

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES', CHIPPING CAMPDEN

England & Wales - Charity number 1133959

## Details

---

Other names	ST JAMES' PCC, CHIPPING CAMPDEN
Status	Registered
Legal form	Previously excepted
Registered	2010-02-02
Register	<a href="#">View on the Charity Commission register</a>

## Contact

---

Address	Church Office Church Rooms Church Street Chipping Campden GL55 6JG
Phone	01386841927
Email	<a href="mailto:admin@stjameschurchcampden.co.uk">admin@stjameschurchcampden.co.uk</a>
Website	<a href="http://www.stjameschurchcampden.co.uk">www.stjameschurchcampden.co.uk</a>

## Activities

---

**Objects:** Promoting in the ecclesiastical parish the whole mission of the Church.

**Activities:** St James' PCC has a vision "to be a living community of faith bringing God's love to each and every person and to be relevant for the whole community". This is achieved, alongside regular Sunday Services, by outreach into the town, outreach into schools, youthwork in schools and provision of baptism services, weddings and funerals to all who wish to use the Church for these services.

## Classification

---

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- Gloucestershire

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£171,496	£179,449	-	-
2023-12-31	£179,838	£198,069	-	-
2022-12-31	£170,354	£174,992	-	-
2021-12-31	£162,586	£149,057	-	-
2020-12-31	£153,755	£151,743	-	-

## Trustees

Name	Role	Appointed
<b>Rev Stephen Craig Bishop</b>	Chair	2015-04-08
Dr Emma Jane Sexton		2024-04-21
Elizabeth Ann Jones		2022-04-24
Michael Smedley		2021-07-11
NAOMI ANNE MORREY		2012-05-29
Nigel Anthony Boyce CEng		2024-04-21
Norman Hayden Reid LLB. CA		2024-04-21
Rev Jodie Lauren Tayler Ward		2025-03-23
SARAH ELIZABETH ROBERTS ACA		

---

# Accounts

---

## ST JAMES PAROCHIAL CHURCH COUNCIL, CHIPPING CAMPDEN

### Annual Report

Year ended December 31<sup>st</sup> 2023

#### Legal and Administrative Information

**Name:** Parochial Church Council of St James', Chipping Campden  
**Location:** St James' Church is situated in Church Street  
**Address for correspondence:** Church Office  
Church Rooms  
Church Street  
Chipping Campden  
GL55 6JG

Members who served during the year were:

Reverend Craig Bishop – Vicar (ex-officio) Chairman  
Reverend James Niblett – Curate (ex officio – until September 2023)  
Mrs Sarah Roberts - Churchwarden (ex officio – until April 2023)  
Ms Naomi Morrey – Churchwarden (ex officio)  
Mr Michael Smedley – Churchwarden (ex officio – from April 2023)  
Mr Maxwell Scott – Treasurer (co-opted annually)  
Mrs Margaret Barrowman – Secretary (co-opted from April 2023)

Deanery Synod Representatives elected until 2025 (ex-officio members of PCC)

Mr David Hallett (until 30 August 2023)

Elected to serve until 2025

Mrs M Willshire (re-elected April 2022)  
Dr S Dymott (elected April 2022)  
Mrs E Jones (elected April 2022)

Elected to serve until 2024

Mr Chris Jones (re-elected from April 2021)  
Mr Michael Lindner (re-elected from April 2021)

Elected to serve until 2023

Mr Nigel Boyce (until April 2023)  
Mr Michael Smedley (elected as Churchwarden April 2023)

**Status:** The PCC is a Registered Charity. The Registered Charity Number is: 1133959

**Governance:** The PCC is governed by the Church Governance Rules. Its numbers are restricted by the numbers on the electoral roll, although fewer than the maximum number may serve. Each member is elected for three years, and may be re-elected for a further three years, after which a gap of one year is required before further re-election. The Trustees have taken account of guidance published by the Charity Commission on Public Benefit.

**Independent Examiner:** Mrs Frances Maclean, ACMA, 1 Hastings Hill, Churchill, Oxon, Ox7 6NA

**Bankers:** Lloyds TSB plc, High Street, Chipping Campden, Glos.

**Solicitor:** Ladders, 7 Warwick Road, Stratford-upon-Avon & 43 Church Street, Shipston-on-Stour

#### Legal and Administrative

Legal and administrative information, including details of the Parochial Church Council (PCC) members who served during the year is shown on Page 1 of this report.

## **Aims and Organisation**

The main purpose of the PCC as defined by the Parochial Church Council (Powers) Measure in 1956 is 'to co-operate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.' St James' PCC has also declared that its vision was "to be a living community of faith bringing God's love to each and every person and to be relevant for the whole community". The PCC's review of the year, given below, outlines its continued efforts to fulfil these aims.

This year the PCC comprised 13 members after the APCM which took place in April 2023: 5 elected, 2 co-opted and 5 ex-officio including our Deanery Synod representative. It has met seven times on ordinary business. The Standing Committee (comprising the Vicar and Churchwardens) meets on an ad hoc basis to deal with any urgent matters. Much of the Council's work is done in appointed committees and working groups, directed by and reporting to the PCC.

The church here is also supported by inherited benefaction not owned or under the trusteeship of the PCC. The church makes good use of the St James' Community Hall (formerly and locally known as the Church Rooms) but these are under the care of the serving vicar and churchwardens as trustees of the St James Church Rooms Trust and operated, by a separate management committee, for the support of Christian education in the parish. The PCC also draws upon the Weale Fund (Bequest received 1983) exclusively for specified maintenance of the fabric of St James' Church; this fund, too, is controlled by the serving vicar and churchwarden as managing trustees. The PCC acknowledges these highly beneficial support activities but as they are properly managed "at arms-length" from the PCC they are not included in this formal Report. Usage and accounts are, however, reported at the APCM.

## **Regular Services and Church Attendance**

(Figures in brackets indicate numbers for 2022)

The pattern of regular services, fully re-established in 2022 after the disruption to patterns during the Pandemic, continued in 2023. The first Sunday of the month there is one family style service at 10.00am, called 'The Ten' and Choral Evensong is held at 6.30pm. The rest of the month has two services in the morning at 9.30am which is always Holy Communion either 1662 or Order One and 11.00am which is Communion twice a month and a lay led- Morning Praise service once a month. Compline is at 6.30pm on each of these Sundays. We are very pleased to see that 'The Ten' family style service continues to grow and flourish. There is a regular church community which attends this service, and which fluctuates as new people come and 'try church out'. It is also a popular service with wedding couples and baptism families. It is a very free and easy-going family 'service' with refreshments and newspapers available throughout the service, craft activities inside and out, singing and a bible study corner. The numbers have been very encouraging with regular attendances of 20 to 30 children and 40 to 65 adults. We are very pleased that this service seems to work. It is great base to build on, and to encourage those who attend to try out other services and to invite them to attend more often. We hope to offer more 'family friendly' services at another point in the month at 11.00am in the New Year.

Twice a month on Sundays there is a Holy Communion at Broad Campden, our Chapel of Ease. On the fifth Sunday in the month in 2023 there was a combined service at one of our parishes, St James', St Eadburgha's or St Lawrence's. From the autumn, the division of the parishes within the VaCE altered and so Aston sub-Edge and Weston sub-Edge joined Campden and Mickleton with Ebrington moving to the Blockley and Bourton-on-the-Hill group. These two church families now join in with the combined 5<sup>th</sup> Sunday services. Average attendances at our Sunday services are still below pre-covid levels but with the start of The Ten and as people have gained more confidence, we have seen figures rise, particularly at the 11.00am service. The average attendance figures reported to the Diocese were: 81 (82) adults and 11 (11) children. These are the figures we submit to the Diocese annually based on October service attendance. We do not have a Sunday School at the moment but the numbers of children, toddlers and babies attending the Ten is very encouraging and the more regular church family toddlers still congregate at the back of the church during the 11.00am Sunday Services. During the year we had 6 baptisms, 15 weddings, 7 funerals, 4 Funerals at crematoria, and 7 interments of ashes. At the last Annual Parochial Church Meeting (APCM) on Sunday 24 April 2023 there were 121 (125) on the Electoral Roll. The Electoral Roll was renewed in 2019 – something which happens every six years.

## Review of the Year

### Vicar's Report 2022

We are part of the Vale and Cotswold Edge Team and my role as Team Rector has influenced the past year in a number of ways.

- First, I have been carrying responsibility for the parishes in the Vale that have been in vacancy throughout 2023. Despite advertising three times we were unable to recruit a new team vicar
- Second, we have shifted the groups within the team to promote mission and ministry within the wider team. This means that the long association with Ebrington has ended – they are now part of the grouping Blockley and Bourton on the Hill. Chipping Campden is now grouped with Mickleton and the Sub-Edges; Aston and Weston. This has allowed us to reduce the parishes cared for by the team vicar in Honeybourne from 6 to 4 so any future appointment will be more missionally focused.
- Third, my colleague Dana Delap suffered a severe covid infection in the autumn and I am helping as she returns to full strength.

In the autumn we said goodbye to our curate, Jay Niblett who moved away to take care of his own parishes. It was a pleasure to share in his growth and development and I am very grateful for what he brought to us whilst he was here. This year I have been most thankful for the support of our retired and self-supporting clergy, namely, Peter Bevan, Sarah Hayes and Nicholas Morgen. I am also fortunate to be supported by our Readers Wayne Parker and Nick Partridge and the other people that lead worship Peter Banton, Janet Barlow, Naomi Morrey and Sarah Roberts. Naomi was additionally licensed as one of the first funeral ministers in the Diocese. It has been a delight to see her flourish in this ministry where she offers so much. I also want to give thanks to Amy Todd and Clara Byrd our youth, children and schools leaders. This is Clara's first year and has allowed us to engage more with the primary schools in the Team and begin to think about our provision to our youth.

The church is dependent upon many people who faithfully and diligently serve in a whole variety of ways. The longer I am ordained the greater is my appreciation of these people who give of themselves so that others might encounter Jesus. Naomi Morrey and Michael Smedley are excellent churchwardens; Richard Stephens is an accomplished organist and music director and Liz Jones is an effective administrator. There are many others who I am not mentioning by name, but I hope they know how much they are appreciated and valued.

There is much to give thanks for but I particularly want to give thanks for:

- The Happy Faces team who run our highly successful toddler group. It is a joy to visit the Church Rooms on Monday mornings and see so many parents and children enjoying time together.
- The Community lunches team which provides delicious food and a warm welcome. Again, it is a delight to join these occasions and meet so many people appreciating this opportunity to meet one another.
- Church Rooms Management Committee who quietly and diligently care for St James Community Rooms ensuring that the building is in good order and will continue to serve the Town in the future.
- Our services: it has taken time to bounce back after covid but this Christmas, numbers were up in all our services, in the week before and including Christmas. Together with school services, carol and Christingle services and our Christmas worship we welcomed almost 1500 people into St James. It would of course be

wonderful to see all these people on Sundays, but it shows the church still has a significant role in our community.

In addition to my usual duties, I have joined the Dioceses 'Church Buildings Strategy Group.' With 12 churches in the VaCE team I want to make sure I am involved in shaping the care of our church buildings. I have also been selected to join the next cohort of the Church of England's Strategic Leadership and Development Programme. This involves additional training and study and lasts a little over two years. The programme began with a residential in York in October where I attended some fascinating seminars.

No Vicar's report would be complete without giving thanks to those who support the church financially. Please do sign up to or review your regular giving through the 'Parish Giving Scheme.' Over time there has been a slow erosion of the proportion of church income secured by the PGS mainly due to donors moving away from the parish or dying. Your generous support is essential to the financial health of the church.

The PGS web-site now enables people to sign up and manage their gifts (and one-off donations) on-line

<https://www.parishgiving.org.uk/home/>

You may need to scroll down to find the Parish Search box – type 'Chipping Campden' or 'Broad Campden' and this will open the page to that allows you to begin supporting the church financially through the PGS. I understand some people are not able to financially support the church at this present moment in time and that others will prefer to leave the church a legacy in their will.

The church only exists because of the service and prayer of the people. Please join with me in prayer for our parish and the other parishes of the VaCE team.

*Generous God, you welcome us through an open door  
into the life of your Kingdom.  
May we, who have received your hospitality,  
go out into Vale and Cotswold Edge  
with kind hearts, open minds and a warm welcome.  
Open our eyes to see the work of your Spirit  
in our churches and communities, and together, teach us to nurture  
the Kingdom of God in our midst.  
In the name of Jesus who stands with us at the open door. Amen.*

Every blessing  
Revd Craig



## **Churchwardens' and Finance Report 2023**

### **Pastoral**

The Pastoral Team meets monthly, and consists of Craig Bishop, Naomi Morrey, Sarah Roberts and Jopey Eckersley Hope. As a committee, the members regularly update one another about pastoral concerns and try to make sure the church family are supported. The church community has been wonderful at supporting both those in our own community of St James' and also those in the wider communities where we live.

