |                |
| Unrestricted                                             | 9    | 141,666        | 163,875        |
| Restricted                                               | 9    | 107,848        | 104,833        |
| Endowment                                                | 9    | 121,435        | 122,610        |
|                                                          |      | <b>370,948</b> | <b>391,317</b> |

Approved on 28 April 2025



Revd. Hywel Snook (Chair)

Stephen Lord (PCC Treasurer)

The accompanying notes form part of these accounts

**The Parish Of Yate PCC**  
**Fund Analysis**  
**For The Year to 31st December 2024**

|                                   | Opening<br>Balances | Movement<br>In Debtors | Movement<br>In Creditors | Income         | Payments         | Transfers<br>In | Transfers<br>Out | Capital<br>Revaluation | Closing<br>Balances |
|-----------------------------------|---------------------|------------------------|--------------------------|----------------|------------------|-----------------|------------------|------------------------|---------------------|
|                                   | £                   | £                      | £                        | £              | £                | £               | £                | £                      | £                   |
| <b>General</b>                    |                     |                        |                          |                |                  |                 |                  |                        |                     |
| Printer                           | 96                  |                        |                          | 0              | 0                |                 |                  |                        | 96                  |
| Discretionary Capital             | 76,365              |                        |                          |                |                  |                 |                  | 1,748                  | 78,113              |
| Discretionary Revenue             | 1,816               |                        |                          | 2,120          | (1,943)          |                 |                  |                        | 1,993               |
| Parish - General                  | 4,009               | (254)                  | (4,156)                  | 16,097         | (43,657)         | 31,775          |                  |                        | 3,814               |
| St James General                  | (595)               | 0                      | 147                      | 30,969         | (15,030)         | 858             | (10,307)         |                        | 6,043               |
| St Mary's General                 | 3,525               | (845)                  |                          | 68,044         | (68,538)         | 18,540          | (20,114)         |                        | 613                 |
| St Nicholas General               | 16,456              | (2,853)                |                          | 75,328         | (76,800)         | 7,510           | (16,031)         |                        | 3,610               |
| St Peter's General                | 1,056               |                        |                          | 9,499          | (10,268)         | 2,000           | (1,948)          |                        | 339                 |
| St Mary's Youth Centre            | 0                   | 979                    |                          | 4,008          | (2,448)          |                 |                  |                        | 2,539               |
| St Nicholas Youth Centre          | 1,571               | (495)                  |                          | 13,237         | (12,573)         |                 |                  |                        | 1,739               |
| St Mary's EB Memorial             | 29,021              |                        |                          | 781            | (18,068)         | 1,750           | (473)            |                        | 13,012              |
| St Peters CBF General             | 14,342              |                        |                          | 829            |                  | 0               | (2,000)          |                        | 13,171              |
| St Peter's Investment CBF         | 16,210              |                        |                          |                |                  |                 |                  | 372                    | 16,582              |
| <b>General Funds</b>              | <b>163,875</b>      | <b>(3,468)</b>         | <b>(4,009)</b>           | <b>220,912</b> | <b>(249,324)</b> | <b>62,433</b>   | <b>(50,872)</b>  | <b>2,120</b>           | <b>141,666</b>      |
| <b>Specific</b>                   |                     |                        |                          |                |                  |                 |                  |                        |                     |
| Parish - Youth Worker             | 37,590              |                        |                          | 23,738         | (29,996)         | 5,000           |                  |                        | 36,332              |
| St. Mary's Newman Income          | 2,436               |                        |                          | 4,773          | (6,921)          | 4,000           |                  |                        | 4,288               |
| St. James Fabric & Organ          | 36,453              |                        | 225                      | 5,670          |                  | 0               | (858)            |                        | 41,490              |
| St. Nicholas Fabric & Kitchen     | 11,917              |                        |                          | 5,154          |                  | 15,370          | (6,703)          |                        | 25,737              |
| St Nicholas Roof                  | 15,436              |                        |                          | 202            |                  |                 | (15,638)         |                        | 0                   |
| St Nicholas Youth Centre Projects | 1,000               |                        |                          | 0              | (1,000)          |                 |                  |                        | 0                   |
| <b>Specific Funds</b>             | <b>104,833</b>      | <b>0</b>               | <b>225</b>               | <b>39,537</b>  | <b>(37,917)</b>  | <b>24,370</b>   | <b>(23,199)</b>  | <b>0</b>               | <b>107,848</b>      |
| <b>Endowment</b>                  |                     |                        |                          |                |                  |                 |                  |                        |                     |
| St. Mary's Newman Trust Capital   | 122,610             |                        |                          |                |                  |                 |                  | (1,175)                | 121,435             |
| <b>Endowment Funds</b>            | <b>122,610</b>      | <b>0</b>               | <b>0</b>                 | <b>0</b>       | <b>0</b>         | <b>0</b>        | <b>0</b>         | <b>(1,175)</b>         | <b>121,435</b>      |
| <b>Total Funds</b>                | <b>391,317</b>      | <b>(3,468)</b>         | <b>(3,785)</b>           | <b>260,449</b> | <b>(287,241)</b> | <b>86,802</b>   | <b>(74,071)</b>  | <b>945</b>             | <b>370,948</b>      |
| Analysed As:                      |                     |                        |                          |                |                  |                 |                  |                        |                     |
| Unrestricted                      | 163,875             | (3,468)                | (4,009)                  | 220,912        | (249,324)        | 62,433          | (50,872)         | 2,120                  | 141,666             |
| Restricted                        | 104,833             | 0                      | 225                      | 39,537         | (37,917)         | 24,370          | (23,199)         | 0                      | 107,848             |
| Endowment                         | 122,610             | 0                      | 0                        | 0              | 0                | 0               | 0                | (1,175)                | 121,435             |
| <b>Total Funds</b>                | <b>391,317</b>      | <b>(3,468)</b>         | <b>(3,785)</b>           | <b>260,449</b> | <b>(287,241)</b> | <b>86,802</b>   | <b>(74,071)</b>  | <b>945</b>             | <b>370,948</b>      |

**The Parish Of Yate PCC**  
**Notes To The Financial Statements**  
**For The Year to 31st December 2024**

| <b>2</b> | <b>Incoming Resources</b>       | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Endowment<br>Funds<br>£ | <b>Total Funds<br/>2024<br/>£</b> | <b>2023<br/>£</b> |
|----------|---------------------------------|----------------------------|--------------------------|-------------------------|-----------------------------------|-------------------|
| 2a       | Voluntary income from donors    |                            |                          |                         |                                   |                   |
|          | Planned Giving                  | 70,240                     |                          |                         | 70,240                            | 71,099            |
|          | Income Tax Recoverable          | 20,158                     |                          |                         | 20,158                            | 22,240            |
|          | Collections (Open plate)        | 7,552                      |                          |                         | 7,552                             | 7,249             |
|          |                                 | <b>97,950</b>              | <b>0</b>                 | <b>0</b>                | <b>97,950</b>                     | <b>100,588</b>    |
| 2b       | Voluntary income - other        |                            |                          |                         |                                   |                   |
|          | Grants                          | 8,192                      | 18,750                   |                         | 26,942                            | 25,874            |
|          | Donations, Appeals, etc.        | 0                          | 4,988                    |                         | 4,988                             | 5,457             |
|          |                                 | <b>8,192</b>               | <b>23,738</b>            | <b>0</b>                | <b>31,930</b>                     | <b>31,330</b>     |
| 2c       | Lettings and Fees               |                            |                          |                         |                                   |                   |
|          | Church hall lettings            | 51,908                     |                          |                         | 51,908                            | 55,220            |
|          | Fees                            | 17,981                     | 0                        |                         | 17,981                            | 18,086            |
|          |                                 | <b>69,889</b>              | <b>0</b>                 | <b>0</b>                | <b>69,889</b>                     | <b>73,306</b>     |
| 2d       | Other income                    |                            |                          |                         |                                   |                   |
|          | Funds generated                 | 37,502                     |                          |                         | 37,502                            | 32,078            |
|          | Copier                          | 0                          |                          |                         | 0                                 | 0                 |
|          |                                 | <b>37,502</b>              | <b>0</b>                 | <b>0</b>                | <b>37,502</b>                     | <b>32,078</b>     |
| 2e       | Investment Income               |                            |                          |                         |                                   |                   |
|          | Interest/Dividends              | 4,155                      | 15,799                   |                         | 19,955                            | 15,926            |
|          |                                 | <b>4,155</b>               | <b>15,799</b>            | <b>0</b>                | <b>19,955</b>                     | <b>15,926</b>     |
| 2f       | Other incoming resources        |                            |                          |                         |                                   |                   |
|          | Miscellaneous                   | 10                         |                          |                         | 10                                | 0                 |
|          | Tax reclaim                     | 0                          |                          |                         | 0                                 | 1,432             |
|          | Legacy                          | 0                          |                          |                         | 0                                 | 0                 |
|          |                                 | <b>10</b>                  | <b>0</b>                 | <b>0</b>                | <b>10</b>                         | <b>1,432</b>      |
|          | <b>Total Incoming Resources</b> | <b>217,698</b>             | <b>39,537</b>            | <b>0</b>                | <b>257,235</b>                    | <b>254,660</b>    |

**The Parish Of Yate PCC**  
**Notes To The Financial Statements**  
**For The Year to 31st December 2024**

| <b>3.</b> | <b>Resources Expended</b>                          | <b>Unrestricted<br/>Funds<br/>£</b> | <b>Restricted<br/>Funds<br/>£</b> | <b>Endowment<br/>Funds<br/>£</b> | <b>Total Funds<br/>2024<br/>£</b> | <b>2023<br/>£</b> |
|-----------|----------------------------------------------------|-------------------------------------|-----------------------------------|----------------------------------|-----------------------------------|-------------------|
| <b>3a</b> | <b>Costs of Generating Voluntary Income</b>        |                                     |                                   |                                  |                                   |                   |
|           | <b>Activities directly relating to the church</b>  |                                     |                                   |                                  |                                   |                   |
|           | Ministry Diocesan Share                            | 75,696                              |                                   |                                  | 75,696                            | 66,000            |
|           | Ministry Clergy Expenses                           | 5,676                               |                                   |                                  | 5,676                             | 5,341             |
|           | Church Running Expenses                            | 0                                   |                                   |                                  | 0                                 | 0                 |
|           | Utilities                                          | 14,897                              |                                   |                                  | 14,897                            | 15,833            |
|           | Insurance                                          | 11,372                              |                                   |                                  | 11,372                            | 10,310            |
|           | Church Maintenance                                 | 9,077                               |                                   |                                  | 9,077                             | 9,111             |
|           | Equipment Repairs                                  | 5,035                               |                                   |                                  | 5,035                             | 3,098             |
|           | Other Projects                                     | 3,855                               |                                   |                                  | 3,855                             | 452               |
|           | Roof Project                                       | 18,440                              |                                   |                                  | 18,440                            | 17,472            |
|           | Church Cleaning                                    | 1,763                               |                                   |                                  | 1,763                             | 1,700             |
|           | Flower Decoration                                  | 0                                   |                                   |                                  | 0                                 | 0                 |
|           | Altar requisites                                   | 834                                 |                                   |                                  | 834                               | 979               |
|           | Vision                                             | 2,036                               | 4,069                             |                                  | 6,106                             | 5,016             |
|           | Care of Church Grounds                             | 17,358                              | 6,921                             |                                  | 24,280                            | 10,902            |
|           | <b>Youth &amp; Community Centres Running Costs</b> |                                     |                                   |                                  | 0                                 |                   |
|           | Utilities                                          | 6,228                               |                                   |                                  | 6,228                             | 6,662             |
|           | Insurance                                          | 1,350                               |                                   |                                  | 1,350                             | 918               |
|           | Repairs                                            | 1,453                               |                                   |                                  | 1,453                             | 936               |
|           | Staff Costs                                        | 4,441                               |                                   |                                  | 4,441                             | 9,088             |
|           | Equipment                                          | 0                                   |                                   |                                  | 0                                 | 0                 |
|           | Admin                                              | 8                                   |                                   |                                  | 8                                 | 7                 |
|           | Caretaking                                         | 1,542                               |                                   |                                  | 1,542                             | 1,499             |
|           | Projects                                           | 0                                   | 1,000                             |                                  | 1,000                             | 0                 |
|           | Building Refurbishment                             | 0                                   |                                   |                                  | 0                                 | 0                 |
|           | Stationery etc.                                    | 0                                   |                                   |                                  | 0                                 | 0                 |
|           | <b>Total Costs of Generating Voluntary Income</b>  | <b>181,061</b>                      | <b>11,991</b>                     | <b>0</b>                         | <b>193,052</b>                    | <b>165,323</b>    |

**The Parish Of Yate PCC**  
**Notes To The Financial Statements**  
**For The Year to 31st December 2024**

| 3. | Resources Expended                                                         | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Endowment<br>Funds<br>£ | Total Funds<br>2024<br>£ | 2023<br>£     |
|----|----------------------------------------------------------------------------|----------------------------|--------------------------|-------------------------|--------------------------|---------------|
| 3b | <b>Governance Costs</b>                                                    |                            |                          |                         |                          |               |
|    | <b>Church Management &amp; Administration</b>                              |                            |                          |                         |                          |               |
|    | Staff - Administration                                                     | 42,962                     |                          |                         | 42,962                   | 37,827        |
|    | Other Staff Costs                                                          | 2,514                      | 25,927                   |                         | 28,441                   | 33,268        |
|    | <b>Sundry Expenses</b>                                                     |                            |                          |                         | 0                        | 0             |
|    | Administration                                                             | 6,488                      |                          |                         | 6,488                    | 6,187         |
|    | Miscellaneous                                                              | 9,555                      |                          |                         | 9,555                    | 6,558         |
|    | Bank Charges                                                               | 86                         |                          |                         | 86                       | 95            |
|    |                                                                            | <b>61,604</b>              | <b>25,927</b>            | <b>0</b>                | <b>87,531</b>            | <b>83,935</b> |
| 3c | <b>Cost of generating funds</b>                                            |                            |                          |                         |                          |               |
|    | Fund Raising                                                               | 5,560                      | (225)                    |                         | 5,335                    | 4,710         |
|    | Copier                                                                     | 0                          |                          |                         | 0                        | 0             |
|    |                                                                            | <b>5,560</b>               | <b>(225)</b>             | <b>0</b>                | <b>5,335</b>             | <b>4,710</b>  |
| 3  | <b>Resources Expended</b>                                                  | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Endowment<br>Funds<br>£ | Total Funds<br>2024<br>£ | 2023<br>£     |
| 3d | <b>Charitable Activities</b>                                               |                            |                          |                         |                          |               |
|    | Charitable Giving                                                          | 5,362                      |                          |                         | 5,362                    | 6,158         |
|    | <b>Analysed as:</b>                                                        |                            |                          |                         |                          |               |
|    | Regenerate                                                                 | 1,200                      |                          |                         |                          |               |
|    | Childrens' Society                                                         | 52                         |                          |                         |                          |               |
|    | Great Western Air Ambulance                                                | 134                        |                          |                         |                          |               |
|    | Amounts payable to victims of flooding<br>in Yate after Just Giving Appeal | 3,976                      |                          |                         |                          |               |
|    | <b>Total</b>                                                               | <b>5,362</b>               |                          |                         |                          |               |

**The Parish Of Yate PCC**  
**Notes To The Financial Statements**  
**For The Year to 31st December 2024**

|    |                                                     | 2024<br>£      | 2023<br>£      |
|----|-----------------------------------------------------|----------------|----------------|
| 4a | <b>Fixed Assets for use by PCC</b>                  | 0              | 0              |
| 4b | <b>Investments</b>                                  |                |                |
|    | Market Value at start of year Discretionary Fund    | 76,365         | 69,719         |
|    | Market Value at start of year Newman Trust          | 122,610        | 115,015        |
|    | Market Value at start of year St Peters CBF         | 16,210         | 14,817         |
|    | Gain (loss) on revaluation Discretionary Fund       | 1,748          | 6,647          |
|    | Gain (loss) on revaluation Newman Trust             | (1,175)        | 7,595          |
|    | Gain (loss) on revaluation St Peters CBF            | 372            | 1,393          |
|    | Other income (expenditure) Discretionary Fund       | 0              | 0              |
|    | Other income (expenditure) Newman Trust             | 0              | 0              |
|    | Other income (expenditure) St Peters CBF            | 0              | 0              |
|    | <b>Valuation at end of year</b>                     | <b>216,130</b> | <b>215,186</b> |
|    | <b>Holdings as at end of year (Number of units)</b> |                |                |
|    | Dis. Fund                                           | 3,378          | 3,378          |
|    | New Trust                                           | 5,252          | 5,424          |
|    | St Peters                                           | 717            | 717            |
|    |                                                     | <b>9,347</b>   | <b>9,519</b>   |
| 5  | <b>Debtors (Unrestricted Funds)</b>                 |                |                |
|    | Tax Claim                                           | 0              | 845            |
|    | Trade Debtors                                       | 1,202          | 3,825          |
|    |                                                     | <b>1,202</b>   | <b>4,669</b>   |
| 6  | <b>Cash Balances</b>                                |                |                |
|    | Parish Lloyds Account                               | 24,362         | 15,352         |
|    | Parish Lloyds Account                               | 40,332         | 49,421         |
|    | St. James CBF                                       | 41,490         | 36,678         |
|    | St. Mary's CBF                                      | 13,012         | 29,021         |
|    | St. Nicholas CBF                                    | 25,737         | 11,917         |
|    | St. Peter's CBF                                     | 13,171         | 14,342         |
|    | St. Nicholas CBF Roof                               | 0              | 15,436         |
|    |                                                     | <b>158,105</b> | <b>172,167</b> |

**The Parish Of Yate PCC**  
**Notes To The Financial Statements**  
**For The Year to 31st December 2024**

|   | 2024                                                | 2023  |     |
|---|-----------------------------------------------------|-------|-----|
|   | £                                                   | £     |     |
| 7 | Liabilities - Amounts falling due within one year   |       |     |
|   | Amounts collected to be paid to other organisations | 0     | 372 |
|   | Expenses incurred but not paid                      | 4,488 | 334 |
|   |                                                     | 4,488 | 705 |

|          | 2024<br>£                    | 2023<br>£ |
|----------|------------------------------|-----------|
| <b>8</b> | <b>Diocesan Parish Share</b> |           |
|          | 75,696                       | 66,000    |

The amount paid to the Diocese was increased as we aim to cover fully our clergy costs that are funded by the Diocese.

**9**      **Analysis of net assets by fund**

|                               | General<br>£   | Restricted<br>£ | Endowment<br>£ | Total<br>£     | 2023<br>£      |
|-------------------------------|----------------|-----------------|----------------|----------------|----------------|
| Investments                   | 94,695         |                 | 121,435        | 216,130        | 215,185        |
| Cash Balances                 | 33,958         |                 |                | 33,958         | 42,278         |
| Cash Balances St Mary's CBF   | 13,012         |                 |                | 13,012         | 29,021         |
| Cash Balances allocated funds |                | 107,848         |                | 107,848        | 104,833        |
|                               | <b>141,666</b> | <b>107,848</b>  | <b>121,435</b> | <b>370,948</b> | <b>391,317</b> |

**The Parish of Yate PCC**  
**Notes to the Financial Statements**  
**For the year ending 31 December 2024**

**Accounting Policies**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

**Funds**

Endowment Funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in terms of the trust or bequest and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund. The PCC does not invest separately for each fund. Where there is no separate investment, interest will in future be apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds that can be used for PCC ordinary purposes.

**Incoming Resources**

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received provided there is sufficient information at the time of preparing the accounts to justify recognising the information, eg a claim submitted to HMRC. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest accrued. All other income is recognised when receivable. All incoming resources are accounted for gross. Amounts received specifically for mission are dealt with as restricted funds.

**Resources Expended**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish

share is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

### **Activities Directly Relating To The Work Of The Church**

The diocesan parish share is accounted for when due. Any parish share unpaid at 31 December is provided for in these financial statements as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

### **Staff Costs**

An immaterial portion of the expenses paid to the clergy may have related to their services as members (including the choir) of the PCC. Payments of under £7,500 (2023: under £7,500) during the year were paid to PCC members for services outside the scope of their PCC duties.

### **Fixed Assets**

#### **Consecrated property and moveable church furnishings**

Consecrated and beneficed property is not included in the financial statements in accordance with s.96 (2) (a) of the Charities Act 1993.

Moveable church furnishings held by the vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory, which can be inspected (at a reasonable time). For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2000 with individual value below £1000 are written off.

### **Investments**

Investments are valued at market value at 31 December.

### **Current Assets**

Amounts owing to the PCC at 31 December in respect of fees, tax rebates, rents and other income are shown as debtors less provision for amounts that may prove uncollectable.

### **St Mary's Youth Centre**

With effect from 31 October 2024, the PCC was asked by the Trustees of St Mary's Educational Trust to take on the running of the St Mary's Youth Centre facility. No assets were transferred, but income and expenditure from that point were recorded in these accounts.

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# Accounts

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# The Parish of Yate

## Annual Report and Financial Statements of the Parochial Church Council for the year ended 31st December 2023

(In line with the terms of the Charities Acts of 2011 & 2022 & the Church Representation Rules)



St Mary's Church, Yate  
St Nicholas' Church, Abbotswood  
St James' Church, Westerleigh  
St Peter's Church, Wapley

Deanery of Kingswood & South Gloucestershire

Archdeaconry of Malmesbury

Diocese of Bristol

Parish Number 55/180  
Registered Charity number: 1133980

### **Mission Statement**

Making Jesus Visible

### **The Trustees 2023**

The members of the PCC are the Trustees of the "charity" and share the responsibility with the Ministry Team for promoting the whole work of the Church in the ecclesiastical parish.

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

|                            |                                                                                                   |                                                |
|----------------------------|---------------------------------------------------------------------------------------------------|------------------------------------------------|
| <b>Team Rector</b>         | The Revd Ian Wallace                                                                              |                                                |
| <b>Associate Ministers</b> | The Revd. Hywel Snook, The Revd. Chris Ainslie, The Revd. Joanne Hodge,<br>The Revd. David Jones, |                                                |
| <b>Curates</b>             | The Revd. Wanda Morris                                                                            |                                                |
| <b>PCC Secretary</b>       | Mrs Pamela Brown                                                                                  |                                                |
| <b>PCC Treasurer</b>       | Mr Stephen Lord                                                                                   |                                                |
| <b>Church Wardens</b>      | Mr John Cornforth, Mrs Claire Hayward, Mrs Mary Farrell<br>Mrs June Powell                        | St Mary<br>St James<br>St Nicholas<br>St Peter |
|                            | Mrs Shirley Dando, Mr Henry Shiles (from May 2023)                                                |                                                |

### **Deanery Synod Representatives**

Mrs June Powell (St J), Mrs Diana Carter (St N), Vacancy (St M), Mrs Christine Dolton (St P)

### **Elected PCC Members**

*Three members from each DCC of which one is to be the DCC Finance Officer.*

|                                                      |   |             |
|------------------------------------------------------|---|-------------|
| Mrs Heather Smith; Mrs Mary Perks; Mrs Clare Hayward | - | St Mary     |
| Mrs Diana Carter; Ros Bailey,<br>Debbie Foster       | - | St Nicholas |
| Mrs Kathryn Mills; Mrs Joy Archer; Carol Goddard     | - | St James    |
| Mrs Janet Williams; Mr. Wulstan Perks;               | - | St Peter    |

### **Co-opted PCC Members**

There are currently no co-opted members of the PCC.

### **PCC Standing Committee**

Revd Ian Wallace (Chair); Mrs Pamela Brown (Secretary); Mrs Claire Hayward; Mrs Mary Farrell; Mr John Cornforth (St M); Mr Mike Collis (fin April) Mr Henry Shiles (from April) (St P); Mrs June Powell (St J); Mrs. Heather Smith (fin April); Mrs Christine Dolton (Bookkeeper); Mr Stephen Lord (Treasurer), Revd. Hywel Snook (from April)

**Parish Safeguarding** Mrs Beverley Hodgson

**Parish Health & Safety Officer:** Mr Gus Smith.

**Gift Aid Officer:** Mr Stephen Lord

**Data Protection:** Revd. Hywel Snook

**Bank** Lloyds TSB. P.O. Box 1000, BX1 1LT  
Account Number 01552206 Sort Code: 30-12-04

| <b><u>Churches</u></b> | <b><u>Gift Aid Organisers</u></b> | <b><u>Electoral Roll Officers</u></b> | <b><u>Health &amp; Safety</u></b> |
|------------------------|-----------------------------------|---------------------------------------|-----------------------------------|
| St Mary                | Mr Terry Carter                   | Mrs Wendy Dykes                       | Mr Gus Smith                      |
| St James               | Mrs Kathryn Mills                 | Mr Andrew Rapson                      | Mr Norman Shanks                  |
| St Peter               | Mr Mike Collis                    | Mr Mike Collis                        | Mr Mike Collis                    |
| St Nicholas            | Mr David Warren                   | Mrs Moira Jenkins                     | Mrs Ros Bailey                    |

| <b><u>Churches</u></b> | <b><u>Child Safety</u></b> |
|------------------------|----------------------------|
| St Mary                | Mrs Beverley Hodgson       |
| St James               | Mrs Carol Goddard          |
| St Peter               | Mrs. Jenny Shiles          |
| St Nicholas            | Mrs. Ros Bailey            |

## **The Parish Governing Structure**

The PCC provides an overview of the Parish linking it with the Deanery and Diocese and takes responsibility for the setting of vision and strategy, approving the overall budget, approving policies to guide the work of the Parish, all legal matters and the monitoring of risk. It operates by delegating responsibility for care of the fabric of Parish facilities to the four District Church Councils, who in return, report their business to the PCC. They also seek PCC approval for faculties and any call on trust funds.

At its meeting on 30<sup>th</sup> November 2019 the PCC approved a vision and 5-year strategy for advancing that vision. This document sets out clear aims and objectives for the five years up to 2025 and introduces a reporting structure so that progress against the vision can be identified and reported on against a set of pre-defined measures of progress.

At the beginning of the year the PCC restructured its Standing Committee by establishing a separate Finance Committee under the chairmanship of the new treasurer and replaced the Finance Officers on the Standing Committee with representation from among the Church Wardens. This gives the Standing Committee an enhanced ability to focus on the strategic direction of the Parish rather than having to focus predominantly on financial matters.

The PCC Treasurer liaises with the DCC Finance Officers to ensure that all financial liabilities can be met in a timely fashion and that the complex requirements of the various Charities Acts are fully complied with.

The PCC has had five regular meetings this year with an average attendance of 17 members.

## **The Electoral Roll**

Counting the Electoral Roll and Average Sunday Attendance assesses the size of the church community. A roll has been revised under the Church Representation Rules.

| Electoral Roll:   | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> | <u>2020</u> | <u>2021</u> | <u>2022</u> | <u>2023</u> |
|-------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| St Mary           | 89          | 114         | 119         | 134         | 136         | 130         | 131         | 127         | 143         | 147         | 155         |
| St Nicholas       | 75          | 78          | 73          | 75          | 78          | 69          | 71          | 66          | 67          | 66          | 65          |
| St James          | 33          | 35          | 35          | 37          | 39          | 30          | 26          | 26          | 32          | 35          | 35          |
| St Peter          | <u>23</u>   | <u>23</u>   | <u>23</u>   | <u>24</u>   | <u>24</u>   | <u>20</u>   | <u>21</u>   | <u>21</u>   | <u>22</u>   | <u>22</u>   | <u>19</u>   |
| Total Parish Roll | 220         | 250         | 250         | 270         | 277         | 249         | 249         | 240         | 264         | 270         | 274         |

Each Church submits figures to the Diocese, which show Average Sunday Attendance (over and under 16 years of age), as well as their Electoral Roll figure. The Electoral Roll is used to calculate the number of Deanery Synod Representatives to be elected from the parish.

## **Average Weekly Attendance**

Throughout the year the average weekly attendance (AWA) has continued to recover against pre-COVID levels. We are now back above 2018 levels for the core congregation but the overall total attendance was suppressed by the fact that we had fewer baptisms and Parade Services in 2023. We have not yet recovered to the 2019 peak for two reasons:

- A number of the new initiatives that we had started in 2019, which helped to boost attendance, have not been restarted post-COVID
- It is clear that those who have failed to return to regular church attendance following the pandemic are those who had newly started coming to church prior to the pandemic and were in the early stages of their discipleship journey. There remains a challenge to encourage these people to give church attendance a second try.

The 'in-person' AWA for the core congregation (i.e. excluding baptisms and special services) was 253 (c.f. 216 in 2022, 167 in 2021 and 319 in 2019). Once baptisms and special services are included that figure rose to an AWA of 286 (c.f. 317 in 2022 and 380 in 2019).

There were a higher number of services across the Parish in 2023 (491 compared to 488 in 2022 and 489 in 2018 but this is below the 579 services held in 2019 which reflected the new initiatives that had been started and have failed to recover from post COVID). The under-16 attendance remained stable at 60 young people which is comparable to the pre COVID attendance.

We continued to stream services throughout the year although data comparison has been made almost impossible by the change of reporting by the streaming platforms. We continued with daily Morning Prayer on Facebook although the number viewing has dropped significantly to just a handful of people each day. The number viewing the online Sunday service has been stronger and, while it fluctuates from week to week, has consistently been between 10-20 people most of whom watch throughout the entire service. The total number of online services through the year was 289 (337 in 2022 and 417 in 2021). Because of the difficulties in compiling any meaningful data regarding the online services we have decided that we will no longer collect this data in 2024.

## Occasional Offices

We have seen a significant reduction in both baptisms and weddings this year after last year's post-COVID recovery. The weddings may be explained by the financial crisis that many young couples have faced through 2023, but this doesn't explain the fall in the number of baptisms which hit its lowest level outside the COVID pandemic. It seems that young parents are less inclined to bring their children for baptism these days and this may reflect a cultural shift away from baptism by Generation Z. On a more encouraging note we conducted more funerals in church during 2023 than in any of the previous 10 years. Funerals at the Crematorium were down though, which may reflect an increasing tendency among local Funeral Directors to use their own celebrants.

| Year                    | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> | <u>2020</u> | <u>2021</u> | <u>2022</u> | <u>2023</u> |
|-------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Baptisms                | 74          | 55          | 55          | 70          | 50          | 58          | 64          | 12          | 22          | 44          | 25          |
| Weddings.....           | 19          | 23          | 19          | 19          | 16          | 10          | 9           | 2           | 9           | 13          | 5           |
| Funerals in church..... | 31          | 14          | 23          | 22          | 22          | 28          | 16          | 16          | 27          | 31          | 33          |
| Funerals at Crem. ....  | 32          | 46          | 32          | 22          | 25          | 24          | 16          | 20          | 21          | 19          | 12          |

**Baptism Preparation** takes place on a monthly basis. The ordained ministers meet with parents and godparents to help them understand the meaning and commitment they are about to take through an exploration of the Baptism liturgy.

**Marriage Preparation** documentation is completed primarily by the Parish Administrator, Mrs Pamela Brown. We also run a Marriage Preparation Day in March in which couples are invited to attend and this is then followed on by clergy visiting couples in preparing for their marriage service.

**Funerals** are generally booked through the Parish Office and then shared across the parish by the clergy and LLMs.

## St. Mary's CEVA Primary School

During the early part of 2023 the Governors of St. Mary's School and St. Helen's Primary School in Alveston voted to formalise the informal partnership that has been running for the past four years and become a Federation. This involved dissolving both Governing bodies and constituting a new Governing body made up of Governors from both schools. The new Governing body is listed below:

|                        |                        |                                |
|------------------------|------------------------|--------------------------------|
| Mr Charles de Nobriga  | Foundation Chair       | (Yate Parish PCC)              |
| Mr David Gordon        | Foundation Vice-Chair  | (Alveston PCC)                 |
| Revd. Ian Wallace      | Foundation             | (ex-officio – Yate Parish)     |
| Revd. David Moss       | Foundation             | (ex-officio – Alveston Parish) |
| Mrs Kelly Reed         | LEA Governor           |                                |
| Mrs Fiona Kitson       | Staff Governor         |                                |
| Mrs Ann Crabbe         | Foundation             | (Yate Parish PCC)              |
| Mrs Gemma-Jane Gunnery | Foundation             | (Alveston PCC)                 |
| Revd. Joanne Hodge     | Foundation             | (Yate Parish PCC)              |
| Mrs. Emily Stephens    | Foundation             | (Alveston PCC)                 |
| Mr. Ben Fowkes         | Parent Governor        |                                |
| Mrs. Fran Clarke       | Co-opted Governor      |                                |
| Mrs. Gemma Wilburn     | Clerk to the Governors |                                |

Towards the end of the year Mrs. Ann Crabbe gave notice that she was resigning from her position as a Foundation Governor (a post that she had held at St. Mary's School for very many years) for medical reasons. Her position remains vacant but a recruitment exercise for her replacement is underway.

