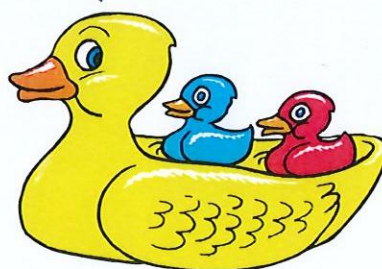


Minster Lovell Playgroup
Financial Accounts
for the Year Ended 31 March 2023



Minster Lovell Playgroup

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Minster Lovell Playgroup

Trustees' Annual Report

For the period ended

31 March 2023

Section A - Reference and administration details

Charity Name

Minster Lovell Playgroup

Registered Charity No

1133956

Charity's principal address

St Kenelms School Grounds

Wenrisc Drive

Minster Lovell

Oxon

Postcode

OX29 0SP

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	MISS Arabella Souch ACMA	Treasurer	N/A	N/A
2	MISS Sophie Harris	Secretary	N/A	N/A
3	MRS Lucy Abraham	Chair	N/A	N/A
4	MRS Leila Fisher	Vice Chair	N/A	N/A
5	MRS Emma Taylor	Non Post Holder	N/A	N/A
6	MRS Chelsea Watkins	Non Post Holder	07/11/2022	N/A

Section B - Structure, governance and management

Description of the charity's trusts

Type of governing document

Constitution

How the charity is constituted

Pre-school

Trustee selection methods

Elected by

Section C - Objectives and activities

The aims of the pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability
- (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas
- (c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Section D - Achievements and performance

The Playgroup currently operates its services from a Portakabin in St Kenelms School Grounds, Minster Lovell. The portakabin is maintained throughout the year to ensure the Playgroup maximises its useful economic life.

Minster Lovell Playgroup

Trustees' Annual Report

Details of Fundraising undertaken during the year can be found in Section 2 of the Notes on Page 6.

Section E - Financial Review

The Receipts and Payments account for the Year ended 31 March 2023 showed that Minster Lovell Playgroup had an excess of Income over Expenditure on "Normal" activities of £1,933.

Fees have increased by 30.3% in 2023. This increase is up on 2022 (where fees decreased by 4.9%).

Numbers are continuing to increase for 2023/24.

Overall, Total Funds available at the Year end amount to £35,927, which includes £15,272 held in a Deposit Account.

Section F - Other optional information

Section G - Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature



Full Name

ARABELLA SOUCH ACMA

Position

TREASURER

Date

18/10/23

Minster Lovell Playgroup

Independent Examiner's Report

Report to the trustees / members of Minster Lovell Playgroup

On accounts for the year ended 31 March 2023

Charity No 1133956

Set out on pages 4-7

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present and "true & fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

Christine Swietalski

Date

18/10/23

Name

CHRISTINE SWIETALSKI

Relevant professional qualification(s) or body

FCCA

Address

89 BURWELL MEADOW
WITNEY
OXON
OX28 5JG

Minster Lovell Playgroup

Receipts and Payments Account for the Year Ended 31 March 2023

	Note	2023	2022
		£	£
Income			
Unrestricted Income			
Fees & Vouchers		53,773	41,271
Gift Aid		78	0
Fund Raising	2	615	1,441
Winter Support Grant		0	30
General Donations		120	0
Bank Interest		18	2
Lunch Club Takings		0	133
		<u>54,604</u>	<u>42,877</u>
Total Income		54,604	42,877
Unrestricted Expenditure			
Wages and Salaries		42,251	33,755
Fund Raising Costs	2	0	16
Playgroup Costs	3	2,336	2,521
Premises Costs	4	6,777	4,002
Administration	5	1,307	1,201
		<u>52,671</u>	<u>41,495</u>
Total Expenditure		52,671	41,495
Net Excess of Income over Expenditure - Normal Activities		<u>1,933</u>	<u>1,382</u>
Exceptional Items		<u>0</u>	<u>0</u>
Overall Net Income over Expenditure		<u>1,933</u>	<u>1,382</u>

Minster Lovell Playgroup

Assets & Liabilities at 31 March 2023

	2023		2022
	£	£	£
Current Assets			
Cash at Bank and in Hand	<u>35,927</u>		<u>33,994</u>
Current Liabilities	-		-
Net Assets	<u><u>35,927</u></u>		<u><u>33,994</u></u>
Represented by:			
Capital Account			
Brought Forward	33,994		32,612
Net Surplus for the Year	1,933		1,382
Carried Forward	<u><u>35,927</u></u>		<u><u>33,994</u></u>

Minster Lovell Playgroup

Notes to the accounts for the Year Ended 31 March 2023

1 Accounting Policies

Basis of Preparation

The accounts have been prepared under the historical cost convention, and in accordance with the regulations set out by the Charity Commission. The Income threshold for Minster Lovell Playgroup allows the accounts to be prepared using the Receipts and Payments Accounts basis.

Fees are shown as income when received

Grants are shown when income is received

Equipment used on an ongoing basis is shown as an expense

2 Fund Raising

	2023			2022
	Income	Expense	Net	Net
	£	£	£	£
Xmas Raffle	141	0	141	23
Coffee Morning	0	0	0	653
Sale of Clothes	0	0	0	14
Scholastic	0	0	0	10
Quizzes	0	0	0	53
Sponsored Walk	325	0	325	619
Feel Good Shopping - Fundraisir	47	0	47	16
Lottery	102	0	102	53
Total	615	0	615	1,425

3 Playgroup Costs

	2023	2022
	£	£
Equipment	961	972
Drinks and Biscuits/Fruit	362	307
Training Courses	86	249
Other (including PLA Insurance)	927	993
Total	2,336	2,521

Minster Lovell Playgroup

Notes to the accounts for the Year Ended 31 March 2023

4 Premises Costs

	2023	2022
	£	£
Heating and Lighting	2,714	780
Insurance (Buildings)	471	471
Cleaning & Materials	2,637	1,660
Repairs and Maintenance	806	941
Building Lease	150	150
Total	<u>6,777</u>	<u>4,002</u>

5 Administration Costs

	2023	2022
	£	£
Postage, Stationery and Telephone	1,187	1,081
Subscriptions	50	50
Accountancy Fees	70	70
Total	<u>1,307</u>	<u>1,201</u>