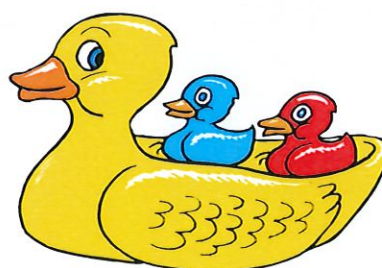


Minster Lovell Playgroup
Financial Accounts
for the Year Ended 31 March 2025



Minster Lovell Playgroup

Contents

Trustees' Annual Report	1-2
Independent Examiner's Report	3
Receipts and Payments Account	4
Assets and Liabilities	5
Notes to the Accounts	6-7

Minster Lovell Playgroup

Trustees' Annual Report

For the period ended

31 March 2025

Section A - Reference and administration details

Charity Name

Minster Lovell Playgroup

Registered Charity No

1133956

Charity's principal address

St Kenelms School Grounds

Wenrisc Drive

Minster Lovell

Oxon

Postcode

OX29 0SP

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	MRS Hannah Leach	Treasurer	N/A	N/A
2	Chelsey Watkins	Secretary	N/A	N/A
3	Miss Leila Swinford	Chair	N/A	N/A
4	MRS Emma Taylor	Vice Chair	N/A	N/A
5	Kerri Wilsdon-Castle	Non Post Holder	N/A	N/A

Section B - Structure, governance and management

Description of the charity's trusts

Type of governing document

Constitution

How the charity is constituted

Early Years Alliance

Trustee selection methods

Elected by

Section C - Objectives and activities

The aims of the pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability

(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas

(c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Section D - Achievements and performance

The Playgroup currently operates its services from a Portakabin in St Kenelms School Grounds, Minster Lovell. The portakabin is maintained throughout the year to ensure the Playgroup maximises its useful economic life.

Minster Lovell Playgroup

Trustees' Annual Report

Details of Fundraising undertaken during the year can be found in Section 2 of the Notes on Page 6.

Section E - Financial Review

The Receipts and Payments account for the Year ended 31 March 2025 showed that Minster Lovell Playgroup had an excess of Income over Expenditure on "Normal" activities of £9,261.

Fees have increased by 10.3% in 2025. (2024 fees increased by 21.6% on prior year).

Numbers are consistent for 2025/26.

Overall, Total Funds available at the Year end amount to £53,352, which includes £15,562 held in a Deposit Account.

Section F - Other optional information

Section G - Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature



Full Name

LEILA SWINFORD

Position

CHAIR

Date

19.01.2026

Minster Lovell Playgroup

Independent Examiner's Report

Report to the trustees / members of	Minster Lovell Playgroup
On accounts for the year ended	31 March 2025
Charity No	1133956
Set out on pages	4-7

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act), and
- to state whether particular matters have come to my attention.


Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present and "true & fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed		Date	16/01/2025
Name	ARABELLA SOUTH ACMA		
Relevant professional qualification(s) or body	CIMA		
Address	3 DRYLANDS ROAD MINSTER LOVELL OXON OX29 0RH		

Minster Lovell Playgroup

Receipts and Payments Account for the Year Ended 31 March 2025

	Note	2025		2024	
		£	£	£	£
Income					
Unrestricted Income					
Fees & Vouchers		72,123		65,382	
Gift Aid		0		30	
Fund Raising	2	866		2,495	
Winter Support Grant		15		0	
General Donations		0		0	
Bank Interest		162		128	
Lunch Club Takings		63		0	
			73,229		68,035
Total Income			73,229		68,035
Unrestricted Expenditure					
Wages and Salaries		45,555		47,672	
Fund Raising Costs	2	0		72	
Playgroup Costs	3	3,290		4,023	
Premises Costs	4	9,506		6,974	
Administration	5	1,834		1,130	
			60,185		59,871
Total Expenditure			60,185		59,871
Net Excess of Income over Expenditure - Normal Activities			13,044		8,164
Exceptional Items - Sovereign Playground			3,783		0
Overall Net Income over Expenditure			9,261		8,164

Minster Lovell Playgroup

Assets & Liabilities at 31 March 2025

	2025		2024	
	£	£	£	£
Current Assets				
Cash at Bank and in Hand		<u>53,352</u>		<u>44,091</u>
Current Liabilities		-		-
Net Assets		<u><u>53,352</u></u>		<u><u>44,091</u></u>
Represented by:				
Capital Account				
Brought Forward		44,091		35,927
Net Surplus for the Year		9,261		8,164
Carried Forward		<u><u>53,352</u></u>		<u><u>44,091</u></u>

Minster Lovell Playgroup

Notes to the accounts for the Year Ended 31 March 2025

1 Accounting Policies

Basis of Preparation

The accounts have been prepared under the historical cost convention, and in accordance with the regulations set out by the Charity Commission. The Income threshold for Minster Lovell Playgroup allows the accounts to be prepared using the Receipts and Payments Accounts basis.

Fees are shown as income when received

Grants are shown when income is received

Equipment used on an ongoing basis is shown as an expense

2 Fund Raising

	Income £	2025 Expense £	Net £	2024 Net £
Xmas Raffle	102	0	102	144
Coffee Morning	0	0	0	1,277
Sponsored Walk	742	0	742	901
Feel Good Shopping - Fundraising Tokens	22	0	22	45
Lottery	0	0	0	55
Total	866	0	866	2,423

3 Playgroup Costs

	2025 £	2024 £
Equipment *	629	2,255
Drinks and Biscuits/Fruit	457	398
Training Courses	205	526
Other (including PLA Insurance) **	1,999	843
Total	3,290	4,023

* 2024 Figure Included - 25% deposit for Resurfacing Play Area £1254 - this was completed in Summer 2024 Term.

** 2025 figure includes new Laptop £637

Minster Lovell Playgroup

Notes to the accounts for the Year Ended 31 March 2025

4 Premises Costs

	2025	2024
	£	£
Heating and Lighting	4,532	3,652
Insurance (Buildings)	611	471
Cleaning & Materials	2,959	1,868
Repairs and Maintenance	1,254	833
Building Lease	150	150
Total	<u>9,506</u>	<u>6,974</u>

5 Administration Costs

	2025	2024
	£	£
Postage, Stationery and Telephone	1,714	1,010
Subscriptions	50	50
Accountancy Fees	70	70
Total	<u>1,834</u>	<u>1,130</u>