One of the first things that the new Federation Governing body did was to appoint Mrs. Julie Simpson as Executive Head across both schools. She has brought energy and enthusiasm, combined with an excellent awareness of the changing educational environment and a vibrant spirituality, such that the Governors are delighted with all that she is bringing to both schools. We are currently blessed with a very strong Senior Leadership Team with Mrs. Bethan Scriven as Head Teacher and Mrs. Natalie Lane as her deputy.

The Ministry Team maintain strong links with local schools and take many assemblies (collective worship) throughout the year. This happens weekly at St. Mary's School but we have also taken assemblies at Abbotswood School and Broadway Infant School. In addition to those service as Governors for the newly-formed Federation we also have a

member of the Ministry Team as a Governor for Brimsham Green School and a member of Yate Parish also chairs the trustees for Regenerate.

Through the year we have continued with the mentoring scheme at St. Mary's School based on the Early Intervention Programme run by the charity Transforming Lives for Good (TLG). Five mentors have been trained and are co-ordinated by Revd. Joanne Hodge who provides our main link to TLG. Each mentor provides one-to-one support for one child every week during term times and during this year six children have been mentored in this way.

## **The Rector's Summary of 2023**

2023 has seen stability returning to Parish life after the turbulence of the COVID years. The core attendance is back above 2018 levels (2019 was an exceptional year which we have not been able to replicate), but the total Average Weekly Attendance remains below 2018 levels due to the small number of baptisms conducted during the year. We continue to broadcast online services every day of the week (Morning Prayer from Monday to Saturday and then live worship on Sunday). The numbers viewing Morning Prayer live have fallen though there are still others who watch on catchup. However, the live Sunday attendance has remained stable at approximately 15 people per week. Anecdotal evidence tells us that this service is greatly appreciated by those who are ill or housebound.

The Ministry Team have continued to function well together by providing mutual support to one another while respecting the responsibilities carried by others. In particular, Pastoral Care & Fellowship has a full and vibrant weekly programme that engages with a lot of people who seldom attend our Sunday services. The Missional Church Team have also been very busy supporting community events across the town – the Pilgrim Group provide an active missional presence in Ladden Garden Village and we have also expanded our work with the Abbotswood Residents Association. In addition, we retain a strong bond with the local Ukrainian community and have hosted a number of their events.

The Youth, Children's and Young Families work has been a priority for us through the year and is now well established under the leadership of Charlie Blackett. Messy Church has grown significantly through the year and we have also started a popular new initiative for pre-school children and their carers on a Friday morning (Friday Refresh). The number of people with whom we are in contact through Who Let the Dad's Out has also increased through the year.

The Discipleship lead has organised several courses and sermons series through the year including a successful Alpha Course through the summer months and both Lent and Advent courses.

Through 2023 we have managed to develop our financial systems under the leadership of our Treasurer and the Finance Committee that he chairs. We now have a clear gradation of delegated authority which the PCC has approved as part of our financial controls and have developed a more sophisticated budgeting system. In addition, new invoicing software has now been introduced across the Parish which enables us to track more accurately the payments for weddings, funerals and the renting of our facilities and a new app-based system has been introduced to enable us to manage the payment of clergy expenses more efficiently. Our finances remain stable despite the heavy demand on the budget of increased costs (particularly energy costs), although we have had to draw on reserves during the year to make ends meet.

Our Parish Safeguarding Officer has also worked hard to improve our procedures for ensuring that we implement our Safeguarding Policy in full and to a high standard. This has included mapping all volunteer jobs within the Parish and ensuring that safer recruitment procedures are adopted for all roles.

Our main constraint this year has not been financial but rather the lack of volunteers and the erosion of Ministry Team hours. This is happening while demands are increasing, particularly around the compliance agenda, and we are now asking more of people than we have previously done. Unless we can get more volunteer input we may have to consider cutting back on some of the activities covered in this report.

Overall it has been a year of stability with some small growth, new members and new initiatives. We have laid some strong foundations in our Youth & Families work and in the Discipleship Ministry Area. A lot happens during the middle of the week which complements the full programme of Sunday services. We are holding our own in a very challenging environment but have not yet seen the "vibrant, growing community" that we envisioned. What progress we have made has been hard won and, while we are keeping our head above water financially, expenses are continuing to rise faster than income leading to deficit budgets. However, the coherence of the Ministry Team and the effectiveness of the PCC means that the Parish is well placed to enter a vacancy towards the end of 2024.

One notable achievement this year was obtaining Eco Church awards across all four churches in the Parish. Both St.

Mary's and St. James obtained the silver award and St. Peter's and St. Nicholas obtained the bronze award. This was largely due to the hard work of the Eco Working Group who will continue their work to see how we can move towards the goal of becoming Net Zero churches and upgrade those awards. Particular focus is being given to our heating systems and all four churches have now had an Eco Audit from an advisor appointed by the Diocese who has made various recommendations as to the way forward.

Ian Wallace

## **Activities and Impact**

### **Worship & Prayer**

**Aim: To become, by 2025, a vibrant growing community focused on following Jesus and rooted in prayer that is open to and caring of all people.**

I am pleased to report that we are continuing to develop our vision for the parish in prayer and worship.

- **Monday – Saturday:** Morning prayer and worship continues. It is offered live on Facebook for anyone who wants to attend. If not listened to live, it is still available to listen to at any time of the day or night. This is not only given by members of the ministry team, but also a couple of volunteers - for this we are very grateful.
- Hywel continues to lead a team adapting the **live-streaming** from St Nix each week. This continues to be one of the most beneficial aspects for our community near and far, as it allows the listener to feel connected to God's family even if they cannot attend church for any reason, such as illness or restricted mobility.
- **Ukraine service:** On 24<sup>th</sup> February a service was arranged especially for the Ukraine refugee families to acknowledge the second year has passed since the Russian invasion.
- **Lent and Easter:** Leading up to and including Holy Week, reflections and services of prayer and worship are offered. This year we are having five weeks of prayer through Lent, including a study of *Entering the Easter Story* and who we would have been in Holy Week. We will also be holding an Easter vigil service.
- **Thy Kingdom Come 2024:** A global wave of prayer between Ascension and Pentecost, 9th-19th May. This is an opportunity to pray with Christians around the world for people to know Jesus Christ.
- **Homegroups** will continue to bring an aspect of prayer and worship as they meet on a weekly/biweekly basis.
- **Prayer Corners** in St Mary's and St Nix have had a makeover, including new banners which state this is a prayer space. This not only gives our congregations an area to pray, if they wish to do so, but enables those visiting our churches to see a designated area where they may find creative ideas to help them feel closer to God.

**In conclusion:** As a parish we continue to offer a great deal, and my hope and prayer is that we may continue in our offering and introduction of new ideas that can help each one of us develop in prayer and worship, which in turn will help us grow in our relationship with God.

Wanda Morris

### **Missional Church**

**Aim: To become, by 2025, a vibrant growing community focused on following Jesus and rooted in prayer, that is open to and caring of all people.**

- Develop our communications (particularly towards those on the fringes) to increase awareness of church activities.  
New leaflets and marketing sequence increased attendance at various events. Use of WhatsApp in St Nix and 630 praise to facilitate communication.

- Work with partner agencies to provide services in response to the Ukraine war and cost of living crisis.  
We have run a monthly Family Club for Ukrainian refugees where the families meet with others from the resettled communities.  
Working with South Glos Council we have held a commemoration service for the Ukrainian and local community. We also held a Holodomor service commemorating the Ukrainian famine in November.
- Work with Abbotswood Residents Association to provide programme events in St Nix.  
Coronation Event  
70s Night in September  
Christmas Event  
Concert in March 2024
- Work with partner agencies to build community cohesion between existing and new residents in the north Yate expansion through a series of events designed to build trust.  
  
Continued work with Ladden Garden Village community group:  
Easter Egg Hunt  
Coronation celebration  
MacMillian Coffee Morning  
Remembrance display  
Remembrance trail  
Christmas Fayre
- The annual Christmas tree festival was held in December with better attendance than in 2021 and 2022.

*Hywel Snook*

## **Discipleship Report**

2023 has seen a mixed picture on the discipleship front. A well-attended Lent course was well received in home groups. However, the sessions held for those not in home groups had a very minimal uptake. This was a shock as the previous Advent course had been well attended.

Alpha was run at St. Mary's but did not attract anybody from outside the church. There were however three developments.

1. The churches worked well, even in a different church, to provide hospitality for each session. This is an encouraging development.
2. Table leads were easier than anticipated to recruit and this gave those leads the opportunity to grow in confidence.
3. Perhaps most importantly, a good number began to grow in their understanding of their own faith and how to live it out. After the initial seven sessions the remainder were held in September and October at St. Nix. These were also very well attended, even with reduced hospitality.

Feedback from the Advent course was good from home groups.

Home groups have had a difficult year due to personal circumstances with those leading and their loved ones. The Emmaus group lost critical mass due to the busyness of participants and The Westerleigh Pilgrims group has lost its momentum. Ladden Garden Pilgrims has proved to be a stable and supportive group that is working well as a missional community rooted in its discipleship framework.

Two new groups will be launching, one in the daytime and one in the evenings. Both will be looking at the Bible in more depth.

There is currently no plan to run alpha in 2024 and a revised format will be offered in 2025.

I continue to encourage congregants to look at their interaction with God and the questions of faith beyond their worship attendance. Advent and Lent courses are a good way to begin.

*David Jones*

## Care for the Community

**Aim:** To become, by 2025, a vibrant growing community, focused on following Jesus and rooted in prayer, that is open to and caring of all people.

### **What's going well:**

**Home Communions** The Ministry Team now visits four care homes in Yate, and numbers are growing. Chris Ainslie continues to do some home communions.

**Craft Group** We continue to look forward to meeting new members and creating beautiful items but mostly all the friendships that are deepening and those to come. Wednesday morning itself is vital in maintain pastoral links and identifying pastoral issues. (*Jo Horler*)

**Shalom Group** is still meeting on the fourth Tuesday in the Quiet Room at St Nicholas. Friendship Group and **Lunch Club** are still thriving at St Nicholas. Two new volunteers have joined the lunch club team.

**Mothers' Union** The highlights were the annual lunch at Lark Rise Cafe, Commissioning Service for new members, hosting the Deanery Festival Service, and the Diocesan Autumn Gathering - all at St Nicholas. We support Praise & Play weekly and the Away From It All day in Weston-super-Mare was filled with sun, sea, and sand enjoyed by parents and children. September brought the Love Bags, full of goodies with the big/little handmade hearts, a welcome gift for those reluctant reception parents. We rounded off the year with our Christmas tree at St Mary's themed in the new RISE UP campaign on domestic abuse, the tree covered in origami birds of peace and crochet hearts.

**Coffee Morning at St Mary's**, meeting from 11am on the second Tuesday of each month at St Mary's Church, is continuing with a steadily increasing clientele, many of whom are coming into St Mary's either for the first time, or for the first time in a while. This is successfully run by Gerry and Mike Willis and a faithful group of helpers.

**School Chaplaincy** is still being offered to St Mary's School staff.

**Transforming Lives for Good** is the Early Intervention programme under which St Mary's school and St Mary's church have formed a partnership. We are now working with our third set of children. We have lost two coaches this year, so if you know anyone who has a passion for helping children and has an hour to spare every week, please send them to me!

**St James' coffee morning** on Wednesdays continues to thrive, as does the Sunday Lunch at the New Inn.

**St Mary's coffee shop** on Sundays continues to reach out to non-churchgoers as well as providing an excellent fellowship space for worshippers.

**Listening Ministry** Reverend Joanne had a meeting with a doctor at Courtside Surgery regarding being able to listen to patients' concerns about faith, especially when they are diagnosed with a terminal disease. So far there have been no calls, but the offer is there!

**Mission Area Partnership** The **Care for the Community Stream** continues to meet regularly. Our current focus is making our churches more dementia aware. A good number of people from Yate Parish attended a Dementia Awareness Training Day in the Fromeside Benefice on July 8<sup>th</sup>. This was a fantastic day, and the Care of the Community Team has been working with the aim of making all our churches Dementia Friendly.

### **Disappointments:**

However, as I seem to say every year, for new initiatives and the continuation and development of existing initiatives, volunteers are essential. I am very aware that there is a great deal of really good Community caring going on in our Parish, and my prayer is that people will volunteer and receive some training, which may add some tools to help in the work already going on! Without training we cannot, for instance, develop our ministry to our care homes, or develop our Listening Ministry, or grow the Grave Talk sessions, or develop the support networks in St Mary's school (let alone other schools), all of which I would dearly love to see. As I said last year, and make no apologies for repeating - again - the shrinking ministry team cannot and should not be expected to do all the work.

*Joanne Hodge*

## **Youth, Children & Young Families**

**Aim: To become, by 2025, a vibrant growing community focused on following Jesus and rooted in prayer that is open to and caring of all people.**

Children and Family activities have continued to flourish this last year along with the Youth Missioner role becoming more established.

The weekday activities have continued, attended by local families

- there has been a simple change with the Friday morning toddler group moving from St Mary's to St Nix.
- Who Let The Dads Out continues, with a good core base of male carers and children that attend each month; it is a valued space for a number of families.

Sunday morning family worship has continued to be offered through All Age Worship or Sunburst - a small number of families engage with these activities. We have held 5 parade services throughout the year that have been incredibly well supported by local uniformed organisations.

Yate Messy Church is a thriving congregation and a hive of activity with many families making this their regular Church attendance.

Schools work in Yate continues in that we provide a weekly assembly for St Mary's school with some support to Regenerate for some of the wider schools' work.

There has been increased working in Yate with other local churches under the umbrella of Yate and Sodbury Churches Together: we have a strong support network for each other and have undertaken many joint events through the year such as parenting courses, Easter Walk of Witness, Light Party. Another success from this working is that we meet and attend together 'The Mix' at Woodlands Church in Bristol by shared transport. I have passed the minibus driving test to assist in transporting youth.

We have faced problems with volunteers for our Children's and Family activities this last year; this is not just a problem faced in Churches but is reflected nationally post pandemic. So we continue to seek to safely recruit to fill the many vacant roles that we have.

*Charlie Blackett*

## **Mission to Ladden Garden Village Estate (North Yate)**

Mission in Ladden Garden Village has been uplifting and frustrating in 2023.

In May 2023 we formally began the Ladden Garden Village Community Group, with a constitution and our own bank account. This allows us to apply for our own funding and as the team grows allows us to be open and accountable to the community. We continued working with Live West homes and have recently begun a partnership with Bromford, the other social housing provider on the estate. The group has grown in numbers with good representation from the pilgrim missional community. We held several events in the village in 2023:

- Easter Egg Hunt
- Coronation Party
- MacMillian Coffee Morning
- Remembrance Display
- Remembrance Walk
- Christmas Fayre in Brimsham Green School
- Christmas Carols

In addition to these events the Pilgrim group has held monthly prayer walks through the village in the summer months. All these activities have led to the Pilgrim group growing and some extra people from LGV coming to church.

The central frustration is that the community centre and school which were promised for 2022 have not been built. The community group has been ready to take our work to the next level for a while but without a venue this work is impossible. We continue to lobby the council for a community centre and look for alternative provisions, but this is slow work.

Overall, it was a good year with great events and new people offering their gift to the community; we stand ready to take things to the next level as the estate continues to grow.

*Hywel Snook*

### **Governance, Administration, Finance, Communication & Facilities (GAFCaF)**

**Aim: to support ministry within the Parish by ensuring**

- **that we invest sufficiently in the smooth running of the administrative functions underpinning Parish work**
- **that our communication reflects a dynamic community reaching out to others and is clear, relevant and timely**
- **that our buildings are appropriately maintained and developed as attractive, welcoming places.**

We have continued to develop our financial systems through the year. After a successful pilot of a digital invoicing system at St. Nix we have now rolled the same system out across the whole Parish to cover funeral and wedding invoices and invoices for the hiring of other venues. The system has proved itself in facilitating more timely payment and enabling better tracking of late payments. We have also introduced an App-based payment system for Clergy expenses which is again proving popular as it enables expenses to be claimed and allocated to the correct budget as we go along through the month.

The systems that we have put in place to support communication across a variety of digital/ social media platforms continue to function well and ensure that we have an active presence on such forums. In addition, we have developed the use of WhatsApp groups for such activities as Praise & Play, Friday Refresh, Sunburst and Who Let the Dads Out which allow us to keep in regular contact with many of the young families. Joining the WhatsApp groups can be done simply by scanning a dedicated QR code that requests permission from the group administrator.

Our plans to improve our facilities have progressed very slowly through this year, largely because of a lack of funds to implement them. St. James have had to revise their plans for a toilet and kitchen within the church and are now exploring installing an Eco (composting) toilet within the church grounds. St. Mary's hosted a visit by the DAC and Archdeacon and, as a result, have applied for permission to make certain changes by way of a TMRO (Temporary Minor Re-Ordering licence). Just before the end of the year they also commissioned a new sound system that will be installed in the first quarter of 2024.

*Ian Wallace*

### **Eco Church**

2023 was an exciting year for the Eco Church Movement. The newly-appointed Diocesan Environment Officer clearly wants the Diocese of Bristol to be at the forefront and a leader in the field. Each of our churches has an Eco Champion - Jane Lawrence for St James, Julia Holbrook for St Mary's, Anne White for St Nicholas (assisted by Ros Bailey) and Jenny Shiles for St Peters.

St James and St Mary's hold a Silver Award and St Nix and St Peter's hold a Bronze award. There is a Buddy Scheme running in the Diocese so that churches who have achieved an award can help those who are just starting.

The Eco Champions are invited to a Zoom Meeting on a very regular basis; these are well attended and there have been some very interesting speakers. The meetings are always followed up with a sheet of new suggestions to further the work of the Eco Church.

All four churches have been promised an Energy Audit with the promise of a £10,000 grant to implement something of what is needed to make the churches more Eco efficient.

*Christine Dolton*

## **Mission Area**

The Yate and Fromeside Mission Area is a joint missional venture with Fromeside Benefice aimed at bringing new growth and energy to both benefices. It was begun in 2017 at the instigation of Bristol Diocese as part of the Church of England's Strategic Development Programme. The Mission Area was formally launched with a Covenant Service in January 2018 and by June of that year the two benefices had developed a joint plan for the first 18 months which ran to December 2019. A subsequent plan that was developed to cover the period from 2020 to 2022 has been interrupted by the COVID pandemic.

Mission Area activity has now recovered following the interruption of the pandemic. The Youth Missioner has been working productively across both benefices and has brought greater coherence in Messy Church across the mission Area as well as starting a new initiative in Yate called 'Friday Refresh'. The pastoral team have run a very successful Dementia Awareness training and have additional initiatives planned for 2024. We have run several joint discipleship initiatives across the Mission Area during 2023 and there continues to be significant co-operation around communication and publicity including the launch of a new podcast called 'Those Vicar Blokes'. Revd. Malcolm Strange (Fromeside) has now taken on the leadership of the Mission Area to ensure that there is no hiatus when Revd. Ian Wallace retires in 2024 and discussions have begun with the Diocese with a view to all stipendiary roles having a Mission Area element written into their job description.

The end of 2023 saw the completion of the six years of the Church of England's Strategic Development Fund's involvement with the Mission Areas and, in the autumn, they commissioned the Church Army Research Unit to carry out a full evaluation. The conclusion of that evaluation was that the objectives had been partially met. They noted that the COVID pandemic had temporarily halted the upward trend in attendance across the Mission Areas and had significantly knocked us back so that the attendance targets were not met. However, other objectives had been met and the Diocese of Bristol has decided to continue with the Mission Area model in its new *Transforming Church. Together* strategy.

*Ian Wallace*

## **Safeguarding**

### **Safeguarding is everyone's business: see something, do something**

The Parish of Yate is committed to safeguarding children, young people and vulnerable adults at risk of abuse, harm, neglect or exploitation. To ensure that safeguarding underpins all that we do, our work draws heavily on policies and guidance from the National Safeguarding Team and the Diocese of Bristol.

The role of the Parish Safeguarding Officer is ever-changing, with the workload increasing across the parish at both strategic and practical levels. Our parish safeguarding team remains the same as last year. However, to reflect the increasing administration, Ian Hodgson was appointed as Safeguarding Administrator, having gone through the safer recruitment process.

Our team continues to have an open-door policy supporting parishioners, church officers and the ministry team, consulting with professionals and the Diocese of Bristol as needed.

Our revised Parish Safeguarding Policy and Procedures were agreed at the PCC meeting in March 2024. We have also adopted the national Domestic Abuse Statement and Policy on Recruitment of Ex-Offenders. Over the next few months we will be revising our social media policy and hall hiring agreements, and writing good practice guidelines for staff and volunteers.

All staff and volunteers are required to complete safeguarding training every three years. Last year we held our first in-person session which was attended by 25 people. Volunteers can also access training online via the national safeguarding team's training portal. The aim of training is to equip volunteers with the information needed to recognise that abuse or neglect may be happening, respond, record and refer.

Our recruitment of volunteers is underpinned by the Church of England's safer recruitment and people management guidance. Over the past year we have started the process of writing role descriptions for each volunteer post and we hope this year to develop a section on the parish website specifically for volunteers. To support interdenominational activities we now use a memo of understanding to determine and agree respective responsibilities.

All our churches play a vital role in the lives of many across our communities and we all have a role to play in keeping those who are vulnerable safe and secure, creating and nurturing a culture of informed vigilance where anyone can feel safe to disclose an incident, make an allegation or raise a concern, and know that they will be listened to and taken seriously. God cares about protecting people, particularly the vulnerable, and so should we. Safeguarding is everyone's business because it must be at the heart of all we do.

*Beverley Hodgson, Parish Safeguarding Officer, Parish of Yate.*

## **Health and Safety Report**

2023 has again been a fairly quiet year on the accident front, with no incidents being recorded; this is good news as the Churches have started to hold more events.

The Health and Safety Policy was reviewed and updated during 2022, and the DCCs are required to ensure that they have appropriate arrangements in place to ensure compliance. Health and Safety is a responsibility of every member of the congregation and every user of our premises; if they see something that is of concern they should raise it with a Churchwarden or the local Health and Safety Rep to ensure that everyone, including themselves, is kept safe by following the working practices that have been developed and implemented across the parish.

The information provided by the Church insurance company has continued, changes in processes and procedures relate to food handling and allergies and intolerances legislation. These changes have been reported to the PCC. A Risk Assessment form has been created and is available on the Parish File Store in the Health and Safety folder, and should be used to complete event Risk Assessments.

A copy of completed Risk Assessments and other monitoring forms must be printed and safely stored before events: this is an insurance requirement and must be produced on request.

*Gus Smith, Parish Health & Safety Officer*

## **Treasurer's Report**

As Covid receded from the headlines in 2022, cost of living took over and energy costs and other inflation became the dominant macroeconomic issue that we had to contend with. We went into 2023 expecting things to be difficult and I'm pleased to report that our total funds increased by £10k year on year, an increase of 2.6%.

We remain exceptionally grateful for our donors, whether regular or occasional, as the vast majority of our income comes from our donors. We are also grateful for those that provided grants to help us fund youth work and mitigate some of the impact of the increase in energy costs.

Overall our income was up 11% against 2022, a £26k increase, and our expenses were up by 3%, an £8k increase. Our annual investment revaluation was significantly better in 2023 than 2022, which also contributed to a much stronger result than the previous year.

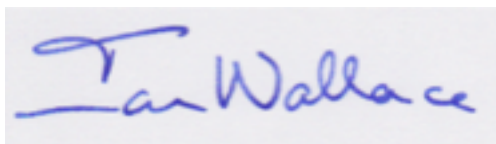
Managing our expenses is a key focus area at the moment, and in 2023 this meant that we paid a lower level of Diocesan Parish Share contributions than in 2022. We continue to debate the appropriate level of these payments in recognition of the level of clergy support we receive from the Diocese and have set ourselves a target to increase these payments in 2024.

We do have a significant list of building refurbishment projects lined up that will need funding and the Trustees will ensure that appropriate funding arrangements are put in place to manage this pipeline of work. It should be noted, however, that most grant providers require that a project is at least partially funded by the PCC and therefore fundraising and income generation will be one of our main tasks in 2024.

## **Conclusion**

The Annual Report is a composite document prepared by Officers and members of the PCC, in line with the terms of the Charities Acts of 1993, 2011 and 2022. We hope this report gives a clear picture of the church and the way in which the PCC have administered the task placed on them as trustees in the Parish of Yate.

On behalf of the PCC, The Revd. Ian Wallace (Team Rector).

A handwritten signature in blue ink that reads "Ian Wallace". The signature is written in a cursive style, with the first name "Ian" and the last name "Wallace" clearly legible.

## Independent Examiner's Report to the PCC of the Parish of Yate

This report on the financial statements of the PCC for the year ended 31 December 2023, which are set out on these pages is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 (the Regulations) and s.43 of the Charities Act 1993 (the Act).

### Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of the Regulations and section 43(2) of the Act does not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

### Basis of this report

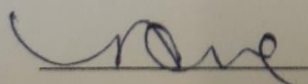
My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7)(b) of the Act and to be found in the Church guidance, 2006 edition. That examination included a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also included considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### Independent Examiners Statement

In connection with my examination, no matter has come to my attention, which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 41 of the Act; or
- to prepare financial statements which accord with the accounting records and comply with the Regulations have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts be reached.

 (Signed)

Richard Leslie MBA FCCA FCA  
Partner

25/4/24 (Dated)

R. A. Leslie & Co. | Chartered Accountants  
Gowran House, 56 Broad Street, Chipping Sodbury, Bristol, BS37 6AG

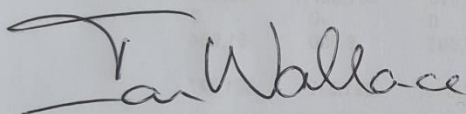
**The Parish Of Yate PCC**  
**Statement of Financial Activities**  
**For The Year to 31st December 2023**

| <b>Incoming Resources</b>                            | Note | Unrestrict<br>ed<br>Funds<br>£ | Restrict<br>ed<br>Funds<br>£ | Endowme<br>nt<br>Funds<br>£ | <b>Total Funds</b> |                |
|------------------------------------------------------|------|--------------------------------|------------------------------|-----------------------------|--------------------|----------------|
|                                                      |      |                                |                              |                             | 2023<br>£          | 2022<br>£      |
| <b>Incoming resources from generated funds</b>       | 2    |                                |                              |                             |                    |                |
| Voluntary income from donors                         | 2a   | 100,588                        | 0                            | 0                           | 100,588            | 92,833         |
| Voluntary income - other                             | 2b   | 3,374                          | 27,957                       | 0                           | 31,330             | 32,072         |
| <b>Incoming resources from charitable activities</b> |      |                                |                              |                             |                    |                |
| Lettings and fees                                    | 2c   | 73,306                         | 0                            | 0                           | 73,306             | 65,513         |
| Other                                                | 2d   | 32,078                         | 0                            | 0                           | 32,078             | 28,827         |
| Investment income                                    | 2e   | 5,555                          | 10,371                       | 0                           | 15,926             | 9,171          |
| Other incoming resources                             | 2f   | 1,432                          | 0                            | 0                           | 1,432              | 0              |
| <b>Total Incoming Resources</b>                      |      | <b>216,332</b>                 | <b>38,328</b>                | <b>0</b>                    | <b>254,660</b>     | <b>228,416</b> |
| <b>Resources Expended</b>                            |      |                                |                              |                             |                    |                |
| <b>Cost of generating funds</b>                      | 3    |                                |                              |                             |                    |                |
| Costs of generating voluntary income                 | 3a   | 151,540                        | 13,963                       | 0                           | 165,504            | 154,399        |
| Governance costs                                     | 3b   | 52,778                         | 31,158                       | 0                           | 83,935             | 87,868         |
| Costs of Generating Funds                            | 3c   | 4,710                          | 0                            | 0                           | 4,710              | 4,181          |
| Charitable activities                                | 3d   | 5,934                          | 225                          | 0                           | 6,158              | 4,225          |
| Movement in Debtors                                  | 5    |                                | 0                            | 0                           | 0                  | 1,594          |
| <b>Total Resources Expended</b>                      |      | <b>214,962</b>                 | <b>45,345</b>                | <b>0</b>                    | <b>260,307</b>     | <b>252,266</b> |
| <b>Net Incoming (Outgoing) Resources</b>             |      | 1,370                          | -7,018                       | 0                           | -5,647             | -23,850        |
| <b>Transfers</b>                                     |      | -6,444                         | 6,446                        | 0                           | 2                  | -424           |
| <b>Gains and Losses on Investments</b>               |      | 8,040                          | 0                            | 7,595                       | 15,635             | -27,659        |
| <b>Net Movement in Funds</b>                         |      | 2,967                          | -572                         | 7,595                       | 9,990              | -51,934        |
| <b>Reconciliation of Funds</b>                       |      |                                |                              |                             |                    |                |
| Balances B/F @ Start Of Year                         |      | 199,760                        | 66,552                       | 115,015                     | 381,327            | 433,261        |
| <b>Opening balance reclassification</b>              |      | -38,852                        | 38,852                       | 0                           | -0                 | 0              |
| <b>Net Movement in Funds</b>                         |      | 2,967                          | -572                         | 7,595                       | 9,990              | -51,934        |
| Balances C/F @ End Of Year                           |      | 163,875                        | 104,833                      | 122,610                     | 391,317            | 381,327        |

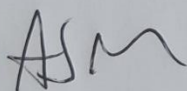
**The Parish Of Yate PCC**  
**Balance Sheet as at 31st December 2023**

|                                                      | Note | 2023<br>£      | 2022<br>£      |
|------------------------------------------------------|------|----------------|----------------|
| <b>Fixed Assets</b>                                  |      |                |                |
| Tangible Fixed Assets                                | 4a   | 0              | 0              |
| Investment Assets                                    | 4b   | 215,186        | 199,551        |
| <b>Current Assets</b>                                |      |                |                |
| Debtors                                              | 5    | 4,669          | 0              |
| Cash at bank and in hand                             | 6    | 172,167        | 181,776        |
| <b>Total</b>                                         |      | 176,836        | 181,776        |
| Liabilities - Amounts falling due within one year    | 7    | -705           | 0              |
| <b>Net Current Assets</b>                            |      | 176,131        | 181,776        |
| Liabilities - Amounts falling due more than one year |      | 0              | 0              |
| <b>Net Assets</b>                                    |      | <b>391,317</b> | <b>381,327</b> |
| <b>Funds</b>                                         |      |                |                |
| Unrestricted                                         | 9    | 163,875        | 160,908        |
| Restricted                                           | 9    | 104,833        | 105,405        |
| Endowment                                            | 9    | 122,610        | 115,015        |
|                                                      |      | <b>391,317</b> | <b>381,327</b> |

Approved on 29 April 2024



Revd. Ian Wallace (Chair)



Stephen Lord (PCC Treasurer)