## **Community Lunches**

These were initiated in October 2022, taking place on the second and fourth Tuesdays of the month in the Church Rooms and carried on throughout 2023 with a break during Lent and a break for the summer. The lunches, which consist of soup and bread, a hot pudding and custard and a hot drink are open to all and are free of charge and offer also a warm space in terms of friendship and companionship for those who live on their own and for those who find it difficult to get out and about. Transport is provided for the less mobile. There is a regular attendance of between 30 and 40 people. Some people are generous and give donations if they are able and this has meant that costs are covered and a contribution to the cost of heating the church rooms can be made. In fact these lunches have raised over £1800 in 15 months towards the upkeep and refurbishment of the Church Rooms. The team which runs the lunches has grown in the year, and we are pleased that this initiative has become a regular fixture in the Town calendar.

## **Fabric**

The Fabric Committee under Nigel Boyce have met regularly in 2023. We have followed up the work identified in the Quinquennial inspection in 2021 which was very favourable – there was very little work beyond the usual in terms of routine maintenance that needed particular attention. There are still some areas of the churchyard that need addressing and the PCC are in conversation with the Town Council about these. We have followed up on some recommendations about the lightning conductors and weather vanes on the tower which needed refurbishing. The weathervanes had not been done for over 20 years and now gleam magnificently on the sunlight with their new golden coating. The Weale Fund helped to pay for this refurbishment and repair. St Michaels in Broad Campden had its Quinquennial inspection in late 2021. Some minor repairs have been addressed accordingly in 2023.

## **St James' Community Hall (formerly The Church Rooms)**

The Vicar and Churchwardens are Trustees of the St James Community Hall. The Trustees have handed the day to running and fundraising for the refurbishment of the hall to an administration committee. A full schedule of bookings is now in place with the hall being used regularly by The Happy Faces mums and toddlers, the Community Lunches team, a probus group and various yoga and pilates groups. The hall is also available for hire privately for parties and functions. This has produced a steady income stream so that running costs are covered. Plans to refurbish the entrance and to decorate the hall in 2023 have not progressed as quickly as we had hoped. Early in 2024 new chairs were ordered and it is hoped that the hall will be redecorated before these arrive. We are looking forward to helping the committee with its fundraising efforts to help with these plans.

## **The Repair Café**

The St James' Repair Cafe has been running for nearly two years now, in the Church Rooms, on the second Saturday morning of every month. It is very much in line with our silver Eco Church status, as the aim is to prevent waste and landfill, with the principle being repair – renew- recycle.

There are Repair Cafes all over Europe, the idea originating in Holland, but as a St James' Church initiative we have not only been able to use hidden talents, initially drawn from within our own church family, as repairers, but also reach out in a practical way to the community. The repairers team, which has grown during 2023 with two new electrical and radio specialists, try and carry out repairs on the spot, but as we are a small community, we often take home items for repair and return next time – something the national network rarely does.

Very much part of the event is the cafe, which many look forward to, like the community lunches, to enjoy company over delicious tea, coffee cakes and biscuits.

## Finance

2023 was another difficult year inflation continued to bite and the war in the Ukraine continued. A deficit of £26,000 on the general fund was forecast for the year, when the budget was set in November 2022. The Finance Committee feels that setting a deficit budget is sustainable due to the level of reserves in the General and other funds. It often is the case that donations are received in the year which mitigate this budget deficit. In 2023 donations and a grant were received to reduce the operational deficit. The operational deficit was £20,002 before donations and other income which were £13,066 which meant the actual deficit was £6,936. After the losses in investment values in 2022 and most of 2023, towards the end of the year values rallied and so our investment movement was a gain of £13,527 giving a final result of a surplus of £6,591. The unrealised movement on investments across all accounts was £24,242. The net result for all other funds was a deficit of £580 giving a combined result of all funds of £6,011 surplus.

We have been lucky with our tenants in Little Glebe who have been in place for nearly two years. Unfortunately, Little Glebe is not an easy house to maintain, and we have had some expenses in the year, which eats into the profitability of the property as an investment. However, the regular cash flow of the income is very welcome. Planned Giving has been in line with budget but 10% lower than in previous years. This was forecast due to some significant losses in 2022. However, visitor income and income from service collections was 10% higher than the previous year and has held up well given the economic climate. We still do not pass a plate around at services, but we do encourage people to join the Parish Giving Scheme and to donate in one of the boxes at the entrance to the church, either in cash or by using the contactless card machine, and also at the end of the service on the plate when there is a special reason to do so. This was particularly effective over the Christmas period. Overall income on the General Fund held up well against budget. Church usage was good with Campden Music, the annual Music Festival and lots of weddings. Expenditure was mostly on target with some fluctuations across a few categories. New hymn books were purchased, which can be used across both services and were financed by a donation as well as funds held by the choir. We also received a refund from our gas utility supplier as we had been overcharged for several months at the end of 2022 and into 2023. Heating costs though continue to be one of our major expenses.

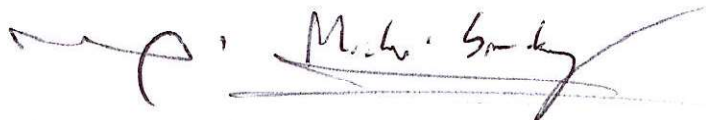
In terms of charitable giving we have supported World Vision, Restored and Campden Young Carers two or three times each in the year with collections on one Sunday per month going to one of these three causes. We have also supported The Children's Society, the British Legion and Help for Heroes from collections on Remembrance Sunday, and at Christingle Services. The card machines have been very successful and we are able to change the information on the machine when we want to target a collection for a Charity or for a Funeral or Wedding Service. It has helped keep giving levels up, even though fewer and fewer people carry cash.

The church's funds are in good shape, very similar to last year. Investment movements fluctuate so after the losses at the end of 2022 we have regained a little with gains in 2023. This does put pressure on the General Fund. We need to try and increase our giving if we can as all costs have risen sharply with the increase in inflation and continue to rise in some areas. We still have the balance of the fund which was received from the Diocese to compensate the team for the loss of Dana Delap's time in the Vale and Cotswold Edge team for 9 months while she was seconded to them. This is held in St James' accounts but is for the VaCE team. We also hold the VaCE team's fund for youth and schools work which pays for the costs of Amy and Clare and their wonderful work within our schools and with our younger members of church. We need to be active in terms of continuing our fundraising efforts for this work. We have a second grant to employ which pays for Clara's employment, but again this is a starter grant and we need to think longer term about how to sustain the excellent work that the team do across the VaCE area. St James' plays its part and we look to the other churches in the group to do theirs as well. The General Fund has sufficient resources to

pay for just more than 6 months of costs, and the capital and projects funds are there to be used (as they have been in the last three years) to enhance and maintain the beauty of our Church.

We would like to thank everyone who has supported us in the last year and for those who give so much of their time and talents to the wider church and community. We very much appreciate everyone for what they do.

Naomi Morrey, Michael Smedley and Sarah Roberts



## Independent Examiner's Report to the PCC of Chipping Campden

This report on the accounts of Chipping Campden for the year ended 31 December 2021 which are set out on pages 8 to 11, is in respect of an examination carried out in accordance with Regulation 4 of the Church Accounting Regulations 2006 and Section 144 of the Charities Act 2011 (the 2011 Act).

### *Respective responsibilities of the trustees and the examiner*

As members of the PCC, you are responsible for the preparation of the accounts, and consider that an audit is not required for the year under section 144(2) of the 2011 Act and that an independent examination is needed.

It is my responsibility to examine the accounts under section 145 of the 2011 Act, follow the procedures laid down in the general Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act, and state whether particular matters have come to my attention.

### *Basis of independent examiner's statement*

My examination was carried out in accordance with general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

### *Independent examiner's statement*

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records in accordance with section 130 of the 2011 Act: and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

Frances Maclean



# St James' PCC Annual Report | 2023

## CHIPPING CAMPDEN PAROCHIAL CHURCH COUNCIL

### INCOME & EXPENDITURE year ended 31 DECEMBER 2023

		Notes	2023			2022		
			General Fund	Other Funds	Total	General Fund	Other Funds	Total
<b>Income</b>	Planned Giving		59,545	4,072	63,617	57,172	3,348	60,521
	Service Collections		2,911	-	2,911	4,750	80	4,830
	Visitor Donations		20,221	-	20,221	15,839	-	15,839
	Other Donations		11,297	510	11,807	31,568	1,866	33,434
	Youth Worker Donations		-	12,708	12,708	-	10,697	10,697
	PCC Fees		10,086	-	10,086	9,750	-	9,750
	Grants		1,769	4,000	5,769	150	-	150
	Weale Fund		12,755	-	12,755	-	-	-
	Magazines		4,211	-	4,211	3,264	-	3,264
	Books & Cards		-	-	-	336	-	336
	Fund Raising		1,045	-	1,045	538	-	538
	Miscellaneous Income		8,645	-	8,645	5,962	-	5,962
	Investment Income		8,095	1,535	9,630	6,549	2,114	8,663
	Rental Income		13,247	-	13,247	12,458	-	12,458
	Special Collection Receipts	5	3,186	-	3,186	3,911	-	3,911
			<b>157,013</b>	<b>22,825</b>	<b>179,838</b>	<b>152,248</b>	<b>18,106</b>	<b>170,354</b>
<b>Expenditure</b>	Diocesan Support		75,996	-	75,996	75,996	-	75,996
	Clergy & YW		9,767	26,295	36,062	7,446	21,489	28,935
	Service & Music		9,031	-	9,031	8,653	-	8,653
	Church Running Costs		9,113	-	9,113	16,948	-	16,948
	Church Maintenance		9,418	2,560	11,978	5,535	366	5,901
	Little Glebe Costs		408	225	633	1,560	-	1,560
	Support Activities		5,727	30	5,757	7,013	821	7,835
	Magazine Costs		126	-	126	41	-	41
	Books & Cards Costs		38	-	38	556	-	556
	Administration		28,135	10	28,145	24,407	-	24,407
	Grant Transferred		-	5,000	5,000	-	-	-
	PCC Governance		250	-	250	250	-	250
	Special Collection Payments		3,186	-	3,186	3,911	-	3,911
			<b>151,194</b>	<b>34,120</b>	<b>185,314</b>	<b>152,316</b>	<b>22,676</b>	<b>174,992</b>
<b>Surplus/(Deficit) before Major Works</b>			<b>5,819</b>	<b>(11,295)</b>	<b>(5,476)</b>	<b>(68)</b>	<b>(4,570)</b>	<b>(4,639)</b>
Major Works Less Grants			<b>12,755</b>	<b>-</b>	<b>12,755</b>	<b>-</b>	<b>-</b>	<b>-</b>
			<b>(6,936)</b>	<b>(11,295)</b>	<b>(18,231)</b>	<b>(68)</b>	<b>(4,570)</b>	<b>(4,639)</b>
Unrealised Gains/(Losses) on Investments			<b>13,527</b>	<b>10,715</b>	<b>24,242</b>	<b>(19,881)</b>	<b>(15,749)</b>	<b>(35,630)</b>
<b>Surplus/(Deficit) for Year</b>			<b>6,591</b>	<b>(580)</b>	<b>6,011</b>	<b>(19,950)</b>	<b>(20,319)</b>	<b>(40,269)</b>

## CHIPPING CAMPDEN PAROCHIAL CHURCH COUNCIL

### BALANCE SHEET as at 31 DECEMBER 2023

		Notes	2023	2022
Assets	Little Glebe	1	375,000	375,000
	Investment Fund	2	279,680	255,438
	Deposit Fund	3	55,887	84,318
	Bank & Cash		46,894	29,328
	Gift Aid Tax		604	869
	Other Debtors		6,224	3,618
			764,289	748,571
Liabilities	Sundry Creditors	4	28,304	18,597
<b>NET ASSETS</b>			<b>735,985</b>	<b>729,974</b>
	Opening Fund Equity		729,974	770,243
	Surplus/(Deficit) for Year		6,011	(40,269)
			735,985	729,974

### NOTES TO THE ACCOUNTS

1 Little Glebe is shown at valuation undertaken in 2010.

2 Investments - shares held in CBF Church of England Investment Fund

			2023	2022
	Fund	Shares	Cost	Value
	Chancel	2,597.87	29,890	58,726
	Capital	2,870.78	32,500	64,895
	General	6,903.67	101,000	156,060
			163,390	279,681
			279,681	255,437

3 Deposit Fund - cash on deposit with CBF

		2023	2022
4 Payables	PAYE	1,034	838
	Diocese re Fees	6,473	7,693
	Sundry Creditors	20,796	10,065
		28,304	18,597
		28,304	18,597

5 Charitable Donations made during the year following special collections

	£
Youngs Carers	105
Restored	160
World Vision	204
Young Carers	170
Restored	393
Restored	328
RBL & Combat Stress	626
Childrens Society	<u>1200</u>
	<u><u>3186</u></u>