The accompanying notes form part of these accounts

**The Parish Of Yate PCC**  
**Fund Analysis**  
**For The Year to 31st December 2023**

|                                   | Opening<br>Balances<br>£ | Movement<br>In Debtors<br>& Creditors<br>£ | Income<br>£    | Payments<br>£   | Transfers<br>In<br>£ | Transfers<br>Out<br>£ | Capital<br>Revaluatio<br>n<br>£ | Closing<br>Balances<br>£ |
|-----------------------------------|--------------------------|--------------------------------------------|----------------|-----------------|----------------------|-----------------------|---------------------------------|--------------------------|
| <b>General</b>                    |                          |                                            |                |                 |                      |                       |                                 |                          |
| Printer                           | 96                       |                                            | 0              | 0               |                      |                       |                                 | 96                       |
| Discretionary Capital             | 69,718                   |                                            |                |                 |                      |                       | 6,647                           | 76,365                   |
| Discretionary Revenue             | 257                      |                                            | 2,311          | -752            |                      |                       |                                 | 1,816                    |
| Parish - General                  | 4,077                    | -78                                        | 11,522         | -40,877         | 29,365               |                       |                                 | 4,009                    |
| St James General                  | 2,935                    | -147                                       | 23,554         | -20,272         | 1,094                | -7,759                |                                 | -595                     |
| St Mary's General                 | 2,060                    | 845                                        | 76,040         | -73,524         | 18,194               | -20,090               |                                 | 3,525                    |
| St Nicholas General               | 8,453                    | 3,075                                      | 63,585         | -48,336         | 0                    | -10,320               |                                 | 16,456                   |
| St Peter's General                | 3,627                    |                                            | 12,437         | -11,684         | 0                    | -3,323                |                                 | 1,056                    |
| St Nicholas Youth Centre          | 557                      | 495                                        | 19,629         | -19,111         |                      |                       |                                 | 1,571                    |
| St Mary's EB Memorial             | 42,502                   |                                            | 1,805          | -181            | 3,089                | -18,194               |                                 | 29,021                   |
| St Peters CBF General             | 11,809                   |                                            | 1,033          |                 | 1,500                | 0                     |                                 | 14,342                   |
| St Peter's Investment CBF         | 14,817                   |                                            |                |                 |                      |                       | 1,393                           | 16,210                   |
| <b>General Funds</b>              | <b>160,908</b>           | <b>4,189</b>                               | <b>211,918</b> | <b>-214,737</b> | <b>53,242</b>        | <b>-59,685</b>        | <b>8,040</b>                    | <b>163,875</b>           |
| <b>Specific</b>                   |                          |                                            |                |                 |                      |                       |                                 |                          |
| Parish - Youth Worker             | 38,852                   |                                            | 27,957         | -34,219         | 5,000                |                       |                                 | 37,590                   |
| St. Mary's Newman Income          | 5,754                    |                                            | 7,585          | -10,902         | 0                    |                       |                                 | 2,436                    |
| St. James Fabric & Organ          | 33,646                   | -225                                       | 1,586          |                 | 2,540                | -1,094                |                                 | 36,453                   |
| St. Nicholas Fabric & Kitchen     | 11,394                   |                                            | 523            |                 |                      | 0                     |                                 | 11,917                   |
| St Nicholas Roof                  | 14,759                   |                                            | 677            |                 |                      |                       |                                 | 15,436                   |
| St Nicholas Youth Centre Projects | 1,000                    |                                            | 0              | 0               |                      |                       |                                 | 1,000                    |
| <b>Specific Funds</b>             | <b>105,405</b>           | <b>-225</b>                                | <b>38,328</b>  | <b>-45,121</b>  | <b>7,540</b>         | <b>-1,094</b>         | <b>0</b>                        | <b>104,833</b>           |
| <b>Endowment</b>                  |                          |                                            |                |                 |                      |                       |                                 |                          |
| St. Mary's Newman Trust Capital   | 115,015                  |                                            |                |                 |                      |                       | 7,595                           | 122,610                  |
| <b>Endowment Funds</b>            | <b>115,015</b>           | <b>0</b>                                   | <b>0</b>       | <b>0</b>        | <b>0</b>             | <b>0</b>              | <b>7,595</b>                    | <b>122,610</b>           |
| <b>Total Funds</b>                | <b>381,327</b>           | <b>3,965</b>                               | <b>250,245</b> | <b>-259,857</b> | <b>60,781</b>        | <b>-60,779</b>        | <b>15,635</b>                   | <b>391,317</b>           |
| Analysed As:                      |                          |                                            |                |                 |                      |                       |                                 |                          |
| Unrestricted                      | 160,908                  | 4,189                                      | 211,918        | -214,737        | 53,242               | -59,685               | 8,040                           | 163,875                  |
| Restricted                        | 105,405                  | -225                                       | 38,328         | -45,121         | 7,540                | -1,094                | 0                               | 104,833                  |
| Endowment                         | 115,015                  | 0                                          | 0              | 0               | 0                    | 0                     | 7,595                           | 122,610                  |
| <b>Total Funds</b>                | <b>381,327</b>           | <b>3,965</b>                               | <b>250,245</b> | <b>-259,857</b> | <b>60,781</b>        | <b>-60,779</b>        | <b>15,635</b>                   | <b>391,317</b>           |

**The Parish Of Yate PCC**

**Notes To The Financial Statements  
For The Year to 31st December 2023**

| <b>2</b> | <b>Incoming Resources</b>       | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Endowment<br>Funds<br>£ | <b>Total<br/>Funds<br/>2023<br/>£</b> | <b>2022<br/>£</b> |
|----------|---------------------------------|----------------------------|--------------------------|-------------------------|---------------------------------------|-------------------|
| 2a       | Voluntary income from donors    |                            |                          |                         |                                       |                   |
|          | Planned Giving                  | 71,099                     |                          |                         | 71,099                                | 68,756            |
|          | Income Tax Recoverable          | 22,240                     |                          |                         | 22,240                                | 15,044            |
|          | Collections (Open plate)        | 7,249                      |                          |                         | 7,249                                 | 9,034             |
|          |                                 | <b>100,588</b>             | <b>0</b>                 | <b>0</b>                | <b>100,588</b>                        | <b>92,833</b>     |
| 2b       | Voluntary income - other        |                            |                          |                         |                                       |                   |
|          | Grants                          | 3,374                      | 22,500                   |                         | 25,874                                | 25,790            |
|          | Donations, Appeals, etc.        | 0                          | 5,457                    |                         | 5,457                                 | 6,282             |
|          |                                 | <b>3,374</b>               | <b>27,957</b>            | <b>0</b>                | <b>31,330</b>                         | <b>32,072</b>     |
| 2c       | Lettings and Fees               |                            |                          |                         |                                       |                   |
|          | Church hall lettings            | 55,220                     |                          |                         | 55,220                                | 42,439            |
|          | Fees                            | 18,086                     | 0                        |                         | 18,086                                | 23,074            |
|          |                                 | <b>73,306</b>              | <b>0</b>                 | <b>0</b>                | <b>73,306</b>                         | <b>65,513</b>     |
| 2d       | Other income                    |                            |                          |                         |                                       |                   |
|          | Funds generated                 | 32,078                     |                          |                         | 32,078                                | 28,827            |
|          | Copier                          | 0                          |                          |                         | 0                                     | 0                 |
|          |                                 | <b>32,078</b>              | <b>0</b>                 | <b>0</b>                | <b>32,078</b>                         | <b>28,827</b>     |
| 2e       | Investment Income               |                            |                          |                         |                                       |                   |
|          | Interest/Dividends              | 5,555                      | 10,371                   |                         | 15,926                                | 9,171             |
|          |                                 | <b>5,555</b>               | <b>10,371</b>            | <b>0</b>                | <b>15,926</b>                         | <b>9,171</b>      |
| 2f       | Other incoming resources        |                            |                          |                         |                                       |                   |
|          | Miscellaneous                   | 0                          |                          |                         | 0                                     | 0                 |
|          | Tax reclaim                     | 1,432                      |                          |                         | 1,432                                 | 0                 |
|          | Legacy                          | 0                          |                          |                         | 0                                     | 0                 |
|          |                                 | <b>1,432</b>               | <b>0</b>                 | <b>0</b>                | <b>1,432</b>                          | <b>0</b>          |
|          | <b>Total Incoming Resources</b> | <b>216,332</b>             | <b>38,328</b>            | <b>0</b>                | <b>254,660</b>                        | <b>228,416</b>    |

**The Parish Of Yate PCC**  
**Notes To The Financial Statements**  
**For The Year to 31st December 2023**

| <b>3. Resources Expended</b>                       | <b>Unrestricted Funds</b> | <b>Restricted Funds</b> | <b>Endowment Funds</b> | <b>Total Funds 2023</b> | <b>2022</b>    |
|----------------------------------------------------|---------------------------|-------------------------|------------------------|-------------------------|----------------|
|                                                    | <b>£</b>                  | <b>£</b>                | <b>£</b>               | <b>£</b>                | <b>£</b>       |
| <b>3a Costs of Generating Voluntary Income</b>     |                           |                         |                        |                         |                |
| <b>Activities directly relating to the church</b>  |                           |                         |                        |                         |                |
| Ministry Diocesan Share                            | 66,000                    |                         |                        | 66,000                  | 70,000         |
| Ministry Clergy Expenses                           | 5,341                     |                         |                        | 5,341                   | 4,523          |
| Church Running Expenses                            | 0                         |                         |                        | 0                       | 0              |
| Utilities                                          | 15,833                    |                         |                        | 15,833                  | 10,629         |
| Insurance                                          | 10,310                    |                         |                        | 10,310                  | 9,102          |
| Church Maintenance                                 | 9,111                     |                         |                        | 9,111                   | 7,069          |
| Equipment Repairs                                  | 3,098                     |                         |                        | 3,098                   | 1,768          |
| Other Projects                                     | 452                       |                         |                        | 452                     | 3,920          |
| Roof Project                                       | 17,472                    |                         |                        | 17,472                  | 971            |
| Church Cleaning                                    | 1,700                     |                         |                        | 1,700                   | 1,561          |
| Flower Decoration                                  | 0                         |                         |                        | 0                       | 0              |
| Altar requisites                                   | 979                       |                         |                        | 979                     | 734            |
| Vision                                             | 1,954                     | 3,061                   |                        | 5,016                   | 22,167         |
| Care of Church Grounds                             | 181                       | 10,902                  |                        | 10,902                  | 7,357          |
| <b>Youth &amp; Community Centres Running Costs</b> |                           |                         |                        |                         |                |
| Utilities                                          | 6,662                     |                         |                        | 6,662                   | 2,810          |
| Insurance                                          | 918                       |                         |                        | 918                     | 839            |
| Repairs                                            | 936                       |                         |                        | 936                     | 1,361          |
| Staff Costs                                        | 9,088                     |                         |                        | 9,088                   | 8,204          |
| Equipment                                          | 0                         |                         |                        | 0                       | 0              |
| Admin                                              | 7                         |                         |                        | 7                       | 0              |
| Caretaking                                         | 1,499                     |                         |                        | 1,499                   | 1,384          |
| Projects                                           | 0                         |                         |                        | 0                       | 0              |
| Building Refurbishment                             | 0                         |                         |                        | 0                       | 0              |
| Stationery etc.                                    | 0                         |                         |                        | 0                       | 0              |
| <b>Total Costs of Generating Voluntary Income</b>  | <b>151,540</b>            | <b>13,963</b>           | <b>0</b>               | <b>165,323</b>          | <b>154,399</b> |

**The Parish Of Yate PCC**  
**Notes To The Financial Statements**  
**For The Year to 31st December 2023**

| 3. | Resources Expended                            | Unrestricted  | Restricted    | Endowment | Total Funds   |               |
|----|-----------------------------------------------|---------------|---------------|-----------|---------------|---------------|
|    |                                               | Funds         | Funds         | Funds     | 2023          | 2022          |
|    |                                               | £             | £             | £         | £             | £             |
| 3b | <b>Governance Costs</b>                       |               |               |           |               |               |
|    | <b>Church Management &amp; Administration</b> |               |               |           |               |               |
|    | Staff - Administration                        | 37,827        |               |           | 37,827        | 34,730        |
|    | Other Staff Costs                             | 2,110         | 31,158        |           | 33,268        | 32,018        |
|    | <b>Sundry Expenses</b>                        |               |               |           | 0             | 0             |
|    | Administration                                | 6,187         |               |           | 6,187         | 6,372         |
|    | Miscellaneous                                 | 6,558         |               |           | 6,558         | 14,654        |
|    | Bank Charges                                  | 95            |               |           | 95            | 94            |
|    |                                               | <b>52,778</b> | <b>31,158</b> | <b>0</b>  | <b>83,935</b> | <b>87,868</b> |
| 3c | <b>Cost of generating funds</b>               |               |               |           |               |               |
|    | Fund Raising                                  | 4,710         |               |           | 4,710         | 4,130         |
|    | Copier                                        | 0             |               |           | 0             | 50            |
|    |                                               | <b>4,710</b>  | <b>0</b>      | <b>0</b>  | <b>4,710</b>  | <b>4,181</b>  |

**The Parish Of Yate PCC**  
**Notes To The Financial Statements**  
**For The Year to 31st December 2023**

| 3  | <b>Resources Expended</b>                | Unrestricted | Restricted | Endowment | <b>Total Funds</b> |       |
|----|------------------------------------------|--------------|------------|-----------|--------------------|-------|
|    |                                          | Funds        | Funds      | Funds     | 2023               | 2022  |
|    |                                          | £            | £          | £         | £                  | £     |
| 3d | <b>Charitable Activities</b>             |              |            |           |                    |       |
|    | Charitable Giving                        | 5,934        | 225        |           | 6,158              | 4,225 |
|    | <b>Analysed as:</b>                      |              |            |           |                    |       |
|    | For Ukraine Projects                     | 1,351        |            |           |                    |       |
|    | Regenerate                               | 1,200        |            |           |                    |       |
|    | DEC for Turkey Earthquake appeal         | 864          |            |           |                    |       |
|    | British Legion                           | 471          |            |           |                    |       |
|    | Gloucester Historic Churches Fund        | 369          |            |           |                    |       |
|    | Southern Brookes                         | 325          |            |           |                    |       |
|    | CRY                                      | 300          |            |           |                    |       |
|    | InHope                                   | 300          |            |           |                    |       |
|    | Great Western Air Ambulance              | 200          |            |           |                    |       |
|    | Blonde Street Angels                     | 147          |            |           |                    |       |
|    | Childrens Society                        | 128          |            |           |                    |       |
|    | Foodbank                                 | 83           |            |           |                    |       |
|    | Cancer Research                          | 50           |            |           |                    |       |
|    | Amounts accrued but not paid at year end | 371          |            |           |                    |       |
|    | <b>Total</b>                             | <b>6,158</b> |            |           |                    |       |

**The Parish Of Yate PCC**  
**Notes To The Financial Statements**  
**For The Year to 31st December 2023**

|                                              |                    | 2023<br>£      | 2022<br>£      |
|----------------------------------------------|--------------------|----------------|----------------|
| <b>4a Fixed Assets for use by PCC</b>        |                    | 0              | 0              |
| <b>4b Investments</b>                        |                    |                |                |
| Market Value at start of year                | Discretionary Fund | 69,719         | 79,112         |
| Market Value at start of year                | Newman Trust       | 115,015        | 143,127        |
| Market Value at start of year                | St Peters CBF      | 14,817         | 16,771         |
| Gain (loss) on revaluation                   | Discretionary Fund | 6,647          | -9,393         |
| Gain (loss) on revaluation                   | Newman Trust       | 7,595          | -16,312        |
| Gain (loss) on revaluation                   | St Peters CBF      | 1,393          | -1,954         |
| Other income (expenditure)                   | Discretionary Fund | 0              | 0              |
| Other income (expenditure)                   | Newman Trust       | 0              | -11,800        |
| Other income (expenditure)                   | St Peters CBF      | 0              | 0              |
| Valuation at end of year                     |                    | <b>215,186</b> | <b>199,551</b> |
| Holdings as at end of year (Number of units) |                    |                |                |
| Dis. Fund                                    |                    | 3,378          | 3,378          |
| New Trust                                    |                    | 5,424          | 5,567          |
| St Peters                                    |                    | 717            | 717            |
|                                              |                    | <b>9,519</b>   | <b>9,662</b>   |
| <b>5 Debtors (Unrestricted Funds)</b>        |                    |                |                |
| Tax Claim                                    |                    | 845            | 0              |
| Trade Debtors                                |                    | 3,825          |                |
|                                              |                    | <b>4,669</b>   | <b>0</b>       |
| <b>6 Cash Balances</b>                       |                    |                |                |
| Parish Lloyds Account                        |                    | 15,352         | 16,823         |
| Parish Lloyds Account                        |                    | 49,421         | 50,844         |
| St. James CBF                                |                    | 36,678         | 33,646         |
| St. Mary's CBF                               |                    | 29,021         | 42,502         |
| St. Nicholas CBF                             |                    | 11,917         | 11,394         |
| St. Peter's CBF                              |                    | 14,342         | 11,809         |
| St. Nicholas CBF Roof                        |                    | 15,436         | 14,759         |
|                                              |                    | <b>172,167</b> | <b>181,776</b> |

**The Parish Of Yate PCC**  
**Notes To The Financial Statements**  
**For The Year to 31st December 2023**

|                                                            | 2023<br>£  | 2022<br>£ |
|------------------------------------------------------------|------------|-----------|
| <b>7 Liabilities - Amounts falling due within one year</b> |            |           |
| Amounts collected to be paid to other organisations        | 372        | 0         |
| Expenses incurred but not paid                             | 334        | 0         |
|                                                            | <b>705</b> | <b>0</b>  |

|                                | 2023<br>£ | 2022<br>£ |
|--------------------------------|-----------|-----------|
| <b>8 Diocesan Parish Share</b> |           |           |
|                                | 66,000    | 70,000    |

The amount paid to the Diocese was increased as we aim to cover fully our clergy costs that are funded by the Diocese.

**9 Analysis of net assets by fund**

|                               | General<br>£   | Restricted<br>£ | Endowment<br>£ | Total<br>£     | 2022<br>£      |
|-------------------------------|----------------|-----------------|----------------|----------------|----------------|
| Investments                   | 92,575         |                 | 122,610        | 215,185        | 199,550        |
| Debtors                       | 0              |                 |                | 0              | 0              |
| Cash Balances                 | 42,278         |                 |                | 42,278         | 33,871         |
| Cash Balances St Mary's CBF   | 29,021         |                 |                | 29,021         | 42,502         |
| Cash Balances allocated funds |                | 104,833         |                | 104,833        | 105,405        |
|                               | <b>163,875</b> | <b>104,833</b>  | <b>122,610</b> | <b>391,317</b> | <b>381,327</b> |



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# Accounts

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# The Parish of Yate

## Annual Report and Financial Statements of the Parochial Church Council for the year ended 31st December 2022

(In line with the terms of the Charities Acts of 2011 & 2022 & the Church Representation Rules)



St Mary's Church, Yate  
St Nicholas' Church, Abbotswood  
St James' Church, Westerleigh  
St Peter's Church, Wapley

Deanery of Kingswood & South Gloucestershire

Archdeaconry of Malmesbury

Diocese of Bristol

Parish Number 55/180  
Registered Charity number: 1133980

**Mission Statement**

Making Jesus Visible

**The Trustees 2022**

The members of the PCC are the Trustees of the "charity" and share the responsibility with the Ministry Team for promoting the whole work of the Church in the ecclesiastical parish.

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

|                            |                                                                                                                                                                           |                                                |
|----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|
| <b>Team Rector</b>         | The Revd Ian Wallace                                                                                                                                                      |                                                |
| <b>Associate Ministers</b> | The Revd. Hywel Snook, The Revd. Chris Ainslie, The Revd. Joanne Hodge,<br>The Revd. David Jones (from Oct)                                                               |                                                |
| <b>Curates</b>             | The Revd. Wanda Morris                                                                                                                                                    |                                                |
| <b>PCC Secretary</b>       | Mrs Pamela Brown                                                                                                                                                          |                                                |
| <b>PCC Treasurer</b>       | Stephen Lord                                                                                                                                                              |                                                |
| <b>Church Wardens</b>      | Mr John Cornforth, Mrs Claire Hayward, Mrs Mary Farrell<br>Mr Patrick Mills (fin April), Mrs June Powell<br>Mrs Anne White (fin May)<br>Mr Mike Collis, Mrs Shirley Dando | St Mary<br>St James<br>St Nicholas<br>St Peter |

**Deanery Synod Representatives**

Mrs June Powell (St J), Mrs Ros Bailey (fin May) (St N), Mrs Julia Holbrook (St M), Mrs Christine Dolton (St P)

**Elected PCC Members**

*Three members from each DCC of which one is to be the DCC Finance Officer.*

|                                                                                                            |   |                      |
|------------------------------------------------------------------------------------------------------------|---|----------------------|
| Mrs Heather Smith; Mrs Mary Perks (re-elected May); Mrs Julia Holbrook;<br>Mrs Clare Hayward               | - | St Mary              |
| Mr David Warren (fin May); Mrs Diana Carter (from May); Ros Bailey (from May),<br>Debbie Foster (from May) | - | St Nicholas          |
| Mrs Kathryn Mills; Mrs Joy Archer; Carol Goddard<br>Mrs Janet Williams; Mr. Wulstan Perks;                 | - | St James<br>St Peter |

**Co-opted PCC Members**

There are currently no co-opted members of the PCC.

### **PCC Standing Committee**

Revd Ian Wallace (Chair); Mrs Pamela Brown (Secretary); Mr John Cornforth (St M); Mr Mike Collis (St P); Mrs June Powell (St J); Mrs. Heather Smith; Mrs Christine Dolton (Bookkeeper); Mr Stephen Lord (Treasurer)

**Parish Safeguarding** Mrs Beverley Hodgson

**Parish Health & Safety Officer:** Mr Gus Smith.

**Gift Aid Officer:** Mr Stephen Lord

**Data Protection:** Revd. Hywel Snook

**Bank** Lloyds TSB. P.O. Box 1000, BX1 1LT  
Account Number 01552206 Sort Code: 30-12-04

| <b><u>Churches</u></b> | <b><u>Gift Aid Organisers</u></b> | <b><u>Electoral Roll Officers</u></b> | <b><u>Health &amp; Safety</u></b> |
|------------------------|-----------------------------------|---------------------------------------|-----------------------------------|
| St Mary                | Mr Terry Carter                   | Mrs Wendy Dykes                       | Mr Gus Smith                      |
| St James               | Mrs Kathryn Mills                 | Mr Andrew Rapson                      | Mr Norman Shanks                  |
| St Peter               | Mr Mike Collis                    | Mr Mike Collis                        | Mr Mike Collis                    |
| St Nicholas            | Mr David Warren                   | Mrs Moira Jenkins                     | Mrs Ros Bailey                    |

| <b><u>Churches</u></b> | <b><u>Child Safety</u></b> |
|------------------------|----------------------------|
| St Mary                | Mrs Beverley Hodgson       |
| St James               | Mrs Carol Goddard          |
| St Peter               | Mrs. Jenny Shiles          |
| St Nicholas            | Mrs. Ros Bailey            |

## **The Parish Governing Structure**

The PCC provides an overview of the Parish linking it with the Deanery and Diocese and takes responsibility for the setting of vision and strategy, approving the overall budget, approving policies to guide the work of the Parish, all legal matters and the monitoring of risk. It operates by delegating responsibility for care of the fabric of Parish facilities to the four District Church Councils, who in return, report their business to the PCC. They also seek PCC approval for faculties and any call on trust funds.

At its meeting on 30<sup>th</sup> November 2019 the PCC approved a vision and 5-year strategy for advancing that vision. This document sets out clear aims and objectives for the five years up to 2025 and introduces a reporting structure so that progress against the vision can be identified and reported on against a set of pre-defined measures of progress.

At the beginning of the year the PCC restructured its Standing Committee by establishing a separate Finance Committee under the chairmanship of the new treasurer and replaced the Finance Officers on the Standing Committee with representation from among the Church Wardens. This gives the Standing Committee an enhanced ability to focus on the strategic direction of the Parish rather than having to focus predominantly on financial matters.

The PCC Treasurer liaises with the DCC Finance Officers to ensure that all financial liabilities can be met in a timely fashion and that the complex requirements of the various Charities Acts are fully complied with.

The PCC has had five regular meetings this year with an average attendance of 17 members.

## The Electoral Roll

Counting the Electoral Roll and Average Sunday Attendance assesses the size of the church community. A roll has been revised under the Church Representation Rules.

| Electoral Roll:   | <u>2012</u> | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> | <u>2020</u> | <u>2021</u> | <u>2022</u> |
|-------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| St Mary           | 127         | 89          | 114         | 119         | 134         | 136         | 130         | 131         | 127         | 143         | 147         |
| St Nicholas       | 75          | 75          | 78          | 73          | 75          | 78          | 69          | 71          | 66          | 67          | 66          |
| St James          | 34          | 33          | 35          | 35          | 37          | 39          | 30          | 26          | 26          | 32          | 35          |
| St Peter          | <u>30</u>   | <u>23</u>   | <u>23</u>   | <u>23</u>   | <u>24</u>   | <u>24</u>   | <u>20</u>   | <u>21</u>   | <u>21</u>   | <u>22</u>   | <u>22</u>   |
| Total Parish Roll | 266         | 220         | 250         | 250         | 270         | 277         | 249         | 249         | 240         | 264         | 270         |

Each Church submits figures to the Diocese, which show Average Sunday Attendance (over and under 16 years of age), as well as their Electoral Roll figure. The Electoral Roll is used to calculate the number of Deanery Synod Representatives to be elected from the parish.

## Average Weekly Attendance

Despite the shadow of the COVID omicron variant being cast across the beginning of the year the Average Weekly Attendance recovered well to 323 in-person attendees per week. This compares well with 190 in 2020 (which was boosted by good attendance before the first lockdown) and 136 in 2021, but is still below the pre-COVID peak in 2019 of 380. The recovery was no doubt boosted by the return of some of the larger events and festivals although Christmas attendance was disappointing - this may have been due, in part, to the fact that Christmas fell on a Sunday.

There were a total of 487 in-person services across the Parish during 2022 which compares with 398 services in 2021 and 252 in 2020. We are still well below the pre-COVID peak of 579 services held throughout 2019 but this is largely due to the fact that two mid-week prayer services have, as yet, failed to restart.

The under-16 attendance grew during the year, mostly at St. Mary's and St. Nix. This is partly the result of Praise & Play and Little Sparks doing well, but also due to the reintroduction of Parade Services at St. Mary's.

In addition to the in-person attendance we continued to live-stream services throughout the year, although these focused more on the Sunday service rather than on services for young people as had been the case in 2020. During 2022 we broadcast 337 services online, which compares with 417 in 2021. The average weekly viewing was 240 (c.f. 497 in 2021), which was largely focused on the Facebook Morning Prayer. For our main services we know that most of the viewers watched the whole service with an average viewing of 45 minutes per person. When online viewing figures are added to the in-person attendance it suggests that more people are participating in worship than pre-COVID, although we have noticed significant fluctuation from week to week with some on-line services attracting as many as 20 live viewings and others only 2. Having said that, it is also clear that many people prefer to watch the recorded version at some other time during the week.

## Occasional Offices

The Occasional Offices have begun to pick up again following the COVID pandemic. Baptisms recovered well, though they are still below pre-COVID levels and there is some indication that ongoing uncertainty and financial insecurity may be causing some people to continue to hold back. This is certainly true of the weddings which were disappointingly few. However, we conducted a significant number of funerals and continue to have a good working relationship with the Funeral Directors in the area.

| Year                    | <u>2012</u> | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> | <u>2020</u> | <u>2021</u> | <u>2022</u> |
|-------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Baptisms                | 48          | 74          | 55          | 55          | 70          | 50          | 58          | 64          | 12          | 22          | 44          |
| Weddings.....           | 12          | 19          | 23          | 19          | 19          | 16          | 10          | 9           | 2           | 9           | 13          |
| Funerals in church..... | 19          | 31          | 14          | 23          | 22          | 22          | 28          | 16          | 16          | 27          | 31          |
| Funerals at Crem. ....  | 36          | 32          | 46          | 32          | 22          | 25          | 24          | 16          | 20          | 21          | 19          |

**Baptism Preparation** takes place on a monthly basis. The ordained ministers meet with parents and godparents to help them understand the meaning and commitment they are about to take through an exploration of the Baptism liturgy.

**Marriage Preparation** documentation is completed primarily by the Parish Administrator, Mrs Pamela Brown. We also run

a Marriage Preparation Day in March in which couples are invited to attend and this is then followed on by clergy visiting couples in preparing for their marriage service.

**Funerals** are generally booked through the Parish Office and then shared across the parish by the clergy and LLMs.

### **St. Mary's CEVA Primary School**

Members of the clergy and lay ministers maintain strong links with local schools and take many assemblies (collective worship) throughout the year. We have also established a mentoring scheme during the year based on the Early Intervention Programme run by the charity Transforming Lives for Good (TLG). Five mentors have been trained and are co-ordinated by Revd. Joanne Hodge who provides our main link to TLG. Each mentor provides one-to-one support for one child every week during term times and during this year six children have been mentored in this way.

St Mary's (Church Aided) Primary School continues to be supported by eight foundation and parent governors who have been nominated by the PCC and elected to serve by the Diocesan Board of Education.

|                       |   |                        |                      |
|-----------------------|---|------------------------|----------------------|
| Revd. Ian Wallace     | - | Foundation             | (ex-officio)         |
| Mrs Ann Crabbe        | - | Vice Chair Foundation  | (PCC)                |
| Mr Charles de Nobriga | - | Chair Foundation       | (PCC)                |
| Mrs Jenny Powell      | - | Foundation             | (PCC)                |
| Mrs Emma Gay          | - | Foundation             | (PCC)                |
| Mrs Sarah Marshall    | - | Foundation             | (PCC)                |
| Dr Donna Harris       | - | Foundation             | (PCC)                |
| Revd Joanne Hodge     | - | Foundation             | (PCC)                |
| Mrs Sam Holman        | - | Parent                 | (elected by parents) |
| Mrs Kelly Reed        | - | Parent                 | (elected by parents) |
| Mrs Rachel Hill       | - | Staff                  | (elected by staff)   |
| Mr Rob Cockle         | - | Executive Head Teacher |                      |
| Mrs Bethan Scriven    | - | Headteacher            |                      |
| Vacancy               | - | LEA Governor           |                      |
| Mrs Gemma Wilburn     | - | Clerk                  |                      |

During this year the Governors voted to federate with St Helen's School, Alveston to enable the successful partnership that has been established to continue. Recruitment started for a new Executive Head Teacher to lead the Federation which is expected to start in April 2023.

### **The Rector's Summary of 2021**

In last year's report I optimistically used the words 'bounce-back'! In reality our post-pandemic experience has been more one of slow and patient rebuilding following the significant impact that the COVID pandemic had on Parish life. The Omicron Variant continued to cast its shadow over the start of the year, but little by little confidence has returned, with much of Parish life functioning normally by the end of the year. One couple who were regular attenders pre-pandemic turned up at our Christmas services and told me that it was the first time they had felt confident enough to return to church.

The perception of slow and steady rebuilding is reflected in our attendance figures for the year. We held almost 90 more services during this past year but are still not back up to our pre-COVID level of 579 services, largely because two mid-week prayer meetings have not yet restarted. Our Average Weekly Attendance also recovered well to 323 per week but again was still not back up at the 2019 level of 380 per week. We continued to broadcast on-line services which have proved to be helpful for the housebound, but they no longer have the prominence in Parish life that they did in 2020 and 2021.

We did see some growth in our ministry to young people, despite the fact that the year was disrupted by the resignation of our Youth & Children's Missioner in September. Thankfully we were able to fill the gap with an excellent local candidate who was able to start with us at the beginning of October thus minimising any hiatus, but it meant that the advertising of youth and children's activities at the critical point of the start of the new school year was impaired. However, the momentum has picked up again and I remain optimistic that next year will see significant advances towards achieving our vision in this area. We did start two new initiatives for parents and young children during the year: - the Mammals Club and Who Let the Dads Out. Both have brought new families into the church.

Our finances have recovered reasonably through the year with the restarting of most of our rental income. There are one or two clubs that didn't restart after COVID which means that we have lost their rental income but new hirers are being sought. Donation income has held up remarkably well throughout the pandemic and during the year we were able to restart some of our fundraising events. However, these gains have not been sufficient to offset the very significant increases in energy and other general costs which kicked in during the second part of the year and we ended the year with a deficit. We were able to renegotiate our energy supply contracts at a rate which was favourable in the current circumstances but going forward we will need to fund these increases in costs from reserves unless there is a marked increase in donation income during the year.