6 PCC members do not receive any remuneration for their PCC work.

**CHIPPING CAMPDEN PAROCHIAL CHURCH COUNCIL**

**FUNDS STATEMENT year ended 31 DECEMBER 2023**

**INCOME & EXPENDITURE**

	Opening Balance	Income	Expend	Gains	Transfers	Closing Balance
<b>Designated</b>						
Capital	429,149	1,535	-	5,625	-	436,309
LG Repair	225	-	(225)	-	-	-
Youth Work	22,754	19,980	(26,295)	-	-	16,439
Organ	6,151	500	(199)	-	-	6,453
Vicar's	3,448	-	-	-	-	3,448
Glos Grant	14,174	-	(30)	-	-	14,144
Projects	2,362	-	(2,362)	-	-	-
St Michaels	7,227	810	-	-	-	8,037
<b>Restricted</b>						
Little Glebe	102,166	-	-	-	-	102,166
Aird	-	-	-	-	-	-
Chancel	58,097	-	-	5,090	-	63,187
Bellringers	4,818	-	(10)	-	-	4,808
Mary Doney	5,000	-	(5,000)	-	-	-
<b>General</b>	<b>74,404</b>	<b>157,013</b>	<b>(163,949)</b>	<b>13,527</b>	<b>-</b>	<b>80,995</b>
	<b>729,974</b>	<b>179,838</b>	<b>(198,069)</b>	<b>24,242</b>	<b>-</b>	<b>735,985</b>

**BALANCE SHEET**

	Assets & Invests	Deposits & Cash	Net Creditors	Inter Fund	Net Assets
<b>Designated</b>					
Capital	337,729	42,931	-	55,649	436,309
LG Repair	-	-	-	-	-
Youth Work	-	-	-	16,439	16,439
Organ	-	-	-	6,453	6,453
Vicar's	-	-	-	3,448	3,448
Glos Grant	-	-	-	14,144	14,144
Projects	-	-	-	-	-
St Michaels	-	-	-	8,037	8,037
<b>Restricted</b>					
Little Glebe	102,166	-	-	-	102,166
Aird	-	-	-	-	-
Chancel	58,726	4,278	-	184	63,187
Bellringers	-	-	-	4,808	4,808
Mary Doney	-	-	-	-	-
<b>General</b>	<b>156,060</b>	<b>55,572</b>	<b>(21,475)</b>	<b>(109,162)</b>	<b>80,995</b>
	<b>654,680</b>	<b>102,781</b>	<b>(21,475)</b>	<b>-</b>	<b>735,985</b>

## FUND DESCRIPTIONS

**Capital Fund** – a designated fund, created by the PCC for expenditure on large capital items associated with the church building

**Aird Fund** – a restricted fund, from a legacy from Lady Aird which has some residual regular additional donations for youth work

**Youth Work Fund** – a restricted fund, held by St James Church on behalf of the VaCE Team for the youth and schools work in the team

**Chancel Fund** – a restricted fund, created when the liability for repairs to the chancel from the landowners in the parish was crystallised.

**Organ Fund** – a designated fund, for organ improvements, servicing and repairs

**Vicar's Fund** – a designated fund, for the Vicar to use for support of those in need at his discretion

**Glos Grant** – a restricted fund, held for the VaCE Team for communications and marketing

**Projects Fund** – a designated fund for major works

**Little Glebe** – a restricted fund holding the funds raised by the public for the initial purchase of Little Glebe which the PCC may use at their discretion for other 'purposes' which are appropriate.

**LG Repair Fund** – a designated fund for repairs to Little Glebe.

**Bellringers Fund** – a restricted fund for bell tower improvements, servicing and repair.

**Mary Doney Fund** – a restricted fund for a joint project with Campden Surgery – which will have a new focus in 2023

**St Michael's Fund** – a restricted fund, created by for maintenance of St Michael's in Broad Campden

Designated Funds are where the Trustees (Members of the PCC) have set aside funds for use for a specific purpose but the funds could be used in an emergency for anything

Restricted Funds are where the conditions of receipts of the funds are defined for a specific use.

---

# Accounts

---

## ST JAMES PAROCHIAL CHURCH COUNCIL, CHIPPING CAMPDEN

### Annual Report

Year ended December 31<sup>st</sup> 2022

#### Legal and Administrative Information

**Name:** Parochial Church Council of St James', Chipping Campden  
**Location:** St James' Church is situated in Church Street  
**Address for correspondence:** Church Office  
Church Rooms  
Church Street  
Chipping Campden  
GL55 6JG

#### Members who served during the year were:

Reverend Craig Bishop – Vicar (ex-officio) Chairman  
Reverend James Niblett – Curate (ex officio)  
Mrs Sarah Roberts - Churchwarden (ex officio)  
Ms Naomi Morrey – Churchwarden (ex officio)  
Mr Maxwell Scott – Treasurer (co-opted annually)

Deanery Synod Representatives elected until 2025 (ex-officio members of PCC)  
Mr David Hallett

#### Elected to serve until 2025

Mrs M Willshire	(re-elected April 2022)
Dr S Dymott	(elected April 2022)
Mrs E Jones	(elected April 2022)

#### Elected to serve until 2024

Mr Chris Jones	(re-elected from April 2021)
Mr Michael Lindner	(re-elected from April 2021)

#### Elected to serve until 2023

Mr Nigel Boyce	(re-elected from October 2020)
Mr Michael Smedley	(elected from November 2020)

#### Elected to serve until 2022

Mrs Pamela Marsh	(until April 2022)
------------------	--------------------

**Status:** The PCC is a Registered Charity. The Registered Charity Number is: 1133959

**Governance:** The PCC is governed by the Church Governance Rules. Its numbers are restricted by the numbers on the electoral roll, although fewer than the maximum number may serve. Each member is elected for three years, and may be re-elected for a further three years, after which a gap of one year is required before further re-election. The Trustees have taken account of guidance published by the Charity Commission on Public Benefit.

**Independent Examiner:** Mrs Frances Maclean, ACMA, 1 Hastings Hill, Churchill, Oxon, Ox7 6NA

**Bankers:** Lloyds TSB plc, High Street, Chipping Campden, Glos.

**Solicitor:** Ladders, 7 Warwick Road, Stratford-upon-Avon & 43 Church Street, Shipston-on-Stour

#### Legal and Administrative

Legal and administrative information, including details of the Parochial Church Council (PCC) members who served during the year is shown on Page 1 of this report.

## Aims and Organisation

The main purpose of the PCC as defined by the Parochial Church Council (Powers) Measure in 1956 is 'to co-operate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.' St James' PCC has also declared that its vision was "to be a living community of faith bringing God's love to each and every person and to be relevant for the whole community". The PCC's review of the year, given below, outlines its continued efforts to fulfil these aims.

This year the PCC comprised 13 members after the APCM which took place in April 2022: 7 elected, 1 co-opted and 5 ex-officio including our Deanery Synod representative. It has met seven times on ordinary business. The Standing Committee (comprising the Vicar, Churchwardens, Secretary and one elected PCC member) meets usually two weeks before each PCC meeting to deal with any urgent matters and to prepare the agenda for consideration by the Council. Much of the Council's work is done in appointed committees and working groups, directed by and reporting to the PCC

The church here is also supported by inherited benefaction not owned or under the trusteeship of the PCC. The church makes good use of the St James' Community Hall (formerly and locally known as the Church Rooms) but these are under the care of the serving vicar and churchwardens as trustees of the St James Church Rooms Trust and operated, by a separate management committee, for the support of Christian education in the parish. The PCC also draws upon the Weale Fund (Bequest received 1983) exclusively for specified maintenance of the fabric of St James' Church; this fund, too, is controlled by the serving vicar and churchwarden as managing trustees. The PCC acknowledges these highly beneficial support activities but as they are properly managed "at arms-length" from the PCC they are not included in this formal Report. Usage and accounts are, however, reported at the APCM.

## Regular Services and Church Attendance

(Figures in brackets indicate numbers for 2021)

The pattern of regular services was fully re-established in 2022 after the disruption to patterns during the Pandemic in 2020 and 2021. We began a new pattern in September 2021 which was maintained throughout 2022. The first Sunday of the month there is one family style service at 10.00am, called 'The Ten' and Choral Evensong at 6.30pm. The rest of the month has two services in the morning at 9.30am which is always Holy Communion either 1662 or Order One and 11.00am which is Communion twice a month and a lay led- Morning Praise service once a month. Compline is at 6.30pm on each of these Sundays. In September 2021 we launched 'The Ten' at 10.00am with the aim of seeing what would happen at this style of service in a 12 month period. We are very pleased to see that we have created a regular church community which attends this service and which fluctuates as new people come and 'try church out'. It is also a popular service with wedding couples and baptism families. It is a very free and easy-going family 'service' with refreshments and newspapers available throughout the service, craft activities inside and out, singing and a bible study corner. Everyone then comes together after 45 minutes for a song or two, a summary of the morning and a final prayer and blessing. Numbers have been very encouraging with regular attendances of 20 or more children and 40 to 50 adults. We are very pleased that this service seems to work. It is great base to build on, and to encourage those who attend to try out other services and to invite them to attend more often.

Twice a month on Sundays there is a Holy Communion at Broad Campden, our Chapel of Ease. On the fifth Sunday in the month there is a combined service at one of our three parishes, St James', St Eadburgha's or St Lawrence's. Average attendances at our Sunday services has struggled to reach pre-covid levels but with the start of The Ten and as people have gained more confidence, we have seen figures rise, particularly at the 11.00am service. The average attendance figures reported to the Diocese were: 82 (65) adults and 11 (14) children. These are the figures we submit to the Diocese annually based on October service attendance. We do not have a Sunday School at the moment but the numbers of children, toddlers and babies attending the Ten is very encouraging and the more regular church family toddlers still congregate at the back of the church during the 11.00am Sunday Services. During the year we had 3 baptisms, 14 weddings, 12 funerals, 15 Funerals at crematoria, and 7 interments of ashes. At the last Annual Parochial Church Meeting (APCM) on Sunday 12 July 2021 there were 125 (123) on the Electoral Roll. The Electoral Roll was renewed in 2019 – something which happens every six years.

## Review of the Year

### Vicar's Report 2022

In many ways my role as Team Rector is largely unseen by the parish, however, during 2022 it had more impact than usual on my role as priest here. In the spring I covered Dana Delap's sabbatical. From late summer for the rest of the year I was also additionally responsible for the 6 parishes, the northern group, within the Vale and Cotswolds Edge Team following Scott Watts' departure. Both of these circumstances mean I have had to be pastorally available and lead services elsewhere and so have been less present and less visible in St James. This has allowed me to develop relationships and understanding of the various contexts cross the Team but it has inevitably limited my capacity to do other things.

Thankfully we are approaching a decision to begin the process to replace Scott Watts. Initially we were offered part-time replacement but this was rejected and as the VaCE Team we have worked-hard to justify a full-time replacement. I am extremely grateful for the engagement and support of the churchwardens, clergy and Readers from across the Team in the conversations and am hopeful of a positive outcome.

Over the summer and autumn I was asked to act as interim area dean to cover another sabbatical. I took this role in part to ensure the Team had strong representation in conversations about clergy deployment. My time in this role also allowed me to help shape the Deanery Strategic Plan which will guide future deployments and working practices. I particularly enjoyed putting together and leading a synod meeting entitled, "flourishing finances" which encouraged parishes to think about ways they could diversify their income streams.

One of the best ways of building secure finances is through the 'Parish Giving Scheme.' A national organisation supporting churches which allows people to simply support their local churches. Over time there has been a slow erosion of the proportion of church income secured by the PGS mainly due to donors moving away from the parish or dying. If you are not yet a member of the PGS please consider joining. If you are a member please review you giving. Your generous support is essential to the financial health of the church.

The PGS has a number of advantages:

1. People can support the church financing even when they aren't able to attend services
2. Gift Aid claims are completed on the churches' behalf
3. Gift Aid is paid to the churches each month
4. It allows us to opt into annual inflationary increases if we choose thereby protecting the value of our gift over time

The PGS web-site now enables people to sign up and manage their donations on-line

<https://www.parishgiving.org.uk/home/>

You may need to scroll down to find the Parish Search box – type 'Chipping Campden' or 'Broad Campden' and this will open the page to that allows you to begin supporting the church financially through the PGS. I understand some people are not able to financially support the church at this present moment in time and that others will prefer to leave the church a legacy in their will.