The highlights for the year included:

- The re-launching of our five-year vision at the start of the year
- The prayer vigil for the people of Ukraine following the outbreak of war, which was attended by a significant number of townspeople
- Establishing the Mammals Club and Who Let the Dads Out as a regular part of Parish life
- The increased momentum in ministry to children and young families following the appointment of Charlie Blackett as Youth & Children's Missioner
- Taking six young people in St. Mary's School through a year-long mentoring scheme under the TLG Early Intervention Programme
- The appointment of Revd. David Jones to take the lead on developing Discipleship across the Parish
- The running of the Pilgrim Course based on St. James Church, which has subsequently led to a new Home Group and two confirmations
- A Platinum Jubilee celebration event at St. Mary's, run in conjunction with Yate Heritage Centre
- The developing of the outreach to the new development in Ladden Garden Village by the Pilgrim Group

As we move forward through 2023 there are many encouraging signs of new growth, but as much of the core congregation ages there are challenges of transition and a Ministry Team that is increasingly stretched. We will need to rebuild our volunteer base and continue to prioritise our work among young families, but the vision that we set ourselves in 2020 continues to serve us well as we endeavour to make Jesus visible among the residents of the Parish.

*Ian Wallace*

## **Activities and Impact**

### **Worship & Prayer**

**Aim: To become, by 2025, a vibrant growing community focused on following Jesus and rooted in prayer that is open to and caring of all people.**

I am pleased to report that we are continuing to develop our vision for the parish in prayer and worship.

- Monday–Saturday morning prayer and worship is offered live on Facebook, for all who want to attend. Attendance has stayed constant. This is led not only by members of the ministry team, but also a couple of volunteer members. For this we are very grateful.
- Hywel continues to lead a team adapting the live-streaming from one of the churches each week. This has been one of the most beneficial aspects for our community near and far, as it allows the listener to feel connected to God's family even if they cannot attend church, for whatever reason, such as illness or restricted mobility.
- Reflective walks, beginning with a piece of scripture. We would stop and pause at appropriate moments along the walk to allow God's presence to be felt among us, either as we reflected on the passage of scripture or on the abundance of God's creation around us. This was offered across our mission area.
- During Advent a reflection afternoon was offered to reflect on the coming of the king, and on our own journey in waiting.
- A service was arranged especially for the Ukrainian refugee families to acknowledge that a year had passed since the Russian invasion.

- Lent and Easter: Leading up to and including Holy Week, reflections and services of prayer and worship were offered.
- Thy Kingdom Come 2023: A global wave of prayer which is between Ascension and Pentecost: 18th-28th May. This is an opportunity to pray with Christians around the world for people to know Jesus Christ.
- Homegroups will continue to bring an aspect of prayer and worship as they meet on a weekly/biweekly basis.

As a parish we have achieved a great deal, and my hope and prayer is that we can continue to offer/introduce some new ideas that will help each one of us develop in prayer and worship, which in turn will help us grow in our relationship with God.

Wanda Morris

## **Missional Church**

**Aim: To become, by 2025, a vibrant growing community focused on following Jesus and rooted in prayer, that is open to and caring of all people.**

- *Hold a celebration of small groups to raise the profile and recruit new members*

Held third celebration of home groups in September 2022. Revd Dave Jones connected with all group leaders and will have a one to one with each. One new home group started in St James Westerleigh. A Home Group has started in Fromeside.

- *Broaden our Discipleship offering by introducing a practically focused option for the discipleship journey*

Reflective walks held over the summer across the mission area.

- *Bring about the splitting of Discipleship & Mentoring from the community engagement elements of Missional Church and recruit a new Associate Minister to focus on Discipleship to allow for a proper focus on each*

Handover is in progress between Revd Dave Jones and Revd Hywel Snook

- *Run a nurture course leading towards confirmation (probably based on the Pilgrim Course)*

Eleven people attended the nurture course and 2 people to be confirmed. The group continued to meet in September using the Pilgrim materials.

- *Develop a discipleship programme based on a range of courses that will rotate in sequence*

Resources begun to be shared across group leaders.

- *Develop our communications (particularly towards those on the fringes) to increase awareness of discipleship activities*

New leaflets and marketing sequence increased attendance at Nurture course and celebration of Home Groups

- *Analyse & understand better the barriers to transitioning between various stages of the Discipleship journey*

No extra work has been done on the Com-B survey, plans to conduct new survey in early 2023

- *To work with partner agencies to provide services in response to Ukraine war and cost of living crisis.*

Worked with Yate Town Council on 'warm spaces' project through autumn and winter 2022

Provided a Christmas meal for Ukrainian refugees in Dec 2022

Working with South Glos Council to plan a Kids Club for Ukrainian Refugees to begin in March 2023

*Hywel Snook*

### **Care for the Community**

**Aim: To become, by 2025, a vibrant growing community, focused on following Jesus and rooted in prayer, that is open to and caring of all people.**

#### **What's going well**

As a Ministry Team we are continuing the process of updating our **Pastoral Directory**. We are also continuing to identify those parishioners who have not returned to worship services in church. Some telephone ministry has continued, and in-person pastoral visits have resumed. Rev Chris Ainslie, although now retired, continues to do a wonderful job in taking communion out to the housebound; we have yet to allocate the three care home communions inherited from Chris. Last year I reported that it was proving a challenge to resume services at Oak Tree House; I'm delighted to report that we now visit once a month as we did pre-Covid, and that numbers are continuing to grow each month.

Most people have now returned to **Craft Group**, and it is continuing to attract new members. The cold weather has put a few off recently, but I'm sure they'll return once St Mary's is a little warmer. Wednesday morning itself is vital in maintaining pastoral links and identifying pastoral issues.

**Shalom Group** is still meeting on the fourth Tuesday in the Quiet Room at St Nicholas. Friendship Group and Lunch Club are still thriving at St Nicholas. Last year I appealed for more volunteers; since then, volunteer numbers have dropped, meaning that those who do offer their time are working incredibly hard, so if you know of anyone with a spare hour or two on Mondays, please ask them to contact Sue Harrison at St Nix.

**Mothers' Union** continues to support families through Praise and Play and Sunburst, although they have yet to return to the Baptism Preparation sessions as they did prior to Covid. Some volunteers have now returned to Ashfield Prison to provide refreshments and a friendly face to visitors. Leadership has changed, with Louisa Dent taking on the role of Branch Leader, releasing Jacky Fredrickson to continue in her role of Diocesan President.

**Coffee and Chat at 11**, meeting from 11am on the second Tuesday of each month at St Mary's church, is continuing with a steadily increasing clientele. This is now run by Gerry and Mike Willis and a faithful group of helpers.

**School Chaplaincy** is still being offered to St Mary's School staff.

**Transforming Lives for Good** is the Early Intervention programme under which St Mary's school and St Mary's church have formed a partnership. We said goodbye to our first set of children in December last year, and each one of the coaches has begun to work with a new child from January.

**St James' coffee morning** on Wednesdays continues to thrive and attract new people from around the parish.

**St Mary's coffee shop** on Sundays continues to reach out to non-church-goers as well as providing an excellent fellowship space for worshippers.

*Joanne Hodge*

### **Youth, Children & Young Families**

**Aim: To become, by 2025, a vibrant growing community focused on following Jesus and rooted in prayer that is open to and caring of all people.**

The highlight of the year was the launch of two new initiatives – the *Mammas Club* which meets weekly at St. Mary's and *Who Let the Dads Out* which meets once a month. Both have enabled us to engage with new families, some of whom have already begun to attend the All-age services. However, the year was overshadowed by uncertainty following the resignation of the recently-appointed Youth Missioner. This meant that the children and families work failed to receive the sustained input it needed, and as a result we didn't see the renewed impetus that we had been hoping for. Thankfully we were able to fill the vacancy quickly, resulting in a hiatus of only a week between the former Youth Missioner leaving us and the new

one starting. The change in personnel has already borne fruit and in the last two months of the year we began to see the renewed impetus that we have been hoping for. In particular we have seen the growth of All-age services across the parish. The area that probably suffered most from the uncertainty was the work among young teenagers, but this is now receiving the focused attention it deserves. Going forward the main challenge will be recruiting enough volunteers to sustain and develop the work across the Parish.

*Ian Wallace and Charlie Blackett*

### **Mission to Ladden Garden Village Estate (North Yate)**

Work with partner agencies to build community cohesion between existing and new residents in the north Yate expansion through a series of events designed to build trust.

Continued work with Ladden Garden Village community group, conducting a Jubilee celebration, MacMillian Coffee Morning, Remembrance display, Remembrance trail and Remembrance outdoor service.

*Hywel Snook*

### **Governance, Administration, Finance, Communication & Facilities (GAFCaF)**

**Aim: to support ministry within the Parish by ensuring**

- **that we invest sufficiently in the smooth running of the administrative functions underpinning Parish work**
- **that our communication reflects a dynamic community reaching out to others and is clear, relevant and timely**
- **that our buildings are appropriately maintained and developed as attractive, welcoming places.**

This year has seen a number of developments of our Financial Systems. Our understanding of cashflow and management of reserves has been improved by regular tracking and reporting by our Treasurer to the PCC and Standing Committee. We have also introduced new software to enable invoices to be issued more easily and in a more timely fashion to those hiring the facilities at St. Nix and this has improved our tracking of those invoices and more consistent payment by the hirers of the facilities. We anticipate extending the use of this software in 2023 to cover invoices issued by the Parish Office for weddings and funerals. We have also resolved some outstanding issues relating to access to investment funds and Gift Aid claims and have improved our auditing of the evidence to support those claims.

Work has continued on the development of our facilities to make them fit for the future. St. James now has Faculty permission for its project to install toilets and a small kitchen and is in the fund-raising stage. We expect to submit a Faculty request for St. Mary's in the near future. The greatest development in 2022 was the adoption of the Eco-church agenda and by the end of the year we had bronze awards for St. Peter's and St. Nix and a silver award for St. Mary's. At the time of writing a silver award is also expected for St. James.

*Ian Wallace*

### **Mission Area**

The Yate and Fromeside Mission Area is a joint missional venture with Fromeside Benefice aimed at bringing new growth and energy to both benefices. It was begun in 2017 at the instigation of Bristol Diocese as part of the Church of England's Strategic Development Programme. The Mission Area was formally launched with a Covenant Service in January 2018 and by June of that year the two benefices had developed a joint plan for the first 18 months which ran to December 2019. A subsequent plan that was developed to cover the period from 2020 to 2022 has been interrupted by the COVID pandemic.

This past year has seen the resumption of normal Mission Area activity following that interruption and one of the highlights has been the prayer walks organised through the summer months. However, the 'bounce-back' that we had hoped for was more a case of patient rebuilding of the life of the mission area. The Youth Missioner did start full-time work in January but sadly by June she had given in her notice. Happily, we were able to recruit another Youth Missioner very quickly leading to a limited hiatus, but this disruption meant that the youth & children's ministry did not gain the impetus through the year that we had hoped for.

Another highlight was the integration of Coalpit Heath Parish into the Mission Area, although the legal processes were only completed early in 2023 so the service to welcome them into the Mission Area was postponed until April 2023. The

parishioners of Coalpit Heath have brought with them a renewed burst of energy and enthusiasm. Revd. David Jones was also appointed as part-time vicar of Coalpit Heath and part time Associate Minister for Yate Parish with a special focus on Discipleship.

At the end of the year the leadership of the Mission Area was handed across from Revd. Ian Wallace to Revd. Malcolm Strange to ensure continuity of leadership when Revd. Wallace retires in 2024. Work has already begun on developing a new Mission Area plan for the coming years under Malcolm's leadership.

*Ian Wallace*

## **Safeguarding**

### *Safeguarding is Everyone's Business; See Something, Do Something*

To ensure that safeguarding underpins all we do within the Parish, our work is underpinned by policies and guidance from the National Safeguarding Team and the Diocese of Bristol, and the Parish of Yate's Safeguarding Policy and Procedures document. This is available on the parish website, as well as being visible on the church notice board in each church, along with details of the PSO and church safeguarding officer. To help keep abreast of wider developments and changes within safeguarding, I attend the PSO forums and continue to be a member of the Diocesan Risk Management Group.

The level of work involved within parish safeguarding at both practical and strategic levels continues to increase and I am grateful to the three church safeguarding officers for their ongoing support. We continue to have an open-door policy to support parishioners, church officers and the ministry team, liaising with professionals and the Diocese of Bristol Safeguarding Team as needed.

Over the last year, volunteers have completed the required safeguarding training. The aim of this training is to equip volunteers with the information needed to recognise, respond, record and refer safeguarding concerns or allegations made by individuals. In March, we delivered face-to-face foundation training and I am planning to arrange further face-to-face training later in the year.

All PCC members and Churchwardens have responded to the requirement for 3-yearly rather than 5-yearly DBS checks. Pam Brown, Parish Administrator, remains the Parish Disclosure and Barring Service administrator.

As a parish we continue to follow the Church of England's Safer Recruitment and People Management Guidance for all volunteers who work with children, young people and adults who could be at risk of abuse or neglect. We are continuing to develop role descriptions which will be made available to all volunteers. Those who are involved in the recruitment of volunteers are required to complete the Church of England's Safer Recruitment training. The Diocese of Bristol is part of a pilot project using a new Safeguarding Hub to support parishes with safer recruitment, and we have recently started to use this database.

We continue to use the Parish Dashboard which generates a regular action plan of what is needed to ensure we have the correct safeguarding governance in place. This year's triennial inspections have introduced a substantial section on safeguarding and safer recruitment.

To support interdenominational activities, we have developed a Memorandum of Understanding to be used to determine and agree respective responsibilities, especially for safer recruitment.

In the coming year we will continue to develop the work already started. Our Safeguarding Policy will be revised this year and will take into account new requirements and changes in legislation. We will continue to focus on our volunteers and activities ensuring that after volunteers have been recruited they receive ongoing support. We will also continue to negotiate and develop policies and procedures for the use of social media.

To quote Justin Welby, "We cannot place a high enough importance on safeguarding issues. Every day the vulnerable come to us for shelter, for support and for comfort. Their trust cannot be taken for granted."

*Beverley Hodgson, Parish Safeguarding Officer, Parish of Yate.*

## **Health and Safety Report**

2022 has been a year of playing catch up on the task that had previously been delayed due to Covid, a revised Health and Safety Policy was written and approved by the PCC and a programme of Risk Assessment reviews has begun. It is now important to remind members of the congregation and users of our premises of the Health and Safety Policy to ensure that everyone, including themselves are kept safe by following the working practices that have been developed and implemented across the parish.

It is important that we complete Risk Assessments using the updated Risk Assessment form which has been created and is available on the Parish File Store in the Health and Safety folder. This will enable us to be able to communicate how we expect our Team of volunteers to act when undertaking church activities.

2022 has again been a fairly quiet year on the accident front, with no serious incidents being recorded. We have been advised to complete a Fire Risk Assessment for each of our Churches, We are attempting this using one church to fully understand what is required and will then use the knowledge gained to complete the Risk Assessment for the other churches during 2023.

*Gus Smith, Parish Health & Safety Officer*

## **Treasurer's Report**

Whilst 2020 and 2021 were very much abnormal years in many ways, 2022 was a step back to normality, and from the accounts perspective we had less covid disruption to deal with and no major projects that took place during the year.

As covid receded from the headlines, cost of living took over and energy costs and other inflation became the domination macroeconomic issue that we had to contend with.

We remain exceptionally grateful for our donors, whether regular or occasional, and many of our donors were able to maintain or even increase their planned giving levels. We are also grateful for those that provided grants to help us fund Youth Work and mitigate some of the impact of the increased energy costs.

Managing our expenses was still important, and we were able to pay an increased level of Diocesan Parish Share contributions versus 2021, slightly ahead of the amount we had expected at the start of the year. We continue to aim to increase these payments in recognition of the level of clergy support we received from the Diocese. We remain cautious that 2023 may bring many financial challenges as cost continue to increase, particularly energy costs.

Overall our income was down by £292k versus 2021 (which included £290K of grants related to the roof project plus specific fund raising efforts) and expenses down £244k (which after stripping out the effect of the roof project meant our expenses were up). Our investments lost value and the combined effect of all that meant that our overall funds at the end of the year were £52k lower than the same point in 2021.

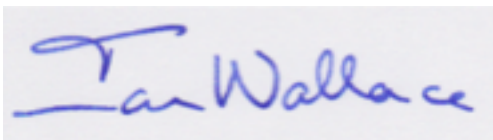
We do have a signification list of building refurbishment projects lined up that will need funding and the Trustees will ensure that appropriate funding arrangements are put in place to manage this pipeline work.

*Stephen Lord*

## **Conclusion**

The Annual Report is a composite document prepared by Officers and members of the PCC, in line with the terms of the Charities Acts of 1993, 2011 and 2022. We hope this report gives a clear picture of the church and the way in which the PCC have administered the task placed on them as trustees in the Parish of Yate.

On behalf of the PCC, The Revd. Ian Wallace (Team Rector).



**The Parish of Yate PCC**  
**Notes to the Financial Statements**  
**For the year ending 31 December 2022**

**1 Accounting Policies**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

**Funds**

Endowment Funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in terms of the trust or bequest and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund. The PCC does not invest separately for each fund. Where there is no separate investment, interest will in future be apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds that can be used for PCC ordinary purposes.

**Incoming Resources**

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest accrued. All other income is recognised when receivable. All incoming resources are accounted for gross. Amounts received specifically for mission are dealt with as restricted funds.

**Resources Expended**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

**Activities Directly Relating To The Work Of The Church**

The diocesan parish share is accounted for when due. Any parish share unpaid at 31 December is provided for in these financial statements as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

**Staff Costs**

A small immaterial portion of the expenses paid to the clergy may have related to their services as members (including the chair) of the PCC. Payments of under £5,000 (2021: under £5,000) during the year were paid to PCC members or their family members for services outside the scope of their PCC duties.

**Fixed Assets****Consecrated property and moveable church furnishings**

Consecrated and beneficed property is not included in the financial statements in accordance with s.96 (2) (a) of the Charities Act 1993.

Moveable church furnishings held by the vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory, which can be inspected (at a reasonable time). For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2000 with individual value below £1000 are written off.

**Investments**

Investments are valued at market value at 31 December.

**Current Assets**

Amounts owing to the PCC at 31 December in respect of fees, tax rebates, rents and other income are shown as debtors less provision for amounts that may prove uncollectable.

## **Independent Examiner's Report to the PCC of the Parish of Yate**

This report on the financial statements of the PCC for the year ended 31 December 2022, which are set out on these pages is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 (the Regulations) and s.43 of the Charities Act 1993 (the Act).

### **Respective responsibilities of the PCC and the examiner**

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of the Regulations and section 43(2) of the Act does not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

### **Basis of this report**

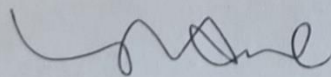
My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7)(b) of the Act and to be found in the Church guidance, 2006 edition. That examination included a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also included considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent Examiners Statement**

In connection with my examination, no matter has come to my attention, which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 41 of the Act; or
- to prepare financial statements which accord with the accounting records and comply with the Regulations have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts be reached.



(Signed)

20/4/23

(Dated)

Richard Leslie MBA FCCA FCA  
Partner

R. A. Leslie & Co. | Chartered Accountants  
Gowran House, 56 Broad Street, Chipping Sodbury, Bristol, BS37 6AG

**The Parish Of Yate PCC**  
**Statement of Financial Activities**  
**For The Year to 31st December 2022**

| <b>Incoming Resources</b>                            | Note | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Endowment<br>Funds<br>£ | <b>Total Funds</b> |                |
|------------------------------------------------------|------|----------------------------|--------------------------|-------------------------|--------------------|----------------|
|                                                      |      |                            |                          |                         | 2022<br>£          | 2021<br>£      |
| <b>Incoming resources from generated funds</b>       | 2    |                            |                          |                         |                    |                |
| Voluntary income from donors                         | 2a   | 92,833                     | 0                        | 0                       | 92,833             | 93,294         |
| Voluntary income - other                             | 2b   | 32,072                     | 0                        | 0                       | 32,072             | 315,684        |
| <b>Incoming resources from charitable activities</b> |      |                            |                          |                         |                    |                |
| Lettings and fees                                    | 2c   | 65,513                     | 0                        | 0                       | 65,513             | 54,145         |
| Other                                                | 2d   | 28,827                     | 0                        | 0                       | 28,827             | 48,969         |
| Investment income                                    | 2e   | 4,107                      | 5,064                    | 0                       | 9,171              | 7,225          |
| Other incoming resources                             | 2f   | 0                          | 0                        | 0                       | 0                  | 0              |
| <b>Total Incoming Resources</b>                      |      | <b>223,352</b>             | <b>5,064</b>             | <b>0</b>                | <b>228,416</b>     | <b>519,318</b> |
| <b>Resources Expended</b>                            |      |                            |                          |                         |                    |                |
| <b>Cost of generating funds</b>                      | 3    |                            |                          |                         |                    |                |
| Costs of generating voluntary income                 | 3a   | 147,042                    | 7,357                    | 0                       | 154,399            | 441,440        |
| Governance costs                                     | 3b   | 87,868                     | 0                        | 0                       | 87,868             | 47,536         |
| Costs of Generating Funds                            | 3c   | 4,181                      | 0                        | 0                       | 4,181              | 2,322          |
| Charitable activities                                | 3d   | 4,225                      | 0                        | 0                       | 4,225              | 4,140          |
| Movement in Debtors                                  | 5    | 1,594                      | 0                        | 0                       | 1,594              | 991            |
| <b>Total Resources Expended</b>                      |      | <b>244,909</b>             | <b>7,357</b>             | <b>0</b>                | <b>252,266</b>     | <b>496,430</b> |
| <b>Net Incoming (Outgoing) Resources</b>             |      | (21,558)                   | (2,293)                  | 0                       | (23,850)           | 22,888         |
| <b>Transfers</b>                                     |      | 13,799                     | (2,423)                  | (11,800)                | (424)              | 0              |
| <b>Gains and Losses on Investments</b>               |      | (11,347)                   | 0                        | (16,312)                | (27,659)           | 28,073         |
| <b>Net Movement in Funds</b>                         |      | (19,106)                   | (4,716)                  | (28,112)                | (51,934)           | 50,961         |
| <b>Reconciliation of Funds</b>                       |      |                            |                          |                         |                    |                |
| Balances B/F @ Start Of Year                         |      | 217,496                    | 77,283                   | 138,482                 | 433,261            | 382,300        |
| <b>Opening balance reclassification</b>              |      | 1,370                      | (6,015)                  | 4,645                   | (0)                | 0              |
| <b>Net Movement in Funds</b>                         |      | (19,106)                   | (4,716)                  | (28,112)                | (51,934)           | 50,961         |
| Balances C/F @ End Of Year                           |      | 199,760                    | 66,552                   | 115,015                 | 381,327            | 433,261        |

**The Parish Of Yate PCC**  
**Balance Sheet as at 31st December 2022**

|                                                      | Note | 2022<br>£      | 2021<br>£      |
|------------------------------------------------------|------|----------------|----------------|
| <b>Fixed Assets</b>                                  |      |                |                |
| Tangible Fixed Assets                                | 4a   | 0              | 0              |
| Investment Assets                                    | 4b   | 199,551        | 239,010        |
| <b>Current Assets</b>                                |      |                |                |
| Debtors                                              | 5    | 0              | 1,595          |
| Cash at bank and in hand                             | 6    | 181,776        | 192,657        |
| <b>Total</b>                                         |      | <b>181,776</b> | <b>194,252</b> |
|                                                      |      |                |                |
| Liabilities - Amounts falling due within one year    |      | 0              | 0              |
| <b>Net Current Assets</b>                            |      | <b>181,776</b> | <b>194,252</b> |
|                                                      |      |                |                |
| Liabilities - Amounts falling due more than one year |      | 0              | 0              |
| <b>Net Assets</b>                                    |      | <b>381,327</b> | <b>433,262</b> |
|                                                      |      |                |                |
| <b>Funds</b>                                         |      |                |                |
| Unrestricted                                         | 8    | 160,908        | 218,866        |
| Restricted                                           | 8    | 105,405        | 71,268         |
| Endowment                                            | 8    | 115,015        | 143,127        |
|                                                      |      | <b>381,327</b> | <b>433,261</b> |

Approved on 24 April 2023



Revd. Ian Wallace (Chair)



Stephen Lord (PCC Treasurer)

The notes on pages 1-9 form part of these accounts

**The Parish Of Yate PCC**  
**Fund Analysis**  
**For The Year to 31st December 2022**

|                                   | Opening<br>Balances<br>£ | Movement<br>In Debtors | Income<br>£    | Payments<br>£    | Transfers<br>In<br>£ | Transfers<br>Out<br>£ | Capital<br>Revaluation<br>£ | Closing<br>Balances<br>£ |
|-----------------------------------|--------------------------|------------------------|----------------|------------------|----------------------|-----------------------|-----------------------------|--------------------------|
| <b>General</b>                    |                          |                        |                |                  |                      |                       |                             |                          |
| Printer                           | 147                      |                        | 0              | (50)             |                      |                       |                             | 96                       |
| Discretionary Capital             | 79,111                   |                        |                |                  |                      |                       | (9,393)                     | 69,718                   |
| Discretionary Revenue             | 4,443                    |                        | 2,266          | (6,452)          |                      |                       |                             | 257                      |
| Parish - General                  | 58,338                   |                        | 15,781         | (58,839)         | 26,455               | (37,658)              |                             | 4,077                    |
| St James General                  | 4,814                    | (644)                  | 24,331         | (20,060)         | 4,335                | (9,841)               |                             | 2,935                    |
| St Mary's General                 | 6,129                    | (950)                  | 66,403         | (52,031)         | 8,653                | (26,145)              |                             | 2,060                    |
| St Nicholas General               | 1,362                    | 0                      | 59,553         | (51,180)         | 8,272                | (9,555)               |                             | 8,453                    |
| St Peter's General                | 2,560                    | 0                      | 8,956          | (6,224)          | 0                    | (1,665)               |                             | 3,627                    |
| St Nicholas Youth Centre          | 703                      |                        | 14,452         | (14,597)         |                      |                       |                             | 557                      |
| St Mary's EB Memorial             | 33,272                   |                        | 1,224          | (282)            | 9,860                | (1,571)               |                             | 42,502                   |
| St Peters CBF General             | 11,217                   |                        | 592            |                  | 0                    | 0                     |                             | 11,809                   |
| St Peter's Investment CBF         | 16,771                   |                        |                |                  |                      |                       | (1,954)                     | 14,817                   |
| <b>General Funds</b>              | <b>218,866</b>           | <b>(1,594)</b>         | <b>193,558</b> | <b>(209,716)</b> | <b>57,575</b>        | <b>(86,435)</b>       | <b>(11,347)</b>             | <b>160,908</b>           |
| <b>Specific</b>                   |                          |                        |                |                  |                      |                       |                             |                          |
| Parish - Youth Worker             | 0                        |                        | 29,794         | (33,600)         | 42,658               |                       |                             | 38,852                   |
| St. Mary's Newman Income          | 3,903                    |                        | 4,208          | (7,357)          | 5,000                |                       |                             | 5,754                    |
| St. James Fabric & Organ          | 32,518                   |                        | 401            |                  | 5,062                | (4,335)               |                             | 33,646                   |
| St. Nicholas Fabric & Kitchen     | 19,288                   |                        | 256            |                  | 123                  | (8,272)               |                             | 11,394                   |
| St Nicholas Roof                  | 14,560                   |                        | 199            |                  |                      |                       |                             | 14,759                   |
| St Nicholas Youth Centre Projects | 1,000                    |                        | 0              | 0                |                      |                       |                             | 1,000                    |
| <b>Specific Funds</b>             | <b>71,268</b>            | <b>0</b>               | <b>34,858</b>  | <b>(40,956)</b>  | <b>52,842</b>        | <b>(12,607)</b>       | <b>0</b>                    | <b>105,405</b>           |
| <b>Endowment</b>                  |                          |                        |                |                  |                      |                       |                             |                          |
| St. Mary's Newman Trust Capital   | 143,127                  |                        |                |                  |                      | (11,800)              | (16,312)                    | 115,015                  |
| <b>Endowment Funds</b>            | <b>143,127</b>           | <b>0</b>               | <b>0</b>       | <b>0</b>         | <b>0</b>             | <b>(11,800)</b>       | <b>(16,312)</b>             | <b>115,015</b>           |
| <b>Total Funds</b>                | <b>433,261</b>           | <b>(1,594)</b>         | <b>228,416</b> | <b>(250,672)</b> | <b>110,418</b>       | <b>(110,842)</b>      | <b>(27,659)</b>             | <b>381,327</b>           |

The Parish Of Yate PCC

Notes To The Financial

| 2  | Incoming Resources           | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Endowment<br>Funds<br>£ | Total Funds<br>2022<br>£ | 2021<br>£ |
|----|------------------------------|----------------------------|--------------------------|-------------------------|--------------------------|-----------|
| 2a | Voluntary income from donors |                            |                          |                         |                          |           |
|    | Planned Giving               | 68,756                     |                          |                         | 68,756                   | 70,603    |
|    | Income Tax Recoverable       | 15,044                     |                          |                         | 15,044                   | 16,603    |
|    | Collections (Open plate)     | 9,034                      |                          |                         | 9,034                    | 6,088     |
|    |                              | 92,833                     | 0                        | 0                       | 92,833                   | 93,294    |
| 2b | Voluntary income - other     |                            |                          |                         |                          |           |
|    | Grants                       | 25,790                     | 0                        |                         | 25,790                   | 310,142   |
|    | Donations, Appeals, etc.     | 6,282                      |                          |                         | 6,282                    | 5,542     |
|    |                              | 32,072                     | 0                        | 0                       | 32,072                   | 315,684   |
| 2c | Lettings and Fees            |                            |                          |                         |                          |           |
|    | Church hall lettings         | 42,439                     |                          |                         | 42,439                   | 36,018    |
|    | Fees                         | 23,074                     | 0                        |                         | 23,074                   | 18,127    |
|    |                              | 65,513                     | 0                        | 0                       | 65,513                   | 54,145    |
| 2d | Other income                 |                            |                          |                         |                          |           |
|    | Funds generated              | 28,827                     |                          |                         | 28,827                   | 48,969    |
|    | Copier                       | 0                          |                          |                         | 0                        | 0         |
|    |                              | 28,827                     | 0                        | 0                       | 28,827                   | 48,969    |
| 2e | Investment Income            |                            |                          |                         |                          |           |
|    | Interest/Dividends           | 4,107                      | 5,064                    |                         | 9,171                    | 7,225     |
|    |                              | 4,107                      | 5,064                    | 0                       | 9,171                    | 7,225     |
| 2f | Other incoming resources     |                            |                          |                         |                          |           |
|    | Miscellaneous                | 0                          |                          |                         | 0                        | 0         |
|    | Insurance claim              | 0                          |                          |                         | 0                        | 0         |
|    | Legacy                       | 0                          |                          |                         | 0                        | 0         |
|    |                              | 0                          | 0                        | 0                       | 0                        | 0         |
|    | Total Incoming Resources     | 223,352                    | 5,064                    | 0                       | 228,416                  | 519,317   |

The Parish Of Yate PCC

Notes To The Financial

| 3. | Resources Expended                         | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Endowment<br>Funds<br>£ | Total Funds<br>2022<br>£ | 2021<br>£ |
|----|--------------------------------------------|----------------------------|--------------------------|-------------------------|--------------------------|-----------|
| 3a | Costs of Generating Voluntary Income       |                            |                          |                         |                          |           |
|    | Activities directly relating to the church |                            |                          |                         |                          |           |
|    | Ministry Diocesan Share                    | 70,000                     |                          |                         | 70,000                   | 65,977    |
|    | Ministry Clergy Expenses                   | 4,523                      |                          |                         | 4,523                    | 3,847     |
|    | Church Running Expenses                    | 0                          |                          |                         | 0                        | 0         |
|    | Utilities                                  | 10,629                     |                          |                         | 10,629                   | 5,307     |
|    | Insurance                                  | 9,102                      |                          |                         | 9,102                    | 9,995     |
|    | Church Maintenance                         | 7,069                      |                          |                         | 7,069                    | 6,053     |
|    | Equipment Repairs                          | 1,768                      |                          |                         | 1,768                    | 7,292     |
|    | Other Projects                             | 3,920                      |                          |                         | 3,920                    | 205       |
|    | Roof Project                               | 971                        |                          |                         | 971                      | 306,546   |
|    | Church Cleaning                            | 1,561                      |                          |                         | 1,561                    | 1,674     |
|    | Flower Decoration                          | 0                          |                          |                         | 0                        | 0         |
|    | Altar requisites                           | 734                        |                          |                         | 734                      | 310       |
|    | Vision                                     | 22,167                     |                          |                         | 22,167                   | 9,553     |
|    | Care of Church Grounds                     |                            | 7,357                    |                         | 7,357                    | 5,808     |
|    | Youth & Community Centres Running Costs    |                            |                          |                         |                          |           |
|    | Utilities                                  | 2,810                      |                          |                         | 2,810                    | 2,440     |
|    | Insurance                                  | 839                        |                          |                         | 839                      | 799       |
|    | Repairs                                    | 1,361                      |                          |                         | 1,361                    | 1,312     |
|    | Staff Costs                                | 8,204                      |                          |                         | 8,204                    | 7,893     |
|    | Equipment                                  | 0                          |                          |                         | 0                        | 0         |
|    | Admin                                      | 0                          |                          |                         | 0                        | 0         |
|    | Caretaking                                 | 1,384                      |                          |                         | 1,384                    | 1,785     |
|    | Projects                                   | 0                          |                          |                         | 0                        | 4,645     |
|    | Building Refurbishment                     | 0                          |                          |                         | 0                        | 0         |
|    | Stationery etc.                            | 0                          |                          |                         | 0                        | 0         |
|    | Total Costs of Generating Voluntary Income | 147,042                    | 7,357                    | 0                       | 154,399                  | 441,440   |

The Parish Of Yate PCC

Notes To The Financial

| 3. | Resources Expended                            | Unrestricted  | Restricted | Endowment | Total Funds   |               |
|----|-----------------------------------------------|---------------|------------|-----------|---------------|---------------|
|    |                                               | Funds         | Funds      | Funds     | 2022          | 2021          |
|    |                                               | £             | £          | £         | £             | £             |
| 3b | <b>Governance Costs</b>                       |               |            |           |               |               |
|    | <b>Church Management &amp; Administration</b> |               |            |           |               |               |
|    | Staff - Administration                        | 34,730        |            |           | 34,730        | 31,924        |
|    | Other Staff Costs                             | 32,018        |            |           | 32,018        | 4,616         |
|    | <b>Sundry Expenses</b>                        |               |            |           | 0             | 0             |
|    | Administration                                | 6,372         |            |           | 6,372         | 4,355         |
|    | Miscellaneous                                 | 14,654        |            |           | 14,654        | 6,541         |
|    | Bank Charges                                  | 94            |            |           | 94            | 100           |
|    |                                               | <b>87,868</b> | <b>0</b>   | <b>0</b>  | <b>87,868</b> | <b>47,536</b> |
| 3c | <b>Cost of generating funds</b>               |               |            |           |               |               |
|    | Fund Raising                                  | 4,130         |            |           | 4,130         | 2,322         |
|    | Copier                                        | 50            |            |           | 50            | 0             |
|    |                                               | <b>4,181</b>  | <b>0</b>   | <b>0</b>  | <b>4,181</b>  | <b>2,322</b>  |

The Parish Of Yate PCC

Notes To The Financial

|    |                               |                    |                  |                 |             |       |
|----|-------------------------------|--------------------|------------------|-----------------|-------------|-------|
| 3  | Resources Expended            | Unrestricted Funds | Restricted Funds | Endowment Funds | Total Funds |       |
|    |                               | £                  | £                | £               | 2022        | 2021  |
|    |                               |                    |                  |                 | £           | £     |
| 3d | Charitable Activities         |                    |                  |                 |             |       |
|    | Charitable Giving             | 4,225              |                  |                 | 4,225       | 4,140 |
|    | Analysed as:                  |                    |                  |                 |             |       |
|    | St Peters Hospice             | 1,220              |                  |                 |             |       |
|    | Regenerate                    | 1,200              |                  |                 |             |       |
|    | Disasters Emergency Committee | 817                |                  |                 |             |       |
|    | Blonde Angels                 | 506                |                  |                 |             |       |
|    | Sightsavers                   | 145                |                  |                 |             |       |
|    | Crisis @ Christmas            | 132                |                  |                 |             |       |
|    | Childrens Society             | 100                |                  |                 |             |       |
|    | Yate Foodbank                 | 85                 |                  |                 |             |       |
|    | Wild Goose Café               | 20                 |                  |                 |             |       |
|    | Total                         | 4,225              |                  |                 |             |       |

# The Parish Of Yate PCC

## Notes To The Financial

|    |                                                  | 2022<br>£      | 2021<br>£      |
|----|--------------------------------------------------|----------------|----------------|
| 4a | <b>Fixed Assets for use by PCC</b>               | 0              | 0              |
| 4b | <b>Investments</b>                               |                |                |
|    | Market Value at start of year Discretionary Fund | 79,112         | 69,211         |
|    | Market Value at start of year Newman Trust       | 143,127        | 127,034        |
|    | Market Value at start of year St Peters CBF      | 16,771         | 14,692         |
|    | Gain (loss) on revaluation Discretionary Fund    | (9,393)        | 9,901          |
|    | Gain (loss) on revaluation Newman Trust          | (16,312)       | 16,093         |
|    | Gain (loss) on revaluation St Peters CBF         | (1,954)        | 2,079          |
|    | Other income (expenditure) Discretionary Fund    | 0              | 0              |
|    | Other income (expenditure) Newman Trust          | (11,800)       | 0              |
|    | Other income (expenditure) St Peters CBF         | 0              | 0              |
|    | Valuation at end of year                         | <b>199,551</b> | <b>239,010</b> |
|    | Holdings as at end of year (Number of units)     |                |                |
|    | Dis. Fund                                        | 3,378          | 3,378          |
|    | New Trust                                        | 5,567          | 6,112          |
|    | St Peters                                        | 717            | 717            |
|    |                                                  | <b>9,662</b>   | <b>10,207</b>  |
| 5  | <b>Debtors (Unrestricted Funds)</b>              |                |                |
|    | Tax Claim                                        | 0              | 1,595          |
|    |                                                  | <b>0</b>       | <b>1,595</b>   |
| 6  | <b>Cash Balances</b>                             |                |                |
|    | Parish Lloyds Account                            | 16,823         | 16,213         |
|    | Parish Lloyds Account                            | 50,844         | 65,590         |
|    | St. James CBF                                    | 33,646         | 32,518         |
|    | St. Mary's CBF                                   | 42,502         | 33,272         |
|    | St. Nicholas CBF                                 | 11,394         | 19,288         |
|    | St. Peter's CBF                                  | 11,809         | 11,217         |
|    | St. Nicholas CBF Roof                            | 14,759         | 14,560         |
|    |                                                  | <b>181,776</b> | <b>192,657</b> |

Notes To The Financial  
Statements For The Year to  
31st December 2022

|   |                              | 2022   | 2021   |
|---|------------------------------|--------|--------|
|   |                              | £      | £      |
| 7 | <b>Diocesan Parish Share</b> |        |        |
|   |                              | 70,000 | 65,977 |

The amount paid to the Diocese was increased as we aim to cover fully our clergy costs that are funded by the Diocese.

| 8 | <b>Analysis of net assets by fund</b> |                |                |                |                |                |
|---|---------------------------------------|----------------|----------------|----------------|----------------|----------------|
|   |                                       | General        | Restricted     | Endowment      | Total          | 2021           |
|   |                                       | £              | £              | £              | £              | £              |
|   | Investments                           | 84,535         |                | 115,015        | 199,550        | 239,009        |
|   | Debtors                               | 0              |                |                | 0              | 0              |
|   | Cash Balances                         | 33,871         |                |                | 33,871         | 89,712         |
|   | Cash Balances St Mary's CBF           | 42,502         |                |                | 42,502         | 33,272         |
|   | Cash Balances allocated funds         |                | 105,405        |                | 105,405        | 71,268         |
|   |                                       | <b>160,908</b> | <b>105,405</b> | <b>115,015</b> | <b>381,327</b> | <b>433,261</b> |



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# Accounts

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# The Parish of Yate

## Annual Report and Financial Statements of the Parochial Church Council for the year ended 31st December 2021

(In line with the terms of the Charities Acts of 2011 & 2022 & the Church Representation Rules)



St Mary's Church, Yate  
St Nicholas' Church, Abbotswood  
St James' Church, Westerleigh  
St Peter's Church, Wapley

Deanery of Kingswood & South Gloucestershire

Archdeaconry of Malmesbury

Diocese of Bristol

Parish Number 55/180  
Registered Charity number: 1133980

**Mission Statement**

Making Jesus Visible

**The Trustees 2021**

The members of the PCC are the Trustees of the "charity" and share the responsibility with the Ministry Team for promoting the whole work of the Church in the ecclesiastical parish.

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

|                            |                                                           |             |
|----------------------------|-----------------------------------------------------------|-------------|
| <b>Team Rector</b>         | The Revd Ian Wallace                                      |             |
| <b>Team Vicar</b>          | The Revd. Iain Macfarlane (fin. Sept)                     |             |
| <b>Associate Ministers</b> | The Revd. Hywel Snook, The Revd. Chris Ainslie            |             |
| <b>Curates</b>             | The Revd. Gail Thomas (fin. June), The Revd. Joanne Hodge |             |
|                            | The Revd. Wanda Morris (from July)                        |             |
| <b>PCC Secretary</b>       | Mrs Pamela Brown                                          |             |
| <b>PCC Treasurer</b>       | Stephen Lord (from July 2021)                             |             |
| <b>Church Wardens</b>      | Mr John Cornforth, Mrs Claire Hayward, Mrs Mary Farrell   | St Mary     |
|                            | Mr Patrick Mills, Mrs June Powell                         | St James    |
|                            | Mrs Anne White                                            | St Nicholas |
|                            | Mr Mike Collis, Mrs Shirley Dando                         | St Peter    |

**Deanery Synod Representatives**

Mrs June Powell (St J), Mrs Ros Bailey (St N), Mrs Julia Holbrook (St M), Mrs Christine Dolton (St P)

**Elected PCC Members**

*Three members from each DCC of which one is to be the DCC Finance Officer.*

|                                                                          |               |
|--------------------------------------------------------------------------|---------------|
| Mrs Heather Smith (re-elected Sept); Mrs Mary Perks; Mrs Julia Holbrook; |               |
| Mrs Clare Hayward                                                        | - St Mary     |
| Mr David Warren; Mrs Diana Carter (from Sept); one vacancy               | - St Nicholas |
| Mrs Kathryn Mills; Mrs Joy Archer; Carol Goddard (from Sept)             | - St James    |
| Mrs Janet Williams; Mr. Wulstan Perks; one vacancy                       | - St Peter    |

**Co-opted PCC Members**

There are currently no co-opted members of the PCC.

### **PCC Standing Committee**

Revd Ian Wallace (Chair); Revd Iain Macfarlane (fin. Sept); Mrs Pamela Brown (Secretary); Mr John Cornforth (St M); Mr Mike Collis (St P); Mrs June Powell (St J); Mrs. Heather Smith; Mrs Christine Dolton (Bookkeeper); Mr Stephen Lord

**Parish Safeguarding** Mrs Beverley Hodgson

**Parish Health & Safety Officer:** Mr Gus Smith.

**Gift Aid Officer:** Mr Stephen Lord

**Data Protection:** Revd. Hywel Snook

**Bank** Lloyds TSB. P.O. Box 1000, BX1 1LT  
Account Number 01552206 Sort Code: 30-12-04

| <b><u>Churches</u></b> | <b><u>Gift Aid Organisers</u></b> | <b><u>Electoral Roll Officers</u></b> | <b><u>Health &amp; Safety</u></b>        |
|------------------------|-----------------------------------|---------------------------------------|------------------------------------------|
| St Mary                | Mr Terry Carter                   | Mrs Wendy Dykes                       | Mrs Mary Farrell (fin. April)<br>Vacancy |
| St James               | Mrs Kathryn Mills                 | Mr Andrew Rapson                      | Mr Norman Shanks                         |
| St Peter               | Mr Mike Collis                    | Mr Mike Collis                        | Mr Mike Collis                           |
| St Nicholas            | Mr David Warren                   | Mrs Moira Jenkins                     | Mrs Ros Bailey                           |

| <b><u>Churches</u></b> | <b><u>Child Safety</u></b> |
|------------------------|----------------------------|
| St Mary                | Mrs Beverley Hodgson       |
| St James               | Mrs Carol Goddard          |
| St Peter               | Mrs. Jenny Shiles          |
| St Nicholas            | Mrs. Ros Bailey            |

## **The Parish Governing Structure**

The PCC provides an overview of the Parish linking it with the Deanery and Diocese and takes responsibility for the setting of vision and strategy, approving the overall budget, approving policies to guide the work of the Parish, all legal matters and the monitoring of risk. It operates by delegating responsibility for care of the fabric of Parish facilities to the four District Church Councils, who in return, report their business to the PCC. They also seek PCC approval for faculties and any call on trust funds.

At its meeting on 30<sup>th</sup> November 2019 the PCC approved a vision and 5-year strategy for advancing that vision. This document sets out clear aims and objectives for the five years up to 2025 and introduces a reporting structure so that progress against the vision can be identified and reported on against a set of pre-defined measures of progress.

At the beginning of the year the PCC restructured its Standing Committee by establishing a separate Finance Committee under the chairmanship of the new treasurer and replaced the Finance Offices on the Standing Committee with representation from among the Church Wardens. This gives the Standing Committee an enhanced ability to focus on the strategic direction of the Parish rather than having to focus predominantly on financial matters.

The PCC Treasurer liaises with the DCC Finance Officers to ensure that all financial liabilities can be met in a timely fashion and that the complex requirements of the various Charities Acts are fully complied with.

The PCC has had five regular meetings this year with an average attendance of 15 members.

## The Electoral Roll

Counting the Electoral Roll and Average Sunday Attendance assesses the size of the church community. A roll has been revised under the Church Representation Rules.

| Electoral Roll:   | <u>2011</u> | <u>2012</u> | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> | <u>2020</u> | <u>2021</u> |
|-------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| St Mary           | 127         | 127         | 89          | 114         | 119         | 134         | 136         | 130         | 131         | 127         | 143         |
| St Nicholas       | 70          | 75          | 75          | 78          | 73          | 75          | 78          | 69          | 71          | 66          | 67          |
| St James          | 34          | 34          | 33          | 35          | 35          | 37          | 39          | 30          | 26          | 26          | 32          |
| St Peter          | <u>30</u>   | <u>30</u>   | <u>23</u>   | <u>23</u>   | <u>23</u>   | <u>24</u>   | <u>24</u>   | <u>20</u>   | <u>21</u>   | <u>21</u>   | <u>22</u>   |
| Total Parish Roll | 261         | 266         | 220         | 250         | 250         | 270         | 277         | 249         | 249         | 240         | 264         |

Each Church submits figures to the Diocese, which show Average Sunday Attendance (over and under 16 years of age), as well as their Electoral Roll figure. The Electoral Roll is used to calculate the number of Deanery Synod Representatives to be elected from the parish.

## Average Weekly Attendance

Attendance at worship continued to be disruptive by the COVID pandemic throughout the year with additional lockdowns being introduced by the Government at successive stages. Despite this we managed to keep our churches open throughout most of the year for in-person worship, apart from three Sundays in February when the local authority instituted "surge-testing" in our area in light of a new "Bristol" variant.

There were 398 'in-person' services across the Parish during 2021 with an average weekly attendance of 189. This is almost half of what it was at its height in 2019, but it is an increase on attendance during 2020, despite the fact that 2020 had three months of strong attendance before the pandemic which pushes up the average for that year. The 'in-person' attendance during the last three months of 2021 showed some recovery despite a new lockdown in November and were stronger than the same period in 2017. The under 16 attendance returned to its pre-pandemic level towards the end of 2021 as a result of Praise & Play and Little Sparks doing well.

In addition to the 'in-person' attendance we continued to live-stream services throughout the year, although these focused more on the Sunday service rather than on services for young people as had been the case in 2020. During 2021 we broadcast 417 services online, which is four more than in 2020. The total number of online views during the year was 25,841 which works out at an average weekly viewing of 497. There is no doubt that this was boosted by the daily Morning Prayer which means that some of the weekly viewings were multiple viewings by the same people, but it is also clear that some devices are watched by more than one person so the effect may be cancelled out. For our main services we know that most of the viewers watched the whole service with an average viewing of 41 hours per week and we know that if we exclude the viewing figures for Facebook Morning Prayer, we are still left with an average viewing figure of 140 people / devices. When online viewing figures are added to the in-person attendance it suggests that more people are participating in the worship that we offer than in 2019.

## Occasional Offices

The Occasional Offices were also significantly affected by the Covid pandemic with the majority of weddings and baptisms being postponed.

| Year                    | <u>2011</u> | <u>2012</u> | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> | <u>2020</u> | <u>2021</u> |
|-------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Baptisms                | 36          | 48          | 74          | 55          | 55          | 70          | 50          | 58          | 64          | 12          | 22          |
| Weddings.....           | 21          | 12          | 19          | 23          | 19          | 19          | 16          | 10          | 9           | 2           | 9           |
| Funerals in church..... | 26          | 19          | 31          | 14          | 23          | 22          | 22          | 28          | 16          | 16          | 27          |
| Funerals at Crem. ....  | 27          | 36          | 32          | 46          | 32          | 22          | 25          | 24          | 16          | 20          | 21          |

**Baptism Preparation** takes place on a monthly basis. The ordained ministers meet with parents and godparents to help them understand the meaning and commitment they are about to take through an exploration of the Baptism liturgy.

**Marriage Preparation** documentation is completed primarily by the Parish Administrator, Mrs Pamela Brown. We also run a Marriage Preparation Day in March in which couples are invited to attend and this is then followed on by clergy visiting couples in preparing for their marriage service.

**Funerals** are generally booked through the Parish Office and then shared across the parish by the clergy and LLMs.

## **St. Mary's CEVA Primary School**

Members of the clergy and lay ministers maintain strong links with local schools and take many assemblies (collective worship) throughout the year. We have also established a mentoring scheme during the year based on the Early Intervention Programme run by the charity Transforming Lives for Good (TLG). Five mentors have been trained and are co-ordinated by Revd. Joanne Hodge who provides our main link to TLG. Each mentor provides one-to-one support for one child every week during term times.

St Mary's (Church Aided) Primary School continues to be supported by eight foundation and parent governors who have been nominated by the PCC and elected to serve by the Diocesan Board of Education.

|                       |   |                        |                      |
|-----------------------|---|------------------------|----------------------|
| Revd. Ian Wallace     | - | Foundation             | (ex-officio)         |
| Mrs Ann Crabbe        | - | Vice Chair Foundation  | (PCC)                |
| Mr Charles de Nobriga | - | Chair Foundation       | (PCC)                |
| Mrs Jenny Powell      | - | Foundation             | (PCC)                |
| Mrs Emma Gay          | - | Foundation             | (PCC)                |
| Mrs Sarah Marshall    | - | Foundation             | (PCC)                |
| Dr Donna Harris       | - | Foundation             | (PCC)                |
| Revd Joanne Hodge     | - | Foundation             | (PCC)                |
| Mrs Sam Holman        | - | Parent                 | (elected by parents) |
| Mrs Kelly Reed        | - | Parent                 | (elected by parents) |
| Mrs Rachel Hill       | - | Staff                  | (elected by staff)   |
| Mr Andrew Spens       | - | Executive Head Teacher |                      |
| Mrs Bethan Scriven    | - | Headteacher            |                      |
| Vacancy               | - | LEA Governor           |                      |
| Mrs Gemma Wilburn     | - | Clerk                  |                      |

## **The Rector's Summary of 2021**

As you read the reports which follow it will become very clear that the ongoing COVID pandemic continued to have a significant impact on the life of the parish throughout 2021. Government restrictions and successive lockdowns constrained what we were able to do and undermined confidence in the safety of meeting as churches. Despite this, we managed to maintain some measure of communal life throughout the year and also showed significant resourcefulness in getting through the pandemic.

Three of our four churches were able to remain open for most Sundays during 2021, closing only for three weeks when the local authority was carrying out "surge testing" for the Bristol variant. In all there were 398 "in-person" services across the parish during 2021 with an average weekly attendance of 189. This is a significant increase on the 2020 numbers and was complemented by an additional 417 online broadcasts which had an average weekly attendance of 497 views. Of these views 140 related to the main weekly service and there is evidence to suggest that in some instances more than one person was watching the same device. The analytics for YouTube and Church Online show an average of 41 hours of viewing per week across the year, which suggests that apart from some casual viewers who may only have watched a few seconds there have been a reasonable number of people who have watched a substantial part of each service. It is difficult to draw hard and fast conclusions from the combination of this data, but it would appear that most people who were worshipping with us in 2019 have remained with us throughout the pandemic either attending in person or viewing our online services, with the addition of some new participants in our online services.

Despite the loss of rental income, which hit us hard, and restrictions which prevented us from holding fundraising events, the parish finances have held up remarkably well owing to the ongoing generosity of those who give through one of our regular giving schemes. The loss of rental income meant that we were not able to sustain our giving to Bristol Diocese at the level requested of us, but we were able to give more in Parish Share than we had budgeted for at the start of the year. We ended the year in a reasonably healthy financial position, which was remarkable given the impact of the COVID pandemic.

The highlights for the year included:

- Successfully completing the partial re-roofing of St. Mary's church within budget, thanks to a generous grant from Historic England and an enthusiastic response to our 'Sponsor a Tile' scheme from the residents of the town;
- Running a series of Easter events in the open air, including establishing a trail based on the stations of

the cross around St. Mary's Churchyard, developing an Easter garden in front of Tudor Cottage and using that as the main focus for our Easter Cracked service;

- Running two pilgrimages to help bring people together again after the isolation of successive lockdowns. The first was to Tintern Abbey and the second to Gloucester Cathedral;
- Restarting the outreach to the new residents in the Ladden Garden Village development in North Yate. Six events were held through the year in co-operation with the developers, and included a Remembrance Trail and Christmas Fayre;
- Training and commissioning five mentors as part of the Transforming Lives for Good Early Intervention Programme within St. Mary's School. Each of these mentors spends an hour each week with a child who has been identified by the school as having particular needs;
- At the third attempt finally appointing a Youth Missioner to work across the Mission Area. Lydia started work with us part-time in September with a view to going full-time in January 2022;
- Making significant progress with the plans to install toilets, a kitchen and a 'warm' room at St. James Church. It is hoped that the faculty will be approved early in 2022 and that grant funding will be secured to enable this project to move forward to completion
- Re-energising our Small Groups (Home Groups and Small Missional Communities) through the autumn in the aftermath of the hiatus created by the pandemic. In addition, several Home Groups ran a 'Coming Out of Lockdown' course which the leaders had devised themselves;
- Running another successful Christmas Tree Festival and Trail which provided an opportunity for many to connect with the Christmas story within social-mixing rules that were still in place.
- Providing ongoing pastoral support to several people whose mental well-being had been undermined by the pandemic while they waited for professional support to be provided.

None of this could have happened without the hard work and dedication of many people who have helped us to weather the COVID storm in reasonably good shape. The challenge for 2022 will be to rebuild Parish life in the aftermath of the pandemic and to re-invigorate our mission to make Jesus visible across the Parish.

*Ian Wallace*

## Activities and Impact

### Worship & Prayer

**Aim: To become, by 2025, a vibrant growing community focused on following Jesus and rooted in prayer that is open to and caring of all people.**

I took on the oversight of Prayer and Worship in September 2021.

I am pleased to report that, despite covid, we have achieved our vision of developing as a parish in prayer and worship.

- Monday – Friday: Morning prayer and worship is offered *live* on **Facebook**, for all who want to attend. Attendance stayed at a constant throughout the pandemic. This was given just by the ministry team, but we have now recruited two volunteer lay members, who have been a great help.
- Compline@8pm
- Hywel has led a team adapting the **live-streaming** from one of the churches each week. This has been one of the most beneficial aspects for our community near and far, as it allows the listener to feel connected to God's family even if they cannot attend church, particularly throughout the pandemic.
- During **Advent** a quiet morning was offered to reflect on the coming of the king, and our own journey in waiting.
- **Lent and Easter**: Leading up to and including Holy Week, reflections and services of prayer and worship offered.
- 'Time with God' ran as a mission area project. This was a **weekly phone line**, especially for those without internet access. Callers were able to listen to a 15-minute reflection, taking time with God. It was run by myself (Rev Wanda) and Rev Julia Chard (Fromeside) as well as lay members of the churches, including St Saviours. A small yet consistent community from across the mission area was developed. This is now taking a break. It may begin again later.
- **Homegroups** will continue to bring an aspect of prayer and worship as they meet on a weekly/biweekly basis.

As a parish we have achieved a great deal, and my hope and prayer is that we can continue to offer/introduce some new ideas that will help each one of us develop in prayer and worship, which in turn will help us grow in our relationship with God.

*Wanda Morris*

### Missional Church

**Aim: To become, by 2025, a vibrant growing community focused on following Jesus and rooted in prayer, that is open to and caring of all people.**

- During Lent 2021 the Home Groups, which were meeting on Zoom, undertook a reflection on suffering based on the book 'Drops Like Stars'. A wider parish Lent course was held on Zoom which was very well attended.
- The 'Drops Like Stars material' was complemented by a series of podcasts and other online material.
- By Easter 2021 the country was still in lockdown, but we continued with our Holy Week reflections by creating an Easter trail around St Mary's church.
- To mark the end of the official lockdown the Pilgrim Group organised a pilgrimage to Tintern Abbey in June. We walked through a tunnel towards the abbey (which had parallels with our lockdown experience) and held a picnic in the grounds. This gave people who had been isolated for many months the chance to come together again in fellowship.
- In the Summer of 2021 the parish held a sermon series on the Pastoral Principles leading into the Living in Love and Faith course. A course on pastoral principles was conducted in parallel with the sermon series. This prepared the way for the parish to undertake Living in Love and Faith workshops in early 2022.
- In October we did a similar pilgrimage walk to Gloucester Cathedral.
- Some Home Groups were forced to stop meeting during lockdown and discipleship was difficult when we couldn't meet in person. To re-energise Home Groups we began holding 'Walking with God Together' events to promote Home Groups and enable new people to join. We held two events in September 2021 and February 2022, both of which were well received.
- During the Autumn of 2021 the Home Group which hadn't met began to meet again. Currently we have six

home group meeting across the parish, both in-person and online. Details for these can be found at <https://www.yateparish.org/homegroups>

- The Home group Leaders created their own 'Coming out of Lockdown' course in the autumn. This helped us look back on lockdown, look forward to a future together and the challenges that this brings.
- In Ladden Garden Village the Pilgrim Group joined in with the Ladden Garden Community Group to hold several community events. We held an Easter Eggs Hunt, a Bee's Needs ecology event in September, a hedgehog friendly event in October, a Remembrance trail and a Christmas Fayre.
- In Autumn 2021 we undertook a survey of discipleship within the parish. From the results of this survey we have adapted our focus in discipleship, broadening it out. This informed our Lent focus in 2022 leading to holding more diverse ways of interacting with the 'Love your Church' materials.

2021 was a strange year where we were in and out of lockdown and Covid loomed large. It is encouraging that we were able to meet this challenge and be a family in these circumstances. It is also encouraging that Home Groups have continued to meet and have restarted in person. It is also good to see that mission in Ladden Garden Village has developed leading to greater connections with the community there.

*Hywel Snook*

### **Care for the Community**

**Aim: To become, by 2025, a vibrant growing community, focused on following Jesus and rooted in prayer, that is open to and caring of all people.**

As a Ministry Team we are beginning the process of updating our **Pastoral Directory**. We are also doing some work to identify those parishioners who have not returned to church to worship services. These people will be contacted by both ministry team members and church members by way of an invitation along the lines of the cards we produced before Omicron took hold.

Some telephone ministry has continued, and in-person pastoral visits have also largely resumed. Rev Christopher Ainslie, in particular, does a wonderful job in taking communion out to the housebound and also to several care homes. There are also several people who are on the fringes of church who are being supported by trained listeners.

**Craft Group** has resumed, and it seems that many people have returned and we even have some new members. The leaders do a wonderful job here in maintaining contact with its members by phone and via its growing WhatsApp network, and the Wednesday morning itself is vital in maintain pastoral links and identifying pastoral issues. Fromside Benefice have visited with a view to setting up a similar group in one of the churches there.

**Shalom Group** is now meeting regularly again on the fourth Tuesday in the Quiet Room at St Nicholas. As well as meeting for prayer, we are also undertaking a training course for healing and prayer teams, led by myself.

**Mothers' Union** has resumed its monthly meetings, and continues to support families through Praise and Play and Sunburst. It's hoped that Baptism Preparation sessions will soon resume the support as offered prior to Covid. It has not been possible to provide refreshment and a welcome to visitors at Ashfield Prison, although this is due to resume in April. In 2021 the Mother's Union Deanery sent Easter and Christmas cards to all 400+ inmates in Ashfield Prison. In November the Yate Branch engaged in sixteen days of Activism against gender-based violence.

**Lunch at One** It was felt that returning to the pre-Covid Lunch at One format was not viable, and so Coffee at 11 was formed, meeting from 11am on the second Tuesday of each month at St Mary's church.

**Coffee Morning at St James** This is a very vibrant group, and includes many people from the village who do not attend to worship.

**Friendship Group and Lunch Club at St Nicholas** has resumed. Whilst numbers are not at their pre-Covid level there are some new members attending. The group continues to campaign for new volunteers to help.

**School Chaplaincy** is still being offered to St Mary's School staff.

**Transforming Lives for Good** is the Early Intervention programme under which St Mary's school and St Mary's church have formed a partnership. Coaching began in October 2021 with six coaches working with six children.

*Joanne Hodge*

## **Youth, Children & Young Families**

**Aim: To become, by 2025, a vibrant growing community focused on following Jesus and rooted in prayer that is open to and caring of all people.**

2021 has been a year of new beginnings for the youth and children's ministry with some team members moving on from the parish and the new appointment of Lydia as the Youth and Children's Missioner for Yate and Fromeside.

### **OBJECTIVE 1:**

**To have thriving youth work which equips the young people to be confident in their faith and sharing with others.**

The early stages of the year were significantly impacted by COVID restrictions which meant that much of the children's and families work was suspended. Rooted continued to meet virtually using Zoom and we used YouTube broadcasts to keep the Praise & Play/ Little Sparks community together. We restarted Praise & Play and Little Sparks in the open-air during April and moved back indoors during the early summer. A number of events were also organised to regroup the Rooted community. Since September we have continued to gather the young people and children through our church ministries Rooted and Sunburst. We have also had a healthy number of young mums and dads that gather every week across the parish to attend our babies and toddler groups, Praise and Play and Little Sparks. This has been a fantastic way to build relationships with the wider community in Yate.

The Messy Church team has continued to host 'Messy Church at Home' events throughout the year supported by online videos. It was possible to restart Messy Church in person during the autumn and finish the year with a Messy Christingle service.

### **OBJECTIVE 2:**

**To care for our families and young people by the creation of an increased support network for families.**

We have kept in contact by telephone and email with families we know from Praise and Play, Little Sparks and Sunburst, and have supported families who have had particular needs.

With the arrival of Lydia in September planning has begun for a mothers' social group and a Dads-and-tots group which will be launched in 2022. A. These events will hopefully help to build healthy relationships with more families and begin to care for their needs in a more detail way as we get to know them.

### **OBJECTIVE 3:**

**Equipping leaders and raising up new volunteers.**

Our objective is to have more people involved in leading various groups to help shape and develop the youth and children's ministry further. We would like to see more young people leading in different ways and developing their gifts and talent within the church context. We are in the early stages of exploring an All-Age service which will be a great place to encourage some of the young people to lead confidently.

### **OBJECTIVE 4:**

**To have good links with our local schools and youth groups.**

We continue to offer weekly assemblies to St Mary's school and have been available for chaplaincy work for staff. We already have a good relationship with St Mary's School and are beginning to form a connection with Brimsham Green secondary school. Our hope is that we can develop these relationships further and build links with other schools to open up opportunities for wider engagement in the life of schools across the Parish, such as inviting schools to different church youth events in the long term.

*Lydia Chancellor*

## **Mission to Ladden Garden Village Estate (North Yate)**

The Pilgrim missional community has been working with the residents of Ladden Garden Village since 2019. Following on from our work during Covid, 2021 allowed us to build on our previous work and establish key relationships in LGV. During the year we were able to hold six community events and work with key partners to deliver them. This is in stark contrast to 2020 when we were only able to hold one in-person coffee morning and online trails at Remembrance and Christmas.