Fulfilling my role as Team Rector would of course not be possible without the support, encouragement and care of many people. I cannot thank everyone but I want to take this opportunity to thank Revds Dana Delap, Scott Watts and Jay Niblett (who, as our curate, has been invaluable in covering my absence) I also want to acknowledge the generosity and flexibility of our retired and self-supporting clergy especially Nicholas Morgan and Sarah Hayes as well as our Reader Bridget Wade. Amy Todd continues to lead our children, youth and schools work with energy, creativity and grace. We continue to be served by two outstanding churchwardens Sarah Roberts and Naomi Morrey; an accomplished organist and music director Richard Stephens and our efficient and effective administrator, in the church office, Liz Jones. These thanks are only the tip of the iceberg as the church is dependent on everyone

who gives of themselves to serve others and the church. Thank you for all you do and all you are; may God bless you richly.

I cannot conclude this report without mentioning a few of the excellent things the church family has done in response to various events and needs.

- The conflict in the Ukraine led to a wave of refugees across Europe and some of them have been offered accommodation in and around Campden. We have had some lovely services for our guests, with some sections in Ukrainian. The church family also came together to provide meals after these services on one memorial occasion in the Vicarage Garden. When it was a joy to see and hear these people having fun and making new relationships so many miles from home.
- The church met the death of Her Majesty Queen Elizabeth II with quiet prayer, dignified services and events that allowed the wider community to give thanks for her life and example.
- The churchyard working party in the autumn was a great success and its appearance and eco-logical diversity has been enhanced.
- The Community Lunches in that began in the autumn are clearly meeting a need both for company and fellowship and for warmth. I am indebted to Sarah Roberts and her team for creating and sustaining this wonderful initiative.

The church only exists because of the service and prayer of the people. Please join with me in prayer for our town, church and one another.

Merciful God, whose holy apostle St James,  
leaving his father and all he had was obedient to the calling of Christ;  
help us, forsaking the false attractions of the world,  
to be ready at all times to answer your call, through Jesus Christ, our Lord. Amen

Every blessing

Revd Craig



### Message from the Curate

This past year has flown by! But within it there have been many reasons to be thankful for what God has been doing in our little part of the world. I have been a bit more broadly at work through the Team this year supporting Craig when Dana took her Sabbatical and then with Scott moving on. During this time St James has been a real blessing to us. The Ten has continued to be a refreshing and encouraging new adventure, seeing new families finding a home in that different expression of worship, which has given us plenty to reflect on as we move into the new year. I have relished being able to develop my craft, taking the lead on many services and feeling very much encouraged in my ministry at the bigger events in the church's life such as Remembrance Sunday where I not only led my first civic service but also had the privilege of leading the parade through the high street. And of course, the passing of our late Queen brought sadness but again being responsible for leading the first Sunday services for the community following her passing was deeply special to me. In terms of honing my skills in 2022 I have had the blessing of leading 18 funerals, 8 burials of ashes, 9 weddings and 2 baptisms and am feeling like I found my rhythm with these important moments of life. I have also been busy leading the Diocesan vocations reading group this year.

### **Looking outward - a few highlights:**

Setting up a new reading group to support the children in St James & Ebrington School has been a real encouragement and deepened our relationship with the school. I want to say thank you to Naomi, Carola, Sal, Ken, Amy and Trish for giving your time! If you'd like to join us, please get in touch.

I also loved being able to help with the music side of Scuttlebrook, as well as developing a different kind of light party within the church, getting my guitar out to lead the music at all our open-air/joint services and I must confess I even enjoyed leading the carol singing at the Christmas market!

As I start the process of finishing up paperwork and prepare for my meeting with the Bishop to talk about my future I just want to say a huge thank you to all those who have encouraged me with their support be that through time and

conversation or simply by letting me play with, develop and hone my skills at St James. As we look forward, may this year bring more blessing and more opportunities to us all as we seek the Kingdom of God here on earth as it is in heaven, together!

Blessings,

Jay



## **Churchwardens' Report 2022**

### **Pastoral**

The Pastoral Team Team is still finding its feet since the pandemic. Craig, our vicar, Jay, our curate, and the churchwardens regularly update one another about pastoral concerns and try to make sure the church family are supported. The church community has been wonderful at supporting both those in our own community of St James' and also those in the wider communities where we live. It was only at the end of the year that regular services at Mill House were restarted.

### **Community Lunches**

These were initiated in October 2022, taking place on the second and fourth Tuesdays of the month in the Church Rooms. The lunches, which consist of soup and bread, a hot pudding and custard and a hot drink are open to all and are free of charge. The hope is that they will provide a warm space twice a month for those who might be struggling with heating costs, but also a warm space in terms of friendship and companionship for those who live on their own. Transport is provided for the less mobile. There is a regular attendance of between 25 and 35 people. Some people are generous and give donations if they are able and this has meant that costs are covered and a contribution to the cost of heating the church rooms can be made. We were particularly pleased to be able to host a lunch on 27<sup>th</sup> December when 14 people, who otherwise would have been on their own, attended.

### **Fabric**

2022 was a busy year in terms of fabric and Nigel Boyce and the Fabric Committee have met regularly. We have followed up the work identified in the Quinquennial inspection in 2021 which was very favourable – there was very little work beyond the usual in terms of routine maintenance that needed particular attention. There are still some areas of the churchyard that need addressing and the PCC are in conversation with the Town Council about these. We also carried out the quinquennial electrical inspection at St James' with Buzz Electrical in 2021 and have carried out some improvements to the emergency lighting and other electrics within the church as a result of this. The big project in the year was the lighting project which was implemented in July 2022. The church was closed for 3 weeks while internal scaffolding was installed and the light fittings were replaced with some new additional fittings being installed, particularly around the chancel steps and central nave and tower, as well. There are new switches as well and it all works on the WiFi which was installed in 2021. The lighting is now bright enough for services, even in the depths of winter and the tower lights are much brighter so that the tapestries and documents in this space can be seen and read in all their glory. It was a very well-run project and the PCC would like to thank Nigel Boyce in particular for all the time and work that went into getting this done on time and within a budget. Signage has also been renewed and updated in the church, with fire exits etc being marked more clearly. St Michaels in Broad Campden had its Quinquennial inspection in late 2021. The report was received and there is an issue with some missing slates which is being addressed. There is also a water leak which is causing damage in the nave. This is being investigated more urgently.

### **St James' Community Hall (formerly The Church Rooms)**

The Vicar and Churchwardens are Trustees of the St James Community Hall. The Trustees have handed the day to running and fundraising for the refurbishment of the hall to an administration committee. A full schedule of bookings is now in place with the hall being used regularly by The Happy Faces mums and toddlers, the Community Lunches team, a probus group and various yoga and pilates groups. The hall is also available for hire privately for parties and functions. This has produced a steady income stream so that running costs are covered. There are plans to refurbish the entrance and to decorate the hall later in 2023. We are looking forward to helping the committee with its fundraising efforts to help with these plans.

## Finance

2022 was another difficult year as the country and world was plunged into recession and inflation with the invasion of Ukraine by Russia in February and after the cost of the Pandemic to the country in both monetary and human terms. A deficit of £21,000 on the general fund was forecast for the year, when the budget was set in November 2021. The Finance Committee feels that setting a deficit budget is sustainable due to the level of reserves in the General and other funds. It often is the case that donations are received in the year which mitigate this budget deficit. In 2021 donations and a legacy were received to reduce the operational deficit. We received £31,568 in the year. This meant the actual deficit was £68. With the rise in costs and the effect on the stock market of global inflation and a European war the unrealised movement on investments was negative with a loss of £19,881 on the General Fund and £15,749 on other funds. This has meant a final deficit on the General Fund of £19,950 and £40,269 on total funds.

Little Glebe had an occupancy gap at the start of the year, but our new tenants moved in by the end of February and have settled very well. We are about to renew their lease for a further 12 months. The property is in good condition at the moment but it is a little like the church in that there is always something to do. Planned Giving has taken a hit in the year. We lost one or two key members of the church community who passed away. This has meant a dip in income of held up well despite losing some members for various reasons. However, visitor income and income from service collections was significantly higher than forecast and helped mitigate the fall in Planned Giving. We still do not pass a plate around at services, but we do encourage people to join the Parish Giving Scheme and to donate in one of the boxes at the entrance to the church, either in cash or by using the contactless card machine. Overall income held up well as church usage also increased with the Music Festival back to full strength and more weddings. Expenditure was mostly on target with the exception of Mission and Church Outreach. The budget forecast was set before the PCC decided to additionally support each of our three main charities with donations of £1,000 each. And we have had a full year of The Ten expenses which meant this budget category was higher than we had forecast.

In terms of charitable giving we have supported World Vision, CPAS and Campden Young Carers two or three times each in the year with collections on one Sunday per month going to one of these three causes. We have also supported The Children's Society, St James' School, the British Legion and Help for Heroes from collections on Remembrance Sunday, Education Sunday and at Christingle Services. The card machines have been very successful and we are able to change the information on the machine when we want to target a collection for a Charity or for a Funeral or Wedding Service. It has helped keep giving levels up, even though fewer and fewer people carry cash.

The church's funds are in good shape, but not as good as they were last year. Investment movements fluctuate so over the long terms the losses we have incurred this year ought to be recouped. It does put pressure on the General Fund though, we need to try and increase our giving if we can as all costs have risen sharply with the increase in inflation. We still have the balance of the fund which was received from the Diocese to compensate the team for the loss of Dana Delap's time in the Vale and Cotswold Edge team for 9 months while she was seconded to them. This is held in St James' accounts but is for the VaCE team. We also hold the VaCE team's fund for youth and schools work

which pays for the costs of Amy and her wonderful work within our schools and with our younger members of church. We need to be active in terms of continuing our fundraising efforts for this work as the inception grants have now run out. The good news is that we have a second grant to employ a second Youth and Children's worker who will train under Amy. Clara started at the beginning of 2023. As part of the VaCE Team St James' needs to play its part in making the funding for this wonderful work sustainable. The General Fund has sufficient resources to pay for more than 6 months of costs but only just this year, and the capital and projects funds are there to be used (as they have been in the last three years) to enhance and maintain the beauty of our Church.

We would like to thank everyone who has supported us in the last year and for those who give so much of their time and talents to the wider church and community. We very much appreciate everyone for what they do.

Naomi Morrey and Sarah Roberts



## Independent Examiner's Report to the PCC of Chipping Campden

This report on the accounts of Chipping Campden for the year ended 31 December 2021 which are set out on pages 8 to 11, is in respect of an examination carried out in accordance with Regulation 4 of the Church Accounting Regulations 2006 and Section 144 of the Charities Act 2011 (the 2011 Act).

### *Respective responsibilities of the trustees and the examiner*

As members of the PCC, you are responsible for the preparation of the accounts, and consider that an audit is not required for the year under section 144(2) of the 2011 Act and that an independent examination is needed.

It is my responsibility to examine the accounts under section 145 of the 2011 Act, follow the procedures laid down in the general Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act, and state whether particular matters have come to my attention.

### *Basis of independent examiner's statement*

My examination was carried out in accordance with general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

### *Independent examiner's statement*

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records in accordance with section 130 of the 2011 Act: and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Frances Maclean

# St James' PCC Annual Report | 2022

## CHIPPING CAMPDEN PAROCHIAL CHURCH COUNCIL

### INCOME & EXPENDITURE year ended 31 DECEMBER 2022

		Notes	2022			2021		
			General Fund	Other Funds	Total	General Fund	Other Funds	Total
<b>Income</b>	Planned Giving		57,172	3,348	60,521	65,467	730	66,197
	Service Collections		4,750	80	4,830	6,280	-	6,280
	Visitor Donations		15,839	-	15,839	3,852	378	4,230
	Other Donations		31,568	1,866	33,434	10,843	11,129	21,972
	Youth Worker Donations		-	10,697	10,697	-	15,077	15,077
	PCC Fees		9,750	-	9,750	6,361	-	6,361
	Grants		150	-	150	-	17,150	17,150
	Magazines		3,264	-	3,264	2,018	-	2,018
	Books & Cards		336	-	336	248	-	248
	Fund Raising		538	-	538	-	-	-
	Miscellaneous Income		5,962	-	5,962	4,079	-	4,079
	Investment Income		6,549	2,114	8,663	5,653	1,736	7,390
	Rental Income		12,458	-	12,458	10,553	-	10,553
	Special Collection Receipts	5	3,911	-	3,911	1,031	-	1,031
			<u>152,248</u>	<u>18,106</u>	<u>170,354</u>	<u>116,386</u>	<u>46,200</u>	<u>162,586</u>
<b>Expenditure</b>	Diocesan Support		75,996	-	75,996	77,912	-	77,912
	Clergy & YW		7,446	21,489	28,935	2,057	16,605	18,663
	Church Employees		-	-	-	-	-	-
	Service & Music		8,653	-	8,653	4,928	-	4,928
	Church Running Costs		16,948	-	16,948	14,011	-	14,011
	Church Maintenance		5,535	366	5,901	3,826	-	3,826
	Little Glebe Costs		1,560	-	1,560	1,615	4,320	5,935
	Support Activities		7,013	821	7,835	1,386	150	1,536
	Magazine Costs		41	-	41	72	-	72
	Books & Cards Costs		556	-	556	68	-	68
	Administration		24,407	-	24,407	18,336	2,489	20,825
	PCC Governance		250	-	250	250	-	250
	Special Collection Payments		3,911	-	3,911	1,031	-	1,031
			<u>152,316</u>	<u>22,676</u>	<u>174,992</u>	<u>125,493</u>	<u>23,564</u>	<u>149,057</u>
	<b>Income less Expenditure</b>		(68)	(4,570)	(4,639)	(9,107)	22,636	13,529
	Unrealised Gains/(Losses) on Investments		(19,881)	(15,749)	(35,630)	21,588	17,100	38,688
	<b>Surplus/(Deficit) for Year</b>		<u>(19,950)</u>	<u>(20,319)</u>	<u>(40,269)</u>	<u>12,481</u>	<u>39,736</u>	<u>52,217</u>

## CHIPPING CAMPDEN PAROCHIAL CHURCH COUNCIL

### BALANCE SHEET as at 31 DECEMBER 2022

		Notes	2022	2021
Assets	Little Glebe	1	375,000	375,000
	Investment Fund	2	255,438	291,067
	Deposit Fund	3	84,318	75,715
	Bank & Cash		29,328	36,100
	Gift Aid Tax		869	1,598
	Other Debtors		<u>3,618</u>	<u>2,915</u>
			<u>748,571</u>	<u>782,396</u>
Liabilities	Sundry Creditors	4	18,597	12,153
<b>NET ASSETS</b>			<u><u>729,974</u></u>	<u><u>770,243</u></u>
	Opening Fund Equity		770,243	718,026
	Surplus/(Deficit) for Year		<u>(40,269)</u>	<u>52,217</u>
			<u><u>729,974</u></u>	<u><u>770,243</u></u>

### NOTES TO THE ACCOUNTS

1 Little Glebe is shown at valuation undertaken in 2010.

2 Investments - shares held in CBF Church of England Investment Fund

			2022	2021
Fund	Shares	Cost	Value	Value
Chancel	2,597.87	29,890	53,635	61,117
Capital	2,870.78	32,500	59,270	67,537
General	6,903.67	101,000	142,532	162,414
			<u>163,390</u>	<u>291,068</u>

3 Deposit Fund - cash on deposit with CBF

		2022	2021
4 Payables			
	PAYE	838	889
	Diocese re Fees	7,693	-
	Sundry Creditors	<u>10,065</u>	<u>11,264</u>
		<u><u>18,597</u></u>	<u><u>12,153</u></u>

5 Charitable Donations made during the year following special collections

	£
CPAS	207
Young Carers	213
Ukraine	522
CPAS	332
Young Carers	276
St James School	277
World Vision	247
Remembrance Sunday	644
Christingle	1195
	<hr/>
	3911

6 PCC members do not receive any remuneration for their PCC work.

## CHIPPING CAMPDEN PAROCHIAL CHURCH COUNCIL

### FUNDS STATEMENT year ended 31 DECEMBER 2022

#### INCOME & EXPENDITURE

	Opening Balance	Income	Expend	Gains	Transfers	Closing Balance
<b>Designated</b>						
Capital	435,302	2,114	-	-8,267	-	429,149
LG Repair	225	-	-	-	-	225
Youth Work	28,133	13,450	-18,829	-	-	22,754
Organ	5,392	1,125	-366	-	-	6,151
Vicar's	3,578	691	-821	-	-	3,448
Glos Grant	14,174	-	-	-	-	14,174
Projects	2,362	-	-	-	-	2,362
St Michaels	6,681	546	-	-	-	7,227
<b>Restricted</b>						
Little Glebe	102,166	-	-	-	-	102,166
Aird	2,611	180	-2,660	-	-131	-
Chancel	65,578	-	-	-7,481	-	58,097
Bellringers	4,818	-	-	-	-	4,818
Mary Doney	5,000	-	-	-	-	5,000
<b>General</b>	<b>94,222</b>	<b>152,248</b>	<b>-152,316</b>	<b>-19,881</b>	<b>131</b>	<b>74,404</b>
	<b>770,243</b>	<b>170,354</b>	<b>-174,992</b>	<b>-35,630</b>	<b>-</b>	<b>729,974</b>

#### BALANCE SHEET

	Assets & Invests	Deposits & Cash	Net Creditors	Inter Fund	Net Assets
<b>Designated</b>					
Capital	332,104	60,957	-	36,088	429,149
LG Repair	-	-	-	225	225
Youth Work	-	-	-	22,754	22,754
Organ	-	-	-	6,151	6,151
Vicar's	-	-	-	3,448	3,448
Glos Grant	-	-	-	14,174	14,174
Projects	-	-	-	2,362	2,362
St Michaels	-	-	-	7,227	7,227
<b>Restricted</b>					
Little Glebe	102,166	-	-	-	102,166
Aird	-	-	-	-	-
Chancel	53,635	4,278	-	184	58,097
Bellringers	-	-	-	4,818	4,818
Mary Doney	-	-	-	5,000	5,000
<b>General</b>	<b>142,532</b>	<b>48,411</b>	<b>-14,109</b>	<b>-102,430</b>	<b>74,404</b>
	<b>630,438</b>	<b>113,646</b>	<b>-14,109</b>	<b>-</b>	<b>729,974</b>

## FUND DESCRIPTIONS

**Capital Fund** – a designated fund, created by the PCC for expenditure on large capital items associated with the church building

**Aird Fund** – a restricted fund, from a legacy from Lady Aird which has some residual regular additional donations for youth work

**Youth Work Fund** – a restricted fund, held by St James Church on behalf of the VaCE Team for the youth and schools work in the team

**Chancel Fund** – a restricted fund, created when the liability for repairs to the chancel from the landowners in the parish was crystallised.

**Organ Fund** – a designated fund, for organ improvements, servicing and repairs

**Vicar's Fund** – a designated fund, for the Vicar to use for support of those in need at his discretion

**Glos Grant** – a restricted fund, held for the VaCE Team for communications and marketing

**Projects Fund** – a designated fund for major works

**Little Glebe** – a restricted fund holding the funds raised by the public for the initial purchase of Little Glebe which the PCC may use at their discretion for other 'purposes' which are appropriate.

**LG Repair Fund** – a designated fund for repairs to Little Glebe.

**Bellringers Fund** – a restricted fund for bell tower improvements, servicing and repair.

**Mary Doney Fund** – a restricted fund for a joint project with Campden Surgery – which will have a new focus in 2023

**St Michael's Fund** – a restricted fund, created by for maintenance of St Michael's in Broad Campden

Designated Funds are where the Trustees (Members of the PCC) have set aside funds for use for a specific purpose but the funds could be used in an emergency for anything

Restricted Funds are where the conditions of receipts of the funds are defined for a specific use.

---

# Accounts

---

## ST JAMES PAROCHIAL CHURCH COUNCIL, CHIPPING CAMPDEN

### Annual Report

Year ended December 31<sup>st</sup> 2021

#### Legal and Administrative Information

**Name:** Parochial Church Council of St James', Chipping Campden  
**Location:** St James' Church is situated in Church Street  
**Address for correspondence:** Church Office  
Church Rooms  
Church Street  
Chipping Campden  
GL55 6JG

#### Members who served during the year were:

Reverend Craig Bishop – Vicar (ex-officio) Chairman  
Reverend James Niblett – Curate (ex officio)  
Mrs Sarah Roberts - Churchwarden (ex officio)  
Ms Naomi Morrey – Churchwarden (ex officio)  
Mr Maxwell Scott – Treasurer (co-opted annually)

#### Deanery Synod Representatives elected until 2022 (ex-officio members of PCC)

Mr David Hallett  
Mr Kevin Quin (resigned May 2021)

#### Elected to serve until 2024

Mr Chris Jones (re-elected July 2021)  
Mr Michael Lindner (re-elected July 2021)  
Mrs Toni Monkhouse (re-elected July 2021 – resigned September 2021)

#### Elected to serve until 2023

Mr Nigel Boyce (re-elected from October 2020)  
Mr Michael Smedley (co-opted from November 2020)

#### Elected to serve until 2022

Mrs Pamela Marsh (re-elected from April 2019)  
Mrs M Willshire (from April 2019)  
Mrs C Satchwell (elected October 2020 – resigned May 2021)

**Status:** The PCC is a Registered Charity. The Registered Charity Number is: 1133959

**Governance:** The PCC is governed by the Church Governance Rules. Its numbers are restricted by the numbers on the electoral roll, although fewer than the maximum number may serve. Each member is elected for three years, and may be re-elected for a further three years, after which a gap of one year is required before further re-election. The Trustees have taken account of guidance published by the Charity Commission on Public Benefit.

**Independent Examiner:** Mrs Frances Maclean, ACMA, 1 Hastings Hill, Churchill, Oxon, Ox7 6NA

**Bankers:** Lloyds TSB plc, High Street, Chipping Campden, Glos.

**Solicitor:** Ladders, 7 Warwick Road, Stratford-upon-Avon & 43 Church Street, Shipston-on-Stour

#### Legal and Administrative

Legal and administrative information, including details of the Parochial Church Council (PCC) members who served during the year is shown on Page 1 of this report.

## **Aims and Organisation**

The main purpose of the PCC as defined by the Parochial Church Council (Powers) Measure in 1956 is 'to co-operate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.' St James' PCC has also declared that its vision was "to be a living community of faith bringing God's love to each and every person and to be relevant for the whole community". The PCC's review of the year, given below, outlines its continued efforts to fulfil these aims.

This year the PCC comprised 13 members after the APCM which this year took place in July 2021 due to the Coronavirus restrictions in the spring: 6 elected, 2 co-opted and 5 ex-officio including our Deanery Synod representative. It has met seven times on ordinary business, with the January, February and October meetings held remotely on zoom. The Standing Committee (comprising the Vicar, Churchwardens, Secretary and one elected PCC member) meets usually two weeks before each PCC meeting to deal with any urgent matters and to prepare the agenda for consideration by the Council. Much of the Council's work is done in appointed committees and working groups, directed by and reporting to the PCC

The church here is also supported by inherited benefaction not owned or under the trusteeship of the PCC. The church makes good use of the St James' Community Hall (formerly and locally known as the Church Rooms) but these are under the care of the serving vicar and churchwardens as trustees of the St James Church Rooms Trust and operated, by a separate management committee, for the support of Christian education in the parish. The PCC also draws upon the Weale Fund (Bequest received 1983) exclusively for specified maintenance of the fabric of St James' Church; this fund, too, is controlled by the serving vicar and churchwarden as managing trustees. The PCC acknowledges these highly beneficial support activities but as they are properly managed "at arms-length" from the PCC they are not included in this formal Report. Usage and accounts are, however, reported at the APCM.

## **Regular Services and Church Attendance**

(Figures in brackets indicate numbers for 2020)

The pattern of regular services was disrupted by the coronavirus pandemic for the first 4 months of 2021 with the first service after the relaxing of restrictions in the spring taking place on Easter Sunday. In normal times on Sundays there are two morning services, one of which is always Holy Communion. Until September 2021 only one morning service was held, either at 9.30 or 11.00 but always a Holy Communion service. Evening services started again in September and the usual pattern is Compline three times a month and sung Evensong on the first Sunday. Starting in September 2021 we launched our new family style service on the first Sunday of the month at 10.00am called The Ten. This is a very free and easy-going family 'service' with refreshments and newspapers available throughout the service, craft activities inside and out, singing and a bible study corner. Everyone then comes together after 45 minutes for a song or two, a summary of the morning and a final prayer and blessing. Numbers have been very encouraging with numbers ranging from 20 children and 35 adults to 35 children and 50 adults. We are committed to making this service work and it will continue throughout 2022. Twice a month on Sundays there is a Holy Communion at Broad Campden, our Chapel of Ease. On the fifth Sunday in the month there is a combined service at one of our three parishes, St James', St Eadburgha's or St Lawrence's. Average attendances at these Sunday services was distorted as people obeyed social distancing rules which kept numbers down and many were shielding. The figures reported to the Diocese were: 65 (53) adults and 14 (3) children. These are the figures we submit to the Diocese annually based on October service attendance. Before 23 March 2020 numbers were rising in a very encouraging way when you take into account the Sunday School, Bright Sparks Sunday and other special services. We do not have a Sunday School at the moment but the numbers of children, toddlers and babies attending the Ten is very encouraging and the more regular church family toddlers still congregate at the back of the church during the 11.00am Sunday Services. During the lockdown at the start of the year and with the continued restrictions and social distancing until late July, many weddings were postponed until later in 2021 or into 2022 and many funerals took place at a crematorium without a church service. During the year we had 10 baptisms, 6 weddings, 10 funerals, 3 Funerals at crematoria, and 11 interments of ashes. At the last Annual Parochial Church Meeting (APCM) on Sunday 12 July 2021 there were 123 (125) on the Electoral Roll. The Electoral Roll was renewed in 2019 – something which happens every six years.