During 2021 we established key relationships with the social housing provider Live West, Barrett and David Wilson homes and played a key role in establishing the LGV community group. We began our events with an Easter egg hunt and cake sale outside the show homes in aid of Family Food for Free. Around 60 residents attended and completed the trail. We then worked with Live West to co-ordinate a programme of events for the rest of the year. These were mostly based around environmental action.

Sunflower Planting: residents grew sunflowers from seed and then planted them in Brimsham Park.

The Home from Home community pavilion was built next to the play park and was used as a venue for all the events held in 2021. A grant was awarded that paid for an artist to attend each of these events in 2021 and hold craft workshops for families.

Bee's Needs Day: in September we held a cake sale and had a demonstration from a bee keeper. Following on from this day we are currently training residents to care for the beehive in LGV.

Hedgehog day: we held a Day of the Dead trail and raised money for a local hedgehog charity.

### **Remembrance**

Each street in LGV is named in honour of a serviceman who died in WW1. We leafleted the whole estate with information sheets about the serviceman remembered. The LGV community group sponsored a wreath which was laid on Remembrance Sunday.

### **Christmas Fayre**

LGV community group organised a Christmas fair with stalls from local businesses and singing from a local folk group. We obtained funding from Barrett Homes to buy 100 Selection Boxes and a huge amount of Christmas lights. We used the lights to turn the Home from Home into Santa's Grotto where each child received a selection box.

2021 has been a good year especially after Covid. It has been a real blessing to establish relationships with the developers, Live West and the Arts Council. Most of all it has been fantastic working alongside local residents as part of the LGV community group.

*Hywel Snook*

## **Governance, Administration, Finance, Communication & Facilities (GAFCaF)**

**Aim: to support ministry within the Parish by ensuring**

- **that we invest sufficiently in the smooth running of the administrative functions underpinning Parish work**
- **that our communication reflects a dynamic community reaching out to others and is clear, relevant and timely**
- **that our buildings are appropriately maintained and developed as attractive, welcoming places.**
  - Despite the restrictions resulting from successive COVID lockdowns we were able to maintain an active Parish Administration throughout the year by establishing remote working for our Administrator which enabled her to work from home.
  - The publication of the monthly magazine was maintained throughout the pandemic and proved a helpful means of keeping the Parish community together. It is now published online as well as in print.
  - The equipment that was purchased in 2020 to facilitate the live-streaming of services came into its own during the year and enabled us to broadcast 417 services with an average weekly online attendance of 497 people.
  - The PCC and its Standing Committee continued to meet regularly throughout the year using Zoom.

- The make-up of the Standing Committee was revised during the year to allow it to focus more on the vision for the Parish rather than becoming preoccupied with financial matters. A new Treasurer was voted in at the Annual Meeting and a new Finance Committee has been established under his chairmanship. This has led to improved analysis of monthly management accounts, more detailed reporting of financial trends to the PCC, greater scrutiny of our finances and a more confident understanding of the financial health of the Parish.
- With the help of a significant grant from Historic England which was awarded towards the end of 2020 we were able to restore a significant section of the roof of St. Mary's Church and stop the ingress of rainwater. However, during the renovation works it became clear that the rest of the roof was also showing signs of significant wear and needed attention so a second phase of roof repairs has been established for which we are currently seeking grant funding
- Good progress has been made with plans to develop the facilities at St. James Church by the installation of toilets, a small kitchen and a warm room. A Faculty Application will be made in early 2022 when fund-raising and the seeking of grants will begin in earnest.
- Progress in outworking the 5-year vision has been interrupted by the COVID pandemic, but the vision will be relaunched early in 2022

*Ian Wallace*

### **Mission Area**

The Yate & Fromeside Mission Area is a joint missional venture with Fromeside Benefice aimed at bringing new growth and energy to both benefices. It was begun in 2017 at the instigation of Bristol Diocese as part of the Church of England's Strategic Development Programme. The Mission Area was formally launched with a Covenant Service in January 2018 and by June of that year the two benefices had developed a joint plan for the first 18 months which ran to December 2019. A subsequent plan that was developed to cover the period from 2020 to 2022 has been interrupted by the COVID pandemic.

There can be little doubt that the pandemic has restricted what can be done to outwork the vision of the Mission Area and has taken some of the impetus out of the partnership. However there has also been some innovation, particularly with regard to our response to the growing concerns around mental well-being in our communities. One of the greatest achievements of the year was the launch of our TLG mentoring programme with St. Mary's School. Five mentors have been trained and since October each of them has been giving an hour every week to particular children chosen by the school as needing one-to-one support.

We also successfully appointed a Youth Missioner at the third time of trying and Lydia began work with us on a part-time basis in September. This will increase to full-time working in 2022.

Work also began on the integration of the Parish of Coalpit Heath into the Mission Area following the retirement of their incumbent in June. Their PCC finally voted at the end of the year to become part of the Fromeside Benefice and full integration will happen once all the legalities have been completed in 2022. The vacancy left by the retirement of their incumbent and the subsequent move into hospital chaplaincy by Revd. Iain Macfarlane will be filled by one person who will work 50% of their time in Coalpit Heath and the other 50% in developing discipleship across the Mission Area.

*Ian Wallace*

### **Safeguarding**

*Safeguarding is Everyone's Business; See Something, Do Something*

To ensure that safeguarding underpins all we do within the Parish, our work is founded on guidance and policies from the National Safeguarding Team and the Diocese of Bristol together with the Parish of Yate's safeguarding policy and procedures document. This is available on the parish website and in each church alongside information on who to contact. Attendance at diocesan PSO forums and being a member of the Diocesan Risk Management Group enables the sharing of good practice and ensures we keep abreast of wider developments within safeguarding.

In September 2021 the PCC approved the recommendations of the Parish Compliance Officer's Report on safeguarding.

To reflect the increasing practical and strategic work involved with parish safeguarding, the team has expanded, and each church now has a safeguarding officer:

Beverley Hodgson – Parish of Yate/St Mary's

Ros Bailey – St Nix

Carol Goddard – St James'

Jenny Shiles – St Peter's

Whilst appointed to individual churches we operate an open-door policy, and each safeguarding officer is available to provide advice and guidance across the Parish of Yate. Over the last year we have provided ongoing support to the ministry team and parishioners, liaising with professionals and the Diocese of Bristol safeguarding team as needed.

All church officers and volunteers who have contact with children, young people and adults who could be at risk of abuse or neglect must be recruited in line with new Safer Recruitment and People Management Guidance that came into effect in January 2022. The process involves the development and advertising of a role description and person specification, completion of an application form, written references, an interview, the level of which is dependent on the role applied for, and the appropriate completion of a DBS. The PCC adopted this policy in March 2022. The requirement for DBS changed from 5 years to 3 years in January 2022. Pam Brown, Parish Administrator, remains the Parish Disclosure and Barring Service administrator.

As a Parish we follow the Church of England's recommendation for the training required for individual roles. All volunteers working with children, young people and vulnerable adults are required to complete Basic and Foundation level training which is available online. Individuals in positions of leadership are required to complete the Safeguarding Leadership module available on Zoom. The aim of the safeguarding training is to equip volunteers with the information needed to recognise, respond, record and refer safeguarding concerns or disclosures made by individuals.

In the coming year we will continue to develop the work already started and develop the safer recruitment process for all volunteers. After Easter I shall be organising in-person safeguarding training.

To quote Justin Welby, "We cannot place a high enough importance on safeguarding issues. Every day the vulnerable come to us for shelter, for support and for comfort. Their trust cannot be taken for granted."

*Beverley Hodgson, Parish Safeguarding Officer, Parish of Yate.*

## **Health and Safety Report**

Covid again disrupted the plans to review and develop Health and Safety documents and arrangements during 2021. 2021 has again been a fairly quiet year on the accident front, with no incidents being recorded. This is probably a result of the Covid pandemic which restricted church events.

It is now important to remind members of the congregation and users of our premises of the Health and Safety Policy to ensure that everyone, including themselves, are kept safe by following the working practices that have been developed and implemented across the parish.

The information provided by the Church Insurance company has continued, and will be discussed with the Churches Health and Safety Representatives, and will be used to inform the review of the Parish Health and Safety Policy.

An updated Risk Assessment form has been created and is available on the Parish File Store in the Health and Safety folder.

*Gus Smith, Parish Health & Safety Officer*

## **Treasurer's Report**

2021 may have involved less disruption than the shock of 2020 but we were still very much in the midst of the pandemic, so we were exceptionally grateful that not only did most of our donors maintain or even increase their planned giving levels, but we were also able to run a major fundraising campaign to help fund the partial roof replacement project at St Mary's.

We were successful in applying for significant levels of grant funding towards the roof project and would like to express our gratitude to the awarding bodies for this and other projects which were also grant funded.

Managing our expenses was still important, and we were able to pay an increased level of Diocesan Parish Share contributions, above the amount we had expected at the start of the year. We continue to aim to increase these payments in recognition of the level of clergy support we receive from the Diocese. We remain cautious that 2022 brings many financial challenges as costs increase, particularly energy costs.

Overall, our income was up by £339k versus 2020 (of which £290k related to grants) and expenses up £314k versus 2020 (almost entirely due to the roof project). Our investments grew and our overall funds at the end of the year were £51k higher than the same point in 2020.

We do have a significant list of building refurbishment projects lined up that will need funding and the Trustees will ensure that appropriate funding arrangements are put in place to manage this pipeline of work.

## **Covid-19 Statement**

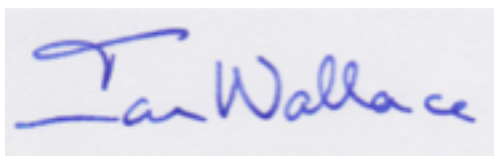
The accounts have been prepared on the assumption that the charity is able to continue as a going concern. The COVID-19 pandemic is continuing and may also impact our 2022 income. The Trustees have considered the impact on this issue and are working with the Diocese to ensure Parish Share contribution levels strike a balance between managing our own reserves and making a meaningful contribution to the Diocese bearing in mind the level of clergy the Diocese provide for us. The trustees consider that the charity has sufficient cash reserves to continue as a going concern for a period of at least 12 months from the date on which these financial statements are approved.

*Stephen Lord*

## **Conclusion**

The Annual Report is a composite document prepared by Officers and members of the PCC, in line with the terms of the Charities Acts of 1993, 2011 and 2022. We hope this report gives a clear picture of the church and the way in which the PCC have administered the task placed on them as trustees in the Parish of Yate.

On behalf of the PCC, The Revd. Ian Wallace (Team Rector).



29<sup>th</sup> April 2022

**The Parish of Yate PCC  
Financial Statements  
For The Year Ended 31 December 2021**



**The Parish of Yate PCC**  
**Notes to the Financial Statements**  
**For the year ending 31 December 2021**

**1 Accounting Policies**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

**Funds**

Endowment Funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in terms of the trust or bequest and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund. The PCC does not invest separately for each fund. Where there is no separate investment, interest will in future be apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds that can be used for PCC ordinary purposes.

**Incoming Resources**

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest accrued. All other income is recognised when receivable. All incoming resources are accounted for gross. Amounts received specifically for mission are dealt with as restricted funds.

**Resources Expended**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

**Activities Directly Relating To The Work Of The Church**

The diocesan parish share is accounted for when due. Any parish share unpaid at 31 December is provided for in these financial statements as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

**Staff Costs**

A small immaterial portion of the expenses paid to the clergy may have related to their services as members (including the chair) of the PCC. Payments of £3,242 during the year were paid to PCC members or their family members for services outside the scope of their PCC duties.

**Fixed Assets**

**Consecrated property and moveable church furnishings**

Consecrated and beneficed property is not included in the financial statements in accordance with s.96 (2) (a) of the Charities Act 1993.

Moveable church furnishings held by the vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory, which can be inspected (at a reasonable time). For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2000 with individual value below £1000 are written off.

### **Investments**

Investments are valued at market value at 31 December.

### **Current Assets**

Amounts owing to the PCC at 31 December in respect of fees, tax rebates, rents and other income are shown as debtors less provision for amounts that may prove uncollectable.

## Independent Examiner's Report to the PCC of the Parish of Yate

This report on the financial statements of the PCC for the year ended 31 December 2021, which are set out on pages to is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 (the Regulations) and s.43 of the Charities Act 1993 (the Act).

### Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of the Regulations and section 43(2) of the Act does not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

### Basis of this report

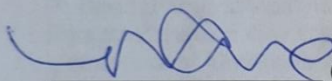
My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7)(b) of the Act and to be found in the Church guidance, 2006 edition. That examination included a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also included considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### Independent Examiners Statement

In connection with my examination, no matter has come to my attention, which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 41 of the Act; or
- to prepare financial statements which accord with the accounting records and comply with the Regulations have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts be reached.

 (Signed)

6/6/22 (Dated)

Richard Leslie MBA FCCA FCA  
Partner

R. A. Leslie & Co. | Chartered Accountants  
Gowran House, 56 Broad Street, Chipping Sodbury, Bristol, BS37 6AG

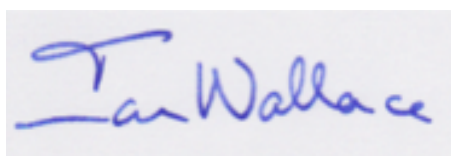
**The Parish Of Yate PCC**  
**Statement of Financial Activities**  
**For The Year to 31st December 2021**

| Incoming Resources                                   | Note | Unrestricted   | Restricted    | Endowment    | Total Funds    |                |
|------------------------------------------------------|------|----------------|---------------|--------------|----------------|----------------|
|                                                      |      | Funds          | Funds         | Funds        | 2021           | 2020           |
|                                                      |      | £              | £             | £            | £              | £              |
| <b>Incoming resources from generated funds</b>       | 2    |                |               |              |                |                |
| Voluntary income from donors                         | 2a   | 93,294         | 0             | 0            | 93,294         | 98,812         |
| Voluntary income - other                             | 2b   | 310,039        | 5,645         | 0            | 315,684        | 20,500         |
| <b>Incoming resources from charitable activities</b> |      |                |               |              |                |                |
| Lettings and fees                                    | 2c   | 53,261         | 884           | 0            | 54,145         | 36,730         |
| Other                                                | 2d   | 48,969         | 0             | 0            | 48,969         | 17,191         |
| Investment income                                    | 2e   | 3,538          | 3,687         | 0            | 7,225          | 7,009          |
| Other incoming resources                             | 2f   | 0              | 0             | 0            | 0              | 0              |
| <b>Total Incoming Resources</b>                      |      | <b>509,102</b> | <b>10,216</b> | <b>0</b>     | <b>519,318</b> | <b>180,243</b> |
| <b>Resources Expended</b>                            |      |                |               |              |                |                |
| <b>Cost of generating funds</b>                      | 3    |                |               |              |                |                |
| Costs of generating voluntary income                 | 3a   | 430,988        | 5,808         | 4,645        | 441,440        | 128,011        |
| Governance costs                                     | 3b   | 47,536         | 0             | 0            | 47,536         | 45,480         |
| Costs of Generating Funds                            | 3c   | 2,322          | 0             | 0            | 2,322          | 1,753          |
| Charitable activities                                | 3d   | 4,140          | 0             | 0            | 4,140          | 2,310          |
| Movement in Debtors                                  | 5    | 991            | 0             | 0            | 991            | 4,416          |
| <b>Total Resources Expended</b>                      |      | <b>485,977</b> | <b>5,808</b>  | <b>4,645</b> | <b>496,430</b> | <b>181,970</b> |
| <b>Net Incoming (Outgoing) Resources</b>             |      | 23,124         | 4,409         | -4,645       | 22,888         | -1,727         |
| <b>Transfers</b>                                     |      | -0             | 0             | 0            | -0             | -670           |
| <b>Gains and Losses on Investments</b>               |      | 11,980         | 0             | 16,093       | 28,073         | 13,572         |
| <b>Net Movement in Funds</b>                         |      | 35,104         | 4,409         | 11,448       | 50,961         | 11,175         |
| <b>Reconciliation of Funds</b>                       |      |                |               |              |                |                |
| Balances B/F @ Start Of Year                         |      | 182,392        | 72,874        | 127,034      | 382,300        | 371,125        |
| Balances C/F @ End Of Year                           |      | 217,496        | 77,283        | 138,482      | 433,261        | 382,300        |

**The Parish Of Yate PCC**  
**Balance Sheet as at 31st December 2021**

|                                                      | Note | 2021<br>£      | 2020<br>£      |
|------------------------------------------------------|------|----------------|----------------|
| <b>Fixed Assets</b>                                  |      |                |                |
| Tangible Fixed Assets                                | 4a   | 0              | 0              |
| Investment Assets                                    | 4b   | 239,010        | 210,937        |
| <b>Current Assets</b>                                |      |                |                |
| Debtors                                              | 5    | 1,595          | 2,585          |
| Cash at bank and in hand                             | 6    | 192,657        | 168,778        |
| <b>Total</b>                                         |      | <b>194,251</b> | <b>171,363</b> |
| Liabilities - Amounts falling due within one year    |      | 0              | 0              |
| <b>Net Current Assets</b>                            |      | <b>194,251</b> | <b>171,363</b> |
| Liabilities - Amounts falling due more than one year |      | 0              | 0              |
| <b>Net Assets</b>                                    |      | <b>433,261</b> | <b>382,300</b> |
| <b>Funds</b>                                         |      |                |                |
| Unrestricted                                         | 8    | 218,866        | 186,639        |
| Restricted                                           | 8    | 71,268         | 68,627         |
| Endowment                                            | 8    | 143,127        | 127,034        |
|                                                      |      | <b>433,261</b> | <b>382,300</b> |

Approved on 9 May 2022



Revd. Ian Wallace (Chair)



Stephen Lord (PCC Treasurer)

The notes on pages 1-9 form part of these accounts

**The Parish Of Yate PCC**  
**Fund Analysis**  
**For The Year to 31st December 2021**

|                                   | Opening<br>Balance<br>s<br>£ | Movemen<br>t<br>In<br>Debtors | Income<br>£    | Payment<br>s<br>£ | Transfers<br>In<br>£ | Transfers<br>Out<br>£ | Capital<br>Revaluatio<br>n<br>£ | Closing<br>Balance<br>s<br>£ |
|-----------------------------------|------------------------------|-------------------------------|----------------|-------------------|----------------------|-----------------------|---------------------------------|------------------------------|
| <b>General</b>                    |                              |                               |                |                   |                      |                       |                                 |                              |
| Printer                           | 147                          |                               | 0              | 0                 |                      |                       |                                 | 147                          |
| Discretionary Capital             | 69,210                       |                               |                |                   |                      |                       | 9,901                           | 79,111                       |
| Discretionary Revenue             | 1,668                        |                               | 3,069          | -294              |                      |                       |                                 | 4,443                        |
| Parish - General                  | 24,310                       |                               | 55,655         | -47,235           | 25,608               |                       |                                 | 58,338                       |
| St James General                  | 5,904                        | 44                            | 22,141         | -16,497           | 1,760                | -8,537                |                                 | 4,814                        |
| St Mary's General                 | 3,756                        | -222                          | 352,597        | -350,424          | 217,677              | -217,255              |                                 | 6,129                        |
| St Nicholas General               | 3,511                        | -500                          | 49,851         | -43,820           |                      | -7,680                |                                 | 1,362                        |
| St Peter's General                | 2,167                        | -313                          | 11,249         | -12,487           | 7,000                | -5,056                |                                 | 2,560                        |
| St Nicholas Y Centre for PCC      | 857                          |                               | 14,074         | -14,229           |                      |                       |                                 | 703                          |
| St Mary's EB Memorial             | 46,334                       |                               | 32             | 0                 | 204,583              | -217,677              |                                 | 33,272                       |
| St Peters CBF General             | 14,084                       |                               | 433            |                   | 3,700                | -7,000                |                                 | 11,217                       |
| St Peter's Investment CBF         | 14,692                       |                               |                |                   |                      |                       | 2,079                           | 16,771                       |
| <b>General Funds</b>              | <b>186,639</b>               | <b>-991</b>                   | <b>509,102</b> | <b>-484,986</b>   | <b>460,327</b>       | <b>-463,205</b>       | <b>11,980</b>                   | <b>218,866</b>               |
| <b>Specific</b>                   |                              |                               |                |                   |                      |                       |                                 |                              |
| St. Mary's Newman Income          | 5,155                        |                               | 4,556          | -5,808            |                      |                       |                                 | 3,903                        |
| St. James Fabric                  | 29,625                       |                               | 16             | 0                 | 4,637                | -1,760                |                                 | 32,518                       |
| St. Nicholas Fabric               | 19,288                       |                               | 0              |                   |                      |                       |                                 | 19,288                       |
| St Nicholas Roof                  | 14,560                       |                               | 0              |                   |                      |                       |                                 | 14,560                       |
| St Nicholas Youth Centre Projects | 0                            |                               | 5,645          | -4,645            |                      |                       |                                 | 1,000                        |
| <b>Specific Funds</b>             | <b>68,627</b>                | <b>0</b>                      | <b>10,216</b>  | <b>-10,453</b>    | <b>4,637</b>         | <b>-1,760</b>         | <b>0</b>                        | <b>71,268</b>                |
| <b>Endowment</b>                  |                              |                               |                |                   |                      |                       |                                 |                              |
| St. Mary's Newman Trust Capital   | 127,034                      |                               |                |                   |                      |                       | 16,093                          | 143,127                      |
| <b>Endowment Funds</b>            | <b>127,034</b>               | <b>0</b>                      | <b>0</b>       | <b>0</b>          | <b>0</b>             | <b>0</b>              | <b>16,093</b>                   | <b>143,127</b>               |
| <b>Total Funds</b>                | <b>382,300</b>               | <b>-991</b>                   | <b>519,318</b> | <b>-495,439</b>   | <b>464,965</b>       | <b>-464,965</b>       | <b>28,073</b>                   | <b>433,261</b>               |

**The Parish Of Yate PCC**  
**Notes To The Financial Statements**  
**For The Year to 31st December 2021**

| <b>2</b> | <b>Incoming Resources</b>       | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Endowment<br>Funds<br>£ | <b>Total<br/>Funds<br/>2021<br/>£</b> | 2020<br>£      |
|----------|---------------------------------|----------------------------|--------------------------|-------------------------|---------------------------------------|----------------|
| 2a       | Voluntary income from donors    |                            |                          |                         |                                       |                |
|          | Planned Giving                  | 70,603                     |                          |                         | 70,603                                | 69,829         |
|          | Income Tax Recoverable          | 16,603                     |                          |                         | 16,603                                | 22,723         |
|          | Collections (Open plate)        | 6,088                      |                          |                         | 6,088                                 | 6,261          |
|          |                                 | <b>93,294</b>              | <b>0</b>                 | <b>0</b>                | <b>93,294</b>                         | <b>98,812</b>  |
| 2b       | Voluntary income - other        |                            |                          |                         |                                       |                |
|          | Grants                          | 304,497                    | 5,645                    |                         | 310,142                               | 20,500         |
|          | Donations, Appeals, etc.        | 5,542                      |                          |                         | 5,542                                 | 0              |
|          |                                 | <b>310,039</b>             | <b>5,645</b>             | <b>0</b>                | <b>315,684</b>                        | <b>20,500</b>  |
| 2c       | Lettings and Fees               |                            |                          |                         |                                       |                |
|          | Church hall lettings            | 36,018                     |                          |                         | 36,018                                | 25,923         |
|          | Fees                            | 17,243                     | 884                      |                         | 18,127                                | 10,807         |
|          |                                 | <b>53,261</b>              | <b>884</b>               | <b>0</b>                | <b>54,145</b>                         | <b>36,730</b>  |
| 2d       | Other income                    |                            |                          |                         |                                       |                |
|          | Funds generated                 | 48,969                     |                          |                         | 48,969                                | 17,183         |
|          | Copier                          | 0                          |                          |                         | 0                                     | 0              |
|          |                                 | <b>48,969</b>              | <b>0</b>                 | <b>0</b>                | <b>48,969</b>                         | <b>17,183</b>  |
| 2e       | Investment Income               |                            |                          |                         |                                       |                |
|          | Interest/Dividends              | 3,538                      | 3,687                    |                         | 7,225                                 | 7,009          |
|          |                                 | <b>3,538</b>               | <b>3,687</b>             | <b>0</b>                | <b>7,225</b>                          | <b>7,009</b>   |
| 2f       | Other incoming resources        |                            |                          |                         |                                       |                |
|          | Miscellaneous                   | 0                          |                          |                         | 0                                     | 0              |
|          | Insurance claim                 | 0                          |                          |                         | 0                                     | 0              |
|          | Legacy                          | 0                          |                          |                         | 0                                     | 0              |
|          |                                 | <b>0</b>                   | <b>0</b>                 | <b>0</b>                | <b>0</b>                              | <b>0</b>       |
|          | <b>Total Incoming Resources</b> | <b>509,102</b>             | <b>10,216</b>            | <b>0</b>                | <b>519,318</b>                        | <b>180,234</b> |

The Parish Of Yate PCC  
Notes To The Financial Statements  
For The Year to 31st December 2021

| 3. | Resources<br>Expended                              | Unrestricted   | Restricted   | Endowment    | Total          |                |
|----|----------------------------------------------------|----------------|--------------|--------------|----------------|----------------|
|    |                                                    | Funds          | Funds        | Funds        | Funds          | 2020           |
|    |                                                    | £              | £            | £            | £              | £              |
| 3a | <b>Costs of Generating Voluntary Income</b>        |                |              |              |                |                |
|    | <b>Activities directly relating to the church</b>  |                |              |              |                |                |
|    | Ministry Diocesan Share                            | 65,977         |              |              | 65,977         | 57,242         |
|    | Ministry Clergy Expenses                           | 3,847          |              |              | 3,847          | 5,056          |
|    | Church Running Expenses                            | 0              |              |              | 0              | 0              |
|    | Utilities                                          | 5,307          |              |              | 5,307          | 11,534         |
|    | Insurance                                          | 9,995          |              |              | 9,995          | 8,903          |
|    | Church Maintenance                                 | 6,053          |              |              | 6,053          | 6,189          |
|    | Equipment Repairs                                  | 7,292          |              |              | 7,292          | 3,369          |
|    | Other Projects                                     | 205            |              |              | 205            | 5,095          |
|    | Roof Project                                       | 306,546        |              |              | 306,546        | 9,543          |
|    | Church Cleaning                                    | 1,674          |              |              | 1,674          | 1,562          |
|    | Flower Decoration                                  | 0              |              |              | 0              | 0              |
|    | Altar requisites                                   | 310            |              |              | 310            | 901            |
|    | Vision                                             | 9,553          |              |              | 9,553          | 1,965          |
|    | Care of Church Grounds                             |                | 5,808        |              | 5,808          | 5,727          |
|    | <b>Youth &amp; Community Centres Running Costs</b> |                |              |              |                |                |
|    | Utilities                                          | 2,440          |              |              | 2,440          | 2,227          |
|    | Insurance                                          | 799            |              |              | 799            | 787            |
|    | Repairs                                            | 1,312          |              |              | 1,312          | 540            |
|    | Staff Costs                                        | 7,893          |              |              | 7,893          | 5,720          |
|    | Equipment                                          | 0              |              |              | 0              | 0              |
|    | Admin                                              | 0              |              |              | 0              | 0              |
|    | Caretaking                                         | 1,785          |              |              | 1,785          | 1,651          |
|    | Projects                                           | 0              |              | 4,645        | 4,645          | 0              |
|    | Building Refurbishment                             | 0              |              |              | 0              | 0              |
|    | Stationery etc.                                    | 0              |              |              | 0              | 0              |
|    | <b>Total Costs of Generating Voluntary Income</b>  | <b>430,988</b> | <b>5,808</b> | <b>4,645</b> | <b>441,440</b> | <b>128,011</b> |

The Parish Of Yate PCC  
Notes To The Financial Statements  
For The Year to 31st December 2021

| 3. | Resources Expended                                                     | Unrestricted  | Restricted | Endowment | Total Funds   |               |
|----|------------------------------------------------------------------------|---------------|------------|-----------|---------------|---------------|
|    |                                                                        | Funds         | Funds      | Funds     | 2021          | 2020          |
|    |                                                                        | £             | £          | £         | £             | £             |
| 3b | <b>Governance Costs<br/>Church Management &amp;<br/>Administration</b> |               |            |           |               |               |
|    | Staff - Administration                                                 | 31,924        |            |           | 31,924        | 25,892        |
|    | Other Staff Costs                                                      | 4,616         |            |           | 4,616         | 2,781         |
|    | <b>Sundry Expenses</b>                                                 |               |            |           | 0             | 0             |
|    | Administration                                                         | 4,355         |            |           | 4,355         | 5,799         |
|    | Miscellaneous                                                          | 6,541         |            |           | 6,541         | 10,900        |
|    | Bank Charges                                                           | 100           |            |           | 100           | 108           |
|    |                                                                        | <b>47,536</b> | <b>0</b>   | <b>0</b>  | <b>47,536</b> | <b>45,480</b> |
| 3c | <b>Cost of generating<br/>funds</b>                                    |               |            |           |               |               |
|    | Fund Raising                                                           | 2,322         |            |           | 2,322         | 1,753         |
|    | Copier                                                                 | 0             |            |           | 0             | 0             |
|    |                                                                        | <b>2,322</b>  | <b>0</b>   | <b>0</b>  | <b>2,322</b>  | <b>1,753</b>  |

**The Parish Of Yate PCC**  
**Notes To The Financial Statements**  
**For The Year to 31st December 2021**

| 3  | <b>Resources Expended</b>    | Unrestricted | Restricted | Endowment | <b>Total Funds</b> |       |
|----|------------------------------|--------------|------------|-----------|--------------------|-------|
|    |                              | Funds        | Funds      | Funds     | 2021               | 2020  |
|    |                              | £            | £          | £         | £                  | £     |
| 3d | <b>Charitable Activities</b> |              |            |           |                    |       |
|    | Charitable Giving            | 4,140        |            |           | 4,140              | 2,310 |
|    | <b>Analysed as:</b>          |              |            |           |                    |       |
|    | St Peters Hospice            | 1,826        |            |           |                    |       |
|    | Regenerate                   | 1,200        |            |           |                    |       |
|    | Tear Fund                    | 384          |            |           |                    |       |
|    | In Hope                      | 300          |            |           |                    |       |
|    | Ride & Stride                | 262          |            |           |                    |       |
|    | Salvation Army               | 76           |            |           |                    |       |
|    | Yate Foodbank                | 75           |            |           |                    |       |
|    | British Legion               | 17           |            |           |                    |       |
|    | <b>Total</b>                 | <b>4,140</b> |            |           |                    |       |

**The Parish Of Yate PCC**  
**Notes To The Financial Statements**  
**For The Year to 31st December 2021**

|                                              |                    | 2021           | 2020           |
|----------------------------------------------|--------------------|----------------|----------------|
|                                              |                    | £              | £              |
| <b>4a Fixed Assets for use by PCC</b>        |                    | 0              | 0              |
| <b>4b Investments</b>                        |                    |                |                |
| Market Value at start of year                | Discretionary Fund | 69,211         | 64,758         |
|                                              | Newman             |                |                |
| Market Value at start of year                | Trust              | 127,034        | 118,861        |
|                                              | St Peters          |                |                |
| Market Value at start of year                | CBF                | 14,692         | 13,746         |
| Gain on revaluation                          | Discretionary Fund | 9,901          | 4,453          |
|                                              | Newman             |                |                |
| Gain on revaluation                          | Trust              | 16,093         | 8,173          |
|                                              | St Peters          |                |                |
| Gain on revaluation                          | CBF                | 2,079          | 946            |
| Valuation at end of year                     |                    | <b>239,010</b> | <b>210,937</b> |
| Holdings as at end of year (Number of units) |                    |                |                |
| Dis. Fund                                    |                    | 3,378          | 3,378          |
| New Trust                                    |                    | 6,112          | 6,201          |
| St Peters                                    |                    | 717            | 717            |
|                                              |                    | <b>10,207</b>  | <b>10,296</b>  |
| <b>5 Debtors (Unrestricted Funds)</b>        |                    |                |                |
| Tax Claim                                    |                    | 1,595          | 2,585          |
|                                              |                    | <b>1,595</b>   | <b>2,585</b>   |
| <b>6 Cash Balances</b>                       |                    |                |                |
| Parish Lloyds Account                        |                    | 16,213         | 11,888         |
| Parish Lloyds Account                        |                    | 65,590         | 33,000         |
| St. James CBF                                |                    | 32,518         | 29,625         |
| St. Mary's CBF                               |                    | 33,272         | 46,334         |
| St. Nicholas CBF                             |                    | 19,288         | 19,288         |
| St. Peter's CBF                              |                    | 11,217         | 14,084         |
| St. Nicholas CBF Roof                        |                    | 14,560         | 14,560         |
|                                              |                    | <b>192,657</b> | <b>168,778</b> |

**The Parish Of Yate PCC**  
**Notes To The Financial Statements**  
**For The Year to 31st December 2021**

|                                | 2021   | 2020   |
|--------------------------------|--------|--------|
|                                | £      | £      |
| <b>7 Diocesan Parish Share</b> |        |        |
|                                | 65,977 | 57,242 |

The Parish Share paid was greater than the amount put forward at the start of the year due to higher than expected income figures.