## Review of the Year

### Vicar's Report 2021

I have just re-read last year's report ... little did we know that the impact of the pandemic would affect our lives for such a long period.

"Now this is not the end. It is not even the beginning of the end. But it is, perhaps, the end of the beginning."

In the past year covid restrictions eased and tightened and we adjusted and readjusted our practice and our worship to accommodate sensible precautions aimed at keeping us and the wider population safe. People have cautiously returned to church but sadly, not yet in the same numbers as there were pre-pandemic.

As the church building opened and we were able to have face to face conversations, the number of telephone calls I made and the number of letters I wrote declined. The use of social media has continued and is a useful way to share information, the good news of the gospel and engage with church members and people outside of the church.

I am enormously grateful for all the people who have given of themselves and of their time to maintain the life of the church. The contribution of all of our volunteers has been wonderful. The giving of ourselves, our time, expertise and money are all demonstrations that we orientate ourselves and our lives towards Jesus. Without people's generosity the church would cease. If you remember nothing else from this report please remember this: **THANK YOU!**

Revd Jay Niblett has become an established and value part of the church community and we are blessed by his curacy here. His energy and questions keep your vicar on his toes! Amy Todd our youth, children and schools leader manages to build relationships with our young people despite the challenges of the pandemic. Sarah Roberts and Naomi Morrey are excellent Churchwardens they offer appropriate support and challenge, and it is a pleasure to work alongside them both. Bridget Wade is a valued colleague and although she has stepped back a little from ministry, she continues to make an invaluable contribution to the life of the church. Liz Jones, our parish administrator, is an excellent first point of contact for wedding couples, parents inquiring about baptisms and grieving families. She runs the office with good humour and understanding. Richard Stephens, our organist and music director, continued to provide music of the highest quality. He is a blessing not just to the church but to the town and wider community.

### **Four highlights of the past year were:**

1. The Church and Environment course we ran in the autumn in the run up to the COP26 conference in Glasgow which allowed us to discuss and reflect on scripture, theology and the wisdom of the church on this important issue. The church has an important contribution to make in this area.
2. The introduction of 'The Ten' an all-age service on the first Sunday of the month. It has been good to see old and new faces enjoying engaging with different forms of worship. The conversations in the 'sermon corner' have been incredibly insightful and I am frequently delighted and humbled by the collective wisdom of the participants.
3. "Follow the Song" the joint service with the other churches of the town, in the Square on the Sunday before Christmas. It was wonderful to see several hundred people gather to sing carols and think about the good news at the heart of the Christmas story. This event will surely become a traditional part of Christmases in Campden.
4. The revamped website – if you haven't already checked it out please do - <https://www.stjameschurchcampden.co.uk/> . It provides a fresh and contemporary shop window for visitors and people thinking about coming to church.

Throughout the past year I have continued to meet regularly with Revds Dana Delap and Scott Watts one way or another. They are excellent colleagues and I am richly blessed by them both. It continues to be a joy to be part of the wider Diocese of Gloucester and I am well supported by Diocesan colleagues and officers.

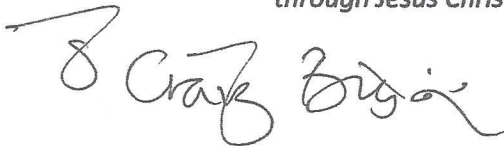
It has been a mixed year for our church finances we made a significant loss on our operating costs but a good year on the stock market means our investments did well. In the coming year we hope plate collections return in service, visitor numbers increase and we will see a return on our investment in contactless payment devices. I continue to commend the Parish Giving Scheme as a way of regular giving and encourage everyone, able to do so, to sign up. You can now sign up and manage your donations on-line via the web-site, <https://www.parishgiving.org.uk/home/>

Finally thank you for your care of me and my family. Ros and the girls enjoy living in the Vicarage and life in Chipping Campden.

*Lord of creation, whose glory is around and within us;  
open our eyes to see your wonders,  
that we may serve you with reverence and know your peace,  
through Jesus Christ our Lord. Amen*

Every blessing

Craig



*(If you are already generously supporting the church you may also want to directly support the Vale and Cotswold Edge's which employs Amy as our youth, children and schools leader. You can support Amy's work through a regular donation via the Parish Giving Scheme. <https://www.parishgiving.org.uk/home/> You may need to scroll down to find the Parish Search box - enter 16A616256 and this will open the page to support "VACE Children and Youth")*

## Message from the Curate

Starting a Curacy is daunting in 'normal times' and beginning one in a new place, a different style of church to what you are used to and in the middle of a pandemic, that is something else. However, I have enjoyed the challenge and finding my own rhythms and exploring what ministry will look like for me going forward. When I preached my first sermon on parables Craig responded by giving me permission to be a parable for the church that worships at St James. I think the support I have received from Craig, the Churchwardens, Amy, Liz, the VACE team as well as many of the congregation, has enabled me to be something of a parable and I hope more like the nicer ones we like to hear! I have greatly appreciated the space to learn, to explore different ways of worshipping and leading, of different traditions and being able to ask big questions about what mission looks like for us and what sustainable ministry could look like in the future. We are certainly not done yet, but I am thankful for this curacy and for all who have been a support not just to me but my whole family, who have discovered a great love for this wonderful Market Town and offer their thanks to you all for the kindness they have received to.

Here is to another year of exploring what God is up to and trying to keep up!

Blessings,

Jay



## Churchwardens' Report 2021

### **Pastoral**

The Pastoral Team did not meet during 2021 due to the pandemic. However, Bridget Wade, the pastoral team leader and Craig our Vicar have led the team from afar, making sure that all those from the church family, and often wider community, who are sick, elderly, frail or just in need are prayed for and called as often as possible. The church community has been wonderful at supporting both those in our own community of St James' and also those in the wider communities where we live. Since the first lockdown in March there have been no regular services at Mill House and Badgers Field.

### **Fabric**

2021 was a busy year in terms of fabric and Nigel Boyce and the Fabric Committee have met regularly. We have had the Quinquennial inspection which was very favourable – there is very little work beyond the usual in terms of routine maintenance that needs particular attention. There are some areas of the churchyard that needs addressing and the PCC are in conversation with the Town Council about these. We also carried out the quinquennial electrical inspection at St James' with Buzz Electrical and have carried out some improvements to the emergency lighting and other electrics within the church as a result of this. During the lockdown in the first quarter of the year, the church was monitored and checked and once we were allowed to open in the summer, the Holy Dusters, led by Jenni Aylen have done a magnificent job in keeping it clean. The lighting project has progressed and we have submitted a faculty for the works to take place, we hope in the summer of 2022. We have successfully upgraded the sound system and John Rowlands Pritchard has painted "Go in Peace to Love and Serve the Lord" very beautifully above the arch of the South Door. A faculty was obtained to do this. St Michaels in Broad Campden has also had its Quinquennial inspection in late 2021. The report has been received and there is an issue with some missing slates which is being addressed.

### **St James' Community Hall (formerly The Church Rooms)**

The Vicar and Churchwardens are Trustees of the St James Community Hall. The Trustees have handed the day to running and fundraising for the refurbishment of the hall to an administration committee. The committee has sought available grants during the enforced closure, and since restrictions were lifted hirings have once again been permitted. This has produced a small income stream and in fact the Hall is used very regularly throughout the week. There are plans to refurbish the entrance and cloakrooms later in 2022. Plans and costings are being drawn up. We are looking forward to helping the committee with its fundraising efforts to help with these plans.

### **Finance**

2021 was another difficult year due to the pandemic. A deficit of £21,000 on the general fund was forecast for the year, when the budget was set in November 2020. The Finance Committee feels that setting a deficit budget is sustainable due to the level of reserves in the General and other funds. It often is the case that donations are received in the year which mitigate this budget deficit. In 2021 donations were received to reduce the operational deficit, and in addition we have been fortunate to benefit from the performance on the stock market and have gained an increase in value on our investment funds. In the general fund we had a surplus for the year of £12,559 but without unbudgeted donations of £10,843 and an unrealised investment gain of £21,588 we would have had a deficit of £19,872.

Little Glebe had another occupancy gap towards the end of the year, but we should be getting new tenants in by the end of February. Little Glebe is an old property and therefore an expensive property to maintain. So, although it produces a solid income when occupied, this income can easily be eaten away by expenses in-between lets. Planned

Giving held up well despite losing some members for various reasons. However, visitor income and income from service collections did suffer again in 2021 especially while the church was closed. We still do not pass a plate around at services, but we do encourage people to join the Parish Giving Scheme and to donate in one of the boxes at the entrance to the church, either in cash or by using the contactless card machine. We have not been as generous a church in terms of supporting other charities as we usually aspire to be due to the restrictions on gatherings for fundraising, services and funerals and weddings. However, in the latter half of 2021 we have been more targeted and have been able to accept card donations for specific causes. We are in the process of installing a second card machine for the other donation box and will also have a handheld machine for other events. However, we were able to support The Children's Society, the British Legion and Help for Heroes from collections on Remembrance Sunday and at Christingle Services. Administrative costs were kept to a minimum and we made use of the furlough scheme to supplement the wages costs for our church employees.

The church's funds are in good shape, and with the benefit of significant unrealised investment gains we achieved an overall surplus of £52,290, compared to a surplus of £2,011 in 2020. We still have the balance of the fund which was received from the Diocese to compensate the team for the loss of Dana Delap's time in the Vale and Cotswold Edge team for 9 months while she was seconded to them. This is held in St James' accounts but is for the VaCE team. We also hold the VaCE team's fund for youth and schools work which pays for the costs of Amy and her wonderful work within our schools and with our younger members of church. This fund increased in the year as Amy was on furlough for some of the time in 2021 but we need to be active in terms of continuing our fundraising efforts for this work as the inception grants run out in 2022. As part of the VaCE Team St James' needs to play its part in making the funding for this wonderful work sustainable. The general fund has sufficient resources to pay for more than 6 months of costs and the capital and projects funds are there to be used (as they have been in the last three years) to enhance and maintain the beauty of our Church.

We would like to thank everyone who has supported us in the last year and for those who give so much of their time and talents to the wider church and community. We very much appreciate everyone for what they do.

Naomi Morrey and Sarah Roberts



21 February 2022.

## Independent Examiner's Report to the PCC of Chipping Campden

This report on the accounts of Chipping Campden for the year ended 31 December 2021 which are set out on pages 8 to 11, is in respect of an examination carried out in accordance with Regulation 4 of the Church Accounting Regulations 2006 and Section 144 of the Charities Act 2011 (the 2011 Act).

### *Respective responsibilities of the trustees and the examiner*

As members of the PCC, you are responsible for the preparation of the accounts, and consider that an audit is not required for the year under section 144(2) of the 2011 Act and that an independent examination is needed.

It is my responsibility to examine the accounts under section 145 of the 2011 Act, follow the procedures laid down in the general Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act, and state whether particular matters have come to my attention.

### *Basis of independent examiner's statement*

My examination was carried out in accordance with general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

### *Independent examiner's statement*

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 130 of the 2011 Act: and

to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Frances Maclean

## CHIPPING CAMPDEN PAROCHIAL CHURCH COUNCIL

### INCOME & EXPENDITURE year ended 31 DECEMBER 2021

	Notes	2021			2020
		General Fund	Other Funds	Total	
<b>Income</b>					
Planned Giving		65,467	730	66,197	63,742
Service Collections		6,280	-	6,280	1,067
Visitor Donations		3,852	378	4,230	3,602
Other Donations		10,843	11,129	21,972	18,277
Youth Work Donations		-	15,077	15,077	13,027
PCC Fees		6,361	-	6,361	2,073
Grants		-	17,150	17,150	9,400
Weale Fund		-	-	-	-
Magazines		2,018	-	2,018	3,525
Books & Cards		248	-	248	75
Fund Raising		-	-	-	-
Miscellaneous Income		4,079	-	4,079	360
Investment Income		5,653	1,736	7,390	7,455
Rental Income		10,553	-	10,553	13,793
Special Collection Receipts	5	1,031	-	1,031	1,611
		<u>116,386</u>	<u>46,200</u>	<u>162,586</u>	<u>138,009</u>
<b>Expenditure</b>					
Diocesan Support		77,912	-	77,912	72,912
Clergy & YW		2,057	16,605	18,663	17,531
Church Employees		-	-	-	10,133
Service & Music		4,928	-	4,928	3,561
Church Running Costs		14,011	-	14,011	16,533
Church Maintenance		3,826	-	3,826	8,479
Little Glebe Costs		1,615	4,320	5,935	337
Support Activities		1,386	150	1,536	1,509
Magazine Costs		72	-	72	206
Books & Cards Costs		68	-	68	410
Administration		18,336	2,489	20,825	16,490
PCC Governance		250	-	250	500
Special Collection Payments		1,031	-	1,031	1,611
		<u>125,493</u>	<u>23,564</u>	<u>149,057</u>	<u>150,210</u>
<b>Surplus/(Deficit) before Major Works</b>		<u>(9,107)</u>	<u>22,636</u>	<u>13,529</u>	<u>(12,202)</u>
Major Works Less Grants		-	-	-	1,533
		<u>(9,107)</u>	<u>22,636</u>	<u>13,529</u>	<u>(13,735)</u>
Unrealised Gains/(Losses) on Investments		21,588	17,100	38,688	15,746
<b>Surplus/(Deficit) for Year</b>		<u><u>12,481</u></u>	<u><u>39,736</u></u>	<u><u>52,217</u></u>	<u><u>2,011</u></u>

## CHIPPING CAMPDEN PAROCHIAL CHURCH COUNCIL

### BALANCE SHEET as at 31 DECEMBER 2021

		Notes	2021	2020
Assets	Little Glebe	1	375,000	375,000
	Investment Fund	2	291,067	252,379
	Deposit Fund	3	75,715	88,383
	Bank & Cash		36,100	13,548
	Gift Aid Tax		1,598	4,008
	Other Debtors		2,915	4,231
			782,396	737,549
Liabilities	Sundry Creditors	4	12,153	19,523
<b>NET ASSETS</b>			<b>770,243</b>	<b>718,026</b>
Opening Fund Equity			718,026	716,015
Surplus/(Deficit) for Year			52,217	2,011
			770,243	718,026

### NOTES TO THE ACCOUNTS

1 Little Glebe is shown at valuation undertaken in 2010.

2 Investments - shares held in CBF Church of England Investment Fund

Fund	Shares	Cost	2021 Value	2020 Value
Chancel	2,597.87	29,890	61,117	52,993
Capital	2,870.78	32,500	67,537	58,560
General	6,903.67	101,000	162,414	140,826
			163,390	291,068
			291,068	252,379

3 Deposit Fund - cash on deposit with CBF

4 Payables	2021	2020
PAYE	889	902
Diocese re Fees	-	4,445
Sundry Creditors	11,264	14,177
		19,523
		12,153

5 Charitable Donations made during the year following special collections

Remembrance Sunday	613
Christingle Service	418

6 PCC members do not receive any remuneration for their PCC work.

**CHIPPING CAMPDEN PAROCHIAL CHURCH COUNCIL**

**FUNDS STATEMENT year ended 31 DECEMBER 2021**

**INCOME & EXPENDITURE**

		Opening Balance	Income	Expend	Gains	Transfers	Closing Balance
Designated	Capital	424,589	1,736	-	8,977	-	435,302
	LG Repair	4,545	-	-4,320	-	-	225
	Youth Work	23,287	17,077	-12,231	-	-	28,133
	Organ	5,392	-	-	-	-	5,392
	Vicar's	3,578	-	-	-	-	3,578
	Glos Grant	6,813	10,000	-2,639	-	-	14,174
	Projects	2,362	-	-	-	-	2,362
	St Michaels	-	6,681	-	-	-	6,681
Restricted	Little Glebe	102,166	-	-	-	-	102,166
	Aird	6,098	888	-4,374	-	-	2,611
	Chancel	57,455	-	-	8,124	-	65,578
	Bellringers	-	4,818	-	-	-	4,818
	Mary Doney	-	5,000	-	-	-	5,000
General		81,741	116,386	-125,493	21,588	-	94,222
		<b>718,026</b>	<b>162,586</b>	<b>-149,057</b>	<b>38,688</b>	<b>-</b>	<b>770,243</b>

**BALANCE SHEET**

		Assets & Invests	Deposits & Cash	Net Creditors	Inter Fund	Net Assets
Designated	Capital	340,371	58,843	-	36,088	435,302
	LG Repair	-	-	-	225	225
	Youth Work	-	-	-	28,133	28,133
	Organ	-	-	-	5,392	5,392
	Vicar's	-	-	-	3,578	3,578
	Glos Grant	-	-	-	14,174	14,174
	Projects	-	-	-	2,362	2,362
	St Michaels	-	-	-	6,681	6,681
Restricted	Little Glebe	102,166	-	-	-	102,166
	Aird	-	-	-	2,611	2,611
	Chancel	61,117	4,278	-	184	65,578
	Bellringers	-	-	-	4,818	4,818
	Mary Doney	-	-	-	5,000	5,000
General		162,414	48,694	-7,639	-109,246	94,222
		<b>666,067</b>	<b>111,815</b>	<b>-7,639</b>	<b>-0</b>	<b>770,243</b>

---

# Accounts

---

# St James' PCC Annual Report | 2020

## ST JAMES PAROCHIAL CHURCH COUNCIL, CHIPPING CAMPDEN

### Annual Report

Year ended December 31<sup>st</sup> 2020

#### Legal and Administrative Information

**Name:** Parochial Church Council of St James', Chipping Campden  
**Location:** St James' Church is situated in Church Street  
**Address for correspondence:** Church Office  
Church Rooms  
Church Street  
Chipping Campden  
GL55 6JG

Members who served during the year were:

Reverend Craig Bishop – Vicar (ex-officio) Chairman  
Mrs Sarah Roberts - Churchwarden (ex officio)  
Ms Naomi Morrey – Churchwarden (ex officio)  
Mr Maxwell Scott – Treasurer (co-opted annually)

Deanery Synod Representatives elected until 2022 (ex-officio members of PCC)

Mr David Hallett  
Mr Kevin Quin

Elected to serve until 2023

Mr Nigel Boyce (re-elected from October 2020)  
Mr Michael Smedley (co-opted from November 2020)

Elected to serve until 2022

Mrs Pamela Marsh (re-elected from April 2019)  
Mrs M Willshire (from April 2019)  
Mrs C Satchwell (elected October 2020)

Elected to serve until 2021

Mr Chris Jones (from April 2018)  
Mr Michael Lindner (from April 2018)  
Mrs Toni Monkhouse (from April 2018)  
Mrs Jennie Aylen (re-elected from April 2018 – resigned February 2020)  
Mrs Bridget Wade (Lay Reader re-elected from April 2018 – resigned October 2020)

Elected to serve until 2020

Mr Richard Todd (from April 2017 to April 2020)

**Status:** The PCC is a Registered Charity. The Registered Charity Number is: 1133959

**Governance:** The PCC is governed by the Church Governance Rules. Its numbers are restricted by the numbers on the electoral roll, although fewer than the maximum number may serve. Each member is elected for three years, and may be re-elected for a further three years, after which a gap of one year is required before further re-election. The Trustees have taken account of guidance published by the Charity Commission on Public Benefit.

**Independent Examiner:** Mrs Frances Maclean, ACMA, 1 Hastings Hill, Churchill, Oxon, Ox7 6NA

**Bankers:** Lloyds TSB plc, High Street, Chipping Campden, Glos.

**Solicitor:** Ladders, 7 Warwick Road, Stratford-upon-Avon & 43 Church Street, Shipston-on-Stour

## **Legal and Administrative**

Legal and administrative information, including details of the Parochial Church Council (PCC) members who served during the year is shown on Page 1 of this report.

## **Aims and Organisation**

The main purpose of the PCC as defined by the Parochial Church Council (Powers) Measure in 1956 is 'to co-operate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.' St James' PCC has also declared that its vision was "to be a living community of faith bringing God's love to each and every person and to be relevant for the whole community". The PCC's review of the year, given below, outlines its continued efforts to fulfil these aims.

This year the PCC comprised 14 members after the APCM which this year took place in October 2020 due to the Coronavirus restrictions in the spring: 7 elected, 2 co-opted and 5 ex-officio including our two Deanery Synod representatives. It has met four times on ordinary business, with the July and November meetings held remotely on zoom. The Standing Committee (comprising the Vicar, Churchwardens, Secretary and one elected PCC member) meets usually two weeks before each PCC meeting to deal with any urgent matters and order business for consideration by the Council. Much of the Council's work is done in appointed committees and working groups, directed by and reporting to the PCC

The church here is also supported by inherited benefaction not owned or under the trusteeship of the PCC. The church makes good use of the Church Rooms but these are under the care of the serving vicar and churchwardens as trustees of the St James Church Rooms Trust (now the St James' Community Hall) and operated, by a separate management committee, for the support of Christian education in the parish. The PCC also draws upon the Weale Fund (Bequest received 1983) exclusively for specified maintenance of the fabric of St James' Church; this fund, too, is controlled by the serving vicar and churchwarden as managing trustees. The PCC acknowledges these highly beneficial support activities but as they are properly managed "at arms-length" from the PCC they are not included in this formal Report. Usage and accounts are, however, reported at the APCM.

## **Regular Services and Church Attendance**

(Figures in brackets indicate numbers for 2019)

The pattern of regular services was disrupted for most of 2020 during the coronavirus pandemic. In normal times on Sundays there are two morning services, one of which is always Holy Communion. Evening services during a month include Compline three times a month and one Evensong. Twice a month on Sundays there is a Holy Communion at Broad Campden, our Chapel of Ease. On the fifth Sunday in the month there is a combined service at one of our three parishes, St James', St Eadburgha's or St Lawrence's. In 2020 from March onwards, the church was closed until July for services, although it was opened for quiet prayer on Thursday evenings for an hour. Once we were allowed to open again there was one Sunday service in the morning at either 9.30 or 11.00am and it was usually a service of Holy Communion although there two Morning Praise services in the summer at 11.00. Compline was held on Sunday evenings. Average attendances at these Sunday services was distorted as people obeyed social distancing rules which kept numbers down and many were shielding. The figures reported to the Diocese were: 53 (86) adults and children. These are the figures we submit to the Diocese annually based on October service attendance. Before 23 March 2020 numbers were rising in a very encouraging way when you take into account the Sunday School, Bright Sparks Sunday and other special services. In normal times, the Sunday School meets regularly on the third Sunday of the month and the toddlers regularly congregate at the back of the church during the 11.00am Sunday Service. In 2020 the Bright Sparks Sunday services at 9.30am on the 4<sup>th</sup> Sunday of the month in the Baden Powell Centre for families did not really get going again after Christmas and before lockdown but we hope that when normal activities resume we can start them again. With the restriction on services and activities many weddings were postponed until 2021 or later and many funerals took place at a crematorium without a church service. However, there were some weddings and funerals in the year. There have been 3 baptisms, 3 weddings, 7 funerals, 15 Funerals at crematoria, and 7 interments of ashes. At the last Annual Parochial Church Meeting (APCM) on Sunday 18 October 2020 there were 125 (129) on the Electoral Roll. The Electoral Roll was renewed in 2019 – something which happens every six years.

## Review of the Year

### Vicar's Report 2020

The past year and the coronavirus is something that will be studied by future generations not yet born. For some of the year the church buildings were closed for worship for the first time in over 800 years but despite this the church has continued to offer worship and ministry and engage in mission. The past year has given us time to reflect and live out the truth that Jesus does not live in the church; he lives in us and the things we do Sunday through Saturday. We have had to be flexible and adaptable as the circumstances and guidelines have changed. Pride at our response is of course tempered by sadness at some of the precious aspects of church life that we have had to suspend.

The pandemic has wrought changes to the church and wider society. There has been a devastating death toll which has impacted our own church family. This in addition to other deaths means we have had to say goodbye to some much-loved members of the congregation often, due to the COVID-19 restrictions, without being able to gather together to celebrate their lives and commend them to God's eternal care.

It was with great sadness that Di Autie, the verger, was made redundant in the summer. She had served the church faithfully and with good humour for 13 years. We thank her for her service and wish her every happiness in her future.

Jay Niblett, our curate, and his family arrived in the spring and he started work over the summer. His ordination was delayed until September due to the COVID-19 restrictions. This has been a very difficult time to begin a curacy but his willingness to get involved, his creativity and desire to see the church engage with the wider community have been, and will be, a great blessing to us.

There have been very few marriages and baptisms as families postponed these joyful services in the hope that in the future they would be able to gather with family and friends for fully celebrations.

Since the closure of church buildings in late March we have offered a weekly on-line service. I have written weekly (or fortnightly) letters to the congregation and phoned all the members of the electoral role through the year. We have shared some prayer booklets the most popular of which was a book that we used through Advent. The church's use of social media has increased and the short video reflections I regularly post receive on average over 200 views.

Amy, our youth and schools' leader, has been innovative in her work despite being furloughed (full-time initially and then part-time) in the spring. She started an on-line family service called 'Bedtime Church.' She continued to meet with the youth on-line and in the autumn began a new group for children at the top end of primary school. Amy has lead the churches' engagement with our schools which has also radically changed – rather than visits we supply weekly prayers, videos on the values of the term and we join collective acts of worship and lessons on-line. She organises the delivery of family packs each month that help teach the children about the Christian faith but also, importantly, remind the children that they are valued members of the church. Some 200 Christingle packs were distributed in the week before Christmas. With Revd Jay she organised a children's nativity that was shared with families and on social media. Amy's work has been recognised by the Diocese and she is frequently consulted on initiatives. This is an important ministry that depends upon the generous support of this church and in the coming year we would welcome individuals giving to the youth fund in addition to their continued support of the church.