**8 Analysis of net assets by fund**

|                               | General<br>£   | Restricted<br>£ | Endowment<br>£ | Total<br>£     | 2019<br>£      |
|-------------------------------|----------------|-----------------|----------------|----------------|----------------|
| Investments                   | 95,882         |                 | 143,127        | 239,009        | 210,936        |
| Debtors                       | 0              |                 |                | 0              | 2,585          |
| Cash Balances                 | 89,712         |                 |                | 89,712         | 53,818         |
| Cash Balances St Mary's CBF   | 33,272         |                 |                | 33,272         | 46,334         |
| Cash Balances allocated funds |                | 71,268          |                | 71,268         | 68,627         |
|                               | <b>218,866</b> | <b>71,268</b>   | <b>143,127</b> | <b>433,261</b> | <b>382,300</b> |

## Appendix

### Diocesan Synod annual report (for inclusion in PCC Annual reports)

The Diocesan Synod, which is the primary, elected representative body drawn from across the Diocese of Bristol, met four times in 2021: in March, June and then following the elections for a new Synod in September and November. As well as hearing about and discussing a wide range of areas of the Church's work, it helps formulate and approve policy and the diocesan budget and debates important local and national issues affecting the Church.

### Transforming Church Together

A large part of the Synod's work during 2021 was focussed on Transforming Church Together. In March the Synod took part in the consultation and engagement process that took place right across the Diocese. At its June meeting the early findings of that consultation process were shared with the Synod and members had the opportunity to reflect on these, feeding back their ideas which led into the development of the Vision, Purpose and Values. In November the Archdeacons led an activity introducing the Synod to the emerging strategic priorities.

### Diocesan finances

The Synod's role approving the financial plans of the Diocesan Board of Finance was part of both the June and November meetings. In June Andrew Lucas, Chair of the Diocesan Board of Finance, presented the 2020 Annual Report and Financial Statements and updated the Synod about the performance of the organisation in strategic as well as financial terms. In November, he presented the 2022 Budget for approval and Synod members participated in round table discussions to follow up any clarifying points and share views on the proposed budget. Andrew reflected on the impact of the pandemic on the DBF's finances, long-term issues of affordability for the Diocese, the future impact of the new strategy and the strength of the DBF's balance sheet. He also highlighted the tension between the desire to balance the budget and the need to invest in future ministry, with a large part of the projected deficit of £681k in 2022 being due to our continuing commitment to investing in future ministry. With prayerful consideration, the Synod approved budgeted expenditure of £9.712m in 2022.

### Other reports and discussions included:

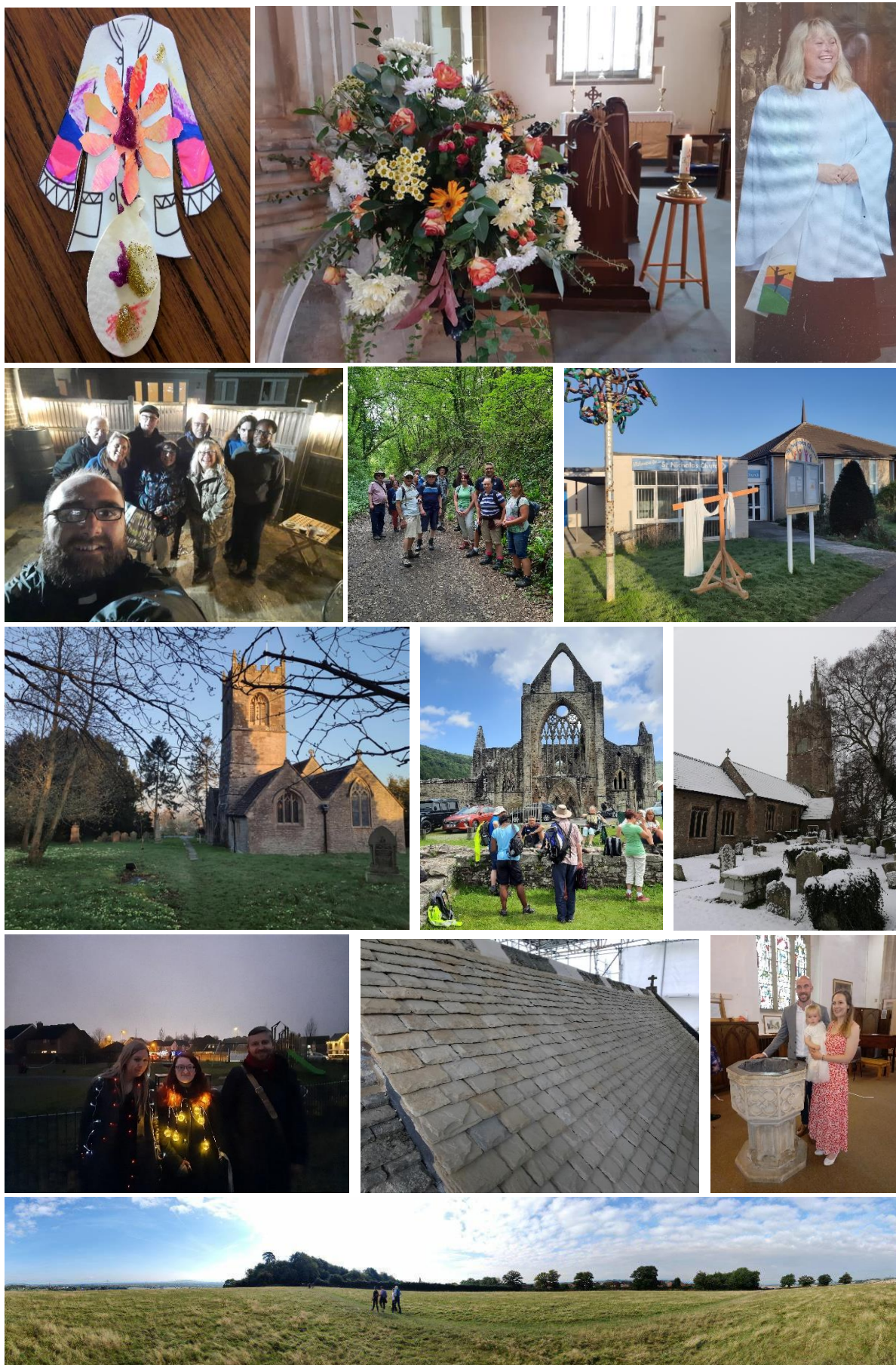
The **Annual Safeguarding Report** in June, presented by Andy Wills, Independent Chair who spoke to synod about the considerable developments by the National Safeguarding Team following the publication of the report of the Independent Inquiry into Child Sexual Abuse (IICSA), and media attention on a number of issues.

As the **Creating Connections** strategy came to the end of its active period during the year and the Synod heard reports from some of the initiatives and projects which had been started to support it.

Bishop Lee recapped that **investing in curacies** was one of the main strategic choices under Creating Connections, which committed the Diocese to growing vocations to ordained ministry by 50%. This was in line with a national Church of England initiative in the light of the gap between ordinations and retirements. A 50% increase would largely meet overall stipendiary clergy deployment plans nationwide.

The Synod heard from Liz Townend (Diocesan Director of Education), who gave a presentation on education work in the Diocese and specifically the growth of **new church schools**.

Two years after Diocesan Synod declared a **climate emergency** in November 2019, Clare Fussell (Diocesan Environmental Officer) gave an update report to Diocesan Synod members on progress.



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# Accounts

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# The Parish of Yate

**Annual Report and Financial Statements of the Parochial Church Council for the year ended 31st December 2020**  
(In line with the terms of the Charities Act 1993 & the Church Representation Rules)



St Mary's Church, Yate  
St Nicholas' Church, Abbotswood  
St James' Church, Westerleigh  
St Peter's Church, Wapley

Deanery of Kingswood & South Gloucestershire

Archdeaconry of Malmesbury

Diocese of Bristol

Parish Number 55/180  
Registered Charity number: 1133980

### **Mission Statement**

GROWING in Christ, SERVING our communities, BUILDING God's kingdom

### **The Trustees 2020**

The members of the PCC are the Trustees of the "charity" and share the responsibility with the Ministry Team for promoting the whole work of the Church in the ecclesiastical parish.

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

|                            |                                                                                                                                          |             |
|----------------------------|------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| <b>Team Rector</b>         | The Revd Ian Wallace                                                                                                                     |             |
| <b>Team Vicar</b>          | The Revd. Iain Macfarlane                                                                                                                |             |
| <b>Associate Ministers</b> | The Revd. Hywel Snook, The Revd. Chris Ainslie                                                                                           |             |
| <b>Curates</b>             | The Revd. Gail Thomas, The Revd. Joanne Hodge                                                                                            |             |
| <b>PCC Secretary</b>       | Mrs Sue Harrison (fin. off. Jan 2020), Mrs Pamela Brown (from Jan 2020)                                                                  |             |
| <b>PCC Treasurer</b>       | Mrs Christine Dolton (fin. off. Sept 2020), Mr Stephen Lord (from Sept 2020)                                                             |             |
| <b>Church Wardens</b>      | Mrs Kathleen Anderson (resigned Sept 2020), Mr John Cornforth,<br>Mrs Claire Hayward (from Sept 2020), Mrs Mary Farrell (from Sept 2020) | St Mary     |
|                            | Mr Patrick Mills, Mrs June Powell                                                                                                        | St James    |
|                            | Mrs Anne White                                                                                                                           | St Nicholas |
|                            | Mr Mike Collis, Mrs Shirley Dando                                                                                                        | St Peter    |

### **Deanery Synod Representatives**

Dr Patrick Mills (fin. off. Sept 2020) (St J), Mrs June Powell (from Sept 2020) (St J), Mrs Ros Bailey (St N), Mrs. Kathleen Anderson (fin. off. Sept 2020) (St M), Mrs Julia Holbrook (from Sept 2020) (St M), Mrs Christine Dolton (from Sept 2020) (St P)

### **Elected PCC Members**

*Three members from each DCC of which one is to be the DCC Finance Officer.*

|                                                                                        |             |
|----------------------------------------------------------------------------------------|-------------|
| Mrs Heather Smith (re-elected); Mrs Mary Perks; Mrs Julia Holbrook (from Sept 2020)    |             |
| Mrs Clare Hayward (from 2020)                                                          | - St Mary   |
| Mr David Warren (re-elected); Mr Paul Thurlow (fin. office. July 2020), two vacancies- | St Nicholas |
| Mrs Kathryn Mills; Mrs Joy Archer; one vacancy                                         | - St James  |
| Mrs Janet Williams (re-elected); Mr. Wulstan Perks; one vacancy                        | - St Peter  |

### **Co-opted PCC Members**

There are currently no co-opted members of the PCC.

### **PCC Standing Committee**

Revd Ian Wallace (Chair); Revd Iain Macfarlane; Mrs Susan Harrison (Secretary) (fin. off. Jan 2020); Mrs Pamela Brown (Secretary) (from Jan 2020), Mrs Kathleen Anderson (fin. off. deceased Dec 2020) (St M); Mr Mike Collis (St P); Mrs Kathryn Mills (St J); Mrs. Heather Smith (St M); Mrs Christine Dolton; Mr Stephen Lord (Treasurer from Sept 2020); Mr David Warren

**Parish Safeguarding** Mrs Beverley Hodgson

**Parish Health & Safety Officer:** Mr Gus Smith.

**Gift Aid Officer:** Mr Stephen Lord

**Data Protection:** Revd. Hywel Snook

**Bank** Lloyds TSB. P.O. Box 1000, BX1 1LT  
Account Number 01552206 Sort Code: 30-12-04

### **Churches**

St Mary  
St James  
St Peter  
St Nicholas

### **Gift Aid Organisers**

Mr Terry Carter  
Mrs Kathryn Mills  
Mr Mike Collis  
Mr David Warren

### **Electoral Roll Officers**

Mrs Wendy Feltham  
Mr Andrew Rapson  
Mr Mike Collis  
Mrs Moira Jenkins

### **Health & Safety**

Mrs Mary Farrell  
Mr Norman Shanks  
Mr Mike Collis  
Mrs Ros Bailey

### **Churches**

St Mary  
St James  
St Peter  
St Nicholas

### **Child Safety**

Mrs Beverley Hodgson  
Mr Richard Lewis (fin.off July 2020) – position currently vacant  
Mrs. Janet Williams  
Mrs. Ros Bailey

## **The Parish Governing Structure**

The PCC provides an overview of the Parish linking it with the Deanery and Diocese, and takes responsibility for the setting of vision and strategy, approving the overall budget, approving policies to guide the work of the Parish, all legal matters and the monitoring of risk. It operates by delegating responsibility for care of the fabric of Parish facilities to the four District Church Councils, who in return, report their business to the PCC. They also seek PCC approval for faculties and any call on trust funds.

At its meeting on 30<sup>th</sup> November 2019 the PCC approved a vision and 5-year strategy for advancing that vision. This document sets out clear aims and objectives for the five years up to 2025 and introduces a reporting structure so that progress against the vision can be identified and reported on against a set of pre-defined measures of progress.

The PCC Treasurer liaises with the DCC Finance Officers to ensure that all financial liabilities can be met in a timely fashion and that the complex requirements of the various Charities Acts are fully complied with.

The PCC has had four regular meetings this year with an average attendance of 15 members.

## **The Electoral Roll**

Counting the Electoral Roll and Average Sunday Attendance assesses the size of the church community. A roll has been revised under the Church Representation Rules.

| Electoral Roll:   | <u>2010</u> | <u>2011</u> | <u>2012</u> | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> | <u>2020</u> |
|-------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| St Mary           | 127         | 127         | 127         | 89          | 114         | 119         | 134         | 136         | 130         | 131         | 127         |
| St Nicholas       | 55          | 70          | 75          | 75          | 78          | 73          | 75          | 78          | 69          | 71          | 66          |
| St James          | 34          | 34          | 34          | 33          | 35          | 35          | 37          | 39          | 30          | 26          | 26          |
| St Peter          | <u>31</u>   | <u>30</u>   | <u>30</u>   | <u>23</u>   | <u>23</u>   | <u>23</u>   | <u>24</u>   | <u>24</u>   | <u>20</u>   | <u>21</u>   | <u>21</u>   |
| Total Parish Roll | 247         | 261         | 266         | 220         | 250         | 250         | 270         | 277         | 249         | 249         | 240         |

Each Church submits figures to the Diocese, which show Average Sunday Attendance (over and under 16 years of

age), as well as their Electoral Roll figure. The Electoral Roll is used to calculate the number of Deanery Synod Representatives to be elected from the parish.

### **Average Weekly Attendance**

Owing to the closure of churches for much of 2020 due to the Covid pandemic the Average Weekly Attendance figures are not comparable with previous years. Much of the worship was transferred online and between March 23<sup>rd</sup> and by the end of the year the Parish had broadcast 417 services online including a service each Sunday, morning prayer on all other days, services for the Mother's Union and covering youth and children's work. During October the average online weekly attendance was 578 people, but some of those engaged from beyond the borders of the parish.

On every Sunday when we were legally allowed to be open we ran a minimum of three services across the Parish but this still meant that the total number of services held during the year dropped from 579 to 252. The average weekly attendance in person also dropped significantly to 139 people, which compares with 580 people in 2019. Under 16 attendance in person also halved to 24.

### **Occasional Offices**

The Occasional Offices were also significantly affected by the Covid pandemic with the majority of weddings and baptisms being postponed.

| Year                    | <u>2010</u> | <u>2011</u> | <u>2012</u> | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> | <u>2020</u> |
|-------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Baptisms                | 77          | 36          | 48          | 74          | 55          | 55          | 70          | 50          | 58          | 64          | 12          |
| Weddings.....           | 30          | 21          | 12          | 19          | 23          | 19          | 19          | 16          | 10          | 9           | 2           |
| Funerals in church..... | 23          | 26          | 19          | 31          | 14          | 23          | 22          | 22          | 28          | 16          | 16          |
| Funerals at Crem. ....  | 38          | 27          | 36          | 32          | 46          | 32          | 22          | 25          | 24          | 16          | 20          |

**Baptism Preparation** takes place on a monthly basis. The ordained ministers meet with parents and godparents to help them understand the meaning and commitment they are about to take through an exploration of the Baptism liturgy.

**Marriage Preparation** documentation is completed primarily by the Parish Administrator, Mrs Pamela Brown. We also run a Marriage Preparation Day in March in which couples are invited to attend and this is then followed on by clergy visiting couples in preparing for their marriage service.

**Funerals** are generally booked through the Parish Office and then shared across the parish by the clergy and LLMs.

### **St. Mary's CEVA Primary School**

Members of the clergy and lay ministers maintain strong links with local schools and take many assemblies (collective worship) throughout the year.

St Mary's (Church Aided) Primary School continues to be supported by eight foundation and parent governors who have been nominated by the PCC and elected to serve by the Diocesan Board of Education.

|                       |   |                        |                      |                  |
|-----------------------|---|------------------------|----------------------|------------------|
| Revd. Ian Wallace     | - | Foundation             | (ex-officio)         |                  |
| Mrs Ann Crabbe        | - | Vice Chair Foundation  | (PCC)                |                  |
| Mr Charles de Nobriga | - | Chair Foundation       | (PCC)                |                  |
| Mrs Jenny Powell      | - | Foundation             | (PCC)                |                  |
| Mrs Emma Gay          | - | Foundation             | (PCC)                |                  |
| Mrs Sarah Marshall    | - | Foundation             | (PCC)                |                  |
| Dr Donna Harris       | - | Foundation             | (PCC)                | (from Sept 2020) |
| Revd Joanne Hodge     | - | Foundation             | (PCC)                | (from Sept 2020) |
| Mrs Sam Holman        | - | Parent                 | (elected by parents) |                  |
| Mrs Kelly Reed        | - | Parent                 | (elected by parents) |                  |
| Mrs Rachel Hill       | - | Staff                  | (elected by staff)   |                  |
| Mr Andrew Spens       | - | Executive Head Teacher |                      |                  |
| Mrs Bethan Scriven    | - | Headteacher            |                      |                  |
| Vacancy               | - | LEA Governor           |                      |                  |
| Mrs Gemma Wilburn     | - | Clerk                  |                      |                  |

## **The Rector's Summary of 2020**

2020 has been a most unusual and challenging year. We began with the launch of a new five-year vision through which we aim to make Jesus more visible in our community so that he can draw people to himself. Our hope is that as we live out our calling to be the human presence of Jesus and make visible his total response to God's love and truth, others will see Jesus in the Christ-likeness of other human beings and be transformed.

The five-year vision expresses the hope that by focusing on the four priorities of prayerfulness, growth, openness and caring we will become a vibrant growing community, focused on following Jesus and rooted in prayer, that is open to and caring of all people. Little did we know that within 10 weeks of launching the vision our resolve would be so strenuously tested by a global pandemic that resulted in successive lockdowns.

Without any doubt the Covid pandemic has been the dominant characteristic of the year, closing all churches for a significant part of the year. When the first lockdown was announced we held onto the hope that we might be able to reopen in time to celebrate Easter. More than 15 weeks after Easter we were still closed and that fact alone struck at the core nature of the church as a community of people who gather to worship God and then go out into the world as salt and light to help people see and understand the good news of Jesus. None of that was possible. The closure of our churches by Government decree threatened that very collective nature of the church.

However, 2020 was far from an 'empty' year thanks to the hard-work and dedication of many people, not least our rapidly formed Tech Team and the Ministry Team to whom I am incredibly grateful. As a Parish we quickly discovered Zoom and our Lent Course on caring for God's earth was able to continue with Zoom discussion groups. We also managed to launch an online service on the first Sunday of lockdown and have not missed a Sunday since. The Tech Team have also helped us improve the quality of our online worship so that those watching are drawn into participating in worship from their homes rather than simply being passive onlookers.

Between the start of lockdown on 23<sup>rd</sup> March and the end of the year we broadcast a total of 417 online services. The most successful of these has been Morning Prayer which happens at 7.30am each morning except Sundays with viewing figures consistently at 80+ each day (between 10 and 15 people viewed live and the remainder were 'catch-up' viewings). 630 Praise was also relaunched online in mid-April and other services have included Mothers' Union services, a special Remembrance Day service and online Carol Services. At the 'October count' an average of 578 people participated in some form of online service from Yate Parish each week. In addition to these services we ran an online Alpha Course in the early summer, Rooted and Rooted Plus continued online and several of the small groups continued to meet via Zoom.

As well as the online presence members of the Parish also endeavoured to maintain a physical presence in the community. Many church members volunteered to be street wardens as part of a scheme run jointly with Yate Town Council and the Yate & Sodbury Neighbourhood Project to obtain shopping and vital supplies for those who were shielding as a result of the pandemic. Lunch at One continued to deliver lunches to people's homes and through the autumn we were able to provide a community focus with the trail of Remembrance Stones (over 400 were painted and contributed by members of the community) and with the Labyrinth of Lights.

The Christmas Tree Festival continued with a trail of trees around the area with over 50 contributors decorating trees for people to visit during their daily exercise. However, the highlight came with the Drive-In Carol services that we organised in the Riverside Car Park in conjunction with Yate Town Council. The idea only became a possibility at very short notice, but nonetheless all tickets sold out in very quick time and we hosted 182 cars (many with five or six occupants) for an evening of carols.

There have been many other initiatives that are mentioned later in this report, and I believe that it is to the credit of the Parish that it maintained at least 3 Sunday 'in-person' services alongside the online offerings on every Sunday on which the church was legally permitted to be open. This only happened as a result of the dedication and hard work of our Wardens and their supporting team who have carried out deep-cleans of the premises, developed detailed risk-assessments, ensured proper social-distancing and maintained records for the track & trace service. Everyone who has attended has remained safe and Covid-free.

*Ian Wallace*

## **Activities and Impact**

### **Worship & Prayer**

**Aim: To become, by 2025, a vibrant growing community focused on following Jesus and rooted in prayer that is open to and caring of all people.**

The covid-19 pandemic provided some challenges but also some opportunities and pleasant surprises for our prayer and worship. The four worshipping centres were closed from March to June but, whenever the government and Diocese permitted, the churches were kept open, albeit for just one act of worship per church per Sunday i.e., from 4<sup>th</sup> July to the end of the year.

Our online worshipping presence has been significantly increased and made possible by Hywel and his impressive IT team, and the hard work of the ministry team and other members of the parish. In the beginning, worship was recorded because internet capacity was too unreliable for livestreaming. Moreover, the online church streaming platform has helped us avoid the difficulties other churches have had on a Sunday morning with, for example, Zoom. Towards the end of the year livestreaming became possible on a Sunday morning first at St Mary and then alternating with St Nicholas and now with St James. This has been a welcome development. However, it has moved the preparation and delivery of worship into the hands of the ministry team proving both an added burden to the team but also disempowering the laity. One notable exception has been 630 praise, ably led and developed by Justin and Charlie Blackett.

A wonderful surprise and success have been the 7.30 am livestreamed morning prayer Monday to Saturday through Facebook. This has reached a wider audience than MP in our church centres, and enabled members of the parish not only to pray but also to hear a reassuringly friendly and familiar voice. In the mission area, a phone-in reflection every Wednesday afternoon has also been well received.

In 2021, we will have to make important but challenging decisions on what virtual worship and prayer we should keep, and what we should let go of to be both sustainable and also make the most of the opportunities presented by the internet.

*Iain Macfarlane*

### **Missional Church**

**Aim: To become, by 2025, a vibrant growing community, focused on following Jesus and rooted in prayer, that is open to and caring of all people.**

- 2020 began with a focus on the book 'Saying Yes to God'. We began a new group at St James meeting for breakfast before the Wednesday coffee morning. Several other home groups looked at similar material. Then in Mid – March 2020 Covid hit.
- In response to Covid four of the existing home groups and missional communities migrated online via zoom. Two other groups could not due to the technical barriers of the group members. Zoom has proven to be a good platform for home groups, with attendance being higher and more consistent in the new format.
- The Pilgrim group undertook their reflective walks between July – October. Stopping only in response to the national lockdown. Moving to a daytime walk improved attendance.
- In September the pilgrim group undertook a coffee morning in the Ladden Garden estate and followed up with a remembrance trail and a Christmas trail. They are currently working with the LGV action group to put on an Easter egg hunt.
- In the late spring we trailed online Alpha via zoom, we had 7 participants one of which has attended the Thursday home group.
- Work begun on establishing a Behavioural Change survey to use method employed by the NHS to encourage deeper discipleship in 2020. This was shelved due to Covid 19 but is to be re-launched in April 2021.
- In the spring we trailed a webinar format focused on Climate Change, this was followed up during the summer where we produced four webinars focused on the meaning of the Eucharist.
- During Advent we produced four podcasts focused on Christmas Carols as part of our Online Carol service.
- 2020 was a strange year where we were forced to shelve all our original plans, we have learned a great deal during the time and shown that discipleship can continue and thrive online even in national lockdown.

*Hywel Snook*

## **Pastoral Care & Fellowship**

**Aim: To become, by 2025, a vibrant growing community, focused on following Jesus and rooted in prayer, that is open to and caring of all people.**

2020 started out well. In February team of sign-posters (people known as those through whom pastoral cares and concerns can be passed) was established. Then Covid struck, and the first of three National Lockdowns began on 23<sup>rd</sup> March.

The compilation of a Pastoral Directory had not been completed but was very quickly put together with the considerable help of the Parish Administrator. What we developed enabled Ministry Team members and some small group leaders to be allocated to each member on that list, and a telephone ministry began. The concern was that each person on the directory would be contacted on a regular basis, and this has continued for the rest of the year.

It became clear that many in this directory had no access to the online material that was being produced. To address this, and in addition to the phone ministry, several mailings were sent out with, for instance, pastoral letters, the Parish Newsletter, ideas for prayer walks, how to look after one's emotional health, as well as worship resources and a CD of the Christmas Carol Service.

### **Craft Group *[written by Jo Horler]***

For the first couple of months in 2020 the craft group continued to enjoy high numbers. We were planning to hold a springtime buffet in the church but our plans are now on hold until we meet again. During the lockdown the leaders have kept in touch with as many members as possible and it is clear that everyone is keen to meet again as soon as we are allowed. We now have a WhatsApp group set up and have twenty participants. It is difficult for some members to use this form of communication, so we still use the telephone for others.

We all feel very deeply, the loss of one of our founder members, Sue Wells. She was a very talented crafter and a very caring and loving person. We will miss her greatly but intend to follow her example on how to care for all our group members.

### **Shalom Group**

The group, which had reconvened, had a brief reunion after the summer, but has not met in person since the November 2020 lockdown.

### **Mothers' Union *[written by Jacky Fredrickson]***

2020 started much as always, with Mothers' Union meeting for AGM in January, enjoying a February Lunch out and continuing to support families through Praise and Play, Sunburst and Baptism Preparation sessions. Providing refreshment and a welcome to visitors at Ashfield Prison and welcoming in Bristol Cathedral. In March we held our annual 'Make a Mother's Day' Fund raising event and were delighted to enrol five new members to our Branch.

Since March 23<sup>rd</sup> 2020 we have continued having monthly online acts of worship. As a Committee we endeavour to maintain phone and email contact with all our members, who regularly receive letters, prayer cards etc. We support the newly formed Yate and Chipping Sodbury Toy and Activity bank, providing crochet items, particularly rainbows and Christmas trees, and craft kits. We have made donations towards Mothers' Union projects and St Mary's Church.

In August we enjoyed a socially distanced outdoor meeting and picnic to celebrate the anniversary of MU Founder Mary Sumner, and in September participated in the MU 'Wave of Prayer'. In November we engaged in sixteen days of Activism against gender-based violence.

### **Lunch at One *[written by Lyn Bulley]***

2020 was a very strange year for us all and Lunch at One became another casualty of the pandemic. The year started with Lunch at One in January, February and March as usual being organised by Peter Wells. Peter then handed on the leadership to Lyn Bulley shortly before the first lockdown.

When all gatherings had to be stopped Gerry Willis kindly volunteered to run Lunch at One from her kitchen as Meals on Wheels with a band of helpers to prepare and deliver the meals. This worked very well, and the recipients were very grateful. Meals ran in this way for four months from April to July. After our usual break for August, it was decided that Covid regulations meant that we had to suspend Lunch at One for the time-being.

### **Friendship Group and Lunch Club at St Nicholas**

This was being well-attended until March 2020. The Friendship Group continued to meet as two groups in the church. A chest freezer was installed for the Lunch Club, meaning that soup could be stored and defrosted to order.

### **School Chaplaincy**

Reverends Gail Thomas, Iain Macfarlane and Joanne Hodge continued to offer a listening service to St Mary's School.

Since March 2020 the service has been offered by phone rather than in person, and Reverends Ian Wallace and Hywel Snook joined the team.

As well as temporarily halting many pastoral activities, the pandemic has given rise to new links between the Parish, Yate Town Council and other local bodies being forged, leading to a Listening Ear Service being set up, and a team of DBS checked volunteers across Yate to look after those who were isolating during the lockdowns.

In the summer of 2020 we convened a meeting of local GPs, teachers, mental health workers, charities and young people was to try to understand the impact that Covid would have on mental wellbeing over the coming years. This has already led to the support of a number of people who are on long waiting lists for professional help.

*Joanne Hodge*

### **Youth, Children & Young Families**

**Aim: To become, by 2025, a vibrant growing community focused on following Jesus and rooted in prayer that is open to and caring of all people.**

2020 was a year when we could have sat back and done very little, but despite the pandemic and some disappointments, we have managed to achieve some of our objectives.

#### **OBJECTIVE 1:**

**To have thriving youth work which equips the young people to be confident in their faith and sharing with others.**

In January 2020 we took a group of young people from Yate and Fromeside to Legge House. This was a weekend of fun, worship and social action and one of building relationships and we hoped to build on this in throughout the year.

During the year Rooted and Rooted + met weekly via Zoom until the summer holidays when we reverted to our regular pattern of twice a month. These meetings were a mixture of Bible Study, Prayer, Pastoral Support and games. Members of the Fromeside youth group joined us for our Advent Study Group and Escape Rooms and we are hoping they will join us for our Lent Study.

We took part in the Messy Church discipleship programme which targets teenagers. This began in September 2019 and many of our young people took part.

When we have been able to be in church, some of our young people have taken part in leading the family services at St Mary's.

#### **OBJECTIVE 2:**

**To care for our families and young people by the creation of an increased support network for families.**

We offered one parenting course in 2020.

We are now offering a twice monthly family service at St Mary's and the congregations are beginning to get to know each other.

We have kept in contact by telephone and Zoom with the families we know from Praise and Play, Little Sparks and Sunburst, and have supported two families who have had particular needs.