I give thanks for our churchwardens their advice, support, wisdom and engagement have been indispensable in what has been a difficult year. Our Reader Bridget has been an invaluable support. Liz Jones, our parish administrator, has

## St James' PCC Annual Report | 2020

been accommodating and understanding and helped maintain the office despite only working part of her hours and being furloughed for much of the year. Richard Stephens our organist and music director has also shown much flexibility and understanding. I have continued to meet regularly with Revd's Dana Delap and Scott Watts in varying ways, as restrictions allowed - whether in one another's homes, socially distanced in the garden or via the internet. This year, more than ever, I recognise the importance of colleagues, teams and mutual support and feel very blessed to have such a good team of lay and ordained colleagues. I really could not have done it without them.

Our church finances have held up well in the past year despite significantly reduced Sunday collections, visitor donations and fees. This is due to two main factors. First, we reduced our costs wherever we could and took advantage of the furlough scheme. Second, the continued generosity of those who support the church particularly through the Parish Giving Scheme. Planned, regular tax efficient giving has been a real blessing and churches that rely upon plate collections have suffered badly. I commend the PGS and encourage everyone, able to do so, to sign up.

The Diocesan LIFE vision comes from John 10:10 "I have come that they may have life and have it to the full." Despite the challenges and uncertainty we have endured in the past year, we continue to seek life in all its fullness. The pandemic restrictions have provided a forced period of reflection and introspection and people have re-discovered simple pleasures and joys that they previously took for granted or which had been pushed out by the tyranny of busyness; noticing nature, a walk in the beautiful landscape around us, finding time to speak to old friends, returning to reading or something else. For me, the pandemic has paused the tread mill of church activity so that I have had more time for conversations with members of the church and through the wonders of the internet and social media share the gospel, the good news of Jesus Christ with people we seldom or never saw in church.

As a family we have weathered the past year well. We have missed holidays, family gatherings and meeting up with friends and days out but we have done alright. The children (thanks to our local schools) have coped well and managed home schooling. For much of the year I had a simple pattern of a morning dog walk with our youngest and then an evening dog walk with one of the eldest. It has been a great joy and privilege to spend this time with them. Those walks coupled with longer bicycle rides mean I was well prepared for a few short trips to walk in Scotland over the summer.

What will we think of 2020 in the future? We didn't just survive we flourished!

Every blessing

Craig



### Churchwardens' Report 2020

#### Pastoral:

The Pastoral Team has not been able to meet for most of 2020 due to the pandemic. However, Bridget Wade, the pastoral team leader and Craig our Vicar have led the team from afar, making sure that all those from the church family, and often wider community, who are sick, elderly, frail or just in need are prayed for and called as often as possible. The church community has been wonderful at supporting both those in our own community of St James' and also those in the wider communities where we live. Since the first lockdown in March there have been no regular services at Mill House and Badgers Field.

#### Fabric:

2020 was a very quiet time in terms of fabric as other more important matters took precedence. However, the church was monitored and checked throughout its closure, and once we were allowed to open in the summer, Jenni Aylen and a small team helped to keep it clean. The lighting project is beginning to gain momentum and we hope to be able to start work later in 2021. The PCC also approved some additional expenditure on the sound system in the

autumn. Speakers are to be moved, once the faculty is obtained, and replaced where necessary, especially in the chancel. The new 'sound' will be a significant improvement on the existing system.

### **Church Rooms – renamed the St James' Community Hall**

The Church Rooms were renamed in 2020 and are now called the St James' Community Hall. The Vicar and Churchwardens are Trustees of the St James Community Hall. The Trustees have handed the day to running and fundraising for the refurbishment of the hall to an administration committee. The committee has sought available grants during the enforced closure, and when restrictions were lifted, limited hirings were permitted which has produced a small income stream. There are plans to refurbish the entrance and cloakrooms later in 2021. We are looking forward to helping the committee with its fundraising efforts to help with these plans.

### **Finance:**

2020 was a difficult year due to the pandemic. A deficit of £22,000 on the general fund was forecast for the year, when the budget was set in November 2019. The Finance Committee feels that setting a deficit budget is sustainable due to the level of reserves in the General and other funds. It often is the case that donations are received in the year which mitigate this budget deficit. In 2020 donations were received to reduce the operational deficit, but in addition we have been fortunate to benefit from the performance on the stock market and have gained an increase in value on our investment funds. In the general fund the deficit for the year was £9,500, which without the donations of £17,750 and investment gain of £7,500 would have been significantly worse.

Little Glebe had a short occupancy gap in the year, but the new tenants have paid for rent in advance. Some of this has been taken into 2021 but there is still a small positive variance against the budget in 2020. This property continues to supplement our income very solidly. We have also received a fund from the Diocese to compensate the team for the loss of Dana Delap's time in the Vale and Cotswold Edge team for 9 months while she is seconded to them and received income for the youth work provided by Amy. Planned Giving held up well despite losing some members for various reasons. However, visitor income and income from service collections has suffered rather predictably in 2020 and continues to do so in 2021. We have not been as generous a church in terms of supporting other charities as we usually aspire to be due to the restrictions on gatherings for fundraising, services and funerals and weddings. However, we were able to support The Children's Society with a donation after the distribution of the Christingle packs to the Church families. Administrative costs were kept to a minimum as the office was shut for many weeks. However, the Parish Magazine has been published throughout and the income and expenditure recorded accordingly. We have taken advantage of the furlough scheme to supplement the wages costs for our church employees. The cost of our Verger's redundancy was a one-off large expense in 2020, but this will feed through into an annual saving in the years to come.

The church's funds are in good shape, and despite the difficult year we managed to achieve an overall surplus of £2,011, compared to a surplus of £48,288 in 2019. However, the general fund as explained above was in deficit by £9,500. The Youth Fund increased healthily in the year as Amy was on furlough for a significant part of time in 2020 and many activities were not able to take place. St James' Church holds the funds within the overall church funds for this work, but there is a team of people from across the parishes within the VaCE team which holds responsibility for this work and the funding for it. The general fund has sufficient resources to pay for more than 6 months of costs and the capital and projects funds are there to be used (as they have been in the last three years) to enhance and maintain the beauty of our Church.

We would like to thank everyone who has supported us in the last year and for those who give so much of their time and talents to the wider church and community. We very much appreciate everyone for what they do.

Naomi Morrey and Sarah Roberts



## Independent Examiner's Report to the PCC of Chipping Campden

This report on the accounts of Chipping Campden for the year ended 31 December 2019 which are set out on pages 7 to 10, is in respect of an examination carried out in accordance with Regulation 4 of the Church Accounting Regulations 2006 and Section 144 of the Charities Act 2011 (the 2011 Act).

### Respective responsibilities of the trustees and the examiner

As members of the PCC, you are responsible for the preparation of the accounts, and consider that an audit is not required for the year under section 144(2) of the 2011 Act and that an independent examination is needed.

It is my responsibility to examine the accounts under section 145 of the 2011 Act, follow the procedures laid down in the general Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act, and state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement .

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act: and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Frances Maclean

# St James' PCC Annual Report | 2020

## CHIPPING CAMPDEN PAROCHIAL CHURCH COUNCIL INCOME & EXPENDITURE year ended 31 DECEMBER 2020

	Notes	2020	2019
<b>Income</b>			
Planned Giving		63,742	63,432
Service Collections		1,067	13,992
Visitor Donations		3,602	13,103
Other Donations		18,277	18,783
Youth Worker Donations		13,027	-
PCC Fees		2,073	7,385
Grants		9,400	21,570
Weale Fund		-	7,142
Magazines		3,525	3,238
Books & Cards		75	1,215
Fund Raising		-	1,717
Miscellaneous Income		360	4,527
Investment Income		7,455	7,485
Rental Income		13,793	10,983
Special Collection Receipts	5	1,611	6,447
		138,009	181,019
<b>Expenditure</b>			
Diocesan Support		72,912	69,792
Clergy & YW		17,531	10,459
Church Employees		10,133	10,118
Service & Music		3,561	9,070
Church Running Costs		16,533	16,107
Church Maintenance		8,479	6,585
Little Glebe Costs		337	887
Support Activities		1,509	1,799
Magazine Costs		206	218
Books & Cards Costs		410	3,253
Administration		16,490	21,000
PCC Governance		500	250
Special Collection Payments		1,611	6,447
		150,210	155,985
<b>Surplus/(Deficit) before Major Works</b>		(12,202)	25,034
Major Works Less Grants		1,533	14,065
		(13,735)	10,969
Unrealised Gains/(Losses) on Investments		15,746	37,320
<b>Surplus/(Deficit) for Year</b>		2,011	48,288

## CHIPPING CAMPDEN PAROCHIAL CHURCH COUNCIL

### BALANCE SHEET as at 31 DECEMBER 2020

		Notes	2020	2019
Assets	Little Glebe	1	375,000	375,000
	Investment Fund	2	252,379	236,633
	Deposit Fund	3	88,383	80,985
	Bank & Cash		13,548	37,265
	Gift Aid Tax		4,008	1,854
	Other Debtors		4,231	3,090
				<u>737,549</u>
Liabilities	Sundry Creditors	4	19,523	18,813
<b>NET ASSETS</b>			<u><u>718,026</u></u>	<u><u>716,015</u></u>
	Opening Fund Equity		716,015	667,726
	Surplus/(Deficit) for Year		<u>2,011</u>	<u>48,288</u>
			<u><u>718,026</u></u>	<u><u>716,015</u></u>

### NOTES TO THE ACCOUNTS

1 Little Glebe is shown at valuation undertaken in 2010.

2 Investments - shares held in CBF Church of England Investment Fund

			2020	2019
Fund	Shares	Cost	Value	Value
Chancel	2,597.87	29,890	52,993	49,687
Capital	2,870.78	32,500	58,560	54,907
General	6,903.67	101,000	140,826	132,040
			<u>163,390</u>	<u>236,633</u>
			<u>252,379</u>	<u>236,633</u>

3 Deposit Fund - cash on deposit with CBF

**CHIPPING CAMPDEN PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE ACCOUNTS**

4 Payables	2020	2019
PAYE	902	1,079
Diocese re Fees	4,445	5,254
Sundry Creditors	<u>14,177</u>	<u>12,480</u>
	<u>19,523</u>	<u>18,813</u>

5 Charitable Donations made during the year following special collections

Campden Young Carers	431
CPAS	412
World Vision	267
Christingle	<u>500</u>
	<u>1,611</u>

6 PCC members do not receive any remuneration for their PCC work.

# St James' PCC Annual Report | 2020

## CHIPPING CAMPDEN PAROCHIAL CHURCH COUNCIL

### FUNDS STATEMENT year ended 31 DECEMBER 2020

#### INCOME & EXPENDITURE

	Opening Balance	Income	Expend	Gains	Transfers	Closing Balance
<b>Designated</b>						
Capital	419,051	1,884	-	3,654	-	424,589
LG Repair	4,545	-	-	-	-	4,545
Youth Work	10,788	22,277	-9,778	-	-	23,287
Organ	7,102	600	-2,309	-	-	5,392
Vicar's	3,578	-	-	-	-	3,578
Glos Grant	9,480	-	-2,667	-	-	6,813
Projects	3,895	-	-1,533	-	-	2,362
<b>Restricted</b>						
Little Glebe	102,166	-	-	-	-	102,166
Aird	9,962	510	-4,374	-	-	6,098
Chancel	54,149	-	-	3,306	-	57,455
<b>General</b>						
	91,299	112,737	-131,081	8,786	-	81,741
	<u>716,015</u>	<u>138,009</u>	<u>-151,744</u>	<u>15,746</u>	<u>-</u>	<u>718,026</u>

#### BALANCE SHEET

	Assets & Invests	Deposits & Cash	Net Creditors	Inter Fund	Net Assets
<b>Designated</b>					
Capital	58,560	1,884	-	364,144	424,589
LG Repair	-	-	-	4,545	4,545
Youth Work	-	-	-	23,287	23,287
Organ	-	-	-	5,392	5,392
Vicar's	-	-	-	3,578	3,578
Glos Grant	-	-	-	6,813	6,813
Projects	-	-	-	2,362	2,362
<b>Restricted</b>					
Little Glebe	102,166	-	-	-	102,166
Aird	-	-	-	6,098	6,098
Chancel	52,993	-	-	4,462	57,455
<b>General</b>					
	413,660	100,046	-11,284	-420,681	81,741
	<u>627,379</u>	<u>101,931</u>	<u>-11,284</u>	<u>-</u>	<u>718,026</u>