*Gail Thomas*

## **Governance, Administration, Finance, Communication & Facilities (GAFCaF)**

**Aim: to support ministry within the Parish by ensuring**

- **that we invest sufficiently in the smooth running of the administrative functions underpinning Parish work**
  - **that our communication reflects a dynamic community reaching out to others and is clear, relevant and timely**
  - **that our buildings are appropriately maintained and developed as attractive, welcoming places.**
- 
- The PCC launched a new 5-year vision at the end of January with the strapline “Making Jesus Visible”. Although the Covid pandemic has interrupted the roll out of the new vision it is clear that the strapline already has significant traction across the Parish.
  - The PCC continued to meet throughout the lockdowns by using Zoom and has otherwise conducted its business in the usual way.
  - The Parish Administration has strengthened significantly this year as a result of the appointment of Pam Brown to the role of Administrator. She has improved information flows around the Parish and provided a vital link with the editors of the monthly magazine. Despite the difficult circumstances created by the Covid pandemic Pam has continued to maintain the Parish Office as a communications hub for all enquiries.
  - We have enhanced our printing capability by leasing a new copying machine with the capability to collate and staple booklets and the ability to print posters on A3 paper.
  - As a result of the closure of churches through successive lockdowns we have purchased equipment to enable us to live-stream services from any of the four churches within the Parish. Our website has also undergone significant development and now acts as the access point for a large amount of online video material. Between the announcing of the first lockdown and the end of the year the Parish conducted 415 services online and attracted consistent levels of viewing. Most appear to be from within the Parish although there have been some viewings from across the world.
  - A separate spreadsheet was developed to monitor online church ‘attendance’, and this information has complimented the weekly attendance data that was already being collated and analysed for the PCC.
  - Discussions were held with the Diocese of Bristol Board of Finance (DBF) about retaining Tudor Cottage for Parish use. In November we were informed that the DBF was willing to transfer the property to the Parish and that transfer will take place in 2021, enabling the Parish to develop its office facilities and meeting rooms.
  - At the end of October, we learned that Historic England had awarded a significant grant to the Parish to enable the repair of part of the roof at St. Mary’s Church. All the preliminaries were completed before Christmas and work begins in January 2021. We continue to work with the Parish architect to raise funds for the remaining phases of the project, to develop the facilities at St. Nicholas Church in Abbotswood and to install toilets at St. James.

*Ian Wallace*

## **Mission Area**

The Yate & Fromeside Mission Area is a joint missional venture with Fromeside Benefice aimed at bringing new growth and energy to both benefices. It was begun in 2017 at the instigation of Bristol Diocese as part of the Church of England’s Strategic Development Programme. The Mission Area was formally launched with a Covenant Service in January 2018 and by June of that year the two benefices had developed a joint plan for the first 18 months which ran to December 2019.

When the Covid pandemic hit in March 2020 many of the planned events and activities had to be cancelled. The new Mission Area plan was just about to be presented to PCCs across the Mission Area, but it was quickly clear that it had been made hopelessly out of date by the pandemic and needed revision. Bristol Diocese agreed to allow additional time for this revision and a new plan, which took account of the changed circumstances, was presented and approved later in the year. While much of the original plan has been put on hold, there has also been a lot of innovation and some new initiatives have been launched:

- A lot of thinking has been done together as to how we can address the issues of mental wellbeing that have escalated as a result of the pandemic. Both benefices have launched a listening service and a significant number of people are being supported through bereavement and other mental health challenges by regular listening support.

- This well-being support has also been extended into schools. We have recently signed a partnership agreement with the charity *Transforming Lives for Good* that will train five coaches to provide one-to-one support for struggling children in St. Mary's School
- The combined work among young people has gone from strength to strength with Rooted and Rooted + happening every week through Lent as the youngsters work through some Bible Study materials together. The number of young people participating through Zoom from both benefices has grown.
- We came very close to appointing a Youth & Children's Minister for the Mission Area last August. Sadly, the chosen candidates accepted a role with another church. However, we are now recruiting again with interviews taking place shortly after Easter.
- A new telephone prayer-line was launched early in the new Year and is proving to be both popular and helpful for those people who have discovered it. In addition, the lockdown has spawned an increasing number of WhatsApp prayer groups.
- There has also been a significant amount of online activity from both benefices including an online Alpha Course, online school assemblies and many online services and our communication through both websites has been developed with a joint development of the 'Explore our Faith' section which is common to the websites of both benefices.

We have also taken the opportunity to restructure the way we share experiences and learning and co-ordinate our work, resulting in a better forum for the exchange of information. As we look towards the future, we are looking to integrate the Parish of Coalpit Heath into the Mission Area and discussions have already begun with their PCC to make this possible.

*Ian Wallace*

## **Safeguarding**

*Safeguarding is Everyone's Business; See Something, Do Something*

Safeguarding should underpin all we do in the Parish and is now embedded in church law, with leaders and volunteers being required to give it due regard.

Over the past 6 months I have been working to ensure that all volunteers across the 4 churches have completed the required online safeguarding training. At the time of writing almost all volunteers have completed the training and for those for whom online training is not appropriate I will arrange face-to-face training sessions as soon as permitted.

As we have entered an era of live-streamed services and conducting meetings via online conferencing platforms, I have distributed guidance from the charity thirtyone:eight on using digital technologies safely. I have followed this up through discussions with church and activity leaders about good practice and any issues that have arisen. I have developed and distributed a Live Streaming-Photography-Video Recording Consent Form.

I operate an 'open door' approach and have supported members of the ministry team and parishioners with safeguarding concerns, liaising with professionals as needed. At the beginning of the first lockdown, I advised on safeguarding governance for the YSNS 'Listening Service'. I work closely with the diocesan safeguarding team and have attended online meetings of its PSO Forum. I continue to be a lay member of the Diocesan Risk Management Group which helps keep me up to date with safeguarding issues.

I have worked closely with safeguarding leads in other churches within the area and hope this year to start a forum to enable us to meet to provide support and share good practice.

The Safeguarding Policy and Procedures have been rewritten to reflect changes in legislation and national church policies and published on the Parish website. To meet national guidance that it needs to be accessible to all, when churches are reopened it will be stored visibly in all 4 churches, be available in the church office, and be sent to volunteers.

I am grateful for the work Richard Lewis undertook before he stood down as Church Safeguarding Officer for St James' at the end of 2020. I am looking to revitalise this role across all 4 churches and am currently writing a role profile and job description. If you are interested, please contact me. Applicants will be recruited under safer recruitment policies.

As we begin to prepare to open our churches fully and to start face-to-face activities, I am starting to contact all activity leaders to ensure that all volunteers have completed their safeguarding training and have a DBS in place. I will be working with leaders to ensure risk assessments are in place underpinned by diocesan and national church guidelines as well as Covid-19 regulations. As well, I will be working with leaders to look at the role profiles for all volunteers within

their teams. I will also look to ensure that any volunteers recruited during lockdown have had the required governance in place.

In the coming year I will look to develop the work already started. "We cannot place a high enough importance on safeguarding issues. It is vital that lessons are learnt throughout the whole of the Church of England. Every day the vulnerable come to us for shelter, for support and for comfort. Their trust cannot be taken for granted." *Justin Welby, Archbishop of Canterbury*

*Beverley Hodgson*

## **Health and Safety Report**

The plans made during 2019 for completion during 2020 were all put on hold because of the Covid Pandemic and will have to be addressed during 2021 once the government restrictions have been relaxed.

2020 has again been a fairly quiet year on the accident front, with no incidents being recorded, this is probably a result of the Covid pandemic which stopped all Church events.

The Covid pandemic, however, highlighted a couple of areas that would need to be addressed if there was ever a need to close the Churches in the future: -

1. How we secure the premises safely, ensuring that the buildings are not at risk from electrical faults causing fires.
2. Ensuring that the Bells are rung down.

The education of members of the congregation and users of our premises to ensure that everyone, including themselves are kept safe by following the working practices that have been developed and implemented across the parish has been paused and will restart after lockdown.

The information provided by the Church insurance company has continued and will be discussed with the Churches Health and Safety Reps, once we are able to physically get together.

The planned review and improvements to the Risk Assessment process and ensure that any assessment is reviewed by the Parish H&S officer and a copy kept by the Parish Office has not been completed and will have to be completed in 2021.

The Covid pandemic has provided many opportunities to think about the Church activities and the way we do things, according to experts it will be many years before we will be doing things without some form of controls, such as social distancing and wearing of face-coverings.

*Gus Smith, Parish Health & Safety Officer*

## **Treasurer's Report**

The majority of the year was impacted by the Covid-19 pandemic which meant that churches were either closed or operating with restricted congregations in the physical buildings, partly offset by increased online services.

We were very fortunate and grateful for the fact that most of our donors maintained their planned giving levels, but a reduced rental income from groups who used church buildings meant that income was reduced overall.

This situation was managed from a financial perspective by reducing expenses where possible and working closely with the Diocese to reduce our Diocesan Parish Share contributions to a level that enabled our reserves to be managed. This meant that our Parish Share was lower than planned and remains under review for 2021 with the aim being to increase contributions as income improves.

Overall, our income was down £21,694 versus 2019 and expenses down £15,632 versus 2019. Our investments grew, but by a smaller amount than 2019, meaning our overall funds at the end of the year were £11,175 higher than the same point in 2019.

2021 will involve significant spend on roof repairs at St Mary's Church and the Trustees feel that appropriate funding arrangements have been put in place to manage this.

### **Covid-19 Statement**

The accounts have been prepared on the assumption that the charity is able to continue as a going concern. The COVID-19 pandemic is continuing and will also impact 2021's income. The Trustees have considered the

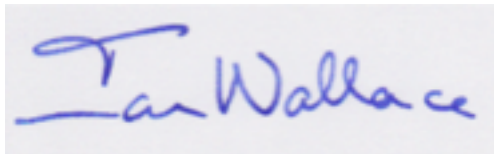
impact on this issue and are working with the Diocese to ensure Parish Share contribution levels strike a balance between managing our own reserves and making a meaningful contribution to the Diocese bearing in mind the level of clergy the Diocese provide for us. The trustees consider that the charity has sufficient cash reserves to continue as a going concern for a period of at least 12 months from the date on which these financial statements are approved.

*Stephen Lord*

### **Conclusion**

The Annual Report is a composite document prepared by Officers and members of the PCC, in line with the terms of the Charities Act 1993 and the Charities Act 2011. We hope this report gives a clear picture of the church and the way in which the PCC have administered the task placed on them as trustees in the Parish of Yate.

On behalf of the PCC, The Revd. Ian Wallace (Team Rector).

A handwritten signature in blue ink that reads "Ian Wallace". The signature is written in a cursive style with a large initial 'I'.

29<sup>th</sup> April 2021

## **Independent Examiner's Report to the PCC of the Parish of Yate**

This report on the financial statements of the PCC for the year ended 31 December 2020, which are set out on pages 1 to 9 in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 (the Regulations) and s.43 of the Charities Act 1993 (the Act).

### **Respective responsibilities of the PCC and the examiner**

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of the Regulations and section 43(2) of the Act does not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

### **Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7)(b) of the Act and to be found in the Church guidance, 2006 edition. That examination included a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also included considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

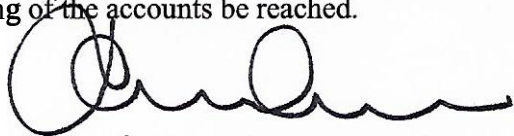
### **Independent Examiners Statement**

In connection with my examination, no matter has come to my attention, which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 41 of the Act; or
- to prepare financial statements which accord with the accounting records and comply with the Regulations have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts be reached.

[Signed]

 13/3-2021.

[Name and Address of independent examiner]

Jon Aries  
Vine Cottage  
Wootten Road  
Iron Acton  
Bristol  
BS37 9IJZ

**The Parish of Yate PCC  
Financial Statements  
For The Year Ended 31 December 2020**



**The Parish of Yate PCC**  
**Notes to the Financial Statements**  
**For the year ending 31 December 2020**

## **1 Accounting Policies**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

## **Funds**

Endowment Funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in terms of the trust or bequest and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund. The PCC does not invest separately for each fund. Where there is no separate investment, interest will in future be apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds that can be used for PCC ordinary purposes.

## **Incoming Resources**

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest accrued. All other income is recognised when receivable. All incoming resources are accounted for gross. Amounts received specifically for mission are dealt with as restricted funds.

## **Resources Expended**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

## **Activities Directly Relating To The Work Of The Church**

The diocesan parish share is accounted for when due. Any parish share unpaid at 31 December is provided for in these financial statements as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

## **Staff Costs**

A small immaterial portion of the expenses paid to the clergy may have related to their services as members (including the chair) of the PCC. Payments of £1,471 during the year were paid to PCC members or their family members for services outside the scope of their PCC duties.

## **Fixed Assets**

### **Consecrated property and moveable church furnishings**

Consecrated and beneficed property is not included in the financial statements in accordance with s.96 (2) (a) of the Charities Act 1993.

Moveable church furnishings held by the vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory, which can be inspected (at a reasonable time). For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2000 with individual value below £1000 are written off.

## **Investments**

Investments are valued at market value at 31 December.

## **Current Assets**

Amounts owing to the PCC at 31 December in respect of fees, rents and other income are shown as debtors less provision for amounts that may prove uncollectable.

**The Parish of Yate PCC**  
**Statement of Financial Activities**  
**For The Year to 31st December 2020**

| <b>Incoming Resources</b>                            | Note | Unrestricted   | Restricted   | Endowment  | <b>Total Funds</b> |                |
|------------------------------------------------------|------|----------------|--------------|------------|--------------------|----------------|
|                                                      |      | Funds<br>£     | Funds<br>£   | Funds<br>£ | 2020<br>£          | 2019<br>£      |
| <b>Incoming resources from generated funds</b>       | 2    |                |              |            |                    |                |
| Voluntary income from donors                         | 2a   | 98,812         | 0            | 0          | 98,812             | 102,197        |
| Voluntary income - other                             | 2b   | 20,500         | 0            | 0          | 20,500             | 16,677         |
| <b>Incoming resources from charitable activities</b> |      |                |              |            |                    |                |
| Lettings and fees                                    | 2c   | 36,605         | 125          | 0          | 36,730             | 54,417         |
| Other                                                | 2d   | 17,191         | 0            | 0          | 17,191             | 17,900         |
| Investment income                                    | 2e   | 3,115          | 3,894        | 0          | 7,009              | 7,963          |
| Other incoming resources                             | 2f   | 0              | 0            | 0          | 0                  | 2,783          |
| <b>Total Incoming Resources</b>                      |      | <b>176,224</b> | <b>4,019</b> | <b>0</b>   | <b>180,243</b>     | <b>201,937</b> |
| <b>Resources Expended</b>                            |      |                |              |            |                    |                |
| <b>Cost of generating funds</b>                      | 3    |                |              |            |                    |                |
| Costs of generating voluntary income                 | 3a   | 122,284        | 5,727        | 0          | 128,011            | 152,790        |
| Governance costs                                     | 3b   | 45,480         | 0            | 0          | 45,480             | 36,310         |
| Costs of Generating Funds                            | 3c   | 1,753          | 0            | 0          | 1,753              | 5,376          |
| Charitable activities                                | 3d   | 2,310          | 0            | 0          | 2,310              | 3,126          |
| Movement in Debtors                                  | 5    | 4,416          | 0            | 0          | 4,416              | 0              |
| <b>Total Resources Expended</b>                      |      | <b>176,243</b> | <b>5,727</b> | <b>0</b>   | <b>181,970</b>     | <b>197,602</b> |
| <b>Net Incoming (Outgoing) Resources</b>             |      | (19)           | (1,708)      | 0          | (1,727)            | 4,335          |
| <b>Transfers</b>                                     |      | (670)          | 0            | 0          | (670)              | 0              |
| <b>Gains and Losses on Investments</b>               |      | 5,399          |              | 8,173      | 13,572             | 31,128         |
| <b>Net Movement in Funds</b>                         |      | 4,710          | (1,708)      | 8,173      | 11,175             | 35,463         |
| <b>Reconciliation of Funds</b>                       |      |                |              |            |                    |                |
| Balances B/F @ Start Of Year                         |      | 177,682        | 74,582       | 118,861    | 371,125            | 335,662        |
| Balances C/F @ End Of Year                           |      | 182,392        | 72,874       | 127,034    | 382,300            | 371,125        |

**The Parish of Yate PCC**  
**Balance Sheet as at 31st December 2020**

|                                                          | Note | 2020<br>£      | 2019<br>£      |
|----------------------------------------------------------|------|----------------|----------------|
| <b>Fixed Assets</b>                                      |      |                |                |
| Tangible Fixed Assets                                    | 4a   | 0              | 0              |
| Investment Assets                                        | 4b   | 210,937        | 197,364        |
| <b>Current Assets</b>                                    |      |                |                |
| Debtors                                                  | 5    | 2,585          | 7,000          |
| Cash at bank and in hand                                 | 6    | 168,778        | 166,761        |
| <b>Total</b>                                             |      | <b>171,363</b> | <b>173,761</b> |
| <br>Liabilities - Amounts falling due within one year    |      | <br>0          | <br>0          |
| <b>Net Current Assets</b>                                |      | <b>171,363</b> | <b>173,761</b> |
| <br>Liabilities - Amounts falling due more than one year |      | <br>0          | <br>0          |
| <b>Net Assets</b>                                        |      | <b>382,300</b> | <b>371,125</b> |
| <br><b>Funds</b>                                         |      |                |                |
| Unrestricted                                             | 8    | 186,639        | 177,682        |
| Restricted                                               | 8    | 68,627         | 74,582         |
| Endowment                                                | 8    | 127,034        | 118,861        |
|                                                          |      | <b>382,300</b> | <b>371,125</b> |

Approved on 22nd March 2021

Rev. Ian Wallace (Chair) 

Stephen Lord (PCC Treasurer) 

The notes form part of these accounts

Date 22nd March 2021

**The Parish of Yate PCC**  
**Fund Analysis**  
**For The Year to 31st December 2020**

|                                 | Opening<br>Balances<br>£ | Movement<br>In Debtors | Income<br>£    | Payments<br>£    | Transfers<br>In<br>£ | Transfers<br>Out<br>£ | Capital<br>Revaluation<br>£ | Closing<br>Balances<br>£ |
|---------------------------------|--------------------------|------------------------|----------------|------------------|----------------------|-----------------------|-----------------------------|--------------------------|
| <b>General</b>                  |                          |                        |                |                  |                      |                       |                             |                          |
| Printer                         | 139                      |                        | 8              | 0                |                      |                       |                             | 147                      |
| Discretionary Capital           | 64,757                   |                        |                |                  |                      |                       | 4,453                       | 69,210                   |
| Discretionary Revenue           | 4,618                    |                        | 2,399          | (5,349)          |                      |                       |                             | 1,668                    |
| Parish - General                | 3,331                    |                        | 28,392         | (35,311)         | 27,897               |                       |                             | 24,310                   |
| St James General                | 4,313                    | (600)                  | 17,728         | (15,546)         | 4,557                | (4,549)               |                             | 5,904                    |
| St Mary's General               | 6,475                    | (29)                   | 61,672         | (56,763)         | 8,213                | (15,812)              |                             | 3,756                    |
| St Nicholas General             | 9,173                    | (3,899)                | 48,209         | (41,602)         |                      | (8,370)               |                             | 3,511                    |
| St Peter's General              | 1,664                    | 112                    | 6,699          | (6,332)          | 1,500                | (1,476)               |                             | 2,167                    |
| St Nicholas Y Centre for PCC    | 1,343                    |                        | 10,440         | (10,926)         |                      |                       |                             | 857                      |
| St Mary's EB Memorial           | 53,012                   |                        | 205            | 0                | 1,330                | (8,213)               |                             | 46,334                   |
| St Peters CBF General           | 15,111                   |                        | 473            |                  |                      | (1,500)               |                             | 14,084                   |
| St Peter's Investment CBF       | 13,746                   |                        |                |                  |                      |                       | 946                         | 14,692                   |
| <b>General Funds</b>            | <b>177,682</b>           | <b>(4,416)</b>         | <b>176,224</b> | <b>(171,827)</b> | <b>43,497</b>        | <b>(39,920)</b>       | <b>5,399</b>                | <b>186,639</b>           |
| <b>Specific</b>                 |                          |                        |                |                  |                      |                       |                             |                          |
| St. Mary's Newman Income        | 7,148                    |                        | 3,734          | (5,727)          |                      |                       |                             | 5,155                    |
| St. James Fabric                | 33,730                   |                        | 142            | 0                | 310                  | (4,557)               |                             | 29,625                   |
| St. Nicholas Fabric             | 19,206                   |                        | 82             |                  |                      |                       |                             | 19,288                   |
| St Nicholas Roof                | 14,498                   |                        | 62             |                  |                      |                       |                             | 14,560                   |
| <b>Specific Funds</b>           | <b>74,582</b>            | <b>0</b>               | <b>4,019</b>   | <b>(5,727)</b>   | <b>310</b>           | <b>(4,557)</b>        | <b>0</b>                    | <b>68,627</b>            |
| <b>Endowment</b>                |                          |                        |                |                  |                      |                       |                             |                          |
| St. Mary's Newman Trust Capital | 118,861                  |                        |                |                  |                      |                       | 8,173                       | 127,034                  |
| <b>Endowment Funds</b>          | <b>118,861</b>           | <b>0</b>               | <b>0</b>       | <b>0</b>         | <b>0</b>             | <b>0</b>              | <b>8,173</b>                | <b>127,034</b>           |
| <b>Total Funds</b>              | <b>371,125</b>           | <b>(4,416)</b>         | <b>180,243</b> | <b>(177,554)</b> | <b>43,807</b>        | <b>(44,477)</b>       | <b>13,572</b>               | <b>382,300</b>           |

**The Parish of Yate PCC**  
**Notes To The Financial Statements**  
**For The Year to 31st December 2020**

| <b>2</b> | <b>Incoming Resources</b>       | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Endowment<br>Funds<br>£ | <b>Total Funds<br/>2020<br/>£</b> | 2019<br>£      |
|----------|---------------------------------|----------------------------|--------------------------|-------------------------|-----------------------------------|----------------|
| 2a       | Voluntary income from donors    |                            |                          |                         |                                   |                |
|          | Planned Giving                  | 69,829                     |                          |                         | 69,829                            | 70,105         |
|          | Income Tax Recoverable          | 22,723                     |                          |                         | 22,723                            | 19,369         |
|          | Collections (Open plate)        | 6,261                      |                          |                         | 6,261                             | 12,723         |
|          |                                 | <b>98,812</b>              | <b>0</b>                 | <b>0</b>                | <b>98,812</b>                     | <b>102,197</b> |
| 2b       | Voluntary income - other        |                            |                          |                         |                                   |                |
|          | Grants                          | 20,500                     |                          |                         | 20,500                            | 11,300         |
|          | Donations, Appeals, etc.        | 0                          |                          |                         | 0                                 | 5,377          |
|          |                                 | <b>20,500</b>              | <b>0</b>                 | <b>0</b>                | <b>20,500</b>                     | <b>16,677</b>  |
| 2c       | Lettings and Fees               |                            |                          |                         |                                   |                |
|          | Church hall lettings            | 25,923                     |                          |                         | 25,923                            | 43,290         |
|          | Fees                            | 10,682                     | 125                      |                         | 10,807                            | 11,127         |
|          |                                 | <b>36,605</b>              | <b>125</b>               | <b>0</b>                | <b>36,730</b>                     | <b>54,417</b>  |
| 2d       | Other income                    |                            |                          |                         |                                   |                |
|          | Funds generated                 | 17,183                     |                          |                         | 17,183                            | 17,900         |
|          | Copier                          | 8                          |                          |                         | 8                                 | 0              |
|          |                                 | <b>17,191</b>              | <b>0</b>                 | <b>0</b>                | <b>17,191</b>                     | <b>17,900</b>  |
| 2e       | Investment Income               |                            |                          |                         |                                   |                |
|          | Interest/Dividends              | 3,115                      | 3,894                    |                         | 7,009                             | 7,963          |
|          |                                 | <b>3,115</b>               | <b>3,894</b>             | <b>0</b>                | <b>7,009</b>                      | <b>7,963</b>   |
| 2f       | Other incoming resources        |                            |                          |                         |                                   |                |
|          | Miscellaneous                   | 0                          |                          |                         | 0                                 | 783            |
|          | Insurance claim                 | 0                          |                          |                         | 0                                 | 0              |
|          | Legacy                          | 0                          |                          |                         | 0                                 | 2,000          |
|          |                                 | <b>0</b>                   | <b>0</b>                 | <b>0</b>                | <b>0</b>                          | <b>2,783</b>   |
|          | <b>Total Incoming Resources</b> | <b>176,224</b>             | <b>4,019</b>             | <b>0</b>                | <b>180,243</b>                    | <b>201,937</b> |

**The Parish of Yate PCC**  
**Notes To The Financial Statements**  
**For The Year to 31st December 2020**

| <b>3.</b> | <b>Resources Expended</b>                          | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Endowment<br>Funds<br>£ | <b>Total Funds<br/>2020<br/>£</b> | <b>2019<br/>£</b> |
|-----------|----------------------------------------------------|----------------------------|--------------------------|-------------------------|-----------------------------------|-------------------|
| 3a        | <b>Costs of Generating Voluntary Income</b>        |                            |                          |                         |                                   |                   |
|           | <b>Activities directly relating to the church</b>  |                            |                          |                         |                                   |                   |
|           | Ministry Diocesan Share                            | 57,242                     |                          |                         | 57,242                            | 81,599            |
|           | Ministry Clergy Expenses                           | 5,056                      |                          |                         | 5,056                             | 5,532             |
|           | Church Running Expenses                            | 0                          |                          |                         | 0                                 | 0                 |
|           | Utilities                                          | 11,534                     |                          |                         | 11,534                            | 9,569             |
|           | Insurance                                          | 8,903                      |                          |                         | 8,903                             | 8,755             |
|           | Church Maintenance                                 | 6,189                      |                          |                         | 6,189                             | 7,108             |
|           | Equipment Repairs                                  | 3,369                      |                          |                         | 3,369                             | 2,115             |
|           | Other Projects                                     | 5,095                      |                          |                         | 5,095                             | 989               |
|           | Roof Project                                       | 9,543                      |                          |                         | 9,543                             | 11,149            |
|           | Church Cleaning                                    | 1,562                      |                          |                         | 1,562                             | 1,871             |
|           | Flower Decoration                                  | 0                          |                          |                         | 0                                 | 50                |
|           | Altar requisites                                   | 901                        |                          |                         | 901                               | 755               |
|           | Vision                                             | 1,965                      |                          |                         | 1,965                             | 2,280             |
|           | Care of Church Grounds                             |                            | 5,727                    |                         | 5,727                             | 6,941             |
|           | <b>Youth &amp; Community Centres Running Costs</b> |                            |                          |                         |                                   |                   |
|           | Utilities                                          | 2,227                      |                          |                         | 2,227                             | 2,360             |
|           | Insurance                                          | 787                        |                          |                         | 787                               | 778               |
|           | Repairs                                            | 540                        |                          |                         | 540                               | 1,463             |
|           | Staff Costs                                        | 5,720                      |                          |                         | 5,720                             | 7,708             |
|           | Equipment                                          | 0                          |                          |                         | 0                                 | 58                |
|           | Admin                                              | 0                          |                          |                         | 0                                 | 0                 |
|           | Caretaking                                         | 1,651                      |                          |                         | 1,651                             | 1,710             |
|           | Building Refurbishment                             | 0                          |                          |                         | 0                                 | 0                 |
|           | Stationery etc.                                    | 0                          |                          |                         | 0                                 | 0                 |
|           | <b>Total Costs of Generating Voluntary Income</b>  | <b>122,284</b>             | <b>5,727</b>             | <b>0</b>                | <b>128,011</b>                    | <b>152,790</b>    |
| <b>3.</b> | <b>Resources Expended</b>                          | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Endowment<br>Funds<br>£ | <b>Total Funds<br/>2020<br/>£</b> | <b>2019<br/>£</b> |
| 3b        | <b>Governance Costs</b>                            |                            |                          |                         |                                   |                   |
|           | <b>Church Management &amp; Administration</b>      |                            |                          |                         |                                   |                   |
|           | Staff - Administration                             | 25,892                     |                          |                         | 25,892                            | 13,430            |
|           | Other Staff Costs                                  | 2,781                      |                          |                         | 2,781                             | 18,397            |
|           | <b>Sundry Expenses</b>                             |                            |                          |                         | 0                                 | 0                 |
|           | Administration                                     | 5,799                      |                          |                         | 5,799                             | 4,375             |
|           | Miscellaneous                                      | 10,900                     |                          |                         | 10,900                            | 0                 |
|           | Bank Charges                                       | 108                        |                          |                         | 108                               | 108               |
|           |                                                    | <b>45,480</b>              | <b>0</b>                 | <b>0</b>                | <b>45,480</b>                     | <b>36,310</b>     |
| 3c        | <b>Cost of generating funds</b>                    |                            |                          |                         |                                   |                   |
|           | Fund Raising                                       | 1,753                      |                          |                         | 1,753                             | 5,296             |
|           | Copier                                             | 0                          |                          |                         | 0                                 | 80                |
|           |                                                    | <b>1,753</b>               | <b>0</b>                 | <b>0</b>                | <b>1,753</b>                      | <b>5,376</b>      |

**The Parish of Yate PCC**  
**Notes To The Financial Statements**  
**For The Year to 31st December 2020**

| 3  | Resources Expended                           | Unrestricted Funds<br>£ | Restricted Funds<br>£ | Endowment Funds<br>£ | Total Funds<br>2020<br>£ | 2019<br>£      |
|----|----------------------------------------------|-------------------------|-----------------------|----------------------|--------------------------|----------------|
| 3d | <b>Charitable Activities</b>                 |                         |                       |                      |                          |                |
|    | Charitable Giving                            | 2,310                   |                       |                      | 2,310                    | 3,126          |
|    | <b>Analysed as:</b>                          |                         |                       |                      |                          |                |
|    | Regenerate                                   | 1,200                   |                       |                      |                          |                |
|    | St Peters Hospice                            | 947                     |                       |                      |                          |                |
|    | British Legion                               | 88                      |                       |                      |                          |                |
|    | Yate Food Bank                               | 75                      |                       |                      |                          |                |
|    | <b>Total</b>                                 | <b>2,310</b>            |                       |                      |                          |                |
|    |                                              | Shares                  |                       |                      | 2020<br>£                | 2019<br>£      |
| 4a | <b>Fixed Assets for use by PCC</b>           |                         |                       |                      | 0                        | 0              |
| 4b | <b>Investments</b>                           |                         |                       |                      |                          |                |
|    | Market Value at start of year                | Discretionary Fund      |                       |                      | 64,758                   | 54,553         |
|    | Market Value at start of year                | Newman Trust            |                       |                      | 118,861                  | 100,131        |
|    | Market Value at start of year                | St Peters CBF           |                       |                      | 13,746                   | 11,552         |
|    | Gain on revaluation                          | Discretionary Fund      |                       |                      | 4,453                    | 10,204         |
|    | Gain on revaluation                          | Newman Trust            |                       |                      | 8,173                    | 18,730         |
|    | Gain on revaluation                          | St Peters CBF           |                       |                      | 946                      | 2,194          |
|    | Valuation at end of year                     |                         |                       |                      | <b>210,937</b>           | <b>197,364</b> |
|    | Holdings as at end of year (Number of units) |                         |                       |                      |                          |                |
|    | Dis. Fund                                    |                         |                       |                      | 3,378                    | 3,378          |
|    | New Trust                                    |                         |                       |                      | 6,201                    | 6,201          |
|    | St Peters                                    |                         |                       |                      | 717                      | 717            |
|    |                                              |                         |                       |                      | <b>10,296</b>            | <b>10,296</b>  |
| 5  | <b>Debtors (Unrestricted Funds)</b>          |                         |                       |                      |                          |                |
|    | Tax Claim                                    |                         |                       |                      | 2,585                    | 7,000          |
|    |                                              |                         |                       |                      | <b>2,585</b>             | <b>7,000</b>   |
| 6  | <b>Cash Balances</b>                         |                         |                       |                      |                          |                |
|    | Parish Lloyds Account                        |                         |                       |                      | 11,888                   | 16,202         |
|    | Parish Lloyds Account                        |                         |                       |                      | 33,000                   | 15,000         |
|    | St. James CBF                                |                         |                       |                      | 29,625                   | 33,731         |
|    | St. Mary's CBF                               |                         |                       |                      | 46,334                   | 53,012         |
|    | St. Nicholas CBF                             |                         |                       |                      | 19,288                   | 19,206         |
|    | St. Peter's CBF                              |                         |                       |                      | 14,084                   | 15,111         |
|    | St. Nicholas CBF Roof                        |                         |                       |                      | 14,560                   | 14,499         |
|    |                                              |                         |                       |                      | <b>168,778</b>           | <b>166,761</b> |

